



# Water Pollution Control Authority

## REGULAR MEETING OCTOBER 15, 2025 MINUTES

**Members Present:** Dan Parisi, Shawn Koehler, Paul Gilbert, Tom Walker

**Members Absent:** None

**Others Present:** Tom Modzelewski (WPCA Admin), Phil Kidney (WPCA Crew Chief), Marshall Gaston (Fuss & O'Neill), Kevin Flood (Fuss & O'Neill), Bhumika Sopariwala (12 Highland Ave.), James & Shannon Kent (41 White Rd.)

### **1. Call to Order**

Chairman, Dan Parisi called the meeting to order at 6:30 pm

### **2. Citizen's Forum (non-agenda items)**

Bhumika Sopariwala, of 12 Highland Avenue, was in attendance to dispute an abnormally high sewer user bill. She explained that the increase was due to a leaking toilet and instances where her child had accidentally left the outdoor spigot running. This matter was also discussed at last month's meeting, after Connecticut Water contacted the Town on the residents' behalf to request a credit. After reviewing the situation at both meetings, it was determined that no credit could be issued because the excess water entered the sanitary sewer system and the Town incurred costs to process it. Moreover, the running exterior faucet was not included in the original claim, but was stated after the WPCA office informed the resident of situations that may be considered for credit or reduction.

Shannon and James Kent of 41 White Rd. were in attendance to question their October sewer use bill. Tom M. (WPCA Admin.) explained how the bills are calculated and that there was a public hearing to discuss the rates in June. Shannon finds the billing model to be unfair and asks that it be looked into. Tom M. notified Shannon that there is a topic on the agenda later in the meeting seeking Board approval for a proposal to have a 3<sup>rd</sup> party provide a more equitable billing structure.

### **3. Approval of September 17, 2025 Regular Meeting Minutes**

**MOVED (GILBERT), SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF SEPTEMBER 17, 2025, REGULAR MEETING.**

### **4. Old Business**

#### **1. Development of parcel 046-003-0002**

Tom M. (WPCA Administrator) provided an update that a developer's agreement was submitted to Hallisey, Pearson & Cassidy Engineering Associates, and he is awaiting the return of the executed document.

#### **2. 7 Hilltop Extension Easement**

No Update.

#### **3. 79 Windermere Ave. & 14 Village St. Parcels**

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No Update.

#### **4. 53 Wappingwood Rd. Sewer Expansion**

No updates.

#### **5. 70 South Rd.**

Phil (WPCA Crew Chief) updated that this property has connected to the sanitary sewer system. The connection inspection is complete, and he will be performing the final inspection when the water is back on.

Dan (Chairman) asked Tom (WPCA Admin) if we send out prorated bills for sewer use for the time frame between connection and issuance of a CO. Tom M. replied that billing starts at the time a CO is issued but would look into the feasibility of adding this into the billing process.

#### **6. 5 Elm St.**

No Update.

### **5. New Business**

#### **1. 28 Aborn Rd. Seasonal Rate Reduction**

Tom M. (WPCA Administrator) informed that he approved a seasonal rate reduction for 28 Aborn Rd. The resident also owns 26 Aborn Rd. and typically has someone stay at 28 Aborn Rd. during the lake season. However, this past season, the property at 28 Aborn Rd. was not used. Proof of non-use was provided in the form of an electric bill, which was reviewed and verified to show no usage.

#### **2. Release of Surety-Developer Bonds**

Tom M. (WPCA Admin) presented a spreadsheet that showed 4 bonds dating back as far as 1997, that he reviewed and can be released.

**MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO RELEASE THE 4 FOLLOWING SURETY-DEVELOPER BONDS:**

- **ORIGINAL BOND DATED JUNE 13, 1997, DEVELOPER, SANDEEP QUSBA, LOT 3B OF PARCEL 43, MAP 169 (44 EAST SHORE RD.) IN THE AMOUNT OF \$750.00**
- **ORIGINAL BOND DATED NOVEMBER 16, 2000, DEVELOPER, BESTECH INC. OF CONNECTICUT, 25 PINNEY ST. IN THE AMOUNT OF \$16,000.00**
- **ORIGINAL BOND DATED OCTOBER 14, 2002, DEVELOPER, GEM HOLDINGS, MANOR DEVELOPMENT, 151 PINNEY STREET WATERCREST, IN THE AMOUNT OF \$42,000.00**
- **ORIGINAL BOND DATED AUGUST 5, 2008, DEVELOPER, MEADOWBROOK APARTMENTS LLC, 45 MEADOWBROOK APARTMENTS, IN THE AMOUNT OF \$60,000.00**

**MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO ADD WATERWORTH PROPOSAL APPROVAL TO THE AGENDA AS ITEM #3 UNDER SECTION #5 NEW BUSINESS.**

#### **3. Waterworth Proposal Approval**

Tom M. (WPCA Admin) presented a proposal received for Continuous Utility Rate Management from Waterworth. The proposal is for a rate study in which Waterworth will investigate the WPCA's infrastructure, capital plans, and

current billing structure to be able to provide a more equitable billing system for each district. Tom M. stated that this is an annual cost, but it does not need to be renewed unless proven to be a valuable tool to the WPCA.

**MOVED (KOEHLER) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE THE PRESENTED WATERWORTH PROPOSAL FOR CONTINUOUS UTILITY RATE MANAGEMENT IN THE AMOUNT OF \$6,011.00.**

**6. Administrative**

**1. Fuss & O'Neill project updates**

**i. Vernon Pump Station**

**a) Pay Requisition ~~21 & 22~~ 23**

**MOVED (KOELHER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO REVISE AGENDA ITEM 6.1. i. a. PAY REQUISITIONS 21 & 22, TO AGENDA ITEM 6.1. i. a. PAY REQUISITION 23.**

Kevin (F&O) reviewed pay requisition 23 and stated that the billing is for the previously approved change order for making the fan in the wet well explosion proof. The work was completed in August.

**MOVED (GILBERT) SECONDED (KOELHER) AND PASSED UNANIMOUSLY TO APPROVE THE PAYMENT FOR THE VERNON PUMP STATION UPGRADE TO THE ASSOCIATED CONSTRUCTION COMPANY FOR APPLICATION #23, INVOICE 23105-19 FOR WORK COMPLETED THROUGH AUGUST 31, 2025, IN THE AMOUNT OF \$5,074.52.**

**b) Schedule**

Kevin (F&O) and Phil (WPCA Crew Chief) updated the Board that the project is complete. Kevin stated he just has to finish up the credit change order and submit for the final billing.

**c) Change Orders**

Kevin (F&O) updated that \$3,000.00 credit was offered for the pipe bonding and grounding that was specified and not needed. Tom M. (WPCA Admin) recommended to the Board that they accept the amount offered. Kevin will add the \$3,000.00 credit to the final change order credit back to the WPCA. This will be reflected on the final billing and will close out the project.

**ii. Task 4D I&I Phase 4**

No update.

**iii. Task 4E I&I Phase 5**

**a) Savy & Sons**

Tom M. (WPCA Admin) updated the Board that Savy & Sons reached out to recognize the Town as being a great customer and in turn offered a free day off CCTV work to the WPCA. Due to this Tom M. requested a proposal to camera the sewer main along Lower Butcher and Windermere Ave.

**MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO APPROVE THE PROPOSAL FROM SAVY & SONS FOR CCTV CAMERA INSPECTION OF APPROXIMATELY 2 MILES OF SEWER LINE ALONG LOWER BUTCHER RD. AND WINDERMERE AVE. IN THE AMOUNT NOT TO EXCEED \$12,000.00.**

**iv. Task 15 Windermere Ave. Sewer Extension**

Marshall (F&O) and Tom M. (WPCA Admin) presented amendment 1 for this task. The change order will cover the cost F&O to retain Clarence Welti Associates to conduct 2 borings to assist with the engineering of this project.

**MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO APPROVE AMENDMENT 1 FOR TASK 15 IN THE AMOUNT OF \$4,600.00.**

**v. Task 18 Crystal Lake Force Main Sampling**

No Updates.

**vi. Task 16 Data Transcription**

No Updates.

**7. Fuss & O'Neill Billing July & August September**

**MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO REVISE AGENDA ITEM #7 FUSS & O'NEILL BILLING JULY & AUGUST TO FUSS & O'NEILL BILLING SEPTEMBER.**

**MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE 0276840 FOR WORK FROM, AUGUST 23, 2025, THROUGH SEPTEMBER 19, 2025, FOR TASK 3C IN THE AMOUNT OF \$3,485.67.**

**MOVED (GILBERT) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE 0276841 FOR WORK FROM, AUGUST 23, 2025, THROUGH SEPTEMBER 19, 2025, FOR TASK 15 IN THE AMOUNT OF \$8,614.51.**

**MOVED (KOEHLER) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE 0276842 FOR WORK FROM, AUGUST 23, 2025, THROUGH SEPTEMBER 19, 2025, FOR TASK 16 IN THE AMOUNT OF \$122.00.**

**MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE 0276843 FOR WORK FROM, AUGUST 23, 2025, THROUGH SEPTEMBER 19, 2025, FOR TASK 17 IN THE AMOUNT OF \$427.00.**

**MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE 0276844 FOR WORK FROM, AUGUST 23, 2025, THROUGH SEPTEMBER 19, 2025, FOR TASK 18 IN THE AMOUNT OF \$1,409.25.**

**8. Other Administrative Topics**

**1. Budget**

Tom M. (WPCA Admin) stated that the October sewer bills had gone out, and collections will be coming in.

**2. User Insurance Updates**

No Update.

**3. Generator Quotes/Valve Pit Repairs**

Tom M. (WPCA Admin) stated that he reached out the vendor to provide an updated proposal for the High School pump Station generator.

**4. Asset Management Proposal**

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On hold.

## **9. Design, Construction & Maintenance Reports**

### **1. Pump Station Updates**

Phil (WPCA Crew Chief) stated that the Vernon Pump Station is still experiencing high H<sub>2</sub>S levels. Country Pure is waiting for a part to have their dosing system repaired.

Phil also updated that he will be working with the Town Electrician to update the panel in the Route 140 Pump Station on October 16<sup>th</sup>.

### **2. Overtime Report**

Phil reported that there was no overtime since the last meeting, a few emergencies came in, but during working hours.

### **3. Other**

None.

## **10. Misc. Communications**

### **1. 8 Private Grounds**

Tom M. (WPCA Admin) informed the Board that he had been contacted by the owner of 8 Private Grounds. The home is currently a one-bedroom, and the owner is looking to add on. With the current flow allocations left in the Crytal Lake district and the tool used to calculate cost to purchase additional flow would cost upwards of \$15,000/bedroom. The property owner informed Tom M. that one of the neighboring properties may have extra flow and may be willing to assign it to his property. All members agree that this would be fine with proper documentation.

Tom M. also provided an update that 6 Viginia Dr., just tied into the system and that 9 Hays will be connecting in the near future.

## **Adjournment**

**MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO ADJOURN THE REGULAR MEETING OF THE WATER POLLUTION CONTROL AUTHOURITY AT 8:09 PM.**

Respectfully submitted:



Carolyn Kidney, Administrative Assistant II, DPW