



SEPTEMBER WORK SESSION

09/08/2025 [07:00 PM-09:00 PM] @ 418 S. 24th Street Camp Hill PA 17011

SEPTEMBER WS

1. Call to Order

Minutes

Mrs. Gurgiolo called the meeting to order at 7:00 p.m. with the pledge to the flag.

2. Pledge of Allegiance

3. Roll Call

Minutes

Melanie Gurgiolo (President), Meredith Bowen, Josceylon Buchs, Neil Connelly (Vice President), Melissa Howard, Gregory Lamay, Karen Mallah, Geoffrey McInroy, Dan Serfass (Superintendent), and Kerry Martin (Secretary).

Mr. Gale was not present.

Community/Staff Attendees are available on the attached list.

4. Remarks

4.a. President

Minutes

There were no remarks.

4.b. Superintendent

Minutes

Mr. Serfass shared that the school year is off to a great start. He shared the District's continued commitment to maintaining safety and security for staff and students both on and off campus and highlighted that the mission is a shared responsibility between District administration, school district staff, Borough staff, and the District's families. He pointed out unsafe situations impacting safety including the running of stop signs and pedestrians darting into streets and shared the District's concern and ongoing

conversations about these topics with students and staff. He shared that there was a half-day professional development for faculty and staff on the issue of safety on August 29th. Mr. Serfass highlighted the impact of biking, scooters, Segways, and walking and shared that it will be an all-hands effort to communicate the importance of safety throughout the District.

Mr. Serfass shared that Camp Hill School District was among 5 districts recognized by PIAA District III for outstanding sportsmanship for the 2024-2025 school year.

5. Information Only

5.a. Update on Tree Trimming and Removal Project

Minutes

Mr. Stroup provided an update on trees trimmed or removed around the High School. He shared that the removal of seven trees and the trimming of others improved safety and security around the building by improving the line of sight to ease supervision of students and the visibility for the District's security cameras. He shared that several other trees were too close to the buildings and were pushing into the building's foundation or impacting parking lot blacktop, and four others were removed due to decay. Mr. Serfass asked if the trees would be replaced. Mr. Stroup shared that he is working with the Borough to replace the trees somewhere in the Borough.

5.b. Review Hoover Renovation Project

Minutes

Mr. Stroup shared proposed preliminary plans for a potential renovation project at Hoover Elementary School and shared that he led the Buildings & Grounds Committee on a tour at its previous meeting. He highlighted the proposed renovation of the current locker room area to be repurposed to a full kitchen, cafeteria, and all-purpose room which would allow the District to house more students in the cafeteria area and open up the space to additional uses. He shared that the gym would be updated with new bleachers, basketball backboards, gym floor, and new storage areas for wrestling mats and batting cages. He pointed out a proposed new addition that would include bathrooms and additional storage areas. He shared that an additional area to be updated would add new classroom space which would have fully-functioning bathrooms and pointed out that these additional spaces would meet the current needs of special education classroom space. He shared that the special education classrooms currently share a bathroom space with the faculty. He also shared that the new classroom space would allow more room for specialist teachers who are currently sharing a small space in the building. He shared that additional areas included in the proposed project include a loading dock and generator and that it would incorporate currently needed roofing improvements.

Mrs. Gurgiolo pointed out that having faculty share bathroom space as they currently are could be a safety issue as teachers often only have a short amount of time to use the facilities.

Mr. Connelly asked where the current cafeteria is located, and Mr. Stroup shared that it is the blue area where the new classrooms would be. Mr. Stroup shared that the current kitchen area is very small and that lunch is currently being served in the hallway.

Mr. Connelly asked what was missing in this plan that would be needed to get the District to the final goal, and Mr. Stroup shared that additional classroom spaces would be needed.

Mr. McInroy asked if the new cafeteria space would accommodate additional students from those additional classrooms. Mr. Stroup confirmed that the new space would accommodate additional students should the District move to full-day kindergarten. He shared that the District continues to meet with an architect to ensure that the plans fit within the District's goals and to consider the financial impacts of the project.

Mrs. Buchs asked if any of the areas in the preliminary plans would need to be changed again with any future expansion, and Mr. Stroup confirmed that the areas highlighted would not need to be changed again should the District add those classroom spaces down the line.

Mr. Lamay asked about the timeline to move forward. Mr. Serfass shared that there is another meeting with the architect next week and that he would like to wait until the audit findings are announced before moving forward too quickly for financial reasons.

Mr. Lamay asked if the re-engagement with RLPS was included in the current year budget, and Mr. Serfass shared that the work of the architect has been pro bono to date.

Mr. Connelly asked how the project would be funded. Mrs. Martin shared that the Operations and Maintenance fund balance would fund a large piece but a bond would be needed unless the District wanted to deplete the fund balance fully. Mrs. Gurgiolo pointed out that the District would need to be careful borrowing given the amount of money already borrowed. Mr. Serfass shared that the plan would be to bring PFM back in to discuss any bond issuance. Mrs. Martin shared that the District is able to borrow more money but that it needs to consider the impact of the repayment.

Mr. Connelly asked if the proposed project would fix the most important issues at Hoover, and Mr. Stroup confirmed that the District is considering the immediate important needs of the building as well as the long-term planning in the District. Mr. Stroup shared that they have looked at the five-year plan to be sure that all needs are incorporated and including those that were recommended by the roofing consultant. Mr. Connelly asked if teachers and coaches have been involved in the planning. Mr. Stroup confirmed and pointed out that the Hoover gym is one of the most used spaces in the District and the athletic department has been included in the planning to make sure it meets those needs as well. Mr. Serfass shared that the plans include a hoist to raise the wrestling mats, and Mr. Stroup highlighted the batting cages would be stored in the ceiling area and that the plans include storage areas for all sports that use the space. Mrs. Gurgiolo shared that, during the tour, they saw that the shower area is currently being used for storage for athletics and for teachers.

Ms. Bowen asked why a renovation previous proposed at Hoover was previously put on hold. Mr. Serfass shared that the District wanted to look at various alternatives to the previous proposal. Mr. Stroup shared that he is now better able to understand the current needs of the building and pointed out the increased needs of the special education classrooms.

Mr. McInroy asked if the District has looked into grants for the special needs accommodations. Mrs. Martin shared that there is not any available for the special needs classrooms but that she and Mr. Stroup have been monitoring grants for the roofing projects in the District. Mr. Stroup shared that the roofing grants are not currently available but highlighted their importance given the District's upcoming anticipating roofing expenses since the grants will open up money to use for other things.

5.c. CHHS Updates:

Minutes

Mr. Ziegler shared an overview of successes at the High School, and thanked the board for their support of the summer camps, which had 30 students participating between the SAT prep and Algebra I camps. He expressed support for the music department's request for an upcoming trip to Orlando, Florida. He shared information about Act 35 requirements for assessment of civic knowledge at the high school and that the District administers the assessment via twenty questions that are similar to the citizenship test. He highlighted that there was an 84% pass rate in the 2024-2025 school year. Mrs. Gurgiolo asked what the impact is of students not passing the test, and Mr. Ziegler shared that there are no impacts on graduation or grades but that there are other assessments administered in the class.

Mr. Ziegler shared that Camp Hill School District students performed very well on AP tests through the 2024-2025 school year and shared that some students take Lion Academy courses that also lead to AP tests. He shared that the District averages are higher than the state and national averages. Mr. Serfass shared that a chart of the test scores is available on the Curriculum and Extracurricular Activities Committee agenda.

Mr. Ziegler shared some highlights from the Xello survey which captures seniors' plans following graduation and pointed out that 71% of last year's seniors were planning to go to a four-year college or university, 10% were planning to enter the workforce. Mr. Ziegler shared some other destinations for last year's graduates and shared some of the colleges and universities that they are attending. Mrs. Buchs asked when the survey is taken, and Mr. Ziegler shared that counselors gather the information prior to seniors' final exams in Mr. White's class.

Mr. Ziegler also shared that 42 District students are enrolled in the CPACTC for the current school year which represents 9.5% of the high school population. Mrs. Gurgiolo asked if some of the District's students were still on a waiting list, and Mr. Ziegler confirmed that there were some on the waiting list. He shared that the CTC does a good job communicating seats as they open. Mr. Lamay shared that the 42 students attending actually exceeds the District's quota.

Mr. Ziegler gave a shout out to Mr. Raygani for his journal submission and highlighted the band show for this year.

He also shared that the Feminism Club is being brought forward for review this evening after a student recommended it be added.

6. Report of Committees

6.a. Athletic (Mr. Gale)

Minutes

Mr. McInroy shared that the minutes from the August 14th meeting are attached and shared some highlights from the meeting. He pointed out that there is a high level of participation of Middle School and High School students in fall sports and shared that the schedules are available on the ArbiterLive app. He shared that referee shortages continue and have led to games happening with fewer than anticipated officials. He shared that the swimming co-op team with Trinity will be practicing at Messiah University which allows for more convenient scheduling. Mr. McInroy also shared that the Booster Club is requesting volunteers for the concession stand and highlighted the move to cashless transactions for the 2025-2026 school year.

6.b. Budget and Finance/Personnel (Mrs. Buchs)

Minutes

Mrs. Buchs shared that the minutes from the August 26th Committee meeting are attached. She shared that there is still no state budget approved with minimal movement happening toward resolution. She shared that the Committee discussed agreements for The Pollock Center and a switch to the vendor for gowns and class rings, which will be brought forward for discussion this evening. She pointed out that the change to the vendor would not cause an increase in costs for families. She shared that there was a discussion of band surplus items and the plan for the items to be posted for potential sale to other school districts with the money earned going to miscellaneous revenue. She also discussed the proposed parent transportation agreement, which represents a \$10,000 savings over the District providing the transportation.

6.c. Building and Grounds (Mr. Lamay)

Minutes

Mr. Lamay shared that the majority of the discussions from the Committee meeting were covered by Mr. Stroup. He shared that the Committee also discussed the Emergency Operations Plan, which will be discussed this evening.

6.d. Community Engagement/Governmental Relations (Dr. Mallah)

Minutes

Dr. Mallah shared that there has not been a meeting but that the next meeting is scheduled for September 18th at noon.

6.e. Curriculum and Extracurricular Activities (Mr. Connelly)

Minutes

Mr. Connelly shared that the minutes from the August 21st Committee meeting are attached and pointed out that the majority of what was discussed is being brought forward this evening as informational or items for a vote next week.

6.f. Policy (Mr. McInroy)

Minutes

Mr. McInroy shared that the minutes from the August 11th Committee meeting are attached.

6.g. Policy (Mr. McInroy)

7. Policies

7.a. First Read

Minutes

Mrs. Ivey shared that Policy 011 Principles for Governance and Leadership is being brought forward for a first read and pointed out that the changes reflect slight changes in wording and order of the items listed. She shared that these updates were recommended during a review with PSBA over the summer.

She shared that Policy 115 Career and Technical Education was last revised in May 2018 and pointed out the update to include parent notifications of students' rights to career and technical education and language indicating that students with disabilities have a right to services during the delivery of this instruction. She also shared an update to language defining immediate vicinity for responsible adults during students' internships and co-op opportunities.

Mrs. Ivey discussed the revisions to Policy 235.1 Surveys being brought forward for a first read and shared that the policy was last adopted in December 2015 and shared that the Committee revised the language under the Authority section.

She also discussed Policy 317 Conduct/Disciplinary Procedures and shared the updates to activities that staff members should not participate in and added the requirements for arrest or conviction reporting for staff. Mrs. Gurgiolo asked for clarification on what was added to the policy, and Mrs. Ivey confirmed that all bolded language is an addition to the current policy. Ms. Bowen asked for clarification on the language regarding "Nonprofessional relationships with students" and asked if there is a definition for that under a different policy. Mrs. Russell shared that the language is defined more completely under Policy 824. Mrs. Bowen asked if that policy is included in the policy handbook. Mrs. Russell shared that policy is approved and in the policy manual and shared that the policy will be reviewed at future Policy Committee meetings. Mr. Serfass shared that Policy 824 contains ten specific things that are prohibited and was approved in 2020. Mrs. Gurgiolo shared that Policy 824 is very descriptive. Mrs. Russell shared that once Policy 317 is approved, PSBA will adjust the formatting to allow that policy to link directly to Policy 824 to answer any questions. Mr. Connelly shared that he also stumbled over the language. Mrs. Russell shared that the policy pulls in the language from Public School Code and law. She shared that Policy 824 provides a lot of information for staff members.

7.b. Second Read

Minutes

Mrs. Ivey shared that Policy 622 GASB Statement 34 is being brought forward for a second read this evening and shared that there have been no public comments to date.

8. Josten's Proposal - HS

Minutes

Mrs. Gurgiolo shared that both Mr. Ziegler and Mrs. Buchs shared information about this proposal earlier this evening.

9. Safety and Security Emergency Operations Plan (EOP)

Minutes

Mr. Stroup shared that the updated EOP is attached for the Board's review and shared that the only updates were to staffing and enrollment numbers.

10. New CHHS Club

Minutes

Dr. Borrelli shared that there is a new club being brought forward on a pilot for the current school year.

Mr. Lamay asked what the differences are between this club and the one that was previously suggested but denied. Mr. Serfass shared that the student who applied for the club met again with Mr. Ziegler and shared additional information with him about the purpose of the club and the number of participants interested. He shared that the club development form is attached to the agenda for review.

Mr. Lamay shared concerns about the club being open to all genders which is contrary to the purpose of the Feminism Club. He shared concerns that the club would have all genders participating in volunteering at women's shelters and that those shelters would have concerns about that. Mr. Lamay pointed out that the applicant is a male student which seems to contradict the purpose of the club. Mr. Serfass reviewed the listed purposes and intended topics discussed in the club. Dr. Mallah pointed out that intersectionality discussed the impacts of the intersection of being female when intersecting with being a member of another underrepresented class and pointed out that it is unrelated to sexuality and the topics discussed by the Gay Straight Alliance club. She pointed out that it is not only women who should be aware of the topics that the club intends to discuss. Dr. Mallah shared that it should not make a difference that it is a male student recommending the club. Mr. Connelly pointed out that not all feminists are female.

Mr. Lamay shared that he does not see sufficient differences between this club and the one that was previously denied by administration. Mr. Serfass shared that administration had recommended that the student provide additional information about the club. Dr. Mallah pointed out that the proposal outlines the differences between the Feminism Club and the previous club. Mrs. Howard asked if the GSA Club was the one that had previously been discussed, and Mr. Serfass shared that Mr. Ziegler had previously thought that this new proposed club could be meshed into the GSA Club. Dr. Mallah shared that the initial proposal was not previously shared with the Board. Ms. Bowen pointed out that the new proposal shows the differences clearly. Dr. Mallah shared that she would not consider the GSA Club and the Feminism Club to be similar due to the differences in the topics discussed.

Mrs. Gurgiolo shared that she would be interested in learning more about the topics of the club and asked for clarification on the topic of "body autonomy." Dr. Mallah shared that she believes it has to do with the history of women not having as many rights over their own body autonomy. Mrs. Gurgiolo expressed appreciation for the explanation.

Mrs. Gurgiolo shared that the club will be presented for a vote next week.

11. Band Surplus

Minutes

Dr. Borrelli shared that Mr. Raygani presented a list of items deemed to be surplus with the hope that other districts might have a need for the items and that the District would be able to sell the items. He shared that if the District is unable to sell the items, they will be discarded.

12. Music Department (Band and Choir) Overnight Trip To Orlando

Minutes

Dr. Borrelli shared that Mr. Ziegler provided additional information earlier this evening and pointed out that a general itinerary is attached for review.

Mr. Lamay pointed out that there is a significant number of days missed from school. Dr. Borrelli shared that the District can excuse students for that long and more for an educational trip, which was considered as the parallel for consideration. He pointed out that the trip is "opt-in." Mrs. Gurgiolo pointed out that

there will be study time included in the trip and that there are opportunities to work with professional musicians. Mrs. Howard shared that most music trips include adjudication sessions of some sort. Mr. Serfass shared that participants will be required to make up any missed work and pointed out that teachers can use Schoology to provide work to students.

Mr. McInroy asked if weekends would impact the number of days off of school, and Dr. Borrelli confirmed that the trip includes five school days.

13. Ski and Snowboard Club Trip

Minutes

Dr. Borrelli shared that this is an annual trip and pointed out that this year's trip is to Killington Ski Resort and that it includes one student day.

14. University of Pittsburgh College in the High School Agreement

Minutes

Dr. Borrelli shared that this year would be the third year with the Agreement with the University of Pittsburgh and shared that he requested that the Agreement be for three years moving forward to avoid having to re-approve each year. He shared that there is no increase to the costs. Dr. Borrelli shared that it has been discussed with the teacher and the students that a number of colleges and universities do not recognize the College in the High School credits.

Mrs. Gurgiolo pointed out that there is no cost to the District and that the students' families pay the cost of the College in the High School credits.

Mr. Connelly shared that students in the course can choose to have it be College in the High School course or choose to take the AP course at the end of the year. He shared that a growing number of private schools and some others will only recognize courses that meet in the college. He pointed out the financial impacts to schools and asked the District to proceed cautiously and ensure that the teacher knows so students can make an informed decision.

Mrs. Gurgiolo asked if the teacher or counselors would be the one to discuss the options with the students. Mr. Connelly suggested that both could. Mr. Serfass shared that the teacher, Mr. Hulsizer, has taught this course in the past and both the teachers and the counselors would discuss the options with students. Mr. Connelly expressed his wish that the Agreement would be clearer about the recognition of the credits.

Mr. Connelly asked how long the Agreement is for, and Dr. Borrelli confirmed that it will be for three years. Mr. Connelly shared that he can agree with three years because he anticipates the atmosphere regarding these credits will be changed by that time. Mrs. Howard asked if the rates remain the same for all three years, and Dr. Borrelli confirmed.

15. Wilson College Affiliation Agreement

Minutes

Dr. Borrelli shared that the attached is a standard affiliation agreement for student teachers and interns. He shared that Wilson is hoping to place Speech and Language Pathology students for internships

in the District. He pointed out that they do not currently have any to place but that they wanted to open the possibility should there be an interested student in the future. He shared that the Agreement would cover both Occupational Therapy and Physical Therapy students as well.

16. All In Agreement - The Pollock Center

Minutes

Mr. Serfass shared that All-In Theatre has been performing in The Pollock Center for the past few years and shared that the previous Pollock Center Director made a verbal commitment to them to continue for this year. He shared that administration has met with their Director and a member of their board several times through the summer to discuss a written agreement moving forward. He shared that the agreement has been modified slightly to indicate that they will be purchasing the rights to their shows moving forward when the District has made the purchases in the past. Mr. Serfass shared that the Agreement is supported by the Lion Foundation and the PAC Advisory Council and pointed out that The Pollock Center will receive half of the proceeds of the shows.

17. CASA Pollock Center Facility Use/Rental Agreement

Minutes

Mr. Serfass shared that this rental agreement was previously agreed to verbally with the previous Pollock Center Director. He shared that the District is able to support moving forward with the Agreement and that it does not conflict with any District activities. He pointed out that The Pollock Center will receive a flat fee of \$7,500 for the rental.

Mrs. Gurgiolo pointed out that four Camp Hill students attend CASA.

18. Parent Transport Agreement

Minutes

Ms. Reely shared that an agreement for a parent to transport their student to and from school is attached. She shared that the District has attempted to transport this student in the past but has been unable to do so safely. She shared that the budget impact is \$4,800 and pointed out that contracting with an agency for the transportation would cost just over \$14,000. She shared that the parent will be reimbursed based on the IRS mileage rate.

19. Skybound Pediatric Therapy Agreement

Minutes

Ms. Reely shared that the agreement with Skybound Pediatric Therapy to provide speech and language services for the Middle School and High School is attached. She shared that the District attempted to work with the CAIU over the summer to arrange for these services but an unexpected change made that impossible. She shared that a parent in the District runs this agency and shared that they can provide services one day per week. She shared that the total budget impact is a little under \$7,000 but could change should additional students needing services move in. Ms. Reely pointed out that the hourly rate is competitive compared to other agencies in the area.

20. CHMS/HS Student Assistance Program (SAP) with Keystone Service Systems

Minutes

Ms. Reely shared that a general District agreement and letters specific to the Middle School and High School are attached. She shared that mental health funding at the County level was cut, making the county unable to provide support for the secondary Student Assistance Program. She shared that Keystone Human Services will be stepping in to support and have previous experience providing this service in the Dauphin County area. She shared that the services are outlined in the general letter and pointed out that billing is based on 15-minute increments and pointed out that the total per hour cost needs to be adjusted. She shared that the cost is competitive and that the overall cost will be \$7,280 for sixty-five hours of services. She shared that the total cost is less than is budgeted and that the District is considering PCCD grant money to help offset the cost.

21. Personnel Report

Minutes

Mrs. Russell reviewed the draft Personnel report and highlighted the anticipated appointment of a new Boys' Head Wrestling Coach and pointed out that staffing of the wrestling program may be changing in the coming month. She also shared additional band and extra duty positions. She pointed out that the positions were previously approved. She also reviewed the departures, including the departure of the High School Girls' Soccer Coach with an interim coach being recommended.

Mrs. Russell highlighted the additional resignations from Pollock Center staff and shared that the PAC Advisory Council reviewed the staffing needs of the PAC earlier this evening. She shared that the group discussed shifting the second full-time position to focus more on the technical side of the operations to allow the Director to have more of an artistic role in setting a vision for the use of the space. She shared that, unless there was opposition, the District would be posting for a Technical Director position at the PAC to replace the Artistic Director position.

Mrs. Russell recognized Mrs. Karl for her upcoming retirement and recognized her service to the District and reviewed some upcoming leaves of absence and leave without pay.

Mrs. Gurgiolo reviewed some of the departures and asked about one of the departures. Mrs. Russell shared that she would be shifting to CCRES employment moving forward. She shared that the District presented this option to all Paraprofessionals in the spring. Mrs. Gurgiolo asked if the CCRES employment would be presented on a future personnel report, and Mrs. Russell shared that she was not planning to do so because we have not previously approved individual contracted staff members in the past. Mr. Serfass asked if future contracted staff needs to be brought forward to the Board in the future. Ms. Bowen stated that since the Board had approved the contract, she did not think it needed to be brought forward.

22. Public Session for Comment

Minutes

There was no public comment.

23. Adjournment

Minutes

Mr. Lamay made a motion, seconded by Mrs. Buchs, to adjourn the meeting. The motion passes unanimously. Mrs. Gurgiolo adjourned the meeting at 8:28 PM.

In Person Attendees:

Mrs. Ivey

Mrs. Rhinehart

Ms. Reely

Mrs. Russell

Dr. Borrelli

Mr. Stroup

Mr. Ziegler

Betsy Gayner

Online Attendees:

Micki Kautz

Sharon Hanson

Scott

AA