

**REGULAR MEETING
08/25/2025 05:30 PM
BOARD OF TRUSTEES
CARUTHERS UNIFIED SCHOOL DISTRICT
CARUTHERS HIGH MEDIA CENTER**

MEETING MINUTES

Attendance

Board Members

James Cummings, Board President
Valori Gallaher, Board Clerk
Darren Gilmore, Board Member
Kathy Spate, Board Member
Mario Alvarado Jr., Board Member

Administration

Orin Hirschhorn, Superintendent
Susan McCoy, Chief Administrative Officer
Debra Haney, Chief Business Official
Alisha Cogburn, CES Principal
Gerrett Suarez, MES Principal
Tod Tompkins, MARC Principal
Barry Watts, CHS Principal

- 1. CALL TO ORDER by President James Cummings at 5:30 PM**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

- 5. APPROVAL OF MINUTES - June 23, 2025**

Motion made by: Darren Gilmore

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

6. ADMINISTRATIVE REPORTS

1. **Alisha Cogburn** – Pre-Service Days/TK Bootcamp/Back to School Night/New Staff
2. **Gerrett Suarez** – Pre-Service Days/Instructional Strategies and Goals/Office Remodel/Enrollment/Back to School Night
3. **Barry Watts** – Good Start/Williams/Food Pantry/Summer DA Internships/Back to School Night/Volleyball Team/Snack Bar
4. **Tod Tompkins** – Enrollment/Counseling/Special Ed Updates

7. COMMUNICATIONS

1. **STUDENTS** – Student Board Representative Marely Velazquez Cisneros went over the events that have taken place during the first few weeks of school and upcoming events for students.
2. **PUBLIC** - None
3. **STAFF** - None

8. BUSINESS

1. Review/Approve - 2024/2025 Unaudited Actuals

Debra Haney went over the closeout of the 2024/2025 budget and the upcoming 2025/2026 budget expectations. Motion to approve the 2024/2025 Unaudited Actuals as presented.

Motion made by: Darren Gilmore

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

2. Review/Approve - 2025/2026 Budget Revision

Motion to approve the 2025/2026 Budget Revision as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. – Yes

3. Review/Approve - Resolution #2025-10 - GANN Amendment

Motion to approve Resolution #2025-10 - GANN Amendment as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

4. Review/Approve - Resolution #2025-11 - Authorizing the Permanent Inter-Fund Transfer from County School Facilities Fund to Building Fund

Motion to approve Resolution #2025-11 - Authorizing the Permanent Inter-Fund Transfer from County School Facilities to Building Fund as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

5. Review/Approve - Proposition 28 - Arts and Music Schools Act - School Site Expenditure Plan - Caruthers Elementary/Monroe Elementary/Family Service Center

Motion to approve Proposition 28 - Arts and Music School Act - School Site Expenditure Plan - Caruthers Elementary/Monroe Elementary/Family Service Center as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

6. Review/Ratify - 2024/2025 Proposition 28 - Arts and Music in Schools Funding Annual Report

Motion to approve the 2024/2025 Proposition 28 - Arts and Music in Schools Funding Annual Report as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

7. Review - Board Policy Updates - June/August 2025

8. Review/Approve - 2025/2026 William Vasey Contract

Motion to approve the 2025/2026 William Vasey Contract as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

9. Review/Ratify - 2025/2026 Multi-Purpose Room Change Order Tracking Log

Motion to ratify the 2025/2026 Multi-Purpose Room Change Order Tracking Log as presented.

Motion made by: Darren Gilmore

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

10. Review/Approve - Financials

Motion to approve the Financials as presented.

Motion made by: Kathy Spate

Motion seconded by: Mario Alvarado Jr.

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

9. CONSENT AGENDA (may be done with one motion)

Motion to approve Consent Agenda Items 9.1 through 9.6 as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

1. Review/Approve - Warrants

2. Review/Approve - Purchase Order Report

3. Review/Approve - Inter-district Transfer Requests

4. Review/Ratify - Hiring of Certificated/Classified Employees

Jossue Alba Jarero – CHS Teacher
Malia Hoff – CES Teacher
Yessica Martinez – CES Teacher
William Smith – CHS Teacher
Alejandro Trujillo-Avila – CHS Instructional Aide

5. Review/Ratify - Terminations/Resignations of Certificated/Classified Employees

Stephanie Medina – Food Service

6. Review/Approve - Quarterly Report on Williams Uniform Complaints

10. SUPERINTENDENT REPORT

11. CLOSED SESSION 6:29 PM

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

1. **CLOSED SESSION AGENDA ITEMS SECTION 54957** Public Employee Appointment/Employment Title: Administration/Certificated/Classified Formal Compliant – citing Board Policy 1312.3 **SECTION 54957** Public Employee Discipline/Dismissal/Release Title: Administration/Certified/Classified **SECTION 54957** Public Employee Evaluation Title: Superintendent – Orin Hirschhorn **SECTION 54957.6** Conference with Labor Negotiator Agency Negotiator: Orin Hirschhorn Employee Organization: CUTA, CSEA **SECTION 54957.6** Conference with Labor Negotiator Agency Negotiator: Orin Hirschhorn Unrepresented Employee(s) Classified Confidential/Site Administrators/Superintendent

2. OPEN SESSION AND REPORT ON CLOSED SESSION

The Board reconvened at 8:28 PM taking no action on any Closed Session Agenda items,

Motion made by: Valori Gallaher Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

12. ITEMS FOR EMERGENCY CONSIDERATION

13. ADJOURNMENT 8:30 PM

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes