



Cambrian School District Student Technology Equipment Loan Agreement (TELA)

This Student Technology Equipment Loan Agreement (TELA) is by and between the Cambrian School District (“District”) and the individual identified in Section 1, below (“Recipient”). If the Student(s) is under 18 years of age, for the purposes of this Agreement, the term “Recipient” shall mean and refer to the Student and his/her/their parent or legal guardian as identified in Section 1, which parent or legal guardian shall, in addition to the Student(s), be bound by the terms of this Agreement. This Agreement is effective as of the date signed by the Parent/Legal Guardian as indicated in Section 3.

1. Recipient(s)

Name of Student: _____ School: _____

Name of Parent/Legal Guardian: _____

Address/City/Zip: _____

Parent/Guardian Cell Phone: _____

Parent/Guardian Email Address: _____

2. Equipment Loaned

Items received by Recipient (check or X all that apply):

Chromebook & Charger Estimated Replacement Cost: \$400.00

iPad & Charger Estimated Replacement Cost: \$450.00

Protective case or cover Estimated Replacement Cost: \$79.00

AAC (Augmentative and Alternative Communication) Device* Description (Make/Model): _____
Accessories (e.g., charger, case, mounts): _____
Estimated Replacement Cost: _____

(*Please also fill out the AAC Device Loan Agreement Addendum below)

Other Device Description (Make/Model): _____
Estimated Replacement Cost: _____

3. Terms and Conditions

In addition to the agreements set forth in the Student Technology Use Agreement (TUA) and this Technology Equipment Loan Agreement, the Recipient understands and agrees to the following terms:

- a) Loaned Equipment is for the exclusive use of the Student(s) identified in Section I, above, and is loaned by the District as an aid to classroom learning to be used for educational purposes. Recipient(s) shall not allow others to borrow or use the Equipment and is responsible for all use of the Equipment, including Internet sites visited and content loaded.
- b) Recipient agrees to comply with the District’s Student Technology Use Agreement (TUA), and to use the Equipment in a responsible, ethical and legal manner. Recipient further agrees not to use the Equipment to process, transmit, download or publish any material in violation of any local, State or Federal law.
- c) Loaned Equipment should never be left unattended in any public place, including school.



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- d) Devices are configured to send all Internet traffic through a proxy server to enable the District's content filtering solution. Recipient(s) may not circumvent or disable content filtering. During the school day, the District will monitor and respond to Device Internet traffic flagged by the filter as potentially impacting student safety. Outside of the school day, the Parents/Legal Guardians agree to monitor, through the use of a District-provided application, and respond to Device Internet traffic flagged by the filter as potentially impacting Recipient safety. The District will not monitor Device Internet traffic outside of the school day. The school day shall be defined as those times the Recipient is under the supervision of District staff.
- e) If the Student(s) identified under Section I, above, violate(s) this Agreement and/or any other School District Board Policy, Administrative Regulation, and/or state law through his/her/their use of the District-loaned Equipment, such Student(s) may be subject to discipline, pursuant to the School District's disciplinary policies and procedures, and may also have additional restrictions placed on use of District-loaned Equipment as the result of any violations.
- f) Malfunctioning, damaged, lost or stolen equipment must be immediately reported to a District teacher or administrator.
- g) The District retains the right to inspect the Equipment and the data and applications on the Equipment at any time. The District may review any files, emails, Internet usage, and/or any other information contained on the District-loaned Equipment at any time, and the Recipient should have no expectation of privacy in using said Equipment.
- h) The Agreement shall commence on the Effective Date and shall terminate upon return of all Equipment.
- i) All service and maintenance of the Equipment will be provided by the District. The District agrees to use its best efforts to service and maintain the Equipment, to make necessary repairs, and to replace Equipment which cannot be repaired. Recipient understands and acknowledges that the Equipment, or any replacement Equipment, may not be immediately available.
- j) The District makes no warranties with respect to the Internet and specifically assumes no responsibility regarding the following:
 - a. The content of any advice or information received by Recipient from a source outside the District or any costs or charges incurred as a result of accessing or accepting such advice;
 - b. Any costs, liability or damages caused by the way Recipient uses the Equipment or the Internet;
 - c. Any harm to Recipient(s) resulting from use of the Equipment that is caused by sources outside the District.

As the recipients named above, by signing below, I agree to the loan of this Equipment to the Student(s) named above, on the terms and conditions set forth in this Agreement. I agree to ensure that my Student(s) care(s) for Equipment appropriately. I further agree that the Equipment is received in good condition except as noted at the bottom of this page. Pursuant to Education Code section 48904, in the event that the Equipment is damaged beyond normal wear and tear, lost or stolen, I agree that I am financially responsible and will pay the Cambrian School District for the full cost of the damages and/or replacement. If I am unable to pay for the damages or return the Equipment, my Student(s) will be required to perform voluntary work in lieu of payment of monetary damages as provided for in Educational Code Section 48904. The assessed value and/or damage shall be determined by the District based on actual repair or replacement cost. I understand that if the Equipment is stolen from a location other than school property, that I am obligated to file a police report and furnish a copy to the District. I further agree to return this Equipment upon the Student(s) graduation, withdrawal from the Cambrian School District or at any time upon request of the school.

Parent/Legal Guardian Signature: _____

Parent/Legal Guardian Printed Name: _____

Date: _____



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Addendum: Cambrian School District Augmentative and Alternative Communication (AAC) Device Loan Agreement

Directions: Please complete if you are borrowing an AAC device.

1. Purpose of the Agreement

This agreement outlines the responsibilities of the student’s family and the school regarding the loan of an AAC device. The device is provided to support the student’s communication needs in accordance with the Individuals with Disabilities Education Act (IDEA). Under IDEA, assistive technology devices required for a student to receive a Free Appropriate Public Education (FAPE) must be provided and maintained, including use at school and, when appropriate, at home.

3. Family Responsibilities

- Ensure the AAC device is brought to school every school day.
- Charge the device fully each night so it is ready for use during the school day.
- Keep the device in a safe place at home, use the protective case (if provided), and avoid damage.
- Notify the student’s teacher on the same day if the device is not working, missing accessories, or lost/stolen.
- Use the device only for educational communication needs.

4. School Responsibilities

- Provide the AAC device and necessary accessories as documented in the student’s IEP.
- Maintain and repair the device as needed, in accordance with IDEA requirements.
- Provide training and support for the student, family, and staff as needed.
- Provide a temporary backup device when possible if the primary device is out for repair.

5. Loss or Damage

Normal wear and tear will be repaired by the school at no cost to the family. If the device or accessories are lost or damaged due to negligence or misuse, the school may require reimbursement for repair or replacement costs in accordance with district policy.

6. Return of Device

The device and all accessories must be returned at the end of the school year, if the student transfers, or if the device is replaced or no longer needed.

7. Acknowledgement and Agreement

Parent/Guardian Name (print): _____

Parent/Guardian Signature: _____

Date: _____

OFFICE USE ONLY: Cambrian District Staff Member Issuing Equipment:

Name: _____ Signature: _____ Date: _____

Asset Tag: _____ Serial Number: _____