

## HCS Student Behavior Codes



**Level 1: Disorderly Conduct:** Disorderly conduct is defined as those activities engaged in by a student which tend to impede orderly classroom procedures or instructional activities, the orderly operation of the school, or the frequency or seriousness of which disturb the classroom or school.

Code	Level 1	Description
Other Offenses (Minor)	1	To be used at the administrator's discretion for minor offenses not covered by another code.
Detention Violation	1	Failure to show for an assigned detention.
Dishonesty	1	Failure to tell the truth when confronted by a school staff member.
Disrupting Class	1	Any student misbehavior that creates loss of classroom instructional time.
Forgery	1	Preparing or presenting any document that is not authentic for the purpose of misleading.
Inappropriate Language	1	Demearing or derogatory language to or about someone or something.
Inappropriate Behavior	1	Failure to follow school procedures such that the orderly operation of school is impeded.
Inappropriate Materials	1	Possession of items which have no valid educational value, may contribute to loss of instructional time or unsafe conditions or create a disturbance.
No Form Return	1	Failure to return an issued form.
Property Misuse	1	Using property in a manner in which it is not intended.
Running	1	Running in an area of the school campus where this is not allowed
Throwing Objects	1	Throwing objects which are against policy or during a time or place where this is not allowed.
Violation of Class Rules	1	Violation of a rule within a classroom setting.
District Medication Violation	1	Violation of the district medication policy as outlined in district policy
Cutting School	1	Failure to attend school without the permission or knowledge of parents or school authorities.
Truant	1	A student with three consecutive unlawful absences or a total of five (5) unlawful absences.
Habitual Truant	1	A student, age 12 to 17 years, who fails to comply with the intervention plan developed by the school, the child, and the parents by accumulating two or more additional absences. The student may need court intervention and an initial truancy petition may be filed.
Chronic Truant	1	A student, age 12 to 17 years, who has been through the school intervention process, has reached the level of a habitual truant, has been referred to Family Court and placed on an order to attend school, and continues to accumulate unlawful absences. Should other community alternatives and referrals fail to remedy the attendance problem, this student may be referred to the Family Court for violation of a previous court order.
Cutting Class	1	Not attending an assigned class without official permission.
Cutting Activity	1	Not attending an assigned activity without official permission.
Tardy	1	Arrival in the classroom after instructional period or instructional day begins.
Off Limits	1	Knowingly entering an unauthorized area.
Profanity	1	Language in the presence of other students or school staff that includes cursing or swearing.
Loitering	1	Remaining inappropriately in a school area without a valid reason.

Failure to comply with disciplinary action	1	Failure to comply with assignment of detention, in school suspension, etc.
Failure to complete schoolwork	1	Failure to complete work assigned by a staff member.
Dress Code	1	Failure to comply with the school dress code.
Obscene Gesture	1	Use of hand or body signs commonly perceived as contemptuous, sexual in nature, or offensive.
Parking Violation	1	Parking a vehicle in an unauthorized area or failing to display appropriate parking decal properly.
Driving Violation	1	Careless and reckless operation of a motor vehicle on school property.
Leaving School	1	Leaving the school property during school hours without adult supervision or permission.
Leaving Class	1	Leaving the classroom or area without permission of the supervising school staff member.
Phone Violation	1	Unauthorized use of a cell phone/telephone.
ID Violation	1	Failure to display student ID badge appropriately.
Littering	1	Inappropriate disposal of trash.
Unauthorized Device	1	Possession of an unauthorized communication device such as earbuds, smart watches, etc.
Excessive Noise	1	Persistent and intentional loud verbal outbursts which contribute to loss of learning time or disrupt the school environment.
Horseplay	1	Rough, noisy behavior, especially pushing each other as a joke.
Hall Pass Violation	1	Failure to possess/display appropriate authorization to be in the hallway.
Contract Violation	1	Failure to comply with the requirements of a formal agreement between a student and a staff member.

**Level 2: Disruptive Conduct:** Disruptive conduct is defined as those activities engaged in by a student which are directed against persons or property and/or the consequences of which tend to endanger the health or safety of oneself or others. Some instances of disruptive conduct may overlap certain level 3 offenses, justifying both administrative sanctions and court proceedings. Disorderly conduct (Level 1) may be reclassified as disruptive conduct (level 2) for repetitive behaviors.

Code	Level 2	Description
Aiding Others	2	Willfully joining together with someone in the commission of a crime, or violation of policy. Subcode – provoking a fight.
Bite/Pinch/Spit	2	Biting, pinching, or spitting on another person.
Contraband	2	An item that is illegal or is evidence of a crime or a violation of a district and/or school policy/rule.
Fireworks	2	Possession of any type of fireworks.
Harassment	2	Repeated unwanted or unwelcome behavior towards another person including electronic communication.
Sexual Harassment	2	Unwanted or unwelcome behavior that is sexual in nature including electronic communication
Inappropriate Affection	2	Affection between students that does not involve a sexual act
Indecent Exposure	2	Intentional exposure by students of private areas of their body, those areas normally covered by a swimsuit.
Major Disruption	2	An act which causes a substantial disruption in, or substantial interference with, the orderly operation of the school.
Inappropriate Physical Contact	2	Unwanted touching of another in the private areas (those areas normally covered by a bathing suit).
Sex Violation	2	A consensual sex act between students that is not criminal in nature.
Urination	2	Urination in a place other than a toilet.
Computer Violation	2	Use of school computer for purposes not authorized by school staff.
Tobacco	2	Use or possession of tobacco products including e- cigarettes.
Refusal to Obey/Defiant	2	Refusal to obey a reasonable directive from a school staff member
Stealing	2	To take the property of another without right or permission and with the intent not to return the property.
Sexting	2	Creating, possessing, or sharing nude, partially nude, or other sexually explicit or suggestive images, videos, or visual representations using non- digital means (e.g., printed materials) or electronic communication, including but not limited to texting, emailing, or posting on social media platforms. These acts are prohibited whether or not the subjects of the images, videos, or visual representations consent to their being created, possessed, or shared.
Bus Violation	2	Student conduct that disrupts the safe operation of a school bus.
Probation Violation	2	Failure to comply with the conditions of probation set by a hearing officer.
Confrontation/Altercation	2	To come face to face with, especially with defiance or hostility or to engage in an angry or heated argument.
Disrespect	2	Verbal or non-verbal actions by students toward school staff members that demonstrate a lack of respect for authority.
Bullying	2	A gesture or written, verbal, or sexual act (1) that is reasonably perceived to have the effect of harming the student physically or emotionally or damaging a student's property; or placing the student in reasonable fear of personal harm or property damage and/or (2) that insults or demeans a student or group of students, including acts which cause substantial disruption in, or substantial interference with, the orderly operation of the school.
Cyberbullying	2	Bullying, as defined above, through the use of a computer, cell phone, or other electronic device.

**Level 3: Level 3 offenses are defined as those activities engaged in by a student which result in violence to oneself or to another's person or property or which pose a direct and serious threat to the safety of oneself or others. These activities usually require administrative actions which result in the removal of the student from the school, the intervention of law enforcement authorities, and/or action by the Board.**

**Whenever a student is engaging or has engaged in activities including, but not limited to, one of the acts specified below, while on school property or at a school sanctioned or sponsored activity, and which an administrator or his/her designee has reason to believe may result or has resulted in injury or serious threat of injury to a person or to property, the administrator or his/her designee is required to notify law enforcement officials.**

Code	Level 3	Description
Fighting	3	Physical confrontation between students in which physical contact is made, the confrontation ended quickly upon staff intervention, but the confrontation occurred in a place or in such a manner as to create a potentially volatile or dangerous situation.
Threat	3	Verbal or non-verbal actions by students toward another student, staff, or the school which could be interpreted by a reasonable person as a serious expression of intent to do harm.
Gang Activity	3	Verbal or non-verbal actions by students that are commonly and reasonably associated with groups known to participate in criminal activity.
Bomb Threat	3	Making a verbal or written statement in which reference is made to the development or use of an explosive device on school property.
Fire Alarm	3	Making a false fire alarm.
Arson	3	To unlawfully and intentionally damage, or attempt to damage, any real or personal property by fire or incendiary device.
Assault, Aggravated	3	Aggravated Assault occurs when (a) the offender uses or displays a weapon in a threatening manner or (b) the victim suffers obvious severe physical injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
Assault, Simple	3	Simple Assault is a serious physical attack, without (a) and (b) above, but was intended by one or both parties to be perceived by the other participant as a serious attack. If malicious intent and reasonable perception of the intent are in evidence, the incident is a simple assault
Bribery	3	The offering, giving, receiving, or soliciting of anything of value to sway the judgment or action of a person in a position of trust or influence
Burglary	3	The unlawful entry into a building or other structure with the intent to commit a serious crime or a theft
Counterfeit/Forgery	3	The altering, copying, or imitation of something, without authority or right, with the intent to deceive or defraud by passing the copy or thing altered or imitated as that which is original or genuine. (Minor offenses may use code 011 Forgery)
Drug Distribution	3	1) to manufacture, distribute, dispense, deliver, or purchase; or to aid, abet, attempt, or conspire to manufacture, distribute, dispense, deliver, or purchase; or to possess with intent to manufacture, distribute, dispense, deliver, or purchase a controlled substance and (2) to create, distribute, dispense, deliver, or purchase; or to aid, abet, attempt, or conspire to create, distribute, dispense, deliver, or purchase; or to possess with intent to distribute, dispense, deliver, or purchase a counterfeit substance.
Drug Usage	3	Being under the influence of marijuana, synthetic marijuana, spice, cocaine, or other illicit drugs on school grounds, but did not have possession at any time on school grounds or other school property
Drug Possession	3	The possession or use of any illegal drug (including, but not limited to, prescription drugs without a prescription, marijuana, synthetic marijuana, spice, cocaine, or look-alike drugs)
Drug Paraphernalia	3	Any instrument, device, article, or contrivance used, designed for use, or intended for use in ingesting, smoking, administering, manufacturing, or preparing a controlled substance and does not include cigarette papers and tobacco pipes but includes, but is not limited to: (a) metal, wooden, acrylic, glass, stone, plastic, or ceramic marijuana or hashish pipes with or without screens, permanent screens, hashish heads, or punctured metal bowls; (b) water pipes designed for use or intended to use with marijuana, hashish, hashish oil, or cocaine; (c) carburetion tubes and devices; (d) smoking and carburetion masks; (e) roach clips; (f) separation gins designed for use or intended for use in cleaning marijuana; (g) cocaine spoons and vials; (h) chamber pipes; (i) carburetor pipes; (j) electric pipes; (k) air-driven pipes; (l) chilams; (m) bonges; (n) ice pipes or chillers.

Embezzlement	3	The unlawful misappropriation by an offender to his/her own use or purpose of money, property, or some other thing of value entrusted to his/her care, custody, or control.
Extortion	3	To obtain money, property, or any other thing of value unlawfully, either tangible or intangible, through the use or threat of force or other coercive means.
Forced Sexual Offense	3	Any sexual act directed against another person, forcibly and/or against the person's will or where the person is incapable of giving consent.
Fraud	3	The intentional misrepresentation of the truth for the purpose of inducing another person or entity, in reliance upon it, to part with something of value or to surrender a legal right
Gambling	3	To bet or wager money or something else of value unlawfully; to assist, promote, or operate a game of chance for money or some other stake
Homicide	3	The killing of one human being by another
Intimidation	3	To place another person in reasonable fear of bodily harm through the use of threatening words - in person, via telephone or electronic mail, or in writing - and/or conduct, but without displaying a weapon or subjecting the victim to actual physical attack
Kidnap/Abduction	3	The unlawful seizure, transportation, and/or detention of a person against his/her will; or of a minor without the consent of his/her custodial parent or legal guardian.
Larceny/Theft	3	The unlawful taking, leading, or riding away of property from the possession, or constructive possession, of another person.
Alcohol/Liquor Law Violation	3	Possession, use or under the influence of alcohol.
Non-Forcible Sex Offense	3	A consensual act between students that is criminal in nature.
Other Offenses- Serious	3	Commission of a violent offense including those committed off school grounds
Pornography	3	The manufacture, sale, publishing, purchase or possession of sexually explicit material.
Sexual Extortion	3	A person commits the offense of felony sexual extortion if the actor intentionally and maliciously threatens to release, exhibit, or distribute a private image of another in order to compel or attempt to compel the victim to do any act or refrain from doing any act against his will, with the intent to obtain additional private images or anything else of value.
Prostitution	3	To engage in sexual relations unlawfully for money or anything of value.
Robbery	3	The taking, or attempting to take, anything of value under confrontational circumstances from the control, custody, or care of another person by force or threat of force or violence and/or by putting the victim in fear of immediate harm.
Stolen Property	3	Receiving, buying, selling, possessing, concealing, or transporting any property over \$200 value with the knowledge that it has been unlawfully taken, as in burglary, embezzlement, fraud, larceny, robbery, etc.
Trespassing	3	To enter land, a dwelling or other real property unlawfully.
Vandalism	3	To destroy, damage, deface, or otherwise injure real or personal property, willfully and maliciously, without the consent of the owner or the person having custody or control of it.
Vehicle Theft	3	The theft of a motor (or self-propelled) vehicle, including automobiles, buses, recreational vehicles, trucks, motorcycles, trail bikes, scooters, golf carts, etc.
Weapons	3	The possession, concealment, sale, purchase, transportation, manufacture, or use of a weapon.