AGENDA

CATASAUQUA AREA SCHOOL DISTRICT

Tuesday, September 9, 2025

7:00 P.M. – District Administration Office

1. CALL TO ORDER …… Board President, Dale Hein

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ROLL CALL

A. By notice of the President, Board members are advised that votes on financial and other matters may require a ROLL CALL vote as defined. The minutes should also note that Public Notice was given for this meeting in accordance with School Board Policy.

B. ROLL CALL – Secretary

4. NOTICE OF EXECUTIVE SESSIONS

A. An Executive Session for legal and personnel reasons will be held before the meeting at 6:00 PM

5. PRESENTATIONS/AUDIENCE INPUT ON AGENDA

A. Great PA Schools Designation - Catasauqua Area SD – Pennsylvania School Board Association – Erin Todd, Pennsylvania School Boards Association (PSBA).

B. Digital Scoreboards Update - Bob Hartman, Digital Scoreboards, LLC

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

A. Academics and Education - Melissa Inselmann

B. Finance - Lindsey Wallace

C. Building & Grounds - Eric Dauberman

D. Policy - David Knerr

- Policy 314 - Drug/Alcohol Use and Testing of non-CDL Drivers - First Reading (clean)
- Policy 313 - Drug/Alcohol Use and Testing of CDL Drivers - Second Reading (redline)-(clean)

E. Athletics - Thomas Moll

F. Carbon Lehigh Intermediate Unit # 21 - Jason Bashaw

G. Borough of Catasauqua - Dale Hein

H. Borough of North Catasauqua - Christy Cooper

I. Hanover Township - Lindsey Wallace

J. PSBA Liaison Update - Lauren Cieslak

K. Lehigh Career & Technical Institute Update - Jillian Emert

L. Student Representatives - Dante Hatcher-Wilson and Nikoloz Kemashvili

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

A. School Board Meeting Held on August 12, 2025

MOTION BY_____ SECONDED BY _____

NUMBER AYE_____ NUMBER NAY _____

8. APPROVAL OF TREASURER'S REPORT FOR AUGUST 2025

MOTION BY_____SECONDED BY _____

NUMBER AYE_____NUMBER NAY _____

9. APPROVAL OF BUDGET TRANSFERS AUGUST 2025 – None for this month

ROLL CALL VOTE

MOTION BY_____SECONDED BY _____

NUMBER AYE_____NUMBER NAY _____

10. APPROVAL FOR PAYMENT OF ALL A/P BILLS SEPTEMBER 2025

ROLL CALL VOTE

MOTION BY_____SECONDED BY _____

NUMBER AYE_____NUMBER NAY _____

11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P AUGUST 2025

ROLL CALL VOTE

MOTION BY_____SECONDED BY _____

NUMBER AYE_____NUMBER NAY _____

12. FINANCIAL

A. Exoneration – Tax Collectors 2024-2025 Exception Taxes

The following tax collector(s) of the Catasauqua Area School District request exoneration from collecting the following interim taxes for the 2024-2025 school year in accordance with Section 685 of the Public School code. These taxes are claimed "Delinquent" and will be submitted to Portnoff Associates for further collection as such. The deadline for collection of these taxes was 08/31/2025.

Tax Collector	Municipality	2024-2025 Exception
James Delbertis	Catasauqua	$0.00
Catasauqua Area SD	Hanover	$0.00
Donna Schifko	North Catasauqua	$15,262.96

ROLL CALL VOTE

MOTION BY_____SECONDED BY _____

NUMBER AYE_____NUMBER NAY _____

13. PERSONNEL

A. Removal Of The Following Substitute Employees For The 2025-2026 School Year

Name	Position	Reason
Chloe Bundra	Substitute Teacher	Personal
Colleen Whitsett	Substitute Teacher	Personal
Diane Daubert	Substitute CDL Driver	Personal
Gunnar Pattison	Substitute Teacher	Personal
John Sipko	Substitute Teacher	Personal
Lauren Bock	Substitute Teacher	Personal
Laurette Miller	Substitute Teacher	Personal
Robin Dorney	Non Certified Instructional Aide Substitute	Personal
Stephanie Panny	Daily Building Substitute - CMS	Personal
Thomas Riegel	Substitute Teacher	Personal
Trey Hinkle	Substitute Teacher	Personal
Yasmeen Elsayed	Substitute Teacher	Personal

MOTION BY_____SECONDED BY _____

NUMBER AYE_____NUMBER NAY _____

B. Substitutes

The following applicants have requested to be added to the substitute employment list for the 2025-2026 school year as follows:

Name	Assignment
Richard Tyler Sr.	Substitute Non CDL Driver
Jill Smerdon	Cafeteria Substitute
Katrina McGowan Johnson*	Substitute Non CDL Driver
Irving Harris*	Substitute Non CDL Driver
Ingrid Perez*	Substitute Non CDL Driver
Ian Langsdorf*	Substitute Teacher

*pending receipt of employment paperwork

ROLL CALL VOTE

MOTION BY_____SECONDED BY _____

NUMBER AYE_____NUMBER NAY _____

C. Retirement

1. Employee: Stephen Kalata
   Status: Non CDL Driver
   Effective: June 30, 2025

MOTION BY_____SECONDED BY _____

NUMBER AYE_____NUMBER NAY _____

D. Resignation

1. Employee: Christine Saylor
   Status: Non Certified Instructional Aide
   Assignment: Sheckler Elementary School
   Reason: Personal
   Effective: September 12, 2025

2. Employee: Stacie Pisano
   Status: Non Certified Instructional Aide
   Assignment: Sheckler Elementary School
   Reason: Personal
   Effective: September 3, 2025

MOTION BY_____SECONDED BY _____

NUMBER AYE_____NUMBER NAY _____

E. Approval of Paid Administrative Leave, Effective August 5, 2025, Until TBD for Employee #2694

ROLL CALL VOTE

MOTION BY_____SECONDED BY _____

NUMBER AYE_____NUMBER NAY _____

F. Approval Of Student Teachers/Interns/Job Shadows

Approval is requested for the following student teachers/interns/job shadows as listed:

College – Muhlenberg University	Effective: September 8, 2025 to October 17, 2025
Name**: Michaela Fineman**	Social Studies – Jenarosa Auriemma-Brinkley/Brett Sonntag

College – Moravian University	Effective: October 20, 2025 to December 5, 2025
Name**: Marian Saman**	Art – Charles Matz

College – Kutztown University	Effective: September 12, 2025 to November 14, 2025
Name: **Zachary Morris**	Art – Charles Matz

College – Lehigh University	Effective: August 26, 2025 to November 28, 2025
Name: **Grace Baroun**	English– Michaela LaBar

MOTION BY_____SECONDED BY _____

NUMBER AYE_____NUMBER NAY _____

G. Approval of FMLA
Approval of FMLA for employee #2486 approximately December 8, 2025 to approximately January 19, 2026.

ROLL CALL VOTE

MOTION BY _____SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

H. Approval of FMLA
Approval for FMLA for employee #2304 October 13, 2025 to November 11, 2025.

ROLL CALL VOTE

MOTION BY _____SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

I. Approval of FMLA
Approval for FMLA for employee #2703 September 8, 2025 to November 17, 2025

ROLL CALL VOTE

MOTION BY _____SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

J. Salary Adjustment
Approval is requested to adjust the compensation indicated below as per the Collective Bargaining Unit Agreement:

Jordan Schutter*	Step	Degree	Credits	Salary
New	6	M	0	$80,038.00
Old	6	BS	33	$77,021.00
Difference				$3,017.00

* Adjustment due to the employee achieving their master's degree is effective May 17, 2025.

ROLL CALL VOTE

MOTION BY _____SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

K. Approval for Days Without Pay

1. Name: Robert Steckel
   Reason: Personal
   Effective: October 27, 2025 Full Day
   October 28, 2025 Full Day
   October 29, 2025 Full Day
   October 30, 2025 Full Day
   October 31, 2025 Full Day

MOTION BY _____SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

L. Nomination for Appointment

1. Name: Jared Schneck *
   Status: Non Certified Instructional Aide
   Assignment: Sheckler Elementary School
   Rate of Pay: $148.00 per day
   Benefits: As Per the Collective Bargaining Agreement
   Effective : Upon Completion of Employment paperwork

*pending receipt of employment paperwork

ROLL CALL VOTE

MOTION BY _____SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

M. Appointment of Extra-Curricular/Co-Curricular Positions for the 2025-2026 School Year

It Is Recommended That The Names Listed Below Of Extra-Curricular/Co-Curricular Positions Be Appointed As Noted For The 2025-2026 School Year

#	Name	Position	Stipend
1	Jonathan Kiefer	CHS Debate Advisor (originally approved 6/10/25 $3328.00, approved as shared position 8/12/25 $1664.00)	Volunteer
2	David Harth	Head Girls soccer Coach (approved as TBD 6/10/25)	$3014.00**
3	Roger Straub	Assistant Girls Soccer Coach (approved as TBD 6/10/25)	$3012.50**
4	Madison Walker	Assistant Girls Soccer Coach (approved as TBD 8/12/25)	$3012.50**
5	❖ James Alexander	Assistant Boys Soccer Coach (approved as volunteer 8/12/25)	$3201.00

** You may view a copy of associated documents at www.cattysd.org at the agenda page for this meeting, and on request at the meeting.

6	❖ Briell Carvalho*	Assistant Girls Volleyball Coach (approved as volunteer 6/10/25)	TBD
7	❖ Alison Brandecker*	Assistant Marching Band Director	Prorated based on start date

* pending receipt of employment paperwork
** split stipend

❖ Approval of Agenda Item 13 - M-5, M-6, and M-7 is contingent upon the approval of Agenda Item 15G Additional 2025-2026 Coaching Positions : a) Assistant Boys Soccer Coach, b) Assistant Volleyball Coach, and c) Assistant Marching Band Director.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

14. CURRICULUM

15. BOARD APPROVALS

A. Overnight Student Activity Trips for the 2025-2026 School Year
Approval is requested for potential overnight 2025-2026 student athletic trips.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

B. Approval For Establishment Of The Class Of 2029 Student Activity Account
The Class of 2029 Freshmen Student Activity account has been opened during the 2025-2026 school year and should be approved by the School Board.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

C. Approval to Attend Conference, Seminars, etc.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

D. Election of Pennsylvania School Boards Association (PSBA) Officers
In accordance with Pennsylvania School Board Association (PSBA) procedures, the Board of School Directors is asked to complete the voting ballot for the 2026 Pennsylvania School Boards Association Election. Upon completion, the Board Secretary is authorized to register the Board's majority vote for PSBA Leadership Positions.

- **2026 President-Elect (one-year term)**

  Holly Arnold, Tunkhannock Area School District

MOTION BY_____SECONDED BY _____

NUMBER AYE_____NUMBER NAY _____

- **2026 Vice President (one-year term)**

  Matt Vannoy, Sharon City School District

MOTION BY_____SECONDED BY _____

NUMBER AYE_____NUMBER NAY _____

- **PSBA Insurance Trustees (Three Year Term)**
  (choose two)

  Kathy K. Swope
  Roberta R. Marcus

MOTION BY_____SECONDED BY _____

NUMBER AYE_____NUMBER NAY _____

E. Administration Requests Approval To Go Out To Bid For A 9-Passenger (Plus Driver) Van.

ROLL CALL VOTE

MOTION BY _____SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

F. Approval Of An Agreement With Lehigh Career & Technical Institute (LCTI) To Provide Heavy Equipment Training Services For Backhoe Operation To Two (2) CASD Grounds And Maintenance Employees, Effective Through June 30, 2026.

ROLL CALL VOTE

MOTION BY _____SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

G. Request for Approval to Add the Following 2025-2026 Coaching Positions:

Additional Position	Stipend
a) Assistant Boys Soccer Coach	**$3201.00**
b) Assistant Volleyball Coach	**TBD**
c) Assistant Marching Band Director	**Prorated based on start date**

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

H. Approval of Policy – First Reading

Approval is requested for the first reading of the following policy:

Section: **Employees**
Policy #: **314**
Title: **Drug/Alcohol Use and Testing of non-CDL Drivers**

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

I. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy:

Section: **Employees**
Policy #: **313**
Title: **Drug/Alcohol Use and Testing of CDL Drivers**

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

J. Motion for the School District to enter into a Scoreboard Control System Contract with Digital Scoreboards, LLC and Media License Agreement with DS Media LLC concerning scoreboards and advertising thereon at Catasauqua High School and Alumni Field in the form presented to the meeting and to authorize Tom Moll to execute such contracts on behalf of the District. This action supersedes the motion concerning similar contracts adopted on June 10, 2025.

ROLL CALL VOTE

MOTION BY _____ SECONDED BY _____

NUMBER AYE _____ NUMBER NAY _____

K. Approval of Additional Revised Van/Bus Stops

Approval is requested for additional revised Van/Bus Stops effective immediately. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

MOTION BY_____SECONDED BY _____

NUMBER AYE_____NUMBER NAY _____

16. RECOGNITION OF GUESTS & VISITORS

17. NEXT MEETING DATES

A.	Tuesday, October 14, 2025	7:00 P.M.	School Board Meeting
B.	Wednesday, November 5, 2025	5:00 PM	Buildings and Grounds
		6:00 PM	Athletics Committee
		7:00 PM	Academics Committee Meeting

18. ADJOURNMENT

MOTION BY_____SECONDED BY _____

NUMBER AYE_____NUMBER NAY _____

Time Adjourned _____