



## FENTON CHARTER PUBLIC SCHOOLS

*The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.*

**FCPS: 8928 B Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3630**

**FACS: 11828 Gain Street, Lake View Terrace, CA 91342 • (818) 896-7482**

**SMBCCS: 1022 North Van Ness Avenue, Los Angeles, CA 90038 • (323) 469-0971**

**FPC: 11351 Dronfield Avenue, Pacoima, CA 91331 • (818) 485-5900**

**STEM and FCLA: 8926 Sunland Boulevard, Sun Valley, CA 91352 • (818) 962-3636**

### REGULAR MEETING - BOARD OF DIRECTORS

**October 23, 2025 – 4:30 P.M.**

**FCPS Business Office Boardroom**

**8928 B Sunland Blvd.**

**Sun Valley, CA 91352**

**and**

**via Zoom: <https://us02web.zoom.us/j/8747966875>**

**Meeting ID: 874 796 6875**

### AGENDA

The Fenton Charter Public Schools ("Charter Schools") welcome your participation at the meetings of the Board of Directors ("Board"). The purpose of a public meeting of the Board is to conduct the affairs of the Fenton Charter Schools in public and encourage continued community interest in our organization.

#### **END OF STATE OF EMERGENCY AND NEW REMOTE PARTICIPATION RULES - Assembly Bill 2449**

Governor Newsom announced that the COVID-19 state of emergency ended on February 28, 2023. With the end of the state of emergency, agencies are no longer able to utilize pandemic-era virtual meeting procedures. However, board members may continue to participate remotely by telephone and/or videoconference under traditional Ralph M. Brown Act teleconference rules. Effective January 1, 2023, Assembly Bill 2449 (AB 2449) allows individual board members to participate in meetings remotely during "emergency circumstances" or for "just cause." Specific requirements may be found in the full text of AB2449 (posted on the FCPS website: [www.fentoncharter.net](http://www.fentoncharter.net)). *All requirements for attendance by the FCPS Board of Directors are adhered to in accordance with the Ralph M. Brown Act.*

#### **Instructions for Presentations to the Board by Parents and Citizens**

*If you wish to make a public comment, please follow these instructions:*

1. The public may attend in person or may join via Zoom. If joining in person, the public may complete a "Request to Address the Board" (on an agenda item or non-agenda item) card which will be available at the door. If joining via Zoom, the following procedures should be followed:
2. Speakers may attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
3. A Google survey "sign-up" will be open to members of the public 30 minutes prior to the public meeting. This survey will take the place of the "speaker cards" available at meetings. <https://bit.ly/2wDdxrM>
4. Speakers will fill in their names and select if they wish to address the board regarding a specific agenda item or a non-agenda item.
5. When it is time for the speaker to address the board, his/her name will be called by the Board Chair and the requesting speaker's microphone will be activated.
6. Speakers should rename their Zoom profile with their real name to expedite this process.
7. After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

## I. PRELIMINARY

- A. **Call to Order** – Chairperson of the Board – Joe Lucente
- B. **Roll Call** – Secretary of the Board – Irene Sumida
- C. **Flag Salute** – Chair Lucente
- D. **Approval of the Agenda** – Chair Lucente

The Chair will request any amendments to the agenda, and then approval.

- E. **Minutes of Previous Regular Meeting** - Chair Lucente

Minutes of the September 18, 2025 Regular Meeting of the Board of Directors will be presented for approval.

## II. COMMUNICATIONS

- A. **Presentations from the Public** – Chair Lucente

Any persons present desiring to address the Board of Directors on any proper matter.

*Agenda items:* No individual presentation shall be for more than five (5) minutes and the total time for this purpose shall not exceed thirty (30) minutes per agenda item.

*Non-agenda items:* No individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes.

Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- B. **Committee/Council Reports**

- 1. **Finance Committee:** Sarah Ananta (FPC); Isabella Rodriguez (SMBCCS); Jennifer Hines (FCLA); Mercedes Meeks (STEM)  
**Budget, Facilities and Safety Council:** Martin Penner (FACS)
- 2. **Instruction Committee:** Lisa Ibarra & Coco Salazar (FPC); Jocelyn Condo & Sandra Hernandez (SMBCCS); Kalea Wright (FCLA); Alyssa Marygold (STEM)  
**Curriculum and Assessment Council:** Wendy Kaufman (FACS)
- 3. **Personnel Committee:** Caitlin McMabell (FPC); Gaby Arroyo & Xareni Robledo (SMBCCS); Kate Marrelli (FCLA); Priscilla Gentry (STEM)  
**Human Resource and Personnel Council:** Jann Manorothkul (FACS)
- 4. **Parent/Community Advocacy Committee:** Gurpreet Gill & Bridget Ruiz-Acevedo (FPC); Christian Hidalgo & Aaron Veals (SMBCCS); Virginia Palma (FCLA); Michelle Menjivar (STEM)  
**School-Community Relations Council:** Kristin Tzintzun (FACS)

- a. [School Site Council:](#) Nicole Langlois (FACS); Juan Gomez (FPC)
- b. [English Learner Advisory Committee:](#) Alejandra Muñoz - *Interim Chair* (FACS); Juan Gomez (FPC)

**C. [Financial Business Manager's Report:](#)**

Erik Okazaki, Financial Business Manager of the FCPS, will update the most current financial statements, cash flow position, and any variations in revenues and expenditures from the approved 2025-2065 budgets for all sites.

**D. Site Directors' Reports**

*Site Directors' Reports will be distributed to Board members 72 hours prior to the regular meeting and are published here. Chair Lucente will call upon one Director to present the site report to the Board.*

- 1. [Fenton Avenue Charter School \(FACS\)](#) - Ms. Monica Castañeda
- 2. [Santa Monica Boulevard Community Charter School \(SMBCCS\)](#) - Mr. Walter Gomez
- 3. [Fenton Primary Center \(FPC\)](#) - Mrs. Sirui Thomassian
- 4. [Fenton STEM Academy \(STEM\)](#) - Dr. Beth Henschel
- 5. [Fenton Charter Leadership Academy \(FCLA\)](#) - Dr. Beth Henschel

**E. FCPS Directors' Reports**

*FCPS Directors' Reports will be distributed to Board members 72 hours prior to the regular meeting and all reports are published here. Chair Lucente will call upon one CMO Director to present to the Board.*

- 1. [Director of Instruction's Report](#) - Mrs. Jennifer Miller
- 2. [Director of Special Education's Report](#) - Mrs. Kristine Khachian
- 3. [Director of Community Schools' Report](#) - Mr. Richard Parra

**F. FCPS Officers' Reports**

- 1. [Chief Operating Officer's Report](#) - Mr. Jason Gonzalez
- 2. [Chief Executive Officer's Report](#) - Dr. David Riddick

**III. CONSENT AGENDA ITEMS**

*All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically*

*requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.*

*There are no items scheduled for the Consent Agenda this month.*

**IV. ITEMS SCHEDULED FOR ACTION**

- A. [Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer](#)
- B. [Recommendation to receive FASB ASC 715 OPEB report for FCPS as of June 30, 2025](#)

**V. ITEMS SCHEDULED FOR INFORMATION**

- A. [Update on FCPS OPEB Trust](#)
- B. [LCAP Update and Instructional Report](#)

**VI. CLOSED SESSION**

Chair Lucente will make the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Item VI. Matters to be discussed are those permitted by Government Code Section 54956.8 - Real Estate Negotiations.”

*Convene to closed session*

- A. **Government Code 54956.8 - Real Estate Negotiations**

**VII. RETURN TO OPEN SESSION**

*Reconvene to Open Session.*

Chair Lucente will announce any action taken in Closed Session.

**VIII. ANNOUNCEMENTS**

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, December 11, 2025 at 4:30 pm in the boardroom of the FCPS Business Office and via Zoom.

**IX. FUTURE MEETINGS**

December 11, 2025  
January 22, 2026  
March 12, 2026  
April 16, 2026  
May 14, 2026

June 11, 2026

**X. ADJOURNMENT**

**Americans with Disabilities Act**

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting of the FCPS Board of Directors, please contact the FCPS business office at (818) 962-3630. Notification of 72 hours prior to the meeting will enable FCPS to make reasonable arrangements to ensure accommodations and accessibility to this meeting. Upon request, FCPS shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with disabilities.

**UNAPPROVED MINUTES  
FENTON CHARTER PUBLIC SCHOOLS  
BOARD OF DIRECTORS MEETING**

**September 18, 2025**

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, September 18, 2025, at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom (<https://us02web.zoom.us/j/8747966875>).

**I. PRELIMINARY**

**A. Call to Order** – Chairperson of the Board - Joe Lucente

The Board of Directors meeting was called to order at 4:37 p.m. by the Board Chair, Joe Lucente.

**B. Roll Call** – Secretary of the Board - Irene Sumida

**Board Members Present**

Joe Lucente, *Community Representative*  
Carrie Wagner, *Community Representative*  
Jed Wallace, *Community Representative*  
Caprice Young, *Community Representative*

**Board Members Not Present**

Yvette King-Berg, *Community Representative*  
Daniel Laughlin, *Parent Representative*  
Erin Studer, *Community Representative*

**C. Flag Salute** - Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

**D. Approval of the Agenda** - Chair Lucente

Chair Lucente asked to amend the agenda with the addition of action item IV.F.: ***Recommendation to approve services agreement with Joan Collaborative for enrollment and community engagement campaign***

On **MOTION** of Caprice Young, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as amended.

Aye: (4) Joe Lucente, Carrie Wagner, Jed Wallace, Caprice Young  
Nay: (0)  
Abstentions: (0)

**E. Approval of Minutes of Previous Regular Meeting** - Chair Lucente

On **MOTION** of Jed Wallace, **SECONDED** by Caprice Young, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the minutes of the August 14, 2025 Regular Meeting (Item I.E.) were approved as presented.

Aye: (4) Joe Lucente, Carrie Wagner, Jed Wallace, Caprice Young  
Nay: (0)  
Abstentions: (0)

## **II. COMMUNICATIONS**

### **A. Presentations from the Public - Chair Lucente**

*There were no presentations from the public.*

### **B. Committee/Council Reports**

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

*There were no further reports by committees/councils.*

### **C. Financial Business Manager's Report**

Erik Okazaki, Financial Business Manager of the FCPS, presented updates to the 2025-2026 approved budget. The following update was presented:

#### 2024-2025 Unaudited Actuals

Ending fund balances remained strong as an organization:

- FACS – Operating income of \$157,041
- FPC – Operating income of \$100,000
- SMBCCS – Operating income of \$150,000
- STEM – Operating income of \$75,000
- FCLA – Operating income of \$75,000

2024-2025 expense changes:

- All schools deferred additional one-time funds into future years. SMBCCS also had ELO-P carryover
- Majority of expense adjustments tied to ELO-P shift from staff to supplies and/or services

Bond Covenants:

- Obligated group met both bond covenants

#### 2025-2026 Forecast Update

Ending fund balances remain strong as an organization:

- FACS – Operating income of \$671,836
- FPC – Operating income of \$100,000
- SMBCCS – Operating income of \$191,964
- STEM – Operating income of \$75,000
- FCLA – Operating income of <\$1,511>

Adjustments to enrollment since approved budget:

- FACS - <23>
- FPC - <40>
- SMBCCS - <25>
- STEM - <41>
- FCLA - <33>

2025-2026 expense changes:

- Expense savings identified in “books and supplies” and “other operating” categories

2025-2026 cash forecast:

- FACS, SMBCCS and FCPS are expected to exceed 4-month cash on hand goal
- Of the obligated group, only FPC is expected to exceed 4-month cash on hand goal

Bond Covenants:

- The obligated group is expected to meet both bond covenants

Employee Retention Credit:

- ERC refunds will be recognized as revenue in 2025-2026
  - FACS - \$973,372
  - FPC - \$963,533
  - SMBCCS - \$1,168,949
  - STEM - \$434,117
  - FCLA - \$456,315
  - FCPS - \$344,328
  - TOTAL - \$4,340,614**

#### **D. Site Directors' Reports**

Chair Lucente announced that each month, in the interest of time, only one of the Site Directors will be called upon to share the school's report with the Board.

This month, the Director of the Fenton Primary Center, Mrs. Sirui Thomassian, was selected to update the Board on relevant instructional and community activities of the Fenton Primary Center.

All other Site Directors' reports were received by the Board as published.

- 1. Fenton Avenue Charter School (FACS)** - Ms. Monica Castañeda's report was published in the agenda and received by the Board.
- 2. Santa Monica Boulevard Community Charter School (SMBCCS)** - Mr. Walter Gomez's report was published in the agenda and received by the Board.
- 3. Fenton Primary Center (FPC)** - Mrs. Sirui Thomassian's report was published in the agenda, and highlights were shared with the Board.

4. **Fenton STEM Academy (STEM)** - Dr. Beth Henschel's report was published in the agenda and received by the Board.
5. **Fenton Charter Leadership Academy (FCLA)** - Dr. Beth Henschel's report was published in the agenda and received by the Board.

**E. FCPS Directors' Reports**

Chair Lucente announced that each month, in the interest of time, and as with the Site Directors' reports, only one of the FCPS Directors will share an update with the Board.

This month, the Director of Instruction, Mrs. Miller, was asked to report.

1. **Director of Instruction's Report** - Mrs. Jennifer Miller's report was published in the agenda, and highlights were shared with the Board.
2. **Director of Special Education's Report** - Mrs. Kristine Khachian's report was published in the agenda and received by the Board.
3. **Director of Community Schools' Report** - Mr. Richard Parra's report was published in the agenda and received by the Board.

**F. FCPS Officers' Reports**

1. **Chief Operating Officer's Report** - Mr. Jason Gonzalez reported.
2. **Chief Executive Officer's Report** - Dr. David Riddick reported.

**III. CONSENT AGENDA ITEMS**

- A. **Recommendation to approve the revised Expanded Learning Opportunities program budget for the Fenton Charter Public Schools**
- B. **Recommendation to approve the revised conference attendance for selected staff during the 2025-2026 school year.**

On **MOTION** of Carrie Wagner, **SECONDED** by Caprice Young, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Items III.A. and B.) was approved as presented.

Aye: (4) Joe Lucente, Carrie Wagner, Jed Wallace, Caprice Young  
 Nay: (0)  
 Abstentions: (0)

**IV. ITEMS SCHEDULED FOR ACTION**

- A. **Recommendation to approve slate of directors and officers for the FCPS Foundation Board of Directors for 2025-2026**

On **MOTION** of Caprice Young, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the slate of directors and officers for the FCPS Foundation Board of Directors for 2025-2026 (Item IV.A.) was approved as presented.

Aye: (4) Joe Lucente, Carrie Wagner, Jed Wallace, Caprice Young  
Nay: (0)  
Abstentions: (0)

**B. Recommendation to receive June 30, 2025 Unaudited Actual Reports for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy**

On **MOTION** of Carrie Wagner, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to receive the June 30, 2025 Unaudited Actual Reports for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy (Item IV.B.) was approved as presented.

Aye: (4) Joe Lucente, Carrie Wagner, Jed Wallace, Caprice Young  
Nay: (0)  
Abstentions: (0)

**C. Recommendation to approve the California Community Schools Partnership Program Planning and Implementation budgets for the Fenton Charter Public Schools**

On **MOTION** of Jed Wallace, **SECONDED** by Caprice Young, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the California Community Schools Partnership Program Planning and Implementation budgets for the Fenton Charter Public Schools (Item IV.C.) was approved as presented.

Aye: (4) Joe Lucente, Carrie Wagner, Jed Wallace, Caprice Young  
Nay: (0)  
Abstentions: (0)

**D. Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer**

On **MOTION** of Caprice Young, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer (Item IV.D.) was approved as presented.

Aye: (4) Joe Lucente, Carrie Wagner, Jed Wallace, Caprice Young  
Nay: (0)  
Abstentions: (0)

*Specific items approved:*

**Michael Williams CFOMW (\$347,249) (FCPS)** - Success Fee for Employee Retention Credit Claim (ERC) - 8.0% of the total received of \$4,340,614.14 for Q1 and Q2 2021. Q3 is still being processed by the IRS and not included.

**Frisian Builders, Inc. (\$108,500) (SMBCCS)** - The project includes materials and installation of a Trex composite deck to elevate an outdoor area currently unusable due to slope and tree root intrusion. Scope of work includes concrete piers and pads with rebar, structural girders, wood joists, Trex planks and guard rails.

**Frisian Builders, Inc. (\$78,500) (SMBCCS)** - The scope of work includes materials and labor to remove the damaged wood skirts from 18 portable classrooms. New diamond plate skirts will be installed in their place, complete with protective corners and rails.

**Absolute Sign, Inc. (\$53,229) (FCPS, FCLA-STEM)** - 9'x10' modular LED panel to be installed on the corner of Penrose Street and Sunland Blvd. on the parking lot structure. Scope of work includes engineering costs, panel, structural mounts, permits, and software. Panel will provide on-site static message display with school identification and announcements.

**E. Recommendation to approve revised FCPS Employee Handbook**

On **MOTION** of Carrie Wagner, **SECONDED** by Caprice Young, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the revised FCPS Employee Handbook (Item IV.E.) was approved as presented.

Aye: (4) Joe Lucente, Carrie Wagner, Jed Wallace, Caprice Young  
Nay: (0)  
Abstentions: (0)

**F. Recommendation to approve services agreement with Joan Collaborative for enrollment and community engagement campaign**

On **MOTION** of Carrie Wagner, **SECONDED** by Caprice Young, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve services agreement with Joan Collaborative for enrollment and community engagement campaign (Item IV.F.) was approved as presented.

Aye: (4) Joe Lucente, Carrie Wagner, Jed Wallace, Caprice Young  
Nay: (0)  
Abstentions: (0)

**V. ITEMS SCHEDULED FOR INFORMATION**

**A. LCAP Update and Instructional Report**

**B. Fenton Schools Awarded PLC Promising Practices Recognition**

**C. Ad Hoc Committee to Explore health Reimbursement Plan for medical Benefits**

*These were information items only and no action was taken.*

**VI. ANNOUNCEMENTS**

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, October 23, 2025 at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom.

**VII. FUTURE MEETINGS**

October 23, 2025  
December 11, 2025  
January 22, 2026  
March 12, 2026  
April 16, 2026  
May 14, 2026  
June 11, 2026

**VIII. ADJOURNMENT**

The meeting was adjourned at 6:08 p.m.

Respectfully submitted:

Irene Sumida  
Secretary of the Board

## **II. B.**

### **Committee and Council Reports**

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Primary Center**

**Unapproved Minutes for the Finance and Safety Committee**

**September 11, 2025**

**Call to Order:** Sarah Ananta called the meeting to order at 7:15 am.

**Roll Call:** Mia Martinez, Secretary

**Members Present:** Sarah Ananta, Jeanette Hernandez, Mia Martinez, Shriley Saetang, Abigail Jackson, Paola Ramirez, Rosa Benkovic, Jaime Osornia, Sirui Thomassian, Juan Gomez, and Lorena Sanchez

**Members Excused:** Lorena Reyes

**Item #1** **Approval of Minutes from the April 17th meeting of the Finance and Safety Committee**

On a **MOTION** by Shirley Saetang, **SECONDED** by Sarah Ananta, and **CARRIED**, the minutes of the April 17, 2025 Finance and Safety Committee were approved and submitted.

**Item #2** **Any person(s) desiring to address the Finance and Safety Committee on any proper matter**

There were no presentations from the public.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3** **Enrollment Update (LCAP Goal 3 Action 3.1) - Sirui Thomassian, Director**  
*(Informational Item)*

The Director, Sirui Thomassian, shared that there are a total of 455 students enrolled at Fenton Primary Center. TK has 68 students, kindergarten has 109 students, first grade has 137 students and second grade has 141 students.

**Item #4** **Average Daily Attendance (LCAP Goal 2 Metric 2.3) - Sirui Thomassian, Director**  
*(Informational Item)*

The Director, Sirui Thomassian, shared that our ADA (Average Daily Attendance) now is 99.54%. Last year the ADA at this time was 99.11%. Incentives are helping with in-seat attendance.

**Item #5**                      **Facilities Update (LCAP Goal 3 Action 3.4)** - Sirui, Thomassian, Director  
*(Informational Item)*

Sirui Thomassian shared the following facility updates:

- There are new monitors in the MPR (Multi-Purpose Room).
- The school marquee turns off randomly but starts right back up.
- There is a new podium in the MPR.
- Fenton Primary Center is receiving \$5,000 from Adopt A Classroom, Populus Financial Group and ACE Cash Express to purchase outdoor play equipment.
- Juan Gomez shared that the school is receiving a donation of PE equipment worth about \$200 from National Life Group.
- There is new trim in all the hallways on the first floor.
- Staff is using the Maintenance and Custodial Google drive to log in maintenance requests.
- The FPC administration has bimonthly meetings with the Facilities manager, Mr. Del Toro, to review the maintenance requests list.
- The tables in the MPR will be replaced in October.

**Item #6**                      **Fire Assembly (LCAP Goal 3 Metric 3.6)** - Lorena Sanchez, ELO-P  
Coordinator *(Informational item)*

The ELO-P Coordinator, Lorena Sanchez, shared there will be Fire Safety Assemblies on October 20, 2025. TK and kindergarten will have 20 minute assemblies, first and second grades will have 40 minute assemblies. The schedule will be sent out in the Weekly Bulletin and in an email.

**Item #7**                      **Lockdown Drill (LCAP Goal 3 Metric 3.6)** - Lorena Sanchez, ELO-P  
Coordinator *(Informational item)*

The Fenton Charter Public Schools organization requires two lockdown drills a year. The first lockdown drill is scheduled for Friday, December 5, 2025 at 8:30 am. The protocol will be reviewed at a Staff Meeting.

**Item #8**                      **The Great CA Shakeout (LCAP Goal 3 Metric 3.6)** - Lorena Sanchez, ELO-P  
Coordinator *(Informational item)*

Thursday, October 16 will be the worldwide, 17<sup>th</sup> annual Great California Shakeout. The protocol will be reviewed during a weekly Staff Meeting.

**Announcements:**

Miss Sanchez thanked everyone for their feedback on the fire drill.

**Next Regular Meeting:**

October 13, 2025. There will also be a meeting on Tuesday, September 30 to update the Emergency Plan.

**Adjournment:**

The meeting was adjourned by a motion from Abigail Jackson; seconded by Paola Ramirez. The Finance and Safety Committee Meeting of September 11, 2025 was adjourned at 7:53 am.

**Respectfully submitted by Mia Martinez.**

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton STEM Academy**

**Unapproved Minutes of the Finance Committee**

**October 10, 2025**

A meeting of the Finance Committee was held on Friday, October 10, 2025 at 7:19 a.m. in the Hands-on Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

**Call to Order:** Dr. Mercedes Meeks, Chair

The STEM Finance Committee meeting was called to order at 7:19 A.M. by Chairperson, Dr. Mercedes Meeks.

**Roll Call:** Dr. Mercedes Meeks, Chair

**Members Present:** Mercedes Meeks, Ana Gutierrez, Julie Nguyen, Romelia Lagunas, and Beth Henschel.

**Members Excused:** Paige Piper, Krystal Rodriguez, and Meredith Miller

**Non-committee Members:** Loren Caballero, Amarjeet Gonzalez, Alexis Sheppard, and Cecilia Quijano

**Additions/Corrections to the Agenda:** Dr. Mercedes Meeks, Chair

There were no additions or corrections to the agenda.

**Approval of Minutes:** Dr. Mercedes Meeks, Chair

**Item #1**                    **Approval of Minutes from the October 10, 2025, meeting of the Finance Committee:** Dr. Mercedes Meeks, Chair (*Motion to Approve*)

On **MOTION** of Ana Guterrez, **SECONDED** by Romelia Lagunas, and **CARRIED**, the minutes were approved as submitted.

**Presentations from the Public:** Dr. Mercedes Meeks, Chair

**Item #2**                    **Any persons desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3**                      **Enrollment and Budget Update (LCAP Goal 2, Metric 3) - Dr. Beth Henschel,**  
Director (*Informational Item*)

Dr. Henschel shared that enrollment has unfortunately gone down since the last time the committee met. There are currently 263 students at Fenton STEM Academy. We are now 43 students short from the beginning of the year budget of 306 students. We are still hoping for more Transitional Kindergarten enrollment, as that age is easier to enroll compared to 6<sup>th</sup> grade. With the lower enrollment numbers, Fenton STEM has to be more careful in order not to overspend to stay within what was budgeted for.

**Item #4**                      **Average Daily Attendance Update (LCAP 2, Metric 3) - Dr. Beth Henschel,**  
Director (*Informational Item*)

Dr. Henschel shared that attendance continues to be doing well. Fenton STEM Academy had 11 out of 14 teachers that had 100% attendance in the month of September. That was a 99.78% ADA. Dr. Henschel continued to praise the teachers for completing independent studies and monitoring in class attendance to help with our budget. She also continued to express her gratitude for Mrs. Gonzalez and Mr. Gutierrez for all of the work they continue to do with independent studies and attendance.

**Announcements:**

There were no announcements.

**Next Regular Meeting:**

TBD

**Adjournment:**

On **MOTION** of Ana Guiterrez, **SECONDED** by Romelia Lagunas, and **CARRIED**, the Finance Committee meeting was adjourned at 7:25 a.m.

**Minutes respectfully submitted by Julie Nguyen.**

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Charter Leadership Academy**

**Unapproved Minutes of the Finance Committee**

**October 10, 2025**

A meeting of the Finance Committee was held on Friday, October 10, 2025 at 7:17 a.m. in the Hands-on Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA.

**Call to Order:** Mrs. Loren Caballero

The FCLA Finance Committee meeting was called to order at 7:17 A.M. by the interim Chairperson, Loren Caballero.

**Roll Call:** Loren Caballero, Interim Chair

**Members Present:** Loren Caballero, Amarjeet Gonzalez, Alexis Sheppard, and Cecilia Quijano

**Members Excused:** Paige Piper, Krystal Rodriguez, and Meredith Miller

**Non-committee Members:** Mercedes Meeks, Ana Gutierrez, Julie Nguyen, Romelia Lagunas, and Beth Henschel

**Additions/Corrections to the Agenda:** Loren Caballero There were

There were no additions or corrections to the agenda.

**Approval of Minutes:** Loren Caballero

**Item #1**                      **Approval of Minutes from the October 10, 2025, meeting of the Finance Committee - Loren Caballero, Interim Chair (*Motion to Approve*)**

On **MOTION** of Amarjeet Gonzalez, **SECONDED** by Beth Henschel, and **CARRIED**, the minutes were approved as submitted.

**Presentations from the Public:** Loren Caballero, Chair

**Item #2**                      **Any persons desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3**                      **Enrollment and Budget Update (LCAP Goal 2, Metric 3) - Dr. Beth Henschel,**  
Director (*Informational Item*)

Dr. Henschel shared that there are currently 269 students enrolled in Fenton Charter Leadership Academy. It was also shared that the school was budgeted with an enrollment number of 303 students. FCLA is currently below the enrollment number that was budgeted for. We are still hoping to enroll more Transitional Kindergarten students. FCLA will have to be more mindful of our spending to ensure we do not overspend to stay within or below what was budgeted for.

**Item #4**                      **Average Daily Attendance Update (LCAP 2, Metric 3) - Dr. Beth Henschel,**  
Director (*Informational Item*)

Dr. Henschel shared that FCLA's September attendance is going well with a 99.47% ADA. She also shared that 8 out of 12 teachers had 100% attendance. Dr. Henschel expressed her appreciation of all teachers for doing well keeping up with attendance and with independent studies. She also extended her gratitude and thanks to Amarjeet Gonzalez and Rolando Gutierrez for all their work with attendance and independent studies.

**Announcements:**

There were no announcements.

**Next Regular Meeting:**

TBD

**Adjournment:**

On **MOTION** of Alexis Sheppard, **SECONDED** by Amarjeet Gonzalez, and **CARRIED**, the Finance Committee meeting was adjourned at 7:24 a.m.

**Minutes respectfully submitted by Alexis Sheppard.**

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Primary Center**

**Unapproved Minutes of the Finance and Safety Committee Meeting**

**October 13, 2025**

**Call to Order:** Sarah Ananta, Chairperson, called the meeting to order at 7:18 am

**Roll Call:** Mia Martinez, Secretary

**Members Present:** Sarah Ananta, Mia Martinez, Shirley Saetang, Abigail Jackson, Rosa Benkovic, Juan Gomez, Jeanette Hernandez, Lorena Sanchez, and Paola Ramirez

**Non Members Present:** Gloria Rangel

**Additions or Corrections to the Agenda:**

There were no additions/corrections to the agenda.

**Item #1**                      **Approval of Minutes from the September 11, 2025 meeting of the Finance and Safety Committee - Sarah Ananta, Chairperson (*Motion to Approve*)**

On a **MOTION** by Jeanette Hernandez, **SECONDED** by Abigail Jackson, and **CARRIED**, the minutes of the September 11, 2025 Finance and Safety Committee meeting were approved as submitted.

**Presentations from the Public:**

**Item #2**                      **Any person(s) desiring to address the Finance and Safety Committee on any proper matter**

No one addressed the committee.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3**                      **Enrollment Update (LCAP Goal 3 Action 3.1) - Juan Gomez, Assistant Director (*Informational Item*)**

Mr. Gomez shared that enrollment is 456 students. TK has 67 students. Kindergarten has 110 students. First grade has 136 students. Second grade has 143 students.

Through our Community Schools initiative, we want to begin the recruitment process by creating a series of short professional videos. Our goal is to capture authentic footage that highlights our programs and showcases the great work happening across our schools. These videos will showcase classroom instruction and activities, student and teacher interviews, footage of students engaged in learning, and

school culture and community engagement. FCPS has contracted with SchoolShine (schoolshine.org) to produce these videos. The final videos will be used for ELOP, Community Schools, advertising and recruitment efforts.

**Item #4**                      **Average Daily Attendance (LCAP Goal 2 Metric 2.3)** - Juan Gomez, Assistant Director (*Informational Item*)

Fenton Primary Center's monthly average daily attendance (ADA) for August was 99.54%. The cumulative ADA is 99.54%. The next ADA percentages will be available as part of next week's Director's Report.

Giving Perfect Attendance Awards to our students during our monthly assemblies and monthly incentives for in-seat attendance has helped considerably to create a solid expectation for in-seat attendance. Our teachers have also been completing Independent Studies consistently.

**Item #5**                      **Facilities Update (LCAP Goal 3 Action 3.4)** - Juan Gomez, Assistant Director (*Informational Item*)

The new cafeteria tables are arriving soon. Delivery was attempted last week, but a forklift is needed. The tables will likely be delivered this week.

Mr. Osornia and his team have sprayed the affected classrooms and hallways in areas that were affected by the very contagious hand/foot/mouth infections. We've only had two confirmed cases, but we have been diligent about treating the contaminated classrooms and the nearby classrooms as well.

Mr. Del Torro and his team have worked on all needed maintenance requests after noting which items needed to be prioritized for the safety of our students and staff.

Our maintenance and custodial team have worked diligently to prepare the library for its Grand Reopening.

**Item #6**                      **The Great CA Shakeout (LCAP Goal 3 Metric 3.6)** - Juan Gomez, Assistant Director (*Informational Item*)

The Great California Shakeout will take place Thursday, October 16, 2025 this year at FPC. It was decided that staff will practice the search and rescue protocol at the Shakeout this year. An email will be sent to staff explaining procedures for the Great California Shakeout this year.

**Item #7**                      **Safety Plan Revisions (LCAP Goal 3 Metric 3.6)** - Juan Gomez, Assistant Director (*Informational Item*)

Members who are available will meet on Wednesday, October 15 at 2:20 pm in room 201 to review the earthquake portion of the emergency plan. Gloria Rangel and Abigail Jackson shared their notes on some revisions that can be made to the emergency plan.

**Announcements:**

There are no announcements.

**Next Regular Meeting:**

November 12, 2025

**Adjournment:**

On **MOTION** from Abigail Jackson, **SECONDED** by Paola Ramirez, and **CARRIED**, the Finance and Safety Committee Meeting of October 13, 2025 was adjourned at 7:45 am.

**Respectfully submitted by Mia Martinez.**

**FENTON CHARTER PUBLIC SCHOOLS**  
**Santa Monica Boulevard Community Charter School**

**Unapproved Minutes of the Finance Committee**

**October 15, 2025**

**Call to Order:** Walter Gomez, Director

The meeting was called to order at 7:20 AM

**Roll Call:** Walter Gomez, Director

**Present Members:** Emily Aaronson, Holly Putnam, Tidarart Lot, Richard Castro, Fanny Adnitt, Kimberlee Eggly, Janet Reyes, Walter Gomez, Jazmin Luna, Janet Reyes, Jazmin Luna

**Absent Members:** N/A

**Excused:** Jennifer Nishimoto, Yennizel Duran, Annie Hai, Victor Orellana, Myra Valenzuela

**Additions/Corrections to the Agenda:** Walter Gomez, Director

There were no additions or corrections to the agenda.

**Approval of Minutes:** Walter Gomez, Director

**Item #1**                      **Approval of Minutes from the September 3, 2025 meeting of the Finance Committee -** Walter Gomez, Director *(Motion to Approve)*

With a **MOTION** from Holly Putnam, **SECOND** from Janet Reyes, the minutes from the September 3, 2025 meeting of the Finance Committee were **APPROVED** as submitted.

**Presentations from the Public:** Walter Gomez, Director

**Presentations from the Public:**

**Item #2**                      **Any persons desiring to address the Finance Committee on any proper matter**

There were no presentations from the public.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3**                      **Enrollment Update (LCAP Goal 3 Action 3.1)** - Jazmin Luna, Assistant Director (*Informational Item*)

As of the most recent update, current student enrollment stands at 666. We need to continue completing our independent studies to help offset this decrease in enrollment. September 22nd and September 23rd were record lowest attendance days. September 22nd due to many students in Kindergarten having Hand, Foot, and Mouth disease; September 23rd due to a LAUSD school holiday.

**Item #4**                      **Average Daily Attendance (LCAP Goal 2 Metric 2.3)** - Jazmin Luna, Assistant Director (*Informational Item*)

Please make sure you do your independent studies. Last month, 8 of the independent studies became unexcused absences which lowered our ADA percentage. Our school had the lowest ADA percentage of all 5 Fenton schools, so please complete them.

Unfortunately, due to the weather on Tuesday October 14th, attendance was affected greatly with 159 absences, our highest ever. Juan Vasquez and Jazmin Luna are still visiting homes of the families with attendance challenges to help encourage these families to bring their students to school regularly. Please let them know if absences don't improve. Please celebrate students when they start arriving on time and regularly, as this helps them want to attend school and participate. Congratulations to Ms. Ribakoff, Ms. Marcoe, and Ms. Aaronson for having the highest in seat attendance for the month of September!

**Item #5**                      **Facilities and Technology Update (LCAP Goal 3 Action 3.4 & 3.50)** - Walter Gomez, Director (*Informational Item*)

SMBCCS currently has two projects that have been approved by the FCPS Board. The first project includes materials and installation of a Trex composite deck to elevate an outdoor area currently unusable due to slope and tree root intrusion. Scope of work includes concrete piers and pads with rebar, structural girders, woodjoists, trex planks and guard rails. This project is projected to be completed by October 24th. Once the project is complete, the Reading Garden will be available for use. This project will cost \$108,500.

The second project scope of work includes materials and labor to remove the damaged wood skirts from 18 portable classrooms. New diamond plate skirts will be installed in their place, complete with protective corners and rails. This project will cost \$78,500. Both projects were approved by the FCPS Board at the September meeting.

**Item #6**                      **Review of Financials (LCAP Goal 3)** - Walter Gomez, Director (*Informational Item*)

On Monday, October 13, Mr. Gomez met with Dr. Riddick for their monthly budget review meeting. During this session, they reviewed and adjusted financials associated with the 4000 and 5000 account codes. The 4000 codes include expenditures for instructional materials, office supplies, technology, and related resources. The 5000 codes encompass conferences and travel, outside security services, and repair and maintenance costs and other areas

Particular attention was given to the following 5000 codes: 5815, 5820, 5869, and 5884, as these have the most significant impact on the budget. These categories include substitute costs, SCOOT, and Cross Country expenses. These areas will continue to be monitored closely for any significant changes or

budgetary adjustments needed throughout the school year.

**Item #7                      Great CA Shake Out Procedures (LCAP Goal 3 Metric 3.6) - Walter Gomez, Director (*Informational Item*)**

SMBCCS will participate in the Great California Shakeout on Thursday, October 16, 2025, at 8:30 a.m. Ms. Weiss provided a presentation during a recent staff meeting outlining the procedures teachers should follow during the earthquake announcement and the steps for safely exiting classrooms to the yard. Following the meeting, Ms. Weiss met with the Search and Rescue Teams to review the supplies and materials that will be utilized during the drill. The entire event is expected to last approximately one hour.

**Announcements:**

There were no announcements.

**Next Regular Meeting:**

December 3, 2025

**Adjournment:**

With a **MOTION** from Holly Putnam, **SECOND** from Janet Reyes, the Finance Committee Meeting was adjourned at 7:37 a.m.

**Respectfully submitted: Kimberlee Eggly and Jennifer Nishimoto**

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Avenue Charter School**

**Unapproved Minutes of the Budget, Facilities, and Safety Council**

**October 17, 2025**

**Call to Order:** Martin Penner, Chair

**Roll Call:** Martin Penner, Chair

**Members Present:** Martin Penner, Patricia Aparicio, Jorge Carmona, Mayriam Arechiga, Christian Fuentes, Jessi Tello, Carmen Hernandez, Bernite Oandasan, Nelson Funes, Jessica Diaz, Jose Aceves, Kelley Christenson, Alejandra Muñoz, Leticia Padilla Parra

**Members Excused:** Nichole Melendez

**Additions/Corrections to the Agenda:** Martin Penner, Chair

Item #4 was corrected to “Facilities Updates”

**Approval of Minutes from September 12, 2025:** Martin Penner, Chair

**Item #1**                    **Minutes from the September 12, 2025 meeting of the Budget, Facilities and Safety Council - Martin Penner, Chair** (*Motion to Approve*)

Correction to the spelling of Patricia Aparicio’s name.

On **MOTION** of Kelley Christenson, **SECONDED** by Nelson Funes, and **CARRIED**, the Minutes of the Budget, Facilities and Safety Council Meeting of September 12, 2025, were approved as corrected.

**Presentations from the Public:** Martin Penner, Chair

**Item #2**                    **Any persons desiring to address the Budget, Facilities and Safety Council on any proper matter**

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3**                    **Enrollment Update (LCAP Goal 3, Action 3.1) – Monica Castañeda, Director**  
(*Informational Item*)

Ms. Castañeda reports current enrollment is 703 students, reflecting a net increase of 4 students from September’s total of 699. Recruitment efforts remain ongoing through community events such as the *Rooted in Us* event at El Cariso Park on September 13, 2025, *Fall Festival* on October 11, 2025, and

*Bark-tober* at El Cariso Park on October 18, 2025. Ms. Christenson reports the next event will be participation in the *Pacoima Holiday Parade*, scheduled for December (exact date TBD). This will be another great opportunity to showcase FACS school spirit and strengthen our connection with the local community. Current registration inquiries are primarily for the primary grades, however, these grades are currently capped, with one opening in TK and one in Kindergarten. 1st and 2nd grades are full at this time. Efforts to maintain and grow the upper grades enrollment will continue as we engage with the community and promote available openings.

**Item #4**                                      **Facilities Update (LCAP Goal 3, Metric 3.5, 3.6) – Jose Aceves, Plant Manager**  
*(Informational Item)*

Mr. Aceves reports several projects are scheduled in the coming weeks to enhance our campus facilities. Pocket tables will soon be installed in the Auditorium, providing additional flexibility for school events and activities. In the school kitchen, new ovens and racks have been successfully installed, improving functionality and efficiency. A quote from LAUSD has been received for necessary elevator repairs. The elevator remains out of service at this time, and the project will require board approval for funding before work can begin. Additionally, a new refrigerator has been installed in the staff lounge for employee use. Ms. Castañeda reports that FACS has also received a quote to construct a deck outside the 5th-grade classrooms. This area often becomes muddy and unusable during rainy weather. Previous remediation efforts included laying Decomposed Granite (DG) as ground cover to reduce mud accumulation during rain events. Unfortunately, this solution proved ineffective over time. Mud continued to be a recurring issue, and during wind events, the DG would often blow into surrounding areas, creating additional maintenance concerns and contributing to a dirty environment. The proposed decking would resolve this issue and create a usable outdoor space where tables could be installed, on the decking, for student use. The estimated cost for this project is \$100,000 and will be brought to the board for review and approval.

**Item #5**                                      **Great Shake-out (LCAP Goal 3, Metric 3.6) – Kelley Christenson, ELOP**  
*Coordinator (Informational Item)*

Mrs. Christenson reported on the school's participation in the 2025 Great ShakeOut Earthquake Drill held on Thursday, October 16th. Prior to the drill, staff received instructions, updated emergency rosters, and reminders to check their emergency supplies, review evacuation routes, and walkie-talkie protocols.

During the drill, staff and students evacuated quickly, safely, and calmly. Students followed directions and assembled in their designated line-up areas. The Search and Rescue Team conducted a thorough sweep of the campus, and facilities and security staff provided coordination and support throughout the event.

Ms. Christenson noted that the overall execution of the drill reflected strong teamwork, professionalism, and preparedness. A few reminders were shared following the drill to continue strengthening safety procedures, including verifying walkie-talkie functionality, ensuring yellow cards are completed accurately, and maintaining clear communication during all emergency responses.

Staff were also invited to provide feedback through a post-drill reflection form to help refine emergency procedures for future events. Ms. Christenson expressed gratitude to all staff members for their calm leadership and commitment to maintaining a safe and prepared campus environment.

**Announcements:**

No Announcements

**Next Regular Meeting:**

December 5, 2025

**Adjournment:**

On **MOTION** of Bernite Oandasan, **SECONDED** by Patricia Aparicio, and **CARRIED**, the Budget, Facilities, and Safety Council was adjourned at 7:37 a.m.

**Minutes respectfully submitted by Christian Fuentes, Secretary**

**FENTON CHARTER PUBLIC SCHOOLS**  
**Santa Monica Blvd. Community Charter School**

**Unapproved Minutes of the Instruction Committee**

**October 7, 2025**

A meeting of the Instruction Committee was held on Tuesday, October 7, 2025, at 7:15 a.m. in the auditorium of Santa Monica Blvd. Community Charter School.

**Call to Order**            Jocelyn Condo and Sandy Hernandez, Co-Chairs

The Instruction Committee Meeting was called to order at 7:17 a.m. by the committee chair.

**Roll Call:**                Jocelyn Condo and Sandy Hernandez, Co-Chairs

**Present Members:**    Angela Boyd, Jocelyn Condo, Jordan Jones, Megan Rol, Jennifer Flynn, Diana Ramos, Laura Gerow, Patience Moore, Lizette Adkisson, Walter Gomez, Carmen Solis

**Non-Members:**        Jazmin Luna and Christian Hidalgo

**Members Excused:**   Sandy Hernandez and Bunny Wolfer

**Absent:**                 Aleeya Culhane

**Additions/Corrections to the Agenda:** Jocelyn Condo and Sandy Hernandez, Co-Chairs

There were no additions or corrections to the agenda.

**Approval of Minutes:** Jocelyn Condo and Sandy Hernandez, Co-Chairs

**Item #1**                    **Approval of Minutes from the September 2, 2025, meeting of the Instruction Committee** - Jocelyn Condo and Sandy Hernandez, Co-Chairs (*Motion to Approve*)

On **MOTION** of Carmen Solis, **SECONDED** by Jennifer Flynn, and **CARRIED**, the minutes of the Instruction Committee from September 2, 2025, were approved as submitted.

**Presentations from the Public:** Jocelyn Condo and Sandy Hernandez, Co-Chairs

**Item #2**                    **Any person desiring to address the Instruction Committee on any proper matter**

There were no presentations to the public.

**Old Business:**

There was no Old Business.

## **New Business:**

### **Item #3                      i-Ready Beginning of Year Assessments (LCAP Goal 1 Metric 1.5 & 1.6) - Carmen Solis, Administrative Coordinator (*Informational Item*)**

Teachers were commended for their excellent work in completing i-Ready assessments. Students in grades K-6 take the i-Ready assessments and 100% of students completed reading. One student did not complete the math. It is common for students to cover material on the assessments they have not yet been exposed to for their grade level curriculum. Students are expected to complete at least 30 minutes of i-Ready Personalized Instruction in reading and math, with a 70% passing rate in each lesson.

### **Item #4                      Amira Screener K-2 Implementation (LCAP Goal 1) - Walter Gomez, Director (*Informational Item*)**

This is part of the dyslexia mandate issued by the State of California for all students in K-2<sup>nd</sup> grade. The Amira Screener testing began on October 6th and will run through October 24th. Teachers attended a professional development session on the Amira program and received a refresher during the staff meeting on Wednesday, October 1st. During the meeting, teachers reviewed the slides to show students before administering the assessment, and teachers were given time to create a testing schedule for their classes.

### **Item #5                      Paula Maeker Coaching Sessions (LCAP Goal 3 Metric 3.2) - Walter Gomez, Director (*Informational Item*)**

Ms. Paula Maeker met with all grade level teams on September 25 and 26. During these meetings, PLT teams discussed the celebrations they are seeing in their incoming students as well as the challenges they have identified. Ms. Maeker reviewed each team's Essential Standards and addressed any questions they had.

On that Friday, Ms. Maeker also met with the Acceleration Specialists to provide guidance on modifying the current WIN model. She recommended transitioning to a Goal Group model, where teachers focus on specific skills and administer assessments every 6–7 days to monitor student progress and determine readiness to move to the next skill area.

Teachers have demonstrated great flexibility and collaboration in this process and are working closely with the Acceleration Specialists and their teams to develop the new WIN model, which is scheduled to launch on October 20th.

### **Item #6                      Acceleration Program Update (LCAP Goal 1, Metric 1.1 & 1.2) - Sandra Hernandez and Jocelyn Condo, Acceleration Specialist (*Informational Item*)**

W.I.N. will change to goal groups, with a start date of October 20<sup>th</sup>. W.I.N. will be paused until then. CORE Phonics Survey screening for grades 3-5 is being conducted. Acceleration Specialists across the organization will be a PLT; therefore, time will need to be allocated.

### **Item #7                      Grade Level Planning Days (LCAP Goal, Metric 3.2 & 3.3) - Walter Gomez, Director (*Informational Item*)**

During the month of October, SMBCCS PLT teams have designated planning days to review and adjust pacing plans, analyze CFAs, and reflect on their Essential Standards, among other focus areas. The 5th grade team held their planning day on October 2nd, while the remaining grade levels are scheduled for their sessions beginning October 20th and continuing through the end of the month. These meetings are attended by the Instructional Coach and Administration whenever possible to provide support and guidance.

**Item #8**                      **Behavior Solutions Update (LCAP Goal 3 Metric 3.6) - Jazmin Luna, Assistant Director** *(Informational Item)*

Ms. Luna and Mr. Gomez attended the Behavior Admin Meeting at the Business Office on September 9th. Each site reflected on the implementation process for the first month and developed an agenda for our upcoming meeting with the Hannigans on October 7th. Each site created a snapshot of their Behavior Systems in place for the Hannigans to provide feedback and next steps.

- The Tier 1 team met for the second time on September 29th. Behavior Academies, SMART goals, and SWIS data were reviewed.
- The projected start date for Behavior Academies is the week of October 20th. Ms. Luna, Ms. Weiss, Ms. Fonseca, Ms. Robledo, and Mr. Hernandez will lead the academies. Each staff member can meet with 2-3 students every 10 weeks. Sessions will take place once a week for 25-30 minutes. Due to scheduling, some students may need to be pulled out during WIN time or Tier 1 instruction. Students will be selected based on SWIS data and teacher input.
- SMART Goal for September was not met. Based on the data, referrals for defiance and physical aggression increased significantly on the playground (40). We also noticed a trend where referrals are increasing as the week progresses, with a significant decrease on Fridays. We are averaging 10 on Mondays, 17 on Tuesdays, 19 on Wednesdays, 21 on Thursdays, and 12 on Fridays. In response to this, our school's October SMART goal is that by October 27th, 2025, playground referrals (defiance and aggression) will be at most 20. Ms. Luna will create presentations for students. One to be presented by the administration during psychomotor (October 13-17) and weekly lessons for teachers to present. The focus will be on respect, with an emphasis on playground expectations and sportsmanship. October 6th's micro assembly will also review this with all students while incorporating skits where student council members role-play two different scenarios. Everyone needs to do their part.
- Due to conflicting schedules, the Tier 2 team has only met twice. To ensure that Behavior Academies start on time, the Tier 2 team will meet after the Hannigans PD. We will start placing students today. Grade levels 2nd-6th were asked for their input.

**Item #9**                      **Expanded Learning Program Update (LCAP Goal 2 Metric 2.2) - Zoe Weiss, Expanded Learning Coordinator** *(Informational Item)*

Thank you for remembering to walk students to ELO-P classes. Students go to the grass area to receive supper. Kindergarten and first-grade students should go at 2:20, while second and third grades go at 2:30. Fourth, fifth, and sixth graders should also go at 2:30, but these students may walk on their own; please remind them which class they are assigned to. Thank you to the Teacher Club teachers for remembering to pick up your classes at the grass area by 2:50. Many ELO-P classes are full, but some still have availability, so please continue to refer families if they express interest in after-school programming.

This month's field trips include Universal Studios for sixth grade on October 11 and Beach Volleyball (P1440 Volleyball Class for grades 3–6) on October 25. Assemblies this month include Reptacular

Farms for TK and Kindergarten on October 17 and the Student Council Dance for grades 4–6 on October 24. The Great Shake Out is on October 16.

**Item #10**                      **California Principals’ Support Network Update (LCAP Goal 3) - Walter Gomez, Director** (*Informational Item*)

In September, seven members from our school attended the Year 3 CAPS Meeting in Simi Valley. It was a highly informative session that focused on the PLT model, emphasizing the importance of team roles and strategies to effectively support the Facilitator throughout the year.

The meeting also covered the PLT Tights and the development of an ELD Task Force. Upon returning, our team shared this information with the Lead Teachers, discussing team roles, collaboration, and the importance of adhering to the PLC Tights.

The creation of an ELD Task Force will be discussed in greater detail during an upcoming meeting with Lead Teachers and staff.

**Item #11**                      **2025-2026 Professional Learning Team Lead - T.E.A.M.S. October Share-Out (LCAP Goal 1) - PLT Lead Teachers** (*Informational Item*)

This was a discussion item in which Lead Teachers shared updates on their PLT TEAMS goals. Teachers discussed how they made some changes based on Paula Maeker’s recommendations in relation to student data and the creation of CFAs.

**Announcements:**

There were no announcements.

**Next Regular Meeting:**

The next Instruction Committee meeting will be held on November 12, 2025.

**Adjournment:**

On **MOTION** of Megan Rol, **SECONDED** by Christian Hidalgo, and **CARRIED**, the Instruction Committee was adjourned at 7:43 a.m.

**Minutes respectfully submitted by Angela Boyd.**

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Charter Leadership Academy**

**Unapproved Minutes of the Instruction Committee**

**October 9, 2025**

A meeting of the Instruction Committee was held on Thursday, October 9, 2025 at 7:20 AM in the Hands-On Lab at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

**Call to Order:** Kalea Wright, Chairperson

**Roll Call:** Lilia Padilla Zúñiga, Co-Secretary

The Instruction Committee meeting was called to order at 7:20 a.m. by Chair, Kalea Wright.

**Personnel Committee Members Present:** Kalea Wright, Adriana Baez, Nikole Mae De La Rosa, Lilia Padilla Zúñiga, Beth Henschel, and Cecilia Quijano

**Excused Members:** Susana Orozco, Elisa Vallejo

**Non-Committee Members:** Alyssa Marygold, Deborah Allan, Bianca Bell-Reed, Maria Cardenas, and Paige Piper

**Additions/Corrections to the Agenda:** Kalea Wright, Chairperson

There are no additions or corrections to the agenda.

**Approval of Minutes from September 2, 2025:** Kalea Wright, Chairperson

**Item #1**                      **Approval of Minutes from the September 2, 2025, meeting of the Personnel Committee - Priscilla Gentry, Chair (*Motion to Approve*)**

On **MOTION** of Dr. Beth Henschel, **SECONDED** by Adriana Baez, and **CARRIED**, the minutes were approved as submitted.

**Presentations from the Public:** Priscilla Gentry, Chair

**Item #2**                      **Any person desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3**                      **All Things PLC Promising Practices School Status (LCAP Goal 1, Metric 8) -**  
Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel shared that on September 9, 2025, both Fenton Charter Leadership Academy and Fenton STEM Academy were recognized by Solution Tree as a Promising Practices Professional Learning Community at Work for its early success in raising student achievement. This recognition highlights the schools' strong commitment to the PLC at Work process, which emphasizes a focus on learning, building a collaborative culture among staff, and maintaining a results-oriented approach. Over the past two years, the Academies have implemented these practices with fidelity, leading to measurable improvements in student learning. As part of this recognition, the school will be listed on AllThingsPLC.info, where its strategies, structures, and results will be shared with educators nationwide. Dr. Henschel recognized and thanked the staff for their dedication and hard work.

**Item #4**                      **Amira Screener Training and Implementation (LCAP Goal 1, Metric 2) - Dr.**  
Beth Henschel, Director (*Informational Item*)

Dr. Henschel shared that the FCPS Risk of Reading Difficulties Subcommittee reviewed plans to administer the Amira Reading Screener to all Kindergarten–2nd grade students. This diagnostic (not graded) assessment supports early literacy and fulfills California Education Code § 53008. Testing will occur in classrooms from October 6–24, 2025, and takes about 20 minutes per student. The screener measures letter recognition, phonics, fluency, and comprehension, and results will be used to tailor instruction and provide early support.

Families will receive their child's results along with at-home reading guidance. After testing, teachers will review and interpret student data and share feedback with families, including recommended supports or enrichment. Parents may opt out by contacting the school office by October 6, 2025.

Teachers will administer the screener, review results promptly, use the data to inform instruction, and communicate outcomes to families in compliance with the law. Immediate next steps include finalizing test schedules, confirming teacher access to the Amira platform, preparing family communications, and planning data-review sessions. The committee emphasized that the screener's purpose is to guide instruction and strengthen early literacy through early identification and partnership with families.

**Item #5**                      **Jacquie Heller Coaching Sessions (LCAP Goal 3, Metric 2) - Dr. Beth**  
Henschel, Director (*Informational Item*)

Dr. Henschel shared that on September 18, 2025, Jacquie Heller met with all grade level teams to review Tier 2 group plans and strategies for supporting students. She returned on October 8<sup>th</sup> to work specifically with the kindergarten–2nd grade teams, focusing on reading instruction and modeling a lesson for each team. Her guidance was practical and well-received, and staff left both sessions energized about accelerating student progress.

**Item #6**                      **Grade Level PLT Days (LCAP Goal 3, Metric 2) - Dr. Beth Henschel, Director**  
(*Informational Item*)

Dr. Henschel shared that our grade level professional learning teams met for planning days in September and are currently meeting for their second planning days. Teams developed Unit 2 instructional plans, outlined Tier 2 and Tier 3 supports, and designed common formative assessments (CFAs). They made strong progress and used the time effectively. We also extend our thanks to Mrs. Fuentes for her valuable support throughout the process.

**Item #7**                      **Observe4Success Platform (LCAP Goal 3, Metric 2) - Dr. Beth Henschel, Director** (*Discussion Item*)

Dr. Henschel shared that the FCPS organization is in the process of purchasing the Observe4Success platform. Since Fenton Avenue Charter School has already experienced positive results with the program, we will be expanding its use across all sites in the near future. The platform will be implemented during the next cycle of classroom visits, earned-increase walkthroughs, and formal observations. A key benefit is that it will provide staff with immediate, actionable feedback following observations.

To use it, schools first submit the forms they would like added to the platform. Once visits are scheduled, observation teams use the selected form on the platform - accessible by phone, tablet, or laptop - during classroom visits. Feedback can then be sent immediately to the classroom teacher who was observed. In addition, the platform generates graphs that highlight trends across observations, supporting both individual and schoolwide improvement.

**Item #8**                      **Professional Development Day #4 (LCAP Goal 3, Metric 2) - Dr. Beth Henschel, Director** (*Discussion Item*)

Dr. Henschel shared that the Academies' PD Day #4 for 2025–26 will focus on Explicit Direct Instruction (EDI). It will be held on November 4 at Fenton Avenue Charter School, with breakfast and lunch provided.

**Announcements:**

Mrs. Cardenas introduced Wings, a K–1 program that builds math vocabulary through teacher-led lessons using hands-on games and literature connections. It has been successful at Fenton Primary Center for the past two years and may be a good fit for the Academies.

**Next Regular Meeting:**

November 6, 2025

**Adjournment:**

On **MOTION** of Nikole Mae De La Rosa, **SECONDED** by Adriana Baez, and **CARRIED**, the meeting was adjourned at 7:38 am.

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton STEM Academy**

**Unapproved Minutes of the Instruction Committee**

**October 9, 2025**

A meeting of the Instruction Committee was held on Thursday, October 9, 2025 at 7:19 AM in the Hands-On Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

**Call to Order:** Alyssa Marygold, Chairperson

**Roll Call:** Bianca Bell-Reed, Co-Secretary

The Instruction Committee meeting was called to order at 7:19 a.m. by Alyssa Marygold.

**Personnel Committee Members Present:** Bianca Bell-Reed, Deborah Allan, Alyssa Marygold, Beth Henschel, Cecilia Quijano, Maria Cardenas

**Excused Members:** Susana Orozco

**Non-Committee Members:** Paige Piper, Kalea Wright, Adriana Baez, Lilia Padilla Zúñiga, Nikole De La Rosa

**Additions/Corrections to the Agenda:** Alyssa Marygold, Chairperson

There was one addition to the agenda. Item #8 – Professional Development Day #4 (LCAP Goal 3, Metric 2), was added.

**Approval of Minutes from September 2, 2025:** Alyssa Marygold, Chairperson

**Item #1**                      **Approval of Minutes from the September 2, 2025, meeting of the Personnel Committee - Alyssa Marygold, Chair (*Motion to Approve*)**

On **MOTION** of Cecilia Quijano, **SECONDED** by Deborah Allan, and **CARRIED**, the minutes were approved as submitted.

**Presentations from the Public:** Alyssa Marygold, Chair

**Item #2**                      **Any person desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3****All Things PLC Promising Practices School Status (LCAP Goal 1, Metric 8) - Dr. Beth Henschel, Director (*Informational Item*)**

Dr. Henschel informed the committee that on September 9, 2023, Fenton STEM Academy and Fenton Charter Leadership Academy were honored by Solution Tree as a Promising Practices Professional Learning Community (PLC) at Work for their early success in improving student achievement. This recognition celebrates our schools' strong commitment to the PLC at Work process, which focuses on student learning, collaboration among educators, and using data to drive results.

Over the past two years, our teams have worked diligently to implement these practices with fidelity, leading to measurable growth in student learning. As part of this recognition, our schools will be featured on AllThingsPLC.info, where we'll have the opportunity to share our strategies, systems, and results with educators across the nation.

**Item #4****Amira Screener Training and Implementation (LCAP Goal 1, Metric 2) - Dr. Beth Henschel, Director (*Informational Item*)**

Dr. Henschel shared that the FCPS Risk of Reading Difficulties Subcommittee met to discuss the ongoing administration of the Amira Reading Screener for students in Kindergarten through 2nd grade. This assessment is designed to support early literacy growth and meets the requirements of California Education Code § 53008.

The screener will be administered October 6–24, 2025, and takes about 20 minutes per student. It assesses key areas such as letter recognition, phonics, fluency, and comprehension. The Amira Screener is diagnostic rather than graded, providing teachers with valuable insights to guide instruction and offer early intervention when needed. Following the assessment, teachers will review and analyze results, identify students' reading levels, and communicate findings with families. Each family will receive information about their child's performance along with strategies to support reading at home. Families who choose not to have their child participate may opt out by contacting the school office by October 6, 2025.

Teachers play an essential role in administering the screener, reviewing data in a timely manner, and using results to inform instruction. They are also responsible for sharing results with families in accordance with state requirements. Next steps include finalizing testing schedules, confirming teacher access to the Amira platform, preparing family communication materials, and planning data review meetings. The subcommittee emphasized that the goal of the Amira Reading Screener is to strengthen early literacy through early identification, targeted instruction, and collaboration between teachers and families.

**Item #5****Jacquie Heller Coaching Sessions (LCAP Goal 3, Metric 2) - Dr. Beth Henschel, Director (*Informational Item*)**

Jacquie Heller met with all grade level teams on September 18, 2025 to review plans for implementing Tier 2 intervention groups and strategies for effectively supporting students. On October 8, she returned to work specifically with the Kindergarten through 2nd grade teams, focusing on early reading skill development.

During this session, Mrs. Heller modeled a reading lesson for each team and shared valuable insights to strengthen instructional practices. Her coaching and support were greatly appreciated - teachers left both sessions feeling encouraged, inspired, and eager to apply new strategies to help students grow.

**Item #6**                      **Grade Level PLT Days (LCAP Goal 3, Metric 2) - Dr. Beth Henschel, Director**  
*(Informational Item)*

Dr. Henschel shared that our grade level professional learning teams held dedicated planning days in September and are reconvening throughout the month of October. During these September sessions, teams focused on developing Unit 2 instructional plans, identifying strategies to support Tier 2 and Tier 3 students, and designing common formative assessments (CFAs). Each team made excellent progress and used the time productively to strengthen their instructional planning. We'd also like to express our gratitude to Mrs. Fuentes for collaborating with the teams and providing valuable guidance and support throughout the process.

**Item #7**                      **Observe4Success Platform (LCAP Goal 3, Metric 2) - Dr. Beth Henschel, Director**  
*(Discussion Item)*

The FCPS organization is in the process of purchasing the Observe4Success platform. Since Fenton Avenue has already experienced positive results with the program, we will be expanding its use across all sites in the near future. The platform will be implemented during the next cycle of classroom visits, earned-increase walkthroughs, and formal observations. A key benefit is that it will provide staff with immediate, actionable feedback following observations.

Schools first submit the forms they would like added to the platform. Once visits are scheduled, observation teams use the selected form on the platform - accessible by phone, tablet, or laptop - during classroom visits. Feedback can then be sent immediately to the classroom teacher who was observed. In addition, the platform generates graphs that highlight trends across observations, supporting both individual and schoolwide improvement.

**Item #8**                      **Professional Development Day #4 (LCAP Goal 3, Metric 2) - Dr. Beth Henschel, Director**  
*(Discussion Item)*

Dr. Henschel informed the committee that our next Professional Development day will be focused on EDI. Explicit Direct Instruction (EDI) ensures that all students receive explicit, systematic instruction that supports mastery of key skills and concepts. Teachers from the Fenton Academies and Fenton Avenue Charter School, will be split into two sessions: primary and upper grades. Teachers across campuses will be able to work collaboratively in grade level teams. Breakfast and lunch will be provided, as this will be a full and productive day.

**Announcements:**

Maria Cardenas shared information about WINGS, a math program designed to support mathematics vocabulary development for multilingual learners. The program integrates hands-on activities, games, and literature connections to reinforce math concepts during instruction. WINGS has been successfully implemented at FPC, and Ms. Cardenas encouraged the committee to consider adopting this supplemental resource at the academies.

**Next Regular Meeting:**

The next regular meeting of the Instruction Committee will be determined at a later date.

**Adjournment:**

On **MOTION** of Deborah Allan, **SECONDED** by Bianca Bell-Reed, and **CARRIED**, the meeting was adjourned at 7:38 am.

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Avenue Charter School**

**Unapproved Minutes of the Curriculum and Assessment Council**

**October 13, 2025**

**Call to Order:** Wendy Kaufman, Chairperson at 7:23 AM

**Roll Call:** Feather Gentry and Lainey Yanez, Secretaries

**Council Members Present:** Monica Castañeda, Leann Chapman, Feather Gentry, Leanna Hendrix, Wendy Kaufman, Nicole Langlois, Jann Manorothkul, Gigi Mares, Evelyn Martinez, Lisa Morales, Katherine Sheppard, Christopher Torres, Rebecca Williamson, Lainey Yanez

**Excused Members:** None

**Absent Members:** None

**Non-Council Members:** Alejandra Muñoz

**Additions/Corrections to the Agenda:** Wendy Kaufman, Chairperson

There were no additions or corrections to the agenda.

**Item #1**                      **Approval of Minutes from the September 9, 2025, meeting of the Curriculum and Assessment Council** - Wendy Kaufman, Chairperson (*Motion to Approve*)

On **MOTION** of Leanna Hendrix, **SECONDED** by Gigi Mares, and **CARRIED**, the minutes were approved as submitted.

**Presentations from the Public:** Wendy Kaufman, Chairperson

**Item #2**                      **Any persons desiring to address the Curriculum and Assessment Council on any proper matter**

There were no presentations from the public.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3**                      **Paula Maeker and Christine Davis Coaching Sessions (LCAP Goal 3; Metric 3.2, Action 3.2)** - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda provided an update on the upcoming coaching sessions with Paula Maeker and Christine

Davis. The coaches will be on site on **October 30<sup>th</sup> and 31<sup>st</sup>** to support instructional practices related to math. Prior to their visit, Ms. Castañeda will meet with Paula and Christine this week or next to discuss areas of focus and gather input from teams on what they would like to see.

The sessions will emphasize demonstration lessons and instructional strategies specifically aligned to upcoming math units. Staff will participate in a one-hour session with the coaches and will have the opportunity to observe and engage in both planning and teaching components - with Paula Maeker focusing on planning and Christine Davis leading teaching demonstrations.

A staff meeting is tentatively scheduled for Friday, October 31st, in the afternoon, since it is a minimum day, to review and discuss the work and learning from Thursday's sessions.

**Item #4**                      **Behavior Solutions with the Hannigans (LCAP Goal 2, Metric 2.2)** - Alex Muñoz & Nicole Langlois, Assistant Directors (*Informational Item*)

Ms. Muñoz and Ms. Langlois provided an update on the **Behavior Solutions initiative** with the Hannigans. The initiative continues to progress positively, with a focus on **Tier 1 behaviors** - students are learning the **SMART (scholarly, mindful, accountable, responsible, and thoughtful) letters** and expected behaviors. Several classes have successfully filled their SMART jars and have been rewarded with various incentives, such as a **fancy lunch, popsicle parties**, and an **“admin secret choice”** reward (a dirt cup party). These activities have been well received by students.

Administration is actively managing and inputting referrals into **SWIS**, the school's behavior tracking system. Referral data and patterns are current, with a higher concentration of referrals noted in **fifth grade**. Mr. Hernandez and Ms. Miranda have implemented **leadership workshops** with fifth-grade students to address this trend.

Last **Tuesday, October 7<sup>th</sup>**, the team met with the Hannigans to review and reflect on progress. The meeting included an in-depth discussion of **Tier 2 and Tier 3 behaviors** and identified specific students for targeted interventions. The Hannigans provided feedback and guidance, noting that the school is **ahead of schedule** in implementation. They also shared resources and recommendations for launching **Behavior Academies** to strengthen Tier 2/3 support.

The **minimum day on Friday, October 10<sup>th</sup>**, was used to meet with **adult assistants** to review the behavior tracker and intervention strategies. **BIP (Behavior Intervention Plan)** meetings held that day were reported to be productive, helping to reinforce Tier 1 and Tier 2/3 systems of support.

The **Tier 1 team** is working to ensure that all students know the SMART letters. To support this, the team is developing a **SMART chant and song** to help students remember the expectations in a fun and engaging way. **Mr. Rodriguez** is assisting with the music composition, while **Ms. Munoz** created the lyrics. Plans include encouraging classes to create **dances** for the chorus and possibly involving **parents** in a **music video project** to boost engagement and school spirit.

**Item #5**                      **FCPS PD Day #4 (LCAP Goal 3; Metric 3.2, Action 3.2)** - Monica Castañeda, Director (*Informational Item*)

An update was provided regarding the upcoming FCPS Professional Development Day on Monday, November 3rd, which will include the second part of the Explicit Direct Instruction (EDI) training. The session will take place at FACS and will offer a deeper dive into the EDI model, focusing on how it connects to lessons and curriculum design.

The training will emphasize differentiation, higher-order thinking, and building teacher confidence in understanding when and why to apply specific instructional strategies.

The Academies will also be joining for this session. The schedule for the day will include:

- Morning: Upper grades (3–5) will participate in EDI training, while primary grades will use this time for PLT (Professional Learning Team) collaboration.
- Midday: Lunch will be provided for all staff.
- Afternoon: Primary grades will attend EDI training, while grades 3–5 will have their PLT collaboration time.

The team is awaiting feedback from the FCPS lead teacher meeting next Friday, October 24<sup>th</sup>, to determine whether collaboration with the Academies will occur in combined teams during this session.

**Announcements:**

None

**Next Regular Meeting:**

TBD

**Adjournment:**

On **MOTION** of Jann Manorothkul, **SECONDED** by Feather Gentry, and **CARRIED**, the meeting adjourned at 7:37 A.M.

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton STEM Academy**

**Unapproved Minutes of the Personnel Committee**

**October 2, 2025**

A meeting of the Personnel Committee was held on Thursday, October 2, 2025 at 7:20 a.m. in the Hands-on Lab at Fenton STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

**Call to Order:** Priscilla Gentry, Chair

**Roll Call:** Joanna Tepper, Secretary

**Members Present:** Priscilla Gentry, Veronica McCaughin, Sofia Scaglione, Asma Sindhi, Joanna Tepper, Beth Henschel, Paige Piper

**Members Excused:** Cedric Ramirez

**Non-committee Members:** Kate Marrelli, Lindsey Western, Brennan Mack, Raquel Martinez, Beth Henschel, Paige Piper

**Additions/Corrections to the Agenda:** Priscilla Gentry, Chair

There were no additions or corrections to the agenda.

**Approval of Minutes:** Priscilla Gentry, Chair

**Item #1**                      **Approval of Minutes from the September 4, 2025, meeting of the Personnel Committee - Priscilla Gentry, Chair** (*Motion to Approve*)

On **MOTION** of Joanna Tepper, **SECONDED** by Veronica McCaughin, and **CARRIED**, the minutes were approved as submitted.

**Presentations from the Public:** Priscilla Gentry, Chair

**Item #2**                      **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations to the public.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3**                      **Informal Classroom Visits (LCAP Goal 3, Metric 2)** - Beth Henschel, Director  
*(Informational Item)*

Beth Henschel presented information on the first round of informal walkthrough visits. The first round of informal walkthrough visits will take place during the week of October 6. Members from the administration team, as well as Yesenia Fuentes (Instructional Coach), will be visiting classrooms. The purpose of the informal walkthroughs is to collect schoolwide observations to determine trends, and use those as opportunities for improvement. The same informal walkthrough checklist form from last year will be used. Two additional rounds of walkthroughs are scheduled for February and April.

**Item #4**                      **Evaluation Cycle (LCAP Goal 3, Metric 2)** - Beth Henschel, Director  
*(Informational Item)*

Beth Henschel presented information related to the evaluation cycle. During BOY (beginning of year) goal setting meetings, Dr. Henschel met with everyone individually and discussed evaluation cycles with each teacher. Where teachers fall on the cycle depends upon the amount of years working for the Fenton organization. Teachers will work on the task that is part of the cycle in which they are currently under.

**Item #5**                      **Staffing Norms (LCAP Goal 1, Metric 1)** - Dr. Beth Henschel, Director  
*(Informational Item)*

As of October 1, 2025, FCLA and STEM are fully staffed with certified personnel. Moreover, a part-time morning security aide has been identified and final hiring procedures are currently in process. In addition, three roles remain open: Adult Assistant, Supervision Aide, and ELO-P Supervision. The administration team is currently awaiting processing for these positions or actively trying to fill them.

**Item #6**                      **Hiring of our Speech and Language Pathologist, Taylor Cooke (LCAP Goal 3, Metric 1)** - Dr. Beth Henschel, Director  
*(Informational Item)*

The new Speech and Language Pathologist, Taylor Cooke, has begun at the Academies. Her wealth of experience working with speech in many different settings will be a valuable asset. We are happy to welcome her to the team!

**Item #7**                      **Observe4Success Platform (LCAP Goal 3, Metric 2)** - Beth Henschel, Director  
*(Discussion Item)*

Dr. Henschel discussed that the Fenton Organization is in the process of purchasing the Observe4Success Platform. Currently, informal classroom visits are still being conducted via paper and pencil, but we are in the process of getting the Observe4Success Platform, which is a digital version. FACS has already been using this platform and have seen positive results. The platform will be implemented during the next cycle of classroom visits, earned-increase walkthroughs, and formal observations. A key benefit is that it will provide staff with immediate, actionable feedback following observations. Schools first submit the forms they would like added to the platform. Once visits are scheduled, observation teams use the selected form on the platform - accessible by phone, tablet, or laptop - during classroom visits. Feedback can then be sent immediately to the classroom teacher who was observed. In addition, the platform generates graphs that highlight trends across observations, supporting both individual and schoolwide improvement. This platform will streamline the write-up. Everything can still be included, while being much more efficient and beneficial for everyone.

**Announcements:**

There were no announcements.

**Next Regular Meeting:**

The next Personnel Committee meeting will be held on November 4, 2025.

**Adjournment:**

On **MOTION** of Joanna Tepper, **SECONDED** by Veronica McCaughin, and **CARRIED**, the Instruction Committee meeting adjourned at 7:29 a.m.

**Minutes respectfully submitted by Joanna Tepper.**

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Charter Leadership Academy**

**Unapproved Minutes of the Personnel Committee**

**October 2, 2025**

A meeting of the Personnel Committee was held on Thursday, October 2, 2025 at 7:15 a.m. at Fenton Charter Leadership Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

**Call to Order:** Kate Marrelli, Chair

The Personnel Committee meeting was called to order at 7:19 a.m. by Chair, Kate Marrelli

**Roll Call:** Lindsey Western, Secretary

**Personnel Committee Members Present:** Kate Marrelli, Lindsey Western, Brennan Mack, Tiffany Walker, Raquel Martinez, Paige Piper, Beth Henschel

**Excused Members:** Cedric Ramirez

**Non-Committee Members:** Priscilla Gentry, Veronica McCaughin, Joanna Tepper, Sofia Scaglione, Asma Sindhi, Cecilia Quijano

**Additions/Corrections to the Agenda:**

There were no additions or corrections to the agenda.

**Approval of Minutes from September 4, 2025:** Kate Marrelli, Chair

**Item #1** Minutes from the September 4, 2025 meeting of the Personnel Committee -  
Kate Marrelli, Chair (*Motion to Approve*)

On **MOTION** of Beth Henschel, **SECONDED** by Raquel Martinez, and **CARRIED**, the minutes were approved as submitted.

**Presentations from the Public:** Kate Marrelli, Chair

**Item #2** Any persons desiring to address the Personnel Committee on any proper  
matter

There were no presentations from the public.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3**                      **Informal Classroom Visits (LCAP Goal 3, Metric 2)** - Beth Henschel, Director  
(*Informational Item*)

Dr. Henschel informed the committee about the upcoming informal classroom visits that will take place during the week of October 6th. Each classroom will be visited by two individuals including an administrator and/or the Instructional Coach, Yesenia Fuentes. The purpose of these visits is to collect schoolwide data to identify areas of strength and areas for improvement. There will be additional visits in February and April.

**Item #4**                      **Evaluation Cycle (LCAP Goal 3, Metric 2)** - Dr. Beth Henschel, Director  
(*Informational Item*)

Over the past two weeks, Dr. Henschel met with teachers during the Beginning of Year Goal Setting Meetings. In these sessions, Dr. Henschel reviewed each staff member's progress in the evaluation cycle. Teachers in their first two years are undergoing formal observations. Those in years three and four are focusing on developing their portfolios. Beyond that, teachers rotate through three key areas: they may choose to be observed, pursue further education, work toward National Board certification, or participate in cognitive coaching. The following two years emphasize reflection and planning.

**Item #5**                      **Staffing Norms (LCAP Goal 1, Metric 1)** - Dr. Beth Henschel, Director  
(*Informational Item*)

As of October 1, 2025, FCLA and STEM are fully staffed with certificated personnel. Regarding security, the final part-time morning position has been identified and is currently undergoing processing. There remain three open positions: Adult Assistant, Supervision Aide, and ELO-P Supervision. The administrative team is actively managing these vacancies and is either awaiting processing or working to fill them.

**Item #6**                      **Hiring of our Speech and Language Pathologist, Taylor Cooke (LCAP Goal 3, Metric 1)** - Dr. Beth Henschel, Director  
(*Informational Item*)

The Academies are pleased to welcome Taylor Cooke as our new Speech and Language Pathologist. Ms. Cooke brings extensive experience in supporting students' speech and language development, and we are confident she will be a valuable asset to our team. We look forward to her contributions and are delighted to have her join the Academies.

**Item #7**                      **Observe4Success Platform (LCAP Goal 3, Metric 2)** - Dr. Beth Henschel, Director  
(*Informational Item*)

FCPS is currently in the process of procuring the Observe4Success platform. Given the positive outcomes already experienced by Fenton Avenue, we plan to expand its use across all sites in the near future. The platform will be integrated into the upcoming cycle of classroom visits, earned-increase walkthroughs, and formal observations. A significant advantage of this system is its ability to provide staff with immediate, actionable feedback following observations.

Schools will first submit the forms they wish to have incorporated into the platform. Once classroom visits are scheduled, observation teams will use the selected forms via the platform, which is accessible on phones, tablets, and laptops. Feedback can then be promptly shared with the observed teachers.

Additionally, the platform generates graphical reports that identify trends across observations, supporting both individual growth and schoolwide improvement.

**Announcements:**

There were no announcements.

**Next Regular Meeting:**

The next Personnel Committee meeting will be held on November 4, 2025

**Adjournment:**

On **MOTION** of Beth Henschel, **SECONDED** by Lindsey Western, and **CARRIED**, the Personnel Committee was adjourned at 7:29 a.m.

**Minutes respectfully submitted by Lindsey Western.**

**FENTON CHARTER PUBLIC SCHOOLS**  
**Santa Monica Blvd. Community Charter School**

**Unapproved Minutes of the Personnel Committee**

**October 8, 2025**

**Call to Order:** Gaby Arroyo and Xareni Robledo, Co-Chairs

The Personnel Meeting was called to order at 7:16 am by Co-Chair Gabriela Arroyo

**Roll Call:** Gaby Arroyo and Xareni Robledo, Co-Chairs

**Members Present:** Gabriela Arroyo, Fabiola Vega, Carolina Luna Cruz, Marie Kirakossian, Shanjana Hossain, Charity Omowale, Alexis Ribakoff, Vanessa Marcoe, Maria Sanderson, Gemini Guadamuz, Ariana Gomez, Walter Gomez

**Absent:** Amanda Hill, Vanessa Ettleman

**Absent Excused:** Xareni Robledo, Heather Garnica

**Additions/Corrections to the Agenda:** Gaby Arroyo and Xareni Robledo Co-Chairs

There were no additions or corrections to the agenda.

**Approval of Minutes:** Gaby Arroyo and Xareni Robledo Co-Chairs

**Item #1**                    **Approval of Minutes from the September 10th, 2025, meeting of the Personnel Committee** - Gaby Arroyo and Xareni Robledo, Co-Chairs (*Motion to Approve*)

On **MOTION** of Charity Omowale, **SECONDED** by Fabiola Vega, and **CARRIED**, the minutes of the SMBCCS Personnel Committee Meeting of September 10th, 2025 were approved as submitted.

**Presentations from the Public:** Gaby Arroyo and Xareni Robledo Co-Chairs

**Item #2**                    **Any persons desiring to address the Personnel Committee on any proper matter**

There were no presentations from the public.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3**                    **2025-2026 Updated SMBCCS Staff Roster, Enrollment and Hiring Updates (LCAP Goal 3 Action 3.1)** - Walter Gomez, Director & Ariana Gomez, Assistant

Director (*Informational Item*)

Mr. Gomez presented information on the current staff needs and updates at SMBCCS. Staffing has remained unchanged since our last meeting with regard to certificated personnel. We did not receive any qualified applicants for our open Educational Specialist position. The position has been reposted on EdJoin, and we are currently awaiting new applicants to review and determine if we have any potential candidates. Our current enrollment stands at 669 students, reflecting a decrease of one student since last month's update. On October 18th, Mr. Gomez will be attending a local Trunk-or-Treat event with his vehicle to help increase the school's visibility within the community and to promote student recruitment for future enrollment.

Mrs. Gomez provided an update on the staffing needs for Classified Staff. She shared that the school is still seeking additional Adult Assistants. She is also exploring a potential partnership with a training program for individuals pursuing their RBT certification to identify possible candidates who may be interested in joining our team.

**Item #4**                      **Year 1-3 Probationary Teacher Formal Observations (LCAP Goal 3, Metric 3.1 & 3.2) - Walter Gomez, Director (*Informational Item*)**

Mr. Gomez presented information regarding the probationary teacher formal observations and updates. The Fall Formal Observation Window has officially opened. On September 29th, Mr. Gomez met with all 11 probationary teachers to review the formal observation process. Each teacher has signed up for their observation lesson, and a schedule has been shared outlining their pre- and post-observation meetings.

Mr. Gomez looks forward to observing their lessons and meeting with them to discuss both areas of success and opportunities for growth. The formal observation window will remain open until December 5th.

**Item #5**                      **Professional Goal Setting Meetings (LCAP Goal 3, Metric 3.1 & 3.2) - Walter Gomez, Director (*Informational Item*)**

Mr. Gomez presented information on the status of the Goal Setting Meetings. The Beginning-of-Year (BOY) Goal Setting meetings are underway, and Mr. Gomez reflected on how wonderful it's been meeting with teachers to celebrate the successes they are already seeing in their classrooms. During these meetings, Mr. Gomez and the classroom teachers have analyzed the Beginning-of-Year i-Ready Diagnostic data and reviewed the Charlotte Danielson Framework for Teaching, focusing in particular on its four domains. They have also discussed the importance of completing Independent Study (I.S.) packets in a timely manner and how this directly impacts the school's budget and overall ADA. The goal-setting meetings are scheduled to conclude by the end of this week.

**Item #6**                      **Informal Classroom Walkthroughs (LCAP Goal 3, Metric 3.1 & 3.2) - Walter Gomez, Director (*Informational Item*)**

Mr. Gomez presented information on the upcoming Informal Classroom Walkthroughs. Informal Classroom Walkthroughs will begin next week. Administration and the Instructional Coach will visit classrooms twice a month, spending approximately five minutes in each classroom to observe instruction and student engagement. The data collected during these walkthroughs will be used to inform upcoming professional development sessions, allowing them to provide targeted training based on grade level needs or school-wide areas for growth. Once the Observ4Success platform is online, it will be

utilized to provide instant feedback to teachers following each visit. The aggregated data will also be shared and discussed during staff meetings to support collaboration and continuous improvement. It is important to note that these walkthroughs are non-evaluative and are intended solely to support professional growth and instructional refinement.

**Item #7                      Earned Increase Walkthrough Week of November 10<sup>th</sup>, 2025 (LCAP Goal 3, Metric 3.1 & 3.2) - Walter Gomez, Director (*Informational Item*)**

Mr. Gomez presented information on the upcoming Earned Increase Walkthroughs. The Earned Increase Walkthroughs were originally scheduled to begin on October 13th. However, after Mr. Gomez consulted with Mrs. Miller, it was recommended that we reschedule these walkthroughs to take place the week before Parent Conferences. The new dates for the Earned Increase Walkthroughs are November 10th–14th. Unlike the informal walkthroughs, these are evaluative in nature and will be used to assess teacher performance as part of the earned increase process.

**Announcements:**

There were no announcements.

**Next Regular Meeting:**

The next Personnel Committee meeting will be held on November 13, 2025

**Adjournment:**

On **MOTION** of Fabiola Vega, **SECONDED** by Marie Kirakossian, and **CARRIED**, the SMBCCS Personnel Committee Meeting was adjourned at 7:25 am.

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Avenue Charter School**  
**Unapproved Minutes of the Human Resource and Personnel Council**

**October 15, 2025**

A meeting of the Human Resource and Personnel Council was held on Wednesday, October 15, 2025 at 7:20 A.M., in the Conference Room of Fenton Avenue Charter School, 11828 Gain St., Lake View Terrace, CA 91342.

**Call to Order:** Jann Manorothkul, Chairperson

The Human Resource and Personnel Council meeting was called to order at 7:20 A.M by Chairperson, Jann Manorothkul.

**Roll Call:** Elsie Orellana, Secretary

**Members Present:** Jann Manorothkul, Barbara Aragon, Vivian Matute, Elsie Orellana, Nereyda Gonzaga, Gurpreet Viridi, Monica Castañeda, Alex Muñoz,

**Members Excused:** Araceli Caro, Christina Kaloutian, Myra Valenzuela, Ileana Venegas-Ceballos

**Members Absent:** None

**Non-Members Present:** Nicole Langlois

**Additions/Corrections to the Agenda:** Jann Manorothkul, Chairperson

There were no additions or corrections to the agenda.

**Item #1** **Minutes from the September 10, 2025 meeting of the Human Resource and Personnel Council - Jann Manorothkul, Chairperson** (*Motion to Approve*)

On **MOTION** of Barbara Aragon, **SECONDED** by Gurpreet Viridi, and **CARRIED**, the minutes were approved as submitted.

**Presentations from the Public:** Jann Manorothkul, Chairperson

**Item #2** **Any persons desiring to address the Human Resource and Personnel Council on any proper matter**

There were no presentations from the public.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3**                      **Earned Increase Walk-throughs (LCAP Goal 3; Metric 3.2)** - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda informed the council that walkthroughs are scheduled for the week of **November 10**, one week prior to parent conference week. Observations will be conducted by Lead Teachers, Faculty Representatives, and administration.

The FCPS Earned Increase Walkthrough Form will be completed through a digital platform. Each visit will last approximately five minutes, and staff will be informed whether or not they passed.

A memo with the walkthrough schedule and additional details will be shared with staff in the next couple of weeks.

**Item #4**                      **Evaluation Cycle (LCAP Goal 3; Metric 3.1, 3.2)** - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda informed the council that next week an email will be sent to staff to review where they fall on the evaluation cycle. Staff are encouraged to reach out to Ms. Castañeda with any questions or to discuss their placement.

**Item #5**                      **Informal Walk-Throughs (LCAP Goal 3; Metric 3.1, 3.2)** - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda informed the council that informal walkthroughs are scheduled for the week of **October 20–24, 2025**. Administrators and the Instructional Coach, Ms. Martinez, will visit classrooms for approximately 5–10 minutes.

The FACS Informal Walkthrough Form will be completed digitally through Observe4Success, and teachers will receive immediate feedback via the emailed completed form. Staff are reminded to ensure they can log in to Observe4Success prior to next week.

Ms. Castañeda explained that these walkthroughs are not evaluative; rather, they are intended to gather data to inform the team of areas of strength and areas for growth. This process will also guide how best to support teachers and determine any necessary professional development.

**Item #6**                      **Year 1-2 Probationary Teacher Formal Observations (LCAP Goal 3; Metric 3.1, 3.2)** - Monica Castañeda, Director (*Informational Item*)

Ms. Castañeda informed the council that there are currently 12 probationary teachers this year who will complete their formal teacher observations during the fall semester. Each probationary teacher will participate in a pre-observation meeting and a post-observation meeting.

The lesson focus for fall will be ELA, while the spring semester will focus on Math. Probationary teachers will use Calendly to sign up for their observation, which will take place before winter break.

Additionally, Ms. Castañeda and Ms. Martinez met with the probationary teachers on Monday, October 13th to review the formal observation process and share both the form and the expectations of what to anticipate.

**Announcements:**

There were no announcements.

**Next Regular Meeting:**

December 3, 2025 at 7:20 am

**Adjournment:**

On **MOTION** of Vivian Matute, **SECONDED** by Nicole Langlois, and **CARRIED**, the Human Resource and Personnel Council was adjourned at 7:34 am.

**Minutes respectfully submitted by Elsie Orellana, Secretary.**

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Primary Center**

**Unapproved Minutes for the Parent Advocacy Committee**

**September 4, 2025**

A meeting of the Parent Advocacy Committee was held on Thursday, September 4, 2025 at 5:00 p.m. in the Multipurpose Room of Fenton Primary Center at 11351 Dronfield Ave. Pacoima, CA. 91331.

**Call to Order:** Bridget Ruiz, Co-Chair

**Roll Call:** Celina Calvillo, Secretary

**Members Present:** Bridget Ruiz, Gurpreet Gill, Celina Calvillo, Cindy Soto, Paola Ramirez, Carla Carr, Laura Vazquez, Sirui Thomassian, Jasmin Gonzalez, Juan Gomez, Lorena Sanchez, Sara Fillerup

**Non-Members in Attendance:** Richard Parra, Jennifer Pimentel, Coco Salazar, Nury Gonzalez, Maricela Marquez, Parents from FPC

**Members Excused:** Magaly Fernandez, Gloria Rangel

**Members Absent:** N/A

**Additions/Corrections to the Agenda:**

There were no additions or corrections to the agenda.

**Item #1** **Minutes from the August 28, 2025 meeting of the Parent Advocacy Committee**  
- Bridget Ruiz, Co-Chair (*Motion to Approve*)

The minutes from the August meeting will be presented for approval at the next meeting.

**Presentations from the Public:** Bridget Ruiz, Co-Chair

**Item #2** **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

**New Business:**

**Item #3** **2025-2026 School Year Updates (LCAP 2, Metric 2.1)** - Sirui Thomassian, FPC Director (*Informational Item*)

Mrs. Thomassian presented the 2025-2026 school year updates. She expressed that the school community was excited to celebrate the beginning of our new school year. Parents were invited to

grade-level orientations. Mrs. Thomassian informed parents that students were completing diagnostic testing in reading and math and that the results will help drive instruction in the classroom. Parents were also informed about the monthly award ceremonies honoring Students of the Month and Perfect Attendance award recipients. Fenton Primary Center will continue to participate in school spirit days. Mrs. Thomassian also informed parents that this school year students will be very fortunate to take part in an amazing art program instructed by Mrs. Penner. This school year students will also be able to visit the school library. Mrs. Thomassian concluded with providing facilities updates, information on being compliant with the Children’s Internet Protection Act, and discussing the process for ELPAC testing.

**Item #4                                      Community Schools (LCAP 2, Metric 2.2) - Richard Parra, FCPS Director of Community Schools (*Informational Item*)**

Mr. Parra introduced himself to the families and shared a few community events that will be occurring this school year, such as the 5k and the Gala. He also introduced Giselle and Jasmine from the organization MEND in Pacoima. The ladies shared-out the many resources that MEND offers families such as free food, diaper distribution, assistance with writing resumes, job fairs, mental health workshops, and parenting workshops.

**Item #5                                      Expanded Learning Opportunity Program (LCAP 2, Metric 2.2) - Lorena Sanchez, FPC Expanded Learning Coordinator (*Informational Item*)**

Ms. Sanchez shared that the first session of the Expanded Learning Opportunity Program will take place from Monday, September 15<sup>th</sup> through Thursday, January 15<sup>th</sup>. Students can look forward to three action-packed afternoons each week on Mondays, Tuesdays, and Thursdays filled with amazing after-school enrichment clubs. This year’s vendor-led clubs include: Art, Cooking, Dance, Digital Design, Gardening, Jewelry Making, Leadership, Mathnasium, Sports, STEAM Lab, and even Ukulele. Parents were also informed that this year Fenton Primary Center will be hosting its first-ever Fall Festival taking place on Saturday, October 18<sup>th</sup> from 10:00 am - 1:00 pm. Families can enjoy delicious treats from La Michoacana, El Patron, Pupusas Cuzcatlan, Smashburger, Kona Ice, El Milagro, and Love Mini Pancakes. Other fun activities for the kids will include Mad Science, a petting zoo, games, booths, raffles, and prizes.

**Item #6                                      Parent Volunteers (LCAP 3, Metric 3.6) - Bridget Ruiz, FPC PAC Co-Chair (*Informational Item*)**

Parents were informed about the requirements to become a parent volunteer. Parents were encouraged to pick up a volunteer packet from the Family Center if they are interested in volunteering in the classroom or attending future field trips.

**Item #7                                      Upcoming Events, (LCAP 2, Metric 2.1) - Gurpreet Gill, FPC PAC Co-Chair (*Informational Item*)**

Parents were reminded to check ClassDojo and FPC’s Instagram for event updates. The following events were mentioned:

September 9	National Teddy Bear Day
September 15	Hispanic Heritage Month Begins
September 12	Shortened Day – Staff PD
September 15	1st Round of ELOP Classes Begin
September 15	School Picture Make Up Day

September 18	FCPS Board Meeting
September 19	National Talk/Dress Like a Pirate Day
September 19	Attendance Incentive (Paws to Share)
September 22	Coffee with the Director Parent Meeting
September 23	Safety ID Photo Day
September 25	Kindergarten Parent Workshop
September 26	Shortened Day – Staff PD
September 30	Monthly Awards Assembly (Selected Students)

**Item #8                      Student Fashion Show (LCAP 2, Metric 2.2) - Coco Salazar, FPC Kindergarten Lead Teacher***(Informational Item)*

The parent night meeting concluded with a fabulous fashion show led by Ms. Salazar, Ms. Ruiz, and Ms. Gill. The students modeled school uniforms, spirit day outfits, school picture day outfits, and a few fun extra attires.

**Announcements:**

The Lake View Terrace library representative was present to highlight library services. It was also mentioned that FPC is still enrolling students for the current school year.

**Next Regular Meeting:**

TBD

**Adjournment:**

The Parent Advocacy Committee meeting was adjourned at 6:00 p.m.

**Minutes respectfully submitted by Celina Calvillo.**

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Primary Center**

**Unapproved Minutes for the Parent Advocacy Committee**

**October 6, 2025**

A meeting of the Parent Advocacy Committee was held on October 6, 2025, at 7:15 a.m. in the Conference Room (Room 201) of Fenton Primary Center at 11351 Dronfield Avenue, Pacoima, CA, 91331.

**Call to Order:** Bridget Ruiz, Co-Chair

The Parent Advocacy Committee Meeting was called to order at 7:16 a.m. by Co-Chair, Bridget Ruiz.

**Roll Call:** Bridget Ruiz, Co-Chair

**Members Present:** Bridget Ruiz, Gurpreet Gill, Magaly Fernandez, Carla Carr, Celina Calvillo, Lorena Sanchez, Paola Ramirez, Sara Fillerup, Jasmin Gonzalez, Juan Gomez

**Non-Members in Attendance:** N/A

**Members Excused:** Sirui Thomassian, Cindy Soto, Laura Vasquez, Gloria Rangel, Sandra Valle

**Members Absent:** N/A

**Additions/Corrections to the Agenda:** Gurpreet Gill, Co-Chair

There was one correction and one addition made to the agenda.

**Corrections:**

**Item #3** will be presented by Juan Gomez, FPC Assistant Director, instead of FPC Director, Sirui Thomassian.

**Additions:**

**Item #10**            **Library Reopening (LCAP 2, Metric 2.2) - Approval of Minutes from September 4, 2025:** Bridget Ruiz, Co-Chair

**Item #1**            **Minutes from the September 4, 2025 meeting of the Parent Advocacy Committee - Bridget Ruiz, Co-Chair** (*Motion to Approve*)

On **MOTION** of Jasmin Gonzalez, **SECONDED** by Paola Ramirez, and **CARRIED**, the Minutes of the Parent Advocacy Committee Meeting of September 4, 2025, were approved as submitted.

**Presentations from the Public:** Bridget Ruiz, Co-Chair

**Item #2                      Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3                      FCPS Pulse Checks (LCAP 2, Metric 2.1& 2.2) - Juan Gomez, FPC Director**  
*(Informational Item)*

Mr. Gomez shared information about the Possip Pulse Check surveys as part of the Community School initiative to measure school climate and culture. Staff and parents will receive short monthly surveys via text and/or email, which take about one minute to complete. The first survey will be sent this week and will remain open for three days. Our Community Schools Director, Richard Parr, and our Community Schools Instructional Liaison, Jennifer Pimentel, will serve as the point persons to review responses and share data with the administration. Staff participation is strongly encouraged, as feedback from the Pulse Checks will help identify areas of growth, highlight strengths, and address concerns to support a positive school culture. Everyone is encouraged to participate and fill them out.

**Item #4                      October Spirit Days (LCAP 2, Metric 2.2) - Gurpreet Gill, FPC PAC Co-Chair**  
*(Motion to Approve)*

Two Spirit Days are planned for the month of October. Unity Day is on October 22, 2025 and students are encouraged to wear orange. The date for Unity Day will need to be updated in some bulletins (such as on Instagram) as it was mistakenly noted as October 15th.

Halloween is on October 31, 2025 and students are invited to wear their costumes.

Another day was proposed to celebrate the LA Dodgers heading into the post season. A date has yet to be determined.

On **MOTION** of Bridget Ruiz, **SECONDED** by Jasmin Gonzalez, and **CARRIED**, October Spirit Days was approved.

**Item #5                      Fall Festival (LCAP 2, Metric 2.1 & 2.2) - Lorena Sanchez, FPC Expanded**  
*Learning Coordinator (Informational Item)*

FPC's first Fall Festival will be held on Saturday, October 18, 2025 from 10 a.m. to 1 p.m. Approximately 250+ families are expected to participate. Events will include a Petting Zoo, Community Partners' booths, a Trunk or Treat, and food trucks. Portions of the parking lot will be roped off so the community can access the Trunk or Treat safely. A notice will be sent home requesting candy donations for our Trunk or Treat.

**Item #6                      Halloween (LCAP 2, Metric 2.2) - Bridget Ruiz, FPC PAC Co-Chair**  
*(Motion to Approve)*

Our annual Halloween Parade will once again consist of two parade times to accommodate all of FPC's students and families. TK and Kindergarten will have their parade at 8:30 a.m. and 1st and 2nd Grade will have their parade at 9:30 a.m. A Halloween Parade flyer will be shared via Class Dojo.

On **MOTION** of Lorena Sanchez, **SECONDED** by Magaly Fernandez, and **CARRIED**, Halloween has been approved.

**Item #7**                      **Bully Prevention Month & Unity Day (LCAP 2, Metric 2.2)** - Paola Ramirez, FPC School Counselor (*Informational Item*)

October is National Bullying Prevention Month, and Ms. Ramirez is excited to lead the school community in our first SEL campus-wide event. Unity Day will be observed on October 22, 2025, and staff and students are encouraged to wear orange. Teachers can also sign up for Bully Prevention classroom lessons. An email has been sent out with resources such as worksheets and activities (e.g., coloring pages, bookmarks), suggested book read alouds, and 'Caught You Caring' tickets.

**Item #8**                      **The Great Shakeout (LCAP 3, Metric 3.6)** - Lorena Sanchez, FPC Expanded Learning Coordinator (*Informational Item*)

On Thursday, October 16, 2025, at 8:30 a.m., FPC will participate in the 17th Annual Great Shakeout. This is a way for staff and students to practice and prepare for an earthquake or other similar event. Practice will include performing "drop-cover-hold" under desks, lining up, and evacuating the building. Teachers are encouraged to bring activities for students as the drill is expected to take 30-45 minutes. An email that was sent out by Ms. Sanchez should be reviewed prior to the drill.

**Item #9**                      **Mija Books Fall Book Fair (LCAP 2, Metric 2.1 & 2.2)** - Paola Ramirez, FPC School Counselor (*Motion to Approve*)

Mija Books is a family-owned business that specializes in authors of color and dual immersion books (predominantly Spanish, but other languages as well). They also have sports books and more contemporary books, which helps to fill a gap in the Scholastic catalog.

The Mija Book Fair will be held in Room 104, but there should also be a link for online sales. Kickoff is planned for the day of the Fall Festival (October 18th) with times to be determined. Ms. Ramirez is currently working on the flyer that will be shared with families.

On **MOTION** of Sara Fillerup, **SECONDED** by Jasmin Gonzalez, and **CARRIED**, the Mija Books Fall Book Fair has been approved.

**Item #10**                      **Library Reopening (LCAP 2, Metric 2.2)** - Paola Ramirez, FPC School Counselor (*Informational Item*)

The planned re-opening of the library is scheduled for the week of October 20, 2025. Ms. Ramirez will be hosting presentations for the students to review Library expectations and etiquette. She is also hoping to have goodie bags to hand out that include stickers, bookmarks, etc. A sneak peek at the library during the October 18th Fall Festival was discussed, but ultimately because of the staffing needs of the fall festival the library reopening will occur the week of the 20<sup>th</sup>. Teachers are encouraged to sign-up for a time slot.

**Announcements:**

There were no announcements.

**Next Regular Meeting:**

Thursday, November 6, 2025 at 7:15 a.m.

**Adjournment:**

By order of **GENERAL CONSENSUS**, the Parent Advocacy Meeting was adjourned at 7:54 a.m.

**Minutes respectfully submitted by Sara Fillerup.**

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Charter Leadership Academy**

**Unapproved Minutes of the Parent Advocacy Committee**

**October 7, 2025**

A meeting of the Parent Advocacy Committee was held on Tuesday, October 7, 2025 at 7:15 a.m. at Fenton Charter Leadership Academy, 8926 Sunland Blvd., Sun Valley, CA 91352.

**Call to Order:** Virginia Palma, Chair

The Personnel Committee meeting was called to order at 7:18. by Chair, Virginia Palma

**Roll Call:** Melissa Sopitkuankan, Secretary

**Personnel Committee Members Present:** Siranush Akopyan, Brandy Mendoza, Lynne Cuneo, Melissa Sopitkuankan, Virginia Palma, Beth Henschel, Cecilia Quijano, Krystal Rodriguez

**Members Excused:** None

**Non-committee Members:** Nicholas Caldera, Michelle Menjivar, Paige Piper, Robin McNutt

**Additions/Corrections to the Agenda:**

- Item #9 was listed twice, so the item numbers were adjusted accordingly, and one additional item was added.
- There are now 14 total items on the agenda.
- The Anti-Bullying item, previously Item #12, is now Item #13 and has been revised to a motion to approve.
- In addition, Item #14, Donors Choose for Rally in the Valley, was added as a motion to approve.

**Approval of Minutes from September 9, 2025:** Virginia Palma, Chair

**Item #1**                      **Minutes from the September 9, 2025, meeting of the Parent Advocacy Committee - Virginia Palma, Chair** (*Motion to Approve*)

On **MOTION** of Krystal Rodriguez, **SECONDED** by Cecilia Quijano, and **CARRIED**, the minutes were approved as submitted.

**Presentations from the Public:** Virginia Palma, Chair

**Item #2**                      **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

## **Old Business:**

There was no Old Business.

## **New Business:**

### **Item #3 Kindergarten Fundraiser (LCAP 2, Metric 2) - Kalea Wright, Kinder Lead Teacher (*Motion to Approve*)**

The kindergarten team requested permission to raise funds for the purchase of new tables for the kindergarten classrooms. They held a pizza fundraiser during Fall Family Math Night at the Academies. They successfully raised over \$700, exceeding their original goal of \$300. New tables will be purchased with the funds. The tables are rectangular in size and are colorful, lower in height, and more appropriately sized for the kindergarten students.

On **MOTION** of Cecilia Quijano, **SECONDED** by Siranush Akopyan, and **CARRIED**, the kindergarten fundraiser was approved unanimously.

### **Item #4 Fall Family Math Night (LCAP Goal 2, Metric 1) - Krystal Rodriguez, ELO-P Coordinator (*Informational Item*)**

Mrs. Rodriguez shared with the committee that Fall Family Math Night was a great success. Many parents expressed how much they enjoyed the event. Mad Science was a popular table and even ran out of slime before the event concluded. Kona Ice attended and provided a refreshing treat for families. Think Together was also a very popular table. Sylvan, the tutoring program, had strong interest from parents and collected many sign-ups for its wait list.

A special thank you goes to our maintenance team for preparing the campus and ensuring the facilities were ready for the event. We also extend our gratitude to all staff and teachers for their hard work and support in making the event a success.

### **Item #5 English Language Advisory Committee Update (LCAP Goal 2, Metric) - Paige Piper, Assistant Director (*Informational Item*)**

Ms. Piper shared with the committee that all parent and staff ballots were turned in to her on Monday, September 29, 2025. She thanked everyone who completed and submitted a ballot. The ELAC is currently in the process of confirming all those elected, and an announcement of the members for the 2025-2026 ELAC will be made via Class Dojo and email on October 9<sup>th</sup>. The first meeting of the ELAC is scheduled for November 14<sup>th</sup> at 3pm via Zoom. All stakeholders are encouraged to join. An agenda will be shared prior to the meeting along with Zoom information.

### **Item #6 School Site Council Update (LCAP Goal 2, Metric 2) - Paige Piper, Assistant Director (*Informational Item*)**

Ms. Piper shared with the committee that all parent and staff ballots were turned in to her on Monday, September 29, 2025. She thanked everyone who completed and submitted a ballot. The SSC are currently in the process of confirming all those elected, and an announcement of the members for the 2025-2026 SSC will be made via Class Dojo and email on October 9<sup>th</sup>. The first meeting of the SSC is scheduled for November 14<sup>th</sup> at 3:30 pm via Zoom. All stakeholders are encouraged to join. An agenda will be shared prior to the meeting along with Zoom information.

**Winter Wonderland: A Celebration from Around the World (LCAP Goal 2, Metric 2) - Paige Piper, Assistant Director (*Informational Item*)**

Ms. Piper shared with the committee that the first Winter Wonderland community event is scheduled for Friday, December 5, 2025. All staff were encouraged to volunteer for the Winter Wonderland planning sub-committee. Thank you to **Nikole De La Rosa, Kalea Wright, Lynne Cuneo, Kate Marrelli, and Maria Cardenas** for volunteering to help with the planning of this exciting event! Sub-committee meetings are scheduled for October 16th at 2:45, October 23rd at 7:15, October 30th at 2:45, November 6th at 2:45, December 1st at 2:45pm. All are welcome to attend. In regards to third-party vendors, at this time, we have arranged for a face painter and glitter tattoo artist to be at the event to provide services for attendees.

### Item #8

**Family Center Update (LCAP Goal 2, Metric 1) - Virginia Palma, Community School Coordinator** (*Informational Item*)

Ms. Palma shared with the committee all the updates occurring with the Family Center:

**Volunteer Tuesdays** - Several parents had already volunteered to come in from 1:00 p.m. to 2:30 p.m. to help with sorting decodables for kindergarten, first grade, and second grade levels. A shared spreadsheet was available on the drive for staff to submit tasks that volunteers could assist with. The only reminder was that volunteers could not use the large cutting machine in the supply room or the copy machine. Ms. Palma encouraged staff to think about tasks that volunteers could help with and to use the shared spreadsheet.

**Fitness Fridays** - More than ten participants consistently attended the sessions. Valuable information about sleeping habits, balanced nutrition, and mobility stretches was presented during the workshops. Parents were engaged in implementing changes at home and came prepared with questions about specific health topics they were curious about. Physical activities included yoga sessions, stretches with resistance bands, and bodyweight squats. The instructor emailed summaries and presentations to participants after each workshop so they could review the material at their own pace.

**October Workshops** - PEBSAF workshops began on October 6. Ms. Palma encouraged staff to share information with families about these free opportunities. The workshops were open to everyone in the community, even those without students enrolled at our schools. This initiative aimed to promote the campus through word of mouth and to inspire families to consider enrolling with us.

**Olive View Hispanic Heritage Month** - On Friday, October 10, Mr. Parra, Ms. Palma, and Ms. Vasquez from FPC will attend the resource fair at Olive View to gather information from local agencies and promote our valley school locations. They hosted a booth that featured postcards from each of our valley schools and information about Family Center workshops.

### Item #9

**Reading is Fundamental (LCAP Goal 1, Metric 3) - Cecilia Quijano, Assistant Director** *(Information Item)*

Mrs. Quijano shared with the committee that on September 8, 2025, **Dr. Henschel, Virginia Palma, Loren Caballero, Bianca Bell-Reed, and Cecilia Quijano** attended the Reading Is Fundamental SoCal orientation, which focused on the themes of empathy and literacy.

This year, the Fenton Academies will once again participate in the Motivational Reading Program, led by Reading Is Fundamental of Southern California (RIFSoCal). Through funding provided by the Academies, each student will receive three brand-new books throughout the academic year, at no cost to

their families. This program supports and reflects our collective commitment to nurturing a love of reading and promoting literacy among our scholars by empowering students to choose their own books during themed, celebratory events designed to inspire joy, empathy, and a lifelong passion for literacy.

**Loren Caballero** (FCLA Focus Lead) and **Bianca Bell-Reed** (STEM Focus Lead) will serve as **Site Coordinators** for the Fenton Academies. Along with **Virginia Palma**, our **Community School Coordinator**, they will lead site-level planning, organize book distribution events, and manage logistics. **Virginia Palma** will oversee volunteer outreach and support community engagement efforts. In addition, **Dr. Henschel** and **Cecilia Quijano** will provide administrative support and assist in developing three themed literacy events, which will serve as the official book distribution days for students.

The Academies will be scheduling our first book pickup sometime next week, October 13–17, 2025.

**Item #10**                      **Power of Sight Foundation (LCAP Goal 3, Metric 6)** - Virginia Palma, Family Center Coordinator (*Informational Item*)

Ms. Palma shared with the committee that the Power of Sight visited our campus on Monday, October 6th and Tuesday, October 7th in which students completed their vision exams. Unless students opted out, all students participated in the screening with Power of Sight. For this round, Power of Sight only did a pre-screening for all students that included assessments for distance vision, near vision, and color vision. They will return in a month to follow up with students that did not pass the screening test. A total count of students will be submitted to Mrs. Orozco once screenings are completed to identify the students that need to see the optometrist. The identified students in need will receive their prescription in addition to selecting frames for new glasses that will be provided.

**Item #11**                      **Great Shake-out (LCAP Goal 3, Metric 5)** - Dr. Beth Henschel, Director (*Informational Item*)

Dr. Henschel shared that on October 16, 2025, the Academies as well as millions of people worldwide will participate in the Great Shake-Out earthquake drill at work, school, and home. Our school will take part in a campus-wide exercise to review and strengthen emergency preparedness plans, update supplies, and practice key safety procedures. This coordinated effort will ensure that students and staff are ready to respond effectively, reduce potential damage, and minimize the risk of injury during an earthquake.

**Item #12**                      **Popcornopolis Fundraiser (LCAP 2, Metric 2)** - Virginia Palma, Community School Coordinator (*Informational Item*)

Ms. Palma shared with the committee that the fundraiser ran from Friday September 12th to Friday September 26th. While online purchasing is closed, the deadline to accept physical order forms was pushed to Monday September 29th at 3:00 p.m. due to many families experiencing delays to gather final orders. Ms. Palma and a colleague reviewed each order and submitted the order to UPS. The estimated date of delivery will be the week of October 27th and a reminder has been posted on Class Dojo for families. Families had the opportunity to shop online to a wider range catalogue and we sold \$4,182 worth of items, in addition to physical order forms that only sold popcorn and snacks, and we raised \$14,766. In total, we raised \$18,948 and our schools will keep 40%, which results in \$7,579.

**Item #13**                      **Anti-Bullying Month (LCAP Goal 3, Metric 6)** - Paige Piper, Assistant Director (*Motion to Approve*)

October is anti-bullying month. At the Academies, we are celebrating with many events. First, teachers signed up for classroom mini-lessons focused on the conflict resolution strategy “Stop, Walk, and Talk.” During these mini-lessons, Ms. Piper also introduced the “Hands Off” challenge to students. During October, all students with no referrals for physically aggressive behaviors will be invited to a “Glow Party” on November 7<sup>th</sup>. Additionally, the Academies will celebrate Unity Day on October 22<sup>nd</sup> by wearing Orange. Red Ribbon week will be celebrated October 27-31<sup>st</sup> and will focus on being “Bully Free.” FCLA and STEM will celebrate with a Spirit Week, culminating with Halloween Costumes and our annual parade. Finally, The NED Show will be on site to present to all students on Monday, October 27<sup>th</sup>. A variety of resources were shared with the staff during the October 1<sup>st</sup> staff meeting. FCLA Focus Lead, Mrs. Loren Caballero, also sent specific lessons to all teachers that should be used during the month of October to further enhance our school-wide anti-bullying efforts.

As part of The NED Show, FCLA/STEM will be selling Yo-yo’s from October 28<sup>th</sup>-31<sup>st</sup>. These funds will go directly back to The NED Show’s “Pay It Forward” campaign to ensure that other schools can receive the motivational message provided by The NED Show free of charge. Amarjeet Gonzalez and Virginia Palma will be leading the yo-yo sale efforts and parent volunteers will also be encouraged. Sign-ups for teachers and staff wishing to volunteer will be shared in advance of the sale.

On **MOTION** of Cecilia Quijano, **SECONDED** by Siranush Akopyan, and **CARRIED**, the Anti-Bullying events, NED assembly, and fundraiser were approved unanimously.

**Item #14**                      **Donors Choose Fundraiser for Rally in the Valley** - Krystal Rodriguez, Assistant Director (*Motion to Approve*)

Ms. Rodriguez shared with the committee that the Academies will participate in a Donors Choose fundraiser so that our students can compete in the E-Sport, electronic game competition “The Rally in the Valley” held in February. Donors Choose will match half of the funds raised through the website. The goal is to reach \$700 so the schools can purchase supplies and robots to raise a team to represent our school in the competition.

On **MOTION** of Cecilia Quijano, **SECONDED** by Siranush Akopyan, and **CARRIED**, the Donors Choose Fundraiser was approved unanimously.

#### **Announcements:**

There were no announcements.

#### **Next Regular Meeting:**

The next Parent Advocacy Committee meeting will be determined at a later date.

#### **Adjournment:**

On **MOTION** of Lynne Cuneo, **SECONDED** by Siranush Akopyan, and **CARRIED**, the Parent Advocacy Committee meeting adjourned at 7:48 a.m.

**Minutes respectfully submitted by Melissa Sopitkuankan.**

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton STEM Academy**

**Unapproved Minutes of the Parent Advocacy Committee**

**October 7, 2025**

A meeting of the Parent Advocacy Committee was held on October 7th at 7:15 a.m. at Fenton Charter STEM Academy at 8926 Sunland Blvd., Sun Valley, CA 91352.

**Call to Order:** Michelle Menjivar, Chair

The Parent Advocacy Committee meeting was called to order at 7:15 a.m. by Chair, Michelle Menjivar

**Roll Call:** Michelle Menjivar, Chair

**Members Present:** Michelle Menjivar, Nicholas Caldera, Robin McNutt, Beth Henschel, Cecilia Quijano, Krystal Rodriguez

**Additions/Corrections to the Agenda:** Michelle Menjivar, Chair

There were no additions or corrections to the agenda.

**Approval of Minutes:** Michelle Menjivar, Chair

**Item #1**                      **Approval of Minutes from the September 9, 2025, meeting of the Parent Advocacy Committee - Michelle Menjivar, Chair** (*Motion to Approve*)

On **MOTION** of Krystal Rodriguez, **SECONDED** by Nicholas Caldera, and **CARRIED**, the minutes were approved as submitted.

**Presentations from the Public:** Michelle Menjivar, Chair

**Item #2**                      **Any person desiring to address the Parent Advocacy Committee on any proper matter**

There were no presentations from the public.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3**                      **Kindergarten Fundraiser (LCAP 2, Metric 2) - Kalea Wright, Kinder Lead Teacher** (*Motion to Approve*)

The kindergarten team is currently raising money to purchase new tables for their classrooms. The kindergarten team is requesting permission to go ahead with their pizza fundraiser during our Fall

Family Math Night.

On **MOTION** of Beth Henschel, **SECONDED** by Robin McNutt, and **CARRIED**, the item was approved as submitted.

**Item #4**                      **Fall Family Math Night (LCAP Goal 2, Metric 1) - Krystal Rodriguez, ELO-P Coordinator** *(Informational Item)*

Fall Family Math Night was a huge success. Many of our families loved the event and enjoyed participating in all of the different math activities. A special thank you to all of the staff who participated in our Fall Family Math Night along with our custodial team.

**Item #5**                      **English Language Advisory Committee Update (LCAP Goal 2, Metric) - Paige Piper, Assistant Director** *(Informational Item)*

All parent and staff ballots were turned in to Ms. Piper on Monday, September 29, 2025. Thank you to everyone who completed and submitted a ballot. We are currently in the process of confirming all those elected, and an announcement of the members for the 2025-2026 ELAC will be made via Class Dojo and email on October 9th. The first meeting of the ELAC is scheduled for November 14th at 3 pm via Zoom. All stakeholders are encouraged to join. An agenda will be shared prior to the meeting along with Zoom information.

**Item #6**                      **School Site Council Update (LCAP Goal 2, Metric 2) - Paige Piper, Assistant Director** *(Informational Item)*

All parent and staff ballots were turned in to Ms. Piper on Monday, September 29, 2025. Thank you to everyone who completed and submitted a ballot. We are currently in the process of confirming all those elected, and an announcement of the members for the 2025-2026 SSC will be made via Class Dojo and email on October 9th. The first meeting of the SSC is scheduled for November 14th at 3:30pm via Zoom. All stakeholders are encouraged to join. An agenda will be shared prior to the meeting along with Zoom information.

**Item #7**                      **Winter Wonderland: A Celebration from Around the World (LCAP Goal 2, Metric 2) - Paige Piper, Assistant Director** *(Informational Item)*

The first Winter Wonderland community event is scheduled for Friday, December 5, 2025. All staff were encouraged to volunteer for the Winter Wonderland planning sub-committee. Thank you to Nikole De La Rosa, Kalea Wright, Lynne Cuneo, Kate Marrelli, and Maria Cardenas for volunteering to help with the planning of this exciting event! Sub-committee meetings are scheduled for October 16th at 2:45, October 23rd at 7:15, October 30th at 2:45, November 6th at 2:45, December 1st at 2:45pm. All are welcome to attend. In regards to third-party vendors, at this time, we have arranged for a face painter and glitter tattoo artist to be at the event to provide services for attendees.

**Item #8**                      **Family Center Update (LCAP Goal 2, Metric 1) - Virginia Palma, Community School Coordinator** *(Informational Item)*

*Volunteer Tuesdays* - There have already been a few parents who have been willing to come in from 1:00pm to 2:30pm to help with decodables for kinder, first and second grade levels. There is a spreadsheet available that is shared on the drive for staff to submit tasks that volunteers can assist with. Our only reminder is that they can't use the big cutting machine in the supply room and can't use the

copy machine. Ms. Palma has encouraged staff to think about tasks that volunteers can help with and to use the spreadsheet.

*Fitness Fridays* - We have had more than 10 participants who have consistently attended. Valuable information about sleeping habits, nutritional food balance, mobility stretches have been presented during workshops. Parents have been engaged about implementing changes at home and have come prepared with questions about specific health information they were curious about. A couple of physical activities that parents have done include a yoga session, stretches with resistance bands and bodyweight squats. The instructor has emailed a gist and presentations to the group after workshop meetings have ended so they can review at their own pace.

*Upcoming October Workshops* - PEBSAF workshops have started as of October 6th. Ms. Palma hopes staff can encourage families about these opportunities being accessible for free. They are open to everyone in the community and do not need to have a student enrolled at our schools. This will help people communicate through word of mouth about our campus and hopefully guide some families into looking at our schools in order to consider enrolling with us.

*Olive View Hispanic Heritage Month* - On Friday October 10th, Mr. Parra, Ms. Palma, Ms. Vasquez from FPC will be at the resource fair to obtain information from local agencies and attempt to promote our valley school locations. We will have a booth where we will share postcards from each of our valley schools and family center workshops.

**Item #9**                      **Reading is Fundamental (LCAP Goal 1, Metric 3) - Cecilia Quijano, Assistant Director (*Informational Item*)**

On September 8, 2025, Dr. Henschel, Virginia Palma, Loren Caballero, Bianca Bell-Reed, and Cecilia Quijano attended the Reading Is Fundamental SoCal orientation, which focused on the themes of empathy and literacy.

This year, the Fenton Academies will once again participate in the Motivational Reading Program, led by Reading Is Fundamental of Southern California (RIFSoCal). Through funding provided by the Academies, each student will receive three brand-new books throughout the academic year, at no cost to their families. This program supports and reflects our collective commitment to nurturing a love of reading and promoting literacy among our scholars by empowering students to choose their own books during themed, celebratory events designed to inspire joy, empathy, and a lifelong passion for literacy.

Loren Caballero (FCLA Focus Lead) and Bianca Bell-Reed (STEM Focus Lead) will serve as Site Coordinators for the Fenton Academies. Along with Virginia Palma, our Community School Coordinator, they will lead site-level planning, organize book distribution events, and manage logistics. Virginia Palma will oversee volunteer outreach and support community engagement efforts.

In addition, Dr. Henschel and Cecilia Quijano will provide administrative support and assist in developing three themed literacy events, which will serve as the official book distribution days for students.

The Academies will be scheduling our first book pickup sometime next week, October 13–17, 2025.

**Item #10**                      **Power of Sight Foundation (LCAP Goal 3, Metric 6) - Virginia Palma, Family Center Coordinator (*Informational Item*)**

Power of Sight visited our campus for two days from Monday October 6th to Tuesday October 7th to make sure students completed their vision exams. Unless students opted out, all students participated in the screening with Power Of Sight. For this round, Power of Sight only did a pre-screening for all students that included assessments for distance vision, near vision, and color vision. They will return in a month to follow up with students that did not pass the screening test. As of now, we don't have a total number since they have yet to finish their assessments but they will forward a list to Mrs. Orozco once screenings are completed. At a later time, an exact count of students who need to see an optometrist will be shared. All students in need will receive their prescription in addition to selecting their frames for their new glasses that will be provided.

**Item #11**                      **Great Shake-out (LCAP Goal 3, Metric 5)** - Dr. Beth Henschel, Director  
*(Informational Item)*

On October 16, 2025, millions of people worldwide will participate in the Great Shake-Out earthquake drill at work, school, and home. Our school will take part in a campus-wide exercise to review and strengthen emergency preparedness plans, update supplies, and practice key safety procedures. This coordinated effort will ensure that students and staff are ready to respond effectively, reduce potential damage, and minimize the risk of injury during an earthquake.

**Item #12**                      **Popcornopolis Fundraiser (LCAP 2, Metric 2)** - Virginia Palma, Family Center Coordinator  
*(Informational Item)*

Our fundraiser ran from Friday September 12th to Friday September 26th. While online purchasing was closed, the deadline to accept physical order forms was pushed to Monday September 29th at 3:00pm due to many families experiencing delays to gather final orders. After this deadline, my colleague and I reviewed every single order and made sure the money submitted matches the order and then was dropped off at UPS. The estimated date of delivery will be the week of October 27th and a reminder has been posted on Class Dojo for families. Families had the opportunity to shop online to a wider range catalogue and we sold \$4,182 worth of items, in addition to physical order forms that only sold popcorn and snacks, and we raised \$14,766. In total, we raised \$18,948 and our schools will keep 40%, which results in \$7,579.

**Item #13**                      **Anti-Bullying Month (LCAP Goal 3, Metric 6)** - Paige Piper, Assistant Director  
*(Motion to Approve)*

October is anti-bullying month. At the Academies, we are celebrating with many events. First, teachers signed up for classroom mini-lessons focused on the conflict resolution strategy “Stop, Walk, and Talk.” During these mini-lessons, Ms. Piper also introduced the “Hands Off” challenge to students. During October, all students with no referrals for physically aggressive behaviors will be invited to a “Glow Party” on November 7th. Additionally, the Academies will celebrate Unity Day on October 22nd by wearing Orange. Red Ribbon week will be celebrated October 27-31st and will focus on being “Bully Free.” FCLA and STEM will celebrate with a Spirit Week, culminating with Halloween Costumes and our annual parade. Finally, The NED Show will be on site to present to all students on Monday, October 27th. A variety of resources were shared with the staff during the October 1st staff meeting. FCLA Focus Lead, Mrs. Loren Caballero, also sent specific lessons to all teachers that should be used during the month of October to further enhance our school-wide anti-bullying efforts.

As part of The NED Show, FCLA/STEM will be selling Yo-yo’s from October 28th-31st. These funds will go directly back to The NED Show’s “Pay It Forward” campaign to ensure that other schools can receive the motivational message provided by The NED Show free of charge. Amarjeet Gonzalez and

Virginia Palma will be leading the yo-yo sale efforts, parent volunteers will also be encouraged. Sign-ups for teachers and staff wishing to volunteer will be shared in advance of the sale.

On **MOTION** of Beth Henschel, **SECONDED** by Robin McNutt, and **CARRIED**, the activities for Anti-Bullying Month were approved as submitted.

**Item #14**                      **Donors Choose Fundraiser for Rally in the Valley** - Krystal Rodriguez, Assistant Director (*Motion to Approve*)

Ms. Rodriguez shared with the committee that the Academies will participate in a Donors Choose fundraiser to support student participation in the Rally in the Valley E-Sports competition, scheduled for February. Donors Choose will match 50% of the funds raised through their website. The goal is to raise \$700 to purchase the necessary equipment and supplies for a team to represent our school in the competition.

On **MOTION** of Beth Henschel, **SECONDED** by Robin McNutt, and **CARRIED**, the Donors Choose Fundraiser was approved as submitted.

**Announcements:**

There were no announcements.

**Next Regular Meeting:**

The next Parent Advocacy Committee meeting will be held on TBD

**Adjournment:**

On **MOTION** of Robin McNutt, **SECONDED** by Cecilia Quijano, and **CARRIED**, the Parent Advocacy Committee meeting was adjourned at 7:49 a.m.

**Minutes respectfully submitted by Nicholas Caldera.**

**FENTON CHARTER PUBLIC SCHOOLS**  
**Santa Monica Boulevard Community Charter School**

**Unapproved Minutes of the Parent Advocacy Committee**

**October 14, 2025**

**Call to Order:** Aaron Veals and Christian Hidalgo, Co-Chairs

A meeting of the Parent Advocacy Committee was called to order on October 14, 2025 at 7:15 am in Room 7 at Santa Monica Boulevard Community Charter School.

**Roll Call:** Aaron Veals and Christian Hidalgo, Co-Chairs

**Present Members:** Christian Hidalgo, Aaron Veals, Julia-Nelly Gregorio, Victoria Hernandez, Johana Juarez, David Levinson, Evelia Manzo Prado, Odalys Marin, Christy Namkung, Izaro Telleria, Ariana Gomez

**Absent Members:** Jayla Lowery

**Excused:** Walter Gomez, Viviana Fonseca, Erick Lazo, Zoe Weiss

**Additions/Corrections to the Agenda:** Aaron Veals and Christian Hidalgo, Co-Chairs

There were no additions or corrections to the agenda.

**Approval of Minutes:** Aaron Veals and Christian Hidalgo, Co-Chairs

**Item #1**                      **Approval of Minutes from the September 9, 2025, meeting of the Parent Advocacy Committee - Aaron Veals and Christian Hidalgo, Co-Chair** (*Motion to Approve*)

On **MOTION** of David Levinson, **SECONDED** by Evelia Manzo, and **CARRIED**, the minutes from the September 9, 2025 meeting of the Parent Advocacy Committee were approved.

**Presentations from the Public:** Aaron Veals and Christian Hidalgo, Co-Chairs

**Item #2**                      **Any persons desiring to address the Parent Advocacy Committee on any proper matter**

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3**                      **Enrollment & ADA Updates (LCAP Goal 2, Metric 2.3) - Jazmin Luna, Assistant Director** (*Informational Item*)

Ariana Gomez presented the Enrollment & ADA Updates (LCAP Goal 2, Metric 2.3) on behalf of Jazmin Luna. The report provided an overview of Santa Monica Boulevard Community Charter School's current enrollment and attendance data. The school's current enrollment stands at 669 students. For the month of September, the average number of students absent on a daily basis was 47, due to several contributing factors. The highest absences occurred on Monday, September 22nd, and Tuesday, September 23rd, following an outbreak of Hand, Foot, and Mouth Disease on Friday, September 19th. In addition, LAUSD's closure on Tuesday contributed to 78 absences on both days. Given the lower enrollment this year, maintaining a high Average Daily Attendance (ADA) rate is essential for sustaining the school's budget. After the reporting deadline, any remaining independent study days were converted into unexcused absences, negatively impacting the school's ADA. During the first reporting period, eight independent study days were turned into unexcused absences, resulting in Santa Monica Boulevard Community Charter School having the lowest ADA percentage among the five Fenton Charter Schools. To promote improved attendance, 343 students (51%) achieved perfect in-seat attendance for September and will be rewarded with a movie and popcorn during psychomotor time. Classes with the highest in-seat ADA will also receive ice cream pops during lunch next week. Additionally, Ms. Luna and Mr. Vasquez have been conducting home visits since the week of September 22nd, averaging three to five visits per day. While about half of the families have been receptive, others have followed up after school to meet with Ms. Luna. Home visits will continue through the week of October 13th. Teachers are reminded to provide evidence demonstrating to parents the importance of consistent attendance, ensure completion of all master block schedules, and report ongoing attendance concerns to DCSF if improvement is not observed.

**Item #4**                      **Schoolwide Performances (LCAP Goal 2, Metric 2.1)** - Ariana Gomez, Assistant Director (*Informational Item*)

Ariana Gomez presented the Schoolwide Performances (LCAP Goal 2, Metric 2.1). The performance schedule for the 2025–2026 school year has been determined and finalized. As performance dates approach, Mrs. Gomez will reach out to coordinate music and logistics. Following the meeting, Mrs. Gomez shared and uploaded the finalized schoolwide performance information to the staff drive for easy access and reference.

**Item #5**                      **Community Outreach Events (LCAP Goal 2, Metric 2.1)** - Ariana Gomez, Assistant Director (*Informational Item*)

Ariana Gomez presented the Community Outreach Events (LCAP Goal 2, Metric 2.1). Efforts are underway to strengthen community partnerships and increase visibility to support enrollment. Mr. Gomez will participate in a community Trunk or Treat event on Saturday, October 18th, and SMBCCS will host its own event from 3:15–4:15 p.m., with support from volunteers and donations from SNP, Think Together, and other partners. The annual Halloween field trip to Paramount to watch *Sonic* and the school parade will take place on October 31st, with families invited to join. Upcoming activities include 5K practice runs on November 1st at Griffith Park and November 15th at Hansen Dam, and a Turkey Giveaway on November 22nd supported by donations from Paramount and Lazy Acres. SMBCCS has also built a partnership with Officer Jesse Rubacalva from the Hollywood Police Department and is working with the office of City Council Member of District 13, Hugo Soto-Martínez and the Neighborhood Council to organize a community cleanup. These initiatives aim to strengthen relationships, foster family engagement, and expand community resources.

**Item #6**                      **Community Schools Update (LCAP Goal 2 Metric 2.2)** - Johana Juarez, Community School Coordinator (*Informational Item*)

Johana Juarez presented the Community Schools Update (LCAP Goal 2, Metric 2.2). Mrs. Juarez continues to collaborate with Mrs. Gomez on upcoming events, including Trunk or Treat, the community cleanup, and the 5K practice run, with a goal of engaging 20–30 families. The Family Center offers classes such as computer literacy, family fitness, and arts and crafts, with updates shared weekly on ClassDojo and a hard copy calendar available in the office. Mrs. Juarez is working with Mrs. Wolfer and Mrs. Fuentes on decodable books and collaborating with Ms. Solis to create 500 literacy folders for families. The Family Center also has an engagement room where parents can participate in classes while staying with their young children.

**Item #7**                      **Parent Workshops (LCAP Goal 2 Metric 2.2) - Johana Juarez, Community School Coordinator** *(Informational Item)*

Johana Juarez presented information related to Parent Workshops (LCAP Goal 2 Metric 2.2). Beginning in November, the Family Center will partner with Planned Parenthood to offer four informational workshops on women’s health, held once a month to encourage more parent engagement. Mrs. Juarez will post workshop dates on ClassDojo and share hard copies with families. Starting in February, the Family Center will collaborate with local community colleges to offer citizenship classes, as well as additional computer and English classes focused on speaking and listening skills. Additionally, Family Center community leaders from all Fenton schools will attend the annual conference in Ontario, where they will connect and share ideas with one another.

**Item #8**                      **Student Council Update (LCAP Goal 2, Metric 2.2) - David Levinson, 6th Grade Teacher** *(Informational Item)*

David Levison presented the Student Council Update (LCAP Goal 2, Metric 2.2). The Student Council Spirit Committee is hosting the 3rd Annual Pumpkin Decorating Contest. Pumpkins will be delivered to classrooms before October 24th, and decorated pumpkins are due in the auditorium by 10:00 a.m. on October 30th. Halloween grams are being sold from October 13th–20th for 50 cents each and include a lollipop. The Student Council Dance will take place on Friday, October 24th, with permission slips distributed to 4th–6th grade teachers.

**Item #9**                      **Expanded Learning ELO-P Update (LCAP Goal 2, Metric 2.2) - Zoe Weiss, Expanded Learning Coordinator** *(Informational Item)*

Ariana Gomez presented the Expanded Learning ELO-P Update (LCAP Goal 2, Metric 2.2) on behalf of Zoe Weiss. Three new Program Leaders are being added to Think Together, which will allow all students currently on the waitlist to be enrolled in the coming weeks. SMBCCS is averaging approximately 310 students participating in after-school programs across ELO-P activities, Think Together, LA’s BEST, and dismissal supervision. While many classes are at capacity, some still have openings. Families interested in after-school programming should be referred to Zoe Weiss, ELO-P Coordinator. ELO-P events include the 6th-grade Universal Studios field trip on October 10th/11th and the P1440 Beach Volleyball field trip for 3rd–6th grade on October 25th. Assemblies this month feature Reptacular Farms for TK/K on October 17th and a Student Council Dance for 4th–6th grade on October 24th.

**Announcements:**

SMBCCS is holding a schoolwide popcorn fundraiser. All flyers and information packets have been delivered to teachers. Any extra fundraiser envelopes should be placed in the Family Center mailbox in the school office.

**Next Regular Meeting:**

December 2, 2025

**Adjournment:**

On **MOTION** of Johana Juarez, **SECONDED** by Sandra Campos, and **CARRIED**, the Parent Advocacy Meeting adjourned at 7:50 a.m.

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Primary Center**

**Unapproved Minutes of the School Site Council**

**October 7, 2025**

**Call to Order:** Juan Gomez, Chair

The School Site Council Meeting was called to order at 3:03 p.m. by Chair, Juan Gomez.

**Roll Call:** Juan Gomez, Chair

**Members Present:** Sirui Thomassian, Juan Gomez, Lorena Sanchez, Sara Fillerup, Jasmin Gonzalez, Maria Reyes, Laura Vasquez

**Members Excused:** Cindy Soto

**Members Absent:** None

**Non-Members in Attendance:** None

**Additions/Corrections to the Agenda:** Juan Gomez, Chair

There were no additions or corrections to the agenda.

**Approval of Minutes:** Not Applicable

**Presentations from the Public:** Juan Gomez, Chair

**Item #1** Any persons desiring to address the School Site Council Committee on any proper matter

There were no presentations from the public.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #2** School Site Council Bylaws, Responsibilities, and Terms of Office - Juan Gomez, Assistant Director (*Informational Item*)

Juan Gomez shared the School Site Council bylaws along with information from the California Department of Education outlining the responsibilities of the School Site Council. All information was shared with members for review. Members may serve either a 1 or 2-year term.

**Item #3**                                      **Selection of School Site Council Officers, (LCAP Goal 2, AMO 2) - Juan Gomez, Assistant Director (*Motion to Approve*)**

Mr. Gomez presented and described the four officer positions for the School Site Council. Juan Gomez was nominated to serve as Chairperson. Mr. Gomez accepted the nomination. Sirui Thomassian volunteered to serve as Vice Chairperson. Maria Reyes volunteered to serve as Parliamentarian. Ms. Sanchez volunteered to be Secretary.

On **MOTION** of Juan Gomez, **SECONDED** by Sara Fillerup, and **CARRIED**, the selection of School Site Council Officers was approved.

**Item #4**                                      **Average Daily Attendance (LCAP Goal 2, AMO 3) - Maria Reyes, Compliance Assistant (*Informational Item*)**

Ms. Reyes reported that during the first four weeks of school, Fenton Primary Center's Average Daily Attendance (ADA) was 99.44% with the inclusion of Independent Study Contracts. In-seat attendance during this same period was just above 90%. Ms. Reyes reminded all council members that the Independent Study Contracts can be completed by families who notify the teacher that their child will be absent. As part of the contract, work from the time absent will be assigned. Ms. Reyes emphasized that independent studies do not replace the learning that happens in the classroom, and reminded the council that increased attendance is directly correlated to increased student learning outcomes.

**Item #5**                                      **FPC Expanded Learning Program (LCAP Goal 2 AMO 3) - Lorena Sanchez, ELO-P Coordinator (*Informational Item*)**

Ms. Sanchez presented information on ELO-P Session 1. We are thrilled to share that all students have now been placed into their ELO-P Session 1 classes! We currently have over 200 students participating in clubs this session, with over 20 options offering something for every interest. We have an incredible variety of new and returning clubs this year! This session's lineup includes: Art, Bloxels, Cooking, Clay Sculpture, Dance, Digital Art, Dino Robotics, Gardening, Homework, Jewelry Making, Junior Book Worms, Learning Crafts, Math Intervention, Mathnasium, Phonics/Reading Intervention, Project Wings Math, Rosetta Stone, Sports, STEAM Lab/Leadership, Sylvan, and Ukulele. A heartfelt thank you to our amazing teachers leading clubs this session: Mrs. Angus, Mrs. Calvillo, Ms. Carr, Ms. Hernandez, Mrs. Ibarra, Mrs. Lee, Mrs. Lucas, Mrs. McMabell, Ms. Marquez, Mrs. Martinez, Ms. May, Mrs. Ramirez, Mrs. Ruiz, Mrs. Saetang, Ms. Salazar, Mrs. Salceda, and Ms. Valle.

Ms. Sanchez also presented on our first Fall Festival that will take place on Saturday, October 18, from 10:00 a.m. to 1:00 p.m. Staff members who participate will be paid from 9:30 a.m. to 1:30 p.m. Several vendors have already been booked, including El Patrón, La Michoacana, Hamburger Planet, Smashburger, Love Mini Pancakes, Kona Ice, El Milagro, Pupusa Cuzcatlan, a petting zoo, and trains to give the event a true pumpkin patch atmosphere. In addition to vendors and food trucks, there will be several community partners participating, including ABC Smiles Dental, Providence Vaccine Clinic, B.E.A.R., Lake View Terrace Library, and Senator Caroline Menjivar will provide a booth.

On Thursday, September 25, the Kindergarten team hosted their first ELO-P parent workshop in the MPR, and it focused on phonemic awareness and phonics. Two sessions were offered: the first from 3:30-4:30 p.m. and the second from 4:45-5:45 p.m.

Ms. Sanchez also shared that Fenton Primary Center celebrated Latino Heritage Month from Monday, September 15, 2025 through Wednesday, October 15, 2025. This was a special opportunity for our

students to learn about and honor the rich histories, cultures, and contributions of the Latino community. We welcomed Ballet de Folklorico do Brasil for a vibrant cultural performance on Thursday, October 2nd. Students were encouraged to show their school spirit by wearing traditional Hispanic clothing on this day.

**Item #6                      Beginning of the Year i-Ready Diagnostic Data (LCAP Goal 1, AMO 5) - Sirui Thomassian, Director (*Informational Item*)**

Mr. Gomez presented on behalf of Mrs. Thomassian. The Beginning of Year i-Ready Diagnostic has been completed by all grade levels. The window for testing started on Monday August 25, 2025 through September 12, 2025. The data will be reviewed and analyzed in order to guide instruction on our campus.

**Item #7                      Initial ELPAC 2024 (LCAP Goal 1, AMO 3) - Juan Gomez, Assistant Director, (*Informational Item*)**

Mr. Gomez presented information on the Initial ELPAC. The English Language Proficiency Assessments for California (ELPAC) is the required state test for English language proficiency (ELP) that is given to newly enrolled students whose primary language is a language other than English. State and federal law requires that local educational agencies (LEAs) administer a state test for ELP to eligible students in kindergarten through grade twelve. Students who take the assessment are assessed on two domains: Written and Oral Skills. Students who pass the Initial ELPAC are labeled as Initial Fluent English Proficient (IFEP). There are 3 possible scores that students can receive on the Initial ELPAC: Initial Fluent English Proficient (450-600), Intermediate English Learner (370-440), and Novice English Learner (150-369). Students who are not proficient are then labeled as English Learners and will need to take the Summative ELPAC in February.

**Item #8                      Enrollment Update (LCAP Goal 1-3) - Sirui Thomassian, Director (*Informational Item*)**

This item has been tabled for the next meeting.

**Announcements:**

There were no announcements.

**Next Regular Meeting:**

TBD

**Adjournment:**

On **MOTION** of Sara Fillerup, **SECONDED** by Maria Reyes, and **CARRIED**, the School Site Council Meeting adjourned at 3:37 p.m.

**Minutes respectfully submitted by Lorena Sanchez.**

# FENTON CHARTER PUBLIC SCHOOLS

## Fenton Avenue Charter School

### Unapproved Minutes of the School Site Council

**October 7, 2025**

A meeting of the School Site Council was held on Tuesday, October 7, 2025, at 3:00 p.m. at Fenton Avenue Charter School via Zoom.

**Call to Order:** Nicole Langlois, Interim Chair

The School Site Council meeting was called to order at 3:03 p.m. by Interim Chair, Nicole Langlois.

**Roll Call:** Nicole Langlois, Interim Chair

**Members Present:** Crystal Martinez, Naeiri Roberts, Lesley Jimenez, Nicole Langlois, Alex Muñoz, Christina Kaloutian

**Members Absent:** Emerys Roberts, Gloria Contreras

**Members Excused:** Monica Castañeda, Evelyn Martinez

**Non-Committee Members Present:** Veronica Ramos and Jessica Diaz

**Additions/Corrections to the Agenda:** Nicole Langlois, Interim Chair

The approval of Minutes from the June 2, 2025, meeting was added to the agenda as Item #1. The remainder of the items were moved down on the agenda.

**Approval of Minutes from June 2, 2025:** Nicole Langlois, Interim Chair

**Item #1** **Minutes from the June 2, 2025 meeting of the School Site Council** - Nicole Langlois, Interim Chair (*Motion to Approve*)

On **MOTION** of Crystal Martinez, **SECONDED** by Christina Kaloutian, and **CARRIED**, the minutes were approved as submitted.

**Presentations from the Public:** Nicole Langlois, Interim Chair

**Item #2** **Any persons desiring to address the School Site Council Committee on any proper matter**

There were no presentations from the public.

**Old Business:**

There was no Old Business.

## **New Business:**

### **Item #3                      School Site Council Bylaws, Responsibilities, and Terms of Office (LCAP Goal 2, AMO 2) - Nicole Langlois, FACS Assistant Director (*Motion to Approve*)**

Nicole Langlois presented the council members with the Council Bylaws. The bylaws include information on School Site Council member requirements, responsibilities of the council, officer roles and terms of office, as well as meeting requirements. The council should be comprised of a minimum of 10 members, with equal representation from parent or guardian representatives and FACS staff.

The School Site Council is responsible for reviewing and advising the school on updates to the Local Control Accountability Plan. The Council also provides insights on other schoolwide plans, such as our Charter Petition. Minutes are submitted to the Board to provide their advice on proposed programming and expenditures that support student achievement. All minutes of meetings are submitted to the FCPS Board so that we can show we have all stakeholders participating in this council.

All Parent and School Representatives will be asked to commit to a 1-year term on the School Site Council. If Parent/Guardian Representatives are interested in continuing for a second year, that is also an option.

On **MOTION** of Alex Muñoz, **SECONDED** by Crystal Martinez, and **CARRIED**, the School Site Council Bylaws, Responsibilities, and Terms of Office were approved.

### **Item #4                      Selection of School Site Council Officers, (LCAP Goal 2, AMO 2) - Nicole Langlois, FACS Assistant Director (*Motion to Approve*)**

The council discussed the position of Council Chair, Vice-Chair, and Secretary. We are pleased to report that Nicole Langlois will hold the role of chairperson of the School Site Council this year. Lesley Jimenez stepped forward to hold the role of vice-chairperson, and Naeiri Roberts will hold the position of secretary.

On **MOTION** of Crystal Martinez, **SECONDED** by Alex Muñoz, and **CARRIED**, the selection of School Site Council Officers was approved.

### **Item #5                      Average Daily Attendance (LCAP Goal 2, AMO 3) - Veronica Ramos, FACS Compliance Assistant (*Informational Item*)**

Ms. Ramos presented the council with the Average Daily Attendance (ADA) data for the 2025–2026 school year to date. The attendance rate for the first reporting period is 99.20%, and the school's goal is to maintain 99% or higher throughout the year.

Families are recognized for ensuring students attend school every day and for maintaining communication when absences occur. Families may notify the school of an absence by calling the main office, messaging teachers through ClassDojo, or sending an email.

Ms. Ramos also shared information about a new Independent Study platform implemented through Salesforce, which streamlines the process when the school receives notification of a student's absence. Families now receive a text message with a link to electronically sign the Independent Study form, eliminating the need for paper copies to be sent home. This new system has proven to be more convenient for families and has improved efficiency.

While the goal remains to maintain high in-seat attendance, the school continues to emphasize the importance of Independent Studies in supporting students who must be away from campus.

**Item #6**                                      **FACS Expanded Learning Program (LCAP Goal 2 AMO 3) - Kelley Christenson, ELO-P Coordinator** (*Discussion Item*)

Mrs. Muñoz presented information on the FACS Expanded Learning Program on behalf of Kelley Christenson. Fenton Avenue Charter School has a robust ELO-P program that includes LA's Best, Think Together, and teacher-led afterschool clubs. The current session runs from September 15th through January 29th, with enrollment having closed on September 8th. Session I includes offerings such as LEGO Engineering, Art, Dance, Cooking, and many more, with hopes to add more performances throughout the year.

Details were also discussed about the upcoming Fall Festival, scheduled for Saturday, October 11, 2025, which will feature vendors, face painting, a trackless train, food trucks, pumpkins, and participation from community partners. Ms. Christenson worked very closely with the FACS Plant Manager, Jose Aceves, to support coordination and preparation for the festival. His support is much appreciated.

**Item #7**                                      **FACS Instructional Program (LCAP Goal 1, AMO 1) - Nicole Langlois, Director** (*Informational Item*)

The FACS instructional program offers students a strong, standards-based curriculum designed to support academic growth and success. We utilize Benchmark Advance for English Language Arts and i-Ready for Mathematics, both of which are state-approved programs. Teachers thoughtfully supplement these core materials with additional resources based on their students' individual needs. This year, GLOW (Growth and Learning Opportunity Window) will focus on Tier 2 instruction, marking a shift from previous years. Grade level teams will engage in data chats around CFAs and summative data to create flexible groupings that target specific focus skills. Lead Teachers in grades 3–5 will also coordinate interventions for students performing two or more grade levels below, emphasizing foundational skills through the Phonics for Reading program. Additionally, Ms. Kaufman, our Acceleration Specialist, will continue to provide Tier 3 ELA support during Acceleration groups. FACS maintains a master schedule with protected time dedicated to the instruction of essential standards, ensuring all students have access to high-quality learning opportunities.

**Item #8**                                      **Beginning of the Year i-Ready Diagnostic Data (LCAP Goal 1, AMO 5) - Monica Castañeda, Director** (*Informational Item*)

A total of 663 students completed the Beginning of Year i-Ready Diagnostic in Reading and Math. This diagnostic shows teachers and administrators where students are currently performing at the beginning of the school year, and a goal is created to reflect typical growth and stretch growth that a student can meet. Student progress toward their typical growth or stretch growth goals will be monitored throughout the school year. The Mid-Year Diagnostic will take place in January, and it will show how much academic growth students have made thus far.

Personalized lesson tracking has begun at FACS. Teacher teams are reminded to pick up their prepared folders from the conference room and begin monitoring student progress. Additionally, teachers should send students to Ms. Castañeda's office after they complete 10 lessons, and again after every subsequent 10 lessons, so students can be recognized and rewarded with an i-Ready sticker.

**Item #9**                                      **Initial ELPAC 2024 (LCAP Goal 1, AMO 3) - Alex Muñoz, Assistant Director,**

*(Informational Item)*

Our Initial ELPAC testing is officially completed with all currently enrolled students. When students enroll for the first time in a California public school, parents complete a Home Language Survey as part of the enrollment process. If answers indicate that a student's first language is anything other than English, then they are labeled as To Be Determined (TBD).

These students are then administered the Initial ELPAC within the first 30 days of beginning the school year. Families received a notification letter either before the start of the school year or within the first week of school to inform them of the Initial ELPAC testing. Students are tested in Listening, Speaking, Reading, and Writing.

Ms. Ramos and Mrs. Muñoz tested a total of 22 Kindergarten students who were eligible to take the Initial ELPAC. Given that it is kindergarten, the entirety of the test is administered in a 1:1 setting.

All student responses are locally scored and then entered into the Data Entry Interface (DEI) on TOMS. Once results are in, students will be labeled as either an English learner or Initial Fluent English Proficient (IFEP). We had 4 students classified as IFEP. For teachers with students who took the Initial ELPAC, a parent notification of results will be distributed in the coming weeks. A very special Thank You to Ms. Ramos for her assistance in administering the ELPAC.

**Item #10**                      **Enrollment Update (LCAP Goal 1-3) - Monica Castañeda, FACS Director**  
*(Informational Item)*

An enrollment update was shared with the council. There are currently 702 students enrolled at FACS. Our enrollment includes students in grades TK-5th grade. If a grade level reaches maximum capacity, we would implement a waitlist.

**Item #11**                      **CAASPP 2025 Scores (LCAP Goal 2, AMO 2) - Monica Castañeda, FACS Director**  
*(Informational Item)*

Mrs. Langlois reported that our reports showed students scored 47% proficient in ELA and 35% proficient in math. To help support continued growth in the area of math, we are working with math coach Christine Davis. She will be coming in six times this year to work with grade level teams to plan and address target areas for intervention.

Additionally, Lead Teachers will be attending the Solution Tree Mathematics PLC at Work Summit in December, pending council and board approval. We look forward to seeing continued growth in all subject areas as we continue our PLC work.

**Announcements:**

There were no announcements.

**Next Regular Meeting:**

The next regular meeting of the School Site Council will be on Tuesday, December 2, 2025, at 3:00 pm via Zoom.

**Adjournment:**

On **MOTION** of Lesley Jimenez, **SECONDED** by Crystal Martinez, and **CARRIED**, the School Site Council meeting was adjourned at 3:41 p.m.

**Minutes respectfully submitted by Nicole Langlois.**

**FENTON CHARTER PUBLIC SCHOOLS**  
**Fenton Primary Center**

**Unapproved Minutes of the English Learner Advisory Committee**

**October 7, 2025**

**Call to Order:** Juan Gomez, Chair

The English Learner Advisory Committee Meeting was called to order at 7:21 a.m. by Chair, Juan Gomez.

**Roll Call:** Juan Gomez, Chair

**Members Present:** Sirui Thomassian, Juan Gomez, Lorena Sanchez, Jeanette Hernandez, Maria Reyes, Laura Vasquez

**Members Excused:** None

**Members Absent:** Jasmine Marquez, Margarita Melendez

**Non-Members in Attendance:** None

**Additions/Corrections to the Agenda:** Juan Gomez, Chair

There were no additions or corrections to the agenda.

**Approval of Minutes:** Not Applicable

**Presentations from the Public:** Juan Gomez, Chair

**Item #1** Any persons desiring to address the English Learner Advisory Committee on any proper matter

There were no presentations from the public.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #2** English Learner Advisory Committee Bylaws, Responsibilities, and Terms of Office - Juan Gomez, Assistant Director (*Informational Item*)

Mr. Gomez shared the English Learner Advisory Committee bylaws along with information from the California Department of Education outlining the responsibilities of the English Learner Advisory Committee. All information was shared with members for review. Members may serve either a 1- or

2-year term.

**Item #3**                                      **Selection of English Learner Advisory Committee Officers, (LCAP Goal 2, AMO 2) - Juan Gomez, Assistant Director** (*Motion to Approve*)

Mr. Gomez presented and described the four officer positions for the English Learner Advisory Committee. Mr. Gomez was nominated to continue serving as Chairperson. Mr. Gomez accepted the nomination. Mrs. Thomassian volunteered to serve as Vice Chairperson. Ms. Reyes volunteered to serve as Parliamentarian. Ms. Sanchez and Ms. Hernandez volunteered for Secretary.

On **MOTION** of Laura Vasquez, **SECONDED** by Sara Fillerup, and **CARRIED**, the selection of the English Learner Advisory Committee officers was approved.

**Item #4**                                      **FPC EL Master Plan - Juan Gomez, Assistant Director** (*Motion to Approve*)

Mr. Gomez explained that the FPC English Learner (EL) Master Plan outlines the process for identifying English Learners through the Initial and Summative ELPAC assessments. The plan specifies the instructional time allocated for English Learners, including both Integrated and Designated English Language Development (ELD). It also details the instructional resources utilized, such as Benchmark Advance and the i-Ready Diagnostic assessments, which include components designed to support ELs. Furthermore, the Master Plan describes the procedures for monitoring student progress and reclassification. Additional information relevant to EL instruction and support is also included within the FPC EL Master Plan.

On **MOTION** of Sirui Thomassian, **SECONDED** by Jeanette Hernandez, and **CARRIED**, the EL Master Plan was approved.

**Item #5**                                      **FPC Initial Summative ELPAC - Juan Gomez, Assistant Director** (*Informational Item*)

Mr. Gomez presented information on the Initial ELPAC. The English Language Proficiency Assessments for California (ELPAC) is the required state test for English language proficiency (ELP) that is given to newly enrolled students whose primary language is a language other than English. State and federal law requires that local educational agencies (LEAs) administer a state test for ELP to eligible students in kindergarten through grade twelve. Students who take the assessment are assessed on two domains: Written and Oral Skills. Students who pass the Initial ELPAC are labeled as Initial Fluent English Proficient (IFEP). There are 3 possible scores that students can receive on the Initial ELPAC: Initial Fluent English Proficient (450-600), Intermediate English Learner (370-440), and Novice English Learner (150-369). Students who are not proficient are then labeled as English Learners and will need to take the Summative ELPAC in February.

**Announcements:**

There were no announcements.

**Next Regular Meeting:**

TBD

**Adjournment:**

On **MOTION** of Jeanette Hernandez, **SECONDED** by Maria Reyes, and **CARRIED**, the English Learner Advisory Committee Meeting adjourned at 7:37 a.m.

**Minutes respectfully submitted by Lorena Sanchez.**

# FENTON CHARTER PUBLIC SCHOOLS

## Fenton Avenue Charter School

### Unapproved Minutes of the English Learner Advisory Committee

**October 7, 2025**

A meeting of the English Learner Advisory Committee was held on Tuesday, October 7, 2025, at 7:15 a.m. via Zoom.

**Call to Order:** Alex Muñoz, Interim Chair

The English Learner Advisory Committee meeting was called to order at 7:20 a.m.. by Interim Chair, Alex Muñoz.

**Roll Call:** Alex Muñoz, Interim Chair

**Members Present:** Nicole Langlois, Alejandra Muñoz, and Veronica Ramos

**Members Excused:** Rosa Castro, Gloria Contreras, Blanca Juarez, and Jessi Tello.

**Additions/Corrections to the Agenda:** Alex Muñoz, Interim Chair

The approval of Minutes from the June 3, 2025 meeting was added to the agenda as Item #1. The remainder of the items were moved down on the agenda.

**Approval of Minutes from June 5, 2025:** Alejandra Muñoz, Interim Chair

**Item #1** **Minutes from the June 5, 2025 meeting of the English Learner Advisory Council - Alejandra Muñoz, Interim Chair** (*Motion to Approve*)

On **MOTION** of Veronica Ramos, **SECONDED** by Nicole Langlois, and **CARRIED**, the minutes were approved as submitted.

**Presentations from the Public:** Alex Muñoz, Interim Chair

**Item #2** **Any persons desiring to address the English Learner Advisory Council on any proper matter**

There were no presentations from the public.

**Old Business:**

There was no Old Business.

**New Business:**

**Item #3                      English Learner Advisory Committee Bylaws - Alex Muñoz, FACS Assistant Director (*Informational Item*)**

Mrs. Muñoz presented the council with information regarding the English Learner Advisory Committee Bylaws. These bylaws explain the election and voting process of the committee members, the commitments and terms of membership, and the roles and responsibilities of its members. These bylaws also explain the process and norms by which meetings are carried out.

**Item #4                      English Learner Advisory Committee Responsibilities - Alex Muñoz, FACS Assistant Director (*Informational Item*)**

Mrs. Muñoz explained the purpose and responsibilities of the ELAC committee. The purpose of the ELAC committee is to advise and assist in the development of FACS' English Learners program, based on the Master Plan for English Learners. More specifically, it is the responsibility of the ELAC committee to advise and develop the implementation of the Master Plan for English Learners.

**Item #5                      English Learner Advisory Committee Members Terms of Office - Alex Muñoz, FACS Director (*Informational Item*)**

Mrs. Muñoz explained that there are several different council officer positions: Chair, Vice Chair, Secretary and Parliamentarian. Each member that is selected and agrees to serve in this role is responsible to serve for a one year term.

**Item #6                      Selection of English Learner Advisory Committee Officers - Alex Muñoz, FACS Assistant Director (*Motion to Approve*)**

Item #6 will be tabled until the next meeting once more members are present.

**Item #7                      FACS Local Control Accountability Plan - Monica Castañeda, FACS Director (*Informational Item*)**

Item #7 will be tabled until the next meeting.

**Item #8                      FACS EL Master Plan - Monica Castañeda, FACS Director (*Informational Item*)**

Mrs. Muñoz presented on behalf of Ms. Castañeda. The EL Master Plan provides information about identifying English Learners by using the Initial and Summative ELPAC Assessments. It highlights the instructional time for EL students, both Integrated and Designated ELD. Resources used for instruction include Benchmark Advance and the i-Ready Diagnostic assessments, which include an EL component. The Master Plan discusses how students are reclassified and progress monitored. Additional information is also included in the Master Plan, which is also available on our school website.

**Item #9                      FACS Initial ELPAC - Alex Muñoz, FACS Assistant Director (*Informational Item*)**

Our Initial ELPAC testing is officially completed with all currently enrolled students. When students enroll for the first time in a California public school, parents complete a Home Language Survey as part of the enrollment process. If answers indicate that a student's first language is anything other than English, then they are labeled as To Be Determined (TBD).

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Ms. Ramos and Mrs. Muñoz tested a total of 22 Kindergarten students that were eligible to take the Initial ELPAC. Given that it is kindergarten, the entirety of the test is administered in a 1:1 setting.

All student responses are locally scored and then entered into the Data Entry Interface (DEI) on TOMS. Once results are in, students are labeled as either an English learner or Initial Fluent English Proficient (IFEP). This year, we had 4 students classified as IFEP. For teachers with students who took the Initial ELPAC, a parent notification of results was distributed to be sent home. A very special “Thank You” to Ms. Ramos for her assistance in administering the ELPAC.

**Announcements:**

There are no announcements.

**Next Regular Meeting:**

The next English Learner Advisory Committee meeting will be held on Tuesday, December 2025 at 7:15 am.

**Adjournment:**

On **MOTION** of Veronica Ramos, **SECONDED** by Nicole Langlois, and **CARRIED**, the English Learner Advisory Committee was adjourned at 7:33 a.m.

**Minutes respectfully submitted by Alex Muñoz.**

**II. C.**

**Financial Business Manager's Report**

***(See presentation slides)***

## **II. D.**

### **Site Directors' Reports**

*Site Directors' Reports are presented here for the five Fenton schools. Board members are asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. In the interests of time, Chair Lucente will call one site Director to present to the Board.*

# FENTON AVENUE CHARTER SCHOOL (FACS)

## ***DIRECTOR'S REPORT***

**October 23, 2025**

*The mission of Fenton Avenue Charter School is to further instill the joy of learning by creating an environment that promotes confident, self-reliant, interdependent learners who become productive, contributing citizens of the community.*

**State Charter Number: 30**

### **ATTENDANCE AND ENROLLMENT**

***AVG. Monthly ADA – 98.8%***

***Cumulative ADA - 99%***

<b>Date</b>	<b>TK</b>	<b>K</b>	<b>1st</b>	<b>2nd</b>	<b>3rd</b>	<b>4th</b>	<b>5th</b>	<b>Total</b>
<b>10/17/2025</b>	34	48	50	50	154	185	180	<b>706</b>

<b>Date</b>	<b>TK Unfunded</b>	<b>TK Funded</b>	<b>K</b>	<b>1st</b>	<b>2nd</b>	<b>3rd</b>	<b>4th</b>	<b>5th</b>	<b>Total Funded</b>	<b>Total Unfunded</b>
10/20/2024	4	28	48	49	48	191	184	189	742	738

We are excited to share that our recent community engagement events have been highly successful in generating interest in enrollment at Fenton Avenue Charter School. The FACS Fall Festival brought together many families from the surrounding community who inquired about enrolling their children not only for the current school year but also for the upcoming school year. This event provided a welcoming space to connect with families, answer questions, and showcase the strong academic and community-focused programs we offer.

In addition, our participation in the Bark-Tober event at El Cariso Park created another valuable opportunity to engage with prospective families. Many community members approached our team with questions about enrollment, and it was particularly meaningful to explain what a public charter school is and highlight the unique benefits we provide students and families. At this event, we distributed several enrollment packets, both for this school year and for the 2026–2027 school year, ensuring that families left with the information they need to take the next steps.

Beyond recruitment, Bark-Tober was also a deeply rewarding experience. We were visited by many of our former students and parents, who shared stories about the lasting impact Fenton Avenue had on their lives. Their words served as a meaningful reminder of the difference our school makes in shaping

students' futures. Additionally, countless community members who visited our booth exclaimed, "*Oh, Fenton, I know this school!*" Moments like these reinforce the importance of our presence at community events. They ensure that families not only learn about the opportunities we provide but also continue to recognize and remember the strong reputation our school has built over the years.

We would also like to extend our sincere gratitude to Evelyn Martinez, Vivian Matute, Kelley Christenson, and Alex Munoz for volunteering their time and energy at the Bark-Tober event. Their support and dedication helped make our booth welcoming, engaging, and successful in connecting with the community.

Overall, these events were not only well-attended but also instrumental in building connections with families, raising awareness about our school, and supporting our ongoing recruitment efforts. We are confident that the relationships initiated at these events will translate into future enrollments and further strengthen our school community.

## **CURRICULUM AND ASSESSMENT**

### ***Behavior Solutions Initiative***

Through the Behavior Solutions initiative with the Hannigans, we continue to see positive momentum in supporting students with clear expectations and engaging incentives. This fall, our school has been making strong progress in the implementation of the Behavior Solutions initiative with the Hannigans. Students are actively learning and applying the SMART letters—*scholarly, mindful, accountable, responsible, and thoughtful*—which serve as the foundation for our Tier 1 behavior expectations. Many classes have already filled their SMART jars and celebrated with special incentives such as lunches, popsicle parties, and other creative rewards. These experiences reinforce positive choices and contribute to a joyful, consistent school culture.

To further support students, leadership opportunities are being introduced, particularly in fifth grade, where referrals have been most concentrated. Targeted workshops are helping students take ownership of their behavior and leadership roles on campus. Looking ahead, a SMART chant and song, complete with student-created dances and the possibility of a parent-participation music video, are in development. These creative approaches will help students internalize expectations while building school spirit and community engagement.

### ***FCPS Professional Development Day #4***

On November 3rd, teachers will participate in FCPS Professional Development Day #4, which will continue our training in Explicit Direct Instruction (EDI). This session will provide a deeper dive into the EDI framework, focusing on how to apply strategies to lesson design and curriculum planning. The training will also emphasize differentiation and higher-order thinking, ensuring teachers feel confident in tailoring instruction to meet the diverse needs of students.

The day will balance professional learning with collaboration time. Primary and upper-grade teams will rotate between EDI training sessions and Professional Learning Team (PLT) collaboration, ensuring that

all teachers have the opportunity to both learn and apply strategies in their planning. The Academies will join us for this day, strengthening alignment and fostering shared growth across our organization.

These efforts underscore our commitment to both student success and staff development, ensuring that our classrooms remain places where high expectations and strong instructional practices thrive.

## **HUMAN RESOURCE AND PERSONNEL**

### ***Earned Increase Walkthroughs***

This November, the school will begin Earned Increase walkthroughs, scheduled for the week of November 10th. These brief observations—conducted by lead teachers, faculty representatives, and administration—will provide staff with timely feedback on performance aligned to FCPS standards. Each visit will last approximately five minutes. By moving the process to a digital platform, we are ensuring efficiency and consistency in data collection. A formal schedule and memo with details will be distributed in advance to ensure staff are fully prepared.

### ***Evaluation Cycle***

As part of our commitment to professional growth and accountability, staff will soon receive communication about their placement in the evaluation cycle. This process ensures that all employees clearly understand where they fall in the rotation of evaluations, and provides opportunities to reach out with questions or to seek clarification. Transparency in this cycle reinforces fairness and consistency while supporting continuous improvement.

### ***Informal Walkthroughs***

The school will also conduct informal walkthroughs during the week of October 20–24, 2025. These visits, lasting 5–10 minutes each, will be led by administrators and our Instructional Coach, Ms. Martinez. Teachers will receive immediate feedback through Observe4Success, which automatically delivers completed walkthrough forms to their email. Importantly, these walkthroughs are non-evaluative; they are designed to gather instructional data, highlight strengths, and identify areas for growth. The feedback will also inform upcoming professional development planning to ensure support is targeted and meaningful.

### ***Probationary Teacher Formal Observations***

There are currently 12 probationary teachers completing their first or second year at FACS. This fall, each will undergo a formal observation cycle that includes both pre-observation and post-observation meetings. The fall semester's focus will be on ELA instruction, while the spring semester will shift to Math. Probationary teachers are signing up for their observation windows through Calendly, with all observations scheduled to be completed before winter break.

To ensure clarity and support, Ms. Castañeda and Ms. Martinez recently met with all probationary teachers to review the formal observation process, walk through the evaluation form, and outline expectations. This structured approach helps set clear standards while also fostering teacher growth early in their careers.

## **BUDGET, FACILITIES, AND SAFETY**

### ***Great ShakeOut Earthquake Drill***

On October 16th, Fenton Avenue Charter School successfully participated in the Great ShakeOut Earthquake Drill, demonstrating our school community's strong commitment to safety and preparedness. The evacuation was conducted quickly, safely, and calmly, with students following directions and maintaining order as they moved to their designated line-up areas. Their cooperation reflects both the effectiveness of prior preparation and the leadership of our staff.

A special acknowledgment goes to our Search and Rescue Team, whose diligence and thoroughness during the sweep ensured that all areas of the campus were accounted for. In addition, our facilities and security staff provided vital coordination and support before, during, and after the drill, ensuring that every detail was handled with care. We also extend appreciation to our support staff, who were in position promptly and carried out their responsibilities with professionalism, further reinforcing our culture of safety.

As with every drill, the experience also highlighted opportunities for continued improvement. Key reminders include ensuring all staff carry and use walkie-talkies set to Channel 6, promptly reporting any issues with equipment, and carefully completing yellow accountability cards with accurate student attendance. These details help us refine our systems so that, in the event of a true emergency, our response is both efficient and effective.

Staff members were invited to share their reflections through a feedback form, which will be used to guide adjustments to our emergency procedures moving forward.

Overall, the Great ShakeOut was a clear example of the professionalism, teamwork, and calm leadership that define our school community. Through preparation and practice, we continue to strengthen our ability to maintain a safe environment for all students and staff.

## **SCHOOL-COMMUNITY RELATIONS**

### ***Fall Festival Community Celebration***

Fenton Avenue Charter School proudly hosted its annual Fall Festival, an event that brought together families, students, staff, community partners, and local leaders for a day of celebration, connection, and school pride. The festival not only showcased the talents of our students and staff but also served as an opportunity to highlight our school to prospective families. Several enrollment packets were distributed throughout the day, as attendees expressed their admiration for the programs, staff, and overall spirit of our school community.

The festival opened with warm remarks from LAUSD Board Member Kelly Gonez and Senator Caroline Menjivar, who welcomed attendees and introduced our ELO-P Ballet Folklórico performers. We were also honored to be joined by representatives from the offices of Mayor Karen Bass and Councilmember Imelda Padilla, whose presence underscored the strong community partnerships we continue to build.

Our students shined throughout the day, with memorable performances led by Mr. Rodriguez and our fourth-grade teachers, who supported two outstanding music presentations. Festival activities were enjoyed by all, including the Haunted House, Trunk-or-Treat, Spooky Train Ride, petting zoo, Mad Science experiments, teacher-led games, and of course, the beloved Pumpkin Patch where every child decorated their own pumpkin. The event was further enriched by the participation of community partners such as MEND Pacoima, Friends of the Los Angeles Public Library, LA City Parks and Recreation, LA Metro, Think Together, and Coronel Boxing Gym, who provided valuable resources and services for our families.

We were grateful to have several members of our CMO team join us as well. Mrs. Khachian and Mr. Parra participated in the festivities, Ziggy De La Torre supported with facilities needs, and Jennifer Pimentel documented the event. Their presence and encouragement contributed greatly to the success of the day.

This event would not have been possible without the hard work and dedication of our teachers, staff, and support teams, who worked tirelessly before, during, and after the festival. From managing games and activities to coordinating the Haunted House, Trunk-or-Treat, and Pumpkin Patch, staff members brought creativity and energy to every corner of the event. A special thanks goes to our custodial, maintenance, and security team—Jose Aceves, Tony Zamora, Isaac Ponce, Adam Alvarado, and Oscar Zamora—whose commitment and care ensured the campus was prepared, maintained, and returned to order with precision.

Perhaps the most meaningful outcome of the day was the joy reflected in our families and students. As one community member shared, “*Schools need to do more things like this for the communities they serve. Fenton did a great job. It definitely makes a difference.*” The smiles of attendees leaving with pumpkins in hand and gratitude on their lips perfectly captured the spirit of the day and reaffirmed the importance of events like this in building pride and connection across our school community.

### ***Lotería Bajo la Luna***

In celebration of Hispanic Heritage Month, Fenton Avenue Charter School will be hosting *Lotería Bajo la Luna*, an outdoor evening of culture, family, and togetherness, on Thursday, October 30th, from 4:00–6:00 p.m. This special event highlights our school’s commitment to honoring diversity and

providing meaningful opportunities for families to connect with our campus in joyful and engaging ways.

The idea for this event was sparked by Ms. Tzintzun, Mr. Tello, and Ms. Matute, whose creativity and dedication brought the vision to life. Staff will also be working to supervise and serve as *Lotería callers*, making the evening interactive, safe, and memorable for all.

We warmly invite our Board Members to attend this celebration. Your presence would mean a great deal to our students, families, and staff, as it demonstrates our collective commitment to fostering cultural pride and strong school-community partnerships.

More than just a game night, *Lotería Bajo la Luna* is an opportunity to celebrate tradition, strengthen family connections, and reinforce the welcoming environment that makes Fenton Avenue Charter School such a special place.

**Looking Ahead:**

10/27	Red Ribbon Week (Through 10/31)
10/30	Paula Maeker & Christine Davis Coaching Day Lotería Bajo La Luna (4:00 - 6:00 pm)
10/31	Halloween - Minimum Day Paula Maeker & Christine Davis Coaching Day Student Success Assembly 8:00 am
11/3	FCPS PD Day 4 (Site-Based)
11/5	Grades Due to Lead Teachers
11/7	1st Reporting Period Ends Report Card Grades Due
11/10	Earned Increase Walkthroughs (Through 11/14)
11/11	Veteran's Day - School Closed
11/13	Lifetouch Fall Picture Retake
11/17	Parent Conference Week (Through 11/21) Scholastic Book Fair
11/22	FCPS Turkey Giveaway Event
11/24	Thanksgiving Break (Through 11/28)

**SANTA MONICA BOULEVARD COMMUNITY CHARTER SCHOOL  
(SMBCCS)  
DIRECTOR'S REPORT**

**October 23, 2025**

*Santa Monica Boulevard Community Charter School promotes academic achievement in a collaborative environment that creates self-confident, self-reliant learners who will become positive contributors to their communities.*

**State Charter Number: 446**

**ENROLLMENT**

Date	TK	K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	Total	Monthly ADA	Cumulative ADA
9/12/2025	38	63	73	96	108	81	123	87	669	98.65%	98.65%
10/17/2025	38	62	73	95	107	83	121	87	666	99.46%	99.06%

**3-Year Enrollment Comparison**

Date	TK		K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	Total
	Unfunded	Funded								
Oct. 2025	0	38	62	73	95	107	83	121	87	669
Oct. 2024	6	30	72	90	106	81	122	122	71	700
Oct. 2023	10	39	91	107	84	124	119	116	79	759

The data for October 2025 shows an overall increase in student attendance compared to the previous reporting period. Our Average Daily Attendance (ADA) improved by 0.81%, rising from 98.65% during the first month of school to 99.46% in the second month. Additionally, the number of teachers achieving 100% attendance increased from 12 in September to 17 in October. This improvement contributed to a rise in our Cumulative ADA, which increased by 0.41%, moving from 98.65% in September to 99.06% in October.

Our enrollment experienced a slight decrease, from 669 students to 666. Unfortunately, two students withdrew due to their families being directly affected by the ongoing immigration raids in our city, and two others moved to a different city because of the broader community impact from these events. We also continue to see a decrease in reliance on independent study, with independent study days declining from 737 in 2023–2024 to 679 in 2025–2026, reflecting a positive shift toward greater in-seat attendance.

A key factor contributing to this improvement has been the dedicated work of Ms. Luna and Mr. Vasquez, who conduct daily home visits to address chronic absences. They have met with parents to discuss the importance of regular school attendance and explore ways the school can support families in ensuring students attend every day and on time. While there is still work to be done, their consistent efforts combined with teachers' emphasis on building positive relationships with students have helped strengthen our school's overall attendance.

**INSTRUCTION**

### **BOY i-Ready Data (Final)**

Students completed the Beginning of Year (BOY) i-Ready Diagnostic in late August, providing valuable baseline data to guide instruction, goal setting, and intervention planning for the 2025–2026 school year. In English Language Arts (ELA), 5% of students scored at mid or above grade level, 12% scored early on grade level, 39% scored one grade level below, 23% scored two grade levels below, and 21% scored three or more grade levels below. In Mathematics, 3% of students scored at mid or above grade level, 7% scored early on grade level, 53% scored one grade level below, 22% scored two grade levels below, and 15% scored three or more grade levels below.

Grade-level teams reviewed this data during collaborative meetings and at our Beginning of the Year Goal Setting Meetings. Teachers reflected on their students' current performance and identified specific domain areas to strengthen throughout the year to support student growth toward proficiency. The i-Ready data also played a key role in the redesign of our W.I.N. (What I Need) model to better address student needs. Additionally, teachers used the BOY i-Ready data, alongside phonics assessments, to develop targeted goal groups that focus on closing foundational skill gaps and accelerating student progress.

### **CAASPP Data (Final)**

The official 2024–2025 CAASPP results have been released, and we are pleased to report that the initiatives and programs implemented over the past few years, particularly our renewed focus on instruction through the Professional Learning Community (PLC) lens, are beginning to show measurable progress. By prioritizing the essential standards that students must master by the end of each grade level, we are seeing evidence of growth and validation in our state assessment outcomes.

In English Language Arts (ELA), 41.93% of our students met or exceeded the standard, representing an 8.44% increase compared to the 2023–2024 school year and a 3.98% increase compared to 2022–2023.

In Mathematics, 34.10% of students met or exceeded the standard, reflecting a 5.17% gain from 2023–2024 and just 0.65% below our 2022–2023 performance of 34.75%.

When compared to LAUSD, our students performed below district averages in both ELA and Math, though the gap has narrowed. Relative to the State of California, we are approximately 7% below in ELA and 3% below in Math. While there is still progress to be made, these results indicate that the hard work, collaboration, and reflective practices of our teachers are having a positive impact on student learning. We recognize that we are not yet where we want to be, but we are firmly on the path toward achieving our vision of providing students with the skills, strategies, and tools necessary to succeed in life and adapt to an ever-changing world.

### **Amira Screener Training and Implementation**

As part of the State of California's Dyslexia Screening Mandate, all students in Kindergarten through 2nd grade will participate in the Amira Reading Screener. Testing began on October 6th and will continue through October 24th, 2025.

Teachers attended a professional development session on the Amira program and received a refresher during the staff meeting on Wednesday, October 1st. During this meeting, staff reviewed the slides to introduce students to the assessment and created testing schedules for their classes.

Testing is taking place within each classroom, and individual student assessments take about 20 minutes to complete. The screener evaluates key early literacy skills including letter recognition, phonics, fluency, and comprehension and provides valuable insights that help teachers tailor instruction and offer early interventions for students who may need additional support. Once testing is completed, families will receive their child's results along with practical at-home reading strategies. Teachers will then analyze the data, communicate findings to families, and identify appropriate next steps for targeted support or enrichment opportunities.

### **Professional Learning Community Update**

On September 25–26, Ms. Paula Maeker met with all grade-level teams to engage in collaborative discussions focused on student progress and instructional priorities. During these sessions, Professional Learning Teams (PLTs) reflected on both the strengths evident in their incoming students and the challenges that have emerged. Ms. Maeker reviewed each team's Essential Standards and provided guidance, clarification, and targeted support as needed.

In her meeting with the Acceleration Specialists, Ms. Maeker recommended refining the current WIN model and transitioning to a Goal Group model. Under this model, teachers will focus on specific skill areas and use short-cycle assessments every 6–7 days to monitor student progress and determine readiness to advance to the next learning target.

Following this meeting, Lead Teachers met to discuss implementation strategies that would best support student learning. The team identified ways to leverage teachers' expertise in particular content and skill areas to enhance the effectiveness of instruction within Goal Groups. Acceleration Specialists subsequently attended grade-level meetings to provide training on assessment practices, share sample lessons, and support teachers in planning for Goal Group instruction.

The revised W.I.N. model is scheduled to launch on October 20th. Ms. Maeker will return on October 27th to review initial implementation feedback and discuss any adjustments needed to ensure a smooth transition for staff. This redesign is intended to address foundational reading gaps and support students in developing the literacy skills necessary to achieve proficiency in their essential standards.

### **Grade Level PLT Days**

During the month of October, SMBCCS PLT teams have scheduled dedicated planning days to revisit and refine their pacing guides, review Common Formative Assessment (CFA) data, and reflect on their Essential Standards to ensure consistency and alignment across grade levels. The 5th-grade team conducted its planning session on October 2nd, while the remaining grade levels are set to meet beginning October 20th and continuing through the end of the month. The Instructional Coach and administrative team participate in these sessions whenever possible to offer instructional guidance, facilitate professional reflection, and provide support as teachers strengthen the effectiveness of their classroom practices.

### **Expanded Learning at Santa Monica Blvd. Community Charter School**

Ms. Weiss continues to provide strong leadership and oversight of the Expanded Learning Program, ensuring that after-school opportunities remain engaging, well-organized, and aligned with our school's mission to support the whole child. Teacher-led clubs and enrichment programs have successfully launched, with strong student participation across grade levels.

Students in the Expanded Learning Program have also enjoyed several exciting enrichment experiences this fall, including field trips to Dodger Stadium and Universal Studios, as well as an on-campus Reptacular Assembly that provided hands-on learning about animals and their habitats. These activities not only extend classroom learning but also foster curiosity, teamwork, and positive connections among students outside the regular school day.

### **Behavior Coalition Team Update**

SMBCCS continues to strengthen its multi-tiered system of supports for student behavior. While Tier 1 strategies remain the foundation emphasizing consistent expectations, proactive classroom management, and positive relationship building, the school has now expanded to include Tier 2 supports aimed at addressing more persistent behavioral challenges. The Tier 2 Behavior Team has developed and launched the first cohort of Behavior Academies, a structured small-group intervention designed to help students build essential behavioral and social-emotional skills. Students were identified through a data-driven process that included SWIS Behavior Data, In-Classroom Behavior Trackers, and teacher recommendations.

The Behavior Academies focus on targeted skill development in areas such as emotional regulation, impulse control, motivation, organization, and social interaction. Each academy runs for a 10-week cycle, with sessions led by Ms. Weiss, Ms. Robledo, Ms. Fonseca, and Mr. Hernandez, who provide guided instruction, check-ins, and progress monitoring. The goal is to equip students with the tools and strategies they need to make positive choices, manage emotions effectively, and strengthen relationships with peers and adults. This initiative reflects our ongoing commitment to early intervention, consistency, and collaboration supporting both students in developing essential life skills and teachers in addressing classroom challenges with greater confidence and precision.

### **PERSONNEL**

#### **Informal Classroom Visits**

SMBCCS has initiated informal classroom walkthroughs as part of our continued efforts to strengthen instructional practices and provide targeted support to teachers. These walkthroughs are non-evaluative and are designed to gather insights into instructional strengths and areas for growth across classrooms. The purpose is to use this data to inform professional development planning whether through schoolwide sessions, grade-level collaboration, or targeted refresher trainings to ensure that teachers are consistently supported in delivering high-quality instruction.

Each walkthrough lasts approximately five minutes and provides administrators with a brief snapshot of classroom instruction and student engagement. The initial round of visits is intended to help both staff and students become comfortable with the presence of administrators in classrooms. Subsequent visits will focus on collecting data to identify instructional trends and priority areas for support. The school will be utilizing the Observe4Success platform to record and analyze observation data, which will be reviewed and shared with staff to promote transparency and continuous improvement. This process underscores our commitment to cultivating a reflective, growth-oriented culture that supports teachers and enhances student learning.

#### **Formal Observation Lessons for Probationary Status Teachers**

Formal classroom observations for first-semester probationary teachers began in October. This process applies to our 11 probationary teachers and is designed to provide meaningful feedback, support professional growth, and ensure instructional effectiveness. Each observation cycle includes three key components: a pre-observation conference between the teacher and an administrator to review the upcoming lesson and discuss strategies for success; a formal classroom observation, typically focused on English Language Arts or Mathematics; and a post-observation meeting to reflect on the lesson, highlight strengths, and identify next steps for refinement and growth.

Probationary teachers serve a two-year term, during which they complete four formal observations two in the fall and two in the winter. Throughout this process, teachers receive consistent feedback and guidance from school administration, grade-level colleagues, lead teachers, and Instructional Coach Bunny Wolfer. Prior to the start of formal observations, Mr. Gomez met with probationary teachers on September 29th to outline the process and expectations, followed by a detailed session led by Mrs. Wolfer, who provided additional support and clarification for new hires. This structured approach ensures that all probationary teachers receive the mentorship and feedback necessary to strengthen their instructional practice and contribute to the school's overall academic goals.

### **COMMUNITY RELATIONS**

#### **SMBCCS Family Center Updates**

Mrs. Juarez continues to work collaboratively with Mrs. Gomez to coordinate several upcoming family engagement events, including Trunk or Treat, a community cleanup, and a 5K practice run, with the goal of engaging 20–30 families. The Family Center remains a hub of activity, offering a range of classes such as computer literacy, family fitness, and arts and crafts. Updates are shared weekly through ClassDojo, and printed calendars are available in the front office to keep families informed and

connected. In addition, Mrs. Juarez is collaborating with Mrs. Wolfer and Mrs. Fuentes to provide decodable books for families and with Ms. Solis to assemble 500 literacy folders that will support reading at home. The Family Center also features an engagement room, allowing parents to participate in classes while caring for their young children, a feature that helps remove barriers to involvement. Starting in November, the Family Center will partner with Planned Parenthood to host a series of four informational workshops on women's health, offered monthly to promote parent engagement and wellness awareness. Communication about workshop dates will be shared via ClassDojo and printed flyers. In February, the Family Center will broaden its community partnerships through collaborations with local community colleges to offer citizenship, computer literacy, and English language courses that emphasize speaking and listening skills. These initiatives continue to build meaningful connections between the school and its families while supporting the personal growth and empowerment of the SMBCCS community.

### **Partnering with Community Resources**

SMBCCS continues to expand its community outreach efforts to strengthen partnerships, increase school visibility, and support ongoing enrollment growth. SMBCCS will also host its very own Trunk or Treat event from 3:15–4:15 p.m., supported by volunteers and donations from SNP, Think Together, and other community partners. The school's annual Halloween field trip to Paramount Studios to view a special screening and the traditional Halloween parade will take place on October 31st, with families invited to participate and celebrate alongside students.

Additional community activities include 5K practice runs scheduled for November 1st at Griffith Park and November 15th at Hansen Dam, as well as a Turkey Giveaway on November 22nd, made possible through generous donations from Paramount and Lazy Acres. SMBCCS has also developed a partnership with Officer Jesse Rubacalva from the Hollywood Police Department and is collaborating with the office of City Council Member Hugo Soto-Martinez (District 13) and the Neighborhood Council to organize a community cleanup. These initiatives reflect the school's commitment to building strong community connections, promoting family engagement, and expanding access to local resources that benefit students and families alike.

### **October Anti-Bullying Month and Red Ribbon Week**

October is recognized as National Anti-Bullying Month, and SMBCCS has taken intentional steps to promote a culture of kindness, inclusion, and respect among students. Throughout the month, staff have been engaging students in conversations about diversity, empathy, and acceptance, emphasizing that our differences are what make our school community strong. The goal of these efforts is to ensure that every child feels safe, valued, and supported at school free from bullying, unkind remarks, or racially insensitive comments.

To address areas of concern, administrators and support staff have facilitated classroom discussions with specific grade levels where the need for targeted conversations has been identified. Additionally, all students are participating in grade-level sessions during their psychomotor periods focused on schoolwide expectations and the impact of language. These presentations help students understand why hurtful words should not be used and how kindness and mutual respect contribute to a positive school climate.

The message has also been extended to families through Coffee with the Principal meetings and information shared in the School Counselor's Newsletter, which includes talking points for parents to reinforce at home. SMBCCS will continue to promote anti-bullying education and positive behavior initiatives beyond October as part of our ongoing commitment to fostering a safe and inclusive learning environment for all students.

## **FACILITIES AND SAFETY**

### **Great California Shake-Out 2025**

On October 17, 2025, Santa Monica Blvd. Community Charter School participated in the annual Great California Shake-Out, a statewide earthquake preparedness drill designed to teach students, staff, and families how to respond safely during an earthquake. During the exercise, students and staff practiced the “Drop, Cover, and Hold On” procedure, followed by a full evacuation to the main yard. Staff members executed their assigned emergency response roles.

This important drill not only reinforces earthquake safety protocols but also ensures that our entire school community is well-prepared to respond effectively in the event of a real emergency. Through continued participation in the Shake-Out and similar preparedness activities, SMBCCS remains committed to maintaining a safe, informed, and responsive school environment for all students and staff.

### **Facility Updates**

A major project currently in progress is the installation of a Trex composite deck, designed to transform an outdoor area that was previously unusable due to uneven terrain and tree root intrusion. This improvement will support the creation of the new and improved Reading Garden, a thoughtfully designed outdoor learning space that will foster literacy, creativity, and student engagement. The Reading Garden is scheduled to open for teacher use on October 27th.

In addition, Felix has been making steady progress on several facility maintenance projects identified during the recent walkthrough, including the refurbishment of the wooden panels on the playground handball courts. These ongoing enhancements demonstrate SMBCCS’s continued commitment to providing a safe, functional, and inspiring campus environment that supports both learning and community pride.

### **Upcoming Events:**

- 10/27 Paula Maker Visits SMBCCS
- 10/30 SMBCCS First Annual Trunk or Treat Event
- 10/31 Paramount Movie Screening
- 11/3 FCPS PD Day 4 Kagan Strategies Primary and Upper Grade (SMBCCS)
- 11/7 1<sup>st</sup> Reporting Period Ends
- 11/10 Earned Increase Walkthroughs
- 11/10 Shine School Video Recording at SMBCCS
- 11/17 Parent Conference Week

## FENTON PRIMARY CENTER (FPC) *DIRECTOR'S REPORT*

**October 23, 2025**

*The mission of the Fenton Primary Center is to cultivate a love of learning by fostering an environment that promotes self-discovery, independence and an awareness of the connectedness between self and others.*

**State Charter Number: 911**

### **ENROLLMENT**

<b>Date</b>	<b>TK</b>	<b>K</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>Total</b>	<b>Monthly ADA</b>	<b>Cumulative ADA</b>
<b>September 2025</b>	0UF/67	110	136	143	456	99.37%	99.54%
<b>September 2024</b>	23UF/53	141	147	129	467	99.11%	99.11%
<b>September 2023</b>	23UF/54	134	141	174	503	99.86%	99.86%

### **Enrollment and Recruitment**

FPC is proud to continue its strong efforts in recruiting new students and growing enrollment for the 2025–2026 school year and already recruiting for next year. During our recent Fall Festival we enrolled a handful of new students, and set up several school tours. Thanks to the unwavering dedication of our teachers and the exceptional leadership of our Director of Community Schools and his team, we have successfully broadened our community outreach efforts. Through an array of innovative advertising methods including local partnerships, and community events we've been able to reach and engage more families than ever before.

Our Instagram account continues to thrive, capturing and sharing the dynamic spirit of our school community. Word-of-mouth among parents also remains one of our most effective ways of welcoming new families. Furthermore, our active involvement in hosting gatherings such as our Fall Festival has enhanced our presence and deepened our connection within the community.

These collective efforts exemplify the innovation, collaboration, and dedication of our staff and families. With this continued momentum, we are confident that FPC will not only maintain its current enrollment levels but also hope to achieve steady growth in the years ahead.

### **Budget and Operations**

#### **2025-2026 FPC Emergency Plan:**

On Thursday, October 16, 2025, FPC participated in the Great ShakeOut Earthquake Drill at 8:30 a.m. Earlier that week, the Finance and Safety Committee convened and approved the addition of a new step

to the Search and Rescue Team's procedures. In addition to verifying their bags on the playground's grass area, team members were instructed to proceed to their assigned halls to inspect each classroom and confirm that all areas were clear. This added measure enhanced the school's preparedness for potential future emergencies.

The Finance and Safety Committee reconvened on Wednesday, October 15, from 2:20–2:50 p.m. in Room 201 to review, edit, and revise pages 6 and 7 of the Safety Plan, which corresponded to the ShakeOut drill. Updated information from that meeting was shared during the subsequent staff meeting on October 15. Revised rosters were printed and distributed to staff mailboxes, with a request that the previous roster attached to each red backpack be replaced with the new version. We aim to create safety plans that are concise yet cover all needed safety procedures.

### **Campus:**

FPC remains committed to upholding a clean, healthy, and safe campus environment. Custodial staff consistently disinfect high-touch surfaces and restrooms to ensure optimal hygiene standards. Our custodial and facilities teams diligently perform routine maintenance and implement necessary improvements on a daily basis. Maintenance and custodial teams work hard to support a fresh and well-maintained learning environment.

The mobile lunch tables are on track to arrive the week of 10/20/25.

### **Instruction**

#### **Acceleration Specialist:**

At Fenton Primary Center, the second session of the Acceleration Program began in October after BPST and formative Kindergarten assessments were completed to identify students with the highest level of need. Currently, 25 students are participating in Tier 3 Acceleration support, including five receiving additional language intervention. Four students successfully graduated from Intensive Support after the completion of the first session in the beginning of October.

Acceleration groups for first and second grade are focusing on foundational phonics skills through direct, explicit instruction and multi-sensory strategies to strengthen letter-sound correspondence, decoding, and fluency. The Acceleration Specialist will also be supporting teachers in administering the AMIRA Reading Difficulties Screener to assist in identifying students' specific needs.

As with the Academies, the Acceleration Team will begin weekly collaboration meetings across all Fenton campuses to align Tier 3 learning targets, share data, and discuss effective practices and curriculum alignment to strengthen student outcomes.

You can access the FPC Acceleration Site [here](#).

**FPC Guiding Coalition:** Our PLC's FPC Guiding Coalition meets weekly.

**Members:**

TK - **Sarah Ananta and Bridget Ruiz**

Kindergarten - **Coco Salazar**

First Grade - **Lisa Ibarra and Laura Holmes**

Second Grade - **Nitima Angus and Martha May**

2025-2026 FPC Focus Lead Teacher - **Judy Lee**

Psychologist - **Gloria Rangel**

Counselor - **Paola Ramirez**

Acceleration Specialist - **Elisa Vallejo**

FCPS Instructional Coach - **Yessenia Fuentes**

FPC Administrators - **Sirui Thomassian, Juan Gomez and Lorena Sanchez**

Director of Instruction: **Jennifer Miller**

**Our current work focuses on the following items:**

- Small Group Instruction Planning: [Decodables & Small Group](#)
- Review [25-26 FPC CAPS Action Plan](#)
- EL Coalition (Update) - [Launch Kit](#)
- Personalized Instruction with Additional Support (FPC Administration) Update - Grade Level Guided Lessons [Schedule](#) and [Guidelines](#)

**Paraprofessionals:**

Mr. Gomez reported that the administrative and special education teams are reviewing current paraprofessional placements to ensure alignment with student needs and individual staff skill sets. This review is designed to strengthen instructional and behavioral support across classrooms through appropriate assignments, targeted guidance, and ongoing professional development opportunities. Our FCPS Registered Behavior Technician and FPC RBT provided training for all of our Adult Assistants on October 10, 2025, on behaviors. More training opportunities have been scheduled for the remainder of the year to ensure that our staff is well-equipped to respond to the behavioral needs on our campus.

**Behavior Solutions Update:**

The administrative team met with the Hannigans from Behavior Solutions on Tuesday, October 7, 2025, to review progress within Tier 1 implementation of the Behavior Solutions framework. The discussion centered on refining schoolwide classroom interventions and calibrating the distinction between major and minor behaviors to ensure consistency across the campus.

The team also outlined next steps for developing Tier 2 interventions and initiating academic support structures that align with behavioral systems, reinforcing a cohesive multi-tiered approach to student support. Our Tier 2 intervention systems of support is scheduled to begin on Monday, October 20, 2025.

**ELAC and School Site Council (SSC):**

Mr. Gomez provided updates on continued collaboration with ELAC and the School Site Council (SSC). Both committees remain actively engaged in supporting the school's instructional goals, reviewing data, and providing input on programs that promote equitable outcomes and family engagement. The first ELAC and SSC meeting was held on Tuesday, October 7, 2025.

### **Arts Program:**

October has been a busy month in the art lab. We have been working on fall art projects in every grade level at FPC. TK sponge painted fall leaves, used daubers to make pumpkins, and assembled happy jack-o-lanterns. Kindergarten used different types of lines to decorate their pumpkins and created scarecrows. First grade made bright, beautiful pop-art pumpkins using patterns. Second grade drew pumpkins, sponge painted them, and constructed silly faces to decorate them.

Artistic expression flourished throughout our elementary school's fall arts program as students explored the rich colors, textures, and themes of the season. Through painting, collage, and mixed-media projects, they captured the essence of autumn. Classroom displays and hallway exhibits showcased their creativity and imagination, reflecting not only their developing artistic skills but also their ability to connect art with the natural beauty and spirit of fall.

### **Communication Focus Lead:**

There has been a lot of preparation and brainstorming to create the leadership/STEAM program at FPC for the 2025-2026 school year. We currently have thirteen students that have been recommended by all second grade teachers for the first semester of the Leadership/STEAM class. Leadership students will be meeting on Mondays, Tuesdays and Thursdays weekly for the first semester. Leadership t-shirts have also been created by Mrs. Lee to recognize these amazing scholars. Students will wear their shirts at every meeting and during their ongoing responsibilities on campus. When attending the leadership class, students will be learning what a leader is and the responsibilities that come with this important role.

STEAM activities will also be incorporated to emphasize our communication focus by recording the steps and learning processes for the projects they will be completing. The communication lead will also work with all grade levels to create videos that will be created to share on our social media platforms and with parents via Class Dojo. Students will be filmed displaying examples of positive behavior on campus, explaining what makes our school a safe learning environment and sharing tips on how to be a respectful citizen.

### **School Counseling:**

It is with great pride and enthusiasm that Fenton Primary Center announces the official reopening of our school library on **Monday, October 20th**.

As many will recall, the library was closed during the COVID-19 pandemic to ensure the health and safety of our students and staff. In the years that followed, as the academic and social-emotional needs of our students continued to evolve, maintaining and operating the library became increasingly challenging.

Recognizing the essential role that literacy plays in every child's educational journey, our school community united last year in a shared commitment to restore this beloved space. We firmly believe in the transformative power of reading and its lasting impact on early learning and personal growth. With this reopening, we aim to reignite our students' love of reading while providing a welcoming environment that fosters imagination, curiosity, and a lifelong appreciation for learning.

To commemorate this important milestone, we organized a **ribbon-cutting ceremony**. We extend our deepest gratitude to the dedicated parents, staff members, and volunteers whose time, effort, and passion made this project possible. Their unwavering dedication and shared vision have transformed the dream of reopening the library into a reality.

We look forward to celebrating this exciting occasion together and to welcoming our students back into a space that inspires growth, discovery, and a lifelong love of reading.

### **Personnel**

**Staff Roster:** The current Fenton Primary Center staff roster lists classrooms at an average of 22.23 students in kindergarten through second grade and 17.00 students in each of the four TK classrooms. These numbers were discussed during the budget preparations in the spring with the hopes that each classroom teacher would have at least 20 students in each of the kindergarten through second grade and 16 in each of the TK classrooms.

**Attendance and Independent Studies:** The FPC teachers continue offering excellent completion rates of independent studies following the revised guidelines. The goal is for the school to have above 98.5% all year. The second month was recorded as 99.54%.

### **Community Engagement**

#### **Family Center News:**

Ms. Vasquez shared that there is a lot happening at the FPC Family Center! The Family Center has successfully distributed all uniforms and backpacks with supplies for students who reside at Hope Gardens and for any other families in need at FPC.

The Family Center has also prepared the raffle prizes for the PAC Night Meeting that was held on September 4th. The prizes included Fenton Primary shirts, Veer Friends toys, backpacks replete with supplies, along with hygiene kits for men and women.

The Family Center continues to receive parent volunteer applications. At this time FPC has about 25 parents that have been cleared to volunteer, with an additional 10 pending. Teachers have been informed via email of the parents who are ready to begin supporting our school.

Big Smiles Dental Clinic visited FPC on September 17. Applications were placed in teacher boxes for parents to complete and return to the Family Center. There were about 35 returned signed applications. Those students received a screening, x-rays, and a dental cleaning.

The Family Center is excited to announce that Parent ESL Level IV classes which began on September 2nd have concluded with a culmination celebration on October 4th. The classes are offered once again through PEBSAF (Parent Education Bridge for Student Achievement Foundation). Parents will receive a certificate of completion. The FPC Family Center will offer Parent Technology Classes, which will begin on October 14.

The Family Center at FPC along with parent volunteers, assisted with the making of decodable books for grades TK-2nd grade. Currently, the same committed parents are assisting with preparations for the Re-Opening of FPC's library, as well as assisting our school counselor prepare for October's National Bully Month incentives for our students.

Lastly, the Family Center began their first annual Popcornopolis/Snacks Fundraiser on October 3 through this Friday, October 17. The items are expected to arrive before the November Fall Break.

### **Expanded Learning Opportunities Program (ELOP):**

#### **ELOP Session 1**

We are pleased to announce that all students have now been successfully placed in their **Expanded Learning Opportunities Program (ELOP) Session 1** classes. This session boasts participation from over **200 students**, engaging in more than **20 diverse enrichment clubs** designed to support a wide range of interests and talents. The program features an impressive selection of both new and returning offerings, including **Art, Bloxels, Cooking, Clay Sculpture, Dance, Digital Art, Dino Robotics, Gardening, Homework Club, Jewelry Making, Junior Book Worms, Learning Crafts, Math Intervention, Mathnasium, Phonics and Reading Intervention, Project Wings Math, Rosetta Stone, Sports, STEAM Lab/Leadership, Sylvan, and Ukulele.**

We extend our sincere appreciation to the dedicated educators leading these clubs, whose enthusiasm and commitment continue to make this program a success. Special thanks to **Mrs. Angus, Mrs. Calvillo, Ms. Carr, Ms. Hernandez, Mrs. Ibarra, Mrs. Lee, Mrs. Lucas, Mrs. McMabell, Ms. Marquez, Mrs. Martinez, Ms. May, Mrs. Ramirez, Mrs. Ruiz, Mrs. Saetang, Ms. Salazar, Mrs. Salceda, and Ms. Valle** for their leadership, creativity, and unwavering support in fostering enriching learning experiences beyond the classroom. Attendance has been consistent and the parents are more than thrilled that FPC offers such experiences after school. What stands out is the dedication of our

teachers who lead these classes. This makes the students and parents feel safe. This is so important for our community of learners.

### **Fall Festival**

What an incredible success! Our First Fall Festival at Fenton Primary Center took place on Saturday October 18<sup>th</sup>. It was a truly magical day filled with laughter, excitement, and community pride. FPC staff made this event such a wonderful celebration for our students and families.

Thanks to everyone's collective effort, our campus was transformed into a festive wonderland! Families enjoyed an afternoon of fun and engaging activities, including Trunk-or-Treat, Mini Train Rides, Drift Carts, Animal Rides, a Petting Zoo, Face Painting, Glitter Tattoos, Caricatures and hands-on Mad Science experiments. Our teacher-led games were filled with energy and friendly competition, while our Pumpkin Patch became one of the most beloved attractions of the day. Each child had the opportunity to pick and decorate their very own pumpkin, creating lasting memories. And of course, who could forget our special visitors, Mickey and Minnie Mouse, who brought smiles to everyone's faces! The Costume Contest was another highlight, while each grade level, including future FPC students, proudly walked around the grass area to showcase their creative costumes!

We are also proud to share the amazing things happening at Fenton Primary Center with our community. Several attendees expressed their admiration for our staff and programs, and thanks to our wonderful Rosa Benkovic, many enrollment packets were distributed to interested families eager to learn more about our school!

A huge thank you to our community partners who generously joined us to provide valuable services and resources for our families, including ABC Dental Kids, MEND Pacoima, Lake View Terrace Public Library, Sylvan Learning, B.E.A.R., Think Together, and a special booth representing Senator Caroline Menjivar's office. These partnerships help us extend our support for families beyond the classroom, and we are so grateful for their presence.

We were also honored to have members of our CMO team participate in the festivities. A special thank you to Dr. Riddick and Mr. Parra for taking the time to attend, interact with families, and celebrate with us throughout the day. We also extend a big thank you to Jennifer Pimentel for capturing so many beautiful moments that truly reflect the heart and spirit of our school community.

Of course, this event would not have been possible without the fantastic teamwork, planning, and enthusiasm from our staff. From set-up to clean-up, every detail was handled with dedication and care. We must acknowledge the following teams and individuals:

### **Front Office & Enrollment**

Rosa Benkovic, Laura Vasquez

### **Teacher-Led Games/Supervision**

Coco Salazar, Jeanette Hernandez, Sandra Valle, Mia Martinez, Lisa Ibarra, Laura Holmes, Caitlin McMabell, Shirely Saetang, Angelica Salceda, Gloria Rangel, Carla Carr, Gina Garcia, Robinette Ramirez, Alyssa Delgado, Dulce Morales, April Bautista, Angelica Munoz, Rebecca Macias, Issis White

### **Book Fair**

Bridget Ruiz, Gurpreet Gill, Paola Ramirez, Maria Reyes

### **Pumpkin Patch/Pumpkin Decorating**

Sarah Ananta, Diana Lucas, Celina Calvillo, Abigail Jackson, Magaly Fernandez, Elizabeth Marquez, Martha May

### **Trunk-or-Treat**

Judy Lee, Jackie Penner, Jasmine Gonzalez, Sara Fillerup, Pricilla Velarde, Maricela Marquez

### **Custodial, Maintenance, Security**

Jaime Osornia, Felix Carillo, Luiz Yanez, Oscar Zamora, Tony Zamora

A heartfelt note of appreciation is extended to our custodial, maintenance, and security teams—the dedicated individuals who worked diligently behind the scenes to ensure the success of this event. Their tireless efforts in preparing the campus, maintaining smooth operations throughout the day, and staying late to restore the grounds to perfection exemplify the true spirit of Fenton. Their professionalism and teamwork continue to set a remarkable standard for our school community.

We were deeply touched by the many kind messages received from families who attended. One note from a first-time Fenton parent was especially meaningful: *“As a new member of the Fenton community, I was so impressed by the Fall Festival. It was such a joyful event that truly reflected the heart and warmth of this school. Thank you for making us feel like part of the Fenton family!”*

As an administrative team, one of the greatest highlights of the day was witnessing the happiness and excitement on the faces of our students and families smiling, laughing, and celebrating together, pumpkins in hand. These moments of connection and joy embody the sense of belonging that makes Fenton Primary Center truly special and remind us of the purpose and passion behind our work.

We extend our sincere gratitude to everyone who contributed to making Fenton Primary Center’s inaugural Fall Festival an outstanding success. We look forward to building upon this wonderful tradition in the years ahead, continuing to foster community, creativity, and collaboration, both within our campus and across all Fenton schools.

[Fall Festival Photo Collection](#) presented by Elvira Media - *Thank you to Mateo Elvira! He did an expert job capturing the many special moments!*

### **Upcoming Events:**

## **October**

**10/20**      **Fire Assemblies@FPC (1st:8:10 TK/K:9:40 2nd:12:40)**  
**10/23**      **FCPS Board Meeting**  
**10/27-10/31**      **Red Ribbon Week**  
**10/30**      **Monthly Awards Assemblies**  
**10/31**      **Halloween/Fall Parade**

## **November**

**11/1**      **5K Practice Run at Griffith Park**  
**11/3**      **Professional Development #4 (Kagan)**  
**11/10-11/14**      **Earned Increase Walkthroughs**  
**11/11**      **Veteran's Day- No School**  
**11/15**      **5K Practice Run at Hansen Dam**  
**11/17-11/21**      **Parent Conference/Shortened Day Week**  
**11/22**      **Turkey Giveaway Event**  
**11/24-11/18**      **Thanksgiving Break- No School**

## **December**

**12/5**      **Lockdown Drill @ 8:30 a.m.**  
**12/9**      **CAPS Network Meeting**  
**12/11**      **FCPS Board Meeting**  
**12/13**      **Pacoima Christmas Parade**  
**12/17**      **Semester Awards**  
**12/18**      **Monthly Awards**  
**12/19**      **Shortened Day #10**  
**12/22-1/9**      **Winter Break - No School**

## FENTON STEM ACADEMY (STEM) DIRECTOR'S REPORT

**October 23, 2025**

*The mission of the Fenton STEM Academy: Elementary Center for Science, Technology, Engineering and Math is successful student engagement and achievement through the implementation of a curriculum that interconnects science, technology, engineering, and math across all disciplines, including art, music, language arts and social studies.*

**State Charter Number: 1605**

### ENROLLMENT

	TK	K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	ILC	Total	Monthly ADA	Cumulative ADA
September 2025	16	20	46	23	25	41	48	32	16	267	99.81	99.81
October 2025	16	19	46	21	25	41	48	32	16	264	99.78	99.79

### **3-Year Enrollment Comparison**

Date	TKK- Unfunded	TKK- Funded	K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	ILC	Total
October 2025	0	16	19	46	21	25	41	48	32	16	264
October 2024	0	16	46	36	45	40	49	32	50	11	289
October 2023	0	17	34	36	41	49	44	71	39	0	331

Fenton STEM Academy educators have demonstrated exceptional commitment to student attendance, consistently maintaining an Average Daily Attendance (ADA) rate of 98.5% or higher. During the second month of the school year, STEM achieved an impressive ADA of 99.78%, with a cumulative ADA of 99.79%. Notably, 11 of 14 teachers achieved a 100% classroom attendance rate.

We extend our sincere appreciation to the entire STEM team for their ongoing dedication to improving ADA. A special acknowledgment goes to Rolando Gutierrez and Amarjeet Gonzalez for their consistent guidance and support to our staff and families.

### Instruction

#### **CAASPP 2025 Results**

We are proud to share our 2025 CAASPP results, which reflect the strong performance of our students. STEM students demonstrated exceptional achievement, outperforming both neighboring schools and LAUSD averages.

In **English Language Arts (ELA)**, **52.23%** of STEM students met or exceeded grade-level standards—well above the averages of **34.59%** for nearby schools, **46.46%** for LAUSD, and **48.82%** statewide.

In **Mathematics**, **35.56%** of STEM students met or exceeded grade-level standards, surpassing **nearby schools (33.94%)** and closely matching **LAUSD (36.76%)** and **the state average (37.3%)**.

These results are a testament to the hard work of our students, the dedication of our teachers, and our ongoing commitment to academic excellence.

	<b>ELA</b> <b>% at grade-level or above</b>	<b>Math</b> <b>% at grade-level or above</b>
<b>Fenton STEM Academy</b>	<b>52.23</b>	<b>35.56</b>
Nearby Schools	34.59	33.94
LAUSD	46.46	36.76
STATE	48.82	37.3

<b>Nearby Schools</b>	<b>ELA</b> <b>% at grade-level or above</b>	<b>Math</b> <b>% at grade-level or above</b>
Fernangeles	26.95	26.89
Isana Cardinal Academy	50	40.45
Glenwood	28.38	32.89
Roscoe	33.04	35.53
<b>Average</b>	<b>34.59</b>	<b>33.94</b>

### Beginning of Year Diagnostic iReady Data

Students took the Beginning of Year iReady Diagnostic in September. In ELA, 7% of the students scored at mid or above grade level, 13% of students scored early, 41% of the students scored one grade level below, 22% of students scored two grade levels below, and 14% of students scored three or more grade levels below.

In Math, 6% of the students scored at mid-or above grade level, 8% of students scored early on, 48% of the students scored one grade level below, 25% of students scored two grade levels below, and 13% of students scored three or more grade levels below.

Grade-level teams are reviewing the data along with CFA and other assessments to create tier 2 and tier 3 instruction to support all students. Grade levels plan to review groupings at least every 6 weeks to ensure students are getting what they need.

## California Honor Roll Recognition

We're proud to announce that Fenton STEM Academy has been named to the California Honor Roll for outstanding performance on the *CAASPP* English Language Arts and Math assessments.

Honor Roll schools demonstrate strong results across all student groups and grade levels, while also improving outcomes for historically underserved populations. To qualify, schools must perform above the state mean at least 80% of the time.

This recognition reflects the hard work and dedication of our incredible teachers and staff. Thank you for all you do to help our students succeed—this achievement belongs to all of you!

## STEM Focus Update

Our TK–6th grade students recently took flight with creativity and innovation during our Straw Rocket Engineering Challenge! Using the Engineering Design Process — *Ask, Imagine, Plan, Create, and Improve* — students designed and launched paper rockets powered by simple straws. They tested their designs, measured flight distances, and made improvements to help their rockets soar even farther.

For our primary grades, this challenge was inspired by the book *Sadie Sprocket Builds a Rocket*, which sparked imagination and curiosity as students connected literacy and STEM learning. This hands-on experience encouraged critical thinking, collaboration, and problem-solving — all while having tons of fun exploring the science of flight!



## Professional Learning Community (PLC):

### Jacquie Heller Coaching Sessions

On September 18, 2025, Jacquie Heller met with all grade-level teams to review Tier 2 group plans and strategies to support student learning. She returned on October 8, 2025, to work specifically with the kindergarten through 2nd-grade teams, focusing on reading instruction and modeling a lesson for each team.

Her coaching provided practical and effective instructional strategies, and staff left both sessions energized and motivated to accelerate student progress.

### Grade Level PLT Days

Grade-level Professional Learning Teams (PLTs) held their first planning days in September and are now engaging in their second round of collaborative planning. During these sessions, teams developed Unit 2 instructional plans, outlined Tier 2 and Tier 3 supports, and created Common Formative Assessments (CFAs).

The sessions were productive, and teams made excellent progress toward instructional alignment. Special thanks are extended to Mrs. Fuentes for her ongoing support and collaboration throughout the process.

### **All Things PLC Promising Practices School Status**

On September 9, 2025, Fenton Charter Leadership Academy (FCLA) and Fenton STEM Academy were recognized by Solution Tree as a **Promising Practices Professional Learning Community (PLC)** at Work for their early success in raising student achievement.

This recognition reflects the Academies' strong commitment to the PLC at Work process, which emphasizes a collective focus on learning, a collaborative professional culture, and a results-driven approach to continuous improvement. Over the past two years, both Academies have implemented these practices with fidelity, resulting in measurable gains in student learning outcomes.

As part of this distinction, the schools will be featured on AllThingsPLC.info, where their strategies, structures, and results will be shared as models for educators across the nation.

### **Incentives for Time on Task (iReady Personalized Instruction):**

Students in grades K–6 who maintain an average of 30–49 minutes per week in both Reading and Math on iReady Personalized Instruction are recognized through a monthly incentive program. Eligible students receive a collectible item during the monthly Spirit Day assemblies. The upcoming assembly on November 15 will honor students who achieved their October time-on-task goals.

Teachers continue to monitor student usage and lesson passage rates to promote increased mastery. In addition, classes with the highest usage and passage rates receive special recognition for their collective effort and achievement.

### **Amira Screener Training and Implementation**

The FCPS Risk of Reading Difficulties Subcommittee reviewed implementation plans for administering the Amira Reading Screener to all Kindergarten through 2nd-grade students. This diagnostic (non-graded) assessment supports early literacy development and fulfills the requirements of California Education Code § 53008.

Testing will take place in classrooms from October 6–24, 2025, with each student assessment lasting approximately 20 minutes. The screener measures letter recognition, phonics, fluency, and comprehension, providing valuable data to tailor instruction and deliver early support to students who may be at risk.

Families will receive their child's individual results along with at-home reading guidance. Following testing, teachers will review and interpret student data, share feedback with families, and recommend appropriate supports or enrichment opportunities. Parents wishing to opt out may contact the school office by October 6, 2025.

Teachers are responsible for administering the screener, reviewing results promptly, and using data to inform instruction while communicating outcomes to families in compliance with state law. Immediate next steps include:

- Finalizing the testing schedule
- Confirming teacher access to the Amira platform
- Preparing family communication materials
- Scheduling data review sessions

The committee emphasized that the purpose of the screener is not evaluative, but rather to guide instruction and strengthen early literacy through early identification and collaboration between educators and families.

### **Acceleration Program**

The second session of the Acceleration Program began in early October following BPST assessments and formative measures used to reconfigure groups based on current student needs. Due to high program demand, only students demonstrating significant need for intensive foundational support were placed in this session. In total, **43 students** are receiving Tier 3 Acceleration support this session.

Students have begun working toward targeted literacy goals with a multi-sensory focus on explicit strategy instruction and scaffolding. Primary students (Grades 1–2) are focusing on foundational phonics skills through direct, explicit instruction. Third graders are working on phonics with added multi-syllabic word study and fluency development. Fourth through sixth graders are engaged in fluency and vocabulary development to strengthen comprehension and reading stamina.

Additionally, seven students graduated from Intensive Support after completing the first session in October, demonstrating measurable growth in decoding and reading fluency benchmarks.

The Acceleration Specialist also supported first and second grade classrooms by administering the AMIRA Reading Difficulties Screener during this session. Groups will continue until the end of the AMIRA screening window, at which time student progress will be reviewed, and groups will be adjusted as needed.

The Acceleration team, which includes Acceleration Specialists across all Fenton schools, will begin weekly collaboration meetings to align essential Tier 3 learning targets and coordinate data collection and instructional strategies to ensure consistency across campuses.

### **Expanded Learning at the Fenton Academies**

Earlier this month, on October 2nd, we hosted an amazing Fall Family Math Night. Our teachers planned and shared a variety of math activities that engaged families and students throughout the evening. It was a wonderful turnout and a great example of how ELOP continues to strengthen our school community.

Looking ahead, we're currently planning our first Winter Wonderland event on Friday, December 5th. As part of this event, we'll be inviting families with small businesses to participate in a vendor fair, and our teachers will be hosting activities that highlight and celebrate different holidays from around the world.

We're also excited to launch our Esports ELOP Club, where students will begin forming teams and practicing to compete in the Rally in the Valley Esports Event in February, which Fenton Academies will also be hosting.

In addition, we'll be starting a Drone Club, offering students another hands-on learning opportunity. These students will participate and compete in the Rally in the Valley Drone Competition at the end of May.

We're looking forward to continuing to grow and offer engaging, high-interest opportunities for our students and families through ELOP. Thank you for your continued support.

## **School Community**

### **Fall Family Math Night:**

The Fall Family Math Night was held on Thursday, October 2, the evening before fall break. This event highlighted engaging, hands-on math activities prepared by each grade-level team to share with Fenton Academies families and the community. It was exciting to also welcome partners such as our local librarian, Sylvan, and Think Together. The staff created a fun, meaningful evening that celebrates math learning and brought our school community together.



### **Family Center Updates**

*Volunteer Tuesdays* - There have already been a few parents who have been willing to come in from 1:00pm to 2:30pm to help with decodables for kinder, first and second grade levels. There is a spreadsheet available that is shared on the drive for staff to submit tasks that volunteers can assist with. Our only reminder is that they can't use the big cutting machine in the supply room and can't use the copy machine. Ms. Palma has encouraged staff to think about tasks that volunteers can help with and to use the spreadsheet.

*Fitness Fridays* - We have had more than 10 participants who have consistently attended. Valuable information about sleeping habits, nutritional food balance, mobility stretches have been presented during workshops. Parents have been engaged about implementing changes at home and have come prepared with questions about specific health information they were curious about. A couple of physical activities that parents have done include a yoga session, stretches with resistance bands and bodyweight

squats. The instructor has emailed a gist and presentations to the group after workshop meetings have ended so they can review at their own pace.

*Upcoming October Workshops* - PEBSAF workshops have started as of October 6th. Ms. Palma hopes staff can encourage families about these opportunities being accessible for free. They are open to everyone in the community and do not need to have a student enrolled at our schools. This will help people communicate through word of mouth about our campus and hopefully guide some families into looking at our schools in order to consider enrolling with us.

*Popcornopolis & Snacks Fundraiser* - Our fundraiser ran from Friday September 12th to Friday September 26th. While online purchasing was closed, the deadline to accept physical order forms was pushed to Monday September 29th at 3:00pm due to many families experiencing delays to gather final orders. After this deadline, my colleague and I reviewed every single order and made sure the money submitted matches the order and then was dropped off at UPS. The estimated date of delivery will be the week of October 27th and a reminder has been posted on Class Dojo for families. Families had the opportunity to shop online to a wider range catalogue and we sold \$4,182 worth of items, in addition to physical order forms that only sold popcorn and snacks, we raised \$14,766. In total, we raised \$18,948 and our schools will keep 40%, which results in \$7,579.

*Olive View Hispanic Heritage Month* - On Friday October 10th, Mr. Parra, Ms. Palma, Ms. Vasquez from FPC will be at the resource fair to obtain information from local agencies and attempt to promote our valley school locations. We will have a booth where we will share postcards from each of our valley schools and family center workshops.

*Power Of Sight Foundation Visit*- Power of Sight visited our campus for two days from Monday October 6th to Tuesday October 7th to make sure students completed their vision exams. Unless students opted out, all students participated in the screening with Power Of Sight. For this round, Power of Sight only did a pre-screening for all students that included assessments for distance vision, near vision, and color vision. They will return in a month to follow up with students that did not pass the screening test. As of now, we don't have a total number since they have yet to finish their assessments but they will forward a list to Mrs. Orozco once screenings are completed. At a later time, I will have an exact count of students who need to see an optometrist. All students in need will receive their prescription in addition to selecting their frames for their new glasses that will be provided.

Additional information and resources are also updated on the Family Center website: <https://sites.google.com/fentoncharter.net/fclastemfamilycenter/home>



## **October Anti-Bullying Month Activities**

October is recognized as Anti-Bullying Month, and The Academies are celebrating with a series of events and activities designed to promote kindness, inclusion, and positive behavior.

To begin the month, teachers participated in classroom mini-lessons focused on the conflict resolution strategy “Stop, Walk, and Talk.” During these sessions, Ms. Piper also introduced the “Hands Off” Challenge, encouraging students to demonstrate self-control and positive interactions. Students who maintain zero referrals for physically aggressive behaviors throughout October will be invited to attend a “Glow Party” celebration on November 7th.

The Academies will also observe Unity Day on October 22nd, with students and staff wearing orange to show their commitment to unity and kindness. Red Ribbon Week will take place from October 27–31, with a theme of “Bully Free.” Both FCLA and STEM will participate in a Spirit Week, concluding with Halloween costumes and the annual parade.

In addition, The NED Show will visit both campuses on Monday, October 27th, presenting a motivational assembly for all students focused on Never giving up, Encouraging others, and Doing your best (NED). A variety of anti-bullying and character education resources were shared with staff during the October 1st staff meeting, and FCLA Focus Lead, Mrs. Loren Caballero, distributed additional grade-level lessons for teachers to incorporate throughout the month.

### **The NED Show “Pay It Forward” Fundraiser**

As part of The NED Show, STEM will host a yo-yo sale from October 28–31. Proceeds will support The NED Show’s “Pay It Forward” campaign, which allows other schools to experience the program at no cost.

Amarjeet Gonzalez and Virginia Palma will lead the fundraiser, with assistance from parent volunteers. A sign-up sheet for teachers and staff interested in supporting the sale will be distributed prior to the event.

### **Reading Is Fundamental (RIFSoCal) Partnership**

On September 8, 2025, Dr. Henschel, Virginia Palma, Loren Caballero, Bianca Bell-Reed, and Cecilia Quijano attended the Reading Is Fundamental of Southern California (RIFSoCal) orientation, which centered on the themes of empathy and literacy.

This year, the Fenton Academies are once again participating in the Motivational Reading Program, coordinated by RIFSoCal. Through funding provided by the Academies, each student will receive three brand-new books over the course of the academic year at no cost to families. This initiative reflects our ongoing commitment to fostering a love of reading and promoting literacy development by empowering students to select their own books during themed, celebratory events designed to inspire joy, empathy, and lifelong engagement with reading.

Loren Caballero (FCLA Focus Lead) and Bianca Bell-Reed (STEM Focus Lead) will serve as Site Coordinators for the program. Together with Virginia Palma, Community School Coordinator, they will lead site-level planning, organize book distribution events, and manage logistics. Ms. Palma will also oversee volunteer outreach and support community engagement efforts.

Dr. Henschel and Cecilia Quijano will provide administrative support and assist in developing three themed literacy events, which will serve as the official book distribution days for students.

The Academies' first book distribution is scheduled to take place during the week of October 13–17, 2025.

### **English Language Advisory Committee (ELAC) Update**

All parent and staff ballots for the 2025–2026 English Language Advisory Committee (ELAC) were submitted to Ms. Piper on Monday, September 29, 2025. Thank you to all who participated in the nomination and election process.

The ELAC membership announcement was shared with families via Class Dojo and email on October 9, 2025. The first ELAC meeting is scheduled for November 14, 2025, at 3:00 p.m. via Zoom. All stakeholders are encouraged to attend. The meeting agenda and Zoom information will be distributed prior to the meeting date.

### **School Site Council (SSC) Update**

All parent and staff ballots for the 2025–2026 School Site Council (SSC) were submitted to Ms. Piper on Monday, September 29, 2025. We appreciate everyone who completed and returned their ballot.

The SSC member announcement was also shared via Class Dojo and email on October 9, 2025. The first SSC meeting will take place on November 14, 2025, at 3:30 p.m. via Zoom. All stakeholders are invited to participate, and the agenda and Zoom access details will be shared in advance.

### **Personnel**

#### **Informal Classroom Visits**

Informal classroom visits were conducted across The Fenton Academies during the week of October 6, 2025. Each classroom was visited by two individuals—typically an administrator and/or Instructional Coach Yesenia Fuentes.

The purpose of these visits is to gather schoolwide data to identify areas of strength and growth in instructional practice. Additional informal visits are scheduled for February and April to monitor progress and celebrate improvements.

#### **Evaluation Cycle**

Dr. Henschel met with all teachers during the Beginning-of-Year Goal Setting Meetings to review progress within the evaluation cycle.

- Years 1–2: Teachers participate in formal observations.
- Years 3–4: Teachers focus on portfolio development.
- Years 5 and beyond: Teachers rotate through three-year cycles, which may include formal observations, professional learning, National Board certification, or cognitive coaching, followed by years emphasizing reflection and planning.

This structured approach supports continuous professional growth and ensures alignment with the Academies' instructional goals.

#### **Probationary Teacher Formal Observations**

Formal observations for probationary teachers began the week of October 6, 2025. Each observation cycle includes a pre-observation meeting, a formal classroom observation, and a post-observation reflection and feedback session with administrators.

Teachers are encouraged to reference the Evaluation Handbook (pages 10–21) for detailed guidance on the process. Lead teachers and Instructional Coach Yesenia Fuentes continue to provide targeted support to new teachers throughout this cycle.

**New Staff Member – Speech and Language Pathologist**

The Academies are pleased to welcome Taylor Cooke as our new Speech and Language Pathologist. Ms. Cooke brings extensive experience in supporting students’ speech and language development. We are confident she will be a valuable addition to our team and look forward to her contributions to student growth and success.

**Facilities and Operations**

On October 16, 2025, Fenton STEM Academy successfully participated in the 2025 Great California ShakeOut Drill. During the exercise, students and staff practiced essential emergency procedures, including Drop, Cover, and Hold On techniques and a safe evacuation of the building.

The Search and Rescue Team also participated in the drill, ensuring readiness for real-life scenarios. These efforts are part of the Academies’ ongoing commitment to emergency preparedness, which includes regular lockdown, earthquake, and fire drills.

By maintaining a consistent schedule of safety practices, the Academies ensure that all members of the school community remain prepared, confident, and capable in the event of an emergency.

**Upcoming Events:**

10/24	Spirit Assembly 6th Grade Attendance Incentive
10/27	The NED Show
10/31	Halloween Parade Minimum Day After School Mad Science Assembly
11/3	FCPS Professional Development Day #4
11/6	STEM Picture Retakes
11/10	FCLA Picture Retakes
11/13	SSC & ELAC Meetings
11/17-21	Parent Teacher Conference Week ELOP Clubs Cancelled
11/24-28	Fall Break
12/5	Minimum Day Winter Wonderland: Celebrations from Around the World
12/9	CAPS Meeting
12/19	Minimum Day Last Day of 1st Semester

## FENTON CHARTER LEADERSHIP ACADEMY (FCLA) DIRECTOR'S REPORT

**October 23, 2025**

*The mission of Fenton Charter Leadership Academy is to nurture the development of responsible, thoughtful citizens in an increasingly interdependent global society by creating environments in which students are challenged to explore, to create, and to make decisions while actively participating in and being accountable for their learning.*

**State Charter Number: 1613**

### ENROLLMENT

	TK	K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	Total	Monthly ADA	Cumulative ADA
September 2025	14	40	23	45	48	41	43	18	272	99.70	99.70
October 2025	14	37	23	44	49	42	43	18	270	99.47	99.58

### **3-Year Enrollment Comparison**

Date	TKK- Unfunded	TKK- Funded	K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	Total
October 2025	0	14	37	23	44	49	42	43	18	270
October 2024	0	16	46	36	45	40	49	32	50	314
October 2023	12	23	35	38	43	49	43	50	40	333

Fenton Charter Leadership Academy educators have met and exceeded expectations, maintaining an Average Daily Attendance (ADA) rate of 98.5% or higher. In the second month of the school year, FCLA achieved a strong ADA of 99.47%, with a cumulative ADA of 98.58%. Additionally, 8 of 12 teachers reached a 100% classroom attendance rate.

We sincerely thank the entire FCLA team for their steadfast commitment to strengthening attendance. Special recognition is extended to Rolando Gutierrez and Amarjeet Gonzalez for their continued leadership and support to both staff and families.

### Instruction

#### **CAASPP 2025 Results**

We are proud to share our 2025 CAASPP results, which reflect the outstanding performance of our students. FCLA excelled this year, surpassing the average scores of both neighboring schools and LAUSD.

In **English Language Arts (ELA)**, **56.81%** of FCLA students met or exceeded grade-level standards—well above the averages of 34.59% for nearby schools, 46.46% for LAUSD, and 48.82% statewide.

In **Mathematics**, **43.19%** of FCLA students met or exceeded standards, again outperforming nearby schools (33.94%), LAUSD (36.76%), and the state average (37.3%).

These results highlight our students' hard work, our teachers' dedication, and our school's commitment to academic excellence.

	<b>ELA</b> % at grade-level or above	<b>Math</b> % at grade-level or above
<b>Fenton Charter Leadership Academy</b>	<b>56.81</b>	<b>43.19</b>
Nearby Schools	34.59	33.94
LAUSD	46.46	36.76
STATE	48.82	37.30

<b>Nearby Schools</b>	<b>ELA</b> % at grade-level or above	<b>Math</b> % at grade-level or above
Fernangeles	26.95	26.89
Isana Cardinal Academy	50	40.45
Glenwood	28.38	32.89
Roscoe	33.04	35.53
<b>Average</b>	<b>34.59</b>	<b>33.94</b>

### **Beginning of Year Diagnostic iReady Data**

Students took the Beginning of Year iReady Diagnostic in September. In ELA, 6% of the students scored at mid or above grade level, 15% of students scored early, 44% of the students scored one grade level below, 22% of students scored two grade levels below, and 14% of students scored three or more grade levels below.

In Math, 3% of the students scored at mid-or above grade level, 8% of students scored early on, 48% of the students scored one grade level below, 29% of students scored two grade levels below, and 13% of students scored three or more grade levels below.

Grade-level teams are reviewing the data along with CFA and other assessments to create tier 2 and tier 3 instruction to support all students. Grade levels plan to review groupings at least every 6 weeks to ensure students are getting what they need.

### **California Honor Roll Recognition**

We're proud to announce that Fenton Charter Leadership Academy has been named to the California Honor Roll for outstanding performance on the *CAASPP* English Language Arts and Math assessments.

Honor Roll schools demonstrate strong results across all student groups and grade levels, while also improving outcomes for historically underserved populations. To qualify, schools must perform above the state mean at least 80% of the time.

This recognition reflects the hard work and dedication of our incredible teachers and staff. Thank you for all you do to help our students succeed—this achievement belongs to all of you!

### **Leadership Focus**

This quarter, TK–6th grade students at FCLA spent time learning about anti-bullying through meaningful discussions and activities. Each class was given the book *Strictly No Elephants*—a beautiful story celebrating inclusion, friendship, and the importance of standing together. In addition, FCLA began quarterly Leader Studies assignments, designed to help our young learners explore inspiring community leaders and, in doing so, discover the leaders within themselves.

We're also excited to continue the Budd-I-Grees Program and further incorporate STEM into our initiatives. By having FCLA and STEM collaborate on shared projects and outreach, we can truly bring our school slogan to life: “Two Schools, One Pack.” Opportunities like students reading to one another not only build academic skills but also foster connection, empathy, and a growing sense of responsibility among our students.

### **Professional Learning Community (PLC):**

#### **Jacquie Heller Coaching Sessions**

On September 18, 2025, Jacquie Heller met with all grade-level teams to review Tier 2 group plans and strategies to support student learning. She returned on October 8, 2025, to work specifically with the kindergarten through 2nd-grade teams, focusing on reading instruction and modeling a lesson for each team.

Her coaching provided practical and effective instructional strategies, and staff left both sessions energized and motivated to accelerate student progress.

#### **Grade Level PLT Days**

Grade-level Professional Learning Teams (PLTs) held their first planning days in September and are now engaging in their second round of collaborative planning. During these sessions, teams developed Unit 2 instructional plans, outlined Tier 2 and Tier 3 supports, and created Common Formative Assessments (CFAs).

The sessions were productive, and teams made excellent progress toward instructional alignment. Special thanks are extended to Mrs. Fuentes for her ongoing support and collaboration throughout the process.

#### **All Things PLC Promising Practices School Status**

On September 9, 2025, Fenton Charter Leadership Academy (FCLA) and Fenton STEM Academy were recognized by Solution Tree as a **Promising Practices Professional Learning Community (PLC)** at Work for their early success in raising student achievement.

This recognition reflects the Academies' strong commitment to the PLC at Work process, which emphasizes a collective focus on learning, a collaborative professional culture, and a results-driven approach to continuous improvement. Over the past two years, both Academies have implemented these practices with fidelity, resulting in measurable gains in student learning outcomes.

As part of this distinction, the schools will be featured on AllThingsPLC.info, where their strategies, structures, and results will be shared as models for educators across the nation.

### **Incentives for Time on Task (iReady Personalized Instruction):**

Students in grades K–6 who maintain an average of 30–49 minutes per week in both Reading and Math on iReady Personalized Instruction are recognized through a monthly incentive program. Eligible students receive a collectible item during the monthly Spirit Day assemblies. The upcoming assembly on November 15 will honor students who achieved their October time-on-task goals.

Teachers continue to monitor student usage and lesson passage rates to promote increased mastery. In addition, classes with the highest usage and passage rates receive special recognition for their collective effort and achievement.

### **Amira Screener Training and Implementation**

The FCPS Risk of Reading Difficulties Subcommittee reviewed implementation plans for administering the Amira Reading Screener to all Kindergarten through 2nd-grade students. This diagnostic (non-graded) assessment supports early literacy development and fulfills the requirements of California Education Code § 53008.

Testing will take place in classrooms from October 6–24, 2025, with each student assessment lasting approximately 20 minutes. The screener measures letter recognition, phonics, fluency, and comprehension, providing valuable data to tailor instruction and deliver early support to students who may be at risk.

Families will receive their child's individual results along with at-home reading guidance. Following testing, teachers will review and interpret student data, share feedback with families, and recommend appropriate supports or enrichment opportunities. Parents wishing to opt out may contact the school office by October 6, 2025.

Teachers are responsible for administering the screener, reviewing results promptly, and using data to inform instruction while communicating outcomes to families in compliance with state law. Immediate next steps include:

- Finalizing the testing schedule
- Confirming teacher access to the Amira platform
- Preparing family communication materials
- Scheduling data review sessions

The committee emphasized that the purpose of the screener is not evaluative, but rather to guide instruction and strengthen early literacy through early identification and collaboration between educators and families.

### **Acceleration Program**

The second session of the Acceleration Program began in early October following BPST assessments and formative measures used to reconfigure groups based on current student needs. Due to high program demand, only students demonstrating significant need for intensive foundational support were placed in this session. In total, **43 students** are receiving Tier 3 Acceleration support this session.

Students have begun working toward targeted literacy goals with a multi-sensory focus on explicit strategy instruction and scaffolding. Primary students (Grades 1–2) are focusing on foundational phonics skills through direct, explicit instruction. Third graders are working on phonics with added multi-syllabic word study and fluency development. Fourth through sixth graders are engaged in fluency and vocabulary development to strengthen comprehension and reading stamina.

Additionally, seven students graduated from Intensive Support after completing the first session in October, demonstrating measurable growth in decoding and reading fluency benchmarks.

The Acceleration Specialist also supported first and second grade classrooms by administering the AMIRA Reading Difficulties Screener during this session. Groups will continue until the end of the AMIRA screening window, at which time student progress will be reviewed, and groups will be adjusted as needed.

The Acceleration team, which includes Acceleration Specialists across all Fenton schools, will begin weekly collaboration meetings to align essential Tier 3 learning targets and coordinate data collection and instructional strategies to ensure consistency across campuses.

### **Expanded Learning at the Fenton Academies**

Earlier this month, on October 2nd, we hosted an amazing Fall Family Math Night. Our teachers planned and shared a variety of math activities that engaged families and students throughout the evening. It was a wonderful turnout and a great example of how ELOP continues to strengthen our school community.

Looking ahead, we're currently planning our first Winter Wonderland event on Friday, December 5th. As part of this event, we'll be inviting families with small businesses to participate in a vendor fair, and our teachers will be hosting activities that highlight and celebrate different holidays from around the world.

We're also excited to launch our Esports ELOP Club, where students will begin forming teams and practicing to compete in the Rally in the Valley Esports Event in February, which Fenton Academies will also be hosting.

In addition, we'll be starting a Drone Club, offering students another hands-on learning opportunity. These students will participate and compete in the Rally in the Valley Drone Competition at the end of May.

We're looking forward to continuing to grow and offer engaging, high-interest opportunities for our students and families through ELOP. Thank you for your continued support.

## **School Community**

### **Fall Family Math Night:**

The Fall Family Math Night was held on Thursday, October 2, the evening before fall break. This event highlighted engaging, hands-on math activities prepared by each grade-level team to share with Fenton Academies families and the community. It was exciting to also welcome partners such as our local librarian, Sylvan, and Think Together. The staff created a fun, meaningful evening that celebrates math learning and brought our school community together.



### **Family Center Updates**

*Volunteer Tuesdays* - There have already been a few parents who have been willing to come in from 1:00pm to 2:30pm to help with decodables for kinder, first and second grade levels. There is a spreadsheet available that is shared on the drive for staff to submit tasks that volunteers can assist with. Our only reminder is that they can't use the big cutting machine in the supply room and can't use the copy machine. Ms. Palma has encouraged staff to think about tasks that volunteers can help with and to use the spreadsheet.

*Fitness Fridays* - We have had more than 10 participants who have consistently attended. Valuable information about sleeping habits, nutritional food balance, mobility stretches have been presented during workshops. Parents have been engaged about implementing changes at home and have come prepared with questions about specific health information they were curious about. A couple of physical activities that parents have done include a yoga session, stretches with resistance bands and bodyweight squats. The instructor has emailed a gist and presentations to the group after workshop meetings have ended so they can review at their own pace.

*Upcoming October Workshops* - PEBSAF workshops have started as of October 6th. Ms. Palma hopes staff can encourage families about these opportunities being accessible for free. They are open to everyone in the community and do not need to have a student enrolled at our schools. This will help people communicate through word of mouth about our campus and hopefully guide some families into looking at our schools in order to consider enrolling with us.

*Popcornopolis & Snacks Fundraiser* - Our fundraiser ran from Friday September 12th to Friday September 26th. While online purchasing was closed, the deadline to accept physical order forms was pushed to Monday September 29th at 3:00pm due to many families experiencing delays to gather final orders. After this deadline, my colleague and I reviewed every single order and made sure the money

submitted matches the order and then was dropped off at UPS. The estimated date of delivery will be the week of October 27th and a reminder has been posted on Class Dojo for families. Families had the opportunity to shop online to a wider range catalogue and we sold \$4,182 worth of items, in addition to physical order forms that only sold popcorn and snacks, we raised \$14,766. In total, we raised \$18,948 and our schools will keep 40%, which results in \$7,579.

*Olive View Hispanic Heritage Month* - On Friday October 10th, Mr. Parra, Ms. Palma, Ms. Vasquez from FPC will be at the resource fair to obtain information from local agencies and attempt to promote our valley school locations. We will have a booth where we will share postcards from each of our valley schools and family center workshops.

*Power Of Sight Foundation Visit*- Power of Sight visited our campus for two days from Monday October 6th to Tuesday October 7th to make sure students completed their vision exams. Unless students opted out, all students participated in the screening with Power Of Sight. For this round, Power of Sight only did a pre-screening for all students that included assessments for distance vision, near vision, and color vision. They will return in a month to follow up with students that did not pass the screening test. As of now, we don't have a total number since they have yet to finish their assessments but they will forward a list to Mrs. Orozco once screenings are completed. At a later time, I will have an exact count of students who need to see an optometrist. All students in need will receive their prescription in addition to selecting their frames for their new glasses that will be provided.

Additional information and resources are also updated on the Family Center website: <https://sites.google.com/fentoncharter.net/fclastemfamilycenter/home>



## **October Anti-Bullying Month Activities**

October is recognized as Anti-Bullying Month, and The Academies are celebrating with a series of events and activities designed to promote kindness, inclusion, and positive behavior.

To begin the month, teachers participated in classroom mini-lessons focused on the conflict resolution strategy “Stop, Walk, and Talk.” During these sessions, Ms. Piper also introduced the “Hands Off” Challenge, encouraging students to demonstrate self-control and positive interactions. Students who

maintain zero referrals for physically aggressive behaviors throughout October will be invited to attend a “Glow Party” celebration on November 7th.

The Academies will also observe Unity Day on October 22nd, with students and staff wearing orange to show their commitment to unity and kindness. Red Ribbon Week will take place from October 27–31, with a theme of “Bully Free.” Both FCLA and STEM will participate in a Spirit Week, concluding with Halloween costumes and the annual parade.

In addition, The NED Show will visit both campuses on Monday, October 27th, presenting a motivational assembly for all students focused on Never giving up, Encouraging others, and Doing your best (NED). A variety of anti-bullying and character education resources were shared with staff during the October 1st staff meeting, and FCLA Focus Lead, Mrs. Loren Caballero, distributed additional grade-level lessons for teachers to incorporate throughout the month.

### **The NED Show “Pay It Forward” Fundraiser**

As part of The NED Show, FCLA will host a yo-yo sale from October 28–31. Proceeds will support The NED Show’s “Pay It Forward” campaign, which allows other schools to experience the program at no cost.

Amarjeet Gonzalez and Virginia Palma will lead the fundraiser, with assistance from parent volunteers. A sign-up sheet for teachers and staff interested in supporting the sale will be distributed prior to the event.

### **Reading Is Fundamental (RIFSoCal) Partnership**

On September 8, 2025, Dr. Henschel, Virginia Palma, Loren Caballero, Bianca Bell-Reed, and Cecilia Quijano attended the Reading Is Fundamental of Southern California (RIFSoCal) orientation, which centered on the themes of empathy and literacy.

This year, the Fenton Academies are once again participating in the Motivational Reading Program, coordinated by RIFSoCal. Through funding provided by the Academies, each student will receive three brand-new books over the course of the academic year at no cost to families. This initiative reflects our ongoing commitment to fostering a love of reading and promoting literacy development by empowering students to select their own books during themed, celebratory events designed to inspire joy, empathy, and lifelong engagement with reading.

Loren Caballero (FCLA Focus Lead) and Bianca Bell-Reed (STEM Focus Lead) will serve as Site Coordinators for the program. Together with Virginia Palma, Community School Coordinator, they will lead site-level planning, organize book distribution events, and manage logistics. Ms. Palma will also oversee volunteer outreach and support community engagement efforts.

Dr. Henschel and Cecilia Quijano will provide administrative support and assist in developing three themed literacy events, which will serve as the official book distribution days for students.

The Academies’ first book distribution is scheduled to take place during the week of October 13–17, 2025.

### **English Language Advisory Committee (ELAC) Update**

All parent and staff ballots for the 2025–2026 English Language Advisory Committee (ELAC) were submitted to Ms. Piper on Monday, September 29, 2025. Thank you to all who participated in the nomination and election process.

The ELAC membership announcement was shared with families via Class Dojo and email on October 9, 2025. The first ELAC meeting is scheduled for November 14, 2025, at 3:00 p.m. via Zoom. All stakeholders are encouraged to attend. The meeting agenda and Zoom information will be distributed prior to the meeting date.

### **School Site Council (SSC) Update**

All parent and staff ballots for the 2025–2026 School Site Council (SSC) were submitted to Ms. Piper on Monday, September 29, 2025. We appreciate everyone who completed and returned their ballot.

The SSC member announcement was also shared via Class Dojo and email on October 9, 2025. The first SSC meeting will take place on November 14, 2025, at 3:30 p.m. via Zoom. All stakeholders are invited to participate, and the agenda and Zoom access details will be shared in advance.

### **Personnel**

#### **Informal Classroom Visits**

Informal classroom visits were conducted across The Fenton Academies during the week of October 6, 2025. Each classroom was visited by two individuals—typically an administrator and/or Instructional Coach Yesenia Fuentes.

The purpose of these visits is to gather schoolwide data to identify areas of strength and growth in instructional practice. Additional informal visits are scheduled for February and April to monitor progress and celebrate improvements.

#### **Evaluation Cycle**

Dr. Henschel met with all teachers during the Beginning-of-Year Goal Setting Meetings to review progress within the evaluation cycle.

- Years 1–2: Teachers participate in formal observations.
- Years 3–4: Teachers focus on portfolio development.
- Years 5 and beyond: Teachers rotate through three-year cycles, which may include formal observations, professional learning, National Board certification, or cognitive coaching, followed by years emphasizing reflection and planning.

This structured approach supports continuous professional growth and ensures alignment with the Academies' instructional goals.

#### **Probationary Teacher Formal Observations**

Formal observations for probationary teachers began the week of October 6, 2025. Each observation cycle includes a pre-observation meeting, a formal classroom observation, and a post-observation reflection and feedback session with administrators.

Teachers are encouraged to reference the Evaluation Handbook (pages 10–21) for detailed guidance on the process. Lead teachers and Instructional Coach Yesenia Fuentes continue to provide targeted support to new teachers throughout this cycle.

**New Staff Member – Speech and Language Pathologist**

The Academies are pleased to welcome Taylor Cooke as our new Speech and Language Pathologist. Ms. Cooke brings extensive experience in supporting students’ speech and language development. We are confident she will be a valuable addition to our team and look forward to her contributions to student growth and success.

**Facilities and Operations**

On October 16, 2025, Fenton Charter Leadership Academy successfully participated in the 2025 Great California ShakeOut Drill. During the exercise, students and staff practiced essential emergency procedures, including Drop, Cover, and Hold On techniques and a safe evacuation of the building.

The Search and Rescue Team also participated in the drill, ensuring readiness for real-life scenarios. These efforts are part of the Academies’ ongoing commitment to emergency preparedness, which includes regular lockdown, earthquake, and fire drills.

By maintaining a consistent schedule of safety practices, the Academies ensure that all members of the school community remain prepared, confident, and capable in the event of an emergency.

**Upcoming Events:**

10/24	Spirit Assembly
	6th Grade Attendance Incentive
10/27	The NED Show
10/31	Halloween Parade
	Minimum Day
	After School Mad Science Assembly
11/3	FCPS Professional Development Day #4
11/6	STEM Picture Retakes
11/10	FCLA Picture Retakes
11/13	SSC & ELAC Meetings
11/17-21	Parent Teacher Conference Week
	ELOP Clubs Cancelled
11/24-28	Fall Break
12/5	Minimum Day
	Winter Wonderland: Celebrations from Around the World
12/9	CAPS Meeting
12/19	Minimum Day
	Last Day of 1st Semester

## **II. E.**

### **FCPS Directors' Reports**

*FCPS Directors' Reports are presented here for review by the Board. Board members are asked to submit any questions or requests for clarification to Board Chair Lucente prior to the beginning of the meeting. In the interests of time, Chair Lucente will call one CMO Director to present to the Board.*

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)  
DIRECTOR OF INSTRUCTION'S REPORT**

**October 23, 2025**

*The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.*

**Designing for Impact: Fenton's Journey from Belonging to Achievement**

On Tuesday, October 7, 2025, Dr. David Riddick and Jennifer Miller presented alongside Darren Grissom, Director of State Offices for Solution Tree, at the annual Charter School Development Center (CSDC) Conference. The presentation, titled “*Designing for Impact: Fenton's Journey from Belonging to Achievement*,” highlighted Fenton’s multi-year implementation of Professional Learning Communities (PLCs) and the measurable impact on student achievement and school culture.

The team shared how Fenton Charter Public Schools systematically built collaborative teacher teams, established clear cycles of inquiry, and used formative data to drive instructional decisions. Their presentation featured longitudinal data trends demonstrating gains in both English Language Arts and Math proficiency, as well as improvements in staff collaboration and collective efficacy.

The session drew a large and engaged audience, composed of administrators, instructional coaches, and teacher leaders from across the state. Participants responded enthusiastically to Fenton’s structured approach to professional learning, particularly the use of data-driven collaboration, distributed leadership, and embedded accountability systems.

Questions from the audience centered around sustaining PLC momentum over time, training new staff within established teams, and balancing district expectations with site-level flexibility. Many attendees expressed appreciation for the practical tools and reproducible resources shared, especially Fenton’s PLC implementation roadmap, templates for team goal-setting, and examples of progress monitoring dashboards.

The presentation concluded with a discussion of next steps for scaling and refining PLC practices, positioning Fenton as a model of continuous improvement and shared leadership among California charter networks. The presentation and resources can be viewed below:

[Designing for Impact: Fenton's Journey from Belonging to Achievement](#) (Slidedeck)

## **Fenton STEM Academy and Fenton Charter Leadership Academy 2025 California Honor Roll Schools**

Fenton STEM Academy and Fenton Charter Leadership Academy made the California Honor Roll list of top performing schools as shared by the Education Results Partnership (ERP). Honor Roll schools and districts represent those that were comprehensively higher performing on the California Assessment of Student Performance and Progress (CAASPP) English Language Arts and Math Assessments, for all cohorts of student populations served, and that are improving outcomes for historically underserved student populations. To make the Honor Roll, a school or district must have comprehensively performed above the mean (trendline) at least 80 percent of the time for all cohorts of students served and for all grade levels served. With the official release of 2025 CAASPP scores this past week, we may see more accolades and recognition of Fenton schools' growth and achievement. A comprehensive list of all schools can be found at <https://www.edresults.org/honor-roll>. All Fenton schools are on their way to seeing even higher gains with the 25-26 assessments.

### **Jester and Pharley Phund 30th Year Gala featuring Fenton Charter Public Schools**

The Jester & Pharley Phund is a 501(c)(3) non-profit organization inspired by *The Jester Has Lost His Jingle*, a children's book written and illustrated by David Saltzman before his passing. Its mission is to bring hope, laughter, and literacy to children facing serious illness or hardship by donating the book, a companion Jester & Pharley doll, and by running literacy outreach programs in schools which engage students to read and fund donations of books and dolls to hospitalized or underprivileged children. The Fenton Academies have partnered with The Jester & Pharley Phund since 2016, originally discovered by Veronica McCaughin and Kelley Christenson while attending a Reading is Fundamental (RIF) event. The schools continue to host annual schoolwide read-a-thons. Through these read-a-thon initiatives, students gain literacy skills, build empathy and compassion towards others, and understand the connection between service learning.

On October 12, 2025, Jennifer Miller, Dr. David Riddick, Richard Parra, Jennifer Pimentel, and Kelley Christenson attended the 30th Anniversary Celebration of The Jester & Pharley Phund at the USC Hotel Ballroom. As a keynote speaker, Jennifer Miller highlighted the program's positive impact on Fenton students and reaffirmed the CMO's commitment to strengthening its partnership with the Jester community. The event provided a meaningful opportunity to showcase Fenton Charter Public Schools' dedication to collaborations that enrich and uplift students' lives.

### **Public Release of 2024-2025 Results California Assessment of Student Performance and Progress (CAASPP)**

On October 9, 2025, the California Department of Education (CDE) publicly released the results for the 2024–25 administration of the CAASPP assessments.

From 2018 to 2025, students across the Fenton Charter Public Schools network have demonstrated consistent and meaningful academic growth in both English Language Arts (ELA) and Mathematics.

The overall trajectory for all four testing schools, Fenton Avenue Charter School, Santa Monica Boulevard Community Charter School, Fenton STEM Academy, and Fenton Charter Leadership Academy, shows steady improvement that meets or exceeds district trends and continues to close the gap with state performance. In several areas, Fenton students are now outperforming both the Los Angeles Unified School District (LAUSD) and the California state average.

In ELA, Fenton schools have made remarkable progress. FCLA now leads the network with 57 percent of students meeting or exceeding standards, a rate that surpasses both LAUSD's 47 percent and California's 49 percent. Fenton STEM Academy follows closely with 52 percent proficiency, also performing above district and state levels. Fenton Avenue has shown consistent upward movement, increasing from 35 percent in 2018 to 47 percent in 2025, matching LAUSD's latest results and reflecting sustained growth. While Santa Monica's results have fluctuated, key grade levels continue to show improvement, supported by renewed instructional focus. Collectively, these outcomes highlight significant gains in literacy across the network, underscoring the impact of Fenton's focus on reading comprehension, writing development, and rigorous academic expectations.

In Mathematics, Fenton schools have also demonstrated solid progress. Fenton Charter Leadership Academy stands out with 43 percent of students meeting or exceeding standards, exceeding both the district and state averages of 37 percent. Fenton Avenue's steady growth from 26 percent in 2018 to 35 percent in 2025 represents one of the strongest upward trends in the network. Fenton STEM Academy remains aligned with statewide averages at 36 percent and continues to strengthen foundational math skills through data-driven instruction and hands-on learning. Santa Monica has maintained steady improvement at several grade levels, with positive signs of growth emerging in the upper grades. Overall, Math results reflect a clear commitment to continuous improvement, supported by stronger instructional alignment and an emphasis on conceptual understanding.

When compared to LAUSD and California, Fenton students are performing at competitive and often superior levels. These results are a testament to the collective dedication of students, teachers, staff, and families across the Fenton community. The steady rise in academic achievement reflects a shared commitment to excellence and equity, and a belief that every student can and will succeed. As Fenton continues to build on this foundation, the network remains focused on fostering a culture of high expectations, collaboration, and continuous growth for all learners.

These graphs can also be viewed within the [FCPS CAASPP Proficiency Outcomes \(Over Time\)](#) Google sheet.

	Fenton Avenue						Santa Monica						Fenton STEM Academy						Fenton Leadership					
	FACS 2018	FACS 2019	FACS 2022	FACS 2023	FACS 2024	FACS 2025	SMB 2018	SMB 2019	SMB 2022	SMB 2023	SMB 2024	SMB 2025	STEM 2018	STEM 2019	STEM 2022	STEM 2023	STEM 2024	STEM 2025	FCLA 2018	FCLA 2019	FCLA 2022	FCLA 2023	FCLA 2024	FCLA 2025
<b>ELA</b>																								
Schoolwide	35	40	42	47	42	47	46	42	33	38	33	42	44	50	49	48	46	52	44	51	47	43	51	57
3rd Grade	31	32	44	48	40	48	37	39	35	30	24	32	47	63	46	31	40	42	44	57	28	33	46	49
4th Grade	39	41	41	43	47	45	44	40	25	36	35	34	40	43	36	58	38	54	-	43	60	35	41	62
5th Grade	35	46	41	50	40	48	51	39	35	38	48	48	46	49	58	40	61	51	-	-	53	55	62	53
6th Grade	-	-	-	-	-	-	54	51	40	52	25	57	-	-	59	63	37	60	-	-	44	46	62	61
<b>Math</b>																								
Schoolwide	26	33	32	35	36	35	32	37	27	35	29	34	34	34	40	44	38	36	36	46	29	31	39	43
3rd Grade	28	32	44	47	40	43	34	36	27	30	21	25	51	43	49	57	46	42	36	59	22	31	52	49
4th Grade	30	38	30	34	41	36	26	32	25	37	32	28	22	33	33	49	51	38	-	26	40	29	31	53
5th Grade	20	30	23	26	28	26	32	30	22	25	32	36	36	32	31	26	38	28	-	-	26	31	47	29
6th Grade	-	-	-	-	-	-	42	58	40	53	33	52	-	-	39	38	13	33	-	-	27	33	23	39

	LAUSD						CALIFORNIA					
	LAUSD 2018	LAUSD 2019	LAUSD 2022	LAUSD 2023	LAUSD 2024	LAUSD 2025	STATE 2018	STATE 2019	STATE 2022	STATE 2023	STATE 2024	STATE 2025
<b>ELA</b>												
Schoolwide	42	44	42	41	43	47	50	51	47	47	47	49
3rd Grade	42	43	38	40	41	44	48	49	42	43	43	44
4th Grade	42	43	39	34	41	45	49	50	44	44	44	46
5th Grade	42	45	43	42	44	47	49	52	47	47	47	49
6th Grade	39	41	40	39	42	46	48	50	45	44	46	48
<b>Math</b>												
Schoolwide	32	33	29	31	33	37	39	40	33	35	36	37
3rd Grade	42	44	40	43	45	48	49	50	44	45	46	46
4th Grade	36	38	34	38	39	43	43	45	38	41	41	42
5th Grade	29	31	28	31	34	36	36	38	32	33	35	36
6th Grade	30	33	27	28	30	35	38	39	32	33	34	37

\*Released on October 10, 2025; <https://caaspp-elpac.ets.org/caaspp/>

## i-Ready Beginning of Year (BOY) Status Comparison Over Time

The following is a comparison of the beginning of year status of students that have met or exceeded grade level standards from 22-23 to 25-26. Interpretations of this data should be taken with caution as the data only measures beginning of year trends. However, we do see positive trends of student achievement in both ELA and Mathematics. This information shows grade level trends over time. This graph can also be viewed within the [i-Ready Status & Growth By Grade Level Over Time](#) Google sheet.

STATUS	FPC				FACS				SMBCCS				STEM				FCLA			
	2023	2024	2025	2026	2023	2024	2025	2026	2023	2024	2025	2026	2023	2024	2025	2026	2023	2024	2025	2026
<b>ELA</b>																				
Schoolwide	16	22	16	16	25	27	26	26	14	15	17	17	20	24	23	19	23	21	24	21
Kindergarten	20	25	24	27	9	22	31	30	12	8	18	16	25	19	29	19	33	17	20	15
1st Grade	13	17	7	11	4	5	15	20	6	8	13	5	13	19	0	16	16	9	3	13
2nd Grade	15	21	17	12	8	24	15	22	14	9	13	17	2	19	13	4	18	24	14	11
3rd Grade	-	-	-	-	43	35	36	37	26	23	24	26	33	31	31	23	19	41	29	23
4th Grade	-	-	-	-	22	25	20	23	11	16	14	15	32	18	28	24	27	10	45	19
5th Grade	-	-	-	-	19	27	24	21	11	19	20	18	11	35	26	18	22	15	19	37
6th Grade	-	-	-	-	-	-	-	-	17	18	20	17	21	17	33	30	32	26	34	23
<b>Math</b>																				
Schoolwide	6	6	7	5	11	14	14	14	8	7	9	10	10	15	15	14	13	9	18	11
Kindergarten	13	8	15	11	3	8	12	4	11	3	2	3	15	10	11	19	22	12	15	8
1st Grade	3	4	3	5	0	2	2	4	3	3	2	0	3	0	4	10	8	3	6	8
2nd Grade	4	6	3	2	4	4	2	4	1	2	2	2	2	5	13	0	5	7	5	2
3rd Grade	-	-	-	-	9	5	7	7	7	3	4	5	14	10	9	8	5	6	16	0
4th Grade	-	-	-	-	13	20	21	19	12	11	10	12	14	18	16	24	9	13	31	22
5th Grade	-	-	-	-	14	21	22	21	13	16	19	17	8	33	28	18	20	8	16	21
6th Grade	-	-	-	-	-	-	-	-	12	14	16	27	12	10	24	15	21	16	31	19

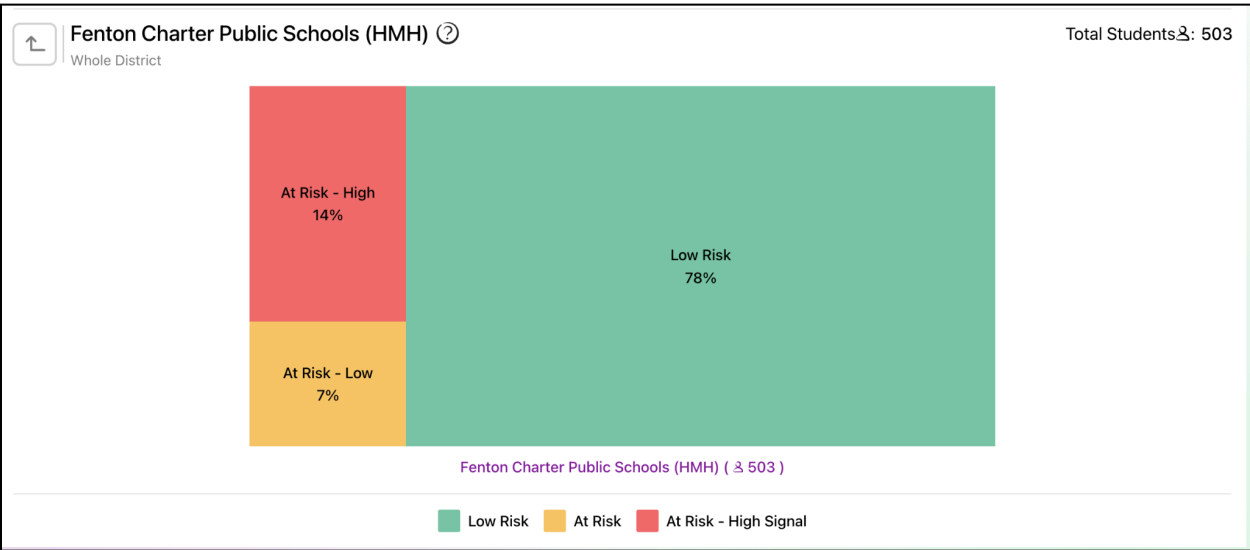
### Amira Risk of Reading Difficulty Screener (In Progress)

During Spring 2025, the Fenton schools formed a FCPS Risk of Reading Difficulties (Dyslexia) Subcommittee in an effort to meet the requirements of Senate Bill 114 (SB 114). This bill requires all K-2 students be screened annually for Risk of Reading Difficulties, which includes Dyslexia. The team attended several webinars to learn about the possible screeners and ultimately selected the Amira screener. Please see the [Amira Learning Screener for Risk of Reading Difficulties](#) memo for more information regarding last year's process and screener selection. Training for all K-2 teachers took place on Friday, September 12, 2025, 1-3pm.

Throughout October, the Fenton schools have implemented the Amira Risk of Reading Difficulties screener. As with most new statewide initiatives, there were some minor challenges with gaining access, technology glitches, etc. Thank you to the FCPS Technology Team, William Lander, the Instructional Coaches, and all K-2 educators for their patience and commitment to ensuring the screener was implemented with fidelity.

FCLA was able to gain access as of Monday, October 20, 2025. All Fenton schools are on track to share testing results to families during November parent teacher conferences. Next steps include analyzing students identified for low and high risk. Ideally, the identified students are already participating in some form of intervention support.

The graphic below indicates 503 students have completed testing out of 950 K-2 students. Of the 503 students, 78% are low risk, 7% are at risk (low), and 14% are at risk (high). Further analysis will occur at the conclusion of assessment.



### Beginning of Year FCPS Lead Teacher Collaboration Day

On October 17, 2025 and October 24, 2025, all Fenton Charter Public Schools Grade Level and Department Lead Teachers met/will meet for a structured collaboration workshop. The agenda and presentation were developed and led by Jennifer Miller and the FCPS Instructional Coaches. Educators were provided with context within a Professional Learning Community and utilized Team Time Collaboration for shared work across sites. Topics centered around the following big ideas;

- FCPS Instructional Goals for 2025-2026
- Effective Tier 1 Strategies
- Organization-Wide PDs
- The Role of an FCPS Lead Teacher within a PLC
- ESGI Assessment Alignment
- Report Card Updates
- FCPS Evaluation Handbook Updates
- Team Time Collaboration

The [agenda](#) and [slides](#) can be viewed for reference. Thank you to the Fenton Charter Public Schools Lead Teachers for their commitment and drive to improve practices across the Fenton organization. The next scheduled FCPS Lead Teacher Collaboration Meetings will take place in February 2026.

### Professional & Purpose-Driven Stakeholder Meetings for 2025-2026

Frequent stakeholder meetings are essential for maintaining clear communication, ensuring alignment on goals, and fostering collaboration across roles. Regular meetings allow for timely decision-making, progress monitoring, and swift resolution of challenges. They also build trust, encourage shared accountability, and ensure that all voices are heard, ultimately leading to more effective and responsive planning and implementation.

During the 2025-2026 school year, progress towards meeting frequency will be shared with the FCPS Board of Directors. Below is a summary of September 2025 with links to meeting agendas for both All Staff and Lead Teacher.

September 2-30, 2025		
School	Lead Teachers 4 Meetings	Staff Meeting 4 Meetings
FACS	<a href="#">100%</a>	<a href="#">100%</a>
SMBCCS	<a href="#">100%</a>	<a href="#">100%</a>
FPC	<a href="#">100%</a>	<a href="#">100%</a>
FCLA/STEM	<a href="#">75%</a>	<a href="#">100%</a>

### FCPS i-Ready Personalized Instruction

Progress monitoring of student outcomes allows educators and leaders to assess whether students are mastering the essential standards. It provides insights into individual and group learning trajectories, providing time to adjust instructional strategies as needed. Data from progress monitoring informs decision-making at various levels, including school-wide policies, resource allocation, and professional development priorities. It ensures that decisions are based on evidence of student performance and needs.

In both Reading and Mathematics, students who use *i-Ready* experience, on average, greater learning gains than students who do not use *i-Ready*. During a large-scale study during the 2018-2019 school year, a sample size of over 700,000 students showed students who met their i-Ready rates experienced **50% more gains in ELA and 31% more gains in mathematics**.

All Fenton students will work to attain an i-Ready Personalized Instruction usage rate of 30-49 minutes per subject (ELA and Math) per week with a pass rate of at least 70%. Teachers are expected to incorporate this time within their daily schedule. Site leaders are expected to monitor data on a weekly basis to review usage rates and lesson pass rate. It is encouraged to provide student incentives for those meeting usage and/or pass rates.

The Director of Instruction’s monthly reports will share out on progress towards meeting this instructional metric at the conclusion of October 2025. Data will be included during the December board meeting for October and November rates. Thank you to the FCPS Directors for their continued hard work to ensure consistent and frequent stakeholder communication.

### FCPS Team Excellence Award Recognition Program

September 30, 2025 was the first round of award recipients for the **FCPS Team Excellence Awards Recognition Program**. Dr. Riddick and Jennifer Miller had the honor to visit each site and join their administrative teams for this official recognition. Educators received a celebratory certificate and customized magnetic sand timer to mark the importance of their time at Fenton Charter Public Schools.

We are thrilled to announce the following teams were recognized for their collective effort, commitment to instructional priorities, and positive results within their grade level and/or department. Please see the [FCPS Team Excellence Award Recognition Program Memo \(25-26\)](#) for more information.

- The Kindergarten team at Santa Monica Boulevard Community Charter School was recognized for their commitment to collaborative data-driven practice. By analyzing assessments with focus and precision, they identify meaningful next steps to ensure all students achieve proficiency in their Essential Standards.
- The Fenton Avenue Charter School Education Specialist Team was recognized for exemplary partnership and steadfast commitment to delivering high-quality instruction that uplifts and empowers students every day.
- The Transitional Kindergarten team at Fenton Primary Center was recognized for their exemplary collaboration and leadership. Through targeted professional development, co-planning, and modeling effective Tier 1 strategies, they strengthen instructional practice and inspire colleagues. Their commitment to sharing knowledge and presenting on effective EDI strategies demonstrates the highest standard of professional excellence.
- The First Grade team at the Fenton Academies was recognized for the team's collaborative planning and strategic approach to supporting student success. Through a systematic focus on reading, they demonstrate dedication to meeting the needs of every learner.

Congratulations again to these outstanding educators. Our next round of Team Excellence Awards will take place on **October 28, 2025**.

## FENTON CHARTER PUBLIC SCHOOLS (FCPS) DIRECTOR OF SPECIAL EDUCATION'S REPORT

**October 23, 2025**

*The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.*

This report contains information related to Compliance, Professional Development  
and Research and Knowledge

### **COMPLIANCE**

**The following section provides an overview of the enrollment of students with disabilities within Fenton Charter Public Schools.**

	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD	# of SWD
	September 2025	October 2025	December 2025	January 2026	March 2026	April 2026	May 2026	June 2026
FACS	128	123						
FPC	65	65						
SMBCCS	134	131						
STEM	56	56						
FCLA	41	42						

**The following data represents the percentage of students, out of the total enrolled, who are identified as having a Low Incidence disability. Low Incidence disabilities include hearing loss, visual impairment, and orthopedic impairment.**

School	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence	% Low Incidence
	September 2025	October 2025	November 2025	January 2026	March 2026	April 2026	May 2026	June 2026
FACS	< 1% (HOH)	< 1% (HOH)						
FPC	< 1% (HOH)	< 1% (HOH)						
SMBCCS	< 1% (HOH, OI)	< 1% (HOH, OI)						

STEM	< 1% (MDO)	< 1% (MDO)						
FCLA	< 1% (HOH)	< 1% (HOH)						

**The following data shows the percentage of students, out of the total enrolled, who are identified as having a High Incidence disability. High Incidence disabilities typically include learning disabilities, intellectual disabilities, speech or language impairments, emotional or behavioral disorders, etc.**

	% High Incidence	% High Incidence	% High Incidence	% High Incidence	% High Incidence	% High Incidence	% High Incidence	% High Incidence
School	September 2025	October 2025	December 2025	January 2026	March 2026	April 2026	May 2026	June 2026
FACS	18	17						
FPC	14	14						
SMBCCS	20	20						
STEM	21	21						
FCLA	15	15						

**The table below displays the percentage of enrolled students identified as students with disabilities at each Fenton campus.**

	Total Percentage	Total Percentage	Total Percentage	Total Percentage	Total Percentage	Total Percentage	Total Percentage	Total Percentage
School	September 2025	October 2025	December 2025	January 2026	March 2026	April 2026	May 2026	June 2026
FACS	18.78	17.81						
FPC	15.54	15.53						
SMBCCS	21.49	20.52						
STEM	22.79	22.79						
FCLA	17.43	17.38						

**The table below presents the number of students with disabilities, categorized by eligibility status.**

#### **September 2025**

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	31				1	4			28	50	14		
FPC	30				1	4			8	1	21		
SMBCCS	39				1	2		1	22	40	29		

STEM	18						1		16	13	8		
FCLA	12			1	1				9	6	12		

### October 2025

	AUT	DEA	DBL	ED	HOH	ID	MD	OI	OHI	SLD	SLI	TBI	VI
FACS	30				1	4			25	50	13		
FPC	30				1	4			7	1	22		
SMBCCS	39				1	1		1	22	40	27		
STEM	18						1		16	13	8		
FCLA	13			1	1				10	6	11		

AUT - Autism

DEA - Deafness

DBL - Deaf Blindness

ED - Emotional Disturbance

HOH - Hard of Hearing

ID - Intellectual Disability

MD - Multiple Disabilities

OI - Orthopedic Impairment

OHI - Other Health Impairment

SLD - Specific Learning Disability

SLI - Speech or Language Impairment

TBI - Traumatic Brain Injury

VI - Visual Impairment

### EXTERNAL CONTRACTORS

**The following section provides information regarding the services delivered to Fenton Charter Public Schools by third-party vendors.**

Vendor	Services
The Cruz Center	Occupational Therapy Services
Cross Country Education	Educational services, including Adaptive Physical Education (APE), Language and Speech (LAS), and Deaf and Hard of Hearing (DHH) support
Total Education Solutions	Educational services, including Physical Therapy (PT)
Classroom Crew	Adaptive Physical Education (APE) services
Speech Improvement Center	Language and Speech (LAS) services

### Behavioral Services-External Contractors

Vendor	Services
STAR of CA	Behavioral Services <ul style="list-style-type: none"> <li>• BII-Behavior Implementation Intervention,</li> </ul>

	<ul style="list-style-type: none"> <li>• BID-Behavior Intervention Development services</li> </ul>
New Growth	Support for RBTs <ul style="list-style-type: none"> <li>• Consultations with RBTs-Registered Behavior Technicians</li> <li>• BCBA-Board Certified Behavior Analyst supervision for RBTs</li> </ul>
Scoot	<ul style="list-style-type: none"> <li>• Supplies adult assistants to support students exhibiting significant behavioral needs.</li> </ul>

## SPECIAL EDUCATION PARAPROFESSIONALS

The following data outlines the number of staff members assigned to Behavior Intervention Implementation (BII) services and Adult Assistants (AA).

School	Fenton	STAR of CA	Cross Country	Scoot	Total
FACS	22			1	23
FPC	17				17
SMBCCS	15			1	16
STEM	16		2		18
FCLA	8	1			9

## The California Autism Professional Training and Information Network (CAPTAIN)

The California Autism Professional Training and Information Network (CAPTAIN) is a statewide, cross-agency network established to promote the understanding, dissemination, and implementation of evidence-based practices (EBPs) for individuals affected by Autism Spectrum Disorder (ASD) across California.

Through the Charter Operated Programs (COP), special education leaders have been invited to join the CAPTAIN Cadre for the 2025–2026 school year. Cadre members receive specialized training during the Annual CAPTAIN Summit, which equips them to provide local training, implementation coaching, cross-agency collaboration, and dissemination of EBPs at the local level. The upcoming CAPTAIN Summit will take place in Sacramento on November 3–4, 2025, with participation from the Director of Special Education and other charter special education leaders. This opportunity will allow the Director of Special Education to strengthen expertise, expand leadership capacity, and connect with colleagues statewide to promote best practices in autism support.

Cadre members commit to participating in statewide and regional CAPTAIN trainings and meetings throughout the year. They are responsible for delivering trainings and coaching on autism EBPs within our SELPA, which includes at least one informational session, three EBP workshops, and ongoing coaching or mentoring. Additionally, cadre members meet twice annually with SELPA leadership to review progress, align implementation plans, and ensure fidelity across programs. All training and coaching efforts are tracked and reported in the CAPTAIN Data System.

To support participation, Charter Operated Programs (COP) will cover up to \$1,500 in travel expenses for attendance at the Annual CAPTAIN Summit. All other CAPTAIN resources, events, and supports are provided free of charge to cadre members. Additional information could be obtained at the [CAPTAIN website](#). Overall, participation of the Director of Special Education in CAPTAIN will empower Fenton Charter Public Schools to provide more effective, inclusive, and research-driven special education services aligned with statewide best practices.

### **Special Education Administrative Meetings**

The third [Special Education Administrative Meeting](#) will be held on Tuesday, October 21, 2025, at the Business Office. These sessions serve as a collaborative space to support administrators in leading and improving special education services within their schools.

In addition to providing updates and guidance, these sessions offer administrators the opportunity to engage in case studies drawn from real experiences across school sites. The discussions focus on relevant, day-to-day challenges and promote collaboration, reflection, and shared problem-solving among administrators.

The upcoming meeting agenda will include topics on the Least Restrictive Environment (LRE) in special education, preparing IEP folders for cumulative records, and a case study involving a student receiving special education services who is experiencing chronic absenteeism.

### **Program Development Grant**

The Charter Operated Programs (COP) is offering charter schools the opportunity to apply for the Program Development Grant (PDG) to fund and support the development and expansion of high-quality, impactful special education programs serving students with mild to moderate and moderate to severe disabilities. The funding is designated for implementation during the 2025–2026 school year.

The intent of this grant is to strengthen specialized programs by focusing on key areas such as the development of robust mental health supports and the enhancement of school-wide social, emotional, and behavioral systems of support. By investing in these areas, the grant aims to significantly improve instructional outcomes and overall educational experiences for students with special needs. Additionally, this initiative provides opportunities to expand supports that enable students with moderate to severe needs to successfully participate and thrive within the general education setting.

The Intent to Apply for the grant was submitted on September 30, 2025, by the Director of Special Education, and the full application is due on November 30, 2025. The vision for Fenton is to use this grant funding to enhance and strengthen our existing Special Day Programs, with a particular emphasis on students identified with Autism Spectrum Disorder (ASD). This area of eligibility continues to grow and requires expanded supports in social-emotional development, communication, and behavior intervention to ensure students' long-term success.

**FENTON CHARTER PUBLIC SCHOOLS (FCPS)  
DIRECTOR OF COMMUNITY SCHOOLS' REPORT**

**October 23, 2025**

*The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.*

**Pillar 1 - Integrated Student Supports**

**Metro GoPass (Transportation):** On October 13, 2025, Laura Vasquez, Community School Coordinator at FPC, received 200 Metro GoPass cards and an additional 300 activation codes to support Fenton families with transportation needs. Mrs. Vasquez will assist in overseeing the distribution of passes for the valley schools. As shared last month, Santa Monica Boulevard Community Charter School has received and is currently distributing their passes. The passes will help ensure that families in need of transportation receive them more efficiently, while significantly reducing costs compared to purchasing individual monthly passes from each school site.

**California Youth Behavioral Health Initiative (CYBHI):** FCPS is actively exploring opportunities to participate in the California Youth Behavioral Health Initiative (CYBHI). This initiative provides potential funding to expand school-based behavioral health services, offer professional development for staff, and strengthen partnerships with community mental health providers. If FCPS schools are accepted into the next CYBHI cohort, the funding will help enhance access to mental health and wellness resources for all students and families. Participation in CYBHI aligns with our ongoing commitment to provide early intervention, promote emotional well-being, and ensure every student receives the support needed to thrive academically and personally.

**Pillar 2 – Extended Learning Time & Opportunities**

**ELO-P Program:** The ELO-P coordinators have done an outstanding job organizing engaging activities during the first 10 weeks of the school year. These activities have included Math Night, Fall Festivals, field trips, and student-centered assemblies, all designed to enrich student learning and strengthen school community connections. The next ELO-P administrators meeting is scheduled for November 7, 2025. The agenda will focus on key topics such as documentation requirements, compliance updates, successful practices, and planning for the next 10 weeks of programming.

ELO-P administrators regularly discuss the following areas of focus:

- **ELO-P Calendar:** The ELO-P calendar of activities is updated monthly and discussed with the ELO-P coordinators. Please find the 2025-2026 calendar [HERE](#). The calendar documents service days and the mandated 30 days of service during non-instructional days.
- **ELO-P Budget and Expenditures:** Please find the budget for the 2025-2026 ELO-P programs [HERE](#). The 2025-2026 expenditures spreadsheet can be found [HERE](#).

- **FCPS ELO-P Guidebook:** The FCPS ELO-P guidebook, which is reviewed frequently by ELO-P coordinators and updated as needed, can be found [HERE](#).

### **Pillar 3 - Family & Community Engagement**

**Parent Classes:** In addition to their ongoing work, the community school coordinators have been actively meeting with vendors, community organizations, and the Department of Mental Health, to schedule both ongoing classes and one-time sessions for families at their respective family centers. They are also collaborating with local community colleges to offer educational opportunities directly on school campuses. SMBCCS is partnering with Los Angeles City College to host two ESL courses beginning in March 2026: ESL Level 3 and Conversational ESL Level 4. The Academies are partnering with Los Angeles Valley College to provide two on-site ESL classes: ESL Level 1 and ESL Level 2. FPC and FACS will be partnering with Los Angeles Mission College to provide classes in the spring. Those will be finalized soon. This [schedule](#) outlines the remaining fall classes available at each campus. In addition, each family center maintains its own calendar of [events](#) specifically designed for families at their respective schools.

**Infinite Campus Parent Portal:** FCPS continues to implement the Campus Parent Portal. The goal is to have 100% of parent/guardian contact information accuracy (phone, address, email, and emergency contacts) with every parent accessing the Campus Parent Portal. Since our last FCPS board meeting, we have processed another 175 applications. Below is an updated chart with the number and percentage of students who have completed the process for each school as of Friday, September 17, 2025:

<b>Parent Portal Completed Access by School</b>				
<b>FACS</b>	<b>FPC</b>	<b>STEM</b>	<b>FCLA</b>	<b>SMBCCS</b>
306 of 703	279 of 456	175 of 262	175 of 270	283 of 666
<b>44%</b>	<b>62%</b>	<b>67%</b>	<b>65%</b>	<b>42%</b>

**Fenton Community Information Sessions:** This school year, the Fenton schools will continue to provide informational sessions on topics that assist parents in obtaining free services by learning more about their community resources. These sessions will be held via Zoom at 6:00 p.m. and will be open to all FCPS families and community members. All sessions are provided by New Growth Family Therapy and Consulting in partnership with our community school coordinators. On September 18, 2025, the first session on [“Positive Behavior Management”](#) was held, and over fifty-five Fenton families participated. The next session will take place on October 23, 2025 at 6:00 p.m., on the topic of [“Mental Health Identification and Support.”](#)

**Fenton 5K Fitness Club:** As a community engagement opportunity, Fenton ELO-P and Community Schools have joined again to sponsor the FCPS 5K Fitness Club. The fitness club will meet twice a month at Griffith Park and Hansen Dam Recreation area and walk/run a 5K path. The goal is to prepare our students, staff, and families to join in on the schoolwide 5K run/jog/walk in May 2026. We will begin our training on November 1<sup>st</sup> at Griffith Park and November 15 at Hansen Dam. The flyer can be found [here](#).

**The Jester and Pharley Phund:** On Sunday, October 12, 2026, Jennifer Pimentel, Jennifer Miller, Kelley Christenson, Dr. David Riddick, and I attended The Jester & Pharley Phund’s 30-year celebration. The Jester & Pharley Phund is a nonprofit organization dedicated to inspiring children

through laughter, literacy, and compassion. Founded around the award-winning children’s book, *The Jester Has Lost His Jingle*, the organization promotes reading motivation and emotional resilience among young students. Through its programs, schools receive books and participate in service-learning activities that foster kindness, empathy, and community engagement. The Jester & Pharley Phund has been a valuable partner of the Fenton Academies for many years, and we hope to expand this partnership to all FCPS schools in the coming year.

**Possip Pulse Checks:** FCPS continues to implement ongoing Possip Pulse Checks to gather regular feedback from families, students, and staff. These brief surveys provide valuable insights into school climate, communication, and overall satisfaction, helping school leaders identify strengths and areas for improvement. The feedback collected through Possip is reviewed each month and used to guide decision-making, strengthen family engagement, and ensure that each school community feels heard and supported. [Here](#) are the raw results of the surveys and below are graphs of the September results.

<b>Fenton Avenue Charter School</b>	<b>Parents</b>	<b>Staff</b>	<b>Students (3<sup>rd</sup> Grade)</b>	<b>Students (4<sup>th</sup> Grade)</b>	<b>Students (5<sup>th</sup> Grade)</b>
<b># of Participants</b>	38	28	20	33	42
<b>Satisfaction Percent</b>	91%	84%	85%	93%	89%

<b>Fenton Charter Leadership Academy</b>	<b>Parents</b>	<b>Staff</b>	<b>Students (3<sup>rd</sup> Grade)</b>	<b>Students (4<sup>th</sup> Grade)</b>	<b>Students (5<sup>th</sup> Grade)</b>	<b>Students (6<sup>th</sup> Grade)</b>
<b># of Participants</b>	30	10	51	0	19	14
<b>Satisfaction Percent</b>	96%	90%	95%	N/A	99%	99%

<b>Fenton Primary Center</b>	<b>Parents</b>	<b>Staff</b>	<b>Students</b>
<b># of Participants</b>	53	24	N/A
<b>Satisfaction Percent</b>	97%	100%	N/A

<b>Fenton STEM</b>	<b>Parents</b>	<b>Staff</b>	<b>Students (3<sup>rd</sup> Grade)</b>	<b>Students (4<sup>th</sup> Grade)</b>	<b>Students (5<sup>th</sup> Grade)</b>	<b>Students (6<sup>th</sup> Grade)</b>
<b># of Participants</b>	34	9	24	47	46	26
<b>Satisfaction Percent</b>	93%	99%	87%	93%	95%	84%

<b>Santa Monica Blvd. Community Charter School</b>	<b>Parents</b>	<b>Staff</b>	<b>Students (3<sup>rd</sup> Grade)</b>	<b>Students (4<sup>th</sup> Grade)</b>	<b>Students (5<sup>th</sup> Grade)</b>	<b>Students (6<sup>th</sup> Grade)</b>
<b># of Participants</b>	36	29	101	51	39	27
<b>Satisfaction Percent</b>	93%	99%	94%	96%	79%	96%

## **Pillar 4 - Collaborative Leadership & Practices**

**School Shine (Video Marketing):** The Fenton schools have partnered with School Shine, an organization that specializes in producing high-quality educational media, to develop video content that highlights the strengths of the schools and key initiatives. This partnership aims to showcase programs such as the Expanded Learning Opportunities Program (ELO-P) and Community Schools, by emphasizing student engagement, academic enrichment, and community partnerships. School Shine will also capture classroom activities and interviews with students, teachers, and families, to produce promotional materials to support recruitment efforts for the 2026–2027 school year. These videos will be used as marketing to share the positive impact of our programs and to strengthen our recruitment efforts.

**JOAN Collaborative Meetings:** FCPS has partnered with JOAN Collaborative to enhance marketing and communications efforts across FCPS. This partnership focuses on developing clear, consistent messaging that highlights the strengths of FCPS schools, programs, and community initiatives. JOAN Collaborative will support the creation of strategic materials, social media content, and outreach campaigns aimed at strengthening family engagement, increasing enrollment, and raising community awareness of FCPS achievements and opportunities.

**Los Angeles Coalition of Excellent Public Schools (LACEPS) Participation:** FCPS has joined Los Angeles Coalition of Excellent Public Schools (LACEPS), a collaborative network of charter schools committed to advancing high-quality public education throughout Los Angeles. Through this partnership, we engage in ongoing professional development, data sharing, and advocacy efforts focused on improving student outcomes and promoting equitable access to educational opportunities. Participation in LACEPS allows our school to collaborate with other high-performing institutions, share best practices, and strengthen our collective voice in shaping effective policies that support student success. As director of community schools, I will be participating in meetings pertaining to community schools, advocacy, and family engagement.

**FCPS Advisory Committee Meeting:** FCPS second meeting of the Fenton Community Schools Advisory Committee was held on Monday, October 13<sup>th</sup> at 3:00 pm via Zoom. Thank you to Irene Sumida for taking the [minutes](#). The next meeting will be held on November 4, 2024 at 3:00 pm via Zoom. The following is the [schedule](#) of the remaining meetings for the 2024-2025 school year. All of the documentation for the advisory committee can be found in [this folder](#).

**Community Schools Budget and Expenditures:** A comprehensive budget and expenditure report was created for Community Schools across all five FCPS campuses. The reports outlines funding allocations, spending categories, and program investments to ensure transparency and alignment with community school goals. It includes detailed tracking of expenditures related to staffing, family engagement, partnerships, and student support services. This process ensures compliance with state and grant requirements and provides valuable insight into how resources are being used at each school site. Please find the CCSPP Budget [HERE](#) and the FCPS expenditure [HERE](#).

**LAUSD Board Member Kelly Gonez and the 2026 Material Revision for FPC:** On October 3, 2026, Mr. Gonzalez and I met with Board Member Kelly Gonez to discuss the material revision submission for FPC. In preparation for submission, we will begin assembling the necessary materials in the spring to ensure we are ready to move forward next summer.

**Charter School Development Center (CSDC) Conference:** Jennifer Pimentel and I joined the FCPS leadership team in Palm Springs to attend the Charter School Development Center (CSDC) Conference from October 5 through 7. Several sessions focused on current legislative and programmatic priorities

impacting schools. Key sessions included the implementation of California Youth Behavioral Health Initiative (CYBHI), possible outcomes of Senate Bill 414, and legal guidance from Procopio on student behavior and discipline. These sessions provided valuable insights into statewide efforts to strengthen behavioral health supports for students, ensure compliance with new legislation, and align school practices with evolving legal standards. The information gained will help inform the ongoing work in student support services and community engagement initiatives.

### **Upcoming Events:**

- 10/27 Red Ribbon Week Begins
- 10/30 3:00 p.m. SMBCCS Halloween Event  
4:00 p.m. FACS *Loteria Baho La Luna*
- 10/31 FCPS Minimum Day
- 11/3 FCPS PD Day #4  
3:00 p.m. Community School Advisory Committee
- 11/4 Election Day
- 11/10 School Shine at SMBCCS (video, interviews, and pictures)
- 11/11 Veteran's Day Holiday
- 11/14 Community Schools Coordinators Attend LACOE Literacy Symposium – Montebello
- 11/17 FCPS Parent Conferences
- 11/22 9:00 a.m. – 12:00 p.m. - Turkey and Pie Giveaway at all campuses
- 11/25 Thanksgiving Week
- 12/5 4:00 – 6:00 p.m. - Fenton Academies – Winter Wonderland
- 12/8 3:00 p.m. Community School Advisory Committee
- 12/11 FCPS Board Meeting

**II. F.**

**FCPS Officer' Reports**

## **FENTON CHARTER PUBLIC SCHOOLS (FCPS) CHIEF OPERATING OFFICER'S REPORT**

**October 23, 2025**

*The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.*

This report contains information related to [Personnel](#), [Marketing](#)

### **Personnel** [\(Back to Top\)](#)

#### **Research Requests Procedure for Fenton Charter Public Schools**

Fenton Charter Public Schools has developed an internal policy for research requests to ensure that all proposed studies involving Fenton students, staff, or data are reviewed through a structured and secure process (see attached). The primary priority of this policy is the protection of student and staff information. Student data shared with researchers can be vulnerable to misuse, including marketing or sale, which is not permissible under state or federal law. The policy establishes a review and approval process that safeguards against such risks while maintaining compliance with FERPA and related privacy regulations.

The policy also recognizes that research projects often require internal oversight and staff participation, which can impact employee workload and operational capacity. To address this, only research that provides a clear and demonstrable benefit to Fenton or the community will be considered for approval. All requests must include Institutional Review Board (IRB) documentation and receive written authorization from both the Chief Executive Officer and Chief Operating Officer before any activities may begin. The policy was developed in consultation with Fenton's legal counsel at Procopio. A companion policy governing external research requests is also being prepared for future consideration. The document will be provided to interested research parties upon request.

### **Marketing** [\(Back to Top\)](#)

#### **JOAN Collaborative Marketing Effort**

Fenton CMO leadership recently met with Sarah Angel, founder of JOAN Collaborative, and her team to discuss a proposed Parent Insights Survey aimed at better understanding family preferences related to school selection. The Board approved this expense at its last meeting on September 18, 2025. The project represents a collaborative marketing effort designed to inform future recruitment and outreach strategies across the Fenton network.

Sarah Angel brings nearly 25 years of experience in advocacy, government, law, and public education policy. She began her career as a staff consultant for the California State Assembly Budget Committee and later earned her law degree from UC Berkeley School of Law. After practicing law and serving as a prosecutor, Sarah transitioned into education advocacy, serving as managing director for the California Charter Schools Association, where she led initiatives focused on equity in underserved communities through advocacy, organizing, and strategic communication. She later served as chief of staff to LAUSD

Board Member Nick Melvoin, where she guided policy development and community engagement efforts. Most recently, she co-led a strategic communications firm supporting nonprofits and foundations with mission driven campaigns.

JOAN has developed a parent survey available in both English and Spanish, incorporating feedback from staff to ensure cultural and linguistic accuracy. The survey will collect data from current and prospective families to help identify factors that influence enrollment decisions and to guide messaging that resonates with parents across Fenton communities. Once finalized, JOAN will assist with analysis of the parent survey data and provide recommendations to strengthen Fenton's student recruitment, community outreach, and communication systems.

JOAN is also proposing the use of HubSpot, a customer relationship management (CRM) platform, to better organize and manage the many points of contact Fenton has with families. Currently, the organization relies on numerous documents to track enrollment, disenrollment, advertising inquiries, and interest forms, which makes it challenging to consolidate and analyze information. A CRM system would provide a central hub for managing all of this data, offering greater visibility and coordination among departments.

According to JOAN, the benefits of a CRM are significant. It creates a single, organized location for family contact information, allows targeted and sequenced communication, and can automate follow-up actions such as sending personalized emails, reminders for school tours, or notifications to staff to contact families whose interest may be fading. The platform can also generate reports and provide analytical insights to support decision making and marketing effectiveness.

***Included Attachments:*** [Research Request Procedure](#)

## FENTON CHARTER PUBLIC SCHOOLS (FCPS) CHIEF EXECUTIVE OFFICER'S REPORT

**October 23, 2025**

*The mission of the Fenton Charter Public Schools is to offer a high-quality innovative education to all students in a safe, secure, nurturing environment where students, parents and staff become a community of learners achieving collaborative and successful outcomes.*

This report contains information related to [Enrollment](#), [Financial Update](#); [Special Education JPA Development Update](#); [Nonstop MERP Option for Health Benefits](#)

### Enrollment

The following is a comparison of our current enrollment “Forecast” with what was board approved in the budget in June. As of September 12, 2025, FCPS is currently 6% below projections.

	FACS		FPC		SMBCCS		STEM		FCLA		FCPS		
FY2026	Budget	Forecast	Budget	Forecast	Budget	Forecast	Budget	Forecast	Budget	Forecast	Budget	Forecast	Diff.
TK	34	34	78	67	33	38	18	16	18	14	181	169	-12
K	48	48	147	110	83	62	33	21	48	37	359	278	-81
1st	48	50	138	136	75	73	48	51	24	24	333	334	1
2nd	48	50	136	143	92	95	24	23	48	44	348	355	7
3rd	170	154			117	107	24	26	48	48	359	335	-24
4th	182	185			80	83	48	44	48	42	358	354	-4
5th	196	180			131	121	60	49	48	43	435	393	-42
6th					75	87	48	32	24	18	147	137	-10
TOTAL	726	701	499	456	686	666	303	262	306	270	2,520	2,355	
+/-		(25)		(43)		(20)		(41)		(36)		(165)	
% Diff.		-3%		-9%		-3%		-14%		-12%		-7%	

Enrollment has remained steady this month, with a slight increase at both Fenton Avenue Charter School (FACS) and Fenton Primary Center (FPC). Overall, enrollment across Fenton is down by only three students, reflecting continued stability in our student population.

We have maintained our commitment to fiscal responsibility and balanced budgeting. To ensure continued oversight, the CEO continues to meet with Directors once a month to review their budgets and confirm alignment with organizational expectations. These meetings provide an opportunity to discuss trends, address potential variances, and ensure that financial practices remain consistent across all sites.

Through Netsuite, leadership continues to have real time visibility into financial activity, allowing us to monitor expenses and make timely adjustments as needed. In collaboration with EdTech, we are also

strengthening our monitoring of revenue sources including state, federal, and local funds as well as interest earnings to ensure our financial projections remain accurate and sustainable.

Together, these measures reflect a disciplined, transparent, and proactive approach to financial management, ensuring the organization’s ongoing stability and accountability.

#### **Financial Update** ([Back to Top](#))

The following is a review update on the operating income for the Fenton schools.

	<b><a href="#">FY2019</a></b> <i>PrePandemic Unaudited Actuals</i>	<b><a href="#">FY2021</a></b> <i>August Remote April Hybrid Unaudited Actuals</i>	<b><a href="#">FY2022</a></b> <i>1st Year In-Person Unaudited Actuals</i>	<b><a href="#">FY2024</a></b> <i>(June Projections)</i>	<b><a href="#">FY2025</a></b> <i>(Unaudited Actuals)</i>	<b><a href="#">FY2025</a></b> <i>(Budget)</i>
FACS	\$193,187	\$1,469,595	\$658,150	\$916,967	\$157,041	\$1,703,851
FPC	\$285,115	\$2,140,257	\$323,753	\$1,780	\$100,000	\$540,094
SMBCCS	\$1,024,492	\$2,123,799	\$1,621,028	\$1,392,712	\$150,000	\$1,367,688
STEM	\$238,871	\$816,254	\$219	\$78,929	\$75,000	\$134,161
FCLA	\$69,524	\$644,664	\$650	\$307	\$75,000	\$182,887

Overall operating income has increased significantly with the addition of Employee Retention Credit (ERC) funds. One-time funds have been pushed into future years to support long term fiscal stability. We anticipate maintaining a relatively high balance throughout the school year, as the interest earned on these ERC funds will be used to help offset rising health care costs, providing additional relief to the operating budget. Please see the [Financial Business Manager’s Report](#) for additional information related to the FCPS Budget.

#### **Special Education JPA Development Update** ([Back to Top](#))

Discussions have been underway regarding the creation of a Joint Powers Authority (JPA) or consortium to strengthen Special Education services for charter schools. The idea originated during the October 22, 2025 Conversions Convening with CCSA, where Dr. Riddick and colleagues explored the feasibility of forming a collaborative structure to improve service delivery. Follow-up meetings with Fidel, Jose, and key partners focused on potential grant funding to support the planning phase. Consultations with Gina Plate and Allison Magill provided guidance on the legal, political, and funding aspects of establishing a new JPA.

The proposed plan includes working with Greta Proctor at Procopio to develop a legal and operational roadmap. The JPA would initially focus on Speech and Language Pathology services for a group of conversion charter schools and be led by an Executive Director overseen by an independent Board. Fenton will submit a \$10,000 Innovation Grant on September 30, 2025, to support planning efforts in collaboration with Procopio. Once the groundwork is complete, partner schools such as Vaughn, Montague, Fenton, and Granada may jointly apply for an Impact Grant to fund the JPA’s launch and early operations.

#### **Nonstop MERP Option for Health Benefits** ([Back to Top](#))

Last month, the CEO shared with the Board a “Nonstop” model for employee health benefits. This approach would maintain quality coverage while offering greater financial flexibility by lowering

premiums and providing funds for employees to cover out of pocket medical costs. The model is projected to offset rising health premiums and generate savings of five to fifteen percent, even after reimbursements.

With approximately four million dollars in Employee Retention Credit reserves, interest earnings could generate between \$120,000 and \$160,000 annually without reducing the principal. Combined with anticipated rollover balances from the Nonstop program, these resources could help reduce family plan premiums and increase the medical expense cap for Tier Two retirees from ten thousand to twenty thousand dollars.

This strategy supports affordability for employees, enhances retiree benefits, and provides a sustainable approach to managing long term healthcare costs

### **III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Chief Executive Officer recommends approval of all consent agenda items.

***There are no items scheduled for the Consent Agenda this month.***

**IV. ITEMS SCHEDULED FOR ACTION**



**FENTON CHARTER PUBLIC SCHOOLS**

October 23, 2025

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Jason Gonzalez  
Chief Operating Officer

**SUBJECT: Recommendation to approve expenditures for items above spending authority of Chief Executive Officer**

**BACKGROUND**

The Chief Executive Officer has the authority to approve expenditures up to \$50,000. All expenditures over \$50,000 must be approved by the Board of Directors.

**ANALYSIS**

The following expenditures exceed the Chief Executive Officer's spending authority, and the Board is asked to review and approve the items.

**Erisian Builders (\$64,500) (SMBCCS)** - Santa Monica Boulevard Community Charter School plans to replace the countertops and base cabinets for student hand sinks in 15 classrooms. During a recent facilities walkthrough, it was discovered that several countertops were cracked, allowing water to seep into the base cabinet which can result in water damage.

**AB 218 Liability Funding (\$93,410) (FACS) (SMBCCS)** - Fenton's pro-rata share of the deficits in the impacted historic years in which the organization possesses excess liability coverage with Schools Excess Liability Funds (SELF), a non-profit, joint powers authority that provides coverage from catastrophic loss.

**Elite Elevator Services (\$133,320) (FACS)** The elevator is obsolete and beyond repair. It is currently out of service due to a failed door operator. Replacement parts for the door operator, controller, and related components are no longer manufactured or attainable, and the original manufacturer has discontinued all technical support. The entire unit will be replaced by Elite Elevator Services through the district.

## RECOMMENDATION

It is recommended that the Board of Directors approve the expenditures for Frisian Builders (\$64,500), AB 218 Liability Funding through SELF (\$93,410), and Elite Elevator Services (\$133,320).

*Attachments: [Expenditures Above the Spending Authority of Chief Executive Officer](#)*



## **FENTON CHARTER PUBLIC SCHOOLS**

October 23, 2025

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Jason Gonzalez  
Chief Operating Officer

**SUBJECT: Recommendation to receive FASB ASC 715 OPEB report for FCPS as of June 30, 2024**

### **BACKGROUND**

Since the approval of GASB 45 in July 2004, Fenton Avenue Charter School, and then in 2011, the Fenton Charter Public Schools have adhered to the Government Accounting Standards Board statement to determine Other Post-Employment Benefits (OPEB) liabilities and obligations. As a non-profit public benefit corporation, FASB (Financial Accounting Standards Board) statements were a better “fit” for the organization than GASB regulations, and in the 2015-2016 school year, FCPS transitioned to FASB reporting guidelines and received its first FASB ASC 715 actuarial report.

One major difference between GASB and FASB is the requirement for yearly actuarial reports for FASB compared to the “every other year” requirement under GASB, and hence, the Board will receive a FASB report yearly.

### **ANALYSIS**

The results of the June 30, 2025 actuarial valuation report reveal the following (as summarized by Brett Schwab, actuary for the OPEB Trust):

*Note that the results include the various demographic and assumption impacts included in the preliminary figures we reviewed in March. In addition, the 6/30/2025 yield curve was just released and, when combined with the FCPS specific cash flows, results in a 5.25% discount rate.*

- *Interest rates remain at an impressive level. This increase reflects persistent uncertainty around trade and tariff policy and its potential inflationary effects, as well as concerns about the growing national debt. These factors may continue to place upward pressure on long-term yields even if the Federal Reserve lowers short-term rates.*

- *The 5.25% discount rate is up from 5% used last year and results in a decrease in the Accumulated Post-Employment Benefit Obligation (APBO) from otherwise expected.*

***The APBO (Accumulated Post-Employment Benefit Obligation) using a 5.25% discount rate and combined with the final OPEB assets, results in a funded ratio of 102.7%!***

- *In addition to a higher discount rate, continued contributions and great market returns during the 2024/2025 fiscal year further improved the funding level.*
- *The 2024/2025 fiscal year investment return created an OPEB Trust asset value of \$0.83M more than expected.*

## **RECOMMENDATION**

It is recommended that the Board of Directors receive the FASB ASC 715 Report for FCPS for the year ending June 30, 2025 and recognize that for the fiscal year ending June 30, 2026, the Fenton Charter Public Schools will contribute **\$0** to the OPEB Trust.

**Separate Attachment:** [Fenton Charter Public Schools Actuarial Valuation Report as of June 30, 2025](#)

**V. ITEMS SCHEDULED FOR INFORMATION**



**FENTON CHARTER PUBLIC SCHOOLS**

October 23, 2025

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** Jason Gonzalez  
Chief Operating Officer

**SUBJECT: Update on FCPS OPEB Trust and FCPS Investment Account**

**BACKGROUND**

FCPS OPEB Trust:

The *Fenton Charter Public Schools Public School Employee Retirement Healthcare Benefits Trust* ("FCPS OPEB Trust") was formally established on September 17, 2015. Irene Sumida was named as the "Grantor," and along with Joe Lucente, an "Initial Co-Trustee". The trust was established "...solely for the benefit of one or more specified public employee retirement healthcare benefits plans sponsored and provided to qualified public school employees and beneficiaries by Fenton Charter Public Schools, a California nonprofit public benefit corporation..." As an irrevocable trust, there are specific guidelines and regulations pertaining to the *exclusive* use of any funds.

- Funds may be used to pay for the health benefits of qualified retirees
- Funds may be used to pay for actuarial services related to the trust<sup>1</sup>
- Funds may be used for expenses for legal services and audits related to the trust

The FCPS OPEB Trust account was opened at the East West Bank and an investment portfolio created on March 28, 2016. The portfolio was transferred to Cathay Wealth Management on October 30, 2017.

FCPS Investment Account:

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<sup>1</sup> An actuarial valuation report of other post-employment healthcare benefits (OPEB) offered by the Fenton Charter Public Schools is conducted annually as required by the accounting requirements of the *Financial Accounting Standards Board* (FASB) *Accounting Standards Codification No. 715* (ASC 715), specifically FASB ASC 715-60 and FASB ASC 715-20 (formerly known as SFAS 106, Employer's Accounting for Postretirement Benefits Other Than Pensions and SFAS 158, Employer's Accounting for Defined Benefit Pension and Other Postretirement Plans, respectively). The purpose of the annual valuation report is to provide measurements of the OPEB obligations, annual expense, and other disclosure items in accordance with FASB ASC 715. The annual valuation report is presented to the FCPS Board of Directors for discussion and review, and updates on OPEB Trust activity are included at all regular board meetings.

On March 24, 2011, the Board of Directors of the Fenton Primary Center (“FPC”) amended the FPC Articles of Incorporation to rename the nonprofit public benefit corporation [501(c)(3)] the *Fenton Charter Public Schools* (“FCPS”). With the name change and subsequent “Agreement of Merger” between Fenton Avenue Charter School and the Fenton Charter Public Schools, the renamed entity became a charter management organization (CMO), adding flexibility and new possibilities for growth and expansion to what was originally a single, year-round, multi-track conversion charter school. Santa Monica Boulevard Community Charter School was divested to the organization by LAUSD in May 2012, and Fenton STEM Academy and Fenton Charter Leadership Academy (originally Fenton Academy for Social and Emotional Learning) were opened by FCPS in August 2015.

With the flexibility 501(c)(3) status allows and the growth of the organization to five schools, the Board of Directors approved the opening of an investment account for the Fenton Charter Public Schools at the October 19, 2017 regular board meeting<sup>2</sup>. \$1.5 million was approved as the initial investment, and an additional \$4.5M (\$1,000,000 from FACS; \$500,000 from FPC; and \$3,000,000 from SMBCCS) was approved for investment at the January 27, 2022 board meeting.

## **ANALYSIS**

Jason Gonzalez, will share an update on the FCPS OPEB Trust and the FCPS Investment Account.

## **RECOMMENDATION**

This is an information item only and no action is required.

**Attachment:** [\*OPEB Trust Investment Account - Updated Performance\*](#)

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<sup>2</sup> Activities of the FCPS Investment Account are reported to the FCPS Board of Directors at all regular board meetings to ensure active discussion, review and oversight, and are included within the annual independent consolidated audit of the Fenton Charter Public Schools.



**FENTON CHARTER PUBLIC SCHOOLS**

October 23, 2025

**TO:** Fenton Charter Public Schools  
Board of Directors

**FROM:** David Riddick  
Chief Executive Officer/President

**SUBJECT: LCAP Update and Instructional Report**

**BACKGROUND**

As per Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5:

*The LCAP is intended to be a comprehensive planning tool. LEAs may reference and describe actions and expenditures in other plans, and funded by a variety of other fund sources, when detailing goals, actions, and expenditures related to the state and local priorities. LCAPs must be consistent with school plans submitted pursuant to Education Code section 64001. The information contained in the LCAP, or annual update, may be supplemented by information contained in other plans (including the LEA plan pursuant to Section 1112 of Subpart 1 of Part A of Title I of Public Law 107-110) that are incorporated or referenced as relevant in this document.*

*Charter schools, pursuant to Education Code sections 47605, 47605.5, and 47606.5, must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities as applicable and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the Education Code.*

**ANALYSIS**

A detailed analysis of [LCAP assessment data](#) will be presented by the Chief Executive Officer and Director of Instruction.

**RECOMMENDATION**

This is an information item only and no action is required.

## **VI. CLOSED SESSION**

Chair Lucente announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Item VI. Matters to be discussed are those permitted by Government Code Section 54956.8 - Real Estate Negotiations.”

## **VII. RETURN TO OPEN SESSION**

Chair Lucente will announce any action taken in Closed Session.