

# INSTRUCTIONS FOR PAYING STUDENT FEES ONLINE

To pay student school fees online you will use the [PowerSchool Student and Parent Portal](#).

If you already have a PowerSchool account set up, please skip PowerSchool account set up instructions in red below.

## To Set Up Parent PowerSchool Account:

If you do not already have an account set up for PowerSchool, you will need to go to the [main district website](#) to set up a new PowerSchool account. You will not be able to use the Kalispell Public Schools mobile app to set up the account initially. Also, using a laptop or desktop computer works best.

Please select this link for information about setting up/accessing your Student/Parent account - [Parent PowerSchool Account](#)

If you do not have a PowerSchool parent account or are having login issues, please email [psadmin@sd5.k12.mt.us](mailto:psadmin@sd5.k12.mt.us).

When you are in PowerSchool, you will follow the instructions below:

The screenshot displays the PowerSchool SIS interface. At the top, the header shows 'PowerSchool SIS' and a user welcome message: 'Welcome, Edwin Jarvis' with the date 'Today is: 09/29/2025'. Navigation links include 'Daily (B)', 'Help', 'Site Map', and 'Sign Out'. The left sidebar contains a 'Navigation' menu with options: 'Grades and Attendance', 'Missing Assignments', 'Class Assignments', 'Attendance History', 'Email Notification', 'Balance', 'School Information', 'School Bulletin', 'Account Preferences', and 'Bus Info'. The main content area is titled 'Grades and Attendance: Stark, Anthony Iron Man'. It displays student information: 'Student ID number: 147046', 'State ID number: 110000000', and 'Anthony's log-in account name: starkto46'. Below this, there are tabs for 'Grades and Attendance' and 'Standards Grades'. The 'Grades and Attendance' tab is active, showing a table titled 'Attendance By Class'. The table has columns for 'Exp', 'Last Week' (M, T, W, H, F), 'This Week' (M, T, W, H, F), 'Course', 'Q1', 'Q2', 'Q3', 'Q4', 'Absences', and 'Tardies'. The data row shows '8(A-B)' with 'SCHEDULED DROPPED' and 'Email Rogers, Heidi - Rm:'. The 'Attendance Totals' row shows '0' for 'Absences' and '0' for 'Tardies'. A link 'Email Anthony's teachers' is visible above the table. A footer link 'Show dropped classes also' is present.

| Exp               | Last Week |   |   |   |   | This Week |   |   |   |   | Course                                         | Q1  | Q2  | Q3  | Q4  | Absences | Tardies |
|-------------------|-----------|---|---|---|---|-----------|---|---|---|---|------------------------------------------------|-----|-----|-----|-----|----------|---------|
|                   | M         | T | W | H | F | M         | T | W | H | F |                                                |     |     |     |     |          |         |
| 8(A-B)            |           |   |   |   |   |           |   |   |   |   | SCHEDULED DROPPED<br>Email Rogers, Heidi - Rm: | [1] | [1] | [1] | [1] | 0        | 0       |
| Attendance Totals |           |   |   |   |   |           |   |   |   |   |                                                |     |     |     |     | 0        | 0       |

- Test Score Display
- SmartschoolK12
- Incident Letters
- Student Reports
- Forms

Legend

Attendance Codes: Blank=PRESENT | CC=Career Center | VA=Varicella - Noncompliance | CS=Community Sponsored | EA=Excused Absence | ET=Excused Tardy | FD=Family Death | HB=Homebound | IS=In-School-Suspension | JL=Jail | OR=Office Request | OS=Out-of-School Suspension | SC=Student Council | SK=Skip Absence | SS=School Sponsored | TR=Treatment | UA=Unexcused Absence | UT=Unexcused Tardy | UV=Unverified Absence | WN=With Nurse |

Click on the SmartschoolK12 icon under navigation



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Home



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Home

To find your student fees click on the account button at the top

EDGERTON



[GHS 2025-26 YEARBOOK FEE](#)

2025-26 EDGERTON PTO FUNDRAISER

0 item(s) in your Cart

Welcome

Admin

Account

Logout



# Strong Schools ~ Strong Community



Home

Recent Orders

Update Email &amp;

Password

Manage Address

Book

Students

Powerschool Fees

Recurring Orders

Payment Methods

Flex Benefit Report

You Currently Have No Orders

## Recent Orders

Click PowerSchool Fees to load class fees into cart. Then click home to add optional fees to cart.

in your Cart

Welcome

Account

Logout

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## Powerschool Fees

Fee: FHS DECA Travel

Amount: \$250.00

|          |                                                                                                                              |                                                                                                         |
|----------|------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
| ESS      | <b>Fee:</b> FHS DECA Travel<br><b>Date Assessed</b> 11/26/2024<br><b>Notes:</b> State                                        | <b>Amount:</b> \$250.00<br><b>Balance Due:</b> \$250.00<br><b>Add to Cart:</b> <input type="checkbox"/> |
| Fees     | <b>Fee:</b> FHS Parking Ticket<br><b>Date Assessed</b> 04/24/2024<br><b>Notes:</b> #8831 - hashmarks \$30 on 5/1             | <b>Amount:</b> \$20.00<br><b>Balance Due:</b> \$20.00<br><b>Add to Cart:</b> <input type="checkbox"/>   |
| lers     | <b>Fee:</b> FHS DECA Club Dues<br><b>Date Assessed</b> 12/13/2023<br><b>Notes:</b> State                                     | <b>Amount:</b> \$250.00<br><b>Balance Due:</b> \$250.00<br><b>Add to Cart:</b> <input type="checkbox"/> |
| ods      | <b>Fee:</b> FHS Parking Ticket<br><b>Date Assessed</b> 05/07/2025<br><b>Notes:</b> #9125 - visitor parking - \$30 after 5/14 | <b>Amount:</b> \$20.00<br><b>Balance Due:</b> \$20.00<br><b>Add to Cart:</b> <input type="checkbox"/>   |
| ance and |                                                                                                                              | <a href="#">Pay Selected Fees</a>                                                                       |
| report   |                                                                                                                              |                                                                                                         |



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[Home](#)

Add your student from the dropdown menu at this time. Once you have selected your student(s), click the checkout button.

|                        |                                                                                   |                             |                                  |
|------------------------|-----------------------------------------------------------------------------------|-----------------------------|----------------------------------|
|                        | <a href="#">KMS 2025-26 YEARBOOK FEE</a><br>Item Added on 9/29/2025<br>Sku: 69975 | Stark, Tony Iron Man - 14 ▼ | Price: \$30.00<br>Total: \$30.00 |
| <a href="#">Delete</a> | <a href="#">Add New Students</a>                                                  |                             |                                  |
|                        | <a href="#">FHS 2025-26 YEARBOOK FEE</a><br>Item Added on 9/29/2025<br>Sku: 69592 | Stark, Tony Iron Man - 14 ▼ | Price: \$60.00<br>Total: \$60.00 |
|                        | <a href="#">Add New Students</a>                                                  |                             |                                  |



Delete

Add New Students

Clear Cart

Update Cart

Confirm your student choice(s) before submitting

Checkout



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Home

#### 1. Select Payment Option

☐ Credit Card

Apply Promotional Code

Apply

#### 2. Proceed to checkout

#### Order Summary

Subtotal: \$90.00

Shipping: \$0.00

Taxes: \$0.00

Total: \$90.00

Edit Order

Enter your credit card information under add your payment method and finish your online payment by using the buttons accordingly. Not using the buttons will potentially result in an error message.

