Vine Middle Magnet School
Enrollment Checklist

Date_____

Student Name _____

Grade _____

- ☐ New Student Enrollment (complete front and back)
- ☐ 2 Proofs of Residence
  - 1st proof must be: Current KUB Bill
  - 2nd proof can be: Mortgage, Lease, State ID, Driver's Licence, Vehicle Registration,Voter Card, Green Card
- ☐ Official Birth Certificate (copy)
- ☐ Tennessee Health Record (Immunizations) - 7th grade or new to KCS
- ☐ Physical from doctor or checked on the TN Health Record - new to KCS only
- ☐ Migrant/Occupational Survey
- ☐ Home Language Survey - new to KCS only
- ☐ Guardianship/Custody Papers/Parenting Plans/Issues
  - Circle one: Yes or No
  - Parent/Guardian Signature _____
- ☐ Special Education Records or 504
  - Circle one: Yes or No
  - Parent/Guardian Signature _____
- ☐ Withdrawal Form from Previous School
- ☐ Name of Previous School _____
- ☐ Request for Records Records
  - Requested on _____
  - Records received on _____