

# FINANCE MEETING

09/22/2025 [05:00 PM-06:00 PM] @ Board of Directors Room

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## 1. Call to Order

Minutes

Dr. McCarver called the meeting to order at 5:00 p.m. and announced the meeting was being live streamed and audio recorded.

## 2. Roll Call

Minutes

**Members in Attendance:** Lindsay Drew, Stewart McCarver, Michael Rizzo, and Jennifer Renz

**Citizen Advisors:** Joseph Dellasega and Parker Davis

**Non-Voting Members in Attendance:** Michele Agee, Mindy Bell, Carol Pitts, and Stacy Winslow

**Attendees:** Jared Nicholson, Jesse Rawls, and Honesta Romberger

## 3. Approval of Summary Minutes

Minutes

Following a motion by Mrs. Renz, and a second by Mr. Rizzo, the Minutes were approved.

## 4. Unfinished Business

## 5. New Business

5.a. August Finance Reports

1. The Administration recommends the approval of the Treasurer's Report for the period of August 2025, and is summarized as follows:

|                           |             |
|---------------------------|-------------|
| General Fund Revenue      | \$8,452,827 |
| General Fund Expenditures | 5,497,256   |

2. Balance Sheet - Governmental and Proprietary Funds

3. Balance Sheet - Scholarship and Activity Funds

4. The Administration recommends the approval of the August 2025 expenditures for the paid bills for all funds in the total amount of \$4,516,163.03 excluding net payroll.

#### Minutes

Mrs. Pitts shared the following:

- General Fund Revenues
  - Local Revenues - approximately \$7.9 million, \$6.8 million in real estate taxes
  - State Revenues - \$585,000 for property tax relief came in despite the budget impasse
- General Fund Expenditures
  - Salaries and benefits largest expenditure; professional staff was paid from 2024-25 in July, paid from 2025-26 in August
  - Supplies \$609,000, \$214,000 for new science curriculum
  - Other - \$256,000 for our share of DCTS debt service

### 5.b. Keystone Collections Group Contract Renewal

#### Minutes

Mrs. Pitts shared the following:

- Approved three-year contract with Keystone Collections to collect local and occupation tax at 10/24/22 board meeting; 3-year contract ends 12/31/25
- Provision to extend the contract for one year, two times within the contract
- Recommending that we extend the contract for one year to allow the incoming business manager an opportunity to work with Keystone before making a long-term decision

Following a motion by Mrs. Renz with a second by Mr. Rizzo, the recommendation for the extension of the current contract with Keystone Collections for one year to go to the full board was approved.

### 5.c. Contracts

## 6. Public Comment

#### Minutes

There was no public comment for the committee.

## 7. Adjournment

#### Minutes

Dr. McCarver adjourned the meeting at 5:10 p.m. following a motion by Mrs. Renz and a second by Mr. Rizzo.