

EVIT Cosmetology, Aesthetics, Barbering, and Nail Technology Catalog

Program Overview

EVIT offers industry-standard training in **Cosmetology, Aesthetics, Barbering, and Nail Technology** designed to prepare students for state licensure and successful careers in the beauty industry. All current EVIT policies are listed in the course catalog. In addition, these are the additional cosmetic arts requirements

Program Requirements

Cosmetology

- **Total Required Hours:** 1,500 hours (completed over 2 years)
 - **Adults:** Complete in 3 semesters (full time 1 year)
- **Mandatory Online Hours (High school only):** 10 hours/month (120 per year)
- **Available Seat Time per Year (100% Attendance):** 716 hours
 - **Adults:** 1800 hours in 3 full time semesters.
- **Responsibility:** Students must monitor their hours.

Aesthetics

- **Total Required Hours:** 600 hours (1 school year minimum)
- **Available Seat Time per Year (100% Attendance):** 716 hours
- **Responsibility:** Students must monitor their own hours.

Nail Technology

- **Total Required Hours:** 600 hours (1 school year minimum)
- **Available Seat Time per Year (100% Attendance):** 716 hours
- **Responsibility:** Students must monitor their own hours.

Barbering

- **Total Required Hours:** 1,200 hours (completed over 2 years)
- **Available Seat Time per Year (100% Attendance):** 716 hours
- **Responsibility:** Students must monitor their own hours.

Missed Hours?

Cosmetology students with extenuating circumstances may apply for additional hours with approval from the Dean of Cosmetology. A request form must be obtained directly from the Dean.

Attendance & Credit Policy

- Attendance is the **responsibility of the student and their parent/guardian**.
 - Students must attend regularly and be on time to benefit from instruction and meet hour requirements.
 - **Excused Absences:** Must be made up through assignments with teacher coordination. Please refer to the EVIT catalog for more information.
 - **Unexcused Absences:** Cannot be made up. A zero will be recorded for missed work.
 - **High School Students:** If exceeding **14 absences per semester**, the student will be placed on **audit status**. If the student remains in audit status, their grade will change to failing.
 - **High School Students:**
If a student fails a quarter, they will be required to retake that quarter during summer school to remain on track for program completion.
 - **Adult Students:**
Adult students must maintain a minimum of **85% attendance each quarter**. Failure to meet this threshold indicates the student has **not completed the required program hours** and will result in an **incomplete** for the semester. Students receiving an incomplete must **repeat the entire semester** to make up the missed hours and meet attendance requirements.
 - Additional hours completed to make up a semester **will not count toward State Board requirements** unless the student earns a **passing grade** and the **incomplete is officially changed to a passing grade** in the student's record.
 - **All Students:**
All students—both high school and adult—must earn a **minimum passing grade of 60%** and meet the **required program hours** to successfully complete the program. If your grade is below 60% in any semester, you will be required to repeat the semester at your cost.
-

Enrollment Requirements

1. **Proof of 10th Grade Equivalency** – Transcript showing 10 high school credits.
2. **Fingerprinting** – All adult students must obtain a **DPS Fingerprint Clearance Card** per Arizona House Bill 2646, Section 15-782.02, Subparagraph A.

Dress Code Policy

Professionalism begins with appearance. As students are working with the public, a high standard of personal grooming and hygiene is expected.

Daily Required Attire:

- Black EVIT **scrubs** (clean and unwrinkled)
- **EVIT issued Name tag** (must be visible)
- **Closed-toed shoes:** low-heeled, non-porous material, with strap/back
 - **✗** No flip-flops, furry slippers, Crocs, Uggs, high heels, or bedroom slippers
- No **hats, bandanas, or headscarves** (unless pre-approved for religious reasons)

🚫 Dress Code Enforcement:

- Students out of dress code **will not be allowed to clock in.**
- Must arrange appropriate attire immediately or return home with parent excuse.

Transportation

- **No bus transportation** is provided for the high school programs **except** for the bus that arrives at **noon.**
- Students and parents must arrange transportation.

Classroom Policies

- **Breaks:** Not guaranteed. Provided **only at instructor's discretion.**
- **No food deliveries:** Zero tolerance policy.
 - Items delivered will be **confiscated.**
- **Meetings with Instructors/Staff:**
 - Must be scheduled **before or after class,** not during instructional hours.

Student & Client Services

- Refer to the **EVIT Service Price Menu** for details.
- **No discounts** can be given.
- **Only products purchased at EVIT may be used during services**

Additional Notes

- Students are expected to arrive **fully groomed** and ready to work.
 - Students **may not perform services on themselves** during class time.
 - **Monitoring hours** is the **student's responsibility** at all times.
-

Contact Information

For questions regarding hours, dress code, or extenuating circumstance forms, please contact:

Deans of Cosmetic Arts

Lisa French

lfrench@evit.edu

(480)461-4075

Adam Malik

amalik@evit.edu

(480)461-4021

Assistant Dean

Yvette Jaimes

yjaimes@evit.edu

(480)461-4009