

**FRASER PUBLIC SCHOOLS
BOARD OF EDUCATION
Regular Meeting
Monday, October 13, 2025**

MINUTES

The Regular Meeting of the Fraser Board of Education of Monday, October 13, 2025 was held at Richards Middle School - Idea Lab, 33723 Klein, Fraser, MI 48026.

Board Members Present: Scott Wallace, President
 Robyn Norbeck, Treasurer
 Kathleen Moco, Secretary
 Abigail Wasil, Trustee
 Todd Burrows, Trustee
 Rebecca Jensen, Trustee

Also Present: Carrie Wozniak, Superintendent
 Kerry Terman, Assistant Superintendent for Human
 Resources & Title IX Director
 Kate Mulligan, Director of Elementary Education
 Kyle Ray, Director of Secondary Education
 Brent Brasure, Director of Career & Technical Education
 Jim Birko, Operations & Maintenance
 Jane Sturgell, Special Education Director
 Kristin Sommer, Director of Community Relations

Meeting called to order by Scott Wallace, President at 7:00 p.m.
The pledge of allegiance was conducted.

Presentations & Special Recognition:

Presentation by the Fraser High School Student Council Executive Board President, Cameron Custance. The e-board recapped Homecoming events from the previous week. Moving forward, they will be attending the Leadership Training Institute with 30 council members, Little Leaders with RMS, and a pumpkin carving contest among SMART classes.

Amendment of Agenda:

Remove motion to go in to closed session from the agenda.

Approval of Minutes:

Corrections:

Motion by Rebecca Jensen, supported by Robyn Norbeck to approve the Minutes of the Regular Meeting of September 22, 2025.

Ayes: All

Nays: None

Motion Carried

Operations & Maintenance Department Status Report:

Mr. Birko said they are wrapping up groundskeeping for the season. They are reviewing bid pack 6 from the bond and expect to have a recommendation to award it at the next board meeting. Contractors are finishing up punch list items before school at RMS.

Correspondence: None.

Superintendent's Report:

Dr. Wozniak recognized the family of Delia Martin, a longtime Fraser Educational Foundation member who left \$100,000 to the district. The donation was used to fund mini-grants at Disney Elementary (for a sensory room) and Richards Middle School (to purchase a display case for student artwork). Half of the money was given to the performing arts department, which so far has been used to purchase sound systems for the FHS band and choir classrooms.

Mr. Kyle Ray (Director of Secondary Instruction), Mrs. Katie Mulligan (Director of Elementary Instruction) and Ms. Jane Sturgell (Director of Special Education) presented the 2025 state assessment data to the board.

Citizen: Agenda Items: None.

Old Business: None.

New Business:

Human Resources Report.

Transfer:

Motion by Katie Moco, supported by Abigail Wasil to approve the following transfer:

Dawood, Katherine
Payroll to Human Resources Specialist
Effective: September 8, 2025

Ayes: All Nays: None Motion Carried

New Hires:

Motion by Robyn Norbeck, supported by Rebecca Jensen to approve the following new hires:

Briskey, Cathy
Transportation Dispatcher/Bus Garage
Effective: September 17, 2025

Heabeart, Gabrielle
Teacher/Edison Elementary
Effective: September 17, 2025

Kowal, Julia
Social Worker/Edison Elementary and Salk Elementary
Effective: September 17, 2025

Ayes: All Nays: None Motion Carried

Resignation:

Motion by Katie Moco, supported by Abigail Wasil to accept the resignation of the following and commend them for their service to the district.

Hogan, Tara
Special Education Aide/Edison
Effective: October 1, 2025
Since: October 14, 2024

Kiger, Melissa
Behavior Coach
Effective: October 3, 2025
Since: December 6, 2022

Ayes: All Nays: None Motion Carried

Tenure Contract:

Motion by Rebecca Jensen, supported by Robyn Norbeck that Dr. Carrie Wozniak, Superintendent or designee be authorized and directed to execute Tenure Contracts for the following teachers:

Kowalski, Joseph
Smith-Darner, Rebecca
Trudeau, Rachel

Ayes: All Nays: None Motion Carried

Approval of Final Audit.

Motion by Katie Moco, supported by Robyn Norbeck to approve and accept the Audit Report for the Fiscal Year ending June 30, 2025 and commend the auditors on their excellent work regarding this report, as recommended.

Ayes: All Nays: None Motion Carried

Reorganization of the Board of Education.

Motion by Rebecca Jensen, supported by Abigail Wasil to appoint the following officers of the Fraser Board of Education for the 2025-26 year:

President – Scott Wallace Secretary – Kathleen Moco
Vice President – Robyn Norbeck Treasurer – Todd Burrows

Ayes: All Nays: None Motion Carried

Motion by Robyn Norbeck, supported by Rebecca Jensen to name the following members to the Board of Education Committees:

Appointment of Committees:

To name the following member to the Board of Education Committees for the 2025-26 year:

Agenda: Scott Wallace, Robyn Norbeck, (Rebecca Jensen) Carrie Wozniak (Sup., President & VP)

Budget & Finance Committee: Katie Moco, Robyn Norbeck, Todd Burrows (TBD)

Building and Site: TBD, Robyn Norbeck, Abigail Wasil (Scott Wallace)

Curriculum: Abigail Wasil, Katie Moco, Rebecca Jensen (TBD)

FCAT: Rebecca Jensen

Personnel: Katie Moco, Rebecca Jensen, Todd Burrows (Robyn Norbeck)

Policy: Abigail Wasil, TBD, Todd Burrows (Scott Wallace)

MCSBA: Scott Wallace (Abigail Wasil)

Ayes: All

Nays: None

Motion Carried

Approval of Fraser High School Performing Arts Field Trip.

Motion by Abigail Wasil, supported by Katie Moco to approve the Fraser High School Performing Arts Heritage Festival Competition Field Trip to Chicago, Illinois from April 16-19, 2026, as recommended.

Ayes: All

Nays: None

Motion Carried

~~Adoption of Resolution to meet in Closed Session at the end of the regular meeting in accordance with the Open Meetings Act, Section 8c regarding negotiations.~~

~~Motion by _____, supported by _____ to move into closed session at the end of the meeting in accordance with the Open Meetings Act, Section 8c regarding negotiations.~~

~~Roll Call Vote:~~

~~Ayes:~~

~~Nays:~~

Approval of Financial Transactions:

Bills:

Motion by Robyn Norbeck, supported by Katie Moco that the Treasurer of the Fraser Public Schools, County of Macomb, Michigan, is hereby authorized and directed to draw the following sums of monies to be used for the following purposes:

General Fund	\$3,455,338.02
Food Service Fund	148,703.82
School Activities Fund	18,134.42
Debt Retirement Funds	1,975.81
Capital Projects 2023 Fund	3,243,152.35
Capital Projects 2025 Fund	12,389.12
Total	\$6,879,693.54

Ayes: All

Nays: None

Motion Carried

Committee Reports: None.

Citizen: Non-Agenda Items:

Molly Magnotte, District Parent – She commended the district on the Homecoming activities last week. She requested upper elementary be graded similarly to the middle school, so students understand how important it is to complete assignments/turn items in on time. It would also help students transition to middle school. She also asked if board meetings could be recorded and if microphones could be added to make it easier for the audience to hear during the meetings. Finally, she shared some concerns about the websites and games students can access on their district devices.

Miscellaneous Business:

Schedule of Activities.

Adjournment:

Motion by Rebecca Jensen, supported by Robyn Norbeck to adjourn at 8:22 p.m.

Ayes: All

Nays: None

Motion Carried

These Minutes were approved by the Fraser Board of Education at their Regular Meeting of October 20, 2025 and are to be filed in the Permanent Minute Book.

Kathleen Moco, Secretary