

JAMESTOWN PUBLIC SCHOOL BOARD
Regular Meeting
Unofficial Minutes

School board meeting on Monday, October 20, 2025 at 5:30 pm in the Thompson Community room at the Middle School, 203 2 Ave SE, Jamestown, ND.

Present: Heidi Larson, President, Dan Tweten, Vice President, Jamie Bear, Melissa Gleason, Owen McKenna, Jacob Meier, Aaron Roberts, Jason Rohr, Superintendent, Robert Lech, and Kristi Grounds, Business Manager. Steve Veldkamp was absent.

Guests: McKenna Pettys, Belle Sjostrom, Sadie Lech and Tracy Iliff.

President Larson called the meeting to order and welcomed the audience, Jason Linz, Jamestown Video and Amy Neustel, Administrative Assistant.

Mr. Rohr moved, seconded by Mr. Tweten to approve the consent agenda which consisted of October 6, 2025 regular board meeting minutes, payment of bills, pledged securities, agreement with City Space for 21st Century After School Program, September 29, 2025 and October 7, 2025 sick leave bank committee minutes. Roll call with unanimous “yes” vote. Motion carried.

The board received a letter from NDSBA that Kristi Grounds completed her Business Manager certification and received mastery scores in all courses, the program’s highest designation. President Larson also informed the board Mr. Rohr received a Veteran Board Member with Distinction Award at the NDSBA Conference. Congratulations to both for their dedication to education.

Belle Sjostrom, Student Council President reported the homecoming week was successful and had good feedback on the rally. The dance had an increase in attendance this year. Attendance has more than doubled from last year for the Fellowship of Christian Athletic group. Ms. Sjostrom would like to promote the peer-to-peer support program. She has had 7 sophomores step up to participate in the program. The program would promote inclusion, friendship, and understanding between students with and without special needs. Peer mentors would be paired with students in the special education department to include classroom support, lunch buddy, school events and inclusive social opportunities. Faculty advisors would oversee the program, with student council providing leadership and coordination. The board directed administration to see if some of this program could begin by second semester and promote the program better for next year.

Sadie Lech, Special Education Teacher and Tracy Iliff, Title I Teacher reported on the replacement core curriculum. The increased rigor of the curriculum from elementary to high school explains the increase to the higher need at the high school level. Replacement core is alternative curriculum for students who need more individualized support, who are on IEP’s and to help reach the goals of the IEP. Tier 3 is intensive intervention with all teachers for the student. Mrs. Lech and Mrs. Iliff gave examples of English and Math replacement-core approaches to help students be successful. If this does not meet the goal, then a teacher will do a referral to Special Education.

Mr. Gehlhar, Continuous Improvement Director, reported participation in core instruction is highly impactful for students. Elementary has 70% of students in core instruction and 25% in core plus which is an increase. Middle school has 85% in core

instruction and 9 % in core plus which is an increase due to large class that came into Middle school this year. High school is monitoring students to see who needs assists to the next level. The elementary is doing well and middle school and high school are analyzing students and the instruction. Mrs. Gleason moved, seconded by Mrs. Bear to approve the strategic focus 4.1: participation core instruction. Roll call with unanimous “yes” vote. Motion carried.

Dr. Lech reported that the Calendar Committee will meet October 27th to sort through the different priority levels from the feedback survey sent out. This will help them to create a calendar to recommend for the November 3, 2025 school board meeting.

Dr. Lech reported notification that we are able to offer After School programming this year at Gussner Elementary. The City Span reporting tool is used for After School program and funded entirely through the 21st Century grant.

Dr. Lech reported there has been new requirements for board members to complete. School board members must complete State of Interests and Campaign Finance Disclosure forms and return to Kristi Grounds by January 31st each year. He also provided the Campaign Disclosure Requirement Guide for awareness.

Dr. Lech reported the wellness initiative is moving forward. Training has been set up virtually for staff to participate. The TFFR platform will be done in person.

Dr. Lech reported the SEEC annual usage report was sent and attached for board members to review. The district takes advantage of training in the region and state. They give districts access to discounts on many programs.

Dr. Lech spotlighted Mr. Jason Rohr, who earned the Veteran Board Member with Distinction Award through North Dakota School Board Association. Mr. Rohr earned this through his commitment to Jamestown Public Schools, committees and his service to ND School Board Association committees.

Mrs. Grounds provided the general fund balance sheet and monthly financial reports for the board to review.

President Larson reminded board members to review the timeline for the Superintendent’s evaluation.

Mr. Roberts moved, seconded by Mr. Tweten to approve the second reading of policy DGAA (Teacher Grievance Procedure), amended policy GABC(Sex Education), review of GABC-E(Sex Education Law), first reading of policy GABE(Human Trafficking and Exploitation, Prevention, and Awareness Education), amended policy ACBD(School Medication Program), first reading of ACBD-AR (School Medication Program Regulations), review of amended ACBD-E1 (School Medication Provider Opt-Out or Opt-In and Verification of Eligibility Form), review of amended ACBD-E2 (Authorization/Parental Consent for School to Provide Medication or Student to Self-Administer Medication), review of ACBD-E-3 (Medication Check-In Form), review of ACBD-E4 (Record of Over-the-Counter Medication), ACBD-E5 (Records of Controlled Medication, ACBD-E6 (Medication Incident Report), review of ACBD-E7 (Medication Pickup Notice), and review ACDD-E8 (Medication Disposal/Destruction Log). Roll call with unanimous “yes” vote. Motion carried.

Mrs. Bear moved, seconded by Mrs. Gleason to approve the tuition agreements for Kindergartener to attend Montpelier Public School and 9th grader to attend Pingree

Buchanan Public School for the 2025-2026 school year. Roll call with unanimous “yes” vote. Motion carried.

No further business, President Larson adjourned the meeting.