



PTA Meeting

Wednesday 9th October 2025

Venue: Salesian College

1. Welcome

- Attendees: Betina McEvoy, Paul Dalgas (School Liaison Officer), Tracey van der Meijden (Treasurer), Dora Stubbs (Deputy Treasurer), Elizabeth Smith (Secretary), Jo Ellis, Val Stevens, Jemma Barker.
- Apologies for Absence: Sarah Hudd, Rebecca Reddy, Hannah Starling

2. Funding Requests

Three new requests were received from staff and students seeking PTA support

- Drama, Music, and Art Departments-£500 Request
 - Purpose: To support the launch and operation of a new Props Making Club in preparation for the college musical in 2026
 - To be held on Tuesday lunchtimes in Art 1. Open to Year 9 and above, with flexibility for younger enthusiastic students
 - Focus: Hands on experience in prop making, fostering creativity, collaboration and practical design skills
 - The £500 would cover initial materials for props and long- term operational costs
 - Outcome: The PTA agreed to fund this initiative
- Science Department- Refreshments for STEM Outreach Event
 - Purpose: To provide refreshments for a new STEM Lecture Series
 - First Event: Wednesday 19th November
 - Audience: Students in years 10-13 and their parents, with invitations to local state and feeder schools.
 - Aim: Both an educational opportunity and a marketing tool to showcase the school's community and teaching staff.
 - The refreshments would include a free drink and mince pie on arrival, and a tuck shop during the interval.
 - If successful, future events have been planned for Jan 20th 2026/March 11th 2026.
 - Outcome: The PTA agreed to fund this initiative for the November event and will review after for future events in the series

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- School Council- £250 Request
 - Purpose: The money would be used to support playground equipment (table tennis bats and balls, footballs, and basketballs).
 - This is in addition to the £500 already provided annually
 - Outcome: The PTA agreed to fund the additional £250 taking their contribution up to £750 per year.

3. Christmas Fayre

Preparations are well underway for this event that is due to take place on Thursday 27th November from 6pm- 8.30pm.

- Tracey van der Meijden is coordinating the stallholders.
- Jo Ellis and Hannah Starling are organising fayre activities/food
- Jenna Barker, Claire Obot, Val Stevens, Rebecca Reddy and Tracey van der Meijden are organising the hampers
- Jemma Barker is helping with the tombola. She will be unavailable for the fayre itself, so additional support will be needed..
- A mufti day is planned for Friday 21st November. Students in Years 7 and 8 will be invited to contribute items for the hampers, whilst the older year groups will be asked to donate chocolates and bottles for the tombola. This event will be promoted in the newsletter and social media channels.

4. Any Other Business

The next meeting will take place on Wednesday 22nd October at 12.15 at Salesian College

These minutes were sent to those that attended the meeting to ensure that they were accurate before being published

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