

## Universal Preschool 2026-2027 Enrollment Information

### Welcome to Zionsville Community Schools' Universal Preschool Program!

We're delighted you're interested in our Universal Preschool (UP) program. Please note that enrolling in preschool is a multi-step process spanning several months. Pre-enrollment begins now, with the final steps taking place in May.

***\*If you are a Zionsville Community Schools (ZCS) employee, click [here](#) for your next steps.***

### Intent to Enroll

**Submit the Intent to Enroll Form:** If you plan to enroll your preschooler in Universal Preschool (UP), please complete the appropriate **Intent to Enroll Form** below.

[Intent to Enroll Form](#) (Deadline: December 31, 2025)

### Step 1: 2026-27 Universal Preschool Enrollment

#### Enrollment Process:

Open positions will be filled first by ZCS staff and returning families. The remaining positions will be filled by lottery selection. We will hold the lottery on Tuesday, January 27<sup>th</sup>.

If a position has been reserved for your child, you will receive an email notification by Friday, January 30. Please note that enrollment is not guaranteed.

#### Key Dates:

#### For Existing Families

(currently have children enrolled in Universal Preschool)

**Enrollment Period: January 15, 9:00 AM to January 16, 5:00 PM**

- You will receive preferred enrollment time on January 15 & 16.
- After 5:00 pm on January 16<sup>th</sup>, all requests will be added to the lottery.
- Use your existing EZChildTrack account to enroll.

## For New Families to Universal Preschool

(no children currently enrolled in Universal Preschool)

**Enrollment Period:** **January 20 at 9:00 am through January 23 at 5:00 pm.**

- Submit your online enrollment request during this time only by opening an EZChildTrack account [here](#).
- Follow the step-by-step instructions for setting up an EZChildTrak account [here](#).

### Lottery:

- The lottery will take place on Tuesday, January 27<sup>th</sup>.
  - Parents will be notified by January 30 if a position has been reserved for their child.
  - If your child's name is not selected in the lottery, their name will automatically be added to our waitlist (this is not a guarantee of placement) and/or offer another option if one is available.
- 

## **Step 2: Zionsville Community Schools PowerSchool Pre-Registration (March)**

If you have received your child's confirmed 2026-27 Universal Preschool reservation, you will receive a registration link in March to complete the **ZCS PowerSchool Pre-Registration** process.

During this registration, you must complete the registration information and upload three documents to this registration. Those three documents are **listed below**:

1. Proof of Residency
2. Copy of Birth Certificate or Passport
3. Immunization Records

*\*Visit the ZCS New Student [website](#) for more information if needed\**

## **Step 3: PowerSchool Registration (May)**

In May, you'll receive an automated email from ZCS with the subject "Action Required." Follow the steps to:

- Open and create a Parent PowerSchool Account.
- Complete **PowerSchool Registration** **(STEP 3)** as soon as possible

**Once you finish this step, your enrollment process is complete!**

## Transitioning to Kindergarten?

Families with children moving from Pre-K to Kindergarten will receive detailed information from your child's school regarding enrollment and the next steps.

## Have Questions? Contact Us:

General Questions about Universal Preschool or UP registration:

- **Chelsey Davern**, UP Manager, [cdavern@zcs.k12.in.us](mailto:cdavern@zcs.k12.in.us)

Questions regarding EZChildtrack:

- **Becca King**, Rental/GROW Manager, [bking@zcs.k12.in.us](mailto:bking@zcs.k12.in.us)

Inquiries about your home school:

- **Lynn Kissel**, [lkissel@zcs.k12.in.us](mailto:lkissel@zcs.k12.in.us)

We understand that this process involves multiple steps. Please bookmark this page and stay informed about the next steps.

Thank you for your patience and cooperation!

