

Balmoral/Ridgeway Elementary Annual Plan (2025 - 2026)

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[G 1] Reading/Language Arts

By Spring 2026, through the implementation of a standards align core curriculum in each ELA classroom, students will receive a high quality and equable education. Teachers and school leaders, through a comprehensive professional development program will build their pedagogy in reading, writing, and Language Arts TN standards to align with instructional shifts. Students struggling to meet academic proficiency will receive targeted intervention and supports throughout the school year based on their identified area(s) of need. Early Literacy will continue to build a comprehensive level of foundational skills by using the science of reading.

Performance Measure

By Spring 2026, BRE will increase 3-5 ELA proficiency rates from 53.4% to 62%% as measured by the TNReady Assessment.

****Performance will be measured using the following tools**:**

District Formative Assessments (Benchmark Data)

School Level CFA's (Benchmark Data)

TN Ready Assessment

Strategy	Action Step	Person Responsible	Estimated Completion Date	Funding Source	Notes
[S 1.1] Standard Aligned Core Instruction Provide daily access to a rigorous reading/language arts curriculum that will develop students' deep understanding of the content, strengthen comprehension, and promote mastery of TN Standards to ensure students are career and college ready. Benchmark Indicator **Benchmark Indicator** Implementation: * Weekly Collaborative planning meetings with sign in sheets and agendas.	[A 1.1.1] Small Group Friday Small groups will be provided during each instructional block and each Friday to provide students with additional practice and enrichment.	Erika Lowe, Principal and Shaneena Rolfe, Optional Schools Coordinator	05/01/2026	Title I SBB	

* Bi-weekly Walkthrough Protocol * Quarterly Benchmark Assessment Data Effectiveness: * Weekly collaborative planning meetings will lead to 62% of students scoring 80% or above on formative assessments. * Bi-weekly Walkthrough protocol will demonstrate 50% of teachers and Sea's implementing explicit foundational skills strategies during weekly small group instruction. * Quarterly Benchmark Assessment Data will reflect 62% of students demonstrating grade level proficiency.					
	[A 1.1.2] ELA Tutor We will hire an ELA tutor will work with tier II and tier III students in small groups.	Erika Lowe, Principal and Sheri Harts, PLC Coach	05/01/2026	Title I	
	[A 1.1.3] K-1 Writing Plan The K-1 writing plan will focus on handwriting and conventions to develop student capacity for producing high quality writing samples by the time they enter second grade.	Erika Lowe, Principal and Shanee Stinson, Optional Schools Coordinator	03/31/2026	Title I SBB	
[S 1.2] Professional Development Provide professional development for teachers, administrators, and instructional leaders on how to articulate the instructional practice shifts that will improve teachers' pedagogy of the content, master of standard look fors, students' skill set, and students' proficient reading level of grade supported texts. Benchmark Indicator Implementation: * Monthly Instructional Leadership Team meetings	[A 1.2.1] Professional Development School leaders, teachers and other instructional staff will engage in ongoing professional development (purposed to improve student performance) at the district and school level. Some sessions will allow for teacher choice to promote differentiation.	Erika Lowe, Principal and Sheri Harts, PLC Coach	03/27/2026	Title I SBB	

with sign in sheets and agendas. * Monthly Choice Board PD meeting sign in sheets and agendas. * Bi-weekly PLC meeting sign in sheets and agendas. Effectiveness: * Monthly ILT meeting will reflect an 85% or better attendance rate. * 80% of teacher survey responses for Monthly Choice Board PD will demonstrate that teacher needs were met. * 80% of teacher survey responses for bi-weekly PLC's will demonstrate that teacher needs were met.					
	[A 1.2.2] Vertical Team Planning All teaching teams will engage in quarterly vertical team planning in an effort to eliminate gaps in learning from one grade level to the next.	Erika Lowe, Principal, Sheri Harts, PLC Coach and Shaneena Rolfe, Optional Schools Coordinator	03/13/2026	Title I SBB	
[S 1.3] Targeted Intervention and Personalized Learning Provide academic interventions, personalized learning activities, an individualized learning pace, and various instructional approaches designed to meet the needs of specific learners to improve student achievement. Benchmark Indicator Implementation: * Weekly sign in sheets for after school tutoring. * Monthly RTI Data Team Meeting sign in sheets and agendas. * Quarterly District Formative Assessment Data	[A 1.3.1] After School Tutoring Tutoring sessions will occur three days per week for 1.5 hours each session to address students' content deficits.	Erika Lowe, Principal and Tenika Riley, Dean of Students	03/13/2026	Title I SBB	

Effectiveness: * Students attending after school tutoring will demonstrate at 10% increase in proficiency on District Formative Assessments from the Fall to Spring administration. * Monthly RTI Data Team meeting minutes will reflect a continuum of progress from Tier 3 to Tier 1 during 20-day progress monitoring. * Students will demonstrate a 10% increase in proficiency on District Formative Assessments from the Fall to Spring administration.					
	[A 1.3.2] RTI2-A At Risk students will participate in the RTI2-A Intervention Program to receive both face to face and computer-based instruction to address deficit areas. A certified tutor has been hired to work with the most vulnerable students.	Erika Lowe, Principal and Margaret Echols-Greer, Interventionist	05/19/2026	Title I SBB	
[S 1.4] Early Literacy Build and strengthen the foundational literacy knowledge of instructional leaders, classroom teachers, and educational assistants through engagement in professional learning experiences anchored in the science of reading to support the development of K-2 students reading skill set. Benchmark Indicator Implementation: * Weekly Collaborative planning meetings with sign in sheets and agendas. * Bi-weekly Walkthrough Protocol * Quarterly Benchmark Assessment Data Effectiveness:	[A 1.4.1] K-1 Writing Plan K-1 students will engage in a writing plan that focuses on handwriting and conventions to prepare them for fluent writing by second grade. The goal is for students to produce grade level appropriate writing samples and essays in second grade.	Erika Lowe, Principal and Shanee Stinson, Optional Schools Coordinator	03/28/2025	Title I SBB	

* Weekly collaborative planning meetings will lead to 62% of students scoring 80% or above on formative assessments. * Bi-weekly Walkthrough protocol will demonstrate 50% of teachers and Sea's implementing explicit foundational skills strategies during weekly small group instruction. * Quarterly Benchmark Assessment Data will reflect 62% of students demonstrating grade level proficiency.					
	[A 1.4.2] Small Group Instruction Students in K-1 will engage in small group instruction that focuses on phonemic awareness, decoding and fluency to make them competent and confident readers, supporting their ability to access more complex concepts in later years.	Erika Lowe, Principal and Shanee Stinson, Optional Schools Coordinator	05/16/2025	Title I SBB	

[G 2] Mathematics

By Spring 2026, through the implementation of a standards align core curriculum in each mathematics classroom students will receive a high quality and equable education. Teachers and school leaders, through a comprehensive professional development program will build their pedagogy in mathematic standards to align with instructional shifts. Students struggling to gain procedural and conceptual understanding to meet academic proficiency will receive targeted intervention throughout the school year.

Performance Measure

By Spring 2026, BRE will increase 3-5 Math proficiency rates from 47.5% to 56% as measured by the TNReady Assessment.

Performance measures will be monitored by the following:

- * District Formative Assessments (Benchmark Data)
- * School Level CFA's (Benchmark Data)
- * TNReady Assessment

Strategy	Action Step	Person Responsible	Estimated Completion Date	Funding Source	Notes
[S 2.1] Standard Aligned Core Instruction Teachers will plan and execute standard aligned lessons with intentionality and focus (data-informed instruction) to provide daily access to a rigorous	[A 2.1.1] Deliberate Practice Teachers will engage in the deliberate practice protocol to increase content knowledge and pedagogy. This practice will be an extension of the	Erika Lowe, Principal, Sheri Harts, PLC Coach and	05/08/2026	Title I SBB	

math curriculum that will develop students' engagement in important content, build on prior knowledge (pre-requisite skills), and promote mastery of TN Standards to ensure students are career and college ready. Benchmark Indicator Implementation: * Weekly Collaborative planning meetings with sign in sheets and agendas. * Bi-weekly Walkthrough Protocol * Quarterly Benchmark Assessment Data Effectiveness: * Weekly collaborative planning meetings will lead to 56% of students scoring 80% or above on formative assessments. * Bi-weekly Walkthrough protocol will demonstrate 50% of teachers using a turn and talk protocol during the engage, explore, elaborate and explain phases of the lesson. * Quarterly Benchmark Assessment Data will reflect 56% of students demonstrating grade level proficiency.	collaborative planning process during which teachers attend to standards, curriculum, and district generated lesson plans. Instructional coaches will guide the process.	Tenika Riley, Dean of Students			
	[A 2.1.2] Aggressive Monitoring Teachers will implement the aggressive monitoring protocol to ensure mastery of learning objectives during instruction.	Erika Lowe, Principal, Sheri Harts, PLC Coach and Shaneena Rolfe, Optional Schools Coordinator	05/08/2026	Title I SBB	
[S 2.2] Professional Development Provide ongoing, high quality professional development at the school level for school leaders, teachers, and other instructional staff that focuses on instructional shifts and strategies that result in	[A 2.2.1] New Teacher Mentor Meetings The 5th grade math teacher will engage in weekly new teacher meetings with her mentor to supplement support received during collaborative planning meetings.	Erika Lowe, Principal and Tenika Riley, Dean of Students	05/08/2026	Title I SBB	

improved student performance. Benchmark Indicator Implementation: * Weekly 5th grade math teacher new teacher mentor meeting agendas and sign-in sheets. * Bi-weekly Walkthrough Protocol Effectiveness: * Monthly 5th grade math new teacher mentor meetings will result in new teacher achieving a TEM score of at least 3 or higher in at least 2 indicators per semester. * Bi-weekly Walkthrough Protocol will result in 50% of teachers demonstrating effective implementation of the aggressive monitoring protocol.					
	[A 2.2.2] PLC Meetings Teachers will engage in bi-weekly PLC meetings to receive professional learning experiences that support instruction to increase student performance.	Erika Lowe, Principal and Sheri Harts, PLC Coach	05/08/2026	Title I SBB	
[S 2.3] Targeted Interventions and Personalized Learning Provide academic interventions, personalized learning activities, an individualized learning pace, and various instructional approaches designed to meet the needs of specific learners to improve student achievement. ** ** ** ** Benchmark Indicator Implementation: * Monthly Progress Monitoring Data	[A 2.3.1] Provide Supplemental Resources Students will be provided with academic interventions and personalized learning activities that provide remediation and adaptive learning opportunities.	Erika Lowe, Principal and Sheri Harts, PLC Coach	04/03/2026	Title I	

* Tri-annual Benchmark Data (iReady) Effectiveness: * 50% of students with RTI2 Intervention Plans will demonstrate an increase of 3 data points monthly. * 85% of students will demonstrate typical growth from benchmark to benchmark as measured by tri-annual iReady assessments.					
	[A 2.3.2] Certified Tutor We will hire a certified tutor to assist with tier II and tier III math intervention groups.	Erika Lowe, Principal and Sheri Harts, PLC Coach	05/15/2026	Title I	
[G 3] Chronic Absenteeism By Spring 2026, we will foster a safe and healthy student-focused learning environment and improve students' attendance and behavior through the implementation of attendance and behavioral interventions and supports, continued professional development grounded in instructional best practices, and stakeholder engagement activities and resources. Performance Measure Balmoral-Ridgeway Elementary School's attendance rate will increase from 92.5% in SY 24-25 to 94% in SY 25-26.					
Strategy	Action Step	Person Responsible	Estimated Completion Date	Funding Source	Notes
[S 3.1] Attendance Interventions and Supports Implement targeted interventions, initiatives and programming that address identified needs and provide appropriate student supports. Benchmark Indicator Implementation: 20-day attendance reports 20-day chronic absence reports 20-day discipline reports	[A 3.1.1] At-Risk Parent Assemblies At-risk parent assemblies for chronically absent students will occur quarterly. Meetings will establish and review attendance expectations with parents.	Erika Lowe, Principal and Titantia White, PSC	04/03/2026	Title I SBB	

Effectiveness: Each 20-day attendance report will reflect a 2% decrease in the number of students absent from school. Semesterly chronic absence report will demonstrate a 2% increase in the schoolwide attendance rate.					
	[A 3.1.2] RTI2-B Implement RTI2-B programming. The RTI2-B team will review monthly school attendance data. The SART team will document and report students with extreme attendance challenges.	Erika Lowe, Principal, Hosietthe Hughes, GOS and Tenika Riley, Dean of Students	05/22/2026	Title I SBB PTO	
[S 3.2] Parent and Community Engagement Provide parents with year-round opportunities to engage with the school. School staff and parents will partner to improve educational experiences and build community. Benchmark Indicator Implementation: * Quarterly parent meeting sign-in sheets. * Bi-annual parent surveys Effectiveness: * An average of 40% of parents will attend engagement events each quarter. * An average of 50% of parents will respond to bi-annual parent surveys.	[A 3.2.1] Community Builders * PTO Planning Meetings (June): Parents will provide feedback on improvements for the upcoming school year. * Back to School Block Party (August): Parents will meet the teacher, drop off supplies and ask questions. Teachers will build community and meet parent needs. * Title I Night (August): Parents will learn how the Title I program Benefits their children. * Welcome Wednesday (Monthly beginning in September): Parents will have an opportunity to sit in their child's classroom. * Special Nights (Monthly): Events such as math and science night or literacy night where parents can gain strategies and receive resources to help their children academically.	Erika Lowe, Principal and Sheri Harts, PLC Coach	04/30/2026	Title I	
	[A 3.2.2] Two-Way Communication The school will facilitate two-way communication with parents.	Erika Lowe, Principal and	05/22/2026	Title I SBB	

	* Wednesday Folders - Graded papers, newsletters, school-wide calendars and other information. Parents may return notes to teachers in those folders. * Class DoJo - Parents will receive announcements from teachers about class and school events. Parents may send electronic messages to teachers. * Parent Teacher Conference Opportunities - Parents and teachers may schedule conferences as needed.	Sheri Harts, PLC Coach			
	[A 3.2.3] School Events The school will host events to celebrate students' academic accomplishments and showcase their talents. * Quarterly Honor's Day Assemblies * Annual Student Council Speeches * National Junior Beta Club Inductions * Annual Side-by-Side Performance with the Memphis Symphony Orchestra * Choir Performances * Holiday and Cultural Performances * Annual Promotional Ceremonies	Erika Lowe, Principal, Clifton Brady, Music Teacher and Sybil Dotson, Art Teacher	05/15/2026	Title I SBB PTO	