



1901 Selma Road, Springfield Ohio 45505 937.325.7368
www.SCCTC.org

September 8, 2025
Board of Education Meeting: 5:00 p.m.
BOARD OF EDUCATION MEETING MINUTES

*This is a meeting of the Board of Education in public to conduct the School District's business and is not to be considered a public community meeting.
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

I. OPENING

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:00 p.m. in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance**
- C. Roll Call**

Present:

Ms. Jill Acuff, Northwestern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Jamie Callan, Springfield City Schools, Term: 1/08/2024– 12/31/2026
Mr. Keith Culp, Greenon Local Schools, Term: 1/08/2024– 12/31/2026
Mr. John Kitchen, Southeastern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Matthew Mills, Tecumseh Local Schools, Term: 1/08/2024– 12/31/2026
Mr. Chris Thompson, Northeastern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/08/2024– 12/31/2026
Mr. Chris Williams, Springfield City Schools, Term: 1/9/2023–12/31/2025

Absent:

Mr. David DeHart, Clark-Shawnee Local Schools, Term: 1/9/2023–12/31/2025

Also Present:

Michelle Patrick, Superintendent
Julie Wallace, Treasurer

II. BOARD/DISTRICT COMMUNICATIONS

- A. Superintendent's Presentation**
- B. Executive Director's Update**
- C. Curriculum Director's Update**
- D. Technology Director's Update**

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 56-25 - Adoption of the minutes of the August 11, 2025 Springfield-Clark CTC Board of Education Regular Meeting

Mr. Keith Culp moved, and Mr. Matthew Mills seconded, adopting the minutes of the August 11th Board of Education meeting as presented.

Roll Call: Ayes: Acuff, Callan, Culp, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 8-0

SCCTC RESOLUTION NUMBER: 57-25 - Adoption of the minutes of the August 25, 2025 Springfield-Clark CTC Board of Education Regular Meeting

Mr. Chris Thompson moved, and Mr. Keith Culp seconded, adopting the minutes of the August 25th Board of Education meeting as presented.

Roll Call: Ayes: Callan, Culp, Kitchen, Mills, Thompson, Wenclewicz, Williams

Abstain: Acuff

Motion carried, 7-0-1

SCCTC RESOLUTION NUMBER: 58-25 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEM A.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Chris Williams moved and Mr. Stan Wenclewicz seconded the Board of Education adopt the Financial Item A.

Roll Call: Ayes: Acuff, Callan, Culp, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 8-0.

- A. Approve August Financials as presented.**

SCCTC RESOLUTION NUMBER 59-25 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEMS A-C.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Chris Williams moved and Mr. John Kitchen seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-C.

Roll Call: Ayes: Acuff, Callan, Culp, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 8-0

A. OUT OF STATE TRAVEL

1. Approve the out-of-state, overnight travel for Amy Turner, Veterinary Science Instructor & FFA Advisor, and SCCTC FFA student officers Gabriella Halderman and MacKenzie Rice to attend the National FFA Convention in Indianapolis, Indiana October 29-31, 2025. The students will pay for their attendance. Transportation will be a shared charter bus with Southeastern Local Schools and Global Impact Stem Academy. The total cost to the district is estimated to be \$1,000.00.

B. AGREEMENT

1. Approve the affiliation agreement with Wright State University to provide educational learning experiences for degree candidates as presented.
2. Approved the Consultant Agreement for Owner Representative Services as presented.

C. CELL PHONE REIMBURSEMENT

1. Approve the 2025-2026 cell phone reimbursement as presented.

SCCTC RESOLUTION NUMBER 60-25 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEMS A-F.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Keith Culp moved and Mr. Chris Thompson seconded the Board of Education adopt the Consent Calendar Personnel Items A-F.

Roll Call: Ayes: Acuff, Callan, Culp, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 8-0

A. STUDENT WORKER

1. Approve the hiring of Culinary Arts student Averee Trainer as a student worker for the Food Truck at \$1.00 over the Ohio state minimum wage, or \$11.70 per hour.
2. Approve the hiring of Clista Yates, former Culinary Arts student, food truck worker, at \$1.00 over Ohio minimum wage, currently \$11.70 per hour, effective the 2025-2026 school year.

B. CLASS CHANGE

1. Approve the class change for William "Gabe" Abraham, Intervention Specialist, from Class VI, Step 11, \$85,744; to Class VII, Step 11, \$87,185, effective FY26 based on additional coursework completed and verified.
2. Approve the class change for Emmanuella Hilaire Class I, Step 12,

\$77,978; to Class II, Step 12, \$82,935 effective FY26 based on additional coursework completed and verified.

C. RESIGNATION

1. Accept the resignation of Brady Cahill, Career Pathway Leader, effective August 26, 2025 for the purpose of seeking other employment.

D. EXTENDED TIME & CURRICULUM DAYS

1. Approve 20 days of extended time for Eric Miller, Elective Instructor, for the purpose of driver education behind-the-wheel hours.
2. Approve 10 curriculum days for Robert "Joe" Stephens, English Instructor, for collaboration, creating content, and improving lessons.

E. JOB DESCRIPTION

1. Approve the Driver's Education Director Job Description as presented.

Addendum F. HIRING

1. Approve the hiring of Kyleigh Fugate, Food Services Substitute, at \$15.00 per hour effective the 2025-2026 school year. Successful BCI/FBI is on file.

IV. EXECUTIVE SESSION for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Ohio Revised Code.

Mr. Keith Culp moved the Board of Education to enter into Executive Session, Mr. Matthew Mills seconded the motion at 6:08 p.m.

Roll Call: Ayes: Acuff, Callan, Culp, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 8-0

Mr. Jamie Callan declared the Board to be back in Open Session at 6:25 p.m.

V. NEW BUSINESS

SCCTC RESOLUTION NUMBER 61-25 ADOPTION OF CONSENT CALENDAR-BOARD, ITEM A.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Keith Culp moved and Mr. John Kitchen seconded the Board of Education adopt the Consent Calendar Board Item A.

Roll Call: Ayes: Acuff, Callan, Culp, Kitchen, Mills, Thompson, Wenclewicz, Williams
Motion carried, 8-0

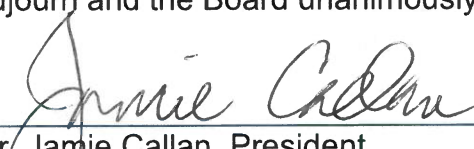
A. RESIGNATION

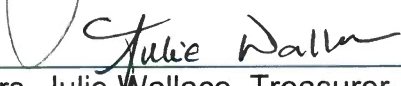
1. Accept the resignation of Dave Saunders, Facilities and Grounds Supervisor, effective December 31, 2025, for the purpose of retirement.
2. Accept the resignation of Sheila Finney, Warehouse, effective December 31, 2025, for the purpose of retirement.

VI. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

VII. ADJOURNMENT of Regular Meeting

Mr. Chris Williams moved and Mr. Keith Culp seconded the Board of Education adjourn and the Board unanimously agreed to adjourn at 6:57 p.m.

Signed:  Date: 10/13/25
Mr. Jamie Callan, President

Attest:  Date: 10/13/25
Mrs. Julie Wallace, Treasurer

The next special Springfield-Clark CTC Board of Education meeting will be held on October 13, 2025, at 5:00 p.m.

COMING UP AT SCCTC

SEPTEMBER

- 8 BOE Regular Meeting 5:00 p.m.
- 25 Fall Advisory Meetings

OCTOBER

- 13 BOE Regular Meeting 5:00 p.m.
- 16 End of Quarter 1
- 17 Staff Professional Development

NOVEMBER

- 6 Opportunity Fair
- 10 BOE Regular Meeting 5:00 p.m.
- 24-25 Asynchronous Days
- 26-28 Thanksgiving Break

