REGION 15
POMPERAUG
REGIONAL SCHOOL DISTRICT 15
Serving the Communities of Middlebury and Southbury, Connecticut

286 Whittemore Road
Mailing Address:
Post Office Box 395
Middlebury, Connecticut 06762

Telephone 203•758•8259 x1010
FAX 203•758•1908

Joshua Smith
Superintendent of Schools

January 30, 2025

Dear Members of Community Groups and Organizations,

As you may know, in accordance with the Board of Education Policy and Regulation 1330 (Use of School Facilities), the Board of Education makes school buildings and property available to outside community groups and organizations when they are not in use for school purposes. Regulation 1330 includes the application process, conditions, and fee schedule for such use. **I have attached a copy of the Policy and Regulation 1330 for your reference.**

I am writing to remind all community groups and organizations that they must follow the provisions of Regulation 1330 when looking to use the Board of Education facilities. These requirements include, but are not limited to, following a detailed application process prior to using school facilities; maintaining school facilities in an orderly condition during and after use; and providing payment for use of school facilities as applicable.

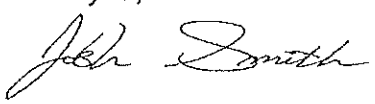
The Board of Education plans to review Policy and Regulation 1330 at a future meeting. However, unless and until the Board makes any changes, these rules remain in effect and will be enforced by the administration.

If you have any questions or concerns about school facility use and related requirements, please direct them to the school you are interested in for your event. Please see the listed schools and phone numbers below:

School	Phone Number
Pomperaug Elementary School	203 264 8283
Middlebury Elementary School	203 758 2401
Gainfield Elementary School	203 264 5312
Long Meadow Elementary School	203 758 1144
Memorial Middle School	203 758 2496
Rochambeau Middle School	203 264 2711
Pomperaug High School	203 262 3200

We are pleased to be able to make our facilities available to the community and appreciate your cooperation in helping us maintain a safe and orderly environment for everyone.

Thank you,



Joshua Smith
Superintendent of Schools