

CALL TO ORDER At 7:05 p.m., the September 8, 2025, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.

SCHOOL BOARD MEMBERS PRESENT Mr. Jesse Rawls, Sr., Ms. Tameka Hatcher, Ms. Elise I. LeMelle, Mrs. Jackie Hill, Mr. Jayonn Folks, Mr. Eric Hedenberg, Keita Kalonji Johnson, Esq., Mr. Steven H. Johnson, Sr.

ABSENT Dr. Anita Mareno

DISTRICT OFFICE PRESENT Dr. Tamara Willis, Dr. Andrae Martin, Kathy Ciaciulli, Dr. Erika Willis, Carrie Martin, Lance Deane, Ann-Marie Rathmell, Justin Green, Jonathan Bishop

SOLICITOR Eckert Seamans Cherin & Mellott, LLC

EXECUTIVE SESSION The President announced that executive session was held immediately prior to the meeting for the purpose of litigation, personnel and student matters.

II. APPROVAL OF AGENDA ITEMS FOR SEPTEMBER 8, 2025

MOTION TO APPROVE **2.A.** Moved by Mr. S. Johnson, seconded by Mr. K. Johnson to approve the meeting agenda for September 8, 2025

Motion passed 8-0, 0 abstentions, 1 absent (Dr. Mareno)

2.B. Board Member Comments

III. HEARING OF THE PUBLIC

Ms. LeMelle read a statement outlining the guidelines for public comment.

SPEAKER **C. Hawkins** shared her concerns with transportation and the buses arriving late.

Dr. Willis assured her that the district is working with its transportation provider to secure additional drivers.

J. Raub and K. Hoffman, representing the Susquehanna Township Baseball Association, expressed their appreciation to the district for its partnership in the use of Kauffman Field.

IV. GUEST PRESENTATION

- A. Lou Verdelli, Raymond James & Associates Managing Director, and Brad Remig, PFM Financial Advisors LLC presented on General Obligations Bond (attached to BoardDocs)

V. FINANCE

MOTION TO APPROVE

- 5.A. Moved by Ms. Hatcher, seconded by Mrs. Hill, to approve Item 5.A.

ROLL CALL VOTE:

- Aye: Mr. Hedenberg, Dr. Mareno, Mr. Folks, Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. S. Johnson, Mr. K. Johnson, Mr. Rawls
- Nay: None
- Abstain: None
- Absent: None

Motion passed 8-0, 0 abstentions, 1 absent (Dr. Marino)

5.A. Resolved: The Board of Directors of the Susquehanna Township School District does hereby authorize the Administration to work with Raymond James, as Underwriter, PFM Financial Advisors LLC, as Financial Advisor, McNees Wallace & Nurick LLC, as Bond Counsel, and the District's Solicitor to proceed with the issuance of General Obligation Bonds, Series of 2025, at a not-to-exceed amount of \$15,000,000, the proceeds of which will be used towards capital projects in the District.

The above request is intended to represent the final portion of the funding required to renovate the district's Deer Path Road property into the TWH Elementary School Annex and fund numerous district-wide capital improvement projects. The TWH Elementary School Annex is necessary to address significant student overcrowding and provides for the removal of students from currently rented trailer classrooms and placement of these students in a more standard school building. The issuance of these bonds will allow the district to earn interest earnings from the time the funds are received by the district for a period of up to 3 consecutive years.

MOTION TO APPROVE

- 5.B.E.F.G.H. Moved by Ms. Hatcher, seconded by Mr. Hedenberg to approve Item 5.B.E.F.G.H. Motion passed 8-0, 0 abstentions, 1 absent (Dr. Mareno)

- 5.B. Approve the following Real Estate Tax Refunds:

Taxpayer Name: Custer Stan Jr. & Nancy B
Parcel #: 62-013-156

Year: 2024
 Refund Amount: \$17,952.63
 Reason: Reduction in Property Tax Assessment Value per Dauphin County Office of Tax Assessment requiring refund of 2024 real estate taxes paid.

Taxpayer Name: Custer Stan Jr. & Nancy B
 Parcel #: 62-074-021

Year: 2024
 Refund Amount: \$1,521.15
 Reason: Reduction in Property Tax Assessment Value per Dauphin County Office of Tax Assessment requiring refund of 2024 real estate taxes paid.

5.E. Approve the payment of Capital Reserve PSDLAF Checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$289,784.73.

5.F. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$2,639,386.01.

5.G. Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$10,726.67.

5.H. Approve the payments of New Construction Capital Projects Fund Checking, bills from the New Construction Capital Projects Fund Checking, as listed on the Computer Check Summary. totaling \$121,930.82.

MOTION TO APPROVE

5.C.D. Moved by Mr. Folks, seconded by Mr. Hedenberg to approve Item 5.C.D. Motion passed 8-0, 0 abstentions, 1 absent (Dr. Mareno)

5.C. Approve the Administration’s recommendation to award bids on the Susquehanna Township School District High School Landscaping Project to the company, Schultz Landscaping, in summary and in detail as attached and presented below:

Contract No.1 - Landscape Construction	Accept/Reject		Schultz Landscaping
	Base Bid	Accept	
			\$38,135.00
Alt. Add - L1 - Rubber Mulch in Lieu of Wood Chip Mulch		Accept	\$8,875.00
Alt. Add - L2 - River Rock Mulch in Lieu of Wood Chip Mulch		Reject	\$3,465.00
Alt. Add - L3 - Remove Existing Pine Tree at Flagpole		Accept	\$2,550.00
Alt. Add - L4 - Root Pruning Beneath Existing Sidewalks		Accept	\$6,336.00

Alt. Add - L5 - Remove 2 Existing Pine Trees	Accept	\$3,740.00
Alt. Add - L6 - Sod in Lieu of Grass Seed	Reject	\$7,776.00
Total	All Bids	\$70,877.00
	Total Reject	(\$11,241.00)
	Award	\$59,636.00
Unit Pricing (As and if needed)		
1 - Each - Grind Tree Stumps	Award	\$190.00
2 - Per Square Yard - Concrete Sidewalk	Award	\$94.00
3 - Per Cubic Yard - Additional Fill	Award	\$190.00

5.D. Approve the Administration’s recommendation to reject bids on the Susquehanna Township School District High School Landscaping Project in summary and in detail as attached and presented below:

Contract No.1 - Landscape Construction	Accept/Reject	Bailey Landscape, Inc.	Accept/Reject	Malco Landscape
Base Bid	Reject	\$44,986.00	Reject	\$54,025.00
Alt. Add - L1 - Rubber Mulch in Lieu of Wood Chip Mulch	Reject	\$9,488.00	Reject	\$7,500.00
Alt. Add - L2 - River Rock Mulch in Lieu of Wood Chip Mulch	Reject	\$8,896.00	Reject	\$9,300.00
Alt. Add - L3 - Remove Existing Pine Tree at Flagpole	Reject	\$6,050.00	Reject	\$4,700.00
Alt. Add - L4 - Root Pruning Beneath Existing Sidewalks	Reject	\$1,500.00	Reject	\$1,500.00
Alt. Add - L5 - Remove 2 Existing Pine Trees	Reject	\$7,200.00	Reject	\$4,700.00
Alt. Add - L6 - Sod in Lieu of Grass Seed	Reject	\$2,978.00	Reject	\$7,500.00
Total	All Bids	\$81,098.00	All Bids	\$89,225.00
Unit Pricing (As and if needed)				
1 - Each - Grind Tree Stumps	Reject	\$550.00	Reject	\$400.00
2 - Per Square Yard - Concrete Sidewalk	Reject	\$42.00	Reject	\$42.00

3 - Per Cubic Yard - Additional Fill	Reject	\$150.00	Reject	\$100.00
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VI. PERSONNEL

MOTION TO APPROVE

6.A.F.C.D.E.F. Moved by Mr. K. Johnson, seconded by Mr. Folks, to approve Items 5.A.B.C.D.E.F.
Motion passed 8-0, 0 abstentions, 1 absent (Dr. Mareno)

6.A.1. Approve the resignation of Briana Jerome as Special Education Paraprofessional at Susquehanna Township Middle School, effective August 29, 2025.

6.A.2. Approve the resignation of Taylor Reed as Elementary School Teacher at Thomas W. Holtzman Jr. Elementary School, effective August 22, 2025.

6.A.3. Approve the resignation of Holly McGuire as Special Education Teacher-Learning Support at the Sara Lindemuth Anna Carter Primary School, effective August 18, 2025.

6.B. 1. Approve the transfer of Emily Arnold from Elementary Teacher at Thomas W. Holtzman, Jr. Elementary School to Day-to-Day Substitutes at Thomas W. Holtzman Jr. Elementary School, effective August 14, 2025.

6.B. 2. Approve the transfer of Celia Bolich from Speech and Language Teacher at Sara Lindermuth Anna Carter Primary to Guest Teacher at Sara Lindemuth Anna Carter Primary School, effective date to be determined.

6.B. 3. Approve the transfer of Caitlin Jodoin from Related Arts Teacher at Susquehanna Township Middle School to Special Education Paraprofessional at Susquehanna Township Middle School, at an hourly rate of \$22.23, effective September 4, 2025.

6.C. Approve the change of status of Diana Cooper as Transportation Coordinator (STESPA) at Susquehanna Township District Office to Director of Transportation (ACT 93) at the Susquehanna Township District Office at a salary of \$72,000, prorated, effective September 2, 2025.

6.D. Amend Sarah McCleaf’s salary from \$80,430.00 to \$81,430.00 as Special Education Teacher- Emotional Support at Susquehanna Township Middle School.

6.E.1. Approve Keishla Espiet de Jesus as Lunch Monitor at Sara Lindemuth Anna Carter Primary School at a rate of \$17.00 per hour effective September 9, 2025. Keishla will be replacing Nancy Hile.

6.E.2. Amend Nile Hile's rate of \$21.30 per hour to \$22.20 per hour as Part-Time Food Service Secretary at Susquehanna Township High School effective August 13, 2025.

6.F.1. Approve Mercedes Roland as Assistant Athletic Director at a stipend of \$7,000.00 for the 2025-26 school year.

6.F.2. Approve Scott Weber as Assistant Girls Tennis Coach at the Susquehanna Township High School at a stipend of \$2,500.00 for the 2025-2026 school year.

6.F.3. Approve Madeline George as Volleyball Advisor at Susquehanna Township High School at a stipend of \$1,000.00 for the 2025-2026 school year.

6.F.4. Approve Shauna Moore as Marching Band Techniques Instructor at the Susquehanna Township High School at a stipend of \$2,500.00 for the 2025-2026 school year.

6.F.5. Approve Jessica Acevedo as Susquehanna Township District Translator at a stipend of \$3,000.00 for the 2025-2026 school year.

6.F.6. Approve the following AAP Facilitators at Susquehanna Township Middle School at a rate of \$40.00 per hour for the 2025-2026 school year.

Matthew Freda	Josamarie Stalcar
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6.F.7. Approve Dhuhhan Abdullah as Detention Monitor at Susquehanna Township Middle School at a rate of \$31.00 per hour for the 2025-2026 school year.

6.F.8. Rescind Christa Sepp as Sponsor for Holly McGuire at Sara Lindemuth Anna Carter Primary School.

6.F.9. Rescind the following PBIS Leads for the 2025-2026 school year approved at the August 4, 2025, board meeting:

Name	Position	Location	Stipend
Kennedi Welsh	PBIS Lead	STMS	\$301.50
Emily Litz	PBIS Lead	STMS	\$301.50

6.F.10. Approve the following Department Leads for the 2025-2026 school year at the Susquehanna Township Middle School:

Name	Position	Stipend
Jolene Connelly	Related Arts	\$1,750.00
Rebekah Batz	Math	\$1,750.00
Marisa Meholic	ELA	\$1,750.00
Corey Lohr	Science	\$1,750.00
Matthew Sharadin	Social Studies	\$1,750.00

VII. EDUCATION AND ATHLETICS COMMITTEE

CALL TO ORDER

At 7:38 p.m., the Education and Athletics Committee was called to order by Mr. Rawls.

ATHLETIC DIRECTOR’S REPORT

7.A. Lance Deane reported that the district is partnering with BSN Sports to launch year-round merchandise store, including alumni apparel. He provided a Fall sports update, noting that five of seven head coaches are district staff. Highlights included girls’ tennis winning five of the last seven matches, football outscoring opponents 159–20 (currently 3-0) with three Division I commits, golf’s efforts to grow its four-member team, and field hockey hosting youth night tonight.

PRESENTATION

7.B. Ryan Evans, Middle School Principal, and David Archer, High School Principal, presented on the Wales Professional Exchange Trip. (attached to BoardDocs)

PRESENTATION

7.C. Dr. Martin, Assistant Superintendent, gave an update on Summer School. (attached to BoardDocs)

Mr. Rawls left the meeting at 7:59 p.m.
Mr. Rawls returned at 8:01 p.m.

CONTRACTS DISCUSSED

7.D. Memorandum of Understanding (MOU): Harrisburg Alumni Kappa Foundation of Kappa Alpha PSI Fraternity, Inc. and Susquehanna Township School District

7.D.E. Believe Program

7.D.F. We Believe in Your Child (True Colors) Agreement

7.D.G. Laurel Life Elementary Classroom Agreement for the 2025-2026 and 2026-2027 School Years

7.D.H. Laurel Life Middle School Agreement for the 2025-2026 School Year

7.D.I. Best Buddies Club

7.D.J. Bible Club

7.D.K. Cheerleading Student Activity

7.D.L. Central Penn Education Associates, Inc.

7.D.M. Jewish Family Service of Greater Harrisburg, Inc.

7.D.N. Shippensburg Affiliation Agreement

7.D.O. Kutztown Agreement - School Based Internship Program

VIII. PERSONNEL UPDATES

CALL TO ORDER

At 8:36 p.m., the Personnel Committee was called to order by Mr. Rawls.

CONTRACTS DISCUSSED

7.A. Memorandum of Understanding (MOU): Teamsters Local 776 - Article 39 Section 7

7.B. Substitute Teacher Services (STS) Contract Addendum

7.C. Vector Solutions Agreement

IX. FINANCE AND FACILITIES COMMITTEE

CALL TO ORDER

At 8:37 p.m., the Finance and Facilities Committee was called to order by Mr. Rawls.

CAPITAL IMPROVEMENTS REPORT

9.A. Not presented (attached to BoardDocs)

FINANCE REPORT

9.B. Mrs. Ciaciulli, Chief Finance and Operations Officer, gave a Financial Report detailing the 2026-2027 Budget Development Timeline. (attached to BoardDocs)

CONTRACTS DISCUSSED

9.C. Kauffman Field Lease Agreement

9.D. Rentokil Terminix – Proactive Bat Exclusion Services

9.E. Clear Track HR, LLC - Dependent Verification Service Agreement

9.F. INA (Information Network Associates) Student Residency Verification Services

9.G. Infinite Campus License Agreement

X. POLICY COMMITTEE

CALL TO ORDER At 8:48 p.m., the Finance and Facilities Committee was called to order by Mr. Rawls.

No report

XI. OTHER

MOTION TO APPROVE **11.A.** Moved by Ms. Hatcher, seconded by Mr. Hedenberg, to approve Item 11.A. Motion passed 8-0, 0 abstentions, 1 absent (Dr. Mareno)

11.A. Approve the Susquehanna Township Emergency Operations Plan as discussed in executive session.

DISCUSSION ITEMS **11.B.** Confidential Settlement Agreement for Student 2025-26/003

11.C. 2026 PSBA Officer Candidates

XII. BOARD MEMBER COMMENTS

SPEAKER **Mrs. Hill** made everyone aware that it is Sickle Cell Awareness Month and spoke about Sickle Cell.

SPEAKER **Ms. Hatcher** thanked C. Hawkins for speaking during public comment, assuring her that the Board takes her concern seriously and that the district is working with its transportation provider to secure bus drivers.

SPEAKER **Mr. Rawls** gave a shout out to the buildings and grounds crew for their work on the softball field and the grounds surrounding the high school. He also thanked the Food Services staff for their flexibility in operating out of the concession stand during renovations. Additionally, Mr. Rawls discussed reimbursement for academic credit for staff.

XIII. ADJOURNMENT

MOTION TO ADJOURN Moved by Mr. S. Johnson, seconded by Mr. Hedenberg, to adjourn the meeting. Motion passed: 8-0, 0 abstentions, 1 absent (Dr. Mareno)

Meeting adjourned at 8:57 p.m.

SUSQUEHANNA TOWNSHIP SCHOOL DISTRICT
Harrisburg, Pennsylvania 17110

SEPTEMBER 8, 2025
Monday Evening



Elise LeMelle
Board Secretary