

## 2025 Summer Bridge WPL Week at a Glance

### Week 1 (6/2 - 6/5)

	Mon (6/2/25)	Tues (6/3/25)	Wed (6/4/25)	Thurs (6/5/25)
<b>Lesson Title</b>	<b>P-TECH/ECHS Matters (Day 1) Introduction to P-TECH &amp; WPL</b>	<b>Let's Get Digital (Day 2) Digital On-Boarding</b>	<b>Let's Get Digital Pt. 2 (Day 3) Email Etiquette</b>	<b>Industry Day (Day 4) Get to know your Industry Partners</b>
<b>Academic Objective</b>	Students will understand and apply their knowledge of the P-TECH program to what it means to be career ready.	Students will be able to identify best practices for professional email address creation and students will create and send an introductory email message.	The student will identify different email tones and learn which are appropriate for communicating in different situations.	
<b>Topics to be covered</b>	<ol style="list-style-type: none"> <li>1. What is P-TECH/ECHS</li> <li>2. <a href="#">Why P-TECH Matters</a></li> <li>3. What does choosing a pathway mean</li> <li>4. Who are my Industry Partners</li> </ol>	<ol style="list-style-type: none"> <li>1. What is a professional email address</li> <li>2. How to create a professional email address</li> <li>3. Sending an introductory email</li> <li>4. What are login credentials</li> </ol>	<ol style="list-style-type: none"> <li>1. Email Etiquette</li> <li>2. Email Tone</li> </ol>	
<b>Activity</b>	<b>P-TECH Matters <a href="#">Lesson Plan</a></b>	<b>Digital On-Boarding <a href="#">Lesson Plan</a></b>	<b>Email Etiquette <a href="#">Lesson Plan</a></b>	<a href="#">Summer Bridge 2025 - Workplace Learning .xlsx</a>
<b>WPL Skill Focus</b>	<ul style="list-style-type: none"> <li>● Professionalism</li> <li>● Curiosity</li> <li>● Career and Self-Development</li> </ul>	<ul style="list-style-type: none"> <li>● Digital Technology</li> <li>● Self Management</li> </ul>	<ul style="list-style-type: none"> <li>● Digital Technology</li> <li>● Self Management</li> </ul>	
<b>Materials</b>	<b>P-TECH/ECHS Matters <a href="#">Lesson Plan</a></b> <a href="#">Conversation Cards</a> <a href="#">Where Are They Now</a> <a href="#">Scavenger Hunt Activity Sheet</a> <a href="https://www.mynextmove.org/exploration/ip">https://www.mynextmove.org/exploration/ip</a> (Onet interest profiler)	<b>Digital On-Boarding <a href="#">Lesson Plan</a></b> <a href="#">Day 2: Let's Get Digital Presentation</a>	<b>Email Etiquette <a href="#">Lesson Plan</a></b> <b>Day 3: <a href="#">Let's Get Digital Part 2</a></b> <a href="https://www.flowrite.com/blog/how-to-write-a-professional-email">https://www.flowrite.com/blog/how-to-write-a-professional-email</a>	

## Week 2 (6/9 - 6/12)

	Mon (6/9/25)	Tues (6/10/25)	Wed (6/11/25)	Thurs (6/12/25)
<b>Lesson Title</b>	<b>The Power of Delegation &amp; Planning A Dream Vacation (Day 5)</b>	<b>The Dream Job Project (Day 6)</b>	<b>Your Journey Starts Now Working Session &amp; Presentation (Day 7)</b>	<b>Industry Day Get to know your Industry Partners</b>
<b>Academic Objective</b>	Students will explore and practice using the six thinking hats method of problem solving with a group.	Students will explore and generate a list of dream jobs that are pathway aligned.	Students will prepare and present the findings of their Dream Job through 60-second elevator pitches.	Coordinators will collaborate with the industry partner to develop creative strategies for introducing career pathways and helping students gain a deeper understanding of the industry.
<b>Topics to be covered</b>	<ol style="list-style-type: none"> <li>1. How to delegate tasks</li> <li>2. Deciding who is right for a task</li> <li>3. The importance of delegation and responsibility in the workplace</li> <li>4. Researching as a team</li> <li>5. Group planning/discussing</li> <li>6. Group presenting</li> </ol>	<ol style="list-style-type: none"> <li>1. Researching jobs within pathway</li> <li>2. Researching jobs within Industry Partners</li> <li>3. Wages</li> <li>4. Budgets</li> </ol>	<ol style="list-style-type: none"> <li>1. Students will present “Dream Job”</li> </ol>	Industry Scavenger Hunt <ul style="list-style-type: none"> <li>● Who they are</li> <li>● What they do</li> <li>● What are they known for</li> <li>● The mission</li> <li>● The vision</li> <li>● The goals of the company</li> <li>● The significant initiatives in the company</li> </ul>
<b>Activity</b>	<b>Planning A Dream Vacation</b> <a href="#">Planning a Dream Vacation WPL Lesson Plan</a>	<b>Dream Job Project <a href="#">Lesson Plan</a></b> Career Vignettes	<b>Your Journey <a href="#">Lesson Plan</a></b>	<a href="#">Summer Bridge 2025 - Workplace Learning .xlsx</a>
<b>WPL Skill Focus</b>	<ul style="list-style-type: none"> <li>● Critical Thinking</li> <li>● Teamwork</li> <li>● Leadership</li> <li>● Professionalism</li> </ul>	<ul style="list-style-type: none"> <li>● Professionalism</li> <li>● Technology</li> <li>● Critical Thinking</li> <li>● Self-Management</li> </ul>	<ul style="list-style-type: none"> <li>● Professionalism</li> <li>● Technology</li> <li>● Communication</li> <li>● Teamwork</li> <li>● Leadership</li> </ul>	
<b>Materials</b>	<a href="#">The Power of Delegation</a> /Dream Vacation <a href="#">Planning a Dream Vacation WPL Lesson Plan</a> <a href="#">10 Steps for Effective Delegation</a>	<b>Dream Job Project <a href="#">Lesson Plan</a></b>	<b>Your Journey <a href="#">Lesson Plan Presentation Rubric</a></b>	

<i>Teacher 1 - M.A.P.S.</i>	9:00 a.m. - 10:30 a.m.	Class A	Class B	Class C	Class D
<i>Teacher 2 - Reading/Writing</i>	10:30 a.m. - 12:00 p.m.	Class B	Class C	Class D	Class A
<i>Teacher 3 - Math</i>	12:00 p.m. - 1:30 p.m.	Class C	Class D	Class A	Class B
<i>Teacher 4 - Workplace Learning</i>	1:30 p.m. - 3:00 p.m.	Class D	Class A	Class B	Class C

**Industry Thursdays:**

**[Google Sheet](#) -an outline/framework template needs to be provided to WPL Coordinators**

- Needs to extend throughout the entire day
- Needs to include Industry Partners
- Identify the WPL Outcome (Scope and Sequence)
- Identify the WPL Skills
- Dallas College Tour

A	B	C	D	E
<b>Summer Bridge 2025 - Workplace Learning Thursday</b>				
<b>Day 4</b>		<b>12:30 - 1:30</b>	<b>1:30 - 2:30</b>	<b>2:30 - 3:30</b>
Thursday, June 5:				
Industry Partner(s):				
Essential Workplace Skills:				
Other Comments:				
<b>Day 8</b>		<b>12:30 - 1:30</b>	<b>1:30 - 2:30</b>	<b>2:30 - 3:30</b>
Thursday, June 12:				
Industry Partner(s):				
Essential Workplace Skills:				
Other Comments:				