
**SECTION 00 0020
INVITATION FOR BIDS**

PART 1 GENERAL

THIS PROJECT CONSISTS OF THE FOLLOWING RENOVATIONS:

- A. Modifications of the existing HVAC systems of the referenced elementary school where indicated. Included are demolition, acoustical tile and grid replacement, mechanical, electrical, debris removal, and other scope or work as indicated in the Contract Documents.
- B. Sealed bids are requested by Gwinnett County Board of Education from General Contractors only for construction of:
 - 1. **PROJECT: SIMPSON ELEMENTARY SCHOOL HVAC MODIFICATIONS**
 - 2. **PROJECT NO.: CPL 18413.0**
- C. Bids will be received by Gwinnett County Schools, Facilities and Operations Division, at 53 Gwinnett Drive, Building "C" Conference Room, Lawrenceville, GA 30046 until:
 - 1. **3:00 PM, LOCAL TIME, THURSDAY, NOVEMBER 20, 2025.**
- D. At which time and place the bids will be publicly opened and read aloud. Bids will be time and date stamped upon receipt at Gwinnett County Public Schools, Facilities and Operations Division. The exact time of receipt is determined by the date/time stamp. Bids received late will not be considered.
- E. **A MANDATORY PRE-BID CONFERENCE will begin at Simpson Elementary School, at 10:00 AM, THURSDAY, NOVEMBER 6, 2025. All attendees shall meet at the front entrance to the school; attendance at the Pre-bid Conference is mandatory in order to submit a bid. A sign-in sheet will be passed around. Representative must be Project Manager or Estimator directly responsible for the bidding of this project.**
- F. All bids accepted must be in sealed envelopes marked with your company name and **SIMPSON ELEMENTARY SCHOOL HVAC MODIFICATIONS.** For mailing purposes, please address your bid to Gwinnett County Public Schools, Facilities and Operations Division, 53 Gwinnett Drive, Building "C", Lawrenceville, GA 30046 **Attn: John Gramigna, Director of Facility Planning.**
- G. While bidders are not required to be licensed General Contractors, all bidders must be licensed in the State of Georgia and furnish to the Architect a completed "Contractor's Qualification Statement" (AIA Document A305) to be evaluated by Owner and Architect prior to obtaining bidding documents. Plans and specifications will not be released prior to approval.
- H. **All Bidders must submit AIA Document A305** "Contractor's Qualification Statement" to be evaluated by the Owner and Architect along with the bid deposit prior to being issued plans and specifications. Bidders who do not submit the A305 Statement will be subject to disqualification. The A305 must show the General Contractor's ability to complete the Contract in a satisfactory manner on projects of similar scope and complexity. References from past clients and projects must be included and will be verified. The Owner will consider the A305 submittal and respond if the submittal is not accepted. Any bidder that is disqualified may respond to the Owner in writing within twenty (20) days of the Notice of Disqualification as to why the bidder feels that the disqualification is unfounded. The written appeal from the disqualified bidder will not change the decision already made on this project. However, a favorable appeal may open the way for the bidder in question to bid on future Gwinnett County Public School System projects. The Owner's decisions shall be deemed final.
- I. General Contractor's Qualification statements should be addressed to: CPL, 3011 Sutton Gate Drive, Suite 130, Suwanee, GA, 30024 **Attn: Timothy W. Pulver, AIA.**
- J. **For Inquiries Regarding the Bid Documents:**

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- K. All communications concerning these documents must be submitted in writing to the CPL, either by email, facsimile, or U.S. mail. Email is the preferred method of communication.
- L. Email correspondence is to be directed to **Timothy W. Pulver, AIA** at tpulver@CPLteam.com, and **Lori Brothers** at lbrothers@CPLteam.com. Correspondence sent by U.S. mail is to be sent to:
- CPL
615 Molly Lane, Suite 100
Woodstock, GA 30189
Attn: Timothy W. Pulver, AIA
Lori Brothers
- M. Only written inquiries received via email or U.S. mail by **3:00 PM on November 13, 2025**, will be considered. Responses to all written inquiries will be issued via written Addenda.
- N. Bid Documents may be viewed at the Office(s) of the Architect and at Gwinnett County Public Schools, Facilities and Operations Division.
- O. Bid Documents MUST be obtained from the Architect at the following locations:
1. **The Architect:** **CPL**
 3011 Sutton Gate Drive
 Suite 130
 Suwanee, GA 30024
- CPL**
615 Molly Lane, Suite 100
Woodstock, GA 30189
Attention: Timothy W. Pulver, AIA, NCARB, ID, LEED AP
Phone: 800-274-9000; ext. 3009
Lori Brothers
Phone: 800-274-9000; ext. 3035
- P. The Architect will issue Bid Documents to all qualified General Contractors and any other subcontractor, vendor, etc. upon receipt of a request accompanied by a non-refundable check made payable to the issuing party above in the amount of: **\$ 250.00** per set (full size bond print); **"No Charge"** (PDF digital files only). Only full sets of construction documents will be issued – NO partial sets. Bid documents will be shipped post-paid, as soon as possible.
- Q. Contract, if awarded, will be on the basis stated in the Instructions to Bidders. No bid may be withdrawn for a period of 60 days after bid opening.
- R. Bids MUST be accompanied by a bid bond made payable to the Gwinnett County Board of Education, in the amount equal to 5 percent of the bid price. (Certified Checks Not Acceptable.) The successful bidder will be required to furnish a Performance Bond and a Payment Bond acceptable to the Gwinnett County Board of Education in an amount equal to 100 percent of the contract price and executed by a Surety Company licensed to do business in the State of Georgia and listed in the Department of the Treasury Circular 570, latest edition. **The Surety Company shall have an A.M. Best Company minimum rating of "A" with a financial size of VI "6" or better.** Bonds must be accompanied by letter stating bonding company's current rating for verification prior to acceptance by the Owner and execution of the formal Owner/Contractor agreement.
- S. Bonding of Subcontractors: Include in the Base Bid, Performance and Labor and Materials Payment Bonds, each in 100% of the subcontract sum, for each HVAC, Plumbing, Steel Erection, Roofing and Electrical Subcontractor, as required by the General Conditions.

- T. Contractor and Subcontractors shall require the Attorney-in-Fact who executes bonds on behalf of sureties to attach a certified, current copy of his Power of Attorney.
- U. Gwinnett County Board of Education reserves the right to award the project on whatever basis is in the interest of the Owner and to accept or reject any or all bids and to waive technicalities and informalities.

BY: Gwinnett County Board of Education
Gwinnett County Public Schools
Facilities and Operations Division
John Gramigna, Director of Facility Planning

DATE: October 21, 2025

END OF SECTION

Simpson Elementary
School
HVAC Modifications
CPL 18413.00

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Gwinnett County Board of
Education

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