

Vine Middle Magnet School

1807 Martin Luther King, Jr. Ave

Knoxville, TN 37915

865-594-4461



United by Vision, Connected by Community, Driven by Purpose!

Student & Family Handbook

2025-2026

Vine Middle Magnet School

Welcome! On behalf of our Executive Principal, Mrs. Robin Curry, and the Vine faculty and staff, we welcome you to the 2025-2026 school year. As we begin the school year, we strive for excellence each and everyday.

Vine Middle Magnet School Mission Statement

Vine Middle Magnet School will be East Knoxville's center of excellence, where students, staff and families unite in a culture of belonging, resilience and purpose.



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Important Contact Information

Administration & Front Office Staff

Administration			
Position	Name	Student Support	Contact Information
Principal	Robin Curry	All Grades	robin.curry@knoxschools.org
Academic Principal	Dr. Rachel Evans	8th Grade IEPs, 504s, S-Teams	rachel.evans@knoxschools.org
Culture Principal	Dr. Moniqueca Navarre	7th Grade IEPs, 504s, S-Teams	moniqueca.navarre@knoxschools.org
Operations Principal	Jonathan East	6th Grade IEPs, 504s, S-Teams	jonathan.east@knoxschools.org
Assistant Administrator	Bryan Powers	6th Grade (A-J) 7th Grade Discipline	bryan.powers@knoxschools.org
Assistant Administrator	Dr. Tiffany Flood	6th Grade (K-Z) 8th Grade Discipline	tiffany.flood@knoxschools.org
Front Office Staff			
Student Services	Shennan Mitchell		865-594-4461 EXT 42282
Registrar	Chynna Wynder		865-594-4461

Counselors

7th and 6th (K-Z)	Mona Coffman	mona.coffman@knoxschools.org
8th and 6th (A-J)	Ann Marshall	ann.marshall@knoxschools.org

School Schedules

KCS 2025-2026 School Calendar



2025-2026 Knox County Schools Calendar

Thursday, July 31	First Day for Teachers (School Based In-Service Day)
Friday, August 1	Systemwide In-Service Day (PreK-12)
Monday, August 4	Administrative Day (Teacher Work Day)
Tuesday, August 5	Systemwide In-Service Day (1/2 Day School-based); Administrative Day (1/2 Day Teacher Work Day); 6 th and 9 th Grade Orientation
Wednesday, August 6	Administrative Day (Teacher Work Day)
Thursday, August 7	First Day for Students (1/2 Day)
Monday, September 1	Labor Day Holiday (Knox County Schools Closed)
Friday, September 5	End 4 1/2-weeks Grading Period
Wednesday, September 17	Constitution Day (Knox County Schools Open), Half-Day for Students
Monday, October 6 - Friday, October 10	Fall Break
Tuesday, October 14	End First 9-weeks Grading Period
Tuesday, November 4	Systemwide In-Service Day (PreK-12) (Student Holiday)
Thursday, November 13	End 4 1/2-weeks Grading Period
Wednesday, November 19	Half-Day for Students
Wednesday, November 26 - Friday, November 28	Thanksgiving Holidays (Knox County Schools Closed)
Friday, December 19	Half-Day for Students; End Second 9-weeks Grading Period; End First Semester
Monday, December 22 – Friday, January 2	Winter Break
Friday, January 2	Systemwide In-service Day (1/2 Day School-based); Administrative Day (1/2 Day Teacher Work Day)
Monday, January 5	First Day for Students after Winter Break (Full Day)
Monday, January 19	Martin Luther King, Jr. Day (Knox County Schools Closed)
Wednesday, January 28	Half-Day for Students
Thursday, February 5	End 4 1/2-weeks Grading Period
Monday, February 16	Systemwide In-Service Day (PreK-12) (Student Holiday)
Monday, March 9 – Friday, March 13	Spring Break
Tuesday, March 17	End Third 9-weeks Grading Period
Wednesday, March 25	Half-Day for Students
Friday, April 3	Holiday (Knox County Schools Closed)
Monday, April 20	End 4 1/2-weeks Grading Period
Tuesday, May 5	Systemwide In-Service Day (School-based)
Thursday, May 21	Last Day for Students (1/2 Day); End Fourth 9-weeks Grading Period; End Second Semester
Friday, May 22	Administrative Day (Teacher Work Day) – Last Day for Teachers
Friday June 19	Juneteenth Holiday (Knox County Schools Closed)

Vine Middle Magnet Bell Schedules

Daily Schedule		
6th	7th	8th
1st Period 8:30 - 9:27	1st Period RA 8:30 - 9:12	1st Period 8:30 - 9:27
	2nd Period RA 9:15 - 9:57	
2nd Period 9:30 - 10:27	3rd Period Skills 10:00 - 10:27	2nd Period 9:30 - 10:27
	3rd Period RA 10:30 - 11:12	
4th Period RA 11:15 - 11:57	4th Period 10:30 - 11:27	3rd Period 10:30-11:27
Lunch/Recess 12:00 - 12:27	Lunch/Recess 11:30 - 11:57	
5th Period Skills 12:30 - 12:57	5th Period 12:00 - 12:57	4th Period 11:30 - 12:27
6th RTI/Enrich 1:00-1:30		Lunch/Recess 12:30- 12:57
7th Period 1: 33- 2:30	6th RTI/Enrich 1:00-1:30	5th RTI/Enrich 1:00-1:30
		6th Period Skills 1:33 - 2:00
8th Period 2:33 - 3:30	7th Period 1:33 - 2:30	7th Period - RA 2:03 - 2:45
		8th Period - RA 2:48 - 3:30

1 Hour Delay		
6th	7th	8th
1st Period 9:30 - 10:27	1st Period RA 9:30 -10:12	1st Period 9:30 - 10:27
2nd Period 10:30 - 11:27	2nd Period RA 10:15 - 10:57	2nd Period 10:30 - 11:27
3rd Period RA 11:30 - 12:12	4th Period 11:00 - 11:57	3rd Period 11:30-12:27
4th Period RA 12:15 - 12:57	Lunch/Recess 12:00 - 12:27	Lunch/Recess 1:30- 12:57
Lunch/Recess 1:00 - 1:27	5th Period 12:30 - 12:27	4th Period 12:30 - 1:27
7th Period 1:30 - 2:27	7th Period 1:30 - 2:27	7th Period - RA 1:30 - 2:12
8th Period 2:30- 3:30	8th Period 2:30 - 3:30	8th Period - RA 2:15 - 2:57

2 Hour Delay		
6th	7th	8th
1st Period 10:30 - 11:12	1st Period RA 10:30 -11:12	1st Period 10:30 -11:12
Lunch/Recess 11:15 - 11:42	2nd Period RA 11:15 - 11:57	2nd Period 11:15 - 11:57
2nd Period 11:45 - 12:12	Lunch/Recess 12:00 - 12:27	3rd Period 12:00-12:42
3rd Period RA 12:30 - 1:12	4th Period 12:30 - 1:12	Lunch/Recess 12:45 - 1:12
4th Period RA 1:15 - 1:57	5th Period 1:15 - 1:57	4th Period 1:15 - 1:57
7th Period 2:00 - 2:42	7th Period 2:00 - 2:42	7th Period - RA 2:00 - 2:42
8th Period 2:45- 3:30	8th Period 2:45- 3:30	8th Period - RA 2:45- 3:30

Early Release A (Sept 17/Jan 28)		
6th	7th	8th
1st Period 8:30 - 9:09	1st Period - RA 8:30 - 9:09	1st Period 8:30 - 9:09
2nd Period 9:12 - 9:51	4th Period 9:12 - 9:51	2nd Period 9:12 - 9:51
3rd Period - RA 9:54 - 10:33	5th Period 9:54 - 10:33	3rd Period 9:54 - 10:33
7th Period 10:36 - 11:15	7th Period 10:36 - 11:15	4th Period 10:36 - 11:15
8th Period 11:18 - 12:00	8th Period 11:18 - 12:00	7 Period - RA 11:18 - 12:00

Early Release B (Nov 19/Mar 25)		
6th	7th	8th
1st Period 8:30 - 9:09	2nd Period - RA 8:30 - 9:09	1st Period 8:30 - 9:09
2nd Period 9:12 - 9:51	4th Period 9:12 - 9:51	2nd Period 9:12 - 9:51
4th Period - RA 9:54 - 10:33	5th Period 9:54 - 10:33	3rd Period 9:54 - 10:33
7th Period 10:36 - 11:15	7th Period 10:36 - 11:15	4th Period 10:36 - 11:15
8th Period 11:18 - 12:00	8th Period 11:18 - 12:00	8th Period - RA 11:18 - 12:00

ATTENDANCE POLICY

Excused absences:

1. Student illness
2. Illness in the family temporarily requiring help from the student and **supported by medical documentation**
3. Death in the family (provide appropriate documentation)
4. Recognized religious holiday regularly observed by members of the student's faith
5. Verifiable family emergency

It is the parent's responsibility to provide appropriate documentation regarding absences to the school **within five (5) days of your child's return to school.** If appropriate documentation is not provided within five (5) days, the absences will be recorded as unexcused. Ten days (10) per school year may be excused with a note from the parent if the child is sick, but does not see a doctor. **Always send in a doctor's note if your child makes a visit to the doctor. You will receive an absence notification in Parent Square that includes a link for you to submit parent notes electronically.**

Absence Documentation

In order for an absence to be recorded as "excused", proper documentation must be provided by the parent (this can be done via the student) to the attendance office within five school days upon return from the absence. Notes must be taken to the attendance office prior to the morning warning bell or upon arriving during the school day. Documentation from parents should clearly state the days the student has been absent and the reason the student has been absent or will be absent. Notes from professionals should clearly state the period of time the child was or will be required to be absent from school and not simply that the child was seen in the office or place of business.

Documentation must be submitted within five (5) days of returning from absence(s). The following are acceptable forms of documentation:

- Personal illness accompanied by a medical note
- Hardship in family temporarily requiring assistance from the student
- Death in family accompanied by an obituary
- Court with documentation
- Recognized religious holidays
- Up to 10 days may be covered with a parent note

Absences resulting from vacations, car trouble, family business trips, oversleeping, missing the bus, etc. will be unexcused absences.

Children must be in school for 3 hours and 30 minutes to be counted present for the day. **According to State of Tennessee policy, THESE RULES INCLUDE DAYS THAT ARE DESIGNATED HALF-DAYS OF SCHOOL.**

Tardiness

Students are expected to be on time for school and for class. At any time, a student may lose privileges for being habitually tardy. Habitual tardiness to classes will be subject to disciplinary action.

Chronic Absenteeism

Chronic absenteeism occurs when a student misses a significant amount of school — regardless of the reason. This could include excused absences, unexcused absences, or even tardiness. It is typically defined as missing 10% or more of school days in a single academic year, which translates into 18 school days per year - only 2 absences a month!

Arrival & Dismissal

Students may be dropped off each morning beginning at 7:30. Please ensure your child is here prior to instruction starting at **8:30**. Students who arrive after 8:30 must be checked into the student services.

We will begin dismissal at 3:30 each day. To assist with safety around dismissal, **EARLY DISMISSALS will stop at 3:15 pm.**

Academic Expectations

Grading Policy

The State Board of Education is authorized to develop a uniform grading system for students in grades 6-12 or any student completing a high school credit. Beginning in the 2022/23 school year, students in those grades shall be subject to a ten-point scale instead of a seven-point scale.

Grading Scale	
A	100 - 90
B	89 - 80
C	79 - 70
D	69 - 60
F	59 and below

Make-up work

Students with excused absences are responsible for arranging make-up work with all teachers immediately upon their return to school. In the case of single-day absences, the student will be expected to be prepared to participate in all previously assigned classroom activities, including tests and quizzes, upon their return to class. For planned absences (doctor appointments, trips, college visits, etc.), students should consult with their teacher about completing work before being absent. Long-term projects, papers, and reports are due, regardless of absence, and should be sent to school if the student must be absent.

If students are absent for at least three (3) consecutive days, parents should call the main office or email teachers to request make-up work. All requested work is to be completed and returned by teachers' arrangements. Allow guidance and teachers a minimum of 24 hours to gather necessary assignments.

Students not using the above make-up procedure must request make-up work immediately upon returning to school. In cases of prolonged illness, teachers will set a reasonable time for completion of the work. Failure of the student to initiate a request for make-up work may result in a lost opportunity for credit for the missed work.

Academic Integrity

- According to Knox County School Board Policy J-191, cheating is defined as and includes the following:
 - Plagiarizing (appropriating another's work and using it as one's own for credit without the required citation and attribution, e.g., copying written work from the Internet, or any other source).
 - Copying from another's test paper or using material during a test that is not authorized by the person giving the test.
 - Collaborating with another student during the test without authorization.
 - Knowingly using, buying, selling, stealing, transporting, or soliciting, in whole or in part, the contents of an unadministered test.
 - Substituting for another student or permitting another student to substitute for one's to take a test.
 - Bribing another person to obtain a test that is to be administered.
 - Securing copies of the test or answers to the test in advance of the test.
- In cases of academic dishonesty, teachers may assign a zero in accordance with their classroom policy, or teachers can submit an office referral to the appropriate administrator, depending on the severity of the incident.

Academic Policy on Artificial Intelligence (AI)

- According to Knox County School Board Policy I-213, Artificial Intelligence (AI) as defined by state law may be used by staff and students, provided usage adheres to the parameters outlined in this policy.

Guidelines for Student Instructional Use

- Students are permitted to use approved AI programs. Students' use should:
 - Align with approved instructional standards and curriculum

- Include instructions on the appropriate and responsible use of AI
- Be approved per Knox County Board of Education Policy D-233 “Technology Purchases”
- Be handled in compliance with relevant data security laws, privacy laws, and Board policies.
- Students should not use AI to generate answers for assignments. Use of AI that qualifies as plagiarism will result in lost credit for the assignment and appropriate disciplinary actions per KCS Policy J-191.

Library Media Center

The Library Media Center at Vine Middle School is available to all students to read for pleasure, to do research and/or to use audio-visual materials and computers. The main area of the library is designed for students who need a place that provides an atmosphere for individual work or reading pleasure. Other areas in the complex may be scheduled for group work.

The library is normally open from 8:30 am until 3:45 pm, Monday through Friday. Sometimes special scheduling can be provided before or after school. All students using the library between the hours of 8:30 am and 3:45 pm must have a pass from their teacher unless coming as part of a class and accompanied by a teacher. Students may also use the library before and after school.

Technology

Students will be issued a Chromebook at the beginning of the school year that will be kept at school for use during the school day. All parents and students are expected to fill out a device agreement in order to use their devices. It will be used at the teacher’s discretion and kept in their backpack unless being used for instructional purposes in the class. Students will turn Chromebooks in at the end of the day to their homeroom teacher.

- Lost/Stolen Devices- If a device is lost or stolen, the student or parent should inform the student’s grade level principal immediately.
- Technology Support- Please [click HERE](#) for KCS Technology Support
- Students who use their school-issued device for any purpose other than those designated by the teacher could result in disciplinary action.

Behavior Expectations

Our goal is to develop a culture of inclusivity, positive choices, and mutual respect. All students will be taught and expected to follow the school-wide expectations. Students will be rewarded for meeting the behavior expectations. We utilize PBIS Rewards to provide students with points.

There will be school-wide incentives each quarter for students who meet behavioral expectations. Those that do not meet expectations will be given a consequence per Board Policy, J-191 and be retaught the expectation. As a school, we can not over see what happens after hours on social media. If an incident occurs after hours that impacts the learning during school as a result of social media, consequences will be followed per J-191.

DRESS CODE

The following expectations for student dress have been established to promote a safe and optimum learning environment. Apparel or appearance that tends to draw attention to an individual rather than to a learning situation must be avoided. In matters of opinion, the judgment of the principal/designee shall prevail.

The following standards will be observed in all Knox County Middle and High Schools:

1. Pants must be worn at the waist. No sagging allowed.
2. Shirts, blouses, and dresses must completely cover the abdomen, back, and shoulders and must have sleeves. Shirts or tops must cover the waistband of pants, shorts, or skirts with no midriff visible. Low-cut blouses, shirts, or tops or extremely tight tops, tube tops, or any top that exposes cleavage are prohibited.
3. Head apparel, except for religious or medical purposes, may not be worn in the classroom. Special circumstances will be approved by the administration **only**, and teachers will be notified.
4. Footwear is required and must be safe and appropriate for indoor and outdoor activity.
5. Clothing and accessories such as backpacks, patches, jewelry, and notebooks must not display (1) racial or ethnic slurs/symbols, (2) gang affiliations, (3) disruptive, vulgar, or sexually suggestive language or images; nor, should they promote products which students may not legally buy; such as alcohol, tobacco, and illegal drugs.
6. Skirts, dresses, and shorts must be beyond mid-thigh length.
7. Prohibited items include (1) large, long and/or heavy chains, (2) studded or chained accessories, (3) sunglasses, except for health purposes, (4) sleepwear, and (5) skin-tight outer materials without appropriate coverage.

The school administration reserves the right to determine whether the student's attire is within the limits of decency and modesty. Administration should strive for consistency so the dress code is applied evenhandedly to male and female students.

The principal may allow exceptions in special circumstances or occasions, such as holidays or special performances, and may further prescribe dress in certain classes, such as physical education, vocational classes, and science labs.

Any student not attired in accordance with this policy shall be subject to correction of the violation. If a correction cannot be made, the student shall be subject to additional disciplinary measures as described in [Policy J-191 "Misbehaviors and Disciplinary Options."](#)

This policy does not preclude individual schools from implementing standardized dress policies with permission from the Director of Schools and the Board of Education after extensive consultation with parents, teachers, and students. Any deviation from the system-wide policy must be submitted in writing to the middle and high school directors for review and recommendation to the Director of Schools and the Board of Education.

Personal Cell Phones & Other Electronic Devices

KCS Policy J-240 -Use of Wireless Communication Devices in School

PURPOSE

Wireless communication devices have many applications, some of which may be appropriate for student use during the school day. This policy outlines the permissible and appropriate use of such devices during school hours.

DEFINITIONS

A “wireless communication device” (WCD) is a personal portable wireless device that has the capacity to provide voice, messaging, or other data communication between two or more parties.¹ WCDs include, but are not limited to cell phones, smart watches, smart glasses, and tablets.

A “district-issued device” refers to an electronic device, such as a laptop or tablet, purchased for student educational use during and outside of instructional time.

For the purposes of this policy, “instructional time” refers to scheduled in-class time in which students are expected to be learning during the school day. “Non-instructional time” refers to scheduled out-of-class time during the school day, such as breakfast and lunch or transition time between classes. The “school day,” for the purposes of this policy, is further defined as on-campus time between the designated start and end of the school day, as defined in Policy A-140.

USE OF DISTRICT-ISSUED DEVICES

Knox County Schools is a 1:1 district, meaning every student is equipped with a district-issued device to assist with learning in and outside of the classroom. Use of district-issued devices are therefore exempt from the parameters outlined within this policy and may be used at the discretion of the school to facilitate learning.

USE OF WIRELESS COMMUNICATION DURING THE SCHOOL DAY

WCDs must be stored in backpacks, purses, or personal carry-alls. However, the use of the devices during the school day is prohibited for all students except in the following circumstances:

1. The principal authorizes a teacher to approve the use of WCDs for educational purposes during instructional time;
2. A student uses a WCD in the event of an emergency or to manage the student's health;
3. A student's use of a WCD during instructional time is included in the student's Individualized Education Program (IEP), Section 504 plan, or Individual Learning Plan (ILP); or
4. A student with a disability uses a WCD to operate assistive technology to increase, maintain, or improve the student's functional capabilities.

These restrictions are not intended to discourage the use of these devices for instructional purposes, but to establish parameters and appropriate oversight for their use. Improper use or storage of WCDs may result in confiscation of the device until it can be released directly to a student's parents and/or legal guardians. A student in violation of this policy is subject to related disciplinary action as defined in Policy J-191.

Knox County Schools is not liable for loss or damage to any wireless communication devices brought onto school campuses. Although Knox County Schools will take reasonable steps to protect a student's WCD should it be confiscated, KCS does not expressly or implicitly assume, and does not assume, any responsibility for loss of or damage to any WCD.

LOSS OF DEVICE PRIVILEGES

Any device used outside these parameters may result in confiscation until it can be released directly to the student's parent or legal guardian.

A student who possesses a WCD in violation of this policy is subject to related disciplinary action, as defined in Policy J-191. Continued violation of this policy may also result in loss of WCD privileges. Additionally, students may lose WCD privileges for any policy violation that is related to or is the result of the use of a WCD.

In addition to the parameters established above, use of a WCD to bully, harass, or intimidate others will be subject to related disciplinary action, as defined in Policy J-191. Using a WCD for any illicit activity including but not limited to take, disseminate, transfer, or share obscene, pornographic, lewd, or otherwise illegal images,

photographs, or similar material whether by electronic data transfer or otherwise may constitute a crime under State and/or Federal law. Any student taking, disseminating, transferring, possessing or sharing obscene, pornographic, lewd, illegal, or otherwise inappropriate images or photographs of other students or any other individual, particularly underage, at school, on a school bus or while attending any school event or activity will be subject to the disciplinary procedures of the school district and reported to law enforcement and other appropriate State or Federal agencies.³

COMMUNICATION IN THE EVENT OF AN EMERGENCY OR POSSIBLE EMERGENCY

Students will be authorized to use WCDs for communication purposes in the event of an emergency or possible emergency. However, the principal or principal's designee will remain the primary point of contact for families in the event of an emergency or possible emergency. All emergency communication from the school or district will be shared through the district's mass communication system.

Legal References:

- 1. T.C.A. § 49-6-(cite pending).**
- 2. T.C.A. § 49-6-4002.**
- 3. T.C.A. § 37-1-403.**

**Vine Wireless Device
Progressive Discipline Plan**

***No wireless devices allowed
between 8:00-3:30***



1st Offense	<ul style="list-style-type: none"> • Teacher will call student services for device pickup • Teacher will write a referral and code as wireless device violation • Parent contact will be made • Student may pick up at dismissal (3:30)
2nd Offense	<ul style="list-style-type: none"> • Teacher will call student services for device pickup • Teacher will write referral and code as wireless device violation • Parent contact will be made & parent/guardian must pick up device • Student receives 2 periods of RLC
3rd Offense	<ul style="list-style-type: none"> • Teacher will call student services for device pickup • Teacher will write referral and code as wireless device violation • Parent contact will be made & parent/guardian must pick up device • Student receives 1/2 day of RLC
4th Offense	<ul style="list-style-type: none"> • Teacher will call student services for device pickup • Teacher will write referral and code as wireless device violation • Parent contact will be made & parent/guardian must pick up device • Student receives 1 day of RLC
5th Offense	<ul style="list-style-type: none"> • Teacher will call student services for device pickup • Teacher will write referral and code as wireless device violation • Parent contact will be made & parent/guardian must pick up device • Parent Conference Scheduled • Student receives 1 day of OSS
6th Offense	<ul style="list-style-type: none"> • Teacher will call student services for device pickup • Teacher will write referral and code as wireless device violation • Parent contact will be made & parent/guardian must pick up device • Student receives 2 days of OSS
7th Offense	<ul style="list-style-type: none"> • Teacher will call student services for device pickup • Teacher will write referral and code as wireless device violation • Parent contact will be made & parent/guardian must pick up device • Student receives 4 days of OSS
8th Offense & Beyond	<ul style="list-style-type: none"> • Teacher will call student services for device pickup • Teacher will write referral and code as wireless device violation • Parent contact will be made & parent/guardian must pick up device • A Disciplinary Hearing will be scheduled for repeated violation of school policy

**If a student refuses to turn in their device, administration will be contacted.
The student will be assigned to RLC and may also receive OSS.**

Disciplinary Terms and Definitions

Confiscation: Items that are prohibited on school grounds or are a distraction will be labeled and turned over to the office. These items may be returned to the student or parents at the Administrator's discretion. (Note: beepers, cell phones, etc. may be turned over to Knox County Security.)

Hazing: Name-calling, inflammatory or disrespectful remarks, harassment (verbal or physical) is prohibited at all times and is subject to disciplinary consequences.

Search and Seizure: According to Knox County Board Policy Handbook (JCAB), school lockers, backpacks, pocketbooks, etc. are subject to search. (Guidelines concerning such searches are outlined in the Knox County Policy Handbook available in the school office.) Parents will be contacted after the student is searched.

Out of School Suspension (O.S.S.): This is a consequence given for persistent misbehaviors of such a serious nature as to warrant being prohibited from school attendance. Students who receive O.S.S. are subject to the following rules:

- The student is not allowed on campus at any time.
- The student is not allowed to attend any school function, including, but not limited to, athletic events, dances, or school performances.

Restorative Learning Center (RLC): RLC is a consequence sometimes given for inappropriate behavior. This consequence involves placement of the student in a special class for at least one-half day with a designated staff member. Students are expected to complete regular academic assignments, participate in some form of school service, and follow the schedule and guidelines outlined by the staff member in charge.

Disciplinary Hearing/Initial Hearing): When information is received by the administration indicating that a student has committed a violation that could result in a suspension of more than four days, a meeting will be scheduled to allow the student due process. The student and the legal parent/guardian will be given a Hearing Notification document detailing the alleged offenses and the date and time of the disciplinary hearing.

- During the hearing, the investigating administrator will present evidence, the student will present his/her side of the story, the parent/guardian may ask additional questions and the Hearing Officer will determine disciplinary action based on Knox County policy. Hearing Notification (Includes grade level administrator, student, and parent/guardian)
- Students receiving special education services will have a Behavior Manifestation meeting in order to determine if the behavior in question is a result of his/her special education certification.
- If a special education student's behavior is not a result of his/her area of certification, a disciplinary will be held.

The student is not allowed at any time on any KCS property until the DH is held.

Hearing Notification: Includes Administrator and Student & Parent/Guardian to present information concerning the violation and to hear the student's statement or statements of others

who may have information relative to the violation prior to a Disciplinary Hearing or I.E.P. Team Meeting (for Special Education students).

Long Term Suspension: Any out-of-school suspension that is longer than four consecutive days is considered “long term.” A disciplinary hearing will be held before any long-term suspension has been given.

Zero Tolerance Behavior

In order to ensure a safe and secure learning environment free of drugs, violence and dangerous weapons, any student who engages in the following behaviors shall be removed from the assigned school for a period of not less than one (1) calendar year. And shall be offered an alternative placement to complete school work. The Director of Schools has the authority to modify this suspension requirement on a case-by-case basis.

Zero tolerance acts are as follows:

1. Any student who while at a school bus stop, on a school bus, on school property or while attending any school event or activity:
 - unlawfully possesses a legend drug or any other controlled substance;¹ or
 - knowingly possesses a firearm as defined in 18 U.S.C. § 921; or
 - commits aggravated assault or, commits assault and intentionally, knowingly or recklessly causes bodily injury, on a teacher, principal, a School Security Officer (SSO), a teaching assistant or any other employee of the school system, or a School Resource Officer (SRO); or
 - threatens mass violence on school property or at a school-related activity pursuant to T.C.A. § 39-16-517;¹ or
 - is in possession of an explosive or incendiary device.

It is the Board's intent that the Director of Schools exercise his power to modify to ensure that no student shall be out of school for more than two semesters for a zero tolerance offense. Upon re-entry to the base school, a restorative conference shall be utilized to the extent practicable.

The Director of Schools shall consider each zero tolerance case for placement in the alternative school program.

The following definitions apply to section 1(a) above:

- “Legend drug” – any item that federal law prohibits dispensing without a prescription from a licensed doctor, dentist, optometrist or veterinarian.

- “Controlled substance” – a drug, substance, or immediate precursor listed in the drug schedules established by the federal government and the State of Tennessee based upon levels of danger and addiction. Examples include, but are not limited to, marijuana, heroin, cocaine, methamphetamine, ecstasy, etc.

The following definitions apply to section 1(c) above:

- “Aggravated assault” - a student causes death or serious bodily injury to another, uses a deadly weapon (firearm or using another device to cause serious bodily injury), or attempts strangulation.⁵
- “Recklessly” - a student consciously disregards a substantial and unjustifiable risk; more than a mistake/negligence.

Reference KCS Board Policy [J-194 - Zero Tolerance Offenses](#)

Fighting

It involves mutual participation in an incident involving physical violence. The result of fighting is as follows:

- **1st Fight**-up to 4 days of Out of School Suspension (OSS)
- **2nd Fight**-A disciplinary hearing and the possibility of up to 10 days of Out of School Suspension (OSS)
- **3rd Fight**-A disciplinary Hearing and the possibility of up to 45 days of Out of School Suspension/possible Alternative Placement.

Fighting consequences are cumulative over the student’s time spent in high school. Any student committing an assault upon any teacher, principal, administrator, or any other employee could potentially be suspended for up to one calendar year.

Care of School Property

Students are responsible for the proper care of all books, electronic devices, supplies, and furniture supplied by the school. Students who disfigure property, break windows, or in any way, damage school property or equipment will be required to pay for the damage done or replace the item will be subject to disciplinary action according to KCS Disciplinary policy J-191. Any unlawful activity taking place on the school grounds or on buses not only makes the student subject to penalties which the courts may prescribe, but also could result in suspension.

Drug Paraphernalia

Any student who furnishes, uses, or possesses a simulated look-alike substance, or any drug paraphernalia other than that medically prescribed, will be subject to disciplinary action. This is in effect for all school activities on and off campus.

Students shall not use, possess, or distribute illegal drugs or alcoholic beverages or any tobacco products or electronic cigarette devices or be under the influence of illegal drugs or

alcoholic beverages in school buildings or on school grounds, in school vehicles or buses, or at any school-sponsored activity at any time, whether on or off school grounds.

Students shall not market or distribute any substance which is represented to be or is substantially similar in color, shape, size or markings to a controlled substance in school buildings or on school grounds, in school vehicles or buses, or at any school-sponsored activity at any time, whether on or off school grounds.

Upon information that a student is suspected of violating this policy, the principal of the school shall be notified immediately. If it is determined that board policy has indeed been violated, the principal shall notify the student's parent or guardian and the appropriate law enforcement officials, if appropriate, and the student shall be subject to suspension.

Reference KCS Board Policy [J-201](#)

E-Cigarettes & Vaping Policy

Vaping without THC

Student's first offense:

- May be cited at the discretion of law enforcement and result in a \$117 court cost
- Receives two days of out-of-school suspension
- Upon returning to school, spends one day in the restorative learning center for intervention services, including:
 - Completing four (50 minutes) INDEPTH videos (Intervention for Nicotine Dependence: Education, Prevention, Tobacco, and Health), and
 - Making a presentation to the parent/guardian and staff member.

Student's second offense:

- May be cited at the discretion of law enforcement and result in a \$164 court cost
- Receives four days of out-of-school suspension

Student's third offense:

- May be cited at the discretion of law enforcement and result in a \$164 court cost
- The school conducts a disciplinary hearing that could result in a five to 10-day out-of-school suspension.

Vaping with THC

Any vaping that contains THC will result in a zero-tolerance offense (one full calendar year of out-of-school suspension, and an alternative placement will be offered).

Bus Conduct & Expectations

Bus transportation is provided for Knox County students who live outside the Parental Responsibility Zones (PRZ) for each school. A map of these zones, as well as a listing of bus stops and pick-up times, is available in the Guidance Office or the Knox County Transportation Office at the following link <https://www.knoxschools.org/Page/12543>

The school bus is an extension of school activity; therefore, students shall conduct themselves on the bus in a manner consistent with the established standards for safety and classroom behavior. Students are under the supervision and control of the bus driver while on the bus, and all reasonable directions given by the driver shall be followed.

Bus drivers shall inform a student's principal of any serious discipline problem, and the principal may take disciplinary action as appropriate. A student may be denied the privilege of riding the bus if the principal determines that the student's behavior is such as to cause disruption on the bus, or if the student disobeys state or local rules and regulations pertaining to student transportation.

The suspension of a student from riding the school bus shall follow the same procedures as for any other school suspension. Students who transfer from bus to bus while en route to and from school shall be expected to abide by the discipline policies adopted by the Board and rules adopted by the staff of the base school.

Reference KCS Board Policy [J-250 - Bus Conduct](#)

Bus Rules

Bus Rules

- Obey the bus driver; follow the bus driver's first request; the driver is authorized to assign seats.
- No loud, rude, abusive, or profane language.
- No eating or drinking allowed; keep the bus clean.
- Keep hands and head inside the bus; no throwing objects in or out of the bus.
- Possession and/or use of tobacco, alcohol or drugs are prohibited in any form.
- Parents will be fiscally responsible for any act of vandalism.
- Students requesting permission to ride a different bus must bring in a parent note and request permission from an administrator.
- Bus riding is a privilege that may be revoked at any time.

Bus Discipline Code

Bus Discipline Code

Level 1	Level 2	Level 3
<ul style="list-style-type: none"> • Eating or drinking on the bus • Failure to remain seated • Improper boarding/departing procedures • Refusing to obey the driver • Loud, rude, or abusive behavior • Profane language/obscene gestures • Any behavior jeopardizing safety <p>Consequences</p> <ul style="list-style-type: none"> • Written reprimand (maximum 1 warning) • Bus riding suspension (3 to 5 school days) • Out-of-school suspension 	<ul style="list-style-type: none"> • Third violation of Level 1 behavior • Tampering with bus equipment • Fighting/pushing/tripping • Bringing articles aboard the bus of injurious or objectionable nature • <i>Destruction of property (Parent/guardian fiscally responsible for damages-student will remain off the bus until damages are paid.)</i> • Possession and/or use of tobacco products • Profane language/obscene gestures • Throwing objects in or out of bus • Hanging out bus window <p>Consequences</p> <ul style="list-style-type: none"> • Bus riding suspension (minimum 5 school days) • <i>Repeat occurrence of Level 2 violation (minimum 15 school days bus riding suspension)</i> • Out of school suspension 	<ul style="list-style-type: none"> • Third violation of Level 2 behavior • Physical assault/verbal threat directed to bus driver • Attempting to set fire to the seat, hair, clothing, etc. • Possession of weapon • Use of chemical substances with intent to do bodily harm. • Possession and/or use of alcohol, drugs, or paraphernalia. • Misuse of emergency exit on bus. <p>Consequences</p> <ul style="list-style-type: none"> • <i>Bus riding suspension (minimum 30- maximum 180 school days)</i> • Out of school suspension • Action by the Board of Education (up to and including expulsion) • Appropriate legal action

Communication

Family Contacts:

Please ensure you keep us updated with changes to phone numbers, addresses, and emails. We need this information to ensure that we are able to communicate with you in a timely manner.

Important Phone Messages from School:

Knox County Schools' uses an automated notification system. It is used to communicate important school and district information--such as school closings/delays, security alerts, school activities, and more--to parents and employees through phone calls, emails and text messages. Currently, this system is called **ParentSquare**. It is very important that you download the ParentSquare APP in order to ensure that you receive all information.

ParentSquare is a very useful communication tool that will be implemented widely at Vine due to the fact it translates for families in more than 100 home languages.

Parent Portal:

Parent Portal is your online access point for important student information and teacher communication. This secure site provides an easy way to view student academic information including grades, upcoming assignments, attendance, report cards, and state testing scores. Parent Portal also allows you to email teachers and set automatic email notifications if a grade falls below a specific threshold.

Parents may request access to the Parent *Portal* by contacting the Knox County Schools Help Desk. helpdesk@knoxschools.org or call (865) 594-1830

Canvas:

Canvas is a learning management system being used by teachers in Knox County Schools. This product allows teachers to provide online content to students in an organized and easy to use fashion. As a parent, you can create a Canvas login that will allow you to check on upcoming assignments, view class materials and follow your student's progress. Please know that your child can email their teachers via their Canvas account.

Follow this link to create a parent account to view your student's online work:

<https://www.knoxschools.org/Page/10560>

Parent Conferences:

If you would like to meet with a teacher and/or administrator, please call the office at (865)594-4461 to schedule an appointment. Parent conferences are designed as brief meetings focused on discussing student progress and support. To minimize instructional disruptions, teachers are not available for conferences during class time. Families are encouraged to schedule conferences in advance during designated times. There will be two scheduled after school parent conference nights: October 23, 2025 and February 17, 2025.

Teacher Email:

All teacher emails can be found on the staff directory page of the school website. Please allow teachers up to 48 hours to respond to emails.

<https://www.knoxschools.org/Domain/69>

Other Communication:

School Website: <https://www.knoxschools.org/vinems>

Vine Middle Magnet School on Facebook

<https://www.facebook.com/profile.php?id=61562366430536>

SCHOOL FEES

School fees are \$35.00 per child. Make checks payable to Vine Middle Magnet or pay at <https://knoxschools.schoolcashonline.com/>. This fee is used for expendable supplies such as manipulative material, teacher made and commercial material, and art material. If a child qualifies for free or reduced priced meals under Federal guidelines the parent/guardian is not required to pay fees.

VISITORS

Parent and community participation in school and during school activities are critical elements in providing all students an excellent education. However, for the safety and security of all students it is important that access to schools be closely monitored. For your child's protection school board policy states, "During the school day and immediately before and after the school day all visitors will report to the school office when entering the school and log in with the school administration." Visitors must report to the school office, present identification, and sign-in, stating the reason for the visit. All visitors must obtain and wear a visitors badge from the office, making students and staff aware that procedure has been followed.

There will be volunteer opportunities throughout the school year. Our volunteer program, The Vine Volunteer Collective, is an initiative that our Community Schools Site Steering Committee is prioritizing. More information will be provided.

School Safety and Security Expectations

Hall Passes

Students are not permitted in the halls during class periods unless they have a hall pass from an authorized staff member. Students should use the official hall pass issued to each teacher for the restroom, otherwise the pass should contain: their name, date, time, destination, and staff signature. In order to maximize learning, students are not to be in the hallway during the **first and last 15 minutes of class**. Students without a pass are considered in an unauthorized area and could be subject to progressive discipline.

Students are allowed 3 restroom hall passes per core academic class per 9-week period. 8th Grade only will be permitted 3 restroom hall passes during Related Arts blocks as well due to the timing of the Related Arts classes.

Restricted Areas

Students are not allowed in the following areas:

- Any areas blocked or designated as off limits.
- Parking lots or vehicles during school hours without administrative permission.
- Rooms or areas designated “Staff Only”.
- Instructional Areas during the lunch periods.
- Any unsupervised area during classes without permission.
- In the building or on campus after 4:00 pm without staff supervision for a school activity. In the building before the designated time in the morning without staff supervision.
- Building-specific locations including the roof, Performing Arts backstage stairwell, behind the main auditorium, behind the gym or any other off-limits/restricted area.

Deliveries to School

Only emergency messages or packages (such as forgotten lunches, lunch money, etc.) from parents or guardians will be accepted. No other deliveries will be accepted (including holiday deliveries or food delivery services).

Lockers

Students may request a locker from an administrator and the student will be held responsible for the upkeep and contents of that locker. A student may only use the locker to which he/she has been assigned. Money or other valuables should not be left in lockers. Lockers that do not have locks on them will be emptied and resealed. Students must provide their own combination or keyed lock for securing lockers. The code to this combination lock must be provided to the office personnel. The school reserves the right to inspect student lockers at any time.

Personal Belongings

Students should not bring personal belongings to school due to the risk of loss or theft. Knox County Schools are not responsible for items that are lost or stolen.

Guidelines for Medication

No medication of any kind shall be self-administered by students, even with the assistance from school nurses or other school personnel, except when medication must be given on a long-term basis and is necessary to be given during school hours in order for the student to remain in school. Over the counter (O.T.C.) medications are included in these regulations. Any student who is required to take medications must comply with the following regulations:

- The school system has the final decision-making authority with respect to the administration of medications and to reject requests for administering medications.
- A medical health care provider who has the legal right to write a prescription must provide written orders. The order must include the name of the drug, dosage, frequency or time interval, route or method of administration, time to be administered, possible side effects, and method of storage.
- One medication per form is allowed on the Physician Forms and the forms must be renewed each school year. If the medication is changed, a new Physicians Form is required.
- A parent/guardian signature is required on the Physician Form for administration of self-medication before a student can be assisted with self-medication.
- All medications, whether prescription or over-the-counter, must be brought to school by a responsible adult. Students may not carry medications of any kind on their person with

the exception of asthma inhalers, Epi-pens, or insulin delivery systems with the written permission from a parent and authorization by a medical care provider.

- All medication must be in appropriate containers that are properly labeled by a medical care provider or pharmacy. An over-the-counter medication prescribed for a student must be provided in its original, unopened, unexpired container with the original label and have the student's name written on the container.
- Upon receiving medication at school, the quantity of medication received must be confirmed and documented.
- All medications self-administered must be documented.
- School Nurses will monitor the administration, documentation, and storage of all medications.
- The parent/guardian is responsible for picking up an unused medication at the end of the treatment or of the school year.
- Failure to follow the medication policy may result in a Zero Tolerance offense.

Reference KCS Board Policy [J-352 - Medication](#)

POLICY E-120 Safety

Within board policy, the Director of Schools/designee(s) and principal shall develop procedures for keeping school facilities safe and free from hazards. The District shall maintain controlled access points as required by law, including locked doors and monitoring, with features unique to specific schools provided in each school's safety plan. School level safety teams must be established in conjunction with the district safety team.

All school employees are responsible for the safety of the school in which they operate and shall report current and potential hazards to their immediate supervisors. Violations of safety procedures are significant and are subject to the District's progressive discipline procedures.

Each principal is responsible for seeing that the practice of safety is a part of the instructional program of the school and that it is appropriately geared to students at different grade levels.

The program shall include:

1. Fire prevention
2. Accident prevention
3. Uniform system of warning signals
4. Emergency drills such as, but not limited to, fire, school bus evacuation, severe weather, earthquake, bomb threat, intruders, and transition to virtual/remote learning.
5. Emergency closings
6. School bus safety
7. Traffic safety
8. Traffic and parking controls
9. Safety inspections

10. First aid
11. Disaster preparedness procedures for major emergencies
12. Any other safety plans which may be applicable to the particular school

Only students assigned to the school, the staff of the school, parents of students, and other persons with lawful and valid business on the school premises shall enter onto the grounds or into the buildings of the schools during the hours of student instruction. All staff members shall report to the principal all persons appearing to be improperly on school premises.

The principal shall secure assistance from law enforcement officials when he/she deems it necessary in order to maintain order or security during the school day or during extracurricular activities.

Policy E-122 EMERGENCY PREPAREDNESS

PLANNING AND TRAINING

The Director of Schools shall develop and promulgate a district-wide safety and security plan to address various aspects of required safety and evacuation drills, incident response and support to schools. Each school principal shall develop a site-based safety plan (that complements the district-wide plan) to be reviewed and updated annually as needed.

The Chief of Security and members of the School Security Department shall be available to support schools in development of plans, training activities and response to incidents.

The site-based plan shall be on file with the Chief of Security and the School Security Department. A copy shall be kept in a prominent place in each school office. The plan shall include the following information and protocols:

- (1) Evacuation Routes and Drills, including an annual armed intruder drill, an incident command drill, and an emergency safety bus drill.
- (2) Opening and closing classrooms and building doors.
- (3) Conducting and observing regulatory and statutorily required drills, and after-action reporting.
- (4) Providing assistance to those needing special assistance.
- (5) Checking unused rooms, toilets, etc. to see that all students are out of the building.
- (6) Reporting and removing safety hazards.

(7) Protocols for inspection and maintenance of school-based emergency radios.

Principals shall ensure that building egress routes are not locked or blocked during hours when school is in session.

Students shall be supervised at all times during the school day.

Teachers shall instruct students in safety and practice the emergency safety procedures, at least during the first month of each semester.

Appropriate protective equipment, such as, but not limited to, safety glasses or goggles shall be used in any area or during any activity which may present a possible hazard.

Each school shall conduct a remote learning drill at least once, but not more than twice, each school year to ensure that schools, students, and parents of students can easily transition from in-person learning to remote learning. The drill will accurately reflect the plan for transitioning students to remote learning in the event of a disruption to school operations. This will only be a drill and students will not be allowed to transition to remote learning pursuant to the drill.

In the event of an emergency the Knox County Schools shall operate in accordance with the established district and site-based safety and security plans. Additional instructions may be provided through the school system's 800 MHz radio system, e-mail or text messaging. Schools shall participate in emergency procedure training as may be required by the Director of Schools or the Directors designated representative.

CIVILITY CODE Policy B-230

PHILOSOPHY OF PERSONAL CONDUCT It is the intent of the Board to promote mutual respect, civility and orderly conduct among district employees, parents and the general public. This policy provides rules of conduct that both permit and encourage participation in school activities and communication between parents, community members and school district personnel. This policy also identifies those behaviors that are considered inappropriate and disruptive to the operation of a school or other school district facility. It is not the intent of the Board to deprive any person of his or her right to freedom of expression.

EXPECTATIONS Students, faculty, staff, parents, guardians and all other members of the community shall:

1. Treat one another with courtesy and respect at all times.
2. Take responsibility for one's actions.
3. Be cooperative, to the greatest extent possible, toward one another and in solving problems based on what is in the best interest of students.

4. Refrain from behavior that threatens or attempts to disrupt school or school district operations; physically harms someone; intentionally causes damage; employs loud or offensive language, gestures, or profanity; or inappropriately shows a display of temper.

RESPONSE TO UNCIVIL BEHAVIOR The Board does not condone a lack of civility by anyone, and recognizes the following appropriate administrative avenues for aggrieved parties to seek action or redress.

1. A student who believes that he or she has not been treated in a manner reflective of the Code of Civility should report such behavior to the appropriate building level administrator.
2. A parent, guardian or community member who believes that he or she has not been treated in a manner reflective of the Code of Civility should report such behavior to the staff member's immediate supervisor or the student's appropriate building level administrator.
3. An employee who believes that he or she has not been treated in a manner reflective of the Code of Civility should address the concern through the appropriate supervisory chain. If personal harm is threatened, the employee shall notify their supervisor and may also contact law enforcement. If a communication such as voice mail or e-mail or any type of written communication is demeaning, abusive, threatening or obscene the employee is not obligated to respond.
4. Any visitor on school district property who has breached this Civility Code may be directed to leave the premises by an administrator or security officer. If such a person does not immediately and willingly leave, law enforcement may be called.

Response to Uncivil Behavior

The Board does not condone a lack of civility by anyone and recognizes the following appropriate administrative avenues for aggrieved parties to seek action or redress.

A student who believes that he or she has not been treated in a manner reflective of the Code of Civility should report such behavior to the appropriate building level administrator.

A parent, guardian or community member who believes that he or she has not been treated in a manner reflective of the Code of Civility should report such behavior to the staff member's immediate supervisor or the student's appropriate building level administrator.

An employee who believes that he or she has not been treated in a manner reflective of the Code of Civility should address the concern through the appropriate supervisory chain. If personal harm is threatened, the employee shall notify their supervisor and may also contact law enforcement. If a communication such as voice mail or e-mail or any type of written communication is demeaning, abusive, threatening or obscene the employee is not obligated to respond.

Any visitor on school district property who has breached this Civility Code may be directed to leave the premises by an administrator or security officer. If such a person does not immediately and willingly leave, law enforcement may be called.

Reference KCS Board Policy [B-230 - Civility Code](#)

HARASSMENT, INTIMIDATION, AND BULLYING OR CYBER-BULLYING

Knox County Schools prohibits acts of harassment, intimidation, bullying and cyber-bullying. Harassment, intimidation, or bullying is conduct that disrupts both a student's ability to learn and a school's ability to educate students in a safe and orderly environment. All Knox County School's staff is responsible for ensuring this is faithfully implemented in all areas under their purview or direct supervision.

"Cyber-bullying" means bullying undertaken through the use of electronic devices;

"Harassment, intimidation, or bullying" means any act that substantially interferes with a student's educational benefits, opportunities or performance, and:

If the act takes place on school grounds, at any school-sponsored activity, on school-provided equipment or transportation or at any official school bus stop, the act has the effect of:

- Physically harming a child or damaging a student's property;
- Knowingly placing a student or students in reasonable fear of physical harm to the student or damage to the student's property;
- Causing emotional distress to a student or students; or
- Creating a hostile educational environment; or

If the act takes place off school property or outside of a school-sponsored activity, it is directed specifically at a student or students and has the effect of creating a hostile educational environment or otherwise creating a substantial disruption to the education environment or learning process.

Students who feel they are being harassed, bullied or intimidated may report this concern to any teacher or school administrator or the office of the Superintendent using any means of communication with which they feel comfortable.

Consequences and appropriate remedial action for students who commit acts of harassment, intimidation or bullying may range from behavioral interventions up to and including suspension or expulsion. The appropriate action will be consistent with established Board Policy, case law, Federal and State statutes.

VINE MIDDLE SCHOOL ATHLETIC CODE OF CONDUCT

"Building champions in character, classroom, and competition—one Vine athlete at a time."

Vine Middle School would like to emphasize to all of those involved in athletic events (players, coaches, school administrators, parents and other spectators) the importance of your role in sportsmanship, appropriate behavior, and integrity. The professional manner in which you conduct yourself prior to, during and following an event, as well as any time during school hours, impacts the behavior of everyone involved.

Vine Middle School has established guidelines for sportsmanship, citizenship, and an Athletic Code of Conduct for all to follow. Please read these carefully so we can enjoy our athletic events to the fullest and set a good example for others.

Sportsmanship

The National Federation of State High School Associations views good sportsmanship as a commitment to fair play, ethical behavior, and integrity. In perception and practice, sportsmanship is defined as those qualities that are characterized by generosity and genuine concern for others.

- Fair Play: accept a loss without complaining and win with humility
- Treat others as you wish to be treated
- Respect Others
- Recognize and appreciate good play from both teams
- Displaying good character traits
- Be an excellent role model

Players' Code of Conduct

- I will encourage good sportsmanship from teammates, coaches, officials, and others through my actions.
- I will do my very best to listen and learn from my coaches.
- I will treat everyone with respect and expect to be treated accordingly.

Academics

I am first and foremost a student before I am an athlete. The definition of a student athlete is a person who juggles both academics and sports. This dual role requires discipline and time management, as student-athletes must balance the demands of their studies with the training and competition schedule for the sports they play.

- Student Athletes must maintain a 2.25 GPA. All classes averaged. If a student athlete does not have this at the end of the grading quarter, the student athlete will be suspended from all activities until the required GPA is obtained.
- If extra help is needed in academic classes, it is the responsibility of the Student Athlete to ask for help or assistance. Take ownership of your education!

Eligibility

- You must have completed and turned in a physical form and this contract before you may participate.
- You must attend practice to play. To attend practice, you must also be at school for HALF the school day.
- Knox County supplemental Insurance fee of \$60. This fee carries over to all sports.

Behavior

- Aspen referrals will not be tolerated and will result in suspension from practices and games based on severity and under the discretion of the Head Coach and/or Athletic Director.
- Suspensions from school will not be tolerated. Any suspension, regardless of the offense, will result in a week from the date of the offense occurred, with no practices or any team activities or games.
- Upon a second suspension from school, Student Athletes will be removed from the team in which they are participating.

Game Ejections:

- \$250 fine to be paid by the person ejected, along with a minimum 2-game suspension and a mandatory training course to be completed by the person ejected. The player will not participate in athletics again until the fee is paid by the parent/guardian.

Playing Time

- If you are not happy with your Student Athletes' playing time/participation, we will be happy to address these issues on an appointment basis. Playing time is awarded at discretion of head coach and WILL NOT be addressed:
 - After a game. If this happens, there is a possibility that your Student Athlete will no longer participate in the rest of the season
 - Participation time is not guaranteed.
 - The AD may limit playing time for any of the following reason:

- Academic issues
- Behavior issues
- Failure to represent Vine Middle School in a respectable manner.

ALL PARENTS, SPECTATORS, ATHLETES, WILL FOLLOW KNOX COUNTY CIVILITY CODE SHOWN BELOW. FAILURE TO DO SO WILL REMOVE IN REMOVAL FROM ATHLETIC PROGRAM.