OLEAN CITY SCHOOL DISTRICT
Board of Education Regular Meeting Minutes
Tuesday, August 12, 2025 –7:02 p.m.
Olean High School ✦ BOE Conference Room ✦ 410 W. Sullivan St. ✦ Olean, NY 14760
Generated by Jackie Reed on Wednesday, August 13, 2025

1. ATTENDANCE

Members present: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young
Others present: Dr. Genelle Morris (Superintendent), Jenny Bilotta (Business Administrator), Jackie Reed (District Clerk)
Guests: O'Brien Dailey, Karen Fox, Cindi Rhoades, Andre Swan, Chelsea Bowker, Jennifer Bohrer, Michelle Acierno, Stacie Ermer, Tim Sherlock, James DiBlasi, Kellen Quigley, Jen Mahar, Danette Green, Jennifer Cappalletti, Heather Keller, Tracy DeRose, Jen Kless Colleen Larsen-Diebler

2. OPENING ITEMS

A. Call to Order at 7:02 p.m.
B. Pledge of Allegiance led by Julio Fuentes
C. Silent Prayer or Moment of Personal Reflection
D. Approve the Agenda
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agenda as presented or amended.
Motion by Lee W Filbert, second by Rene' Garrison.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

3. COMMUNICATIONS, COMMENDATIONS AND WELCOME

A. Communications - None
B. Commendations
Congratulations to BOE Member Lee Filbert, on the birth of baby girl, Winifred Ryan.
Dr. Morris and Cathy Young congratulated Jen Mahar and Steve Ahl on the wonderful performance of Madagascar by the STAR program
C. Welcome to Danette Green, OT at Washington West and Heather Keller, Principal, East View Elementary

4. PUBLIC COMMENT - None

5. STUDENT MEMBER'S REPORT

A. Student BOE Member Training/Retreat
Dr. Morris reported on the Student BOE member training at BOCES with other districts and regional members
There were several team-building activities with neighborning districts' Student BOE members
The superintendents joined the Student BOE members in the afternoon

6. BOARD REPORT

A. BOE Retreat
The BOE president reported on the BOE retreat in Ellicottville on July 29th
Discussion focused on the positive points of the Olean City School District
The BOE will be setting their goals before the end of August
B. Law Conferences

- Rene' and Dr. Morris attended the Law Conference in Buffalo on August 6th. Points of discussion: Cell Phone policy, supreme court decisions affecting school districts, DEI, and Special Education, employee evaluation and supporting staff with accommodation requests
- Cathy, Aburee, and Julio attended a virtual Bond, Schoeneck & King conference: Points of discussion: Supreme court case suggesting that districts publicly post curriculum. There will be more discussion in the future and with the Curriculum Committee
- Mary and Rene' - Rural Schools Conference in Lake Placid -Key Points: Networking, discussions about farming, and many of the same topics coverd in law conference. This conference included students as Keynote Speakers, which participants appreciated

C. The District's Cell Phone policy was submitted to the state by the August 1st deadline and the District will receive $9,000 reimbursement from the State

7. SUPERINTENDENT'S REPORT

A. NYSED-ELA, Math, Science and NYSESLAT Score Release
Dr. Morris spoke about the ELA, Math and Science scores comparing 2023-24 results to 2024-25

ELA Results - Gr. 3-8 are benefiting from the new ELA curriculum, HMH Into Reading (K-5) and Into Literature (6-8)
Gr. 3-8 overall +24% growth in proficiency
Grade 8 had a very high volume of opt-outs, and this impacted the percentages

Mathematics - Gr. 3 - 8
Overall was a +7%
A new curriculum was recently adopted and will be implemented with the 25-26 school year for Gr. 4 and 5, and the 26-27 school year for Gr. 3 to give them more time to implement the new writing program

Science Proficiency - Grades 5 and 8
Overall +2%
The Needs Assessment for Science is being conduced in the 25-26 school year.

8. DISCUSSION ITEMS

A. Policy Review
The following policies have been reviewed by the appropriate committees, and are being recommended for BOE adoption:
#5632 - Pest Management and Pesticide Use
#7316 - Use of Internet-Enabled Devices During the School Day
#5840 - Artificial Intelligence (AI)

Discussion:
#7316 The students will be required to put their phones in their lockers. If students do not comply. They will be requested to store the phone. If the student refuses, an administrator will be brought in and will take it for the day, or help them get it to their lockers. Students are not typically suspended for having their phone, but if repeated offenses, there may be disciplinary action.

9. COMMITTEE CHAIR REPORTS

A. Buildings & Grounds 8-5-25
Mary Hirsch Schena, Chairperson, reported on the work of the Buildings & Grounds Committee
Policy #5362 - Pest Management and Pesticide Use was reviewed and recommended for BOE approval
The former policy #5632 and #5633 are being considered to be combined into one policy #5634 - Honorary Naming or Renaming, were reviewed, but it was decided not to adopt the new Policy # 5634 at this time
Committee members will report back at the September meeting with their recommendations for updating the policy

B. Operations 8-11-25
The Operations Chairperson, Alex Calbi, reported on the August 11th meeting reported
The following policies were reviewed at Operations and were recommended to the BOE for approval and to waive the 2nd reading
#7316 Use of Internet-Enabled Devices During the School Day
#5840 Artificial Intelligence

The following policies were reviewed and determined not to update at this time. The Chairperson will bring back to the Committee if further discussion is required
#3220 Public Expression at Meetings
#6212 Recruitment and Hiring

Thanks to Jen Mahar for sharing the District Comprehensive Improvement Plan and Foster Grandparents Update - the Committee will recommend these to the BOE for approval

Safety Report to be added to the Red and Gold Report - Dr. Morris will work with her team to find an appropriate place and method for reporting safety issues without violating confidentiality or safety

10. APPROVAL OF THE CONSENT AGENDA

A. Approval of Consent Agenda

Upon the recommendation Dr. Genelle Morris, Superintendent of Schools, to approve the following items on the consent agenda:

Motion by Rene' Garrison, second by Lee W Filbert.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

B. Meeting Minutes 7-29-25 BOE Special Meeting

C. Meeting Minutes 7-8-25 Regular BOE Meeting

D. Meeting Minutes 7-8-25 Reorg Meeting

E. Buildings & Grounds Minutes 8-5-25

F. Operations Minutes 8-11-25

G. Treasurer's Report - June 2025

H. Warrant Report - June and July 2025

I. Claims Auditor Report - June and July 2025

J. Budget Transfer Reports - June 2025

K. Substitute List

SUBSTITUTES FOR BOARD APPROVAL - August 12, 2025			
POSITION DESCRIPTION	**EMPLOYEE NAME**	**CERTIFICATION/DEGREE**	**FINGERPRINT**
DISTRICT RETIRED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	BATES, KRISTINE	N-6	YES
SUBSTITUTE TEACHER	FLYNN, MARY	HOME EC./SPEC. ED.	YES
SUBSTITUTE TEACHER	FRENTZ, SUE	BUSINESS	YES
SUBSTITUTE TEACHER	FRISINA, JEANNE	COUNSELOR; DIST. ADMIN.	YES
SUBSTITUTE TEACHER	GAYTON, ROSE	N-6 ELEM; 7-9 SCIENCE	YES
SUBSTITUTE TEACHER	HAMED, JON	ELEM/SPEC ED.	YES
SUBSTITUTE TEACHER	HUGHES, LAURIE	ELEMENTARY	YES
SUBSTITUTE TEACHER	KALLENBACH, SUSAN	ELEMENTARY/READING	YES
SUBSTITUTE TEACHER	KNIGHT, KATHLEEN	N-6, READING	YES
SUBSTITUTE TEACHER	MARTIN, BERNADETTE	N-6	YES
SUBSTITUTE TEACHER	METLER, PATTI	SPEC. ED. - N-ADULT	YES
SUBSTITUTE TEACHER	MONROE, SUZANNE	N, K, 1-6	YES
SUBSTITUTE TEACHER	MURRAY, LAURIE	PRE K;EARLY CH ED (B-GR2)	YES
SUBSTITUTE TEACHER	SHIELDS, CAROLYN	BIOL./GEN. SCIENCE/CHEM.	YES
SUBSTITUTE TEACHER	SKROBACZ, EILEEN	N-6, READING K-12, ENGLISH 7-8-9	YES
SUBSTITUTE TEACHER	SOROKES, SUSAN	N-6	YES
CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	AIELLO, SOPHIA	PHYSICAL EDUCATION	YES
SUBSTITUTE TEACHER	CARLSON, CYNTHIA	BUSINESS	YES
SUBSTITUTE TEACHER	HALL, MICHELLE	MUSIC	YES
SUBSTITUTE TEACHER	HARRISON, JULIE	CH ED (GR1-6)	YES
SUBSTITUTE TEACHER	HONAKER, ADRIENNE	SWD 1-6; EARLY CHILDHOOD B-G2	YES
		CHILDHOOD ED 1-6	
SUBSTITUTE TEACHER	LARGE, BARBARA	ENGLISH/READING (6-12)	YES
SUBSTITUTE TEACHER	MATZEL, CARTER	EDUCATING ALL STUDENTS	YES
SUBSTITUTE TEACHER	THOMAS, MONICA	PHYSICAL EDUCATION	YES
SUBSTITUTE TEACHER	VOLZ, ERICA	Childhood Ed (1-6)	YES
		Early Childhood Ed (B - 2	
NON-CERTIFIED			
SUBSTITUTE TEACHER			

SUBSTITUTE TEACHER	ACKERMAN, BRYN	BACHELORS	YES
SUBSTITUTE TEACHER	AIELLO, AARON	ASSOCIATES	YES
SUBSTITUTE TEACHER	AUMAN, BROOKLYN	ASSOCIATES	YES
SUBSTITUTE TEACHER	BABB, CAROL	ASSOCIATES	YES
SUBSTITUTE TEACHER	BERNSTEIN, HOLDEN	BACHELORS	YES
SUBSTITUTE TEACHER	BOEHMER, CASEY	BACHELORS	YES
SUBSTITUTE TEACHER	BROOKS, JASON	BACHELORS	YES
SUBSTITUTE TEACHER	BROWN, MOLLY	ASSOCIATES	YES
SUBSTITUTE TEACHER	COGSWELL, JULIE	ASSOCIATES	YES
SUBSTITUTE TEACHER	COOK, NOREEN	ASSOCIATES	YES
SUBSTITUTE TEACHER	CRANE, KENDALL	ASSOCIATES	YES
SUBSTITUTE TEACHER	DAVIS, JUSTIN	ASSOCIATES	YES
SUBSTITUTE TEACHER	DeARMITT, HANNAH	ASSOCIATES	YES
SUBSTITUTE TEACHER	DOXEY, MALLORY	BACHELORS	YES
SUBSTITUTE TEACHER	DWAILEEBE, EMMA	ASSOCIATES	YES
SUBSTITUTE TEACHER	EMERLING, MARIE	ASSOCIATES	YES
SUBSTITUTE TEACHER	FINEFROCK, CASSANDRA	BACHELORS	YES
SUBSTITUTE TEACHER	FLYNN-BRETZIN, MAUREEN	BACHELORS	YES
SUBSTITUTE TEACHER	GIBBONS, JOLYN	ASSOCIATES	YES
SUBSTITUTE TEACHER	GREENE, EMILY	ASSOCIATES	YES
SUBSTITUTE TEACHER	HARRIS, DAN	MASTERS	YES
SUBSTITUTE TEACHER	JODUSH, OLIVIA	ASSOCIATES	YES
SUBSTITUTE TEACHER	KEESLER, KAYLYNN	ASSOCIATES	YES
SUBSTITUTE TEACHER	KELLER, MADDOX	ASSOCIATES	YES
SUBSTITUTE TEACHER	KULSUM, UMMEE	MASTERS	YES
SUBSTITUTE TEACHER	HARRISON, JULIE	BACHELORS	YES
SUBSTITUTE TEACHER	LEARY, BROOKE	ASSOCIATES	YES
SUBSTITUTE TEACHER	LOPEZ, RACHEL	ASSOCIATES	YES
SUBSTITUTE TEACHER	MARINO, SAMANTHA	ASSOCIATES	YES
SUBSTITUTE TEACHER	MARTIN, CHRISTINE	ASSOCIATES	YES
SUBSTITUTE TEACHER	MATYA, HEATHER	ASSOCIATES	YES
SUBSTITUTE TEACHER	MAZZA, DELANEY	ASSOCIATES	YES
SUBSTITUTE TEACHER	MCCLELLAN, BRIAN	BACHELORS	YES
SUBSTITUTE TEACHER	MEST, ANNA	ASSOCIATES	YES
SUBSTITUTE TEACHER	MILLER, EMILY	BACHELORS	YES
SUBSTITUTE TEACHER	MORROW, TORRIANNE	BACHELORS	YES
SUBSTITUTE TEACHER	MURPHY, ELIZABETH	BACHELORS	YES
SUBSTITUTE TEACHER	OLSON, JODIE	BACHELORS	YES
SUBSTITUTE TEACHER	OUSSEINI, BINTOU	BACHELORS	YES
SUBSTITUTE TEACHER	RILEY, KATHERINE	ASSOCIATES	YES
SUBSTITUTE TEACHER	SCHENA, LILY	ASSOCIATES	YES
SUBSTITUTE TEACHER	SPENCER, ADAM	BACHELORS	YES
SUBSTITUTE TEACHER	VANDERHOEF, KAILYN	BACHELORS	YES
SUBSTITUTE TEACHER	VAN HORN, CHRISTINE	BACHELORS	YES
SUBSTITUTE TEACHER	VICTOR, THOMAS	BACHELORS	YES
SUBSTITUTE TEACHER	WAGNER, LISA	ASSOCIATES	YES
SUBSTITUTE TEACHER	WELLS, THERESA	BACHELORS	YES
SUBSTITUTE TEACHER	ZALWSKY, HAILEE	ASSOCIATES	YES
SUBSTITUTE			
TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	BILLINGS, JENNA		YES
SUBSTITUTE TEACHER AIDE	BOEHMER, CASEY		YES
SUBSTITUTE TEACHER AIDE	BROOKS, JASON		YES

SUBSTITUTE TEACHER AIDE	BROWN, MOLLY		YES
SUBSTITUTE TEACHER AIDE	COGSWELL, JULIE		YES
SUBSTITUTE TEACHER AIDE	COOK, NOREEN		YES
SUBSTITUTE TEACHER AIDE	DAVIS, JUSTIN		YES
SUBSTITUTE TEACHER AIDE	DeARMITT, HANNAH		YES
SUBSTITUTE TEACHER AIDE	DWAILEEBE, EMMA		YES
SUBSTITUTE TEACHER AIDE	FINEFROCK, CASSANDRA		YES
SUBSTITUTE TEACHER AIDE	FLYNN-BRETZIN, MAUREEN		YES
SUBSTITUTE TEACHER AIDE	FREDERICK, MICHAEL		YES
SUBSTITUTE TEACHER AIDE	GIBBONS, JOLYN		YES
SUBSTITUTE TEACHER AIDE	GREENE, DAVID		YES
SUBSTITUTE TEACHER AIDE	GROSSO, SUSAN	$22.48/hour	YES
SUBSTITUTE TEACHER AIDE	HEMPHILL, MARY		YES
SUBSTITUTE TEACHER AIDE	HOLLOWELL, MELISSA		YES
SUBSTITUTE TEACHER AIDE	JACOBS, ELLEN	$21.79/hour	YES
SUBSTITUTE TEACHER AIDE	KEESLER, KAYLYNN		YES
SUBSTITUTE TEACHER AIDE	KELLER, MADDOX		YES
SUBSTITUTE TEACHER AIDE	LOPEZ, RACHEL		YES
SUBSTITUTE TEACHER AIDE	LOZYNSKA, ELINA		YES
SUBSTITUTE TEACHER AIDE	LYONS, BRENDA		YES
SUBSTITUTE TEACHER AIDE	MARTIN, CHRISTINE		YES
SUBSTITUTE TEACHER AIDE	MATYA, HEATHER		YES
SUBSTITUTE TEACHER AIDE	MEST, ANNA		YES
SUBSTITUTE TEACHER AIDE	MURPHY, ELIZABETH		YES
SUBSTITUTE TEACHER AIDE	PETERSON-VOLZ, LUCAS		YES
SUBSTITUTE TEACHER AIDE	RYAN, DONNA		YES
SUBSTITUTE TEACHER AIDE	SCHENA, LILY		YES
SUBSTITUTE TEACHER AIDE	SISSON, JOSHUA		YES
SUBSTITUTE TEACHER AIDE	SPENCER, ADAM		
SUBSTITUTE TEACHER AIDE	VANHORN, CHRISTINE		YES
SUBSTITUTE TEACHER AIDE	WILSON, TERRI		YES
SUBSTITUTE TEACHER AIDE	ZALWSKY, HAILEE		YES
SUBSTITUTE CLEANERS			
SUBSTITUTE CLEANER	JONES, TIMOTHY		YES
SUBSTITUTE CLEANER	MATYA, HEATHER		YES
SUBSTITUTE FOOD SERVICE			
SUBSTITUTE NURSES			
SUBSTITUTE NURSE	FREER, REBECCA		YES
SUBSTITUTE NURSE	GAYLOR, BRANDACE		YES
SUBSTITUTE NURSE	HITCHCOCK, JOANNE		YES
SUBSTITUTE NURSE	SAWAYA, AMBER		YES
SUBSTITUTE NURSE	SCHUMMER, LINDA		YES
SUB. KEYBOARD SPEC.			
SUB. KEYBOARD SPEC.	GRIFFITH, KAREN	$24.30/hour	YES
TUTORS			
TUTOR	BOKMAN, SUSAN	$30.00/hour	YES
TUTOR	MCCORMICK, STEPHANIE	$30.00/hour	YES
TUTOR	MILLER, EMILY	$30.00/HOUR	YES
TUTOR	STROMBERG, C. PATRICIA		YES

INFORMATION TECHNOLOGY			
SPECIALIST			
IT SPECIALIST	PERKINS, KEVIN	$38.70/HOUR	YES

L. SAC 4th Quarter Report - OIMS
M. SAC 4th Quarter Report - OHS
N. Surplus Technology Equipment
O. DCIP Plan 25-26

11. NEW BUSINESS
A. 25-26 School Calendar Revision
Upon the recommendation of Dr. Genelle Morris to approve the amended 25-26 School Calendar Rev. 7-10-25 to include the October 10th Go Home Early Drill
Motion by Mary Hirsch-Schena, second by Lee W Filbert.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

B. Summit Center 2025-26 Contract
Upon the recommendation of Dr. Genelle Morris to approve the contract between The Summit Center and the Olean City School District for Consulting Services for the 2025-2026 School Year.
Motion by Julio Fuentes, second by Elizabeth Burrows.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

C. Amy Brush 2025-26 Contract
Upon the recommendation of Dr. Genelle Morris to approve the contract between Amy Brush and the Olean City School District for Consulting Services for the 2025-2026 School Year.
Motion by Julio Fuentes, second by Alex Calbi.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

D. Summer Appointments 25-26
Upon the recommendaton of Dr. Genelle Morris, Superintendent of Schools, to approve the following appointments for Summer 2025, retroactive to July 7, 2025.
Motion by Mary Hirsch-Schena, second by Lee W Filbert.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

E. Electricity Bid Co-Op Resolution
WHEREAS, The Board of Education, Olean City School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of electricity. And…
WHEREAS, The Board of Education, Olean City School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o… And…
WHEREAS, The Board of Education, Olean City School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Olean City School District of New York State and making recommendations thereon…
THEREFORE…
BE IT RESOLVED, That The Board of Education, Olean City School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above… And…
BE IT FURTHER RESOLVED, That The Board of Education Olean City School District of New York State

authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services… And…
BE IT FURTHER RESOLVED, That The Board of Education Olean City School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding… And…
NOW, THEREFORE, BE IT RESOLVED, That Genelle Morris, Superintendent of Schools, on behalf of the Board of Education, Olean City School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of electricity and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Motion by Rene' Garrison, second by Aubree Malick.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

F. CPI Trainers 25-26
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to appoint the following personnel as Certified CPI Trainers for the 25-26 school year:
CPI District Trainers
Carrie Crosson
Sarah Rucinski
Kelly Gumtow
Chris Korzeniewski
Motion by Elizabeth Burrows, second by Mary Hirsch-Schena.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

G. 2025-26 Mentor Approval
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the following personnel as Teacher Mentors for the 25-26 school year:
Motion by Rene' Garrison, second by Kevin Stevens.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

H. Foster Grandparent Contract 25-26
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Agreement between the Olean City School District and the Lutheran Foster Grandparent Program for the 25-26 school year.
Motion by Mary Hirsch-Schena, second by Kevin Stevens.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

I. Policy Review
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools to waive the second reading and approve adoption of the following policies:
Policy #6532 - Pest Management and Pesticide Use
Policy #5840 - Artificial Intelligence (AI)
Policy #7316 - Use of Internet Enabled Devices
Motion by Lee W Filbert, second by Rene' Garrison.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

J. Approve the 2025-26 District-Wide Safety Plan 25-26
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools to approve the 2025-26 District-Wide Safety Plan.
Motion by Aubree Malick, second by Alex Calbi.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

K. Volunteer Applicatons
The Board of Education wanted to publicly thank the Volunteers for their time
Upon the recommendation of Dr. Genelle Morris, Superintendent, to approve Volunteer applications for: Scott Rucinski (Soccer) and Alyssa Martin (Field Trips and Modified Volleyball), and Jennifer Landow (Girls Swimming)
Motion by Kevin Stevens, second by Aubree Malick.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

L. Appointment of EV Principal - Keller
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to appoint Heather Keller who is certified in the School District Administrator (SDA) area, to a probationary position in the Principal tenure area for a four-year probationary period commencing on August 14, 2025, and ending on August 13, 2029. Salary for the 2025-2026 school year is (pro-rated) $100,000.
Motion by Lee W Filbert, second by Aubree Malick.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

12. PERSONNEL
A. Personnel Consent Agenda Amendment
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to remove Heather Keller from the Personnel Consent Agenda, as she was previously approved under New Business.
Motion by Rene' Garrison, second by Kevin Stevens.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

B. Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Personnel Consent Agenda:

12-Aug-25								
Resignations:								
Last Name	**First Name**	**Position**	**Effective**				**Comments**	
Maine	Sonya	Teacher Aide	7/8/2025				Relocation	
Freer	Rebeca	RN	8/26/2025					
Sullivan	Colin	Teacher Aide	8/9/2025				Accepted another position	
Sage	Nathaniel	Teacher Aide	8/16/2025				Accepted another position	
Phearsdorf	Terry	Maintenance Worker	9/12/2025				Retirement	
Zeigler	Carrie	Teacher Aide	7/23/2025				Relocation	
Moran	Olivia	Teacher Aide	7/12/2025					
Keis	Danielle	Special Education Teacher	8/13/2025				Accepted another position	
Myers	Christian	Teacher Aide	8/2/2025				Accepted another position	
Witter	Kathryn	Keyboard Specialist	8/16/2025					
Belleisle	Patricia	Keyboard Specialist	10/1/2025				Retirement	
Henneman	Gretchen	Elementary Teacher	8/5/2025					
Dzuroff	Michelle	COTA	8/26/2025					

Classified Appointments:								
Last Name	**First Name**	**Position**	**Effective**	**Hours**	**Salary/Wages**	**Replacing**	**Certification Information**	**Building**
Schoonover	Luke	Information Technology Specialist	7/16/2025	7.5	$23.51/hour		Permanent (Competitive) Certification	District Wide
Austin	Kelsea	Teacher Aide	8/27/2025	5.75	$17.18/hour		Probationary	EV
Slocum	Kayla	Licensed Practical Nurse	8/18/2025	7.5	$21.47/hour		Probationary	OIMS
Cough	Michelle	School Nurse (RN)	8/20/2025	7.5	$30.00/hour		Probationary	EV
Dibble	Madelynne	School Nurse (RN)	8/13/2025	7.5	$30.00/hour		Probationary	OIMS
Baum	Michele	Certified Occupational Therapy Assistant (COTA)	8/13/2025	7.5	$27.00/hour		Probationary	OIMS
Townsend	Phylicia	Teacher Aide	8/27/2025	5.75	$17.18/hour		Probationary	WW
Rosenthal	Gloria	Teacher Aide	8/27/2025	5.75	$17.18/hour		Probationary	WW
Arnold	Devinne	Teacher Aide	8/27/2025	5.75	$17.18/hour		Probationary	OIMS
Eshbaugh	Amber	Teacher Aide	8/27/2025	5.75	$17.18/hour		Probationary	EV
Havers	Jessica	Teacher Aide	8/27/2025	5.75	$17.18/hour		Probationary	EV

Certified Appointments:								
Last Name	**First Name**	**Position**	**Effective**	**Hours**	**Salary/Wages**	**Replacing**	**Certification Information**	**Tenure Area/Date**
Penston	Nicholas (Luke)	Long-Term Substitute Elementary Computer Science Teacher	7/1/2025		Step 4	New Position	Music Industry Degree. Pursuing NYS Certification for Computer Science.	Non-Probationary Appointment to the Long-Term Substitute Elementary Computer Science Teacher position effective July 1, 2025 - June 30, 2026. Employee shall be paid at the annual salary as outlined in the OTA Collective Bargaining Agreement.
Green	Danette	Occupational Therapist	8/13/2025		Step 29	Syndi Keesler	Occupational Therapist Registered (OTR)	Non-probationary, non-tenure-bearing position of Occupational Therapist.
Burrows	Terry	Long-Term Substitute Secondary Science Teacher	7/1/2025		Step 4	Dakota Whitesell		Non-Probationary Appointment to the Long-Term Substitute Secondary Science Teacher position effective July 23, 2025 - June 30, 2026. Employee shall be paid at the annual salary as outlined in the OTA Collective Bargaining Agreement.

Finefrock	Breeanna	Long-Term Substitute English Teacher	7/24/2025		Step 3	Joseph Wollcott	???	Non-Probationary Appointment to the Long-Term Substitute English Teacher position effective July 24, 2025 - June 30, 2026. Employee shall be paid at the annual salary as outlined in the OTA Collective Bargaining Agreement.
Milne	Bryn	Long-Term Substitute - Special Education	8/13/2025		Step 2	April Eaton		Non-Probationary Appointment to the Long-Term Substitute Special Education Teacher position effective August 13, 2025 - June 30, 2026. Employee shall be paid at the annual salary as outlined in the OTA Collective Bargaining Agreement.
Coaching and Extra-Curricular Appointments:								
Last Name	**First Name**	**Address**	**Position**	**Effective**	**Hours**	**Salary/Wages**	**Replacing**	**Certification Information**
Aiello	Aaron		Modified Boys Soccer Coach	25-26 School Year		.06 Index = $2,543		
Saal	Kaele		Assistant Varsity Volleyball Coach	25-26 Fall Sports Season		20% of the Varsity Coach Index = $762.95		
an Deusen -Farwe	Corie		Assistant Varsity Cheer Coach	25-26 Fall Sports Season		20% of the Varsity Coach Index = $381.47		
Terminations:								
Last Name	**First Name**	**Address**	**Position**	**Effective**				**Comments**
Hlasnick	Amanda		Teacher Aide	8/12/2025				Abandonment of Position

Motion by Rene' Garrison, second by Lee W Filbert.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

13. INFORMATIONAL MEETINGS

Upcoming Meeting Dates

Meeting	Date	Time	Location
Audit & Finance	8/21/25	4:30	BOE Conf. Room
Buildings & Grounds	9/2/25	4:30	BOE Conf. Room
Operations	9/8/25	4:30	BOE Conf. Room
BOE Regular Meeting	9/9/25	6:30	BOE Conf. Room

14. EXECUTIVE SESSION

A. Exit meeting to go into Executive Session
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to exit the regular session at 8:25 p.m. to enter Executive Session for the purposes of Item # 6. No guests were invited to join the session.
Motion by Kevin Stevens, second by Aubree Malick.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

B. Exit executive session to reconvene to board meeting
To adjourn from executive session at 9:13 p.m. and reconvene to Regular BOE meeting.
Motion by Mary Hirsch-Schena, second by Lee W Filbert.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

15. ADJOURNMENT

A. Adjourn from Regular Meeting at 9:14 p.m.
Motion by Kevin Stevens, second by Julio Fuentes.
Final Resolution: Motion Carried
Aye: Elizabeth Burrows, Alex Calbi, Lee W Filbert, Julio Fuentes, Rene' Garrison, Mary Hirsch-Schena, Aubree Malick, Kevin Stevens, Catharine Young

Respectfully submitted,



Jacqueline Reed
District Clerk