



COLLIER COUNTY PUBLIC SCHOOLS

FOCUS Portal Students in Grades 3-12

2025-2026 School Year

FOCUS Portal

- **A variety of resources are available to parents and students on the FOCUS Portal.**
- **Parents and students can view:**
 - Current Gradebook Grades
 - Gradebook Assignments
 - Attendance Information
 - Interim Reports
 - Report Cards
 - Assessment Results



Accessing the FOCUS Portal

Accessing the FOCUS Portal

- **Access the FOCUS Portal in 3 Easy Steps**

1. Log into CCPS Portal by visiting: <https://portal.collierschools.com>
2. Enter Login Credentials and scroll to the Parent/Guardian section
3. Click FOCUS

- **For assistance accessing the FOCUS Portal, contact the CCPS Helpdesk**

- helpdesk@collierschools.com
- 239-377-0445



Navigating the FOCUS Portal

Navigating the FOCUS Portal

- The homepage will have a left-side menu, an announcement area, and a class and grade area for linked students.

The screenshot displays the FOCUS Portal interface. On the left is a 'Left-Side Menu' with options: Portal, Communication, Calendar, Student 1, and Student 2. The main content area is divided into two sections. The top section, 'District & School Announcements', features tabs for 'News' and 'Events', an 'Alerts' section with a message about 16 new messages and a form processing notice, and an 'Announcement Area' with a notice about switching school years. The bottom section, 'Class and Grade Area', shows a 'School Name' field, 'Florida Statewide Assessments' logo, and a table with tabs for 'Grades', 'News', and 'Reports'. The table is filtered for 'Q4' (03/25 - 05/30) and lists various courses with their respective grades.

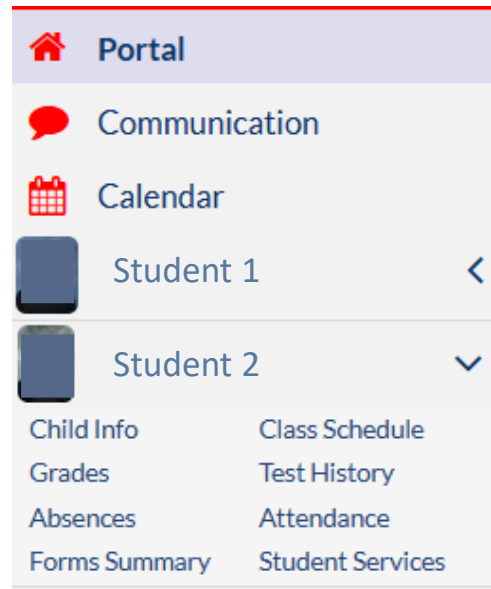
Pd	Course	Teacher	Ex	Unx	Tardy	Grade
00	FIFTH GRADE				1	NG
01	ART - INTERM 3				0	O
01	INTRO TO COMP SC				0	O
01	MUSIC-INTERM 3				0	O
01	PHYSICAL EDUCATION 5		0	0	0	O
02	SCIENCE GRADE 5		0	0	0	B
05	MATH GRADE 5		0	0	0	A
07	LANG ARTS GRADE 5		0	0	0	A
08	SOC STUDIES 5		0	0	0	A



Navigating the FOCUS Portal

- **Left-Side Menu:**

- For each linked student, quickly access grades, classes, and test scores.
- Parents with more than one linked student can use the arrows to open options for each student.



Left-Side Menu Highlights

- **Child Info – View Grades for the Current Year in the Final Grades Tab**
- **Grades – View Historical Course Grades**
- **Absences – View Absences for the Current Year**
- **Test History – View Assessment Results**



Navigating the FOCUS Portal

- **Announcement Area:**

- School and District announcements are posted to the FOCUS Portal periodically.

The screenshot shows the 'District & School Announcements' section of the FOCUS Portal. It features a header with 'News' and 'Events' tabs. Below the header, there are three announcement cards. The first card, dated 07/15, is titled 'ATTENTION: The current school year in Focus is 2025-2026' and includes a red warning message: 'ATTENTION: The current school year in Focus is 2025-2026'. It also provides instructions to switch the school year menu in the top right corner back to 2024-2025 and notes that menu headings will display in red for other school years. The second card, dated 06/16, is titled '2024-2025 Quarter 4 Report Cards' and states that the report cards are now available and can be accessed via the Reports section. The third card, dated 08/24, is titled 'Update Student Information' and provides instructions on how to update student contact or health information by clicking a link or selecting from the Forms Summary menu.

District & School Announcements

News Events

07/15 ATTENTION: The current school year in Focus is 2025-2026
District Announcement

ATTENTION: The current school year in Focus is 2025-2026

Switch the school year menu in the top right corner back to 2024-2025 to enter or edit year specific data for the previous year. (eg. attendance)
***** Menu headings will display in red when in a school year other than 2025-2026.**

06/16 2024-2025 Quarter 4 Report Cards

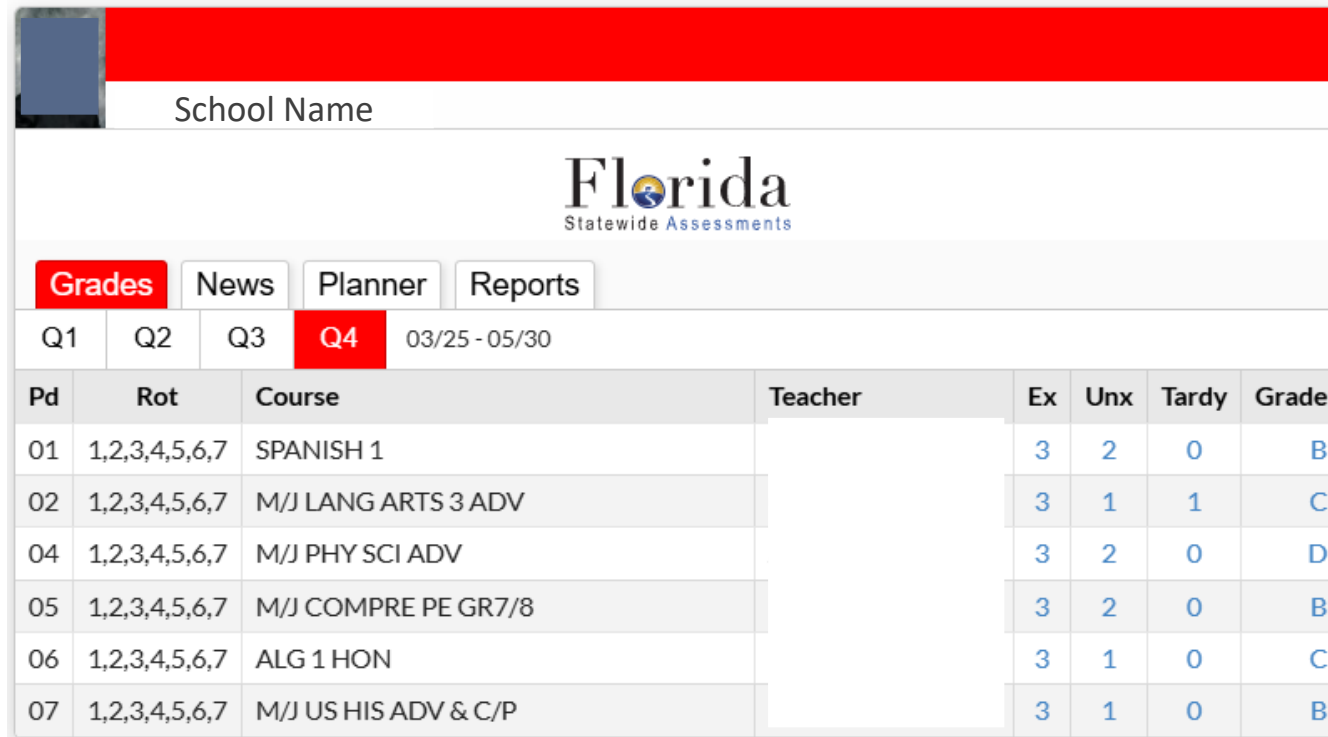
Quarter 4 Report Cards are now available. To access report cards, click Reports.

08/24 Update Student Information

To update your student's contact or health information, click [here](#) or choose Forms Summary from the menu on the left and select CCPS Emergency Information Form - Student Information.

Navigating the FOCUS Portal

- **Class and Grade Area:**
 - Current classes and grades are available for each linked student.



The screenshot displays the FOCUS Portal interface. At the top, there is a red header bar. Below it, a white box contains the text "School Name". The Florida Statewide Assessments logo is centered. Below the logo are four tabs: "Grades" (highlighted in red), "News", "Planner", and "Reports". Under the "Grades" tab, there are four sub-tabs: "Q1", "Q2", "Q3", and "Q4" (highlighted in red), with the date range "03/25 - 05/30" to the right. Below the sub-tabs is a table with the following columns: Pd, Rot, Course, Teacher, Ex, Unx, Tardy, and Grade.

Pd	Rot	Course	Teacher	Ex	Unx	Tardy	Grade
01	1,2,3,4,5,6,7	SPANISH 1		3	2	0	B
02	1,2,3,4,5,6,7	M/J LANG ARTS 3 ADV		3	1	1	C
04	1,2,3,4,5,6,7	M/J PHY SCI ADV		3	2	0	D
05	1,2,3,4,5,6,7	M/J COMPRE PE GR7/8		3	2	0	B
06	1,2,3,4,5,6,7	ALG 1 HON		3	1	0	C
07	1,2,3,4,5,6,7	M/J US HIS ADV & C/P		3	1	0	B

Class and Grade Area Highlights

- Under the Grades Tab
 - View Current Gradebook Grades for Each Class
 - Click the Gradebook Grade to View Assignments

School Name

Florida Statewide Assessments

Grades News Planner Reports

Q1 Q2 Q3 **Q4** 03/25 - 05/30

Pd	Rot	Course	Teacher	Ex	Gr	Grade	
01	1,2,3,4,5,6,7	SPANISH 1		3	2	B	
02	1,2,3,4,5,6,7	M/J LANG ARTS 3 ADV		3	1	1	C
04	1,2,3,4,5,6,7	M/J PHY SCI ADV		3	2	0	D
05	1,2,3,4,5,6,7	M/J COMPRE PE GR7/8		3	2	0	B
06	1,2,3,4,5,6,7	ALG 1 HON		3	1	0	C
07	1,2,3,4,5,6,7	M/J US HIS ADV & C/P		3	1	0	B



Classwork Tests Weighted Grade

Percent of Grade 60% 40%

Score 62/62 100% A 164/172 95% A 98% A

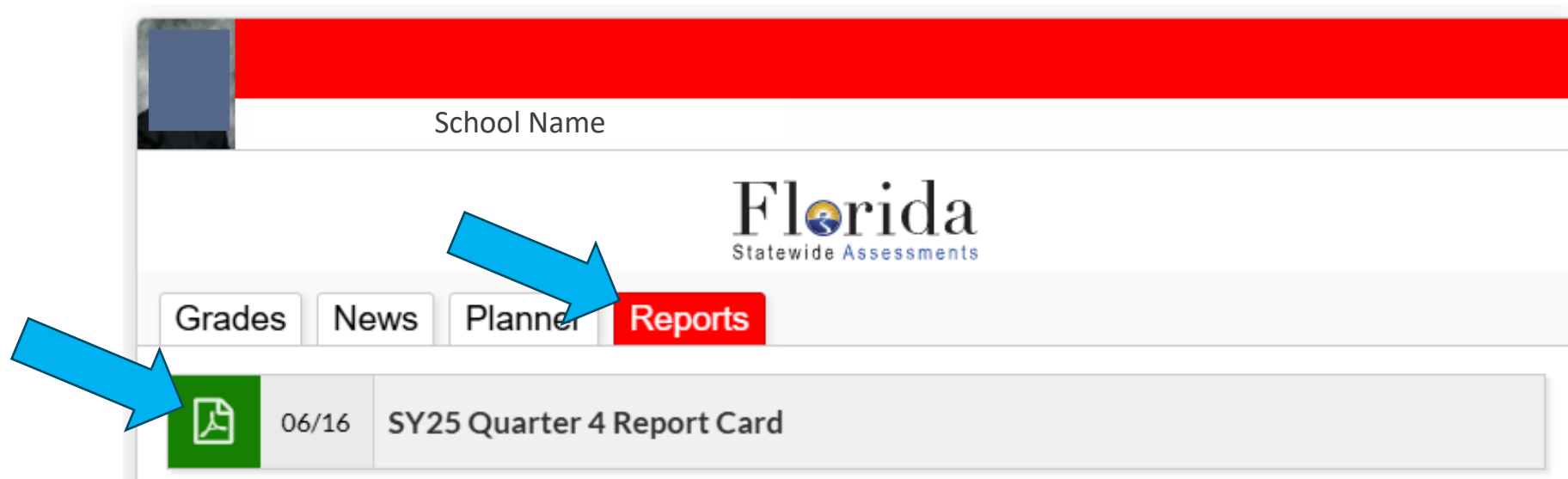
10 Assignments Export Filters ON Clear All Filters

Assignment	Points	Percent	Grade	Comment	Assigned	Due	Last Modified	Category
Geometry End of Unit Test	38 / 40	95%	A		Wed, 30 Apr 2025	Fri, 2 May 2025	Mon, 19 May 2025 2:18 pm	Tests
Unit 12 Test	42 / 48	88%	B		Wed, 23 Apr 2025	Thu, 24 Apr 2025	Wed, 23 Apr 2025 2:59 pm	Tests
Measurement Rally Coach	20 / 20	100%	A		Mon, 21 Apr 2025	Wed, 23 Apr 2025	Wed, 23 Apr 2025 3:07 pm	Classwork
MBA 12	16 / 16	100%	A		Thu, 10 Apr 2025	Fri, 11 Apr 2025	Thu, 10 Apr 2025 2:27 pm	Tests
Liquid Volume Exit Card	10 / 10	100%	A		Wed, 9 Apr 2025	Fri, 11 Apr 2025	Thu, 10 Apr 2025 8:52 am	Classwork
Consolidated Learning Task	10 / 10	100%	A	Did great.	Thu, 10 Apr 2025	Fri, 11 Apr 2025	Fri, 27 Jun 2025 11:56 am	Classwork
Unit 8 Test	40 / 40	100%	A		Fri, 4 Apr 2025	Tue, 8 Apr 2025	Fri, 4 Apr 2025 11:56 am	Tests
Fraction Compare Game	10 / 10	100%	A	absent	Wed, 2 Apr 2025	Thu, 3 Apr 2025	Fri, 27 Jun 2025 11:56 am	Classwork
MBA #8	28 / 28	100%	A		Wed, 26 Mar 2025	Fri, 28 Mar 2025	Wed, 26 Mar 2025 2:06 pm	Tests
Number Biography	12 / 12	100%	A		Tue, 25 Mar 2025	Thu, 27 Mar 2025	Wed, 26 Mar 2025 1:45 pm	Classwork



Class and Grade Area Highlights

- Under the Reports Tab
 - Access Interim Reports and Report Cards



Class and Grade Area Highlights

- Access Statewide Assessment Results and Reports

