

Key Middle School

Shared Decision-Making Committee (SDMC)

Quarter 1 Meeting – Agenda & Minutes

****Date:**** October 6, 2025

****Time:**** 4:45 PM

****Location:**** Conference Room

Agenda

1. Welcome & Introductions

- Principal's Opening Remarks
- Purpose of SDMC and its role in collaborative decision-making.

2. Student Achievement

- Review of STAAR Results: Strengths and growth areas by subject and grade level, subgroup performance compared to district and state benchmarks, and instructional implications.
- Campus Action Plan Review: Priority goals for 2025, action steps for instructional improvement, progress monitoring tools, data cycles, and staff development needs.

3. Campus Updates

- Instructional Systems & Support
- Campus Culture & Climate

4. Operational Items

- Safety & Security Updates
- Facilities and Resources Review

5. Community and Family Engagement

- Parent/Community Partnerships
- Upcoming Events

6. Open Forum

- Questions, Concerns, and Suggestions from SDMC Members

Minutes

1. Welcome & Introductions

The meeting was called to order with the Principal's opening remarks. The purpose of the SDMC was reviewed, emphasizing the importance of shared decision-making in supporting student achievement and campus improvement.

2. Student Achievement

****Review of STAAR Results****

The committee reviewed STAAR results, examining strengths and growth areas by subject and grade level, as well as subgroup performance compared to district and state benchmarks.

****Key Discussion Points:****

- Classroom management is solid and consistent across all teachers.
- All teachers need to see science and social studies instruction.
- Focus on pushing instructional priorities and meeting student needs in specific domains.

****Campus Action Plan Review****

The committee reviewed priority goals for 2025 and action steps for instructional improvement, including progress monitoring tools, data cycles, and staff development needs.

****Action Items Identified:****

- Implement new SPED platform for teachers (56% or more need growth).
- Focus on growth from Beginning of Year (BOY) to Middle of Year (MOY).

3. Campus Updates

****Instructional Systems & Support****

Mr. Martin shared updates on Special Education Support, including navigating schedule changes to better support students, implementing pullout sessions during PD/DL (professional development/departmental learning), and ensuring teachers stay aligned with SPED supports under the 2nd Teach model following Johnson Model expectations.

****Campus Culture & Climate****

Campus updates included the implementation of slide colors following the gradual release model, addressing a sense of urgency observed during classroom visits, and improving the effectiveness of planning time. The Second Teach Model was recommended for Demo Day to enhance instructional delivery.

****Culture Committee Initiatives:****

Monthly events are planned, including fall-friendly events similar to Secret Santa. Names will be revealed on Demo Day per Dr. Brown's recommendation.

4. Operational Items

****Safety & Security Updates****

The campus failed an audit due to cafeteria doors closing softly. Repairs have been made to address this issue.

****Facilities and Resources Review****

Current Facility Issues:

- Fixing AC and work orders.
- Fixing lights around the school.

****Upcoming Improvements:****

- October 25: MARC (Multi-purpose Activity, Recreation, and Community) addition/difference.
- Pak room: Basketball equipment.
- Next meeting scheduled for December.

5. Community and Family Engagement

****Parent/Community Partnerships****

No specific updates were provided during this meeting.

****Upcoming Events:****

- Literacy Night: November 20
- DYAD Response Event: November 12

6. Open Forum

****Questions, Concerns, and Suggestions from SDMC Members****

The following topics were raised during the open forum:

****Student Assessment & Achievement:****

- Options on STAAR ECR (Extended Constructed Response) and SCR (Short Constructed Response).
- SPED compliance and big achievement push.
- Discussion on effective scaffolds.
- Growth and increase in math by 10% or more.

****Instructional Support:****

- How to better support English Language Learners (ELLs).
- Collaboration and PD for useful scaffolds and supports.
- Pulling during elections.
- Writing on TELPAS (Texas English Language Proficiency Assessment System).

Next Meeting

The next SDMC meeting is scheduled for December 2025. The specific date and time will be announced.

****Minutes Prepared By:**** Sherry Batiste

****Minutes Approved By:**** Principal, DR. Brown