

PARENT VOLUNTEER WORKSHOP

Friday, November 7th, 2025 and Friday, February 20th, 2026
2:00–5:00 p.m.
Administration Building
8201 Lansdowne Ave, Upper Darby 19802

Come out to learn how to complete the process of becoming a Parent Volunteer in the Upper Darby School District!

ALL IT TAKES IS 30 MINUTES!

WHAT YOU WILL DO AT THE WORKSHOP:

- Learn about the Volunteer Policy.
- Complete the Volunteer Application. Click here to save time and complete in advance. Bring the completed app with you. Copies will be available at the Summit.
- Submit for clearances on the spot.
    - **PA Criminal History Background Check - Cost: $0.00**
    Takes approximately 10 minutes to complete online. Must bring Social Security Number. Click here to save time and complete in advance. Keep record of your application control number.
    - **Child Abuse History Clearance - Cost: $0.00**
    Takes approximately 20 minutes to complete online. Must bring Social Security Number and all addresses from the last 30 years (to the best of your recollection). Click here to save time, create an online account and complete the online child abuse clearance in advance. Keep record of your Keystone ID.
    - **FBI Criminal Clearance and Setting Fingerprinting Appointment - Cost: $25.25**
    Applicants must register with IdentoGO prior to arriving at a fingerprinting site. Call 1-844-321-2124 to register. Press #2 for IdentoGO Enrollment Services, then press #19 for Pennsylvania, then press #2 for a list of required documentation to bring to your appointment, then press #3 to schedule an appointment.
        - Or, click here to complete online in 5 minutes. Enter Code 1KG6XN for PA PDE-School Districts. Must bring photo ID with you to the appointment. Personal checks will not be accepted. Credit cards, money orders, cashier's checks and checks will be accepted.
- Click here for the Identification Badge Request Form. Complete and have the Principal sign. After the 916-AR-2 Non-Staff Volunteer Approval Letter is processed by the Personnel department, the ID Badge Request Form will be approved and you will be contacted via email to set a photo session appointment with the district. Copies will be available at the Summit.
- Click here to learn more.
- Your application package and a checklist outlining the parts of the process your completed parts of the process will be forwarded to your child's school. Please bring any oustanding items to your child's Principal.