

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Avenue
Lakewood, CA 90713

MINUTES
Regular Meeting

October 2, 2025

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Linda Vaughan, Chairperson, on Thursday, October 2, 2025 at 8:18 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Linda Vaughan.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender
 Terence Ulaszewski
 Linda Vaughan

STAFF MEMBERS
PRESENT

Dr. Rebecca Lee, Executive Officer; Susan Leaming, Personnel Analyst; Oralia Leyva, Certification Services Manager; Monica Gaytan, *Interim Associate Personnel Analyst; Amy Van Fossen, Associate Personnel Analyst; Virginia Agredano Perez, Senior Administrative Secretary; Judith Beauchamp, Human Resources Technician; Wendy Bell, Human Resources Technician; Veronica Bustamante, Human Resources Technician; Ashleigh Fernando, Human Resources Technician; Warren Hornberger, Human Resources Technician; Elizabeth Morales-Torres, Human Resources Technician and Silaue Tauleifi, Human Resources Technician.

GUESTS PRESENT

Tai Felder, CSEA Chapter 2 1st Vice President; and Viola Mae Bledsoe, Instructional Aide - Special (Retired).

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of September 18, 2025.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Dr. Rebecca Lee, Executive Officer, reported that the Personnel Commission held a "Change of Leadership" workshop on September 25th, facilitated by consultant Eve Gordon. Dr. Lee expressed appreciation to the Personnel Commission staff who participated and provided valuable input, along with representatives from the Information Technology Department and a member of the Association of Long Beach Education Managers (ALBEM) Board who shared perspectives on behalf of site administrators. The four-hour session focused on identifying departmental strengths, challenges, and both short- and long-term goals for improvement. Dr.

Lee noted that short-term priorities include enhancing communication with school sites regarding systems and procedures, increasing team-building opportunities within the department, and addressing staffing needs. A summary of findings will be prepared by the facilitator and shared with the Superintendent and the Personnel Commission upon completion.

Dr. Lee also shared that she attended the Personnel Commissioners Association of Southern California (PCASC) "Value of Merit" Conference with Commissioners Linda Vaughan and Sheryl Bender. Dr. Lee noted that the event provided an opportunity to connect with peers from other districts and to highlight the work of the Long Beach Unified School District Personnel Commission.

Elizabeth Morales-Torres, Human Resources Technician, shared her experience attending the Latino Heritage Celebration for the first time. She noted a strong community turnout and the opportunity to connect with staff from multiple departments. Ms. Morales-Torres described the event as vibrant and engaging, highlighting the participation of families, students, and vendors, many of whom provided free items and educational resources. Virginia Agredano Perez, Senior Administrative Secretary, reported that the Personnel Commission's table was well attended throughout the event. She described expanded participation from local organizations, and continuous cultural performances, including Aztec dancers and folklórico groups from both elementary and high schools. She noted the positive reception from attendees who enjoyed interactive activities and treats, and expressed gratitude for the opportunity to represent the Commission in the community.

Amy Van Fossen, Associate Personnel Analyst, reported that 61 recruitments are currently in progress, with 14 open for applications and 16 in the testing stage. She commended staff for their continued efficiency in moving recruitments forward. Ms. Van Fossen also announced an upcoming job fair scheduled for October 24th, focused on Instructional Aide – Special and Expanded Learning positions, and expressed optimism for another successful event.

Oralia Leyva, Certification Services Manager, reported that at the October 2nd Board of Education meeting, 40 probationary appointments and 27 substitute assignments were approved in classifications including Campus Staff Assistant, Instructional Aide – Special, Instructional Aide – Expanded Learning, Child Care Worker, Custodian, and Recreation Aide. Additionally, 31 exempt employment assignments were processed, including Cafeteria Student Assistant, Student Tutor, and Coach positions. Ms. Leyva commended the Certification Services team for their dedication and teamwork in ensuring all assignments are processed accurately and efficiently.

Susan Leaming, Personnel Analyst, reported that the CPR and First Aid training flyers and registration forms have been updated and redesigned, and thanked Ms. Agredano Perez for her support in completing the revisions. Ms. Leaming noted that registration for Classified Staff to attend the trainings will open this week.

CONSENT AGENDA

1. **APPROVE** the certification of Grounds Equipment Operator II eligibility list 26-0011-0176 established 10/3/2025
2. **APPROVE** the certification of Groundskeeper eligibility list 26-0029-0172 established 9/29/2025
3. **APPROVE** the certification of Nutrition Services Worker eligibility list 26-0049-5068 established 9/24/2025

4. **APPROVE** the certification of Recreation Aide eligibility list 26-0060-5255 established 9/22/2025
5. **APPROVE** the certification of Recreation Aide eligibility list 26-0062-5255 established 9/26/2025
6. **APPROVE** the certification of Recreation Aide eligibility list 26-0063-5255 established 10/1/2025
7. **APPROVE** the certification of Recreation Aide - Expanded Learning eligibility list 26-0061-5317 established 9/26/2025
8. **APPROVE** the certification of Recreation Aide - Expanded Learning eligibility list 26-0064-5317 established 10/1/2025
9. **APPROVE** the certification of Senior ASB Financial Technician eligibility list 26-0251-0761 established 9/22/2025
10. **APPROVE** the certification of Small Engine Mechanic eligibility list 25-0247-0573 established 9/29/2025
11. **APPROVE** the certification of Stage Technician eligibility list 26-0013-0379 established 9/25/2025
12. **APPROVE** the certification of Translator-Interpreter - BL Spanish eligibility list 25-0235-5079 established 9/25/2025

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to approve items 1-12.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OLD BUSINESS None

NEW BUSINESS 1. **APPROVE** the Request for Hearing in a Disciplinary Matter Employee ID # E 00526535

New Business Item 1 was moved into closed session.

OTHER ITEMS None

NEXT REGULAR MEETING The next Regular Meeting of the Personnel Commission is scheduled for Thursday, October 16, 2025 at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

CLOSED SESSION The Personnel Commission retired into closed session at 8:32 a.m.

OPEN SESSION The Personnel Commission returned to open session at 8:50 a.m. with the following reportable action:

1. **APPROVE** the Request for Hearing in a Disciplinary Matter Employee ID # E 00526535

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous roll-call vote of those present to approve New Business Item 1, and grant a hearing in a disciplinary matter regarding Employee E 00526535.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 8:52 a.m.