

Construction Contracts Bidding and Awards

Upon the approval of working drawings and specifications by the Board and state agencies, the Board solicits bids to be submitted at the office of the Board on or before a specified time. Each bid is accompanied by either a bond for the full amount of the bid or a cashier's check, letter of credit or other manner allowable under State law equal to 10% of the total bid. The advertisement states that the Board reserves the right to reject any or all bids and to re-advertise the project, if necessary.

The architect or authorized individual takes the responsibility for preparing the advertisements, bid forms, bid bond forms, performance and payment bonds and forms of agreement between the Board and the successful bidder(s). Bids are opened publicly and entered into the minutes of the Board. The architect or other authorized individual assists the Board and District personnel in analyzing the bids. The Board attorney or other authorized individual's advice on awarding the contract is of particular value with respect to legal aspects of the contract provisions regulating alterations, extras, nonperformance, damages and security bonds.

All laborers and mechanics employed by contractors or subcontractors to work on construction projects financed by Federal assistance must be paid wages not less than those established for the locality of the project.

[Adoption date: August 6, 1991]

Revised: October 20, 1993
October 15, 2025

Legal References

- ORC 9.33 through 9.333
- ORC Chapter 153
- ORC Chapter 1305
- ORC 3313.37, 3313.46, 3318.01 et seq.
- ORC Chapter 4703
- OAC Chapter 4101 generally (Ohio Building Code)

Cross References

- DJ, Purchasing
- DJC, Bidding Requirements
- DJF, Purchasing Procedures