

Highland School District #203
HMS/HHS Library
Tuesday, September 16, 2025

The **September 16, 2025, Regular Board Meeting** was called to order by Chair David Barnes at 7:00 pm.

A. PRESENT: Superintendent Mindy Schultz, Director of Business & Operations Francis Badu, Board members Lupita Flores, Kerry Jones, Carlos López, and Cindy Reed, MWC Teachers Lisa Biddick, and Bryanne Hoffee, community member Abril López, and Recording Secretary Julie Notman.

C. FLAG SALUTE was led by Kerry.

D. APPROVAL OF MINUTES: There were no questions about the minutes. Carlos moved, Lupita 2nd to approve the August 19, 2025, PM Meeting Minutes as presented; motion carried.

II. COMMUNICATIONS

A. Public Comment: Bree Hoffee invited the board to, and shared about, her upcoming first family night that she is hosting at MWC on Oct. 10. The MWC Parent Group is providing snacks and Bree has books to hand out. This is also an opportunity for HHS Juniors to work and earn a couple of service/volunteer hours.

B. Admin Board Reports: The Board members had read the reports, there were no questions nor comments.

III. UNFINISHED BUSINESS

A. Consent Agenda:

Revised Policies: 1310 Policy Adoption, Manuals and Administrative Procedures
3143 Notification and Dissemination of Information about Student Offenses
and Notification of Threats of Violence or Harm
3210 Nondiscrimination
3226 Interviews and Interrogations of Students on School Premises
3421 Child Abuse and Neglect
4060 Distribution of Information
4260 Use of School Facilities

There were no questions nor comments about the policies. Kerry moved to approve the Consent Agenda, Revised Policies as presented, Cindy 2nd; motion carried.

B. 2nd Reading of New and Revised Policies:

New Policies: 3112 Social Emotional Climate

Revised Policies: 3241 Student Discipline

There were no questions nor comments about the policies. David directed the Board to carefully review them again as they will be moved to the Consent Agenda at the next meeting.

IV. NEW BUSINESS

A. Budget Status /Enrollment and Operations Report: Francis: We are still working on closing the books [for the 2024-2025 school year], they should be ready by the end of October. Enrollment: There aren't any withdrawals at this point as it is the start of the school year. For Headcount we ended last year with 991 and began the year with 947, a drop, which is what we predicted. The projected FTE (where we are funded) was 934 but actual is 929, so five less than projected but better than last year where we had 30 less. The trend is still there of losing [students] but we are planning for it so it won't have as huge an impact on our budget. So it is good and bad news. We picked up a few students in TK and Kinder, there

are now 61 in Kinder, four more than we had in TK last year, which is about what we can estimate for the next school year, about five more kinders than the number in TK. Current TK is 50 so next year we can anticipate 54 -55 kinders.

B. Personnel Report: Mindy: The first one is August's with a couple of corrections [a couple of omissions of positions to post]. This month we have one custodian retirement, which we posted for and have held interviews but a recommendation has not been made yet, we filled all of our para positions, a couple of long-term teacher sub positions and a lot of coaching positions. Although we filled most of them, we still have a couple of open advisory positions at the high school. We closed the DECA advisory posting as it was posted for a year with no applicants. We don't have the class at the high school to get more students into DECA. All the students that were eligible last year to continue with DECA were told they had the option of doing it at a different school, but no one came forward to say they wanted to. Kerry moved, Carlos 2nd, to approve the Corrected August 19, 2025, and the September 16, 2025, Personnel Reports as presented; motion carried.

C. Legislative Report: Cindy: Nothing to report.

V. FINANCE

A. Payment of Bills-General, ASB, Capital Projects, and Payroll: Kerry noted that he was 'impressed' with what we have to pay for insurance. Francis shared that it has gone up 40% a couple years ago and then 20%. We are in a co-op so there isn't the option of shopping around as a private party might do. There were no further questions, Carlos moved, Kerry 2nd to approve payment of the bills as presented; motion carried.

- **General Fund bills** for \$792,990.32 with warrants 79964 through 80084.
- **ASB Fund bills** for \$6,772.61 with warrants 7251 through 7257.
- **Capital Project bills** for \$459,549.14 with warrants 789 through 791.
- **Payroll Fund bills** for \$281,473.96 with warrants 80085 through 80100 and \$1,154,101.65 by direct deposit.

VI. CALENDAR OF EVENTS: David reviewed the upcoming district dates. October 1, a 3-hour late start for the HVAC units installation, October 6 and 21 board meetings, early release on the 17th followed by Fall Conference week Oct. 20-24 and then Fall Intersession, Oct. 27-30. All intersession classes will be held at TES, there will not be classes for the high school except for individuals wanting to test for their Seal of Biliteracy. If they don't pass they can retake it in February. If they pass, it waves the HS foreign language requirement.

VII. ADJOURNMENT

There being no further business, Chair David Barnes adjourned the meeting at 7:20 p.m.

Chair

Secretary