

Meeting Minutes

The first meeting of the Carroll ISD Safety & Security Committee for the 2025-2026 school year was called to order by SSSC District Lead and Assistant Superintendent for Administration, Mr. Brian Nickel, on Wednesday, October 15, 2025, beginning at 4:30 PM in the Carroll ISD Administration Center, 2400 N. Carroll Avenue, Southlake, TX 76092.

Brian Nickel welcomes SSSC members, including the Superintendent, Teachers, Staff, Community Members, and School Resource Officers.

The SSSC reviewed its purpose: The School Safety and Security Committee is a working group of diverse individuals that serves the members of its school district by helping create and maintain a safe and secure school climate and culture for staff and students.

WELCOME & INTRODUCTIONS

Brian Nickel outlined the committee's responsibilities and expected outcomes. The required meetings will occur once each academic semester and during the summer, with the dates being October 15, April 15, and July 29.

NOMINATION AND SELECTION OF COMMITTEE CHAIR

BenAnderson was nominated as the committee chair for the 2025-2026 Safety and Security Committee Chair.

NOMINATION AND SELECTION OF COMMITTEE SECRETARY

Jolyn Potenza was nominated as the committee chair for the 2025-2026 Safety and Security Committee Secretary.

REVIEW OF PREVIOUS MEETINGS

Brian Nickel highlighted the minutes from the July 29, 2025, meeting.

DISTRICT VULNERABILITY ASSESSMENT - OCTOBER 9

Brian Nickel reviewed the previously conducted vulnerability assessments. The facility assessments were conducted on October 9, with specific attention to exterior doors, fencing, AEDs, weekly door checks, campus drills, campus EOPs, mapping, etc.. The audit should be returned promptly, giving us time to make remedies and adjustments.

DISTRICT EOP SUBMISSION

CISD submitted the EOP on September 16. This included a basic plan, an active shooter plan, and an active threat annex. We are waiting for a response from TEA, which can be expected around March.

UPDATES IN SECURITY

- A) CISD Maintenance: Our district maintenance teams perform sweeps twice per week to ensure the function and safety of our exterior doors, windows, and any other entry points.
- B) CISD Technology: All lockdowns were successful across all campuses. Any small issues have already been addressed. Radios are continually in the process of being replaced to ensure their function and ability are up to date.
- C) Other CISD Updates:
 - a) Senior High Updates: We hired an additional security officer to assist with exterior gate control and parking assistance. The traffic pattern has also been adjusted at the senior high to allow for better traffic flow.
 - b) Flip Lok: The district is looking into additional classroom safety measures, one of which is Flip Lok. We are continuing to investigate different products to enhance our classroom security.

EXECUTIVE SESSION

There were no other questions, and no executive session was held.

The meeting adjourned at 5:06 PM.