CHARLEROI AREA SCHOOL DISTRICT
BOARD OF EDUCATION

Regular Meeting of Tuesday, August 19, 2025
7:00 PM
Charleroi Area High School Community Room

MINUTES

Prior to the regular meeting, the Board met in Executive Session at 6:11 p.m. in the High School Community Room, 100 Fecsen Drive, Charleroi PA 15022 to discuss personnel matters. Persons present were: Mr. Caruso, Mrs. Hopkins, Mr. Hopkins, Mr. Nutting, Mrs. Pappasergi, Mrs. Pepper, Mr. Yakich.

Mrs. Pepper, Board Vice President, announced that the Board had been in executive session since 6:11 p.m. and then called the regular meeting of the Charleroi Area School District Board of School Directors to order at 7:00 p.m. in the High School Community Room, 100 Fecsen Drive, Charleroi PA 15022.

Upon roll call, members present were: Mr. Caruso, Mrs. Hopkins, Mr. Hopkins, Mr. Nutting, Mrs. Pappasergi, Mrs. Pepper, and Mr. Yakich. Mrs. Keranko and Mrs. Pellegrini were absent.

PUBLIC COMMENTS

None.

APPROVAL OF THE AGENDA

Upon motion of Mr. Yakich, seconded by Mr. Hopkins, it was resolved to approve the agenda for the Regular Meeting of the Charleroi Area School District Board of School Directors for August 19, 2025.

PUBLIC RECOGNITION

The Board recognized Mr. William Palmer for his bus garage exterior design renovation.

The Board recognized Bryan Clutter, Bill Giordanengo, Louis Guerra, and Tyler Guerra for their summer campus landscape maintenance.

ROUTINE BUSINESS

Upon motion of Mr. Yakich, seconded by Mrs. Pappasergi, with all in favor, it was resolved to approve the following routine business items for the month of August 2025:

a. Approval of the Minutes for the Regular Meeting of July 15, 2025

CORRESPONDENCE

The following correspondence was read at the meeting:

a. August Subsidies

The following Federal and State Funds have been or will be received for the month of August 2025:

FUNDING	AMOUNT
PLANCON BOND PROJECTS FUND	$1,453.56

EDUCATION AND CURRICULUM

Upon motion of Mr. Hopkins, seconded by Mr. Yakich, it was resolved to approve all EDUCATION AND CURRICULUM resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

a. Approval of Elementary Grades K-5 Math Curriculum, Imagine IM
b. Approval of 2025-2026 Spring Musical, The Wizard of Oz
c. Approval of 2025-2026 Local Education Agency Letter of Agreement for Pennsylvania's Education for Children and Youth Experiencing Homelessness
d. Approval of 2025-2026 Outside In Letter of Agreement, at no cost to the District
e. Approval of Maxim Healthcare Services Education Institution Agreement, at a rate of $95.00 per hour
f. Approval of 2025-2026 Programs of Western Pennsylvania School for the Deaf Personal Care Aide Agreement, at an annual rate of $61,546.50
g. Approval of 2025-2026 The Watson Institute Letter of Agreement, at an annual rate of $66,902.00 per student
h. Approval of Engage Kidz LLC Agreement for School-Based Services

ROLL CALL:
Mr. Caruso ___Yes___, Mrs. Hopkins __Yes__, Mr. Hopkins __Yes___,
Mrs. Keranko __Absent___, Mr. Nutting __Yes___, Mrs. Pappasergi __Yes___,
Mrs. Pellegrini ___Absent__, Mrs. Pepper __Yes___, Mr. Yakich __Yes___.

POLICIES

Upon motion Mr. Nutting, seconded by Mr. Hopkins, it was resolved to approve all POLICIES/ADMINISTRATIVE REGULATIONS resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

a. Final Reading of Revised Policy 008 – Chain of Command
b. Final Reading of Revised Policy 626 – Federal Fiscal Compliance
c. Final Reading of Revised Policy 626.1 – Travel Reimbursement – Federal Programs
d. Final Reading of Revised Policy 827 – Conflict of Interest

ROLL CALL:
Mrs. Hopkins __Yes__, Mr. Hopkins __Yes___, Mrs. Keranko __Absent___,
Mr. Nutting __Yes___, Mrs. Pappasergi __Yes___, Mrs. Pellegrini ___Absent__,
Mrs. Pepper __Yes___, Mr. Yakich __Yes___, Mr. Caruso ___Yes__,

PERSONNEL

Upon motion of Mrs. Pappasergi, seconded by Mr. Yakich, it was resolved to approve all PERSONNEL resolutions as presented by the Administration and subject to review by the District Solicitor as follows:

a. Approval of Charleroi Area Professional Teaching Staff Members Memorandum of Understanding Regarding Early Retirement Incentive Program -2025
b. Accept Retirement of First Grade Teacher, Dana Smith, retroactive to August 8, 2025
c. Accept Retirement of Elementary Title I Reading Specialist, Kathleen Franks, retroactive to August 8, 2025
d. Accept Resignation of Middle School Learning Support ELA Teacher, Alaina Millick, retroactive to July 16, 2025
e. Accept Resignation of Kindergarten Teacher, Shellie Shepherd, retroactive to August 18, 2025
f. Accept Resignation of Middle School Security Guard, Donald Swank, retroactive to July 31, 2025
g. Accept Resignation of Cook's Helper, Carrie Martin, retroactive to August 16, 2025
h. Name Speech and Language Pathologist, Victoria Ferguson, beginning 2025-2026 school year, salary per CAEA Bargaining Agreement
i. Name Middle School Learning Support ELA Teacher, Madison Boone, beginning 2025-2026 school year, salary per CAEA Bargaining Agreement
j. Name Title I Reading Specialist, Rebecca Broznick, beginning 2025-2026 school year, salary per CAEA Bargaining Agreement

k. Name First-Grade Teacher, Audrey Huddleston, beginning 2025-2026 school year, salary per CAEA Bargaining Agreement
l. Name Varsity Golf Assistant Coach, Joe Bruno, retroactive to July 1, 2025, at a salary of $1,500.00
m. Name Middle School Football Assistant Coach, Joe Pantalo, retroactive to July 1, 2025, at a salary of $2,000.00
n. Name Middle School Football Volunteer Coaches, Scott Baker, Stephane Bertin, ~~Scott Cramer~~, Justin Koerner, Johnathan Post, and Ramont Small, retroactive to July 1, 2025
o. Approval of Fall Sports Program Booklet Coordinator 2025-2026 School Year Stipend, at a rate of $1,250.00
p. Approval of Elementary Center School Security Guard Three-Year Contract, Jim Franks
q. Approval of High School Security Guard Three-Year Contract, Ramont Small
r. Approval of Middle School Security Guard and Three-Year Contract, Erick Bess
s. Name Maintenance Personnel, Bryan Clutter, beginning 2025-2026 school year, salary per CESPA Bargaining Agreement
t. Name Cook's Helper 5.25 hours per day, Shannon Hostovich, beginning 2025-2026 school year, salary per CESPA Bargaining Agreement
u. Name Middle School Breakfast Duty, Madison Boone and Kylie Quigley, at a stipend of $900.00 per year
v. Permission to Post for Part-Time, three hours per day, K-12 School Technology Support Specialist
w. Name Show Choir Volunteer, Craig Carson
x. Name Substitute Teachers, salary per CAEA Bargaining Agreement
y. Name Substitute Support Personnel, salary per CESPA Bargaining Agreement

ROLL CALL:
Mr. Hopkins __Yes___, Mrs. Keranko __Absent___, Mr. Nutting __Yes___,
Mrs. Pappasergi __Yes___, Mrs. Pellegrini ___Absent__, Mrs. Pepper __Yes___,
Mr. Yakich __Yes___, Mr. Caruso ___Yes__, Mrs. Hopkins __Yes__.

FINANCE AND SUPPORT AREAS

Upon motion of Mr. Nutting, seconded by Mr. Caruso, it was resolved to approve all FINANCE AND SUPPORT AREA RESOLUTIONS as presented by the Administration and subject to review by the District Solicitor as follows:

a. Approval of the Monthly Secretary Treasurer Reports for the Month of July 2025 as Follows: General Fund, Restrictive Savings, Digital Revenue, Payroll, Food Service Fund, and Capital Projects Fund
b. Approval of the General Fund List for the Month of August 2025

c. Approval of the Interim Bill List for July 2025/August 2025
d. Approval of the High School, Middle School, Elementary Center, and Athletic Activity Account Reports for July 2025
e. Approval of Tax Collection Report for the Month of July 2025
f. Approval of the Monthly Revenues and Expenditures Report for July 2025
g. Approval of the Extra Duty Time Reports for July 2025
h. Approval of Refund for Overpayment of 2024-2025 School Interim Real Estate Tax – 01, for parcel number 320-013-00-00-0018-02, in the amount of $603.97
i. Approval of Refund for Overpayment of 2024-2025 School Interim Real Estate Tax – 02, for parcel number 320-013-00-00-0018-02, in the amount of $411.80
j. Approval to Exonerate Delinquent Taxes for parcel numbers 250-002-00-03-0002-00, 250-011-00-00-0016-00, and 250-011-00-00-0001-02
k. Approval of 2025 Fall Repository Sale of Property
l. Approval to Authorize the Filing of Annual Tax Assessment Appeals, on terms and conditions authorized by the Superintendent, Director of Business and Finance, and the Solicitor
m. Approval of Athens Painting & Masonry LLC Quote for power washing and painting of the Charleroi High School, in the amount of $10,275.00

ROLL CALL:
Mrs. Keranko __Absent___, Mr. Nutting __Yes___, Mrs. Pappasergi __Yes___,
Mrs. Pellegrini ___Absent__, Mrs. Pepper __Yes___, Mr. Yakich __Yes___,
Mr. Caruso ___Yes__, Mrs. Hopkins __Yes__, Mr. Hopkins __Yes___.

REPORT OF THE SUPERINTENDENT

Dr. Zelich shared with the Board that the Welcome Back Festival at the elementary center will be held on August 20, 2025

Upon motion of Mr. Caruso, seconded by Mr. Yakich, the meeting was adjourned at 7:29 p.m.