

Sycamore High School PTO

General Meeting Minutes

Friday, September 12, 2025 - 9:00am

Streaming = meet.google.com/wxe-xbqu-inh

[Presentation Link](#) (work in progress until day of meeting)

Call to Order (9:00)

- **Board Member introductions:** Brian Laughlin and Harshana Patel - PTO Presidents, Christa Lloyd - VP Hangar, Victoria Margroum - Recording Secretary, Paige Rodgers - PTO Treasurer (Kenna Wahlquist - VP of Programs and Kim Rospond - Corresponding Secretary..(not able to attend in person.)
- **Other guest introductions:** Greg Pottebaum - Principal

Aves Hangar Product Showcase (9:20)

Christa Lloyd (hptohangar@sycamoreschools.org)

- Showing off some great new Aves Hangar merchandise!
- The start of the new year is going well. Lots of traffic. Well visited for schedule pick up. Pops are scheduled. The Hangar has been at football games.
- Marie Trelka is the Hangar manager
- Hours are: Tuesday 8 am to 1 pm; Wednesday 11 am to 3 pm; Thursday 8 am - 1 pm; Friday 11 am to 1 pm
- Christa took us on a video tour of the Hangar
- Volunteers are always needed! Contact Marie at aveshangar@sycamoreschools.org.

Principal's Report (9:30)

Greg Pottebaum (pottebaumg@sycamoreschools.org)

- Homecoming Parade is on Sunday, September 14 at 4:30 in the Shadowhill neighborhood.
- If PTO meetings are in person, everyone needs to check in at the front office.
- Looking into new programming for next year.
- **Questions: Cindy Burke** - Will there be a way for students with special needs to attend football games? **Answer** - Tara Willig did speak to Mr. Pottebaum about the matter. Suggested to Cindy to come to a game and walk the area to see what will work. **Rhonda Starghill** - With so many new administrators, will there be an opportunity for a meet and greet with parents? **Answer** - A meet and greet is a good idea. A video was put out this week with the administration. Will look into scheduling a meet and greet. **Lesley Davis** - Is there a reason why the math and English focused study halls were canceled for this school year? **Answer** - Trying to be good stewards of the finances. Looking at best ways to use staff and time.

Meeting Topics (9:50)

- **SHS Big Events: Homecoming** - September 19 (football game), September 20 (dance). The Student Council handles the arrangements for HOCO. Kate Korchok is the staff lead. Students need to bring photo ID. No bags are allowed. **Art Show** - March 7 starts at 8 am. There is a preview night the evening before. **Odd Couples Ball** - February 28. Tickets will go on sale at the end of January. Lots of volunteers are needed. **Prom** - Date is April 11. Hours are 7 - 10 pm. Ticket price is TBD. **After Prom** - Immediately after prom. Ticket sales start in March. Prom and After Prom is only for juniors and seniors. There is a new theme every year. Lots of volunteers are needed!!! **Graduation** - May 24 is the date. As of now Mr. Muchmore will be the administration lead for graduation.

- **Request approval of Budget and meeting minutes: *Budget*** - Brian presented the budget for a vote. The majority of the PTO funds come from the sales at The Hangar. General PTO expenses include insurance, \$4,000 is built in for an “as needed” fund for After Prom and Odd Couples Ball. A voting document will be sent out for budget votes. A vote for the April and May minutes will also be available for vote.
- **Project Cycle:** Requests that come in from staff, students and parents. There are some guidelines. Requests are open until September 19. The PTO has purchased ping pong tables for the club, equipment for the theater, fish tank, books and other items. Typically the project cycle is only once a year, at the beginning of the year, but it depends on the finances.

Board Member Reports (10:15)

- co-Presidents Brian Laughlin & Harshana Patel (hspto@sycamoreschools.org) * Please let us know if you would like any social events, or in person meetings. The PTO is very open. If there is a gap you see, please let us know. The hope is still to have an in person meeting. Help is always welcome for technical
- Treasurer Paige Rodgers (hsptotreasurer@sycamoreschools.org)
 - Reimbursement request [form](#)
 - 2025 Final Budget vs Actual Report
 - YTD P&L Report
- VP of Operations Kenna Wahlquist (hsptovp@sycamoreschools.org)
 - Project applications became open Aug 30-Sep 15
 - Application can be found at this [link](#)
 - More info on the SHS PTO [website](#)
- VP Aves Hangar Christa Lloyd (hsptohangar@sycamoreschools.org)

- Recording Secretary Victoria Margroum (hsptorecording@sycamoreschools.org) * Directory Spot should be available in October. Waiting for information from the district.
- Corresponding Secretary Kim Rospond (hsptocorresponding@sycamoreschools.org) * The Staff Appreciation Committee is going well. A meal will be provided for conferences - catered and items from parents.

Thank you everyone for attending. Please reach out to board members with questions.

Adjournment (10:30)

**Next PTO meeting is Friday, October 10 @ 9am
Format is TBD**