

**Clinton-Glen Gardner Board of Education**  
August 20, 2025  
**WORK/BUSINESS SESSION MINUTES**

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

**1. Call to Order**

**2. Opening Statement:**

Mrs. Dunker called the meeting together at 7:02 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**3. Roll Call**

Present: Ashley Dunker, Laura Burr, Dan Brkich, Meghan Moore, Benedict Valliere

Also Present: Seth Cohen, Superintendent/Principal  
Bernadette Wang, Business Administrator/Board Secretary

Absent: Theresa Tsakalakos

**4. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

**C. School Nurse's Report (Attachment N/A)**

**D. Violence and Vandalism (EVVRS Data), 0 HIB investigation 0 confirmed**

**E. Fire Drill and Bus Evacuation Drill Report (Attachment #2)**

**RESOLUTION 2025-2026: 9**

**ACCEPT SCHOOL DATA REPORTS**

Mrs. Burr moved, seconded by Mr. Valliere, and passed unanimously by a roll call vote, 5-0-0, to accept the aforementioned monthly school data report, items 4A-E

**1. Superintendent/Principal's Report**

**School District Mentoring Plan for review of fiscal impact.**

- Dr. Cohen reports new teachers on results in 2 mentors needed at \$550 each (approved under section 7H) total impact will be \$1100
- Building is almost set for opening. Custodians have done great job
- Gym office project just about completed. Rooms moves including grades 3 to 4 upstairs done.
- Free reduced lunch count increasing
- Newcomer day 8/21/25

**A. Student Representative Report NONE**

**B. Clinton Education Association Report NONE**

**C. Assistant Principal- Curriculum Coordinator Report**

**D. Curriculum Updates**

**RESOLUTION 2025-2026: 10**

**APPROVE CURRICULUM UPDATES**

Mrs. Burr moved, seconded by Mr. Valliere, and passed unanimously by a roll call vote, 5-0-0, to approve the following curriculum updates: [Click here for updates](#)

Math: K-8

ELA: Grade 6

Science: 6-8

**B. Special Services Report**

**RESOLUTION 2025-2026: 11 APPROVE SUBMISSION 24/25 SCHOOL SELF ASSESSMENT FOR DETERMINING GRADES**

Mrs. Burr moved, seconded by Mr. Valliere , and passed unanimously by a roll call vote, 5-0-0, to approve the submission of the 2024-2025 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (**Attachment #3**)

**RESOLUTION 2025-2026: 12 APPROVE 24/25 STUDENT SAFETY DATA REPORTS**

Mrs. Burr moved, seconded by Mr. Valliere , and passed unanimously by a roll call vote, 5-0-0, to approve the Student Safety Data System report for the 2024-2025 school year. (**Attachment #4**)

**6 Public Comment**

- Mrs. Laylor, Clinton NJ submitted correspondence read by Mrs. Dunker regarding the walkers path safety since removal of trees by NJDOT

**7. Personnel**

**RESOLUTION 2025-2026: 13 APPROVE ALL ITEMS IN SECTIONS 7A-H, 8, 9**

Mrs. Burr moved, seconded by Mrs. Moore, and passed by a roll call vote, 5-0-0, to approve all items under Sections 7A-H, 8 and 9.

**A. Threat Assessment Team 2025-2026**

<b>Motion:</b> To approve the following staff member(s) to the Threat Assessment Team for 2025-2026 school year: <b>RESOLUTION 2025-2026: 13</b>
<b>Staff Member</b>
Jenine Kastner, School Safety Specialist, Director of Special Services
Angela McVerry, Guidance Counselor
Courtney Duryea, Guidance Counselor
Toni Cespedes, School Psychologist
Timothy Bidwell, Physical Education Teacher
Scott Reilly, Technology Director
Seth Cohen, Superintendent/Principal
Matthew Stanbro , Assistant Principal
Lauren Peachey, Social Worker

**B. Approval**

<b>Motion:</b> To approve the following staff members for the listed positions for the 2025-2026 school year: <b>RESOLUTION 2025-2026: 13</b>		
Position	Name	Rate/Salary
Summer Tech Support Meeting	Ruth Arce	@\$52/hr
Substitute Teacher	Michael Ward	\$125.00 per diem
Substitute Teacher	Catherine Kapigian	\$125.00 per diem
Substitute Teacher	Kristin Pignio	\$125.00 per diem

**C. Before and Aftercare Staff 2025-2026**

<b>Motion:</b> To approve the staff at the below hourly wages for before and aftercare 2025-2026 school year <b>RESOLUTION 2025-2026: 13</b>		
Position	Rate/Salary	Effective
Sr Before/Aftercare Staff	\$20.50 per hour	25/26 school Year
Jr Assistant staff	\$15.49 per hour	25/26 school Year
Director sub coverage	\$ 48.50 per hour	25/26 school Year

Miranda Abarca	Jr Assistant
Caroline Bavaro	Sub Certified Staff/Director substitute

Julianne Bavaro	Sub Certified Staff/Director substitute
Natalia Blume	Jr Assistant
Alexa Camacho	Jr Assistant
Mia Cancelliere	Jr. Assistant
Julia Cline	Sub Certified Staff/Director Substitute
Ava Crespo	Jr Assistant
Jakub Durka	Jr Assistant
Mikolaj Durka	Jr Assistant
Alli Kripetz	Jr Assistant
Eva Liu	Jr Assistant
Angel Mastrostefano	Jr Assistant
Kaylee McIsaac	Jr Assistant
Christina Muench	Sub Certified Staff/Director substitute
Natalie Ochs	Jr Assistant
Debbie O'Grady	Sub Certified Staff/Director substitute
Tatum Pfuelb	Jr. Assistant
Brooke Ruiz	Jr Assistant
Madeline Sowell	Jr Assistant
Kieran Alparone	Jr Assistant
Justin Schorr	Sub Certified Staff/Director substitute
Karen Vanatta	Jr Assistant
Jenniger Zuluaga	Sub Certified Staff/Director substitute

**D. Lead Night Custodian**

**Motion:** To approve Nicholas Buniva as Lead Night Custodian with a stipend to be paid in the amount of \$2500. for the 2025-2026 school year.**RESOLUTION 2025-2026: 13**

**E. Summer Office & Clerical**

**Motion:** To approve the following to serve as summer office and/or CST clerical support during the summer of 2025 for the staff member(s) listed below.**RESOLUTION 2025-2026: 13**

Name	Hours	Hourly Rate
Elizabeth Upwood (CST filing)	NTE 20 Hours	\$16
Courtney Wellet	NTE 20 Hours	\$16

**F. Summer Health Office Records**

<b>Motion:</b> To approve the following staff member for Summer Health Office Records Information Preparation NTE 20 Hours 2025-2026 school year: <b>RESOLUTION 2025-2026: 13</b>			
Position	Name	Rate/Salary	Att #
Summer Health Office Records	Jessica Storey	Per negotiated agreement	NA

**G. Custodian**

<b>Motion:</b> To approve the following staff member for the 2025-2026 school year: <b>RESOLUTION 2025-2026: 13</b>			
Position	Name	Rate/Salary	Att #
Custodian	Jonathan Valko	\$19.32 (effective 8/21/25)	NA

**H. Mentor**

<b>Motion:</b> To approve the following staff member as mentors for novice teachers for the 2025-2026 school year: <b>RESOLUTION 2025-2026: 13</b>			
Mentor	Mentee	Rate/Salary	Att #
Susan Butler	Morgan Kneller	\$550	NA
Carolyn Schorr	Grace Hoelzel	\$550	NA

**8. Curriculum, Instruction, Assessment, & Technology**

**A. Professional Development**

<b>Motion:</b> To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12: <b>RESOLUTION 2025-2026: 13</b>					
Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
Handle with Care	9/15/25 9/16/25 9/17/25	Carolyn Schorr Katherine Kelsey	\$1525 each	\$345	\$3395 +mileage and lodging
Autism NJ	10/16/25 10/17/25	Carolyn Schorr	\$550	\$0	\$550 +mileage
Foundations Level 1 Launch	August 2025	Caitlin Reilly	\$265	\$0	\$265
Foundations Level 2 Launch	August 2025	Heather Backer	\$265	\$0	\$265

Fundations Level 3 Launch	August 2025	Morgan Kneller Julia Cline	\$265	\$0	\$530
2025 NJPSA/FEA/NJASCD Fall Conference	10/15/25 10/16/25	Matt Stanbro	\$395	\$0	\$395 + mileage
HCASA Fall Conference	9/25/25-9/26/25	Seth Cohen	\$280	\$0	\$280 + mileage
Art Educators of New Jersey Annual Conference	10/27/25- 10/28/25	Suzanne Lauricella	\$165	\$250	\$415 + lodging and mileage

## 9. Policy and Regulations

**Motion:** To approve the listed First and/or Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached): **RESOLUTION 2025-2026: 13**

Policy #	Title	Action	Att. #
P 0143	BOARD MEMBER ELECTION AND APPOINTMENT	1st rdg	5A
P 0173	DUTIES OF PUBLIC SCHOOL ACCOUNTANT	1st rdg	5B
P 0174	LEGAL SERVICES (M)	1st rdg	5C
P 0177	PROFESSIONAL SERVICES	1st rdg	5D
P&R 1570	INTERNAL CONTROLS (M)	1st rdg	5E
P 1620	ADMINISTRATIVE EMPLOYMENT CONTRACTS (M)	1st rdg	5F
P1636.01	NOTIFICATION OF PROMOTION, NEW JOB, AND TRANSFER OPPORTUNITIES	1st rdg	5G
P 2422	STATUARY CURRICULUM REQUIREMENTS (M)	1st rdg	5H
P&R 5117	INTERDISTRICT SCHOOL CHOICE	1st rdg	5I
P 5339.01	STUDENT SUN PROTECTION (M)	1st rdg	5J
P&R 6111	SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM (M)	1st rdg	5K
P&R 6220	BUDGET PREPARATION (M)	1st rdg	5L

**RESOLUTION 2025-2026: 14 APPROVE SUSPENSION OF POLICY 0131; APPROVAL OF THE MODIFICATION OF POLICY 2430 CO-CURRICULAR ACTIVITIES**

Mrs. Burr moved, seconded by Mr. Valliere and passed by a roll call vote, 5-0-0, to allow the Board of Education to suspend Bylaw 0131 requiring two readings of a policy to approve and adopt the modification of Policy 2430 re Co-Curricular Activities, The suspension of Bylaw 0131 shall only be in effect for this action.

**RESOLUTION 2025-2026: 15 APPROVE BUSINESS ADMINISTRATOR ITEMS 10A-D**

Mrs. Burr moved, seconded by Mr. Valliere , and passed unanimously by a roll call vote, 5-0-0, to approve the following items 10A-D:

**10. General Information: Business Administrator’s Report**

**A. ESEA Grant Applications for 2025-2026**

*Motion: To re-approve application and submission of ESEA Grant applications for the 2025-2026 school year: RESOLUTION 2025-2026: 15*

Grant	Amount	Allocation
ESEA	\$37,510	Title I
ESEA	\$ 7,678	Title II-A
ESEA	\$ 3,196	Title III (Consortium)
ESEA	\$ 1,894	Title III Immigrant
ESEA	\$10,000	Title IV Part A

**B. Hunterdon County ESC Coordinated transportation agreement**

*Motion: To approve Hunterdon County ESC to provide Coordinated transportation services for the 2025-2026 School Year RESOLUTION 2025-2026: 15*

**C. Capital Reserve for Interest Payment on 2025-2026 Debt Service**

*Motion: To authorize the Business Administrator the use of Capital Reserve of \$3,834 for 2025-2026 interest of the debt service. RESOLUTION 2025-2026: 15*

**D. Monthly Minutes and Financial Approval**

*Motion: To approve the Minutes and monthly financial transactions and reports items 1-5: RESOLUTION 2025-2026: 15*

1. Approval of Board of Education Minutes from the June 18, 2025 Work/Business session and Executive Session and the July 21, 2025 SPECIAL session and Executive session (**Attachment #6**)
2. Certification of the Board of Secretary's and cash reconciler's report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2024-2025 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-9.1, and that no line-item account has encumbrances and expenditure, which is totally exceed the line item appropriation in violation of NJAC 6A 23-2.22(a) that as of the date of their report (**Attachment #7**)

June, 2025                    \$ 2,982,439.43            (Prior to Auditor's Final Entries)

3. Approval of the Bill List in the specified amounts (**Attachment #8**)
  - a. General Account: \$ 603,576.76 (6/19/25-6/30/25)
  - b. General Account: \$ 930,189.43 (7/1/25-8/20/25)
  - c. Cafeteria Account: \$ 37,536.49 (checks written in June)
  - d. Cafeteria Account: \$ 1,433.00 (checks written in July)
4. Checking Account Balances – June, 2025
  - a. Student Activities \$ 89,611.46
  - b. Cafeteria: \$ 210,763.21
  - c. Payroll Agency: \$ 77,285.06
  - d. Unemployment: \$ 126,302.68

5. Transfers for June, 2025 (**Attachment #9**)

Fund 10            \$413,647.46  
Fund 20            \$ 47,221.26

(Prior to Auditor's Final Entries)

6. Transfer in the amount of \$137,602.86 from December 2024 request approval from the auditors for 24-25 audit (**Attachment #10**)

11. **Correspondence NONE**

12. **New Business**

A. **2024-2025 Audit Wrap up**

**B. 2025-2026 Goal Selection**

- Strategic planning
- Mr. Valliere advised that due to budgetary constraints the 6th grade will not be moving to CPS. Lebanon vs CPS school calendars were discussed.

**13. Old Business**

- A. Bulldog Bulletin** not yet
- B. Board Liaison Reports** NONE

**14. Public Comment**

**15. Executive Session**

**RESOLUTION 2025-2026: 16**

**ADJOURN TO EXECUTIVE SESSION**

Mrs. Burr moved, seconded by Mr. Valliere, and passed unanimously by a roll call vote, 5-0-0, to adjourn to Executive Session at 8:35 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Personnel , Legal Update

**Call for a motion to exit Executive Session and enter public session**

**RESOLUTION 2025-2026: 17**

**RESUME BUSINESS SESSION MEETING**

Mr. Valliere moved, seconded by Mrs. Burr, at 8:50 pm and passed unanimously by roll call vote, 5-0-0, to resume the regular business session meeting.

**16. Adjournment**

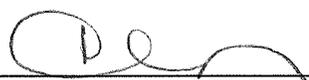
**RESOLUTION 2025-2026: 18**

**ADJOURNMENT**

Mrs. Burr moved, seconded by Mr. Valliere, and passed unanimously by a roll call vote, 5-0-0, to adjourn the Board Meeting at 8:51 pm.

Respectfully submitted,

  
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 Bernadette Wang, Business Administrator

  
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 Ashley Dunker, President