

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for July 15, 2025

Call to Order: 9:14 AM - Red Bank Charter School Conference

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

Present: Barbara O'Donnell, Kerri Darling, Matthew Taetsch, Patrick Dorsey, John LeFever (Arrived at 10:00am), Anna-Maria Pittella, Laura Young, & Donna McCourt

Absent: None

Pledge of Allegiance:

Commitment Statement: As stakeholders in our educational enterprise, we accept responsibility for the success of our students and our mission to provide an extraordinary educational opportunity for all.

Public Comments:

Resolutions/Action Items:

NOMINATION AND ELECTION OF PRESIDENT

The Board Secretary calls for nominations for President.

Donna McCourt nominates Patrick Dorsey

Motion: Donna McCourt Second: Laura Young

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Kerri Darling, Matthew Taetsch, Anna-Maria Pittella, Laura Young, & Donna McCourt

Absent: John LeFever

Abstain: Patrick Dorsey

Patrick Dorsey is elected President of the Board of Trustees

NOMINATION AND ELECTION OF VICE-PRESIDENT

The President calls for nominations for Vice-President.

Donna McCourt nominates Barbara O'Donnell

Motion: Donna McCourt

Second: Anna-Maria Pittella

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Kerri Darling, Matthew Taetsch, Anna-Maria Pittella, Patrick Dorey, Laura Young, & Donna McCourt

Absent: John LeFever

Barbara O'Donnell is elected Vice-President of the Board of Trustees.

Resolutions/Action Items:

Motion to Approve Minutes

- Regular Meeting - June 17, 2025

Motion: Anna-Maria Pittella

Second: Barbara O'Donnell

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Kerri Darling, Patrick Dorey, Laura Young, & Donna McCourt

Absent: John LeFever

Abstain: Anna-Maria Pittella & Matthew Taetsch

- Special Meeting - July 1, 2025

ROLL CALL VOTE:

Motion: Anna-Maria Pittella

Second: Matthew Taetsch

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Kerri Darling, Matthew Taetsch, Anna-Maria Pittella, Patrick Dorey, Laura Young, & Donna McCourt

Absent: John LeFever

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A2. Motion to approve the updated Staff Handbook as attached.

A3. Motion to approve the updated Family/Student Handbook as attached.

A4. Motion to approve the update Preschool Handbook as attached.

A5. Motion to approve the Emergency Preparedness Plan as attached.

Motion: Kerri Darling

Second: Matthew Taetsch

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Kerri Darling, Matthew Taetsch, Anna-Maria Pittella, Patrick Dorey, Laura Young, & Donna McCourt

Absent: John LeFever

B. FACILITIES

B1. Motion to approve the emergency/fire drill reports for June 2025 as submitted by the Head of School:

6/4/25	Fire Drill	1:42 pm	Evacuation to West street
6/11/25	Security Drill	11:14 am	Active Shooter

Motion: Patrick Dorsey

Second: Matthew Taetsch

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Kerri Darling, Matthew Taetsch, Anna-Maria Pittella, Patrick Dorey, Laura Young, & Donna McCourt

Absent: John LeFever

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Bills & Claims dated June 30, 2025 in the amount of \$25,366.62.

Bills & Claims dated July 10, 2025 in the amount of \$105,805.18.

C2. Motion to advise the Board of Trustees that there were no over expenditures for June 2025.

C3. Motion to approve the following school nurse substitutes for the 2025-2026 school year:

Eileen Ruane at the rate of \$38.00/hour

Marguerite Tragnitz at the rate of \$38.00/hour

Bayada Home Health Care, Inc. at a rate of \$60.00 /hour

C4. Motion to approve the stipend rate of \$35.00 per hour to cover classes during prep periods or after school activities for the 2025-2026 school year.

C5. Motion to approve Therapy Coaches in Motion, LLC, for physical therapy services at a rate of \$100 per hour and \$450 per evaluation.

C6. Motion to approve the Curricula Renewals and Related Services for the 2025-2026 school year as follows:

Company	Description	2025-2026 Quote
Learning A-Z	Raz Plus 7 Licenses	\$1,736.00
Brain Pop	BrainPopSubscriptions	\$3,600.00
Quaver Ed	Music Curriculum	\$3,000.00
DeltaMath Solutions	Schoolwide License	\$350.00
EMath Instruction	Membership & Workbook	\$883.00
Nearpod	Nearpod/Flocabulary	Pending Quote
Wilson Language	Fun Hub Subscription	Pending Quote
Wilson Language	Foundations Consumables K-1	Pending Quote
Teaching Strategies	Pre-K Ready Rosie/Gold Bundle	\$2,362.90
Studies Weekly	Studies Weekly Renewal	\$1,355.19
IXL Learning	Math, ELA, Science licenses	\$3,650.00
Education.Com	Subscription Renewal-Kindergarten	Renews February 2026
Amplify	Science - 2 year payment plan-DONE	License good through 6/30/2029
Open Up Resources	EL Education Materials	\$7,915.00
Amplify	mCLASS DIBELS Screener & PD	\$2519
LinkIt!	Advanced Assessment Sys	\$15,050.00
Genesis Education Services	Genesis SIS System	\$5,091.50
Active Internet Tech/Finalsite	Blackboard Connect	\$491.00
Active Internet Tech/Finalsite	Communication Core Platform-Year 3 of 5 year agreement	Renews 12/2025 @ \$5,500.00
OnCourse Sys for Educ	Lesson Planner/Web site hosting	\$3,404.80
Lunchtime Software	Annual Hosting Service	\$1,695.00
NASSP	National Jr. Honor Society	\$385.00
APITC	Budgeting/Payroll Service	\$10,900.00
Securly, Inc.	Web Filter	\$4,581.60

Motion: Patrick Dorsey

Second: Matthew Taetsch

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Kerri Darling, Matthew Taetsch, Anna-Maria Pittella, Patrick Dorey, Laura Young, & Donna McCourt

Absent: John LeFever

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to approve the following school bus drivers at a rate of \$30.00/hour July 1, 2025 through June 30, 2026:

John Chestman, Nicholas Giglio and Margaret Giglio

D2. Motion to authorize Dr. Kristen Martello, Head of School, to hire staff during the periods July 15, 2025 until the September 16, 2025 Board Meeting; with the understanding that these requests for appointments will be brought before the full Red Bank Charter School Board of Trustees at the next regularly scheduled board meeting.

D3. Motion to hire Maureen Pacis as School Nurse for the 2025-2026 school year at an annual salary of \$73,000.00.

Motion: Laura Young

Second: Matthew Taetsch

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Kerri Darling, Matthew Taetsch, Anna-Maria Pittella, Patrick Dorey, Laura Young, & Donna McCourt

Abstain: John LeFever

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

June: 0

E2. Motion to accept the Annual Report for the 2024-2025 school year to be submitted to the New Jersey Department of Education and the Red Bank Borough School District by August 1, 2025.

E3. Motion to accept the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report 2023-2024: 77 out of 78.

Motion: Anna-Maria Pittella

Second: Matthew Taetsch

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Kerri Darling, Matthew Taetsch, Anna-Maria Pittella, John LeFever, Patrick Dorey, Laura Young, & Donna McCourt

F. DEVELOPMENT AND SUSTAINABILITY

F1. Foundation Update

New Business:

- Board Retreat

Adjournment: 11:45am

Motion: Patrick Dorsey

Second: Matthew Taetsch

ROLL CALL VOTE:

Yes: Barbara O'Donnell, Kerri Darling, Matthew Taetsch, Anna-Maria Pittella, John LeFever, Patrick Dorey, Laura Young, & Donna McCourt

Next Meeting: Tuesday, September 16, 2025 at 6:00pm