# Summit Elementary Parent and Family Engagement Policy

In compliance with Title I and ESL funding received, Summit Elementary will educate teachers, paraprofessionals, administration, and other staff members regarding the value and usefulness of parent/family contributions. With the assistance of parents/families, our faculty and staff will reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents/families and the school. Additionally, Summit Elementary faculty and staff will do the following to support parent and family engagement and involvement in our school community:

1. Utilize District resources from federal programs [e.g., Title I] and other school funds to provide Parent and Family Engagement activities and resources.
2. Distribute information related to school and parent meetings in a language and format parents can understand with translation provided [using school and district resources] when needed.
3. Develop (School Community Council), review (PTA and Faculty Meeting), and distribute (Back to School Night or Parent Teacher Conference) and abide by the School-Parent-Student Compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.
4. Provide State assessment results and reports to parents. District personnel will assist schools with accessing and distributing the data and reports.
5. Invite parent(s) of students receiving Title I and ESL services to be involved in the School Community Council as School Plans are developed and reviewed. (Trustlands, TSSA, Title One)
6. Provide parents timely information [e.g., text, email, newsletter, website, social media, phone calls, written notes, in person] in a language the family can understand about the following:
    a. The importance of involvement
    b. Utah State Core Standards
    c. Curriculum in use at the school
    d. Forms of academic student data used to measure progress through Title One Funds implementation.
    e. Proficiency levels students are expected to meet
    f. Resources on how parents can help their children at home.
    g. Families may request support for family engagement and academic support.
7. Provide opportunities and encourage all parents to participate with their child's class and/or the school in a variety of ways, including:
    a. Parent Teacher Organization (PTA)
    b. Classroom instruction & activities
    c. Schoolwide activities
    d. School Community Council
8. Inform parents of available community programs and resources [e.g., English Language Center, Bridgerland Literacy, Cache Valley Community Center, Community Health Clinics, The Family Place, Project AWARE, Deseret Industries, Divvy Up, Families Feeding Families, Little Lambs, Stabilization & Mobile Response Unit, etc.]
9. Build parent and family capacity for parental support and familial engagement by:
    a. Holding an annual Title I Information meeting at Back to School Night annually
        i. Presentation slides are available on our school website.
    b. Parent Teacher Conferences
    c. Curriculum home supports online [e.g., Go Math-lesson videos, Wonders, Common Lit, digital technology]
    d. Title One Family Literacy Night/One Book One School
    e. Home to School Connection Newsletter
    f. Maturation Program for all 5th grade students and their parents
    g. Schoolwide Enrichment Model [SEM] Parent Nights
    h. Character Traits communication and informational assemblies
10. Parent and Family Engagement Policy will be discussed in SCC, and PTA board meetings, with faculty and others [including limited English-speaking parents] to be approved annually for planning, review, and improvement.

*Approved by Summit Elementary School Community Council*