

JAMESTOWN PUBLIC SCHOOL BOARD
Regular Meeting
Official Minutes

School board meeting on Monday, August 18, 2025 at 5:30 pm in the Thompson Community room at the Middle School, 203 2 Ave SE, Jamestown, ND.

Present: Heidi Larson, President, Dan Tweten, Vice President, Jamie Bear, Jacob Meier, Aaron Roberts, Jason Rohr, Steve Veldkamp, Superintendent, Robert Lech and Kristi Grounds, Business Manager. Melissa Gleason and Owen McKenna were absent.

Guests: Candice McNamee, Tricia Gaffney, Deanna Fischer, Jenny Michalenko, Tanya Hemmer, Jennifer Gall, Shelly Moltzen, Michelle Prasek, Kelly Bauer, Tracy Iliff, Jim Roaldson, Jackie Schieve, Kristi Eberhardt, Jeff Meissner, Allison Mack and Deann Gergen.

President Larson called the meeting to order and welcomed the audience, Jason Linz, Jamestown Video and Amy Neustel, Administration Assistant.

Mrs. Bear moved, seconded by Mr. Rohr to approve the consent agenda which consisted of July 21, 2025 regular board meeting minutes, payment of bills, pledged securities, revised Capital Projects Plan, review of consolidated application, revision of budget hearing date to September 15, 2025, revised elementary handbook, 25-26 extra-curricular and co-curricular advisor handbook for director, coaches and advisors, revised 25-26 code of conduct for parents and students. Roll call with unanimous "yes" vote. Motion carried.

The Board recognized many staff members for their years of service at Jamestown Public Schools. President Larson thanked all for their dedication to our school students and district.

Mr. Gehlhar, Continuous Improvement Director, reported on the new staff onboarding process. The J1 Visa teachers have had some delays in the process and will arrive here next week. We will have in-service and additional assistance when they arrive. Changes were made this year to help new teachers a little earlier to assist with more focus on the three days of in-service for curriculum and mentoring. There is also professional development on the back to school agenda for staff.

Dr. Lech reported on the Title I funding allocation changes and the loss of 110,000 in funding for the district.

Dr. Lech reported on a partnership with the TRAC to enhance the elementary activities which is effective this school year.

Dr. Lech reported on Collins Aerospace is long-standing partnership with the district in many programs. Thank you for your continued support.

Dr. Lech recognized the collaboration and hard work of Tammy Nelson, Kristi Grounds and Adam Gehlhar in submitting the application for 21 Century program which was approved for allocations of \$240,000.

Dr. Lech reported on the summer projects and the total cost of \$1,020,131.

Dr. Lech spotlighted the 2024-2025 school year 5,10,15,20,25,30 years of service by 42 outstanding staff members at JPS.

Mr. Veldkamp moved, seconded by Mr. Tweten to approve the 2025-2026 food service prices. Daily lunch prices: Elementary \$3.95, middle school \$4.20 and high school \$4.20. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Grounds provided general fund balance sheet and monthly financials for board members information.

Mrs. Bear moved, seconded by Mr. Meier to approve the Memo of Understanding with Central Valley Health Unit for school nursing for the 25-26 school year in the amount of \$43,000. Roll call with unanimous "yes" vote. Motion carried.

Mr. Roberts moved, seconded by Mr. Tweten to approve the Memo of Understanding with James River Special Education Cooperative for a Speech Pathologist Specialist in Training. Roll call with unanimous "yes" vote. Motion carried.

Mr. Veldkamp moved, second by Mr. Tweten to approve a .5 FTE Dean of Students for 25-26 school year. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Bear moved, seconded by Mr. Rohr to approve the hire of Stephanie Wall for the 25-26 school year upon a successful background check and appropriate licensure. Roll call with unanimous "yes" vote. Motion carried.

Mr. Tweten moved, seconded by Mr. Veldkamp to approve extended contracts for semester 1 of the 25-26 school year to Veronica Askew, Jared Bartles, Kim Carpenter, Morgan Haerer, Chantel Harr, Karla Rosario, Cassandra Reidburn, Tim Ranum, Steve Heyd, Amy Igl, Debbie Krebs, Phil Kroeber, Brad Hohnadel, Lynn Kosel, Cody Mickelson, and Denise Wood. Roll call with unanimous "yes" vote. Motion carried.

Mr. Veldkamp moved, seconded by Mr. Roberts to approve rescinding of DDBD (Military Leave) policy and adopt DDBD (Military Leave) policy, amend ABEA (Wellness) policy, first reading of ACG (Child Safety Liaison Work Group and Mandatory Training) policy, and amended FFE (Extracurricular Participation Requirements) policy. Roll call with unanimous "yes" vote. Motion carried.

Mr. Tweten moved, seconded by Mr. Rohr to approve the tuition agreements for a 4 grade Montpelier student to attend Jamestown School and a Pre-k Jamestown student to attend Montpelier School for the 2025-2026 school year. Roll call with unanimous "yes" vote. Motion carried.

President Larson has a superintendent evaluation review committee consisting of Jason Rohr, Dan Tweten and Steve Veldkamp.

No further business, President Larson adjourned the meeting.

GENERAL FUND

95 PERCENT GROUP LLC	10,831.50	MARCO TECHNOLOGIES	3,721.21
AMAZON.COM	3,004.48	MARZANO RESOURCES	89.95
ANDERSON, JADA	310.00	MCGRAW HILL	23,933.76
ARMITAGE, MICHAEL	68.92	MEISSNER, JEFF	30.00
BACKGROUND INVESTIGATION BUR	94.00	MENARDS	22.72
BATA, BRANDON	735.90	MENARDS OF JAMESTOWN	860.78
BUCHANAN, DANIELLE	168.00	MONTANA DAKOTA UTILITIES	2,087.88
CDW GOVERNMENT	50,650.00	NAPA AUTO PARTS	199.99
CHAT GPT	80.00	ND ATTORNEY GENERAL	344.00
CITY OF JAMESTOWN	7,272.80	ND BOARD OF NURSING	80.00
CITY OF JAMESTOWN	67.50	ND COUNCIL EDUC LEADERS	5,880.00
COLE PAPERS INC	30,402.39	ND HORIZONS	28.00
COLUMN SOFTWARE PBC	600.40	NELSON, TAMMY	2.24
CONNELL, JUSTIN	30.00	ONE4ALL LEARNING	6,620.00
COUNTRY GARDENS	118.56	OSLUND, ANDREW	41.34
DACOTA PAPER CO	1,353.07	OTTERTAIL POWER	22,462.99
DAKOTA CENTRAL	2,889.40	PEARCE DURICK	213.75
DAKOTA DUST TEX INC	105.00	PEARSON EDUCATION	7,413.16

DAKOTA RAIN LAWN IRRIGATION	1,270.45	PETTYS, QUENTIN	86.49
DAKOTA RENTAL CENTER	172.98	PITNEY BOWES GLOBAL FINANCIAL	210.30
DAKOTA TROPHY LLC	300.00	PITNEY BOWES	1,000.00
DECKER EQUIPMENT/SCHOOL FIX	49.95	PLANBOOK INC	360.00
DELZER, EDDY	30.00	POWERSCHOOL GROUP	37,750.40
DEMCO INC	156.05	PREMIUM PROPERTY MANAGEMENT	2,285.00
DIAMOND VOGEL	1,645.00	RECORD KEEPERS	52.88
DOMINO'S PIZZA	172.57	RECYCLING CENTER OF ND	700.00
FLINN SCIENTIFIC	1,204.07	ROBOTSHOP INC.	538.80
FRANKLIN COVEY	55.74	ROCHESTER 100	240.00
GALL, JENNIFER	280.00	RUNNINGS	115.87
GAYLORD OPRYLAND RESORT	2,153.76	SAGE PUBLICATIONS	1,737.00
GEHLHAR, ADAM	30.00	SALISBURY, KAIDEN	30.00
GLOBAL INTERPRETING SERVICES	2.40	SAVVAS LEARNING COMPANY	30,888.50
GREAT MINDS	5,548.08	SCHMIDT, SHERRY	30.00
GROUNDS, KRISTI	170.00	SCHOLASTIC	5,115.08
HEINERT, DARBY	30.00	SCHOOL MATE	1,382.50
HIGH PLAINS WATER TREATMENT	14.75	SCHOOL SPECIALTY	84.75
HIGH POINT NETWORKS	287,870.62	SECURLY INC	28,445.50
IN TUNE	24.95	SEDLER, CANDACE	140.00
INFORMATION TECHNOLOGY DEPT	882.00	T-MOBILE USA	171.36
INNOVATIVE OFFICE SOLUTIONS	14,555.50	TEACHERSPAYTEACHERS.COM	20.99
IXL LEARNING INC	3,750.00	UINSURANCE AGENCY	17,978.00
JAMESTOWN PLUMBING	1,187.01	UNISON BANK	12.00
JAMESTOWN POST OFFICE	74.35	USA TODAY	378.44
JAMESTOWN PUBLIC SCHOOL	169.26	VILLAGE FAMILY SERVICE	5,417.00
JAMESTOWN SUN	326.89	WALMART COMMUNITY	1,291.43
JOURNEYED.COM C	2,500.00	WAYSIDE PUBLISHING	31,696.00
KNOX, ROBERT	30.00	WEGNER, JEROME	30.00
LEAF	2,745.00	WELLS FARGO	20.05
LECH, ROBERT	30.00	WEX HEALTH INC	146.16
LEXIA VOYAGER SOPRIS	5,808.00	WIDMER ROEL PC	1,800.00
LORIG, JANE	1.05	WW GRAINGER INC	457.02
MAC'S INC	32.98	Fund Total:	686,698.62
BUILDING FUND			
BENJAMIN WENNER FLOORING	8,672.00	J-TECH MECHANICAL	8,267.57
BURNN BOILER & MECHANICAL	5,402.94	JAMESTOWN PLUMBING	1,790.00
CULINEX	117,979.59	TECTA AMERICA DAKOTAS	31,164.53
GOLDADE FLOORING	13,528.38	UINSURANCE AGENCY	98,059.00
HILLERUD CONSTRUCTION	32,520.00	Fund Total:	317,384.01
STUDENT ACTIVITY			
701 APPAREL	75.00	JOSTENS INC	1,192.98
ADOBE	32.24	MENARDS OF JAMESTOWN	1,586.31
AMAZON.COM	1,322.94	ND COUNCIL EDUC LEADERS	250.00
AMERICINN	3,461.00	ND HIGH SCHOOL COACH ASSN	310.00
ATHLETIC.NET	135.00	NEWMAN SIGNS INC	384.48
BAUER HOCKEY	(588.23)	OETLE, BREANNA	480.00
BSN SPORTS	240.00	ORRIGINALS	542.00
CHANHASSEN DINNER THEATRES	1,627.80	PLAMBECK, JOHN	624.00
CSTAND	600.00	QUALITY INN	601.04
DAHLBERG, PAUL	418.00	ROALDSON, JAMES	30.00
DAKOTA CENTRAL	104.95	SHEYENNE HIGH SCHOOL	80.00
DAKOTA RENTAL CENTER	133.75	SKUNBERG, ANDREW	2,418.88
FANSHIELD	199.96	STAIGER, SCOTT	312.00
GAME ONE	23,677.45	TRAINING ROOM INC	3,916.01
GERRELLS SPORTS CENTER	4,300.00	TYR SPORT, INC	1,322.05
HAGER, JAMIE	450.00	UNISON BANK	7,600.00
HEGERLE, SARA	700.00	VALLEYFAIR	2,234.63
HUDL	13,000.00	WAGNER, KEVIN	325.00
JAMESTOWN PARKS & REC	800.00	WAHPETON PUBLIC SCHOOL	300.00
JAMESTOWN PUBLIC SCHOOL	1,600.00	WALMART COMMUNITY	45.54
JOSEPH, RYLEE	1,000.00	WILDSIDE CREATIONS	942.00
HEALTH INSURANCE		Fund Total:	78,786.78
HAYS COMPANIES	5,592.00	MEDALLUS	53,393.87
JAMESTOWN DOLLARS FOR SCHOLARS		Fund Total:	58,985.87
AIM-ASSOCIATION INSURANCE	115.00	MINOT STATE UNIVERSITY	1,000.00
		MSU	2,000.00

AURORA UNIVERSITY	1,000.00
BISMARCK STATE COLLEGE	4,000.00
CONCORDIA COLLEGE	1,000.00
DOLLYWOOD FOUNDATION	668.07
DORDT UNIVERSITY	1,000.00
FREE LUTHERAN BIBLE COLLEGE	1,000.00
HOUSTON COMMUNITY COLLEGE	1,000.00
IMPACT FOUNDATION	825.00
LIBERTY UNIVERSITY	1,000.00
MINNESOTA STATE COMMUNITY	1,000.00

SCHOOL LUNCH

AMAZON.COM	695.93
DACOTAH PAPER CO	2,077.57
DAKOTA CENTRAL	274.10
ERICKSON, JENNIFER	140.00
FARMERS UNION COOP	91.19
JAMESTOWN PLUMBING	328.40
JAMESTOWN PUBLIC SCHOOL	9,572.46
KOBLE, DENISE	140.00

JAMES VALLEY CAREER AND TECHNICAL CENTER

ADVANCED BUSINESS METHODS	219.55
AMAZON.COM	337.22
CITY OF JAMESTOWN	201.59
COLE PAPERS INC	336.99
CRAGUN'S LODGE	756.99
DAKOTA CENTRAL	217.14
DAKOTA TROPHY	40.00
DROPBOX, INC	119.88
JAMESTOWN PUBLIC SCHOOL	5,588.24
LINDE GAS & EQUIPMENT	48.95

ND STATE COLLEGE OF SCIENCE	4,500.00
NDSU	9,000.00
NORTHERN STATE UNIVERSITY	1,000.00
RIDGEWATER COLLEGE	1,000.00
UNIVERSITY OF CHICAGO	2,000.00
UNIVERSITY OF JAMESTOWN	9,000.00
UNIVERSITY OF MARY	5,000.00
UNIVERSITY OF NORTH DAKOTA	11,000.00
VALLEY CITY STATE UNIVERSITY	2,000.00

Fund Total:

MARCIA BRENNER ASSOCIATE	1,197.00
ND ATTORNEY GENERAL	25.00
PLUNKETT'S PEST CONTROL	701.44
RUSSELL, JACKIE	170.00
SALBAR, MELISSA	140.00
SYSKO NORTH DAKOTA	30,295.83
VESTIS SERVICES	856.80
WALL, CINDY	170.00

Fund Total:

MENARDS OF JAMESTOWN	36.27
MONTANA DAKOTA UTILITIES	528.23
OTTERTAIL POWER CO	1,883.02
RECYCLING CENTER	43.00
REDBIRD FLIGHT SIMULATIONS	1,628.36
ROCHELEAU-ECKART, HEIDI	60.00
SAFTEY KLEEN SYSTEMS	556.23
STAMPS.COM	120.99
WW GRAINGER	332.16

Fund Total:

13,054.81