

PALMERTON AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS
Tuesday, October 21, 2025
High School Library, 3525 Fireline Road, Palmerton, PA
 All public meetings are video recorded and viewable via livestream for the purpose of public broadcast.

1. **CALL TO ORDER 5:30 P.M.: PLEDGE OF ALLEGIANCE**
2. **ROLL CALL:**

Dr. Connell	Ms. Haas	Ms. King	Ms. Krawchuk-Boschen	Mr. Mazepa	Mr. Moyzan
Mrs. Paules	Mr. Paules	Ms. Snyder	Ms. Friebohn	Mr. Kish	Dr. Heaney
Atty. Lochinger					

3. **STUDENT REPORTS:**
4. **SUPERINTENDENT’S REPORT:**
5. **ASSISTANT SUPERINTENDENTS’ REPORTS:**
6. **BOARD MEMBER REPORTS:**
7. **OLD BUSINESS:**
8. **PUBLIC PARTICIPATION (POLICY #903):**

There shall be time available for public participation at the beginning and end of each board meeting. The beginning session is open for agenda items only and the ending session is open for any agenda times or issues relating to school district policies and operations. Informal requests shall be afforded five (5) minutes for presentation. Should the speaker find the five (5) minute time allotment to be insufficient for his/her presentation, a more detailed written presentation shall be an option. Please note that public interruption of the meeting will detract from the meeting.

9. **MEETING MINUTES:**

- A. Motion for the Board of School Directors to approve the board meeting minutes from September 16, 2025 (enclosure).

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

10. **CONSENT AGENDA:**

- A. Motion for the Board of School Directors to approve the attached consent agenda.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

11. **PERSONNEL:**

- A. Motion for the Board of School Directors to accept retroactively the resignation of Ralph Andrews, Principal of Parkside/S. S. Palmer Elementary, effective September 23, 2025 with a release date to be determined.

Motion by: _____ Seconded by: _____
 Vote: Yes _____ No _____ Absent _____ Abstentions _____

B. Motion for the Board of School Directors to approve Richard DeSocio as Substitute Principal of Parkside/S. S. Palmer Elementary at a rate of \$500.00 per day with a start date to be determined.

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

12. PUBLIC PARTICIPATION:

13. FOR THE GOOD OF THE ORDER:

14. ADJOURNMENT:

Motion by: _____ Seconded by: _____
Vote: Yes _____ No _____ Absent _____ Abstentions _____

PALMERTON AREA SCHOOL DISTRICT
CONSENT AGENDA
Tuesday, October 21, 2025

1. FISCAL:

- A. Approve accounts payable reports (enclosures)
- B. Approve treasurer’s reports (enclosures)
- C. Approve budget transfers (enclosure)
- D. Approve the following insurance renewals effective November 12, 2025 (enclosure):

Coverage	Carrier	Expiring Term Premium	Proposed Term Premium
Property	CM Regent Ins. Co.	\$84,041.00	\$96,499.00
General Liability & Law Enforcement	CM Regent Ins. Co.	\$30,989.00	\$36,603.00
Crime	CM Regent Ins. Co.	\$ 1,087.00	\$ 1,127.00
Automobile	CM Regent Ins. Co.	\$ 7,135.00	\$ 7,633.00
Equipment Breakdown	CM Regent Ins. Co.	\$ 5,466.00	\$ 5,530.00
Umbrella	CM Regent Ins. Co.	\$ 11,865.00	\$ 11,867.00
School Leaders’ Liability	CM Regent Ins. Co.	\$ 28,070.00	\$ 28,114.00
Cyber Liability	Houston Casualty Co.	\$ 15,621.00	\$ 15,621.00
	Total:	\$184,274.00	\$202,994.00

- E. Approve a transfer from the general fund to the capital reserve fund in the amount of \$11,856.00
- F. Accept the following donations totaling \$475.00 to the High School Aevium Activity Club in memory of Tyler Kravetz:

Elsa Ann Behler	Michael & Michelle Mummey
Michael & Kathy Englert	Tammy & Shawn Quinn
Ronald & Kristine Keblish	Laura Tretter
Ronald & Hali Kuntz	

- G. Approve tuition reimbursements (enclosure)

2. PERSONNEL:

- A. Approve the following Instructional Assistants at a rate of \$19.19 per hour effective October 22, 2025:

Ashley Izarek	S. S. Palmer Elementary
Brandy Welk	Towamensing Elementary

B. Approve the following Food Service Workers at a rate of \$17.04 per hour effective October 22, 2025:

Ersilia Rohoman	Towamensing Elementary
Christine Fruit	High School
Kathleen Stofko	High School

C. Approve Christopher Curtis as Part-Time Custodian at a rate of \$15.85 per hour effective October 22, 2025

D. Approve the transfer of Amy Negley, Grade 1 Teacher at Parkside Elementary, to Reading Specialist at S. S. Palmer Elementary effective January 5, 2026

E. Approve the primary building reassignment of Frank Rocco, Custodian, from the High School to Towamensing Elementary effective October 27, 2025

F. Approve Christina Anthony as Substitute Teacher at the prevailing substitute rate effective October 22, 2025

G. Acknowledge the following horizontal movements effective the first semester of the 2025-2026 school year:

Zach Tofany	Master's to Master's +15
Kevin Carroll	Master's +15 to Master's +30
Andrew Remsing	Master's +45 to Master's +60

H. Approve retroactively the following for Family & Medical Leave:

Employee #529	Intermittently up to sixty (60) workdays, available for one (1) year effective from September 16, 2025
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I. Approve the following Club Advisors for the 2025-2026 school year effective October 22, 2025:

Christina Bravo	Aevidum-Junior High School	-- (unpaid-no stipend for this new position)
Katie Steigerwalt	Library Book	--

J. Approve the following Coaches for the 2025-2026 school year:

Craig Marlatt	Softball Co-Assistant Coach (3/4)	\$2,120.00	October 22, 2025
Matthew Lalik	Track Co-Assistant Coach (1/2)	\$1,413.00	October 22, 2025
William Gouger III	Boys' Wrestling Volunteer Assistant Coach	--	October 22, 2025
Michael Svetik	Baseball Volunteer Assistant Coach	--	October 22, 2025
Jordan Nelson	Football Volunteer Assistant Coach	--	Retroactively effective to September 9, 2025

K. Approve retroactively the following additional Fall Event Workers at a rate of \$30.00 per event for the 2025-2026 school year:

John Wilk	Effective September 11, 2025
Heather DeReamus	Effective September 30, 2025

- L. Approve the following as Winter Event Workers at a rate of \$30.00 per event for the 2025-2026 school year:

Pamela Andrews	Alexander Knoll
Suzanne Black	Vicki McHugh
Jessica Cohen	Joshua Nenscel
Heather DeReamus	Christine Owens
Robert Falkenstein	Kimberly Seiler
Jyneal Green	Thomas Smelas
Jarrad Hedes	David Smith
Jodi Hedes	Kayleigh Snyder
Kelly Heinrich	Scott Stahler
John Hrebik	

- M. Approve Frank Hall as Accompanist for the Junior High and High School Chorus effective for the 2025-2026 school year
- N. Approve Christa Pursell as Palmerton Area Music Parents' Association (PAMPA) Volunteer Chaperones for the 2025-2026 school year effective October 22, 2025
- O. Approve Robert Moyzan as Volunteer Game Manager for the 2025-2026 school year effective October 22, 2025
- P. Accept retroactively the following resignations:

Amanda Kromer	High School Building Secretary	Effective September 26, 2025
Tracy George	Custodian	Effective October 1, 2025

3. OTHER:

- A. Approve the formation of Aevium Club-JHS as an extracurricular club at the Junior High School effective October 22, 2025 (enclosure)
- B. Approve the following field trip requests (enclosures):

PIAA Cross Country state competition	Hershey Parkview Course, Hershey	October 31, 2025 through November 1, 2025
FBLA	Kalahari Resorts & Convention Center, Pocono Manor	November 2, 2025 through November 3, 2025
International Travelers Club	Switzerland	Approximately June 23, 2027 through June 30, 2027

- C. Approve the public performances of the following, per policy 230:

Cheer Teams	Palmerton Halloween Parade	Retroactively to October 19, 2025
Band-HS	Veteran's Day Parade in Lehighton	November 9, 2025
Select Chorus-Elementary/JH	PPL Center, Allentown	November 19, 2025

Select Chorus-Elementary	Palmerton Park “Christmas in the Park”	December 6, 2025
Select Band-Elementary	Musical festival at JT Lambert Intermediate School, East Stroudsburg	January 9, 2026

D. Approve the following conferences (enclosures):

Angela Friebolin	Superintendent’s Advisory Council Leadership Conference, Hershey	October 29, 2025 through October 31, 2025	Estimated cost of \$117.60
Brandyn Miller	ACM Conference on Cybersecurity & Information Technology Education, Sacramento, CA	November 6 through November 8, 2025	Grant funded, no cost to district

E. Approve the psychoeducational evaluation agreement with Central Penn Education Associates, Inc., from October 22, 2025 through June 30, 2026 (enclosure)

F. Approve the independent contractor agreement for bilingual school psychology services with Susie A. Sepulveda from October 22, 2025 through June 30, 2026 (enclosure)

G. Approve retroactively the client assignment confirmation with Soliant Health, LLC, from September 24, 2025 through November 21, 2025 (enclosure)

H. Approve the affiliation agreement with Millersville University of Pennsylvania from October 22, 2025 through October 21, 2030 (enclosure)

I. Approve the educational institution agreement with Maxim Healthcare Services, Inc., for healthcare staffing beginning October 22, 2025 through June 30, 2026 with automatic renewal each subsequent year (enclosure)

J. Approve retroactively the letter of agreement with Carbon Lehigh Intermediate Unit #21 for Title IIA nonpublic programs and services From September 1, 2025 through September 30, 2026 (enclosure)

K. Approve the first reading of the following policies (enclosures):

- 1) Policy #102 Academic Standards
- 2) Policy #108 Adoption of Textbooks
- 3) Policy #111 Lesson Plans
- 4) Policy #122 Extracurricular Activities
- 5) Policy #123 Interscholastic Athletics
- 6) Policy #204.1 Dual Enrollment
- 7) Policy #209.2 Diabetes Management
- 8) Policy #308 Employment Contract/Board Resolution

M. Approve the second reading and adoption of the following policies (enclosures):

- 1) Policy #105 Curriculum
- 2) Policy #311 Reduction of Staff
- 3) Policy #313 Evaluation of Employees
- 4) Policy #317 Conduct/Disciplinary Procedures
- 5) Policy #317.1 Educator Misconduct