

Cache County School District

G-Tube Feeding Push Bolus Method Protocol

Only staff ANNUALLY trained by A CCSD Nurse can provide the following procedure

PROTOCOL	
A. Preparation: 1. Identifies student's ability to participate in procedure 2. Review Universal precautions 3. Begins feeding at time ordered as per healthcare provider 4. Administers amount of flush and formula/feeding as per healthcare provider order 5. Completes feeding in the time ordered as per healthcare provider 6. Student positioned for feeding as per healthcare provider order 7. Identifies possible problems and appropriate actions	
B. Identifies supplies and gathers equipment 1. Gloves 2. Formula at room temperature 3. 60 mL catheter(s)-tip feeding syringe with plunger 4. Extension tubing with clamp 5. Tap water (if prescribed) – room temperature 6. Verify the five rights: Right student, Right formula/feeding, Right route (G-Tube), Right time, Right amount	
C. Procedure 1. Appropriately clean and prepare area for skills to be done. Gathers equipment. 2. Position student and explain procedure 3. Wash hands, put on gloves 4. Attach adaptor to feeding syringe without plunger, prime with water. Open safety cap on button and attach the adaptor and tubing with feeding syringe to button. Administer prescribed amount of water flush. Securely clamp extension tubing after flushing. 5. If ordered by healthcare provider, mix water with formula to thin it down. 6. Insert the tip of a 60 mL syringe into formula container. The water flush may already be mixed with the formula if ordered that way. Use syringe and plunger to draw up a 60 mL syringe full of formula. Ensure there are no air pockets in the syringe. 7. Open safety plug on student's button and attach the adaptor and tubing with feeding syringe to button unless, a water only flush has been completed. 8. Unclamp the tubing and gently push formula by applying steady, even pressure on the syringe. IT SHOULD TAKE at least 5 minutes to push 60 mL's of formula. DO NOT EXCEED THIS RATE OF ADMINISTRATION. Continue following steps 6-8 until the entire prescribed volume of formula has been given. 9. Flush the tubing with the prescribed amount of room-temperature water as directed by the healthcare provider, then securely clamp the tubing. 10. After flushing, clamp tubing and remove the syringe from the extension tube. Remove plunger from	

syringe and attach the empty syringe to the extension tubing. Unclamp the tube and lower the syringe below the stomach level to facilitate burping (venting). Follow CCSD venting protocol.

11. After venting, clamp tubing and remove the adaptor with feeding syringe and snap safety cap in place.
12. Remove gloves, wash hands.
13. Clean syringe and extension tubing with warm water. Allow to air dry.
14. Position student & follow position time after feeding as per Healthcare provider order.
15. Store any extra formula as instructed. Opened and stored formula must be used within 24 hours.
16. Complete the 6th Right of Documentation by charting interventions in appropriate CCSD documentation form.

ALWAYS FOLLOW THE STUDENT'S INDIVIDUALIZED HEALTH CARE PLAN

Revised 10/16/2025