September Agenda

School: Lake Forest Elementary School

Date: 09/16/2025

Time: 2:30 PM

Location: Mrs. Rosenthall's office

TEAMS Link : Join the meeting now

Meeting ID: 284 547 852 337 4

Passcode: re3FL7HF

SGC Members:

Mrs. Jennifer Rosenthall(Principal), Ms. Eva Gordon(Teacher), Mrs. Maria Brandon(Teacher) Mrs. Heidi Garcia (Parent), Mrs. Anna More(Parent), Mrs. Jordan Keppler(Teacher), Mr. Ray Leal(Community Member), Mrs. Emma Palmer(Community member), Mrs. Katie Kinsey(Community Member), Mrs. Megan Eigel(Assistant Principal)

2:30 PM Call to Order *(Chair)*

Approved: Delobel

Second to Motion: Megan Eigel

2:32 PM Action Item: Approve Agenda *(Chair)*

Second to Motion: Megan Eigel

All Approved

2:35PM Action Item: Approve Previous Month's Minutes *(Chair)*

2:40 PM Action Item: Finalize Council Staffing* *(Chair)*

2:45 PM Discussion Item: SGC Council Development Opportunities (In Person Officer Training and Cross Council) ** *(All Members)*

2:55 PM Discussion Item: Determine SY24-25 Council Norms *(All Members)*

3:00 PM Discussion Item: Review SGC Website for Compliance *(All Members)*

3:15 PM Discussion Item: Review 2024 Council Self-Assessment and Create Initiatives*** *(All Members)*

3:25 PM Action Item: Approve Strategic Plan**** *(All Members)* ***See page 2 for more detailed information***

3:40 PM Informational Item: Principal's Update *(Principal)*

3:55 PM Discussion Item: Charter Dollar Expenditure Proposals *(All Members)*

4:05 PM Action Item: Charter Dollar Expenditure (Chair)

4:15 PM Discussion Item: Draft Next Meeting's Agenda *(All Members)*

4:20 PM Action Item: Meeting Adjournment *(Chair)*

Meeting Norms: Silence Phones, Be Respectful of Others' Opinions, Work for the good of all Students

Notes and Reminders

*** Finalizing Council Staffing:** Please ensure all member updates have been submitted to the Governance & Flexibility Team using the Council Information Form.

**** SGC Council Development Opportunities:**

SGC Essential Training
Our comprehensive SGC training course is essential for understanding the vital roles and responsibilities within the School Governance Council. This training is designed to equip members with knowledge about the SGC's core structure and key processes for successful school governance.

Login Instructions for Canvas:

1. Open your browser and go to fultonschools.instructure.com.
2. Click "employee log in" and sign in with your Microsoft account.
3. Complete authentication and follow the prompts to reduce sign-in requests.
4. Once logged in, find the School Governance Essential Training listed under courses.

Requirements:

- All SGC members must complete all three modules by the end of August 2025.
- We suggest completing the training prior to your initial SGC meeting if possible.

2025 In Person Officer Training
All SGC Officers (Council Chairs, Vice-Chairs, and Parliamentarians) are required to complete Officer Training (*unless completed in previous years*). Please note that this will be a more in depth, hands-on training for newly elected officers. This is different from the Officer Training Module found in the Canvas Training.

Click below to register to attend one of the sessions.

In-Person Officer Training Sign Up Genius

Fall 2025 Cross Council Events
The Governance & Flexibility Team is excited to invite all School Governance Councils to our Fall Cross Council events—two engaging mornings designed to connect, collaborate, and inspire.

Dates & Locations

- Monday, September 29 | South Learning Center | 9:00 a.m.–12:00 p.m.
- Friday, October 3 | North Learning Center | 9:00 a.m.–12:00 p.m.

These sessions are a unique opportunity for SGC members to learn from district leaders, the Governance & Flexibility Team, and each other. They bring together councils from across the district, creating space for collaboration within feeder patterns and across grade bands.

This year's theme centers on three key pillars:

- Teamwork – Kicking off the governance year with energy and excitement for our shared work
- Integrity – Defining our goals and committing to action within our schools

- Accountability – Monitoring strategic priorities and sharing progress with our stakeholders

We are asking each school to send at least **one** representative to one of the two events (both sessions will cover the same material). Once every school has a representative registered, we will open additional spots for other members who would like to join.

Register now via our Sign-up Genius link to secure your spot and join us in shaping another successful year of governance in Fulton County Schools.

2025 Fall Cross Council Sign Up Link

*** **SY25-26 Council Initiatives:** Begin discussions to determine the focus of the council's upcoming work. Lean on your school's Semester Action Plan to ensure the work of the council is aligned with the goals and initiatives being targeted by the school leaders. Task the council with prioritizing 1 – 2 initiatives the SGC could lead or support throughout the year.

****Strategic Planning**

August is the start of an important and exciting time for our School Governance Councils. Each year, councils work alongside their principal and school community to create a School Strategic Action Plan. This plan serves as a roadmap for the year ahead and focuses on the priorities that will have the greatest impact on student success.

This month, SGCs should begin conversations about their 2025–26 plan. These discussions are a chance to celebrate what is working well, identify areas for growth, and set clear goals that will guide the work of both the school and the council.

In September, councils will finalize their plan and take a formal vote to approve it. Principals will then submit the approved plan by **September 30** using the online Strategic Action Plan form. All planning tools, including the form, metric definitions, drafting documents, and optional project planning templates, are available on the Charter System website Resources page.

In October, Zone Superintendents will review and approve each plan. Once approved, these plans should remain at the heart of SGC meetings, guiding decision making, tracking progress, and engaging the school community in the work ahead.

The strategic planning process is more than a requirement. It is an opportunity for councils to lead with purpose and to make a meaningful difference for their schools.

VAF/Programmatic Updates

All flexibility and programming submissions are due from schools by September 30 and can be completed using the VAF/Programming Form located on the Charter System Website Flexibility page.

Schools should use the form to submit the following:

- New Value-Added Flexibility Requests – Use the form to request any new flexibilities for the 2026–27 school year.
- Updates on Current Flexibilities – All schools approved for value-added flexibilities since 2021 must submit an implementation update. If your school has multiple approved flexibilities, you may select them from the dropdown in the form and submit a single update on overall progress. A separate update for each flexibility is not required.
- Magnet Program Updates/Requests – This includes requests for new magnet programs, updates on all current magnet programs, and notices of sunsetting or discontinuing magnet programs. All schools with magnet programs must submit an update for each program. Schools with multiple magnet programs will need to complete multiple forms.

All submissions require School Governance Council approval and a 30-day public comment period. Instructions for managing the public comment process are available on the *Charter System Website*.

Schools wishing to opt-in to one of the four district preapproved waivers should complete the short *Opt-In Notice of Adoption* form and follow the linked instructions.

Please contact the Governance & Flexibility Team with any questions or to request additional support.