



**Administrative Council Agenda  
New Market Skills Center  
October 17, 2025  
11:00 AM – 1:00 PM**

**REGULAR ITEMS**

- Call Meeting to Order/Flag Salute
- Agenda Discussion/Approval
- Introduction of Board, Guests/Audience
- Public Comment

**APPROVAL OF CONSENT AGENDA**

- Administrative Council Minutes – May 9, 2025
- South Sound Council Meeting Minutes – June, August, and September
- Skills Center Directors' Meeting Minutes – September 9, 2025
- Items for Surplus

**EXECUTIVE DIRECTOR'S REPORT**

- Thanks & Kudos
  - Gratitude from 2021 Professional Medical Careers' Student
  - Best of South Sound – Trade/Technical Schools
    - Gold – Olympia School of Advanced Skincare – Master Esthetician
    - Silver – New Market Skills Center
- Youth Leadership Thurston County Summer Program - Recap
- School Vans – Usage
- Capital Projects Minor Works – Building B Electrical Final and Summer 2026 Projects
- 2024-2025 CTE Student Support Services Specialist Report
- Support Requests: Academic Support EA/ESD Mental Health Contract
- 2025-2026 School Improvement Plan
- Enrollment Reports
  - By District
  - Student Headcount by Program
- Financial Reports
  - End of Year 2024-2025
  - October 2025
- Renegotiation of Host District Agreement

**PROGRAMMING**

- Pre-Electrical
- Barbering
- Planning for the Future
  - Port of Olympia/Glacier Aviation: Aviation Ground School
  - What Unmet Consortium Needs Exist?

**PERSONNEL REPORT**

- Retirement
  - Stephanie Tocher – Work Site Learning Instructor
- New Contractors:
  - Sara Hooker – Barbering Instructor
  - Kevin Showalter – Pre-Electrical Instructor

**INFORMATIONAL**

- New Market Skills Center Foundation – Enterprise Mobility Grant - \$12,500
- Future of Work - Update
- College & Career Fair – November 20, 2025

**COUNCIL MEMBER COMMENTS**

- Standing Question: Future Meeting Topics

**ADJOURNMENT**