MINUTES

North Springs High School Governance Council

8/14/2025 | 4:30 pm | North Springs HS Media Center

SGC Members

Scott Hanson, Principal
Elected Parents: Flor Mauricio-Santos (2025-27), Tanya Squire (2025-27), OPEN POSITION (Through 2026)
Elected Teachers: Nicole Motahari (2024-26), Monica Noble (2025-2027)
Appointed School Employees: Betsey Martin (2024-26), Bailey Gaver (2025-27)
Appointed Community Members: Jenn Lott (2025-27), Miriam Salpeter (2024-26)
Students: TBA

4:33 Call to Order, *Hanson*

4:30 Action Item: Approve Agenda, *Hanson*
Motion: Motahari
Second: Martin
Unanimous approval

4:32 Action Item: Approve Previous Minutes, *Hanson*
Motion: Motahari
Second: Martin
Unanimous approval

4:33 Discussion Item: Member Introductions, *All Members*

4:40 Action Item: Elect Appointed Community Member (Jenn Lott), *Hanson*
Vote to confirm a one-year parent replacement nominated by Hanson, *Hanson*
Motion: Salpeter
Second: Squire
Unanimous approval

Parent position TBD. Hanson has a list of names he's working through.

4:45: Discussion Item: Appoint new School Employee for a two-year term: no vote
School employee appointment is Bailey Gaver

4:50 Action Item: Elect New Officers (Chair, Vice Chair, Parliamentarian), *Hanson*

Motion to elect Tanya Squire as Vice Chair.
Motion: Salpeter
Second: Noble
Unanimous Approval

Motion to elect Jenn Lott as Chair
Motion: Salpeter
Second: Martin
Unanimous Approval

Motion to elect Flor Mauricio-Santos as Parliamentarian
Motion: Lott
Second: Motahari
Unanimous Approval

4:55 Action Item: Action Items: Staff Standing Committees (Budget and Finance, Outreach and Communication, Principal Selection) *(Chair)*

Budget – Martin, Squire, Noble, Motahari
Outreach – Salpeter, Mauricio-Santos, Noble, Gaver, Lott
Principal – Martin, Mauricio-Santos, Motahari, Lott

5:05 Discussion Item: Confirm Parent/Community and Student Representatives to Superintendent Advisory Council, *Chair*

Superintendent Advisory Council rep will be Salpeter and Squire.

Hanson, Motahari and Martin are expanding student search to include other organizations and clubs.

5:10 Discussion Item: Confirm Meeting Schedule for SY25-26: Second Thursday of each month *(Chair)*
Meeting dates are confirmed as: 9/11, 10/9, 11/13, 12/11, 1/8, 2/12, 3/12, 4/16, 5/14

5:15: Vote on SGC Funds, Chair

Marketing, communications, college prep offerings, any school meetings etc should be promoted in and conducted in other languages. Easiest success metric of success will be growth in our student population, increase of STEAM Academy and ACD numbers next year. With our soft launch in 2025 we have 25 students in ACD who are already NS students. ACD will allow students to achieve a regular HS diploma plus two certifications. Marketing/recruitment needs to focus equally heavily on STEAM Academy offerings and ACD offerings. Bussing is definitely an issue for STEAM Academy, the program lost potential students since the county no longer offers busing for STEAM students.

Landreau and Rogers are working on ACD and Landreau is working on STEAM Academy. New AP Ms Strong is working on STEAM Certification.

Gwinnett Tech will offer 22 programs, we need hands-on offerings like cosmetology, car care welding etc. If Gwinnett Tech cannot accommodate hands on offerings we will still partner with them but will be able to partner with Chattahoochee Tech to expand the program.

Charter dollar breakdown recommendation is to continue the same initiatives started last year but with less funding overall as FCS will only provide $30,000 per school in 2025-2026. Proposed breakdown of funding is as follows:

$20,000 allocated to marketing contractor
$5,000 allocated to principal discretion fund
$2,000 allocated to marketing consumables/supplies/materials
$3,000 to college prep contractor

Motion: Martin
Second: Noble
Unanimous approval from voters. Note Salpeter abstained

We need to ask FCS for a deadline for any unencumbered money from other schools so that we can request it if it goes unused per Dr Looney's acceptance of the request during Superintendent call Spring 2025.

5:25: Discussion Item: Strategic Planning, *Hanson* ***See following page for more detailed information***

Goal is 80% literacy rate, decreasing chronic attendance issue. Strategic plan initiatives will remain the same as last year.

5:45 Informational Item: Principal's Update, *Hanson*

9 days into school year and we have 1,119 students. The first 10 days we had 1,119-1,121. Today's enrollment is 1,117. Numbers aere in Numbers are in line with projections so we will not lose a teacher. Other schools might lose positions. We have 5 open positions to hire including JROTC position and PE teacher.

Class size average is 27/28 in core classes. PE will be largest. 4 counselors this year, one new AP and one new MTSS/504 staff member

New building is on track – concrete wall pouring has started. Rebar is up already, side of the gym is first to go up. Every two weeks contractors/FCS will send pics to be used for marketing. Boom also arriving within the month.

Current facility issues include continued problems with the elevator.

5:55: Draft Next Meeting's Agenda, *All Members*
Marketing update by Salpeter
College prep update
Building update
Strategic plan update
New members – students and parent ideas

6:00 Action Item: Meeting Adjournment, *Chair*
Motion: Martin
Second: Mauricio-Santos
Unanimous approval

Meeting Norms: Silence Phones, Be Respectful of Others' Opinions, Work for the good of all Students

Notes and Reminders

Below are some tips and additional details about the items listed on the first page of this document.

* **Setting the date, time, and location of your meeting**: It is a great idea to set your meeting schedule for the entire fall semester (if not the entire year) at your first meeting. Get this information posted at your school and on your SGC website and you will have already covered many requirements of the Open Records and Meetings Laws. It is important that SGC meetings are scheduled outside of school hours so that staff members can attend if they would like to do so. If your meetings will be held virtually, make sure to include a link so that members of the public are able to view the meeting on-line.
* **Action items**: All action items require a motion, a second and a vote (even seemingly simple things like the agenda and meeting minutes need to be voted on). Remember that principals and student members are not voting members, so even if they are designated as an owner of an action item, the voting members of the council will be responsible for motioning, seconding and voting on the item.
* **Discussion items**: These are agenda items that solicit feedback from council members. They do not require a vote.
* **Informational items**: It is common for councils to receive updates throughout the school year related to the day-to-day management of the school or district happenings. Informational items are usually meant to keep the council up to date on important topics even if they do not fall under the purview of the council. These items do not require a vote.
* **Running the first meeting**: Note that in this agenda the principal runs most of the meeting until the point at which officers are elected and the newly elected chair takes the lead. This is a great practice as there will not technically be a standing chair at the beginning of the first meeting of the year. (Note: if the previous chair is still sitting on the council, they are welcome to run the beginning of year meeting until a new chair is elected)
* **Staffing your committees**: Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.
* **Nominating a representative for the Superintendent's Parent/Community Advisory Council**: All schools are asked to select a representative to serve on the Superintendent's Parent/Community Advisory Council. This group meets monthly with the superintendent to provide feedback and receive updates on important issues affecting FCS schools and local communities. Meeting dates/times/locations will be sent out to representatives prior to the first advisory council meeting. If a representative is unable to attend a meeting, another member of the council can attend in their place.
* **Drafting your next meeting agenda**: It is a best practice to draft an agenda for your next meeting at the end of each meeting to help your council plan its upcoming work. If unforeseen events require a council to modify the agenda, the council can simply edit the agenda and vote to approve the modified agenda at the beginning of the next council meeting.

Strategic Planning (August)

As we embark on a new academic year, we are committed to empowering your council to play a pivotal role in shaping our school's future through strategic planning. To ensure your success, we will provide regular updates, resources, and support.

We understand the importance of initial organizational tasks for your council. However, we recommend you dedicate a portion of your first meeting to initiating discussions about your school's Strategic Action Plan as they will be due for submission on September 30th. Building upon the groundwork laid by our school leadership, we recommend focusing your August meeting on the following:

- **Clarifying** the principal's vision and goals for the upcoming year.
- **Identifying** key lessons learned from the previous school year.
- **Understanding** the expectations outlined by your school's zone leader.
- **Brainstorming** specific ways your council can contribute to the development and implementation of the Strategic Action Plan.

Your insights and contributions are essential to creating an exceptional learning environment for our students. We look forward to a collaborative and productive year.

SGC Council Development Opportunities:

Reminder that all members must complete SGC Essential Training via Canvas and council officers are encouraged to attend in person Officer Training. See the Training Sessions tab of the Charter System website for more information.

Link to SGC Handbook:
https://resources.finalsite.net/images/v1709589357/fultonschoolsorg/skxqoo8q7yekmnzq4ovg/schoolgovernanceoperatingguidelineshandbook.pdf