

West Side Education Authority Regular Meeting (Wednesday, December 6, 2023)

Generated by Kavitha Lakshmanan on Wednesday, December 6, 2023

Members present

Chris Jew, Mike Ghelber, Christine Mallery, Graham Clark, Jeremy Nishihara

Non Members Present

Ava Chiao, Board Member

Ahmed Gharaibeh, Eide Bailly LLP

Meeting called to order at 1.32 PM

1. CALL TO ORDER

1.1 Roll Call

2. OPENING ITEMS

2.1 Approval of Meeting Agenda

Approve the December 6, 2023 meeting agenda.

Agenda Item 5.3 moved to as Agenda Item 5.1

Motion to approve the meeting agenda as amended.

Motion by Graham Clark, second by Jeremy Nishihara.

Final Resolution: Motion Carries

Yes: Chris Jew, Mike Ghelber, Christine Mallery, Graham Clark, Jeremy Nishihara

2.2 Approval of the September 13, 2023 Meeting Minutes

Approve the September 13, 2023 meeting minutes

Correction to minutes: Change "The County is currently mandating that we maintain a 3% reserve" to "maintain a reserve in excess of 3%".

Motion to approve the minutes as amended.

Motion by Graham Clark, second by Mike Ghelber.

Final Resolution: Motion Carries

Yes: Chris Jew, Mike Ghelber, Christine Mallery, Graham Clark, Jeremy Nishihara

3. PUBLIC COMMENT

3.1 Public Comments On Item(s) on the Agenda

No Comments

4. INFORMATION/DISCUSSION

4.1 Member District Reports

CUSD (Chris)

- Mike Ghelber, CUSD Member was introduced to the committee.

SESD (Jeremy)

- Catherine Alexander from Joe Simitian's office had reached out regarding the Housing Project. SESD asked them to contact the WSEA JPA and meet with all the districts.

FUHSD (Graham)

- FUHSD was contacted too. Apple has donated land that housing can be built on. If it is owned by a government agency, the process and zoning laws would be easier. The idea is to build condos, simple, not high density housing. We could possibly invite them to a JPA meeting.
- City of Los Altos built employee housing and FUHSD was not notified and no employee applied for the housing. One of FUHSD staff has written a strong letter to the Mayor regarding this.

Possibly schedule a special meeting with Catherine Alexander before the next meeting on March 6, 2024.

5. ACTION

5.1 2022-2023 Audit Report

- Chris introduced Ahmed Gharaibeh, Partner at Eide Bailly LLP.
- Ahmed shared that the scope of the audit was to ensure that the financial statements are all in order. Cash and checks were accounted for and it was a clean audit.

Chris Jew thanked Ahmad and FUHSD.

Approve the WSEA 2022-2023 Audit Report

Motion by Jeremy Nishihara, second by Graham Clark.

Final Resolution: Motion Carries

Yes: Chris Jew, Mike Ghelber, Christine Mallery, Graham Clark, Jeremy Nishihara

5.2 Approval of Warrants and Purchase Orders

Approve Warrants and Purchase Orders for period 07/1/2023 - 11/29/2023

Motion by Graham Clark, second by Mike Ghelber.

Final Resolution: Motion Carries

Yes: Chris Jew, Mike Ghelber, Christine Mallery, Graham Clark, Jeremy Nishihara

5.3 Approval of 2023-2024 First Interim Budget Report

Christine Mallery presented a summary:

- No substantial changes since adoption. Only a \$53 increase that came more than the adopted budget for the insurance.
- We are maintaining the reserve which is \$80,000.
- Only expense this year has been for the insurance.
- Unknowns are the legal fees.
- No response from the County to the calls and emails. We have not paid anything yet.
- We do not anticipate any contribution from any of the members.

6. PUBLIC COMMENT

6.1 Public Comments On Non-Agenda Item(s)

- No Comments

7. FUTURE AGENDA

7.1 Agenda Items for Upcoming Meetings

- No discussion on future agendas

8. ADJOURNMENT

Meeting adjourned at 1.50PM