Greenwood Lake Union Free School District

Greenwood Lake, New York 10925

Auxiliary Pay Request Form

Name _____ Role (Teacher/SRP/etc) _____

(all activities must be approved in advance by an administrator or by Board approval)

Activity	Description/Event	Date(s)	#/Amt	Rate	Total
Chaperone: Evening Event (beyond 4 events) (less than or equal to 2.5 hours)				$75	
Chaperone: Overnight				$150	
Chaperone: Past Contractual Work Day				$50	
Stipend (Club/Athletics/Mentor) **Clubs must submit attendance sheets* **Mentors must submit hours & forms*				As per contract	
In-service Presentation				$150	
Teaching Assistant Covering Class				($12/period ORgrK-6 $30 ½ day, $60 full day)	
Hourly Rate					
Daily Rate					
Other (i.e. Curriculum Leaders, Athletic Director, etc)					

Submit one form per event

_____

Your Signature Date

_____

Administrator Signature Date

_____

Approved by Superintendent Date