



GOVERNING COUNCIL

Special Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, September 26, 2025

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Jody Meyer, Mike Romo, Farrah Nickerson, Roland Dewing, Laura Kohr, Alex Carothers, and Larry Kennedy

BOARD MEMBERS ABSENT

none

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Sean Fry and Lauren Chavez

PUBLIC

none

These minutes were approved on 10-17-25

By a vote of 6 yes 0 no 0 absent 0 abstained

Jody Meyer President
Roland Dewing Secretary

I. Call to Order

Larry Kennedy called to order the Special Meeting of the Governing Council for the Albuquerque Aviation Academy for September 26, 2025 at 2:00 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Roland Dewing, Laura Kohr, Alex Carothers (via Zoom), and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy requested to approve the agenda. Laura Kohr made a motion to approve the agenda. Farrah Nickerson seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Roland Dewing, Laura Kohr, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from August 15, 2025 Regular Meeting*

Larry Kennedy asked for a motion to approve the minutes from the August 15, 2025 Regular Meeting. Farrah Nickerson made a motion to approve the minutes. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Roland Dewing, Laura Kohr, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Ongoing Business Matters

A. Aviation Program Update

Dr. Lauren Chavez presented that they have flown approximately 54.2 hours in Hotel Kilo and zero in Addison. Addison is getting some work done. There are currently 11 students on the flight team. Four additional students have earned the drone scholarship and one student earned their drone license since last report. One student took and passed the Lighter Than Air Balloon test.

There will be one internship in Air Traffic Control next month.

Dr. Chavez provided an update on the display plane. The people working on the plane now don't want to display it outside. Their idea is to make a platform over the display balloon in the lobby. Larry Kennedy is concerned that the slab in the lobby will not be able to support the display plane in the lobby. Overall, the governing council members expressed wanting to have the display plane outside as originally planned.

A donor donated headsets to the school a little while ago that are noise cancelling and worth approximately \$500-\$600. The donor came to the school and met with Doc on Tuesday and would like to discuss the possibility of financially supporting the aviation program.

LOEFI is tomorrow and Albuquerque Aviation Academy will have a booth. Hotel Kilo will be on display as well as a tabletop sim for students to use.

Dr. Chavez stated that she still needs to get the vinyl on the plane changed to reflect the name change.

Dr. Chavez reviewed the expenses of the aviation program.

Roland Dewing and Mike Romo provided a committee update. The committee is discussing new engine options. Cost is approximately \$40,000. Questions about procurement limitations that are being checked on.

IV. Administrative Update

A. Student Achievement Update

Bridget Barrett presented current enrollment is 316 with our goal being 320 by 40 days. We are working with Clear Channel to begin a billboard campaign.

Reviewed Academics by Enrollment. Many things are happening to get grades up including intervention groups and Adopt-a-Student.

Reviewed Imagine Learning Grades Report. Grades are low but we are in the mid-semester slump. Conferences are coming up as well as Fall Break when many students will work to get caught up.

Documentary Analysis class did burning of Depression Darryl. NM State Police Law Enforcement helicopter came and landed at school for the students.

There was a question about the seven students on waiting list if we are trying to get to 320. Most of the waiting list is grades that are currently full.

V. New Business Matters

A. Memorandum of Understanding with Public Charter Schools of New Mexico for 2025-2026 School Year for Governing Council Development *

Larry Kennedy presented the MOU with PCSNM for the required GC Training hours for 2025-2026 school year. The goal is to develop a more effective tool for evaluating the Head Administrator.

Larry Kennedy asked for a motion to approve the Memorandum of Understanding with Public Charter Schools of New Mexico for 2025-2026 School Year for Governing Council Development. Farrah Nickerson made a motion to approve. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Roland Dewing, Laura Kohr, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

B. Albuquerque Aviation Academy Preliminary Annual Report

Amanda Catanzaro the original preliminary report provided by the CSD as well as the updated version sent out shortly before packet was sent. Discussion regarding the original rating for 2.c Conducive Learning Culture that was 103% and how that was possible and how it was adjusted to 73% now, which is Working to Meet Standard.

Roland Dewing left meeting at 2:46 PM.

C. NM PED Performance Framework Indicator 3.C. Compliance Certification *

Amanda Catanzaro shared that the CSD is requesting that the GC certify the preliminary ratings for the annual report.

Larry Kennedy asked for a motion to approve the NM PED Performance Framework Indicator 3.C. Compliance Certification. Mike Romo made a motion to approve. Farrah Nickerson seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Laura Kohr, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

D. Parental Guidance for Water Safety Policy *

Amanda Catanzaro shared this was provided by an attorney with PCSNM and is a requirement from the state.

Larry Kennedy asked for a motion to approve the Parental Guidance for Water Safety Policy. Mike Romo made a motion to approve. Farrah Nickerson seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Laura Kohr, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

VI. Governing Council Development

Kelly Callahan did not attend meeting.

VII. Finance Report

A. Finance Committee Membership *

Sean Fry shared that the Finance Committee must be made up for at least two GC members, but no more than three as to not be in quorum. The committee meets prior to the GC meetings to review financial statements in detail.

Current members are Roland Dewing, Larry Kennedy, and Laura Kohr. Ex-officio members include Bridget Barrett, Amanda Catanzaro and Sean Fry.

Larry Kennedy asked for a motion to approve the membership of the Finance Committee. Mike Romo made a motion to approve. Farrah Nickerson seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Laura Kohr, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

B. Audit Committee Membership *

Sean Fry shared that the Audit Committee must be made up for at least two GC members, but no more than three as to not be in quorum, a current parent of a student enrolled and an external expert. The committee meets before, during and after the audit process.

Current members representing the governing council are Alex Carothers, Larry Kennedy. The parent is Laura Kohr and the external expert is Scott Peck. Ex-officio members include Bridget Barrett, Amanda Catanzaro and Sean Fry.

Larry Kennedy asked for a motion to approve the membership of the Audit Committee. Laura Kohr made a motion to approve. Farrah Nickerson seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Laura Kohr, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Business Office Operations Update

Sean Fry presented that the Finance Committee met prior to the meeting and reviewed the financial statements through August 31st. Currently, the school has spent 14.07% of the budget. School is currently waiting on approximately \$215,000 in reimbursements from the PED, a good piece of that is Lease Assistance.

D. Voucher Approvals for August 2025 *

Sean Fry presented the August Vouchers and the Finance Committee can support the approval of the August Voucher Approvals.

Larry Kennedy asked for a motion to approve Vouchers for August 2025. Farrah Nickerson made a motion to approve. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Laura Kohr, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

E. Bank Reconciliation for August 2025 *

Sean Fry presented the August Bank Reconciliation and the Finance Committee can support the approval of the August Bank Reconciliations.

Larry Kennedy asked for a motion to approve the Bank Reconciliations for August 2025. Alex Carothers made a motion to approve. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Farrah Nickerson, Laura Kohr, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

F. BAR 2526-11000-0002-T and BAR 2526-11000-0003-M

Sean Fry presented the transfer BAR that is moving funds from planned carry over to the 2100, 2200, 2300, 2400, and 2500 functions to cover adjusted budget from planned budget to actual for the school year.

Sean Fry presented the maintenance BAR 2526-11000-0003-M, that moves funds from staff advertising to school advertising.

Larry Kennedy asked for a motion to approve BAR 2526-11000-0002-T and BAR 2526-11000-0003-M. Farrah Nickerson made a motion to approve. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

VIII. Announcements

Next Governing Council meeting is scheduled for October 17, 2025.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Farrah Nickerson made a motion to adjourn. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson and Larry Kennedy; all voted yes. The motion carried unanimously.

The Special Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on September 26, 2025 at 3:04 PM.