C.C. MENELEY ELEMENTARY SCHOOL

# Educational Involvement Accord – Additional Information for C.C. Meneley Elementary School

2025-2026 School Year

Dear Parent/Guardian,

Attached you will find a copy of our Educational Involvement Accord. Please take a few minutes to review the contents and discuss with your child. In addition, the following information will help guide you to resources and information for our school. Please reach out to your child's teacher or the site administrator if you have additional questions or need assistance in locating information.

Q - How do I contact my child's teacher and the principal of the school?

A – Parents/guardians can contact their child's teacher and the principal of the school by calling our school directly at 775-265-3154 or by email. Blaine Spires – bspires@dcsd.k12.nv.us or Susan Desrosiers – sdesrosi@dcsd.k12.nv.us

Q - Where will I find the grade level standards for my child's grade level? Where will I find the due dates for major examinations and significant projects?

A – Grade level standards can be found on the CCMES webpage under the About Our School tab. Due dates for major examinations and significant projects can be found on the Teacher's Landing Page or direct communication with the classroom teacher. Teachers are also using Data Notebooks or Badge Books to communicate student learning and progress. Remind is also the primary communication between the teacher and parents.

Q - Where will I find the homework and grading policies of my child's teacher, or the school homework and grading policies?

A – Homework and grading policies can be found on the Douglas County School District's website and by contacting the classroom teacher directly via email or phone.

Q - Where will I find a resource directory, list of vetted and approved websites, and information on additional tutoring or support for my child?

A – Both the CCMES and DCSD websites offer resource directories, lists of vetted and approved websites, and additional tutoring or support for your child. When students log on to their Chromebook, Classlink is the default homepage and all approved websites and apps on this page.

Q - What suggestions do you have for me to help me with assisting my child with their schoolwork at home?

1446 Muir Drive
Gardnerville, Nevada 89460

Office: 775-265-3154
Fax: 775-265-7193

Blaine Spires, Principal — Andrew Fromdahl, Assistant Principal — ccmes.dcsd.net

A – We recommend consistent communication with your child's teacher to help in assisting you with schoolwork as well as utilizing the links listed on our website. Additionally, we have a Parent Link tab on our webpage to assist you with resources to help support you as a parent. All our teachers use Remind in order to keep an open line of communication. We encourage all families to read with their children at least 20 minutes a day.

Q - What are the dates of scheduled parent-teacher conferences?

A – We have November 8, 2023 and November 9, 2023 scheduled for parent-teacher conferences. Additionally parents can access the Events Calendar on the CCMES website. Parents can always request a conference at any point in the school year.

Q - How will I receive reports of my child's progress? What tool(s) are available so that I can regularly check on my child's attendance and academic progress?

A – Parents/guardians will receive reports of their child's progress by mail and they can check Empower. Empower is new this year. This new platform for reporting progress was reviewed at parent teacher conferences. A letter with parent login information was also sent home or shared by the teacher. If you are unsure how to access Empower or Infinite Campus, please stop by our front office and we will assist you.

Q - Where will I find information on classroom rules?

A – Information on classroom rules can be found on our website under PBIS. Here you will find our expectation matrix which covers expectations on the bus, playground, classroom, cafeteria, and halls.

Q - Where will I find information on the school dress code?

A – Information on our school's dress code can be found in the student handbook. This is found on the school's webpage.

Q - How do I receive translation assistance during parent conferences and school events?

A – Translation assistance is available during parent teacher conferences and school events. Please contact the front office for support.

Q - Where do I find information on the availability of free and reduced price meals for my child at school?

A - There is information regarding free and reduced price meals in the office. That application is kept in the office and is part of the registration packet. This information is shared at the start of each school year.

Q - How may I become involved in the education of my child? Are there opportunities for me to volunteer in the school or class?


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A - Information around volunteering in your child(rens) class is shared out to all families at the beginning of the year. There is also information posted on the school district's website regarding volunteering. Volunteering packets are available at the front office.

Q - Where do I return the signed Code of Honor form that I have reviewed with my child?

A - The signed Code of Honor is turned into the front office or your child's teacher.

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