



Clays Mill Elementary

PTA General Member Meeting

Clays Mill Elementary PTA

September 8, 2025 | 6:00 pm

Clays Mills Elementary

Attendance: Mrs. Greene, Mallory Wood, Amy Benjamin, Amanda, Neuhart, Margaret Reynolds, Jason Reynolds, Mallory Simpson, Amy Tarrence, Sarah Sloan, Emily Tolliver, Emily Sward- Williams, Jamie Adkins, Arwin Ibañez, Arelino Ibañez, Hamsa Patel, P.B. Patel, Paige Smith, Anna Harvey, Brittany Jacobs, Jennifer Cook, Raini McConnell, Sarah Cantrell Gayla Webb, Tim Fortin, Mary Hotovy, Danielle Grant, Katelyn Mackey, Laura Armenteros, Ryder Hopper, Christine Hopper, Sarah Newman, Ireland Coiner
Virtually: Jessica D, Katie Brown

Call to Order: 6:06 pm

Approval of Minutes: First meeting of 2025- no prior minutes to approve

Officer's Reports:

Principal's Report:

- Mrs. Greene introduction
- MAP assessments and iReady assessments are completed
- Fall activities in full swing- Cross Country, 3rd grade Glow math review, 4th grade airplane science lesson
- Shipping confirmation on new playground equipment hoping for installation in October
- Celebrations will be once every 9 weeks the first one on Halloween

President's Report:

- National PTA School of Excellence awarded to CME for next two years
- Reviewed CME PTA Mission Statement and introduced board members
- Back to School Bash event was successful looking forward to a successful year

Treasurer's Report: **see attachment for amended proposed budget*

- July and August costs- AR, Back to school bash, Landscaping and Gazebo Refresh, Boosterthon deposit, childcare for K information night
- Current Balance- \$24,245.18
- New reimbursement form online with QR code- teachers have \$80 for the year and specials have \$200

Membership Report:

- 169 members as of tonight goal for year is 215 members
- 145 parents, grandparents, community members
- 24 faculty/staff- goal is for 100% of faculty and staff to join

Programs Report:

- Family Resource Center: In need of donations- Youth S/M/L pants, socks, underwear
- Homeroom parent email information will be sent by the end of the week
- Staff Lunch October 13th Baked Potato Bar, November 10th Soup Bar
 - 3 lunches each semester and then Teacher Appreciation Week
- Teacher JoyCart: October 10th Signup genius will be sent out
- Trunk or Treat: Donations accepted for candy; Signup for a trunk October 1st; Prizes awarded to the best Family and the best Staff trunks
- Spring Carnival Date might need to change from April 17th because of 2nd grade Zoo Field Trip



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Communication Report:

- Parent Square is easier to communicate everything in one place- calendar, communication, Newsletters, easier to post updates
- Will continue to use Givebacks to communicate for members that don't have access to Parent Square (grandparents, ect)
- Photo upload form is in progress for yearbook pictures to be sent soon
 - Try to include details to help Sarah organize information
 - PTA took on Yearbook post-Covid; so when we get pictures from parents at CME events it helps us include more students
- Reach out to Sarah or Emily if you have any suggestions; we want to improve any way we can
- [Facebook](#); [Instagram](#)

Committee Reports:

Fundraising:

- Boosterthon- CME PTA Glow Run
 - Daily goals and prizes for funds raised
 - Information for kickoff was sent home today
 - All fundraising schedule information and signups will be sent out through Parentsquare
 - Questions answered from parents about Boosterthon-
 - Boosterthon allows all kids to participate
 - Boosterthon takes a cut, but CME uses lowest level of support so we keep a significant amount

Kid's Joy Cart:

- September 23rd- KY Kids Day
- During Recess- celebration table,
 - K and 1st get stamps and fidget spinners and tattoos
 - 2nd-5th – vinyl stickers, fidgets and tattoos
 - Snack- dependent on weather (popsicles or something similar)
 - Sign-up genius to help handout items

New Business:

- Review 2025-2026 Budget:
 - Income:
 - Apparel, Fall fundraiser, Winter Fundraiser (proceeds to STEM this year), Passive fundraiser (Kroger, Givebacks, Publix), Dine for Cash (Canes, Kona Ice), Sponsorships, Donations, Bank Interest
 - Events:
 - Back to school (shirts, pizza, decorations), DanceBlue, Field Day, Science Fair, Spring Carnival, Winter Event (multi-cultural event), Trunk or Treat,
 - Activities:
 - Joy Cart, K&5th Promotions, Student Success, Clubs, Accelerated Reader Software
 - Committees and Programs:
 - Landscaping (Gazebo and front landscaping), Homeroom Parties and Supplies, Teacher Appreciation, Yearbook, Membership Dues, Teacher and Specials Request, Family Resource Center, Giveback Project (playground project last year), Childcare, Bank and Processing Fees, Contingencies (to help balance the budget), Development and Insurance, and Supplies
 - Start-up funds for next year



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- There were some errors on the budget as shown
- Motion to approve budget virtually with corrections: Amy motioned, Mallory 2nd
 - All approved
 - Correct Budget will be sent via email with a link to vote to approve

On the Horizon:

- September 8th-19th Fall Fundraiser
- September 19th- Glow Run
- September 23rd- KY Kids Day (Kids Joy Cart)
- October 10th- Staff JoyCart
- October 13th- PTA Staff Lunch (baked potato bar)
- October 13th- PTA Meeting
- October 24th- Trunk or Treat
- November 10th- PTA Staff Lunch (soup bar)

Adjournment: 7:18 pm

Chatham Boyer

Secretary



Clays Mill Elementary

PTA General Member Meeting

Addendum about Budget Approval Vote Electronically:

Following email sent on Friday September 12th to current members present at the meeting on Monday September 8th:

“Good afternoon,

You are receiving this email because you attended our CME PTA meeting on Monday and are a current member. I have attached the amended PTA Budget from our treasurer Amanda Neuhart. The adjustments include fixing the income column to include the \$2,750.00 from the Committees and Programs total. The additional \$2,750 is reflected in the Contingencies line item making it total \$4,080.93. The plan will be to vote to move those funds to the 2025-2026 PTA Giveback Project when we adjust the budget halfway through the year.

Please use **LINK** to vote to approve the amended budget by Sunday evening. If the budget is approved, I will add it to the September meeting minutes and send it the meeting minutes early next week.”

- Quorum for the vote was met by receiving 14 responses.
- 13 members voted to approve the amended budget
- 1 member voted not to approve the amended budget
- The Budget passed.

Chatham Boyer

Secretary

Clays Mill Elementary PTA 25-26 Working Budget

23 Classrooms- K4, 1st-4, 2nd-4, 3rd-4, 4th-3, 5th-4	Income	Expenses	Net Income (Expense)	Notes	
Beginning Balance 7/1/2025	24,245.18				
Fundraising					
Apparel	1,500.00	500.00	1,000.00	excess income from extras ordered	
Fall Fundraiser	35,000.00	2,500.00	32,500.00	fun run - dance party etc	
Winter Fundraiser	9,000.00	8,000.00	1,000.00	holiday store- donation to STEM, held in library	
Passive Fundraising	3,600.00	0.00	3,600.00	kroger, box tops, givebacks	
Dine for Cash	400.00	0.00	400.00	Kona Ice, Cane's	
Fundraising Totals	49,500.00	11,000.00	38,500.00		
Miscellaneous Income					
Sponsorships	0.00	0.00	0.00	community sponsors	
Donations/Misc	200.00	0.00	200.00	donations	
Interest	30.00	0.00	30.00	bank	
Miscellaneous Income Total	230.00	0.00	230.00		
Events					
Back to School		2,200.00	-2,200.00	decor, food, games, etc	
Dance Blue		200.00	-200.00	decor etc for event	
Field Day		1,500.00	-1,500.00	food	
Science Fair		100.00	-100.00	food for judges	
Spring Event		4,000.00	-4,000.00		
Winter Event		500.00	-500.00		
Trunk or Treat		500.00	-500.00	candy, supplies	
Events Total	0.00	9,000.00	-9,000.00		
School Wide Activities/Programs					
Kids Joy Cart		1,000.00	-1,000.00	2x per year	
K & 5th Promotions		1,000.00	-1,000.00	\$500 per grade level	
Student Success		4,400.00	-4,400.00	celebrations for classroom and school- K-4 [\$300], 5 [\$900], School Wide [\$2000]	
Clubs		1,600.00	-1,600.00	\$200 per Club, 8 clubs	
Accelerated Reader		6,955.50	-6,955.50	AR- paid	
School Wide Activities Total	0	14,955.50	-14,955.50		
Committees/Programs					
Environmental/Landscaping		7,000.00	-7,000.00	Gazebo and Landscaping Refresh, any outdoor repairs/upgrades, mulch	
Homeroom Party/Supplies		1,200.00	-1,200.00	\$25 per party, total of 48 parties/2x per class per year	
Teacher Appreciation		500.00	-500.00	Joy cart, lunches, anything outside of teacher appreciation week	
Teacher Appreciation Week		2,500.00	-2,500.00		
Yearbook	500.00	500.00	0.00		
Membership	2,250.00	1,293.75	956.25	based on 225 members @ \$10, National gets \$3.25, Regional gets \$2.25, District \$.25 (179 as of this morning)	
Membership Incentives/Supplies		1,000.00	-1,000.00	membership goodies- food at meetings	
Teacher Requests		4,000.00	-4,000.00	\$80 per teacher, total of 50 employees, must be a PTA member	
Specials Requests		800.00	-800.00	\$200 per special except one that hosts	
Winter Fundraiser Donation to Specials		1,000.00	-1,000.00	goal for holiday shop to donate	
Family Resource Center		500.00	-500.00	donation	
2025-2026 PTA Giveback Project				Will vote in January on where money goes	
Committees/ Programs Total	2,750.00	20,293.75	-17,543.75		
Admin/Other					
Child Care		500.00	-500.00	meetings and family night \$15/hour	
Bank & Card Processing		75.00	-75.00	bank fees, wire fee	
Contingencies		4,080.93	-4,080.93	to use by board discretion and balance budget	
Leadership Development		500.00	-500.00	16th district luncheon and convention	
Liability Insurance		320.00	-320.00	insurance - paid	
Miscellaneous Supplies		1,000.00	-1,000.00	needed new checks	
Admin/Other Total	0	6,475.93	-6,475.93		
Start Up funds for 2025-2026 school year		15,000.00	-15,000.00		
Grand Total	76,725.18	76,725.18	0.00		
Start Up Funds 7000 AR / 320 Liability / 2200 back to school / \$5480 misc buffer					
-9,475.50					
Total Used for 2025-2026					

WELCOME!

GENERAL MEMBERSHIP MEETING

SEPTEMBER 8, 2025 | 6:00pm



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PROUD TO BE A 2024-2026

SCHOOL OF EXCELLENCE

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AGENDA

I Call to Order | Welcome

II Approval of Minutes

Reports of Officers

- Principal's Report
- President's Report
- Treasurer's Report
- Membership Report
- Fundraising Report
- Programs Report
- Communications Report

Reports of Committees

- Fundraising - Boosterthon Information (Amy T.)
- KY Kids Day - Kid's Joy Cart (Brittany)

V Old Business

VI New Business

- Approve 2025-2026 Budget (Amanda)

Announcements

- Glow Run | September 19, 2025 | all day
- Kid's Joy Cart | September 23, 2025
- PTA Meeting | October 13, 2025 | 6:00pm

On the Horizon

- Trunk or Treat | October 24, 2025

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MISSION STATEMENT



Our mission is to make every child's potential a reality by engaging and empowering families and communities to advocate for all students. Key values include collaboration, commitment, accountability, respect, inclusivity, and integrity. PTA/PTSA chapters in Fayette County Public Schools are part of the 16th District PTA in Kentucky.

Note: PTA, a 501c(3) organization, is not part of FCPS.

U N I T E • S P E A K • A D V O C A T E • C H A M P I O N • C O N N E C T • I N V E S T

BOARD MEMBERS



MALLORY WOOD

PRESIDENT

PRESIDENT@CLAYSMILLPTA.COM



CHATHAM BOYER

SECRETARY

SECRETARY@CLAYSMILLPTA.COM



AMANDA NEUHART

TREASURER

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SARAH SLOAN

COMMUNICATIONS

COMMUNICATIONS@CLAYSMILLPTA.COM



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PRINCIPAL'S REPORT

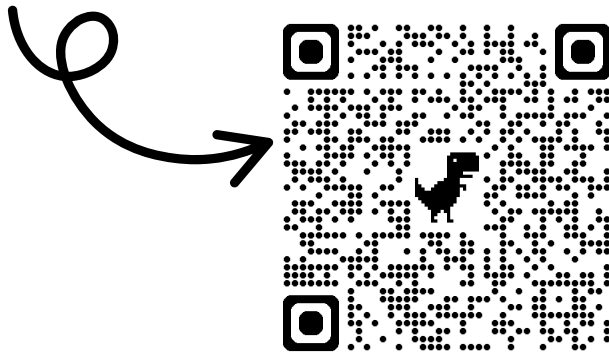
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PRESIDENT'S REPORT



TREASURER'S REPORT

- MONTHLY EXPENSE REPORT
- REIMBURSEMENT FORM



MEMBERSHIP REPORT

168 TOTAL MEMBERS

- **144** parent, grandparent, community members
- **24** faculty/staff

MEMBERSHIP DRIVES

- Any **class with 100% membership participation** by Sept 30th will receive extra recess!
- If **100% faculty participation** by Oct 1st - a \$100 gift card drawing to BHG will happen!



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MEMBERSHIP REPORT

SCAN ME

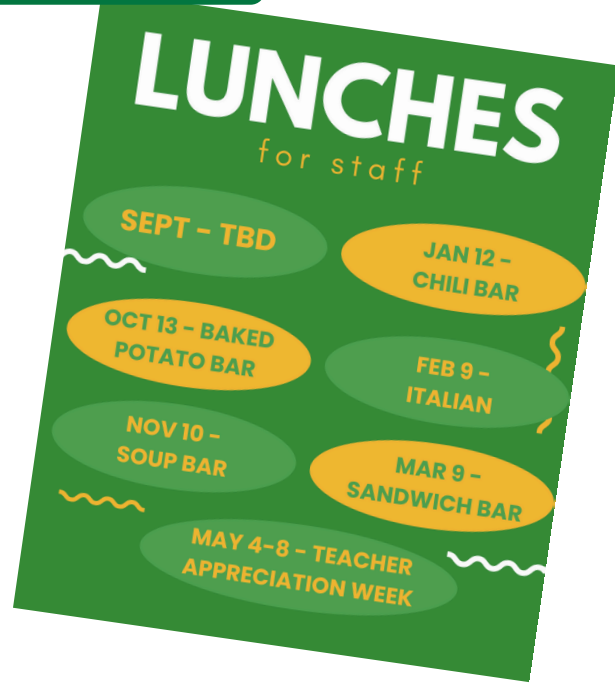


*Scan to become a
member today!*

**Share with grandparents, aunts,
uncles, friends - anyone who
wants to support our students
and staff here at CME!**

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PROGRAM'S REPORT



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COMMUNICATION'S REPORT

- PARENT SQUARE PTA ACCOUNT
- YEARBOOK PHOTO UPLOAD FORM
- FOLLOW CME PTA ON SOCIAL MEDIA



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COMMITTEE REPORTS

- **FUNDRAISING COMMITTEE | GLOW RUN**
- **KIDS JOY CART**

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CME PTA GLOW RUN

FUNDRAISER SCHEDULE:

MONDAY 9/8
SIGN UP AND GET
FIRST PRIZE
TOMORROW!

TUESDAY 9/9
SIGN UP
TONIGHT AND
WEAR A HAT
TOMORROW!

WEDNESDAY 9/10
EXTRA RECESS
CHALLENGE
CLASS WITH MOST NEW
PLEDGES TONIGHT WINS!

THURSDAY 9/11
SIGN UP/GET
PLEDGE TONIGHT
AND WEAR TEAM
GEAR TOMORROW!

FRIDAY 9/12
BONUS PRIZE
CHALLENGE
-GET \$2 PER LAP OR \$60
PLEDGE AND EARN BONUS
PRIZE!

MONDAY 9/15
SIGN UP/GET
PLEDGE TONIGHT
AND WEAR PJS
TOMORROW!

TUESDAY 9/16
KEEP THE PLEDGES
COMING!
TOP FUNDRAISER IN EACH
GRADE AS OF FRIDAY
MORNING WILL PIE THE
PRINCIPAL DURING EVENT!

WEDNESDAY 9/17
PIZZA PARTY
CHALLENGE
CLASS WITH MOST NEW
PLEDGES TONIGHT EARNS A
PIZZA PARTY!

THURSDAY 9/18
LAST NIGHT BEFORE
EVENT
TOP FUNDRAISER IN THE
SCHOOL AS OF FRIDAY
MORNING WILL EARN
PRINCIPAL FOR DAY! (DATE
TBD)

FRIDAY 9/19
EVENT DAY -
GLOW RUN FUN!
SEE SCHEDULE BELOW!

EVENT DAY SCHEDULE:

7:55 - 8:50	4 TH GRADE
8:55 - 9:50	5 TH GRADE
9:55 - 10:50	2 ND GRADE
11:25 - 12:20	3 RD GRADE
12:30 - 1:25	KINDERGARTEN
1:30 - 2:25	1 ST GRADE



[MYBOOSTER.COM](https://mybooster.com)

WHAT TO DO? HOW TO PARTICIPATE?

REGISTER YOUR STUDENT(S) AT [MYBOOSTER.COM](https://mybooster.com) TODAY!
SHARE STUDENT PAGE WITH FRIENDS AND FAMILIES - COLLECT DONATIONS TO HELP US REACH OUR GOAL!
STUDENTS WILL EARN A PRIZE FOR SIGNING UP! PRIZES EARNED FOR DONATIONS!
ASK YOUR STUDENT ABOUT "STAR QUEST 5" DAILY VIDEOS - AN EXCITING CHARACTER BUILDING ADVENTURE!
VOLUNTEER FOR DAILY PRIZE SORTING, EVENT SETUP/CLEANUP OR SIGN UP FOR A SHIFT DURING THE EVENT TO CHEER ON STUDENTS AND ENJOY THE FUN!

scan for
info page

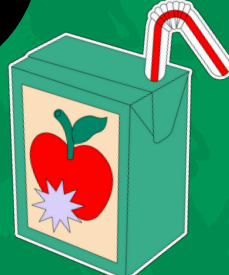
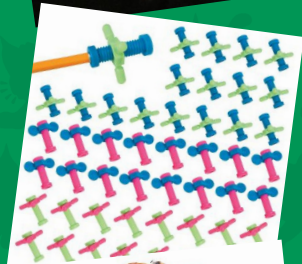


KID'S JOY CART

SEPTEMBER 23RD DURING RECESS



SCAN ME



NEW BUSINESS

APPROVAL OF 2025-2026 BUDGET

23 Classrooms- K4, 1st-4, 2nd-4, 3rd-4, 4th-3, 5th-4

	Income	Expenses	Net Income (Expense)	Notes
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Events

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-9,475.50					
Total Used for 2025-2026					



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ON THE HORIZON

- **GLOW RUN EVENT DAY | SEPTEMBER 19TH**
- **KID'S JOY CART | SEPTEMBER 23RD**
- **PTA MEETING | OCTOBER 13TH | 6:00PM**

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THANK YOU!

NEXT MEETING

OCTOBER 13, 2025 | 6:00pm



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