

THE W. L. GILBERT SCHOOL CORPORATION
REGULAR MEETING
Wednesday, September 17, 2025
THE GILBERT SCHOOL
6:30 PM
Library

MINUTES

1. OPENING OF MEETING

The meeting is called to order at 6:30 pm by Chair Holly Cassaday. W.L. Gilbert School Corporation members in attendance include Joanne Galenski-Girardin, Ellen Marino, Jonathan Morhardt, Theresa Padin, Tara Sundie, Kurt Werner. Administration in attendance include Michael Susi, Head of School. Student Representatives in attendance include Shelby Salius and James Slauta.
Not in attendance: Renata Waldron

2. PUBLIC FORUM

None

3. CALL FOR AGENDA ITEMS

Mrs. Cassaday called for re-instatement of student representatives as an agenda item.

3a. (Added to the agenda) STUDENT REP REPORT

Student representatives Shelby Salius and James Slauta gave an update on the opening of school and band activities.

4. INTRODUCTION OF NEW STAFF

Mr. Susi introduced new faculty/staff members that were in attendance. Matthieu Janco, Health & PE Teacher, Kristopher Kelsey, Business Teacher, and Kenneth O'Brien, ASO

5. EMPLOYEE RECOGNITION

Mr. Susi recognized and commended Associate Principal Maura Hurley, Associate Principal Donald Crossman, and School Counseling Director Patrick Brintle for their outstanding leadership and exemplary service and contributions while assuming interim roles and additional responsibilities during the last quarter of the 2024-25 year.

6. APPROVAL OF MINUTES

A motion was made by Ellen Marion, seconded by Scott Beecher to approve the minutes of the Regular Meeting on 8/20/2025 with one amendment, Item 9 should clarify that that motion was to authorize Holly Cassaday to sign the SPED MOU with the Winchester BOE. 7 yea, 0 nay, 1 abstain (Theresa Padin)

7. COMMITTEE REPORTS

A. Finance: Ellen Marino provides updates

1. Monthly Finance Report - Finance met prior to the meeting and reviewed the year to date monthly report. No areas of concern. The Trust is

assisting the school with the gym overrun costs and funding for a van for student transportation.

2. Next Meeting - October 15, 2025

B. Policy: Report on meeting - September 4, 2025: Policy committee is still reviewing the 9000 series (Bylaws) and we have four policies that were reviewed in committee for first reads at this meeting.

1. Next Meeting - October 2, 2025

C. Building & Grounds:

1. Report on Meeting - September 17, 2025: The boiler is still in need of repair. The committee took a tour of the gym to see renovations so far. Mr. Susi is bringing in a consultant and architect to look at the bus loop at the end of the month

2. Next Meeting - October 15, 2025

D. Personnel: No report

1. Next Meeting - TBD

E. Nominating Committee: No report

1. Next Meeting - TBD

F. AD HOC Negotiating Committee: Mr. Susi is continuing to meet with Dr. Luby to negotiate the contract. The Negotiating Committee needs to meet prior to Mr. Susi's next meeting on September 25, 2025.

1. Next Meeting - September 24, 2025

9. CORRESPONDENCE

A. Gymnasium Dedication Invitations

Mr. Susi reports that an invitation was sent out to the Governor and eleven additional elected officials to our Gymnasium ribbon-cutting ceremony scheduled for 10/25/25.

B. Donations

Mr. Susi reports that the W.L. Gilbert Trust Corporation contributed funds towards sponsoring the Open House, Volleyball stanchions, and two more dedicated benches.

10. FIRST READING OF POLICIES

A. Policy #3280 - Business/Non-Instructional Operations, Gift Acceptance

B. For Policy #3453.1 - Business/Non-Instructional Operations, Unexpended Class Funds one change was made to reflect transferring funds no later than December 31 of the graduation year.

C. Policy #6172.6 - Instruction, Virtual/Online Courses/College/University Courses

D. Policy #1330 - Community Relations, Use of Buildings and Grounds

11. HEAD OF SCHOOL REPORT

A. Michael Susi, Head of School

1. Contract Negotiations Meeting

2. New Logo

a. A motion was made by Holly Cassaday, seconded by Scott Beecher to approve the use of the new logo for all publications

and communications for The Gilbert School. Motion was unanimously approved (8 yea, 0 nay, 0 abstain)

3. Open House Attendance
4. Head of School Goals
5. Nov. 19th Board meeting to Nov. 12th
 - a. A motion was made by Theresa Padin, seconded by Johnathan Morhardt to change the November School Corp meeting to November 12, 2025. 8 yea, 0 nay, 0 abstain

12. BOARD OF EDUCATION REPORT

A. Winchester

Jonathan Morehardt reported the following:

1. that he informed the WPS Board of Education during the August Regular Meeting that the Gilbert School Corp. intends to set goals with Mr. Susi.
2. Nora during the September Regular BOE meeting acknowledged the signing of the BOE special education MOU.
3. I informed the BOE during the September Regular Meeting of the Gilbert Corp.'s passing of the verbiage the BOE passed at the August Special meeting.

13. SCHOOL CORPORATION CHAIRMAN'S REPORT

A. Holly Cassaday

14. ADJOURNMENT

A motion to adjourn at 8:03 p.m. was made by Johnathan Morhardt, seconded by Scott Beecher. Motion was unanimously approved (8 yea, 0 nay, 0 abstain)

Respectfully submitted,
Theresa Padin & Holly Cassaday