ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

BOARD OF TRUSTEES

Regular Board Meeting
October 23, 2025

AGENDA

Code: Regular #10-25/26
In compliance with the Americans with Disabilities Act, if you need special assistance in order to participate in the public meeting of the Board of Trustees, please contact the Office of the Superintendent at (408) 928-6822. Notification 72 hours prior to the meeting will enable the District to make reasonable accommodations.

THE MEETING WILL BE AVAILABLE FOR VIEWING LIVE VIA ZOOM WEBINAR MODE AND CAN BE ACCESSED AS FOLLOWS:
Join the Webinar from PC, MAC, iPad or Android:

https://arusd-org.zoom.us/j/85024286269
Webinar ID: 850 2428 6269
Or One tap mobile:
+6699006833, 85024286269# US (San Jose)

THE MEETING MAY ALSO BE VIEWED THROUGH LIVE STREAM AS FOLLOWS:
1. Live stream Youtube English Channel "AlumRock TV"
https://www.arusd.org/alumrocktv

LAND ACKNOWLEDGMENT – The Board of Trustees of the Alum Rock Union Elementary School District does hereby acknowledge that the District schools and facilities sit on the traditional lands of the Muwekma Ohlone people, and the Board of Trustees further acknowledges with respect to the Muwekma Ohlone People Tribe of the San Francisco Bay Area for their stewardship of these lands.

Main Governing Board

PUBLIC COMMENT WILL BE ONLY IN PERSON: NO PUBLIC COMMENT WILL BE AVAILABLE THROUGH ZOOM

1. OPEN SESSION - CALL TO ORDER AND ROLL CALL

1. CALL TO ORDER/ ROLL CALL/PLEDGE OF ALLEGIANCE - PRESIDENT LINDA CHAVEZ

2. DISCUSSION AND/OR MODIFICATION(S) OF THE AGENDA

   The Board may change the order of business including, but not limited to, an announcement that an agenda item will be considered out of order, that consideration of an item has been withdrawn, postponed, rescheduled or removed from the Consent Calendar for separate discussion and possible action.

3. WELCOME AND EXPLANATION TO AUDIENCE

   Any person may address the Board on any item on the meeting agenda. Persons who wish to speak on an item on the agenda will have an opportunity to do so when that agenda item is introduced and presented during this meeting. There is a limit of 2 minutes for each speaker. The Board has the right to limit total public comment on any agenda item to no more than 20 minutes. Persons who wish to speak to the Board about any matter within the jurisdiction of the District but not on this agenda will have an opportunity to speak during item 2. on this agenda as stated below.

2. PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD

The Brown Act prevents the Board from discussing or acting on any item not on this published agenda. Those who wish to speak on a matter within the jurisdiction of the Board but not on the agenda may provide public comment in this portion of the meeting. The Board or Administration may refer to staff for follow-up on any formal written

requests that are brought before the Board at this time. There is a limit of 2 minutes for each speaker. The Board has the right to limit total public comment on any agenda item to no more than 20 minutes.

3. COMMENTS / COMMUNICATION

1. Teamsters.
2. California School Employee's Association (CSEA).
3. Alum Rock Educator's Association (AREA).
4. Alum Rock Administrator's Association (ARAA).
5. Interim Superintendent.
6. Board of Trustees.

4. PUBLIC HEARING(S) AND/OR SPECIAL ORDER OF BUSINESS

1. Public Hearing Regarding Sufficiency of Instructional Materials.

   Education Code Section 60119 requires that the local Board of Education hold a public hearing and declare by resolution whether or not all students have access to sufficient instructional materials consistent with the State curricular frameworks and standards. If the Governing Board finds an insufficiency, it must inform the public of the reasons for the sufficiency and take action to ensure that the situation is remedied within eight weeks from the start of school. This public hearing is intended to comply with Education Code requirements.

2. PUBLIC HEARING. Teamsters Local 150 Initial Bargaining Proposal to Open Negotiations with the Alum Rock Union Elementary School District for the period of July 1, 2025 - June 30, 2026.

   Teamsters Local 150 wishes to open negotiations with the District for the period of July 1, 2025-June 30, 2026. Pursuant to the Education Employment Relations Act (EERA), the parties cannot negotiate until public notice procedures are completed. These "sunshining" procedures require the proposals be presented to the public at an open Board Meeting.
   Pursuant to the EERA, Teamsters Local 150 hereby presents its initial bargaining proposal for the period of July 1, 2025–June 30, 2026, for public hearing and comment.

3. PUBLIC HEARING. District's Initial Bargaining Proposal to Open Negotiations with the Teamsters Local 150 for the period of July 1, 2025 - June 30, 2026.

   The District wishes to open negotiations with Teamsters Local 150 for the period of July 1, 2025-June 30, 2026. Pursuant to the Education Employment Relations Act (EERA), the parties cannot negotiate until public notice procedures are completed. These "sunshining" procedures require the proposals be presented to the public at an open Board Meeting.
   Pursuant to the EERA, The District hereby presents its initial bargaining proposal to the Teamsters Local 150 for the period of July 1, 2025–June 30, 2026, for public hearing and comment.

5. SUPERINTENDENT / BOARD BUSINESS - BOARD DISCUSSION AND/OR ACTION (The Board may take action on any item in this section, unless it is designated for information only.)

1. Update(s) on the Fire at the Former MACSA Youth Center Facility Located at Renaissance at Mathson School Site and Approve Board Resolution #26-25/26 Terminating Declaration of Emergency at Former MACSA Youth Center Site at Renaissance at Mathson School Site.

   Staff will be providing ongoing updates to the Board as details become available and a full report will be shared once all investigations and evaluations are complete.

2. Appoint 2 Board members to a Board Ad Hoc Advisory Sub Committee Re: the Consolidation of Adelante I and Adelante II.

3. Approve Governance Handbook Workshop and Board Self-Evaluation Workshop.

4. First Reading of Updated Board Policies and Updated Board Bylaws (For Discussion Only, No Action).

6. INSTRUCTIONAL SERVICES - BOARD DISCUSSION AND/OR ACTION (The Board may take action on any item in this section, unless it is designated for information only.)

1. Resolution No. 19-25/26, REGARDING SUFFICIENCY OR INSUFFICIENCY OF INSTRUCTIONAL MATERIALS

   Education Code Section 60119 requires that the Governing Board adopt a resolution determining that every student is provided with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks. Staff evaluation of all sites has determined that this is the case.

2. Quarterly Report on Williams Uniform Complaints

   The Quarterly Report on Williams lists the number of complaints received and resolved. The Santa Clara County Office of Education requires that the District submit a Quarterly Report on Williams Uniform Complaints for all Alum Rock Schools. The complaints could be in the areas of insufficient textbooks, teacher vacancy or poor conditions of facilities during July 1, 2025 through September 30, 2025. There were four complaints.

3. Resolution No. 23/25-26: California State Preschool Program (CSPP) Continued Funding Application for Fiscal Year 2026-2027

   Adoption of Resolution No. 23-25/26 to enter into this transaction with the California Department of Education (CDE) for the purpose of requesting Continued Funding, as required in the annual application process for funds to provide early learning/childcare and development within Alum Rock Union Elementary School District for Fiscal Year 2026-2027. Alum Rock Union Elementary School District will continue to use CDE funds and provide preschool services in partnership with Think Together and Kidango.

4. Resolution No.16-25/26 National Family Literacy Month November, 2025

   The month of November, 2025 has been designated as "National Family Literacy Month" and encourages all educational communities to celebrate literacy with meaningful student and family activities. It also celebrates the programs that foster family literacy by encouraging parents and guardians to read to their children.

5. Resolution No.17-25/26 "Ruby Bridges Walk to School Day" November 14, 2025

   On November 14th, 2025, we honor Ruby Bridges' incredible bravery as the first African American student to integrate William Frantz Elementary School in 1960. ARUSD will participate in "Ruby Bridges Walk to School Day". Schools will engage in discussions and lessons to amplify her inspiring journey, empower student voices, and celebrate diversity. Students will symbolically walk through the school gates, mirroring Ruby's historic entry, while receiving warm words of encouragement from teachers, staff, and families, reflecting the support she received on that courageous day.

6. Resolution No.22-25/26 Recognizing the Month of November as Indigenous People and Native American Heritage Month

   This resolution acknowledges the Alum Rock Union Elementary School District's commitment to recognizing Indigenous People and Native American Heritage Month in November. It formally establishes a land acknowledgment honoring the ancestral homelands of the Muwekma Ohlone Tribe, and supports the integration of Native Studies into the District's curriculum.

7. Approve School Sponsored Field Trips

   Per Board Policy 6153, field trips involving out-of-county or overnight travel require Board approval. The field

trips listed fall under this policy. Administrative procedures will be followed for these trips.

8. Report of Overall CAASPP and ELPAC Data from the 2025-2026 School year

   The California Assessment of Student Performance and Progress (CAASPP) and the English Language Proficiency Assessments for California (ELPAC) serve as a high-level summary of 3rd-8th-grade academic performance across the district and state. Its purpose is to present and contextualize annual student achievement data in English Language Arts, Mathematics, and English Language Proficiency. The presentation will highlight key findings, compare district performance to state averages, and disaggregate data by student subgroups to identify trends and areas for improvement. It will also address the district's next steps to accelerate academic scores.

7. BUSINESS SERVICES - BOARD DISCUSSION AND/OR ACTION (The Board may take action on any item in this section, unless it is designated for information only.)

1. Approve First Amendment to the Facilities Use Agreement and Memorandum of Understanding with Alpha Public Schools.

   Alpha Public Schools operate Alpha: Blanca Alvarado and Alpha: Jose Hernandez charter schools within the District under approved charter petitions. The District currently provides facilities for these schools at the former Slonaker School site, located at 1601 Cunningham Avenue, San Jose.

   In accordance with Education Code Section 47614(b), school districts must provide charter schools with facilities that are reasonably equivalent to those of district students. The First Amendment extends the current Facilities Use Agreement for one additional year, from July 1, 2026, through June 30, 2027, to allow both parties time to negotiate a new five-year Facilities Use Agreement.

2. Approve First Amendment to the Facilities Use Agreement and Memorandum of Understanding with KIPP Bay Area Schools.

   KIPP Bay Area Schools operate Heartwood Academy and Prize Preparatory Academy within the District under approved charter petitions. The District currently provides facilities for these schools at the former Miller School site, located at 1250 S. King Road, San Jose.

   Under Education Code Section 47614(b), school districts must provide charter schools with facilities that are reasonably equivalent to those of district students. The First Amendment extends the current Facilities Use Agreement for one additional year, from July 1, 2026, through June 30, 2027, to align with KIPP Bay Area Schools' charter renewal term.

3. Approval of Joint Powers Agreement with the Contra Costa County Schools Insurance Group (CCCSIG)

   Education Code Section 17566 and Government Code Section 6500 et seq. authorize public education agencies to enter into joint powers agreements for the purpose of operating self-insurance programs and pooling resources to purchase insurance for property, liability, workers' compensation, and employee health and welfare benefits.

   Per the terms of the Joint Powers Agreement, the District may not withdraw from CCCSIG within the first three (3) years of membership.

   Membership in CCCSIG will become effective January 1, 2026, aligning with the District's health benefits renewal cycle. Alum Rock Union School District seeks to join the Contra Costa County Schools Insurance Group (CCCSIG) following notice of termination from SMCSIG and projected rate increases. Joining CCCSIG will allow the District to continue providing employee health benefits through a stable and cost-effective program.

4. Resolution No. 24-25/26 Approving Membership in the Contra Costa Schools Insurance Group Joint Powers Authority.

   The Contra Costa County Schools Insurance Group (CCCSIG) is a Joint Powers Authority established to provide member school districts with cost-effective and comprehensive insurance programs, including property, liability, workers' compensation, and health and welfare benefits coverage.

Per the terms of the Joint Powers Agreement, the District may not withdraw from CCCSIG within the first three (3) years of membership.

Membership in CCCSIG will become effective January 1, 2026, aligning with the District's health benefits renewal cycle. Alum Rock Union School District seeks to join CCCSIG in order to participate in its health and welfare benefits program. Participation requires approval of a resolution by the District's governing board authorizing execution of the Joint Powers Agreement and formal membership in the JPA. Joining CCCSIG will allow the District to maintain high-quality employee benefits while achieving greater cost stability and long-term fiscal predictability compared to current options.

5. Resolution No. 25-25/26 Approval of Membership in the Costra Costa Schools Insurance Group (CCCSIG) Health and Welfare Benefits Pooling Program.

   Education Code Section 17566 and Government Code Section 6500 et seq. authorize public education agencies to jointly exercise powers for the purpose of operating self-insurance programs and engaging in the pooling and joint purchase of insurance coverage for property, liability, workers' compensation, and health and welfare benefits.

   This resolution authorizes Alum Rock USD's participation in CCCSIG's Health and Welfare Benefits Pooling Program. Membership will enable the District to continue offering competitive employee health and welfare benefits through a joint self-insurance structure.

   Per the terms of the Joint Powers Agreement (JPA), the District may not withdraw from the CCCSIG Health and Welfare Benefits Pooling Program within the first three (3) years of membership.

   Membership in the CCCSIG Health and Welfare Benefits Pooling Program will become effective January 1, 2026, aligning with the District's health benefits renewal cycle. Based on preliminary actuarial estimates provided by CCCSIG, while health and welfare premium costs will increase from the previous year, participation in the CCCSIG JPA is projected to result in a composite annual savings of approximately 3–5% compared to the projected rate increases of the previous JPA.

8. HUMAN RESOURCES - BOARD DISCUSSION AND/OR ACTION (The Board may take action on any item in this section, unless it is designated for information only.)

1. Approve New Job Description - Bus Stop Aide

   This job description was created and collectively bargained with the Classified School Employees (CSEA) in order to provide support and supervision for students who are being transported to school sites. This new position provides supervision before and after school for students at the designated bus stops.

2. Approval of District Memorandum of Understanding with CSEA Chapter #305

   The District and CSEA Chapter #305 reached the attached Memorandum of Understanding regarding School Office Assistant work hours for the 2025-2026 school year due to the increased enrollment at San Antonio/LUCHA; Ocala Middle School; Sheppard Middle and Painter at Sheppard School; Linda Vista Elementary School and Hubbard Media Arts Academy.

3. Receive Teamsters Local 150 Initial Bargaining Proposal to Open Negotiations with the Alum Rock Union Elementary School District for the period of July 1, 2025 - June 30, 2026

4. Adopt the District's Initial Bargaining Proposal to Open Negotiations with Teamsters Local 150 for the period of July 1, 2025 - June 30, 2026.

9. CONTRACTS OVER $100,000 - BOARD DISCUSSION AND/OR ACTION (The Board may take action on any item in this section, unless it is designated for information only.)

1. Approve the Pioneer Healthcare Services Contract for the 2025/2026 SY. This contract will provide in person

speech & language services to students with speech serves on their IEP's. Submitted by Special Education, $115,000.00 dollars.

Pioneer Healthcare will provide in person speech & language services to students with speech services on their IEP's. They will perform initial assessments, write reports and attend IEP meetings. This will replace a contracted virtual speech therapist.

2. Approve The Stepping Stones Group Services Contract for the 2025/2026 SY. This contract will provide medical billing oversight and clinical supervision support for school wellness programs. Submitted by Social, Emotional Learning, $120,361.50 dollars.

   The District issued RFP No. 2526-SEL01 MEdi-Cal Billing Oversight and Clinical Supervision Support for School Wellness Programs for Social Emotional Learning. The RFP was publicly advertised, and one (1) vendor was directly contacted.

   The District received the following (1) bid/proposals:

Firm Name:	Bid/Proposal Amount:
The Stepping Stones Group	$13,373.50 per month

3. Approve the Tutorworks, Inc. Services Contract for the 2025/2026 SY. This contract will provide on-site and/or virtual academic tutoring program that is customized to address students' specific needs. Submitted by Student Support Services, $250,000.00 dollars.

   Tutorworks, Inc. provides an on-site and/or virtual academic tutoring program that is customized to address students' specific needs. The program integrates certified staff and technology based support as part of the instructional program. Tutorworks, Inc. will work with ARUSD staff to determine hours of service for students. School must complete a Request for Contracted Services PUR-123.

10. Contract Extensions Over $100,000--BOARD DISCUSSION AND/OR ACTION (The Board may take action on any item in this section, unless it is designated for information only).

1. Approve the Assessment Resources services contract for the 2025/2026 SY. This contract extension is to back fill a psychologists position needed. Submitted by: Special Education; original approved contract was in the amount of $10,000.00. A new increase request of $150,000.00 to pay the back fill psychologists position. The total contract amount for the 2025/2026 SY is in the amount of $160,000.00 dollars.

   Assessment Resources will conduct psycho-educational evaluations, report writing and attend IEP meetings for students requiring an initial or triennial evaluation at several sites within Alum Rock

2. Approve the Amergis Healthcare Staffing Inc. contract for the 2025/2026 SY. This contract extension is to provide two additional Board Certified Behavior Analyst for the remainder of the 25/26 school year. Submitted by: Social, Emotional Learning; original approved contract was in the amount of $1,103,380.00. A new increase request of $187,200.00 for two Behavior Analysts. The total contract amount for the 2025/2026 SY is in the amount of $1,290,580.00 dollars.

   Amergis will provide an additional service of two Board Certified Behavior Analysts (BCBA) to strengthen district-wide behavioral supports by providing consultation, training, and capacity-building aligned with our MTSS and SEL frameworks to better meet the increasing social, emotional, and behavioral needs of students. The increase of these services is in the amount of $187,200.00.

11. CONSENT CALENDAR/ACTION ITEMS - BOARD DISCUSSION AND/OR ACTION

1. Approval of Minutes for the following meeting: (1) February 08, 2025, Board Retreat/Special Board Meeting, (2) February 13, 2025, Regular Board Meeting, (3) May 22, 2025, Regular Board Meeting, (4) June 18, 2025, Special Board Meeting (5) September 11, 2025, Regular Board Meeting, (6) September 25, 2025, Regular Board Meeting and (7) October 9, 2025, Board Retreat Meeting.

2. Acceptance of Donations

   The District has received donations as summarized on the sheet dated October 23, 2025.

3. Approval of Fundraising Activities

   The District has received fundraising requests as summarized on the sheet dated October 23, 2025.

4. Vendor & Payroll Warrants

   Summary of Vendor and Payroll Warrants issued during September month of Fiscal Year 2025/2026.

Total of vendor warrants	$6,378,346.91
Total of payroll warrants	$4,823,314.45
Total	**$11,201,661.36**

5. Approve Bond Contracts/Extensions

   The District has received a summarized list of bond contracts/extensions dates October 23, 2025.

6. Acceptance of Grants/Awards Notification

   The District has received grants/awards as summarized on the attached sheet dated October 23, 2025.

7. Approve Resolution No. 21-25/26 Inventory Disposal

   Authorize the sale, donation, and/or disposal of surplus property under the direction of the Procurement Manager, Assistant Superintendent of Business Services and/or Superintendent.

8. Approve Memorandum(s) of Understanding

The District has received the following Memorandum(s) of Understanding as summarized on the sheet(s) dated October 23., 2025.

SCHOOL/ DEPARTMENT	DATE OF SERVICE	CONSULTANT NAME	COST	PURPOSE
LUCHA Elementary Iris Charest	10/24/2025-05/01/2026	A.S. Cesar E. Chavez Community Action Center at San Jose State University	No Cost	San Jose State University, Sembradores Program, will provide LUCHA students with 1-1 mentorship to support academic practice for general education subjects. Funding: No Cost
Academic Services Dr. Tara Bickford	07/01/2025-06/30/2026	Santa Clara County Office of Education – Library Services	Not to Exceed $10,191.00	SCCOE will provide credentialed "Librarian of Record" Services for the 2025-26 school year to comply with state regulations for all ARUSD school sites. Funding: General
Communications Department Sergio Diaz-Luna	10/24/2025-06/30/2027	City of San Jose – Department of Transportation	No Cost	This no-cost MOU with the City of San Jose's Department of Transportation and Walk n' Roll Program will offer school events and outreach resources for transportation safety education, school assemblies, planning of Safe Routes to School Maps, and resource development form

				City of San Jose. Funding: No Cost
Human Resources Cesar Torrico	10/24/2025- 06/30/2026	Santa Clara County Office of Education	No Cost	Santa Clara County Office of Education will provide Intern Teacher Placement for the 2025/2026 school year. Funding: No Cost
Social, Emotional Learning Kristin Burt	10/24/2025- 06/30/2030	Concordia University Irvine	No Cost	Concordia University Irvine will provide educational field experience for school counseling/school psychology as may be called for in the requirements of the various authorized credentials for public school service. Funding: No Cost

9. Current Enrollment (Information Only).

10. Notices of Employment and Changes of Status / Human Resources

This item includes recommendations such as new hires, leaves of absence, or other changes in employee status.

11. Approve Contracts for Professional Services-Firms/Organizations

The following contracts for professional services are being presented to the Board of Trustees for review and approval.

SCHOOL/ DEPARTMENT	DATE OF SERVICE	CONSULTANT NAME	COST	PURPOSE
Aptitud Academy Suyen Jimenez	10/24/2025- 06/30/2026	Consortium on Reaching Excellence in Education Inc.	$9,600.00	CORE Learning will provide in-person and virtual professional learning that will equip educators with the tools they need to advance rigorous literacy instruction by providing high-quality materials, and effective assessments at Aptitud Elementary. Funding: Restricted
Aptitud Academy Suyen Jimenez	10/27/2025- 06/30/2026	Vida Verde Nature Education	No Cost	Vida Verde Nature Education will provide a free 3-day, 2-night overnight camp experience for 60 Aptitud students. Funding: No Cost
Lyndale Elementary Jackie Montejano	12/17/2025- 12/17/2025	Dale Dimas – "Santa Dale"	No Cost	Dale Dimas "Danta Dale" will appear as Santa Claus at a school assembly for the SDC autism classes on December

				17, 2025. Funding: No Cost
Lyndale Elementary Jackie Montejano	10/30/2025-10/30/2025	ASJ Inc. Dba: Fun Services	$2,706.18	Fun Services Bay Area will provide games and prizes for Lyndale's Fall Festival family celebration on October 30th, 2025. Fun Services Bay Area will set up and take down each of the games in the quad area. The game booths will be supervised by Lyndale staff and parent volunteers. Funding: Restricted.
Russo/McEntee Academy Tanu Kohli	11/1/2025-05/29/2026	Smiling Roots	$14,000.00	Smiling Roots will provide fourteen garden and nutrition classes for students in TK, K, 1st and 2nd grade classes. Smiling Roots will also provide garden and nutrition hand outs and curriculum for teachers to use in their classrooms and extend student learning in the gardens. Funding: Restricted
Child Nutrition Services Denisse Mendez	10/23/2025-10/30/2027	Shared Plate Strategies, LLC	$35,000.00	Shared Plate Strategies will help assist Alum Rock Child Nutrition Services in soliciting food procurement bids and develop procurement procedures to streamline our protocols for purchases and services that meet the need of the various program goals and support systems for the scheduled state reviews. Services would be carried out virtually unless in-person meetings are necessary. Budget includes direct and indirect costs at a rate of $168 per hour, maximum of 208 hours. Funding: Restricted
Early Learning Dr. Dianna Ballesteros	09/26/2025-06/30/2026	New Teacher Center	No Cost	Working in collaboration with Alum Rock UESD leadership, New Teacher Center (NTC) will provide 16 full days of support for consultation, PD, and coaching to deepen instructional coaching and professional learning systems

				to support MLL outcomes. NTC will provide the school's educators, including teachers, paraeducators, and instructional leaders with tools and resources to improve teacher effectiveness and advance student learning. NTC will also support professional learning communities, coaching, learning walks, and consultation for leaders grounded in the professional learning content focused on Designing Instruction to Meet the Needs of Multilingual Learners during the 2025-2026 school year. Funding: No Cost
Human Resources Cesar Torrico	10/24/2025-06/30/2026	Scoot Education, Inc.	Not to Exceed $30,000.00	Scoot Education, Inc. to assign Educators to the District on a temporary basis, as needed Scoot to advertise, recruit, evaluate, train, and place its Educators. Funding: General
Instructional Services Sandra Garcia	08/29/2025-06/30/2026	Association of California Schools	$3,750.00	Contract Extension: CO 268168, Board Approved August 28, 2025. Original Contract amount: $26,250.00. New Contract amount: $30,000.00. Increase for Julietta Flores to receive on-going leadership coaching and training, and add language to designate the TBD slots to Dr. Joseph Manluco and Clarissa Johnston-Abril. Funding: General
Instructional Services Sandra Garcia	11/18/2025-11/17/2026	Hanover Research	$49,900.00	Hanover Research will provide ARUSD a comprehensive external review of its Special Education programming to inform budget decisions and improve program effectiveness. They will also provide program evaluation, benchmarking, best practices and survey analysis to assist the Special Education Program of supporting student learning, parent

				communication, and teacher training. Funding: General
Instructional Services Sandra Garcia	07/18/2025-06/30/2026	Raize the Bar	$24,000.00	Contract Extension: CO 268168, Board Approved August 28, 2025. Original Contract amount: $26,250.00. New Contract amount: $30,000.00. Increase for Julietta Flores to receive on-going leadership coaching and training, and add language to designate the TBD slots to Dr. Joseph Manluco and Clarissa Johnston-Abril. Funding: General
M.O.T. Eric Wasinger	10/24/2025-12/31/2025	Blanca's Construction	$85,000.00	Blanca's Construction will provide service for small-scale construction, painting, installation, and repairs for facilities district-wide on an as-needed basis. Funding: Restricted
M.O.T. Eric Wasinger	05/23/2025-10/31/2025	COVOC Corporation	$11,541.33	Contract Extension: CO 257908, Board Approved May 22, 2025. Original Term Dates: 05/23/2025 through 06/30/2025. New Term Dates: 05/23/2025 through 10/31/2026.To extend the COVOC contract due to delay materials, the vendor was unable to complete the work in the 2024-2025 Fiscal year. Funding: Restricted
M.O.T. Eric Wasinger	10/24/2025-06/30/2026	JT Plumbing, Inc.	$85,000.00	JT Plumbing will provide emergency supports, repairs, and new installation related to plumbing issues at District Facilities. Funding: Restricted
Student Support Services Dr. Kiela Jimenez	10/24/2025-06/30/2026	Language People, Inc.	$35,000.00	Language People, Inc will provide additional interpretation and translation services in Spanish, Vietnamese and other languages on an "as needed" basis to support/increase parent involvement in the Alum Rock Union School District.

				Funding: General

12. CLOSED SESSION - Following Closed Session, the Board Reconvenes to Public Session.

1. ANNOUNCEMENT AND PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION (Government Code Section 54957.7)

    1. RECESS TO CLOSED SESSION: The Board will recess to Closed Session at approximately 9:00 p.m. Open Session will resume at conclusion of Closed Session.

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code Section 54956.8) Agency Negotiators:

    Public Property Advisors, Lisa Gillmor and Paulo Hernandez, and Sandra Garcia, Interim Superintendent and Teresa DeCelles, Assistant Superintendent of Business Services; Properties: 1300 Tallahassee Dr., San Jose, CA 95122-3939, 1824 Daytona Dr., San Jose, CA 95122-1719, 3720 East Hills Dr., San Jose, CA 95127-2418, 1290 Bal Harbor Dr., San Jose, CA 95122-1902, 277 Mahoney Dr., San Jose, CA 95127- 547, 600 Sinclair Dr., San Jose, CA 95116, portion of 2800 Ocala Avenue, San Jose, CA (former DCP Charter School site). Negotiating Parties: Ryan C. Baker, Court-appointed Receiver pursuant to Section 564 of the California Code of Civil Procedure ("CCP") in the civil action *Wilmington Trust, National Association, et al. v. Downtown College Prep Foundation, et al.*, Case No. 25CV465350, and others not yet determined.
    Under discussion/negotiations: Price and terms of payment.

3. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

    Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: Two (2) potential cases.

4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of Subdivision (d) of Section 54956.9):

    (1) *C.T.L. by and through her Guardian Ad Litem, Julio Tavares v. Alum Rock Union School District, et al.*, Santa Clara County Superior Court case no. 25CV459535; (2) *Jane Doe v. Alum Rock Union School District, et al.*, Santa Clara County Superior Court case no. 24CV435022; (3) *Maria Gutierrez v. Alum Rock Union Elementary School District*, Santa Clara County Superior Court case no. 25CV462406; (5) *Arturo Vazquez vs Alum Rock Union Elementary School District*, Santa Clara County Superior Court case no. 24CV441801.

5. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT (Government Code Section 54957): Titles: Interim Assistant Superintendent, Instructional Services, and Elementary School Principal.

6. PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE / RESIGNATION (Government Code 54957 and 54957.1)

13. RECONVENE TO OPEN SESSION - DISTRICT OFFICE BOARD ROOM

1. Report of Action Taken in Closed Session

14. FUTURE BOARD AGENDA REQUESTS

1. Requests from Board of Trustees and/or from the Public. Requests shall be submitted in writing to the Superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. BB 9322

15. ADJOURNMENT

1. President adjourns the meeting.

16. NEXT MEETING(S)

1. November 6, 2025 (2025-2026 School Year).

4.1

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: September 22, 2025

Subject: **Public Hearing Regarding Sufficiency of Instructional Materials**

Support Information: Education Code Section 60119 requires that the local Board of Education hold a public hearing and declare by resolution whether or not all students have access to sufficient instructional materials consistent with the State curricular frameworks and standards. If the Governing Board finds an insufficiency, it must inform the public of the reasons for the sufficiency and take action to ensure that the situation is remedied within eight weeks from the start of school. This public hearing is intended to comply with Education Code requirements.

Fiscal Impact: No

Budgeted: No

Budget Source: LCAP

Recommended Action: It is the recommendation of the Superintendent that the Board of Trustees approve the Public Hearing.

Approved by: Dr. Kiela Jimenez Title: Director, Student Support Services

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Recommend Approval

4.1
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: Seconded by:

Approved: _____ Not Approved: _____ Tabled:

ALUM ROCK
UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127 · Phone: 408-928-6800 · Fax: 408-928-6416 · www.arusd.org

PUBLIC HEARING ANNOUNCEMENT
Issued on September 22, 2025

An annual Public Hearing is required and a resolution adopted in order to obtain assurances from the Governing Board that the school district will comply with Education Code Section 60119, which states that the governing boards of school districts that receive funds for the instructional materials from any state source are subject to the requirements of this section. The requirements include the following:

1. The Governing Board will hold a public hearing

2. If the Governing Board determines that there are insufficient textbooks of Instructional materials, the Governing Board shall provide information to the public setting for the reason that each pupil does not have sufficient textbooks or instructional materials

Public Hearing will be held on
October 23, 2025
5:30 p.m.
Alum Rock Union Elementary School District
Board Room

Sandra Garcia, Interim Superintendent

Board of Trustees: Linda Chavez, President, Andrés Quintero, Vice-President
Minh Pham, Clerk · Corina Herrera-Loera, Member · Minh Nguyen, Member

ALUM ROCK
UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127 · Phone: 408-928-6800 · Fax: 408-928-6416 · www.arusd.org

AVISO DE AUDIENCIA PÚBLICA
Emitido el 22 de septiembre de 2025

Es necesario llevar a cabo una audiencia pública anual y adoptar una resolución con el propósito de obtener garantías de parte de la Mesa Directiva que el distrito cumplirá con la Sección 60119 del Código de Educación, el cual estipula que las mesas directivas de los distritos escolares que reciben fondos para materiales educativos provenientes de cualquier fuente estatal están sujetos a los requisitos de esta sección. Los requisitos incluyen lo siguiente:

1. La Mesa Directiva llevará a cabo una audiencia pública

2. Si la Mesa Directiva llega a determinar que no hay suficientes libros de texto y materiales educativos, la Mesa Directiva proporcionará información en la sesión pública acerca de la razón por la cual cada estudiante no tiene suficientes textos o materiales educativos.

La audiencia pública se llevará a cabo el
23 de octubre de 2025
5:30 p.m.
Distrito Escolar Elemental de Alum Rock
Sala de Sesiones de la Mesa Directiva

Sandra Garcia, Interim Superintendent

Board of Trustees: Linda Chavez, President, Andrés Quintero, Vice-President
Minh Pham, Clerk · Corina Herrera-Loera, Member · Minh Nguyen, Member

ALUM ROCK
UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127 · Phone: 408-928-6800 · Fax: 408-928-6416 · www.arusd.org

THÔNG BÁO VỀ BUỔI ĐIỀU TRẦN CÔNG KHAI
Ban hành ngày 22 tháng 9 năm 2025

Phiên Điều trần Công khai Cần phải có hàng năm và một nghị quyết được thông qua để có được sự bảo đảm từ Hội đồng Quản trị rằng khu học chánh sẽ tuân thủ Mục 60119 của Bộ luật Giáo dục, trong đó quy định rằng các hội đồng quản trị của các khu học chánh nhận kinh phí cho tài liệu giảng dạy từ bất kỳ nguồn nào của tiểu bang đều phải tuân thủ các yêu cầu của mục này. Các yêu cầu bao gồm:

1. Hội đồng quản trị sẽ tổ chức một phiên điều trần công khai

2. Nếu Hội đồng quản trị xác định rằng không có đủ sách giáo khoa hoặc tài liệu giảng dạy, Hội đồng quản trị sẽ cung cấp thông tin cho cơ sở công cộng vì lý do mỗi học sinh không có đủ sách giáo khoa hoặc tài liệu giảng dạy

Phiên điều trần công khai sẽ được tổ chức vào
Ngày 23 Tháng 10 Năm 2025
5:30 chiều
Khu học chánh Tiểu học Alum Rock Union
Phòng Họp Hội Đồng

Sandra Garcia, Interim Superintendent

Board of Trustees: Linda Chavez, President, Andrés Quintero, Vice-President
Minh Pham, Clerk · Corina Herrera-Loera, Member · Minh Nguyen, Member

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

4.2

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 23, 2025

Subject: **PUBLIC HEARING. Teamsters Local 150 Initial Bargaining Proposal to Open Negotiations for the period of July 1, 2025, to June 30, 2026.**

Support Information: Teamsters Local 150 wishes to open negotiations with the District for the period of July 1, 2025-June 30, 2026. Pursuant to the Education Employment Relations Act (EERA), the parties cannot negotiate until public notice procedures are completed. These "sunshining" procedures require the proposals be presented to the public at an open Board Meeting.

Pursuant to the EERA, Teamsters Local 150 hereby presents its initial bargaining proposal for the period of July 1, 2025–June 30, 2026, for public hearing and comment.

Approved by: Cesar Torrico Title: Assistant Superintendent, Human Resources

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Public Hearing

4.2
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

DALE WENTZ | Secretary-Treasurer

TEAMSTERS LOCAL UNION NO. 150

7120 East Parkway, Sacramento, California 95823
TELEPHONE (916) 392-7070 | FAX (916) 392-7675 | EMAIL teamsters@teamsters150.org

Please accept the following as the Teamsters contract successor proposal to be sunshined at the next available Board meeting on behalf of our members. I look forward to productive negotiation sessions that will meet our mutual needs and interests.

ARTICLE XXII: PAY AND ALLOWANCE

Fair and equitable increases in wages/salaries including wage/salary, range increases and differentials to keep our wages competitive within the region and not less than received by other bargaining units. If any other bargaining unit receives a greater salary schedule and/or off schedule (bonus) including in their benefits or anything of a monetary value without a corresponding contract change, cost reduction or other event triggering an equivalent savings then Teamsters shall receive the same increase. Increase longevity.

Improve contract language on out-of-classification work.

The addition of compensatory time off as an option for employees in lieu of cash overtime, to provide greater flexibility and work-life balance.

ARTICLE XXI: TRANSPORTATION

Add contract language guaranteeing that if a field trip assignment is canceled within three (3) days of the scheduled trip, the assigned employee(s) shall receive a minimum of three (3) hours of pay.

ARTICLE IX: LAYOFF AND REEMPLOYMENT

The Union proposes to amend the contract language on equal seniority to clarify that substitute service shall not be counted toward seniority. In the event two (2) or more classified bargaining unit members have equal seniority within a classification, the ranking number shall be determined by the bargaining unit member with the earliest regular classified hire date. If that date is also equal, determination of ranking numbers shall be determined by lottery.

The Union proposes to add language ensuring that no bargaining unit member shall be laid off, displaced, or have their hours reduced due to the District's failure to provide timely notice to substitutes who exceed Education Code hour limits.

4.3

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 23, 2025

Subject: **PUBLIC HEARING. District's Initial Bargaining Proposal to Open Negotiations with the Teamsters Local 150 for the period of July 1, 2025, to June 30, 2026.**

Support Information: The District wishes to open negotiations with Teamsters Local 150 for the period of July 1, 2025-June 30, 2026. Pursuant to the Education Employment Relations Act (EERA), the parties cannot negotiate until public notice procedures are completed. These "sunshining" procedures require the proposals be presented to the public at an open Board Meeting.

Pursuant to the EERA, The District hereby presents its initial bargaining proposal to the Teamsters Local 150 for the period of July 1, 2025–June 30, 2026, for public hearing and comment.

Approved by: Cesar Torrico Title: Assistant Superintendent, Human Resources

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Public Hearing

4.3
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK
UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127 · Phone: 408-928-6800 · Fax: 408-928-6416 · www.arusd.org

Alum Rock Union School District's Initial Proposal to TEAMSTERS Local # 150

Pursuant to the provisions of Government Code Section 3547 (the Rodda Act), all initial proposals of the exclusive representative employee groups and the District shall be presented at a public meeting of the District and shall thereafter be public records. On June 5, 2023, the District and Teamsters reached a three (3) year agreement (July 1, 2023 – June 30, 2026). For years two and three of this Agreement, the parties shall negotiate Article 22 "Pay and Allowance" and Article 17.1 "Bargaining Unit Member and Dependent Insurance Coverage", plus up to two (2) articles each in the 2nd and 3rd year of the contract. The District hereby submits its bargaining proposal for the 2025-2026 Re-opener.

Article XI Hours, Overtime, and Work Year

The District is committed to working collaboratively and in partnership with TEAMSTERS. With respect to the articles identified above, the District's interest is to establish a collective bargaining agreement that supports student achievement and staff success.

Sandra Garcia, Interim Superintendent

Board of Trustees: Linda Chavez, President, Andrés Quintero, Vice-President
Minh Pham, Clerk ·Corina Herrera-Loera, Member· Minh Nguyen, Member

5.1

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 10, 2025

Subject: Update(s) on the Fire at the Former MACSA Youth Center Facility Located at Renaissance at Mathson School Site and Approve Board Resolution #26-25/26 Terminating Declaration of Emergency at Former MACSA Youth Center Site at Renaissance at Mathson School Site.

Support Information: Staff will be providing updates to the Board regarding the fire.

Recommend Action: It is the recommendation of the Interim Superintendent that the Board of Trustees Approve Resolution #26-25/26 Terminating Declaration of Emergency at Former MACSA Youth Center Site at Renaissance at Mathson Shool Site.

Information/Approval

Submitted by: Sandra Garcia Title: Interim Superintendent

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Information/Approval

5.1
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
BOARD OF TRUSTEES
RESOLUTION #26-25/26
Terminating Declaration of Emergency at Former MACSA Youth Center Site at Renaissance at Mathson Middle School Site

WHEREAS, the District operates the Renaissance Academy at Mathson (RAM) located at 2050 Kammerer Avenue, San Jose, CA (the "Mathson Site");

WHEREAS, on August 29, 2025, a fire engulfed the former MACSA Youth Center facility at the Mathson Site which resulted in substantial fire debris at the Mathson site which required prompt removal and remediation to establish safe conditions at the Mathson Site;

WHEREAS, at a Special Board Meeting held on August 30, 2025, the Board of Trustees unanimously adopted Resolution #12-25/26 Declaring an Emergency at Former MACSA Youth Center Facility Located at Renaissance at Mathson School Site and Authorizing Emergency Site Assessment, Demolition, and Remediation Work;

WHEREAS, Public Contract Code § 20113 provides:

> "(a) In an emergency when any repairs, alterations, work, or improvement is necessary to any facility of public schools to permit the continuance of existing school classes, or to avoid danger to life or property, the board may, by unanimous vote, with the approval of the county superintendent of schools, do either of the following:
> (1) Make a contract in writing or otherwise on behalf of the district for the performance of labor and furnishing of materials or supplies for the purpose without advertising for or inviting bids.
> (2) Notwithstanding Section 20114, authorize the use of day labor or force account for the purpose.
> (b) Nothing in this section shall eliminate the need for any bonds or security otherwise required by law" (emphasis added);

WHEREAS, the presence of the fire debris in proximity to student classrooms and facilities at the Mathson Site constituted an emergency as defined by the Public Contract Code and the emergency would not permit a delay resulting from a competitive solicitation for bids to perform the required site hazard assessment, demolition of remaining unsafe structures, and debris removal, and immediate action is necessary to respond to the emergency;

WHEREAS, Public Contract Code §20113 authorizes a school district when faced with an emergency and to avoid danger to life or property to proceed with the performance of labor and furnishing of materials by day labor or force account to address and repair the conditions of the emergency;

WHEREAS, following the Board's approval of Resolution No 12-25/26 and pursuant to the powers granted therein the Administration took action to let contracts for the assessment of the public health and safety conditions at the site, removal of debris, and for the demolition of the remaining structures that posed a hazard to public safety;

WHEREAS, such assessments, debris removal and demolition work in connection with the fire has now been completed at the site.

NOW THEREFORE BE IT RESOLVED THAT, upon the recommendation of the Superintendent, the Board of Trustees of the Alum Rock Union Elementary School District hereby declares that the emergency conditions specified in Resolution #12-25/26 have been mitigated and further resolve that the declaration of emergency and grant of emergency contracting powers granted therein are hereby terminated effective immediately.

PASSED AND ADOPTED this 23rd day of October 2025, by the Board of Trustees of the Alum Rock Union Elementary School District, Santa Clara County, California, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

Minh Pham, Board Clerk

5.2

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 10, 2025

Subject: **Appoint 2 Board members to a Board Ad Hoc Advisory Sub Committee Re: The Consolidation of Adelante I and Adelante II**

Recommend Action: It is the recommendation of the Interim Superintendent that the Board of Trustees appoint two Board members to a Board Ad Hoc Advisory Sub Committee Re: The Consolidation of Adelante I and Adelante II.

Recommend Approval

Submitted by: Sandra Garcia Title: Interim Superintendent

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Recommend Approval

5.2
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 10, 2025

Subject: **Approval of Governance Handbook Workshop and Board Self-Evaluation Workshop.**

Recommend Action: It is the recommendation of the Interim Superintendent that the Board of Trustees approves the Governance Handbook Workshop & Board Self-Evaluation Workshop.

Recommend Approval

Submitted by: Sandra Garcia Title: Interim Superintendent

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Recommend Approval

5.3
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

csba GOVERNANCE CONSULTING SERVICES

Monday, October 13, 2025

Linda Lopez-Chavez, Board President
Sandra Garcia, Superintendent
Alum Rock Union ESD

Enclosed is the contract for one more governance study sessions to be facilitated by CSBA consultant Parvin Ahmadi on the following date(s): **November 8, 2025**

To begin preparations, including interviews with each member of the governance team, a fully executed contract is required. Once signed, please send a copy to Olivia Park at opark@csba.org. Upon receipt of the signed contract, consultant will be notified to begin the planning process.

For each study session day, please ensure:

- the meeting room is arranged as indicated in the enclosed seating layout.
- two flip charts are available.
- light refreshments, if desired, can be provided to minimize interruptions during the study sessions.

Alum Rock Union ESD is responsible for ensuring the study sessions are posted and conducted in accordance with the Brown Act. Unless otherwise indicated, all governance study sessions must be held in open session. Therefore, please:

- Post agendas within the timelines required in statute.
- Allow public comment on all agenda items, except for closed session items.
- Clearly identify any closed session items.

If you have any questions, please contact consultant directly. If I can of any further assistance, feel free to contact me at (916) 669-3257. We appreciate the opportunity to support your governance team and look forward to working with you.

Respectfully,

Christopher Maricle
Christopher Maricle
Director, Training

Enclosures: Agreement for Consulting Services; Attachment A: Seating, Attachment B: Topics

California School Boards Association

AGREEMENT FOR GOVERNANCE CONSULTING SERVICES

THIS Agreement is made and entered into by and between the CALIFORNIA SCHOOL BOARDS ASSOCIATION, a nonprofit California corporation, hereinafter referred to as "CSBA" and Alum Rock Union School District hereinafter referred to as "LEA."

The scope of the Governance Consulting Services ("Services") provided under this Agreement include training and information related to a Governance Workshop as described in greater detail in Attachment A, which is incorporated into this Agreement by reference.

To be eligible for the Services, the LEA must be a member in good standing of CSBA.

CSBA and LEA hereby agree as follows:

1. CSBA OBLIGATIONS

1.1 CSBA agrees to provide the Services which may include any of the following:

a. conduct phone interviews with Participants as deemed appropriate by CSBA and LEA;

b. conduct the workshops (as described below) on:

1. Board Governance / Board Self-Evaluation
   - November 8, 2025 TBD

not later than June 30, 2026, as agreed to by CSBA and LEA;

c. provide any course materials as determined necessary for the Services; and

d. upon completion of the Services, provide summary materials to LEA describing the Services provided.

2. LEA OBLIGATIONS

2.1 LEA agrees to:

a. ensure attendance by all board members and the superintendent ("Participants") at the ("Workshops") which will be directed by CSBA for a duration of (Refer to section 1.1).

b. provide appropriate facilities and equipment (e.g., projector, screen, white board, etc.) for sessions during the Workshop; and

c. provide necessary food and refreshments for Participants during the Workshop; and

d. notice the Workshop as a public meeting of the Board.

3. COMPENSATION AND REIMBURSEMENT OF EXPENSES

3.1 In consideration for the Services, LEA agrees to pay CSBA a base fee ("Base Fee") of **$3700** for multiple days, interviews, and materials. Any additional workshop preparation hours due to rescheduling and/or reprogramming (e.g. additional interviews, additional research, modification to materials, etc.) will require an additional fee ("Additional Fee") of $100 per hour. All fees will be described and included in an invoice sent to LEA. The invoice for the Base Fee will be sent to LEA upon completion of the workshops. Invoices for any additional fees will be sent to LEA prior to the workshops and separately from the invoice for the Base Fee.

3.2 In addition to the Base Fee and any applicable Additional Fee, LEA agrees to pay reasonable travel expenses such as mileage, hotel costs, and per diem meal and incidental costs of CSBA. The invoice for reimbursement will be sent to LEA with the invoice for the Base Fee.

3.3 Payment of all fees is due within 30 days upon receipt of invoice from CSBA.

3.4 In the event that LEA cancels the workshop after it is scheduled, any previously applied discount shall be deemed null and void, and subsequent sessions shall be invoiced at $3,700 for each one-day session, and $5,500 for each two-day sessions, as applicable. LEA agrees to reimburse CSBA for any travel expenses already incurred up to the time of the cancellation.

3.5 All communication related to payment of fees will be sent to the following LEA contact:

Maribel Carrillo, Executive Assistant

2930 Gay Ave.

San Jose, CA 95127

(408) 928-6822

maribel.carrillo@arusd.org

4. CONTRACT TERMINATION

4.1 The terms of the Agreement shall terminate no later than June 30, 2026, or sooner if all provisions have been satisfied.

4.2 Unless otherwise terminated pursuant to this Agreement, CSBA or LEA may terminate this agreement without cause by giving thirty (30) days written notice to the other party.

4.3 Should CSBA default in the performance of this Agreement or materially breach any of its provisions, LEA may terminate this Agreement by giving written notification to CSBA.

4.4 Should LEA default in the performance of this Agreement or materially breach any of its provisions, CSBA may terminate this Agreement by giving written notification to LEA.

5. GENERAL PROVISIONS

5.1 Neither party will be responsible for delays or failure of performance under this Agreement resulting from acts of God, war, terrorism, strikes, pandemics or epidemics, failure of suppliers to perform, government regulations, executive orders, earthquakes, power failures, or other causes beyond the control of that party which render performance by that party impossible or commercially unreasonable.

5.2 All work products including intellectual property, such as trade secrets and copyrights, documents, records, files and supporting data accumulated, prepared, created and/or distributed by CSBA in the scope of performing the Services under this Agreement, or that are reasonably related thereto, are the property of CSBA. LEA shall not have or claim any ownership or proprietary interest in such work product and may only share with a third party with prior written CSBA consent.

5.3 No employer-employee relationship is created by this Agreement and neither party may act as an agent of the other.

For the purposes of communication between the parties not related to payment, the following shall be the representatives of the parties:

Sandra Garcia Superintendent Alum Rock Union ESD (408) 928-6800	Linda Lopez-Chavez Board President Alum Rock Union ESD (408) 928-6800	Amy Christianson Chief, Member Services CSBA (916) 669-3293

5.5 This Agreement will be governed and construed according to the laws of the State of California.

5.6 The terms of this Agreement may be modified only by a written agreement signed by both parties.

5.7 This Agreement is the entire agreement and supersedes any oral or written agreements previously entered into concerning the Services.

5.8 This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument

LEA

BY: _____ DATED: _____

Linda Lopez-Chavez, Board President

BY: _____ DATED: _____

Sandra Garcia, Superintendent

CALIFORNIA SCHOOL BOARDS ASSOCIATION

BY: Amy Christianson DATED: 10/14/25

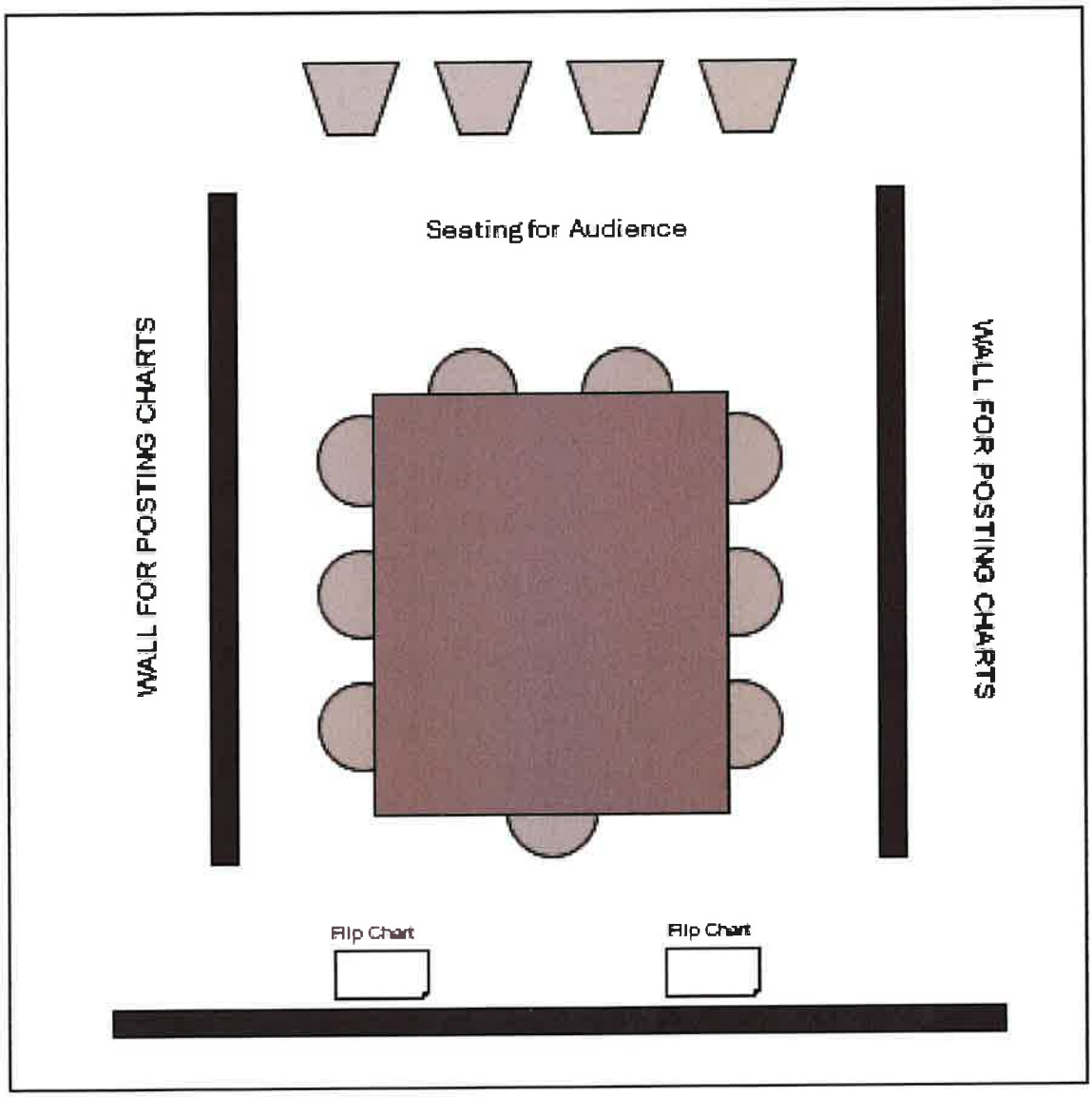
Amy Christianson, Chief, Member Services

Attachment B: Governance study session topics

Goal & Objectives: Governance Handbook Workshop & Board Self-Evaluation Workshop

- Create a stronger, more unified Governance Team.
- Review and agree on norms and protocols in their Governance Handbook.
- Focus and align the work of the whole district.
- Enhance communication within the Governance Team.
- Provide clear direction to the Superintendent.
- Provide an opportunity to discuss progress on goals and the opportunity to update goals, and timelines, as needed.

Attachment A: OPTIMAL SEATING ARRANGEMENT



CSBA Governance Team Workshop Sessions

CSBA governance team study sessions involve considerable brainstorming by participants and extensive recording by the consultant. It is important to have ample wall space for posting charts so that all work is visible to the group throughout the workshop. This enables the group to continue to build on previously stated ideas.

For all governance study sessions held in open session, consideration should be given to seating for any members of the public who might choose to attend.

5.4

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 17, 2025

Subject: First Reading of Updated Board Policies and Updated Board Bylaws (For Discussion Only, No Action)

Support Information: Staff will be providing the Board the updated Board Policies and Updated Board Bylaws.

Information Only

Submitted by: Sandra Garcia Title: Interim Superintendent

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Information Only

5.4
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

6.1

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: September 23, 2025

Subject: **Resolution No. 19-25/26, Regarding Sufficiency**

Support Information: Education Code Section 60119 requires that the Governing Board adopt a resolution determining that every student is provided with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks. Staff evaluation of all sites has determined that this is the case.

Fiscal Impact: NO

Budgeted: NO

Budget Source: N/A

Recommended Action: It is the recommendation of the Interim Superintendent that the Board of Trustees approve the Resolution No.19-25/26, Sufficiency of Instructional Materials as presented.

Approved by: Dr. Kiela Jimenez Title: Director, Student Support Services

To the Board of Trustees:

Recommend Approval

6.1
Agenda Placement

Meeting: October 23, 2025
Regular Board Meeting

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

RESOLUTION No. 19-25/26
REGARDING SUFFICIENCY OR INSUFFICIENCY OF INSTRUCTIONAL MATERIALS

WHEREAS, the Governing Board of Alum Rock Union School District, in order to comply with the requirements of *Education Code Section 60119* held a public hearing October 23, 2025 at 5:30 p.m., which is on or before the eighth week of school (between the first day that students attend school and the eighth week from that day) and which did not take place during or immediately following school hours, and;

WHEREAS, the Governing Board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the Governing Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

FOR A FINDING OF SUFFICIENT INSTRUCTIONAL MATERIALS:

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Alum Rock Union School District, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each student, including English learners, has a textbook or instructional materials, or both, to use in class and take home, and;

WHEREAS, between 2008-2009 through **2025-2026** fiscal years, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the Alum Rock Union School District, have standards-aligned textbooks or instructional materials from the same adoption cycle, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners that **are aligned to the academic content standards** and consistent with the cycles and content of the curriculum frameworks **in the following subjects:**

- Mathematics – **(See attached list of adopted textbooks or instructional materials for this subject for each grade level or school)**
- Science – **(See attached list of adopted textbooks or instructional materials for this subject for each grade level or school)**
- History – Social Science – **(See attached list of adopted textbooks or instructional materials for this subject for each grade level or school)**
- English/language arts, including the English language development component of an adopted program – **(See attached list of adopted textbooks or instructional materials for this subject for each grade level or school)**

THEREFORE, IT IS RESOLVED that for the **2025-2026** school year, the Alum Rock Union School District has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED this 23rd day of October 2025, by the Board of Trustees of the Alum Rock Union School District, County of Santa Clara, State of California.

Ayes _____ Noes _____ Absent _____ Abstain _____

Board of Trustees:

Linda Chavez, President _____

Andres Quintero, Vice President _____

Minh Pham, Board Clerk _____

Corina Herrera–Loera, Member _____

Minh Nguyen, Member _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union School District at a public meeting of said Board held on October 23, 2025.

_____ _____
Sandra Garcia, Interim Superintendent Date

Core Curriculum Matrix 2025-2026

(Special Education students will receive the core curriculum per Board policy.)

		Reading / Language Arts	English Language Development	ematics	History /Social Science	nce
Elementary School	TK	Learning Without Tears Benchmark: Ready to Advance	Learning Without Tears Benchmark: Ready to Advance			
	K	Heggerty Benchmark: Advance Benchmark: Adelante Voyager Sopris -Read Well	Benchmark: Advance Benchmark: Adelante	Pearson:enVision 2020 Math	School Specialty Studies Weekly	FOSS: Next Generation
	1	Heggerty Benchmark: Advance Benchmark: Adelante Voyager Sopris -Read Well	Benchmark: Advance Benchmark: Adelante	Pearson:enVision 2020 Math	School Specialty Studies Weekly	FOSS: Next Generation
	2	Heggerty Benchmark: Advance Benchmark: Adelante Voyager Sopris -Read Welll	Benchmark: Advance Benchmark: Adelante	Pearson:enVision 2020 Math	School Specialty Studies Weekly	FOSS: Next Generation
	3	Benchmark: Advance Steps to Advance Benchmark: Adelante	Benchmark: Advance Benchmark: Adelante	Pearson:enVision 2020 Math	School Specialty Studies Weekly	FOSS: Next Generation
	4	Benchmark: Advance Steps to Advance Benchmark: Adelante	Benchmark: Advance Benchmark: Adelante	Pearson:enVision 2020 Math	School Specialty Studies Weekly	FOSS: Next Generation
	5	Benchmark: Advance Steps to Advance Benchmark: Adelante	Benchmark: Advance Benchmark: Adelante	Pearson:enVision 2020 Math	School Specialty Studies Weekly	FOSS: Next Generation
Middle School	6	McGraw Hill-Study Sync Voyager Sopris - Language Live	Houghton Mifflin-English 3D McGraw Hill-Study Sync	CPM (College Preparatory Mathematics) CC1	TCI History Alive: The Ancient World McGraw Hill-IMPACTO	Accelerate Learning: STEMscopes
	7	McGraw Hill-Study Sync Voyager Sopris - Language Live	Houghton Mifflin-English 3D McGraw Hill-Study Sync	CPM (College Preparatory Mathematics) CC2	TCI History Alive: The Medieval World and Beyond McGraw Hill-IMPACTO	Accelerate Learning: STEMscopes
	8	McGraw Hill-Study Sync Voyager Sopris - Language Live	Houghton Mifflin-English 3D McGraw Hill-Study Sync	CPM (College Preparatory Mathematics) CC3 Accelerated H S Algebra Math Vision Project	TCI History Alive: The United States Through Industrialism McGraw Hill-IMPACTO	Accelerate Learning: STEMscopes

6.2

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: September 25, 2025

Subject: **Quarterly Report on Williams Uniform Complaints**

Support Information: The Quarterly Report on Williams lists the number of complaints received and resolved. The Santa Clara County Office of Education requires that the District submit a Quarterly Report on Williams Uniform Complaints for all Alum Rock Schools. The complaints could be in the areas of insufficient textbooks, teacher vacancy or poor conditions of facilities during July 1, 2025 through September 30, 2025. There were four complaints.

Fiscal Impact: Yes

Budgeted: Yes

Budget Source: LCAP Budget

Recommended Action: It is the recommendation of the Interim Superintendent that the Board of Trustees approve the 1st Quarter Report on Williams Uniform Complaints.

Approved by: Dr. Kiela Jimenez Title: Director, Student Support Services

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Recommend Approval

6.2
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Academic School Year 2025-26
Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District: Alum Rock Union Elementary School District

Person completing this form: Dr. Kiela Jimenez Title: Director, Student Support Services

Quarterly Report Submission Date:

(Please check one)

☒ Jul 1 – Sep 30, 2025 (due Oct 27, 2025)

☐ Oct 1 – Dec 31, 2025 (due Jan 27, 2026)

☐ Jan 1 – Mar 31, 2026 (due Apr 27, 2026)

☐ Apr 1 – Jun 30, 2026 (due Jul 27, 2026)

Date for information to be reported publicly at governing board meeting: October 23, 2025

Please check the box that applies:

☐ No complaints were filed with any school in the district during the quarter indicated above.

☒ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

GENERAL SUBJECT AREA	TOTAL # OF COMPLAINTS	# RESOLVED	# UNRESOLVED
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignments	0	0	0
Facilities Conditions	4	2	2
TOTALS	4	2	2

Sandra Garcia

Print Name of District Superintendent

Signature of District Superintendent

Date

Please scan the original signed copy and email to:
Santa Clara County Office of Education – Educational Progress Division
Williams Settlement, wsettlement@sccoe.org

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127 · Phone: 408-928-6800 · Fax: 408-928-6416 · www.arusd.org

Uniform Complaint Procedures Williams Settlement Form
For *Education Code* Section 35186 Complaints

Education Code (EC) Section 35186 created a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment. The complaint and response are public documents as provided by statute. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the following contact information.

Response requested: ☒ Yes ☐ No
Name: (Optional) Rocio Lovelace Mailing Address: Linda Vista Elementary 100 Kirk Ave. San Jose, CA 95127

Phone Number: (Optional) Day: 408-928-7800 Evening: _____

Issue of complaint (please check all that apply):

1. Textbooks and Instructional Materials

☐ A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state-adopted or district-adopted textbooks or other required instructional materials to use in class.
☐ A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
☐ Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
☐ A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Facility Conditions

☒ A condition poses an urgent or emergency threat to the health or safety of students or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions the school district determines appropriate.
☐ A school restroom has not been maintained or cleaned regularly, is not fully operational and has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
☐ The school has not kept all restrooms open during school hours when pupils are not in classes, and has not kept a sufficient number of restrooms open during school hours when pupils are in classes.

3. Teacher Vacancy or Misassignment

☐ Teacher vacancy - A semester begins and a teacher vacancy exists. (A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.)
☐ Teacher misassignment - A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.
☐ Teacher misassignment - A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Date of Problem: 08-04-2005 pre existing

Location of Problem (School Name, Address, and Room Number or Location): Linda Vista Elementary 100 Kirk Ave. San Jose, CA 95127 Room 25

Course or Grade Level and Teacher Name: Rocio Lovelace 5th Grade General Education Teacher

Please describe the issue of your complaint in detail. You may attach additional pages if necessary to fully describe the situation.
Pipe in the classroom ceiling is tied with a rag.The ceiling tile is missing. Water has rotted cabinet directly underneath the pipe. A bucket had been placed underneath the pipe.

Please file this complaint with the Principal of your school

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

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Response requested: ☒ Yes ☐ No
Name: (Optional) Erika Arriaga Mailing Address: 1925 Margaret ST, San Jose, CA 95116

Phone Number: (Optional) Day: (408) 658-3678 Evening: (408) 658-3678

Issue of complaint (please check all that apply):

1. Textbooks and Instructional Materials

☐ A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state-adopted or district-adopted textbooks or other required instructional materials to use in class.
☐ A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
☐ Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
☐ A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Facility Conditions

☐ A condition poses an urgent or emergency threat to the health or safety of students or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions the school district determines appropriate.
☐ A school restroom has not been maintained or cleaned regularly, is not fully operational and has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
☐ The school has not kept all restrooms open during school hours when pupils are not in classes, and has not kept a sufficient number of restrooms open during school hours when pupils are in classes.

3. Teacher Vacancy or Misassignment

☐ Teacher vacancy - A semester begins and a teacher vacancy exists. (A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.)
☐ Teacher misassignment - A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.
☐ Teacher misassignment - A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Date of Problem: AUGUST 21, 2025

Location of Problem (School Name, Address, and Room Number or Location): PAINTER ELEMENTARY, ROOM K2 & HEALTH OFFICE RESTROOMS

Course or Grade Level and Teacher Name: G. 3, Teacher: Elizabeth Valdivia

Please describe the issue of your complaint in detail. You may attach additional pages if necessary to fully describe the situation.
See attached parent letter

Please file this complaint with the Principal of your school

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

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Response requested: ☑ Yes ☐ No
Name: (Optional) Kellee Breaux Mailing Address: 5764 Wintergreen Drive Newark CA 94560

Phone Number: (Optional) Day: _____ Evening: _____

Issue of complaint (please check all that apply):

1. Textbooks and Instructional aterials

☐ A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state-adopted or district-adopted textbooks or other required instructional materials to use in class.
☐ A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
☐ Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
☐ A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Facility Conditions

☑ A condition poses an urgent or emergency threat to the health or safety of students or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions the school district determines appropriate.
☑ A school restroom has not been maintained or cleaned regularly, is not fully operational and has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
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☐ Teacher misassignment - A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.
☐ Teacher misassignment - A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Date of Problem: 8/12/25 - Present

Location of Problem (School Name, Address, and Room Number or Location): Renaissance at Mathson 2050 Kammerer Avenue, San Jose, CA 95116 Locker Rooms, Mat Room, Weight Room, Outdoor spaces, Classroom D3, Classroom D4

Course or Grade Level and Teacher Name: Physical Education, 8th grade - Breaux

Please describe the issue of your complaint in detail. You may attach additional pages if necessary to fully describe the situation.
See attached document.

Please file this complaint with the Principal of your school

1. Visible mold and grime around the windows in both locker rooms.
2. No fire extinguisher in the fire extinguisher box in the girls locker room.
3. Door handle has a push-button lock on the outside of the storage room in the girls locker room (school materials/equipment not secure).
4. Ceiling tiles/ceiling paint disintegrating, falling apart in both locker room offices.
5. Boarded up windows in both locker rooms. No ventilation.
6. No working ventilation system in locker rooms - no heat, no A/C.
7. Track is covered with weeds and other tripping hazards.
8. Tree branches hanging precariously over the track. Have not been pruned.
9. There is no clear demarcation of where the track stops and the field begins, which creates a tripping hazard.
10. The entire field area is completely unusable space due to wasp nests and enormous gopher holes. The damage is so bad that it has created unstable surface areas of the field. I can fit both feet into some of the holes.
11. Entire blacktop is cracked and uneven, with weeds growing out of them.
12. Basketball courts are covered in broken glass and goose droppings on a daily basis.
13. Drug paraphernalia (meth pipes) found in the grass and by the mat room.
14. Mold detected in the Mat Room - the air, the carpets, the windows.
15. Mold detected in the Weight Room - the air, the carpets, the windows.
16. Mold detected in the carpets of Rooms D3 and D4.
17. Staff restroom in locker rooms are infested with roaches/mice. The toilet shoots up water when flushed. Windows are boarded up, no ventilation.
18. Student restroom in boys locker room has no hand soap dispenser.

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

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Response requested: ☑ Yes ☐ No
Name: (Optional) Luvia Solis Mailing Address: 1797 Terilyn Ave San Jose Ca 95122

Phone Number: (Optional) Day: _____ Evening: _____

Issue of complaint (please check all that apply):

1. Textbooks and Instructional Materials

- ☐ A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state-adopted or district-adopted textbooks or other required instructional materials to use in class.
- ☐ A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- ☐ Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- ☐ A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Facility Conditions

- ☑ A condition poses an urgent or emergency threat to the health or safety of students or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions the school district determines appropriate.
- ☐ A school restroom has not been maintained or cleaned regularly, is not fully operational and has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.
- ☐ The school has not kept all restrooms open during school hours when pupils are not in classes, and has not kept a sufficient number of restrooms open during school hours when pupils are in classes.

3. Teacher Vacancy or Misassignment

- ☐ Teacher vacancy - A semester begins and a teacher vacancy exists. (A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.)
- ☐ Teacher misassignment - A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.
- ☐ Teacher misassignment - A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Date of Problem: 8/16/25 to present

Location of Problem (School Name, Address, and Room Number or Location): Renaissance @ Mathson- All classrooms

Course or Grade Level and Teacher Name: _____

Please describe the issue of your complaint in detail. You may attach additional pages if necessary to fully describe the situation.

Please file this complaint with the Principal of your school

This complaint is regarding an urgent health and safety hazard at Renaissance Academy at Mathson. Mold has been confirmed in the physical education teachers' classrooms and locker rooms, presenting a significant environmental concern.

As a teacher at the school, I am experiencing personal health issues consistent with mold exposure, including asthma flare-ups and severely itchy and swollen eyes. These symptoms lead me to believe that mold is also present in my classroom and possibly other areas of the school.

The confirmed mold, combined with the adverse health effects experienced by staff, poses a serious and immediate threat to the well-being of both students and staff. A comprehensive inspection and immediate remediation are necessary to ensure a safe learning and working environment.

I request that the school district takes the following actions immediately:

- A professional and certified inspection of all classrooms, common areas, and facilities at Renaissance Academy at Mathson to determine the full extent of the mold infestation.
- Immediate remediation of all mold found in the building, including the classrooms, locker rooms, and all other affected areas.
- Confirmation that the school is safe for all students and staff.

Docusign Envelope ID: 9A6F8673-999F-4997-ACD9-F637A05ABCE8

6.3

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: September 26, 2025

Subject: **Resolution No. 23/25-26**
California State Preschool Program (CSPP) Continued Funding Application for Fiscal Year 2026-2027

Support Information: Adoption of Resolution No. 23-25/26 to enter into this transaction with the California Department of Education (CDE) for the purpose of requesting Continued Funding, as required in the annual application process for funds to provide early learning/childcare and development within Alum Rock Union Elementary School District for Fiscal Year 2026-2027. Alum Rock Union Elementary School District will continue to use CDE funds and provide preschool services in partnership with Think Together and Kidango.

Fiscal Impact: N/A

Budgeted: N/A

Budget Source: N/A

Recommended Action: It is the recommendation of the Interim Superintendent that the Board of Trustees approve Resolution No. 23/25-26 for the submission of the annual California State Preschool Program Continued Funding Application for the Fiscal year 2026-2027.

Approved by: Dr. Dianna Ballesteros Initial DDB Title: Director of Early Learning

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Recommend Approval

6.3
Agenda Placement

Sandra Garcia
Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. 23-25/26

California State Preschool Programs (CSPP) Continued Funding Application Fiscal Year 2026-2027

WHEREAS, this resolution is adopted in order to certify the approval, acceptance and authorization of signature of the Governing Board to enter into this transaction with the California Department of Education for the purpose of applying for continued funding to provide early learning/childcare and development services for Fiscal Year 2026-2027;

WHEREAS, current Fiscal Year 2025-2026 contract CSPP-5528 in the amount of $4,803,503.00 provides subsidized care for preschool programs located at Alum Rock Schools for families who meet eligibility criteria established by the California Department of Education;

WHEREAS, THINK Together, in coordination with the Alum Rock Union Elementary School District, with continued funding in Fiscal Year 2026-2027 will continue to offer a comprehensive, licensed preschool programs at Adelante Dual Language Academy I, 2999 Ridgemont Drive, San Jose California, 95127; Adelante Dual Language Academy II, 1970 Cinderella Lane, San Jose California, 95116; McCollam Elementary, 3311 Lucian Avenue, San Jose California 95127 and Painter Elementary, 500 Rough & Ready Road, San Jose California, 95133;

WHEREAS, Kidango, in coordination with the Alum Rock Union Elementary School District, with continued funding in Fiscal Year 2026-2027 will continue to offer a comprehensive, licensed preschool programs at Cesar Chavez Early Learning Center (CCELC), 2000 Kammerer Avenue, San Jose, California, 95116, and Cesar Chavez Center, 1990 Kammerer Avenue, San Jose, California 95116;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of Alum Rock Union Elementary School District approves to apply for Fiscal Year 2026-2027 Continued Funding Application with the California Department of Education;

BE IT FURTHER RESOLVED, that Teresa DeCelles, the Assistant Superintendent of Business Services and Dr. Dianna Ballesteros, Director of Early Learning may submit and receive all documents pertaining to the licensed Alum Rock Union Elementary School District preschool programs;

PASSED AND ADOPTED, this 23rd day of October, 2025, by the Board of Trustees of the Alum Rock Union Elementary School District, County of Santa Clara, State of California:

Ayes_____ Noes_____ Absent_____ Abstain_____

Board of Trustees:

Linda Chavez, President _____

Andrés Quintero, Vice President _____

Minh Pham, Clerk _____

Corina Herrera-Loera, Member _____

Minh Nguyen, Member _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union Elementary School District at a public meeting of said Board held on October 23, 2025.

_____ _____

Sandra Garcia, Interim Superintendent Date

Required Attachments	Public Agency	Non-Public Agency	Check if Included
CSPP Program Calendar(s) (EED 9730)	Yes	Yes	☑
California Civil Rights Laws Certification (CO-005)	Yes	Yes	☑
Contractor Certification Clauses (CCC)	Yes	Yes	☑
Federal Certification (CO.8)	Yes	Yes	☑
CDMIS Agency Information Certification	Yes	Yes	☑
State of California, Payee Data Record (STD. 204)	No	Yes	☐
Payee Data Record Supplement (STD. 205)	No	Required only if payment address differs from mailing address on STD. 204	☐
Secretary of State certification or search results	No	Yes	☐
Verification of LEA Name and Address: Information page printed from California School Directory web page or California Community College Chancellor's web page, as applicable	LEAs only	No	☑
Program Narrative Change (EED 3704A)	Required only if requesting changes	Required only if requesting changes	☐
Subcontract Certification (EED 3704B)	Required only if subcontracting	Required only if subcontracting	☑
Contractor's Officers and Board of Directors Information	No	Yes	☐
Authorizing Board Resolution	Yes	As applicable	☑
Application for License Exemption	Required only from LEAs applying to renew exemption from licensure pursuant to *Health & Safety Code* Section 1596.792(o).	No	☐

Docusign Envelope ID: 9A6F8673-999F-4997-ACD9-F637A05ABCE8

Fiscal Year 2026–27 Continued Funding Application
DUE DATE: 5:00p.m. November 14, 2025

Contractors holding a current California State Preschool Program (CSPP) contract, and if applicable a Prekindergarten and Family Literacy Support (CPKS) contract, who wish to be considered for continued funding, for fiscal year (FY) 2026–27 must complete this application for continued funding. The FY 2026–27 CFA Overview and Instructions may be accessed on the CFA web page. Contractors are strongly encouraged to review the CFA Overview and Instructions before and after completion of the CFA and associated documents to confirm that the application and forms submitted for their agency have been completed in accordance with all applicable instructions.

Contractors who apply for and are approved for continued funding do not need to sign a contract with the California Department of Education (CDE) to provide CSPP and CPKS services for FY 2026–27. Contracts will be automatically renewed in accordance with all applicable federal and state laws and contract terms and conditions (CT&C). By signing this CFA, the contractor is indicating that it wishes to automatically renew its contract(s) for FY 2026–27 and accepts all of the terms and conditions of the 2026–27 CSPP contract, and if applicable the 2026–27 CPKS contract, which will be provided to the contractor no later than June 1, 2026.

Upon completion of this CFA, the CDE will review the application and may contact your agency seeking additional information. If the CFA is returned to the CDE in a timely manner but is not fully and accurately completed, funding for FY 2026–27, if approved, may be delayed.

Please also note that contractors have no vested right to a subsequent contract. Completion of this CFA does not guarantee a renewal of funding. If the CDE determines your agency will not be renewed for a subsequent contract year, you will be notified in writing no later than April 7, 2026, pursuant to the *California Code of Regulations*, Title 5 (5 *CCR*) Section 17828.

Contractors that wish to reject the terms of the FY 2026–27 CSPP and/or CPKS contract must provide the CDE with written notice that the terms of the contract(s) are rejected by emailing EarlyEducationContracts@cde.ca.gov on or before June 30, 2026. The email should come from the Executive Director/Superintendent of the contracting entity or their authorized representative and state that the terms of the FY 2026–27 CSPP and, as applicable, the CPKS contract are rejected. Contractors providing such notice to the CDE of the rejection of the terms of the contract will not have contract(s) in effect for FY 2026–27. Contractors cannot reject their CSPP contract and still receive funding under a CPKS contract since CPKS funding is tied to having a CSPP contract. If no notice of rejection is sent to the CDE and the CFA is approved, the contract will be automatically renewed, and no further action will be required from the contractor.

If a contractor wishes to terminate the contract for any reason during the FY 2026–27 contract term, the contractor shall notify the CDE of its intent to terminate the contract at least 90 calendar days in advance of contract termination and shall follow 5 *CCR* 17795.

If you have any questions regarding the CFA, please contact CFA@cde.ca.gov.

Docusign Envelope ID: 9A6F8673-999F-4997-ACD9-F637A05ABCE8

Section I – Contractor Information
Contractor Legal Name: Alum Rock Union Elementary School District
Contractor "Doing Business As" (DBA) Name:
Vendor Number: 6936
Headquartered County: Santa Clara
Legal Business Address: 2930 Gay Avenue, San Jose, 95127
Mailing Address (if different from above):
Executive Director Name: Dianna Ballesteros
Executive Director Telephone: (408)928-7290
Executive Director Email Address: dianna.ballesteros@arusd.org

To update Contractor Information above, log in to the Child Development Management Information System (CDMIS) and follow these instructions: Update Agency Information.

Section II – Contract and Program Type
Contractor agrees to continue to administer the following programs with funds provided by the California Department of Education (CDE) for Fiscal Year 2026–27.
Contract Type(s): CSPP
Program Type(s): Full-Day/Full-Year, Part-Day/Full-Year
Minimum Days of Operation (MDO): 247
Subcontractor(s): Yes
License Exemption: No

To request a change to Program Type(s), MDO, or other programmatic details, download and complete the Program Narrative Change form and return it with this CFA.

Subcontractors and License Exemption must be renewed annually, if applicable.

Section III – Contractor Certification

Under penalty of perjury, I certify the following statements as true and correct to the best of my knowledge:

- I have read and understand the staffing requirements for Program Director, Site Supervisor, and Teacher. All staff employed by the contractor for the provision of preschool services are fully qualified for their respective positions. The exception to this certification is a person employed as Program Director or Site Supervisor who possesses a current Staffing Qualifications Waiver approved by the Early Education Division.
- I am authorized by the contractor's Board of Directors or other governing authority to execute this CFA, signifying their intent to automatically renew the current CSPP contract, and CPKS contract if applicable, for FY 2026–27, under new terms and conditions to be established by the CDE, unless rejected in writing prior to the effective date of the new contract(s) on June 30, 2026.
- On behalf of the contractor and its governing authority, I understand that some information requested in this CFA is intended for use by CDE auditors in connection with future audit work and performance reviews and may not be used, reviewed, or considered by the CDE until after the contract has expired, if ever. Therefore, the contractor further understands that the information (and any underlying transactions) disclosed by this CFA shall not be considered properly noticed to the CDE, nor approved, accepted, or authorized by the CDE, even if the contractor's request for continued funding by the CDE is subsequently approved.
- The governing board members or persons with governing authority have been trained in understanding conflict of interest requirements associated with their positions on the board and have reported all known conflicts of interest.
- As the signer of this CFA, I have supervisory authority over the CSPP and have knowledge of the information provided in this CFA. I am familiar with and will ensure that the contractor complies with all applicable program statutes and regulations in effect for FY 2026–27, including but not limited to:
  - Subcontracting requirements, including competitive bidding, CDE approval, and audit requirements in 5 *CCR*. I certify that any contractual arrangement(s) with subcontractors are made in adherence to the required subcontract provisions contained in the *California Education Code* (*EC*), 5 *CCR*, and the CT&C. As the contractor, it is my responsibility to monitor the performance of the subcontractor to ensure services are provided appropriately through the entire contract term and that the contractor is ultimately responsible for the actions of any subcontractor.
  - Prohibitions on conflicts of interests, including (i) the assurances required to establish that transactions with officers, directors and other related party transactions are conducted at arm's length, and (ii) employment limitations stated in *EC*.
  - Cost reimbursement requirements, including reimbursable and non-reimbursable costs, documentation requirements, the provisions for determining the reimbursable amount

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and other provisions in 5 *CCR*, and accounting and reporting requirements in 5 *CCR*.
  - Operational and programmatic requirements.
  - Personnel requirements as stipulated in *EC* 5 *CCR*, and the CT&C.
- As the authorized representative of the CSPP contractor named in this application, I certify that:
  - I have reviewed all information for my agency and, to the best of my knowledge, the information on the CDMIS website reflects accurate information for my agency as of the date this certification is signed.
  - I understand my obligation as a CSPP contractor to ensure the accuracy of information in CDMIS on an ongoing basis and will update the information in CDMIS as needed throughout the contract period.

By signing this CFA, the contractor is indicating that it wishes to automatically renew the current contract for FY 2026–27 and, if approved, is willing to, and does accept, all terms and conditions of the CSPP contract, which will be provided to the contractor no later than June 1, 2026.

The contractor may reject the FY 2026–27 contract by providing the CDE with a written notice of rejection no later than June 30, 2026. Contractors that wish to reject the terms of the FY 2026–27 contract must provide written notice that the terms of the contract are rejected by emailing EarlyEducationContracts@cde.ca.gov on or before June 30, 2026. The email should come from the Executive Director/Superintendent of the contracting entity or their authorized representative and state that the terms of the FY 2026–27 CSPP contract, and CPKS contract if applicable, are rejected. Contractors providing such notice to the CDE of the rejection of the terms of the contract(s) will not have a contract(s) in effect for FY 2026–27. I understand that failure to timely reject the terms of the contract means that the contract may be automatically renewed for FY 2026–27 starting on July 1, 2026.

As the authorized representative of the contractor named in this application, I certify that I have reviewed all the information provided in this application, and in all accompanying forms, and I hereby attest that the information provided is true and correct to the best of my knowledge as of the date this certification is signed.

Printed Name of the Contractor's Authorized Representative:	Dr. Dianna Ballesteros
Title of the Contractor's Authorized Representative:	Director of Early Learning
Signature of the Contractor's Authorized Representative:	Signed by: Dr. Dianna Ballesteros DFB029E5DE954J1
Date of Signature:	9/30/2025

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California Department of Education
Fiscal & Administrative Services Division
CO-005 (NEW 4/2020)

CALIFORNIA CIVIL RIGHTS LAWS CERTIFICATION

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract in the amount of $100,000 or more on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

1. CALIFORNIA CIVIL RIGHTS LAWS: For contracts $100,000 or more, executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and

2. EMPLOYER DISCRIMINATORY POLICIES: For contracts $100,000 or more, executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

1. Proposer/Bidder Firm Name (Printed):
   Alum Rock Union Elementary School District
2. Federal ID Number:
   77-00216360
3. By (Authorized Signature):
   Signed by:
   Dr. Dianna Ballesteros
   3F8829E59E95491...
4. Printed Name and Title of Person Signing:
   Dr. Dianna Ballesteros, Director of Early Learning
5. Date Executed:
   9/30/2025
6. Executed in the County and State of:
   Santa Clara, California

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Contractor Certification Clauses

CCC 04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	Federal ID Number
Alum Rock Union Elementary School District	77-00216360

By (Authorized Signature)

Signed by:
Dr. Dianna Ballesteros
0F8629E5DE95431...

Printed Name and Title of Person Signing

Dr. Dianna Ballesteros

Date Executed	Executed in the County of
9/30/2025	Santa Clara

CONTRACTOR CERTIFICATION CLAUSES

1. STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)

2. DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

1) the dangers of drug abuse in the workplace;

2) the person's or organization's policy of maintaining a drug-free workplace;

3) any available counseling, rehabilitation and employee assistance programs; and,

4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

1) receive a copy of the company's drug-free workplace policy statement; and,

2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES $50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably

required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts of $100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

8. GENDER IDENTITY: For contracts of $100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and

Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

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FEDERAL CERTIFICATIONS

CO.8 (REV. 06/20)
California Department of Education

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 45 Code of Federal Regulations (CFR) Part 93, "New restrictions on Lobbying," and 45 CFR Part 76, "Government-wide Debarment and Suspension (Non procurement) and Government-wide requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 45 CFR Part 93, for persons entering into a grant or cooperative agreement over $100,000 as defined at 45 CFR Part 93, Sections 93.105 and 93.110, the applicant certifies that:

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement:

(b) If any funds other than federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an employee of Congress, or any employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," in accordance with this instruction;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by executive Order 12549, Debarment and Suspension, and other responsibilities implemented at 45 CFR Part 76, for prospective participants in primary or a lower tier covered transactions, as defined at 45 CFR Part 76, Sections 76.105 and 76.110.

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency:

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction violation of federal or State antitrust statutes or commission of embezzlement,

theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period proceeding this application had one or more public transactions (federal, state, or local) terminated for cause or default; and

B. Where the applicant is unable to certify any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

(b) Establishing an on-going drug-free awareness program to inform employees about-

(1) The danger of drug abuse in the workplace;
(2) The grantee's policy of maintaining a drug-free workplace;
(3) Any available drug counseling, rehabilitation, and employee assistance programs; and
(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -

(1) Abide by the terms of the statement; and
(2) Notify the employer in writing of his or her conviction for a violation;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants, and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W., (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency:

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

1. Adelante I Dual Language Academy- 2999 Ridgemont Dr., San Jose, CA 95127
2. Adelante II Dual Language Academy-1970 Cinderella Ln., San Jose, CA 95116
3. McCollam Elementary- 3311 Lucian Ave., San Jose, CA 95127
4. Painter Elementary- 500 Rough & Ready Road, San Jose, CA 95133
5. Cesar Chavez Early Learning Center- 2000 Kammerer Ave., San Jose, CA 95116
6. Cesar Chavez Center- 1990 Kammerer Ave., San Jose, CA 95116

☐ Check if there are workplaces on file that are not identified here.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

a. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant, and

b. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants and contracts Service, U.S. department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3) Washington, DC 20202-4571. Notice shall include the identification numbers(s) of each affected grant.

ENVIRONMENTAL TOBACCO SMOKE ACT

As required by the Pro-Children Act of 1994, (also known as Environmental Tobacco Smoke), and implemented at Public Law 103-277, Part C requires that:

The applicant certifies that smoking is not permitted in any portion of any indoor facility owned or leased or contracted and used routinely or regularly for the provision of health care services, day care, and education to children under the age of 18. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to $1,000 per day. (The law does not apply to children's services provided in private residence, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for in- patient drug and alcohol treatment.)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

FISCAL YEAR 2025-26

CONTRACTOR NAME	VENDOR ID NUMBER
Alum Rock Union Elementary School District	6936

PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Dr. Dianna Ballesteros, Director of Early Learning

SIGNATURE

Signed by:
Dr. Dianna Ballesteros
DFB029E5DE9543...

DATE

9/30/2025

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California State Preschool Program
Agency Information Certification

I certify, as the authorized representative of the agency listed below, I have reviewed all the information for and updates, additions, or deletions have been submitted as needed for information in all of the areas below:

Executive Director/Superintendent information
Program Director information
Sites and Licenses and/or Office information
Family Childcare Home summary information

To the best of my knowledge, the information on the CDMIS Web site reflects accurate information for as of the date this certification was signed.

Signed by:
Dr. Dianna Ballesteros
DFB029E5DE95431...

09/30/2025

Program Director/Authorized Representative Signature — Date Signed

Dianna J. Ballesteros, EdD

Printed Name of Program Director/Authorized Representative

Alum Rock Union Elsemntary School District

Name of Agency User Generating Certification: Dianna Ballesteros

Date Generated: 9/30/2025

Assigned Program Quality Implementation Consultant: Birgit Monks

Adelante Dual Language Academy

County	Santa Clara
District	Alum Rock Union Elementary
School	Adelante Dual Language Academy
CDS Code	43 69369 0108167
School Address	2999 Ridgemont Dr. San Jose, CA 95127-4649 Google Map
Mailing Address	2999 Ridgemont Dr. San Jose, CA 95127-4649
Phone Number	(408) 928-1900
Fax Number	(408) 928-1901
Email	Information Not Available
Web Address	Information Not Available
Administrator	Mr. Victor Guendulain Principal (408) 928-1900 victor.guendulain@arusd.org
Status	Active
Open Date	August 25, 2004
School Type	Alternative Schools of Choice
Educational Program Type	Alternative School of Choice
Low Grade	K
High Grade	8
Public School	Yes
Charter	No
Magnet	No
Year Round	No
Virtual Instruction	Not Virtual
Multilingual Instruction	Yes
NCES/Federal School ID	11793
CDS Coordinator (Contact for Data Updates)	Douglas Durham (408) 928-6913 Request Data Update(s)
Last Updated	May 23, 2025

Adelante Dual Language Academy II

County	Santa Clara
District	Alum Rock Union Elementary
School	Adelante Dual Language Academy II
CDS Code	43 69369 0135749
School Address	1970 Cinderella Ln. San Jose, CA 95116-3503 Google Map
Mailing Address	1970 Cinderella Ln. San Jose, CA 95116-3503
Phone Number	(408) 928-7100
Fax Number	(408) 928-7101
Email	jose.cortez@arusd.org
Web Address	Information Not Available
Administrator	Mr. José Cortez Principal (408) 928-7100 jose.cortez@arusd.org
Status	Active
Open Date	August 28, 2017
School Type	Alternative Schools of Choice
Educational Program Type	Alternative School of Choice
Low Grade	K
High Grade	8
Public School	Yes
Charter	No
Magnet	No
Year Round	No
Virtual Instruction	Not Virtual
Multilingual Instruction	Yes
NCES/Federal School ID	14147
CDS Coordinator (Contact for Data Updates)	Douglas Durham (408) 928-6913 Request Data Update(s)
Last Updated	May 23, 2025

Ben Painter Elementary

County	Santa Clara
District	Alum Rock Union Elementary
School	Ben Painter Elementary
CDS Code	43 69369 6046122
School Address	500 Rough and Ready Rd. San Jose, CA 95133-2068 Google Map
Mailing Address	500 Rough and Ready Rd. San Jose, CA 95133-2068
Phone Number	(408) 928-8400
Fax Number	(408) 928-8401
Email	Information Not Available
Web Address	Information Not Available
Administrator	Dr. Joseph Manluco Principal (408) 928-8400 joseph.manluco@arusd.org
Status	Active
Open Date	July 1, 1980
School Type	Elementary Schools (Public)
Educational Program Type	Traditional
Low Grade	P
High Grade	5
Public School	Yes
Charter	No
Magnet	No
Year Round	Yes
Virtual Instruction	Not Virtual
Multilingual Instruction	Yes
NCES/Federal School ID	08782
CDS Coordinator (Contact for Data Updates)	Douglas Durham (408) 928-6913 Request Data Update(s)
Last Updated	May 23, 2025

Cesar Chavez Early Learning Center

County	Santa Clara
District	Alum Rock Union Elementary
School	Cesar Chavez Early Learning Center
CDS Code	43 69369 6046239
School Address	2000 Kammerer Ave. San Jose, CA 95116-3016 Google Map
Mailing Address	2000 Kammerer Ave. San Jose, CA 95116-3016
Phone Number	Information Not Available
Fax Number	Information Not Available
Email	Information Not Available
Web Address	Information Not Available
Administrator	Kristin Burt Early Learning Coordinator (408) 928-7300 kristin.burt@arusd.org
Status	Closed
Open Date	July 1, 1980
Closed Date	June 6, 2025
School Type	Elementary Schools (Public)
Educational Program Type	Traditional
Low Grade	K
High Grade	K
Public School	Yes
Charter	No
Magnet	No
Year Round	No
Virtual Instruction	Not Virtual
Multilingual Instruction	No
NCES/Federal School ID	00111
Last Updated	June 17, 2025

Millard McCollam Elementary

County	Santa Clara
District	Alum Rock Union Elementary
School	Millard McCollam Elementary
CDS Code	43 69369 6046254
School Address	3311 Lucian Ave. San Jose, CA 95127-1544 Google Map
Mailing Address	3311 Lucian Ave. San Jose, CA 95127-1544
Phone Number	(408) 928-8000
Fax Number	(408) 928-8001
Email	Information Not Available
Web Address	Information Not Available
Administrator	Linda Diaz Sepulveda Principal linda.diazsepulveda@arusd.org
Status	Active
Open Date	July 1, 1980
School Type	Elementary Schools (Public)
Educational Program Type	Traditional
Low Grade	K
High Grade	5
Public School	Yes
Charter	No
Magnet	No
Year Round	No
Virtual Instruction	Not Virtual
Multilingual Instruction	No
NCES/Federal School ID	00112
CDS Coordinator (Contact for Data Updates)	Douglas Durham (408) 928-6913 Request Data Update(s)
Last Updated	August 19, 2025

California Department of Education
Early Education Division
EED-3704B (Rev. 9/2024)

Form EED-3704B: Subcontract Certification

Contractor Name: Alum Rock Union Elementary School District

Vendor Number: 6936 **County:** Santa Clara

Contract Type: CSPP

Contract Maximum Reimbursable Amount (MRA): $ 4,803,503.00

Subcontracted MRA Percentage: 95%

Subcontractor #1 Legal Name: Think Together

Does this subcontractor also contract with the California Department of Education (CDE) Early Education Division (EED)?

○ Yes ◉ No

Has your agency received written approval of the subcontract with this subcontractor from your assigned EED, Program Quality Implementation (PQI) office consultant?

◉ Yes ○ No

If no, please contact your assigned EED, PQI office consultant to propose a new subcontract. Refer to California Code of Regulations, Title 5 (5 CCR) Section 17800 for subcontractor approval requirements.

If yes, please list the name(s) of the site(s) in which subcontracted services will occur, including site address, service county, and the percentage of the contract MRA that will be subcontracted.

Site No.	Site Name	Site Address	Service County	Percentage of MRA Subcontracted
1	Adelante Dual Language Academy I	2999 Ridgemont Dr. San Jose, CA 95127	Santa Clara	95%
2	Adelante Dual Language Academy II	1970 Cinderella Ln. San Jose, CA 95116	Santa Clara	95%
3	McCollam Elementary	3311 Lucian Ave. San Jose, CA 95127	Santa Clara	95%
4	Painter Elementary	500 Rough & Ready Road San Jose, CA 95133	Santa Clara	95%

California Department of Education
Early Education Division
EED-3704B (Rev. 9/2024)

Subcontractor #2 Legal Name: Kidango

Does this subcontractor also contract with the California Department of Education (CDE) Early Education Division (EED)?

(●) Yes ( ) No

Has your agency received written approval of the subcontract with this subcontractor from your assigned EED, Program Quality Implementation (PQI) office consultant?

(●) Yes ( ) No

If no, please contact your assigned EED, PQI office consultant to propose a new subcontract. Refer to California Code of Regulations, Title 5 (5 CCR) Section 17800 for subcontractor approval requirements.

If yes, please list the name(s) of the site(s) in which subcontracted services will occur, including site address, service county, and the percentage of the contract MRA that will be subcontracted.

Site No.	Site Name	Site Address	Service County	Percentage of MRA Subcontracted
1	Cesar Chavez Early Learning Center	2000 Kammerer Ave. San Jose, CA 95116	Santa Clara	95%
2	Cesar Chavez Center	1990 Kammerer Ave. San Jose, CA 95116	Santa Clara	95%
3				
4				

CERTIFICATION: By signing this certification, I, the authorized contractor representative, hereby certify, that all applicable state and federal rules and regulations with respect to the subcontracting of contract funds will be observed, that the information contained in this form is correct and complete to the best of my knowledge, and that all records related to subcontracting will be retained as required by applicable law.

Signed by:
Dr. Dianna Ballesteros
DFB029E5DE95431...

Signature

10/16/2025

Date

6.4

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: September 11, 2025

Subject: **Resolution No.16-25/26**
National Family Literacy Month
November, 2025

Support Information: The month of November, 2025 has been designated as "National Family Literacy Month" and encourages all educational communities to celebrate literacy with meaningful student and family activities. It also celebrates the programs that foster family literacy by encouraging parents and guardians to read to their children.

Fiscal Impact: No

Budgeted: No Cost

Budget Source: Not Applicable

Recommended Action: It is the recommendation of the Interm Superintendent that the Board of Trustees approve **Resolution No.16-25/26**, National Family Literacy Month, as submitted.

Approved by: Dr. Tara Bickford-Williams Title: Director, Academic Services

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Recommend Approval

6.4
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by:_____ Seconded by:_____

Approved: _____ Not Approved: _____ Tabled:_____

Resolution No.16-25/26
PROCLAIMING NOVEMBER, 2025
"NATIONAL FAMILY LITERACY MONTH"

WHEREAS, literacy is an indispensable part of education for all students, to enhance academic achievement in all grades;

WHEREAS, through well planned instruction and activities in literacy and through family engagement students and families alike can value reading, learning and achieving;

WHEREAS, National Family Literacy Month, celebrated across the United States, focuses on special events and activities that demonstrate the importance of families reading and writing together;

NOW, THEREFORE, BE IT RESOLVED,that the Alum Rock Union Elementary School District: Recognizes and adopts this resolution to celebrate the month of November, 2025, as "National Family Literacy Month" and encourages all educational communities to celebrate with meaningful activities at raising awareness and fostering family literacy by encouraging parents and guardians to read to their children.

PASSED AND ADOPTED this 23th day of October, 2025 by the Board of Trustees of the Alum Rock Union Elementary School District.

Ayes_____ Noes_____ Absent_____ Abstain_____

Board of Trustees:

Linda Chavez, President _____

Andrés Quintero, Vice-President _____

Minh Pham, Clerk _____

Corina Herrera-Loera, Member _____

Minh Nguyen, Member _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union Elementary School District at a public meeting of said Board held on October 23, 2025.

_____ _____

Sandra Garcia, Interim Superintendent Date

6.5

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 01, 2025

Subject: **Resolution No.17-25/26**
"Ruby Bridges Walk to School Day"
November 14, 2025

Support Information: On November 14th, 2025, we honor Ruby Bridges' incredible bravery as the first African American student to integrate William Frantz Elementary School in 1960. ARUSD will participate in "Ruby Bridges Walk to School Day". Schools will engage in discussions and lessons to amplify her inspiring journey, empower student voices, and celebrate diversity. Students will symbolically walk through the school gates, mirroring Ruby's historic entry, while receiving warm words of encouragement from teachers, staff, and families, reflecting the support she received on that courageous day.

Fiscal Impact: No

Budgeted: No Cost

Budget Source: Not Applicable

Recommended Action: It is the recommendation of the Interm Superintendent that the Board of Trustees approve **Resolution No.17-25/26**, Ruby Bridges Walk to School Day, November 14, 2025, as submitted.

Approved by: Dr. Tara Bickford-Williams Title: Director, Academic Services

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Recommend Approval

6.5
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Resolution No. 17-25/26
PROCLAIMING November 14, 2025
"Ruby Bridges Walk to School Day"

WHEREAS, Ruby Bridges is an American activist who walked to school nearly every day and became a symbol of the Civil Rights movement at age six when she was the youngest of a group of African American students designated to integrate schools in the American South; and

WHEREAS, Ruby was one of only a handful of students who passed an entry exam that certain African American students were administered to see whether they could compete academically at an all-White school; and

WHEREAS, on November 14, 1960, Ruby Bridges was the only student of the group to enroll in William Frantz Elementary School in New Orleans; and

WHEREAS, on her first day of school, she was escorted by four federal marshals, and spent the entire day in the principal's office as irate parents marched into the school to remove their children; and

WHEREAS, Ruby Bridges stood for equality and desegregation in the early 1960s; and

WHEREAS, Ruby Bridges is currently the chair of the Ruby Bridges Foundation, which she formed in 1999 to promote "the values of tolerance, respect, and appreciation of all differences;" and

WHEREAS, Ruby Bridges has asserted that, "Racism is a grown-up disease and we must stop using our children to spread it;" and

WHEREAS, in 2018, scholars of Deborah Carlina's fifth-grade class from Martin Elementary School in the South San Francisco Unified School District learned about Ruby Bridges and were advocates for the adoption of a "Ruby Bridges Walk to School Day" as a way to honor Ruby's role in the Civil Rights Movement; and

WHEREAS, the Alum Rock Union Elementary School District believes in engaging student voices in partnering for an educational environment that emphasizes inclusion, diversity, validation and equity; and Now,

NOW, THEREFORE, BE IT RESOLVED that the Alum Rock Union Elementary School District hereby approves the adoption of "Ruby Bridges Walk to School Day," to be honored annually by school-wide activities in both elementary and secondary schools on November 14.

BE IT FURTHER RESOLVED, every year leading up to November 14, pupils, staff, and teachers at Alum Rock Union Elementary School District will participate in activities that highlight Ruby Bridges' story, validate student voices, build tolerance, and celebrate diversity within our schools; and

BE IT FURTHER RESOLVED, every year on November 14, pupils, staff, and teachers at Alum Rock Union Elementary School District schools will honor Ruby Bridges and the courage she carried to walk through the doors of William Frantz Elementary School in 1960 by gathering before school begins, and pupils are asked to line up and walk through the school's gates while teachers, staff, and families welcome the pupils with words of love and encouragement to start the day.

WHEREAS, literacy is an indispensable part of education for all students, to enhance academic achievement in all grades;

WHEREAS, through well-planned instruction and activities in literacy and through family engagement, students and families alike can value reading, learning, and achieving;

WHEREAS, National Family Literacy Month, celebrated across the United States, focuses on special events and activities that demonstrate the importance of families reading and writing together;

NOW, THEREFORE, BE IT RESOLVED, the Alum Rock Union Elementary School District:Recognizes and adopts this resolution to celebrate the month of November 2025, as "National Family Literacy Month" and encourages all educational communities to celebrate with meaningful activities to raise awareness and foster family literacy by encouraging parents and guardians to read to their children.

PASSED AND ADOPTED this 23rd day of October, 2025, by the Board of Trustees of the Alum Rock Union Elementary School District.

Ayes_____ Noes_____ Absent_____ Abstain_____

Board of Trustees:

Linda Chavez, President _____

Andrés Quintero, Vice-President _____

Minh Pham, Clerk _____

Corina Herrera-Loera, Member _____

Minh Nguyen, Member _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union Elementary School District at a public meeting of said Board held on October 23, 2025.

_____ _____

Sandra Garcia , Interim Superintendent Date

6.6

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 01, 2025

Subject: **Resolution No.22-25/26**
Recognizing the Month of November as Indigenous People and Native American Heritage Month

Support Information: This resolution acknowledges the Alum Rock Union Elementary School District's commitment to recognizing Indigenous People and Native American Heritage Month in November. It formally establishes a land acknowledgment honoring the ancestral homelands of the Muwekma Ohlone Tribe, and supports the integration of Native Studies into the District's curriculum.

Fiscal Impact: No

Budgeted: No Cost

Budget Source: Not Applicable

Recommended Action: It is the recommendation of the Interm Superintendent that the Board of Trustees approve **Resolution No.22-25/26**, Recognizing the month of November as Indigenous People and Native American Heritage Month, as submitted.

Approved by: Dr. Tara Bickford-Williams Title: Director, Academic Services

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Recommend Approval

6.6
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Resolution No.22-25/26

Recognize the month of November as Indigenous People and Native American Heritage Month

WHEREAS, the Muwekma Ohlone Tribe of the San Francisco Bay Area and all Indigenous Peoples possess distinct and rich cultures, contributing profound knowledge and stewardship that bind them to the Earth and all its inhabitants; and

WHEREAS, the Alum Rock Union Elementary School District (ARUESD) Board of Trustees values the immense contributions made by Indigenous Peoples in areas including knowledge, labor, technology, science, philosophy, and the arts, which have substantially shaped our community and District; and

WHEREAS, Indigenous Peoples face systemic racism in the United States, which results in disproportionately high rates of poverty, income inequality, and inequities in health, education, and social outcomes, and the Board of Trustees has a responsibility to oppose these injustices; and

WHEREAS, the Board is committed to closing the equity gap for Indigenous Peoples through policies and practices that accurately reflect their experiences and the experiences of all segments of our District; and

WHEREAS, over 70 percent of American Indian and Alaskan Native people now live in urban areas, with California having the largest population in the country, and the local Muwekma Ohlone Tribe, Amah Mutsun Tribal Band, Esselen Tribe, and Tamien Nation have suffered severe injustice and dispossession; and

WHEREAS, ARUES honors and supports the region's first peoples as they work to revive their culture, language, and history; and

WHEREAS, the District is committed to enhancing equity and diversity, and remains dedicated to advancing Ethnic Studies courses, culturally relevant pedagogy, multicultural instructional materials, and culturally sustaining curriculum;

NOW, THEREFORE, BE IT RESOLVED, that the Alum Rock Union Elementary School District:

Recognizes and adopts this resolution to celebrate Native American and Indigenous Heritage Month in November.

Supports the importance of teaching Native Studies to all students and commits to making this a reality through the ongoing work of the District's Ethnic Studies Curriculum Co-Design Team and the Celebrating Alum Rock's Diversity Squad.

Acknowledges and pays respects to the Muwekma Ohlone Tribe of the San Francisco Bay Area, recognizing with reverence that all District schools and facilities sit upon their traditional, ancestral homelands.

Institutes a land acknowledgment to be stated at the beginning of each Board meeting, which shall be: "We take a moment to acknowledge and pay respects to the First Nations people of the and upon which Alum Rock Union Elementary School District is established, the ancestral homelands of the Muwekma Ohlone Tribe of the San Francisco Bay Area. We take this as an opportunity to reflect upon and teach about the ongoing struggles of the Native and Indigenous Peoples of this land, to celebrate the thriving

cultures and values of the Native and Indigenous Peoples of our region (namely, the Muwekma Ohlone Tribe), and to stand in community and solidarity with the Native and Indigenous Peoples of the Americas."

PASSED AND ADOPTED this 23rd day of October, 2025, by the Board of Trustees of the Alum Rock Union School District, County of Santa Clara, State of California.

_____

Ayes_____ Noes_____ Absent_____ Abstain_____

Board of Trustees:

Linda Chavez, President _____

Andrés Quintero, Vice-President _____

Minh Pham Shelton, Clerk _____

Corina Herrera-Loera, Member _____

Minh Nguyen, Member _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union Elementary School District at a public meeting of said Board held on October 23, 2025.

_____ _____

Sandra Garcia, Interim Superintendent Date

6.7

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 2, 2025

Subject: **Approve School Sponsored Field Trips**

Support Information: Per Board Policy 6153, field trips involving out-of-county or overnight travel require Board approval. The field trips listed fall under this policy. Administrative procedures will be followed for these trips.

Fiscal Impact: Yes

Budgeted: Yes

Budget Source: **Multiple Funds**

Recommended Action: It is the recommendation of the Interim Superintendent that the Board of Trustees approve the out of county and overnight school sponsored field trips.

Submitted by: Dr. Kiela Jimenez KJ Title: Director, Student Support Services

To the Board of Trustees:

Recommend Approval

6.7
Agenda Placement

Meeting: October 23, 2025
Regular Board Meeting

Sandra García, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union Elementary School District

Field Trip Information Sheet

Overnight Field Trips are in BOLD

Field Trips for Board Approval: October 23, 2025

School	Field Trip Event	City, and County	Date	Grade	# of classes	Estimated Cost	Budget (coding)	Purpose: (academic standard the trip supports)
Russo/McEntee	Coyote Hills Wetlands Wanderers	Fremont, CA Alameda County	11/07/2025	1st	2	$366.40 Transportation $122.00 Admission	060-9010-0-5720-00-1110-1000-000000-320-2320	1st grade students exploring the wetlands.
LUCHA	Monterey Bay Aquarium	Monterey, CA Monterey County	11/04/2025	1st	2	$1485.40 Transportation	060-9010-0-5720-00-1110-1000-000000-270-2110	Students will learn about the adaptations that ocean animals make to survive.
Russo/McEntee	**5th grade Science Camp**	**Watsonville, CA Santa Cruz County**	**01/13/2026 01/16/2026**	**5th**	**2**	**$1475.52 Transportation** **$16,275.00 Admission**	**060-9010-0-5720-00-1110-1000-000000-320-2320** **060-9010-0-5808-00-1110-1000-000000-320-2320**	**Students will investigate the redwood forest ecosystem.**
Ryan	Monterey Bay Aquarium	Monterey, CA Monterey County	11/07/2025	3	2	$1814.00 Transportation	088-8210-0-5835-00-1110-4000-000000-100-0502	Life science lessons on animal adaptations.

Alum Rock Union Elementary School District

Field Trip Information Sheet

School	Field Trip Event	City, and County	Date	Grade	# of classes	Estimated Cost	Budget (coding)	Purpose: (academic standard the trip supports)
Aptitud Academy	Vida Verde Nature Education Science Camp	San Gregorio, CA San Mateo County	10/28/2025 10/30/2025	5	1	$1,900.000 Transportation	060-9010-0-5720-00-1110-1000-000000-120-2110	Provide 5th grade students with a hands-on, immersive outdoor learning experience that deepens their connection to nature and reinforces key science concepts.

6.8

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: September 17, 2025

Subject: Report of Overall CAASPP and ELPAC Data from the 2025-2026 School year

Support Information: The California Assessment of Student Performance and Progress (CAASPP) and the English Language Proficiency Assessments for California (ELPAC) serve as a high-level summary of 3rd-8th-grade academic performance across the district and state. Its purpose is to present and contextualize annual student achievement data in English Language Arts, Mathematics, and English Language Proficiency. The presentation will highlight key findings, compare district performance to state averages, and disaggregate data by student subgroups to identify trends and areas for improvement. It will also address the district's next steps to accelerate academic scores.

Fiscal Impact: No

Budgeted: No Cost

Budget Source: Not Applicable

Presentation:

Approved by: Dr. Tara Bickford-Williams Title: Director, Academic Services

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Presentation

6.8

Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by:_____ Seconded by:_____

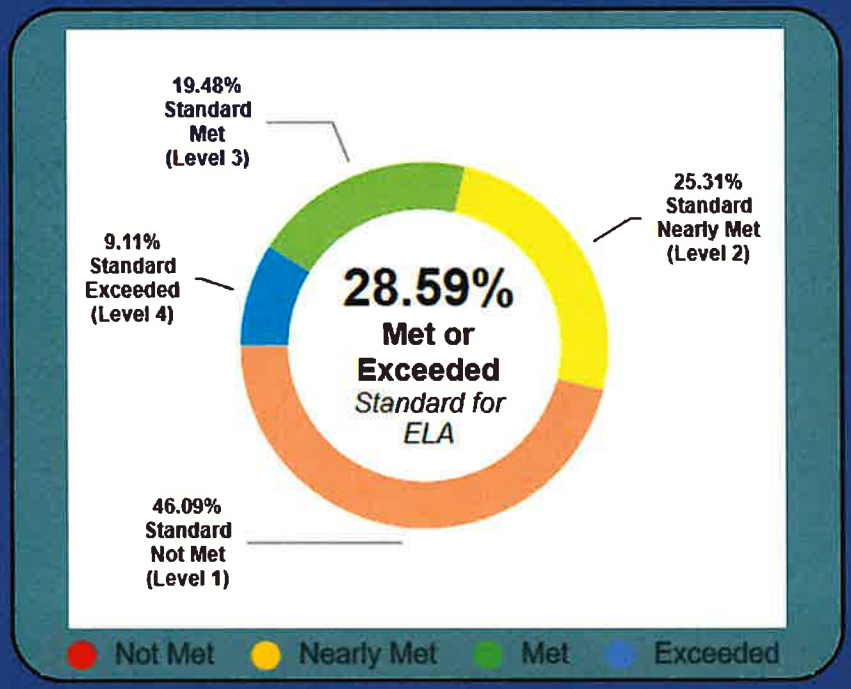
Approved: _____ Not Approved: _____ Tabled:_____



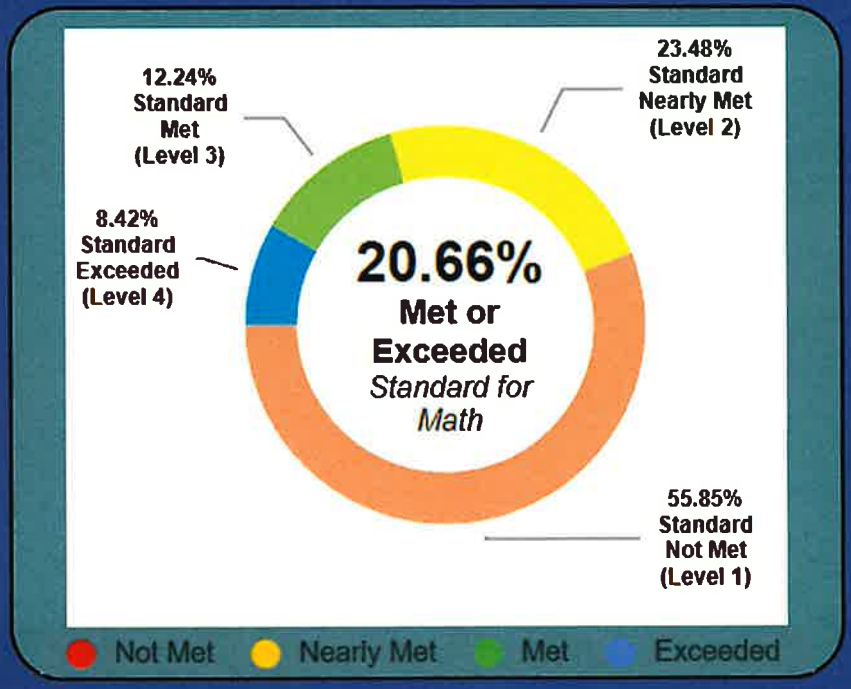
2025 CAASPP and ELPAC Results

2025 CAASPP

English Language Arts



Mathematics

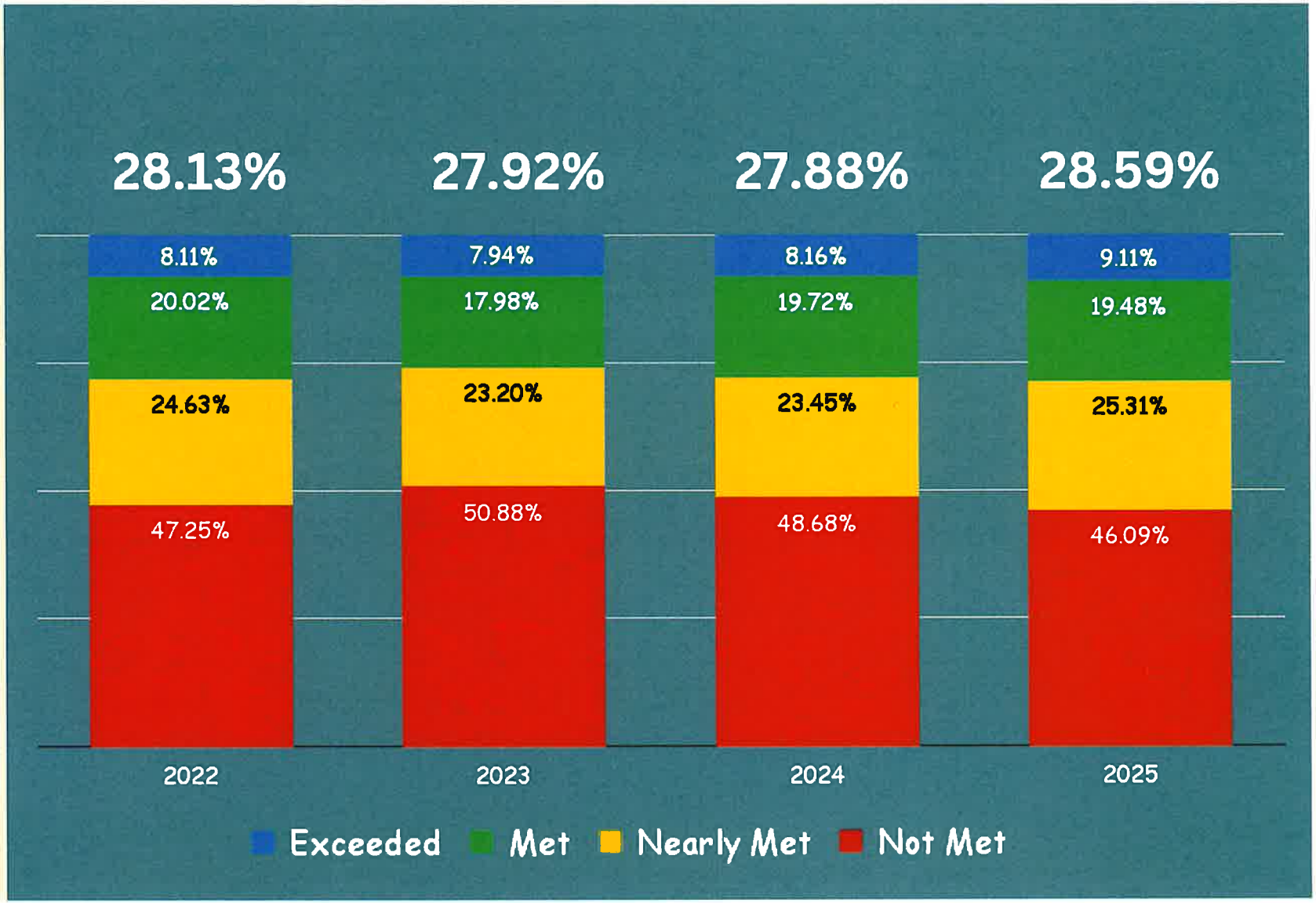


CAASPP ELA Overall

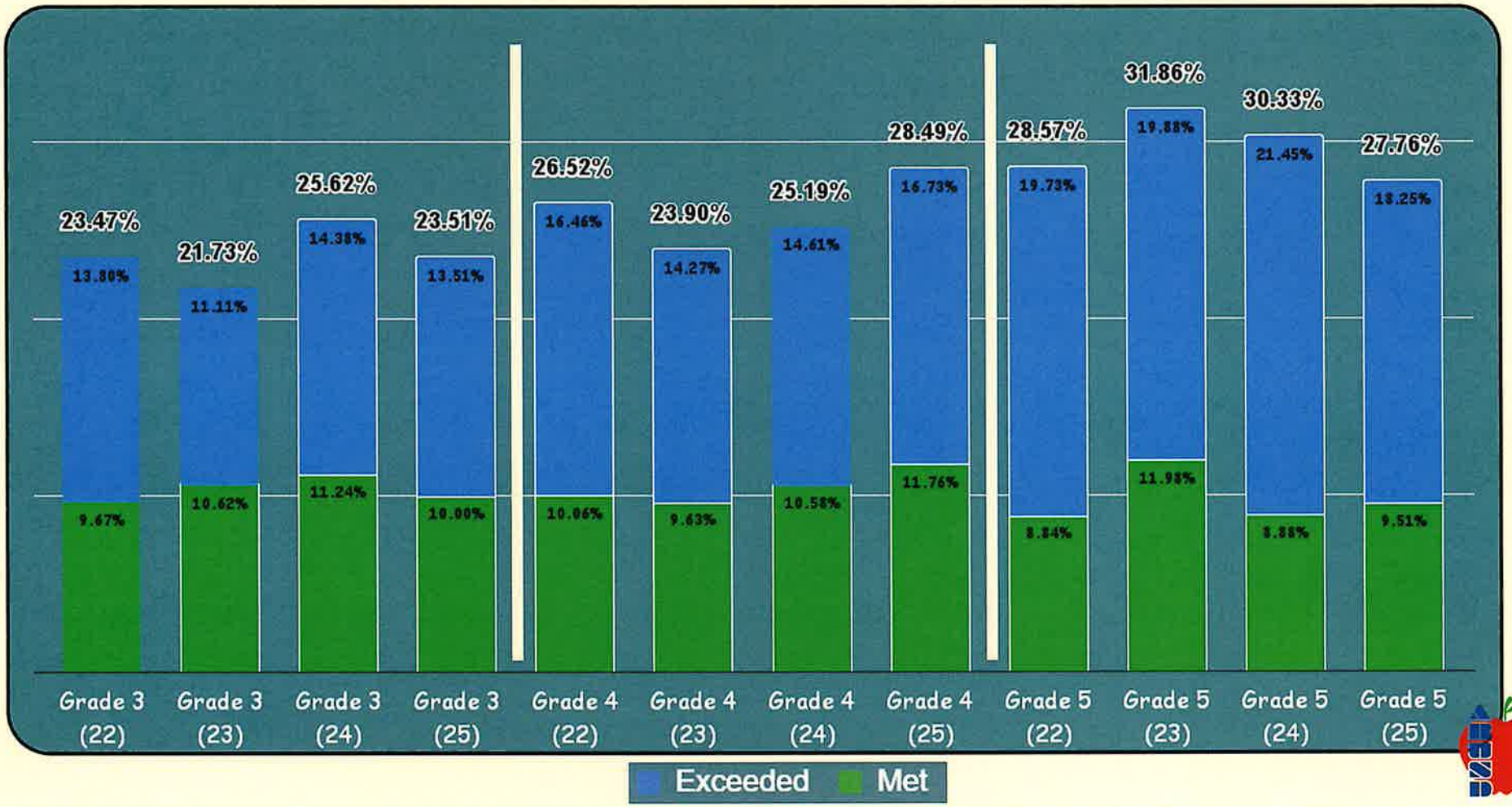
2025

28.59%

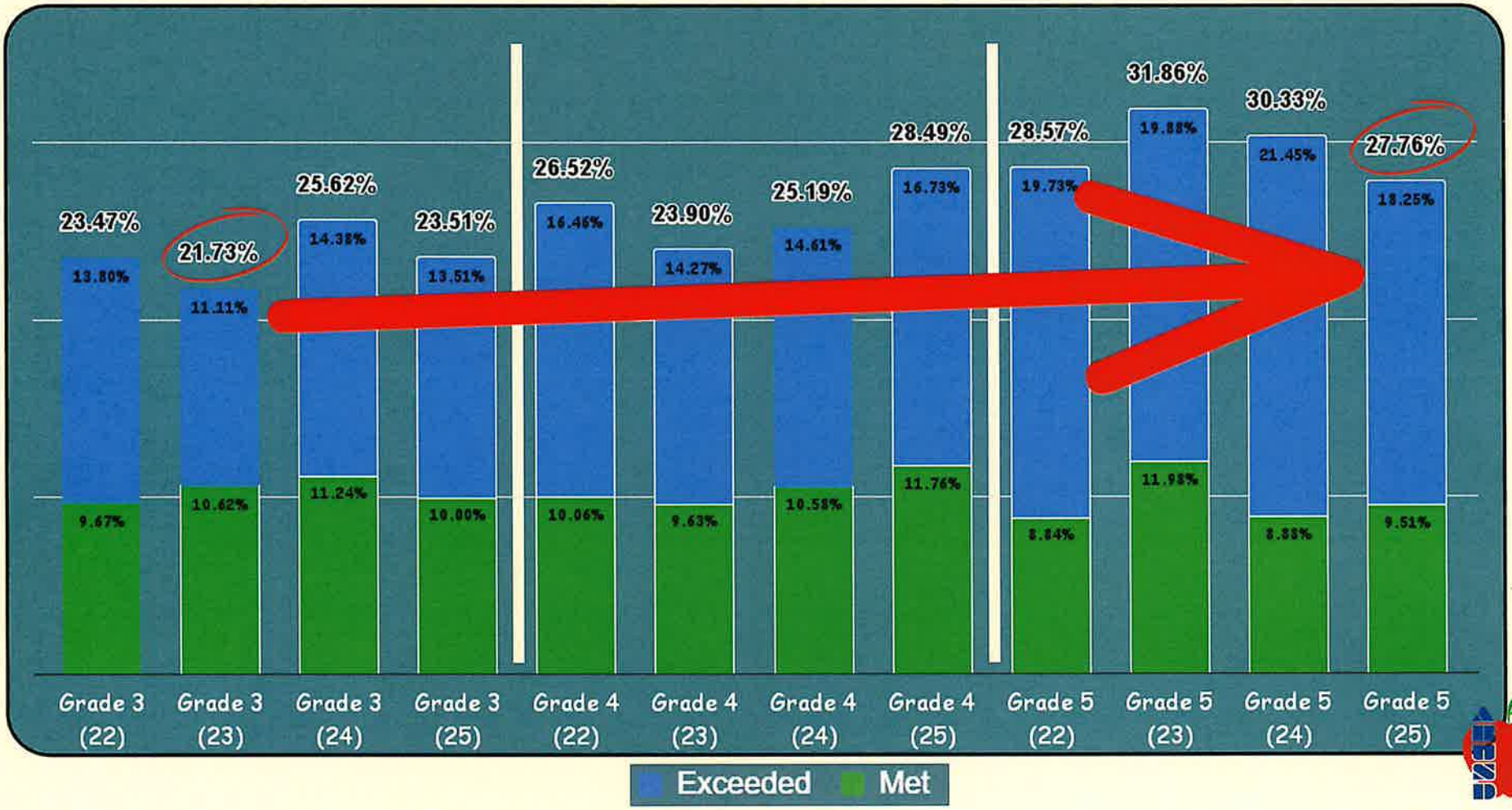
Met or Exceeded Standard



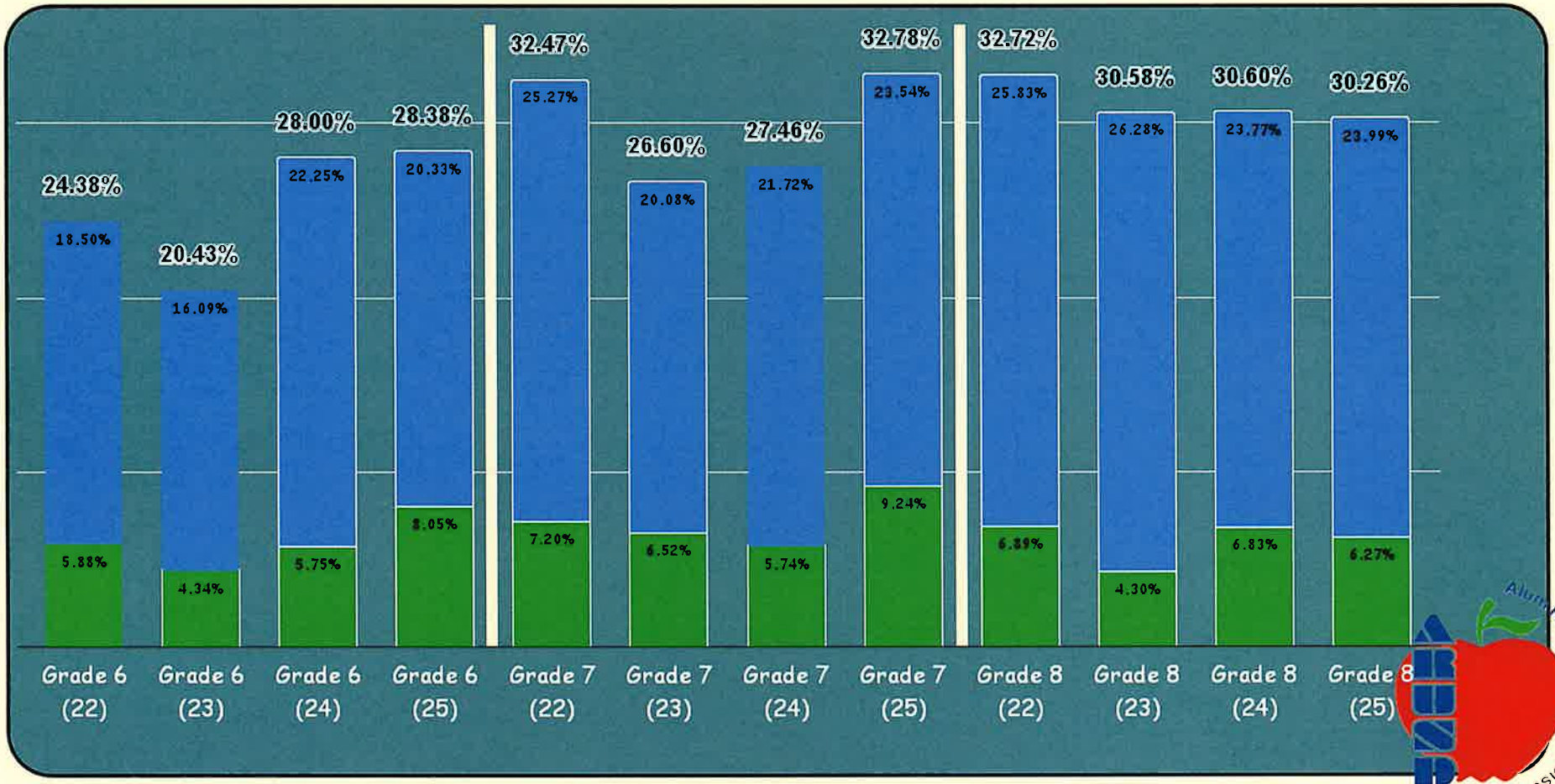
22-25 ELA Grade Level Comparison(3rd-5th)



22-25 ELA Grade Level Comparison(3rd-5th)

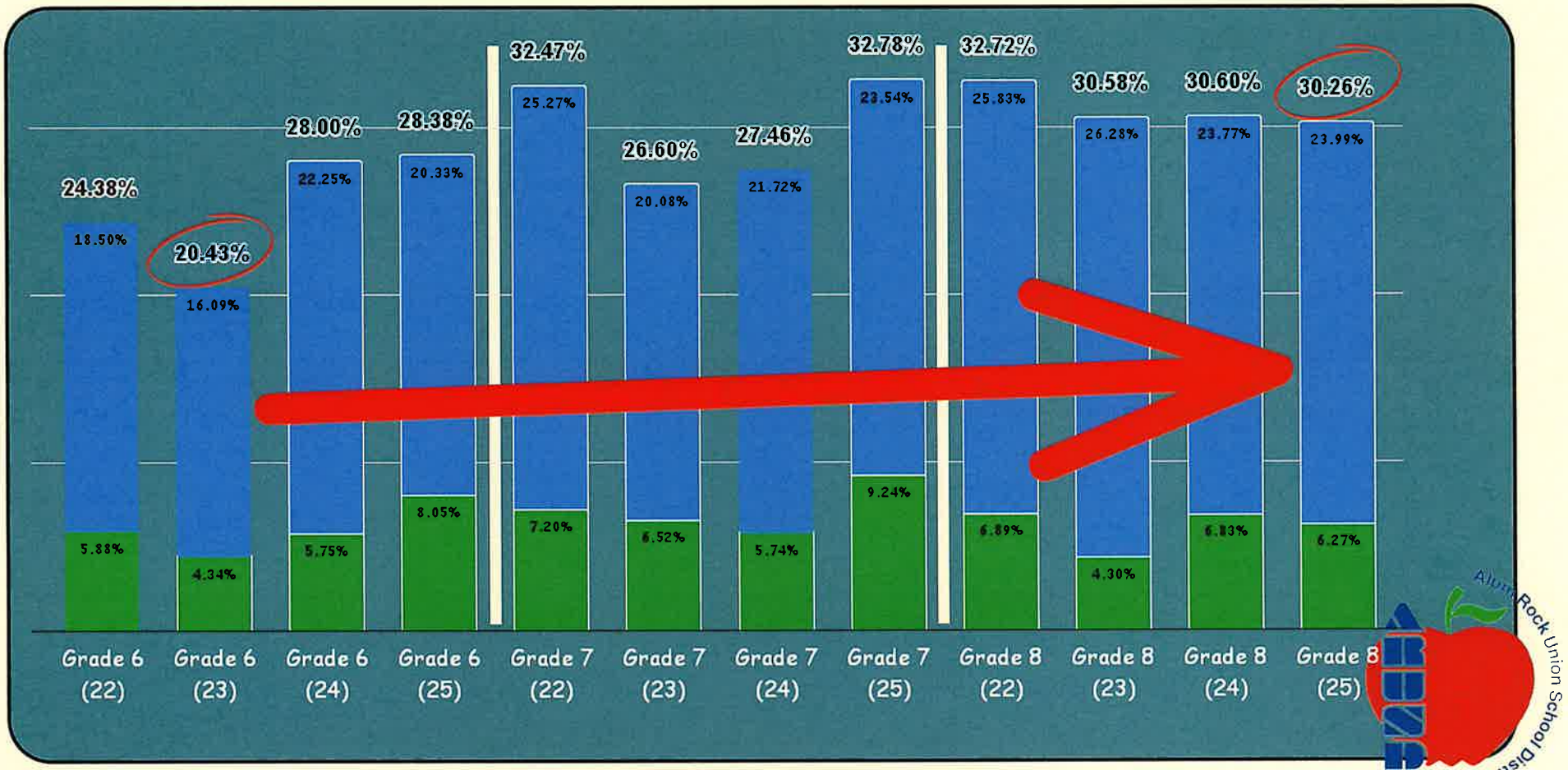


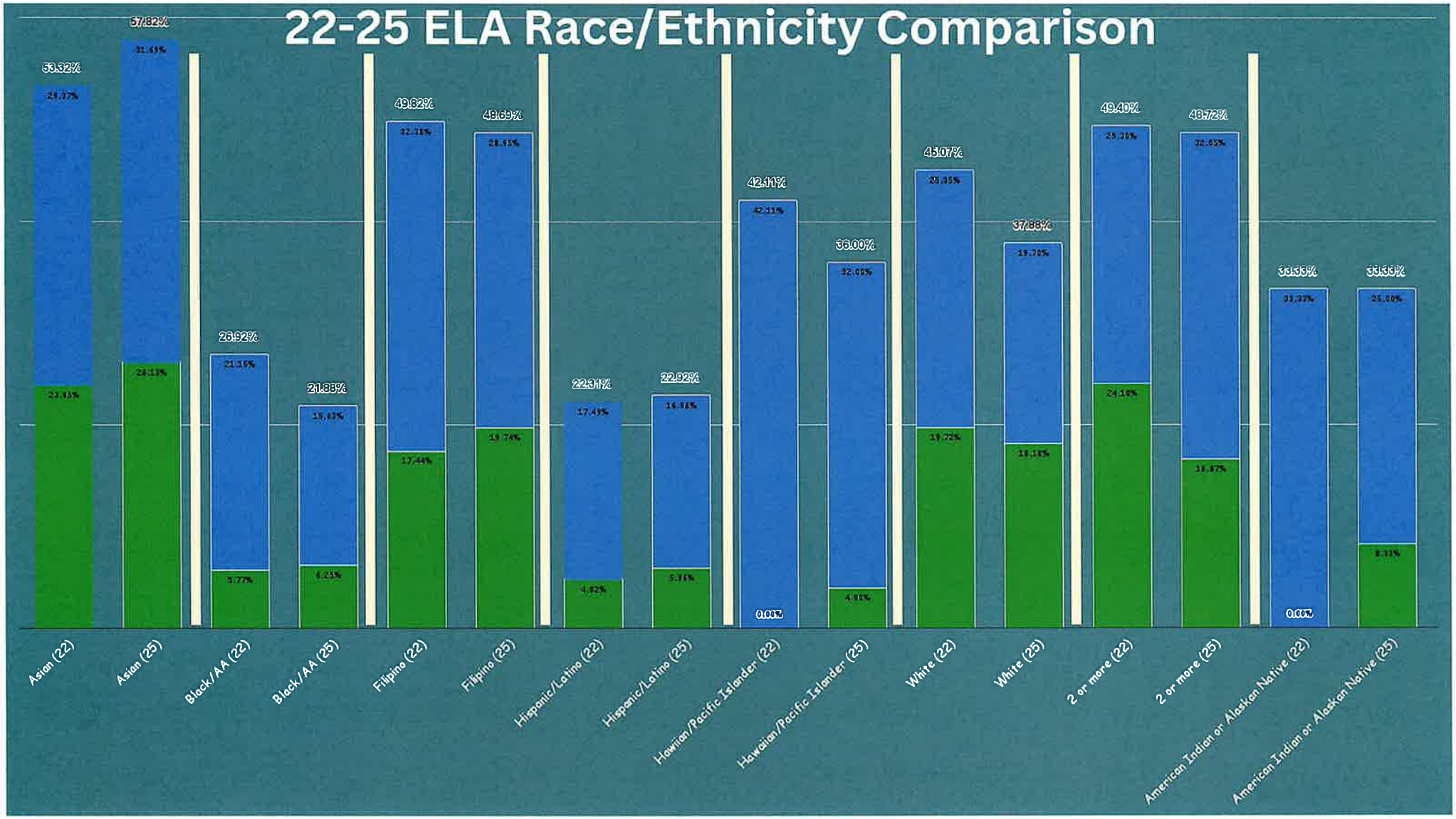
22-25 ELA Grade Level Comparison(6th-8th)



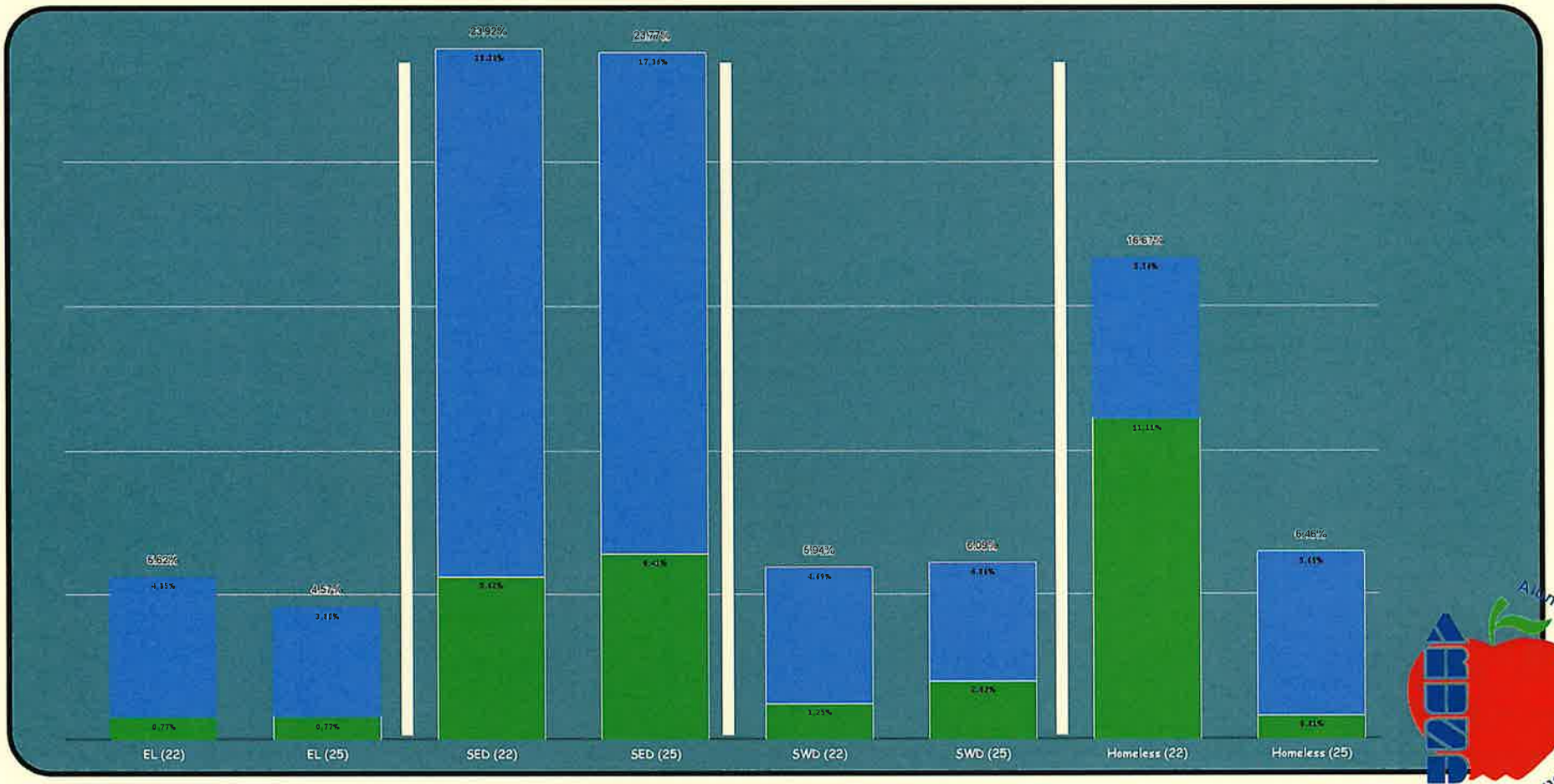
Alum Rock Union School District

22-25 ELA Grade Level Comparison(6th-8th)



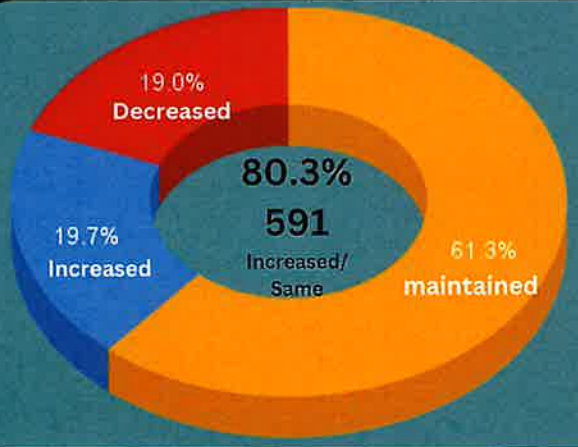

22-25 ELA Race/Ethnicity Comparison
53.32%
57.82%
26.92%
21.38%
49.82%
48.69%
22.31%
22.92%
42.11%
0.00%
36.00%
45.07%
37.88%
49.40%
48.72%
33.33%
0.00%
35.36%
Asian (22)
Asian (25)
Black/AA (22)
Black/AA (25)
Filipino (22)
Filipino (25)
Hispanic/Latino (22)
Hispanic/Latino (25)
Hawiian/Pacific Islander (22)
Hawaiian/Pacific Islander (25)
White (22)
White (25)
2 or more (22)
2 or more (25)
American Indian or Alaskan Native (22)
American Indian or Alaskan Native (25)

22-25 ELA Student Group Comparison

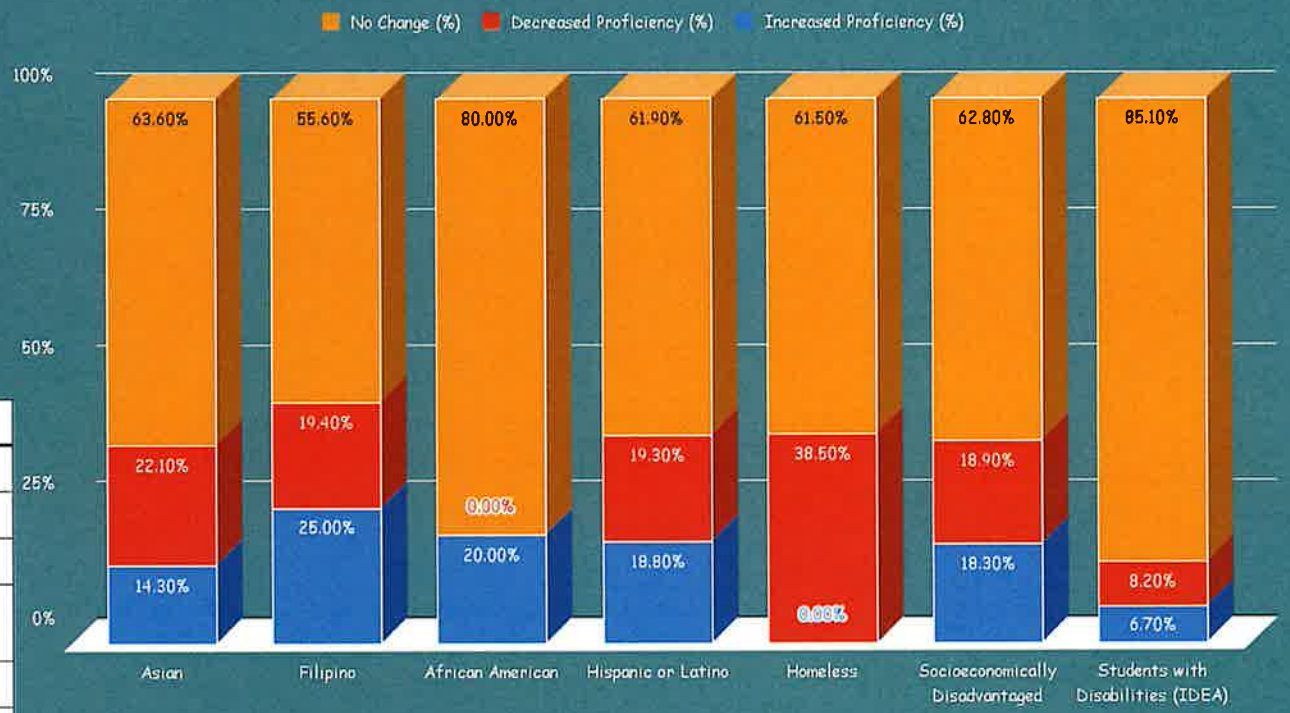


Alum Rock Union School District

22-25 Continuously Enrolled- ELA



Subgroup	Increased	Decrease	No	Total (N)
Asian	11	17	49	77
Filipino	9	7	20	36
AA/Black	1	0	4	5
Hispanic or Latino	110	113	362	585
Homeless	0	5	8	13
SED	110	114	378	602
SWD	9	11	114	134

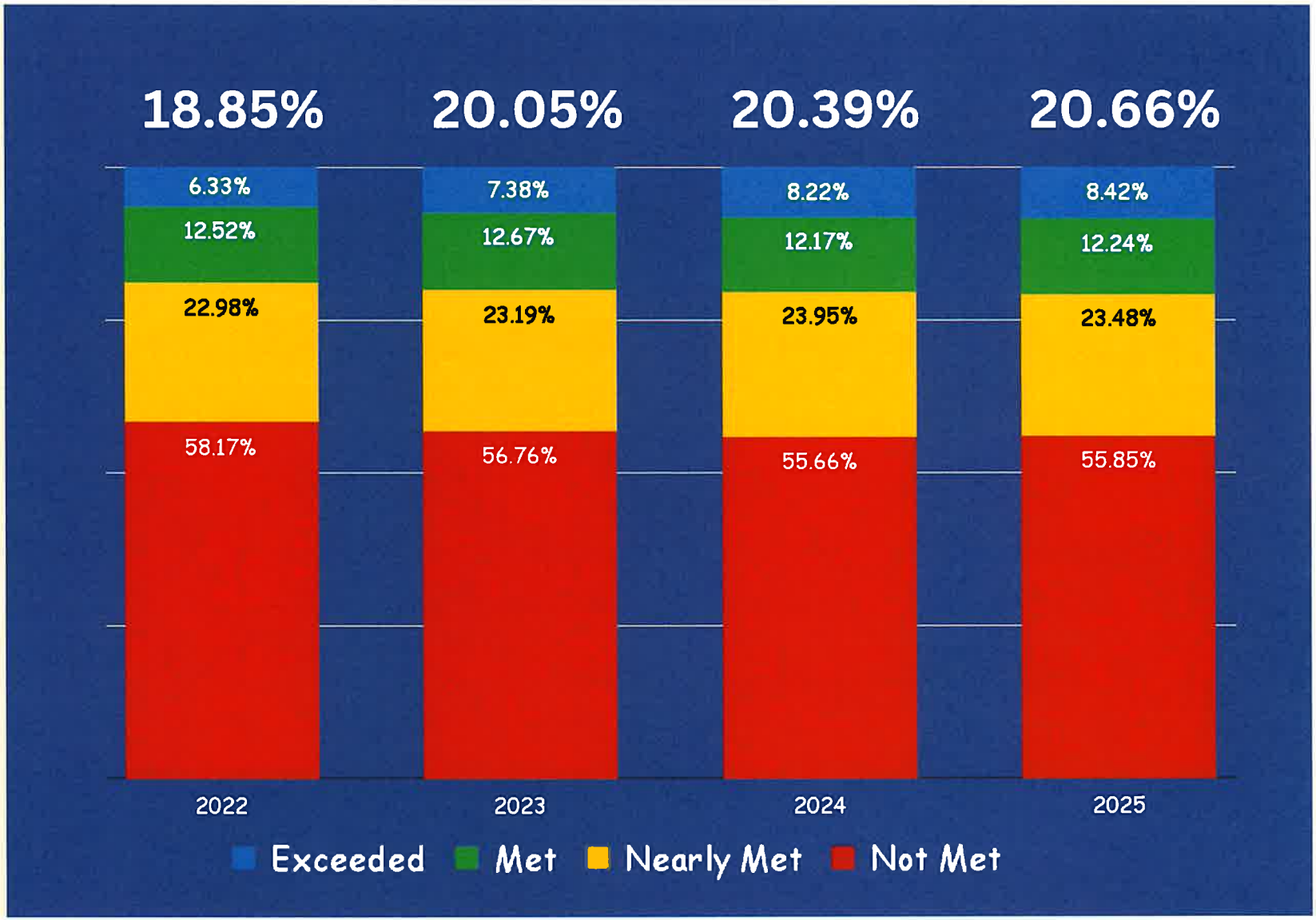


CAASPP Math Overall

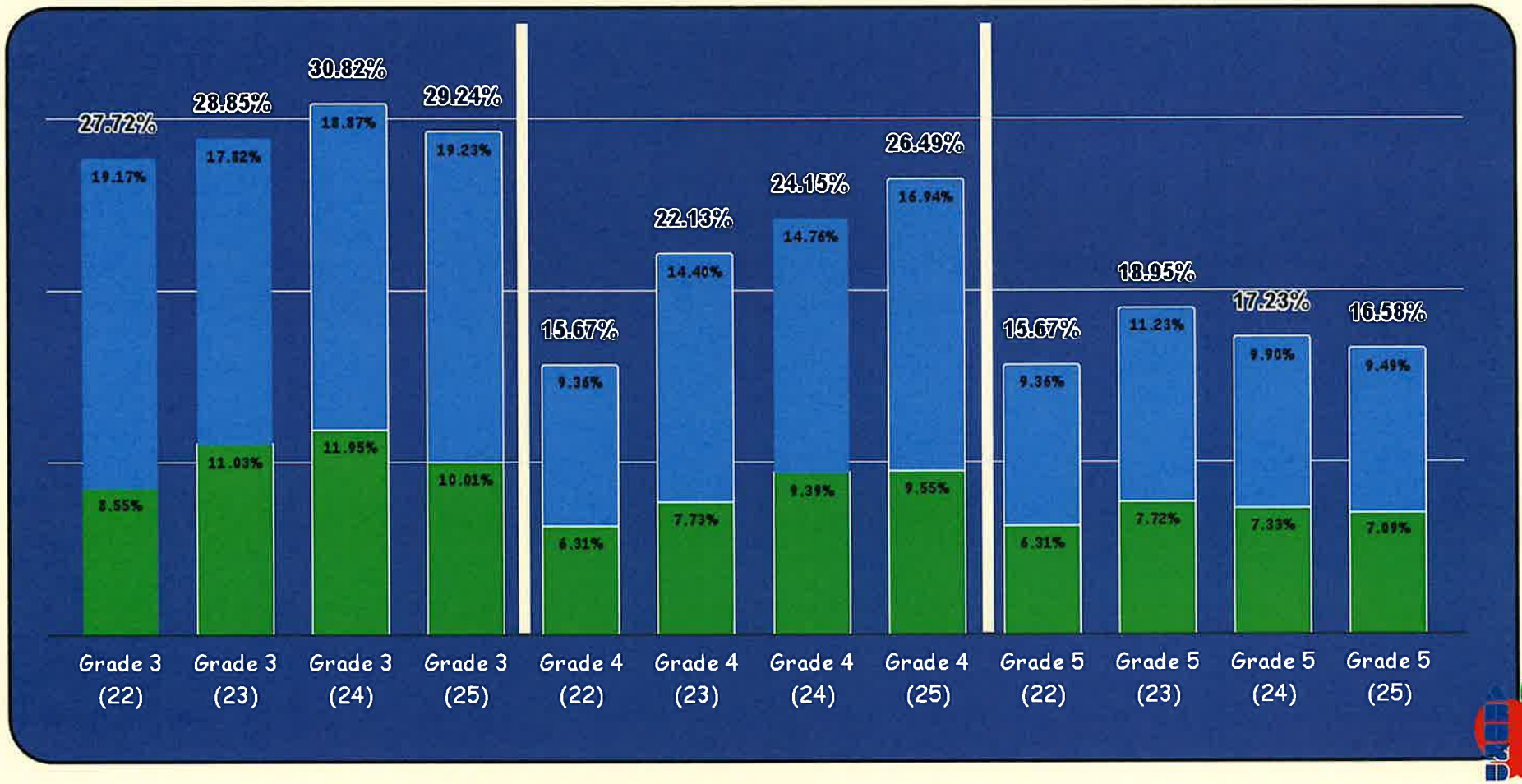
2025

20.66%

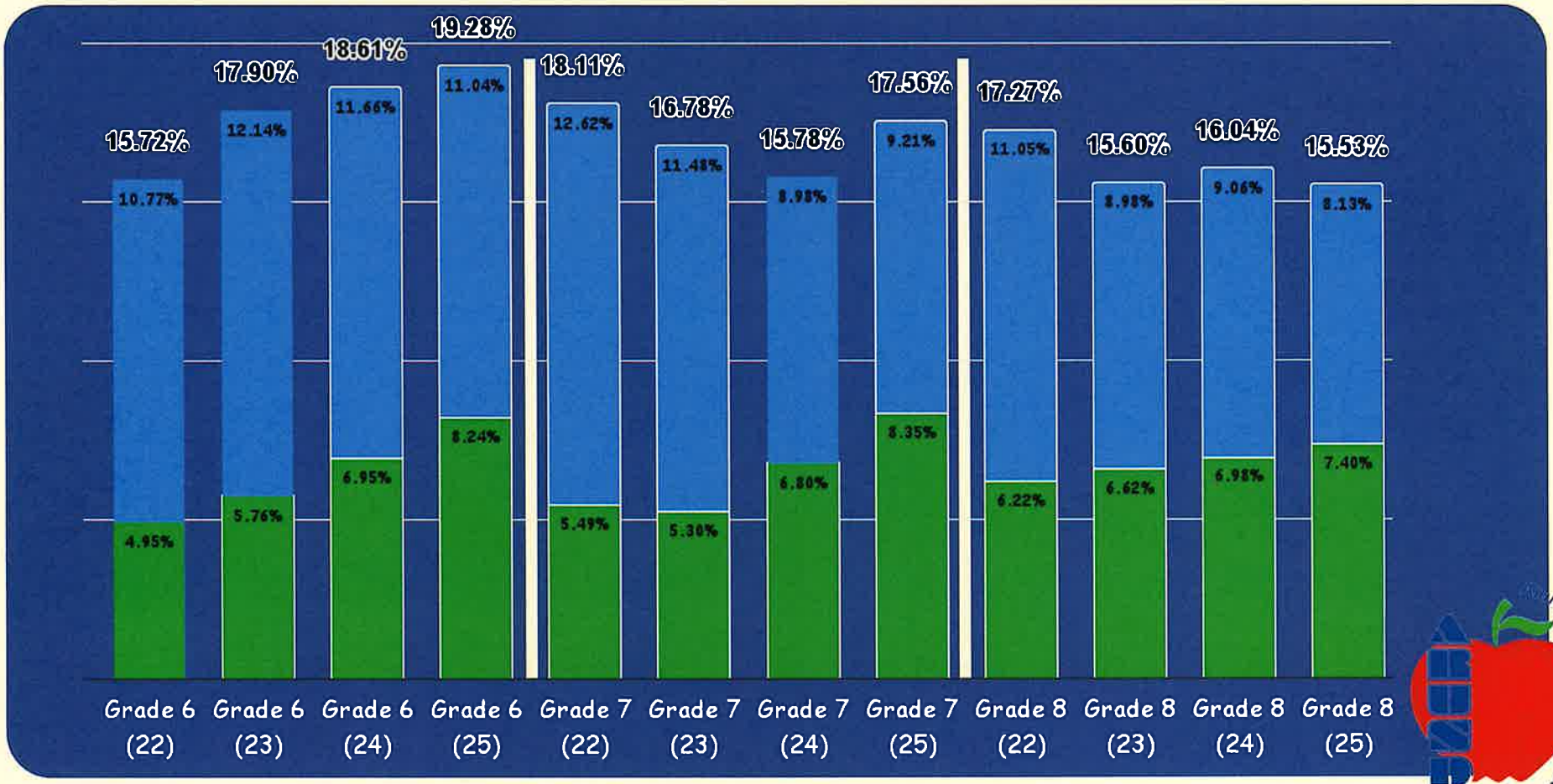
Met or Exceeded Standard

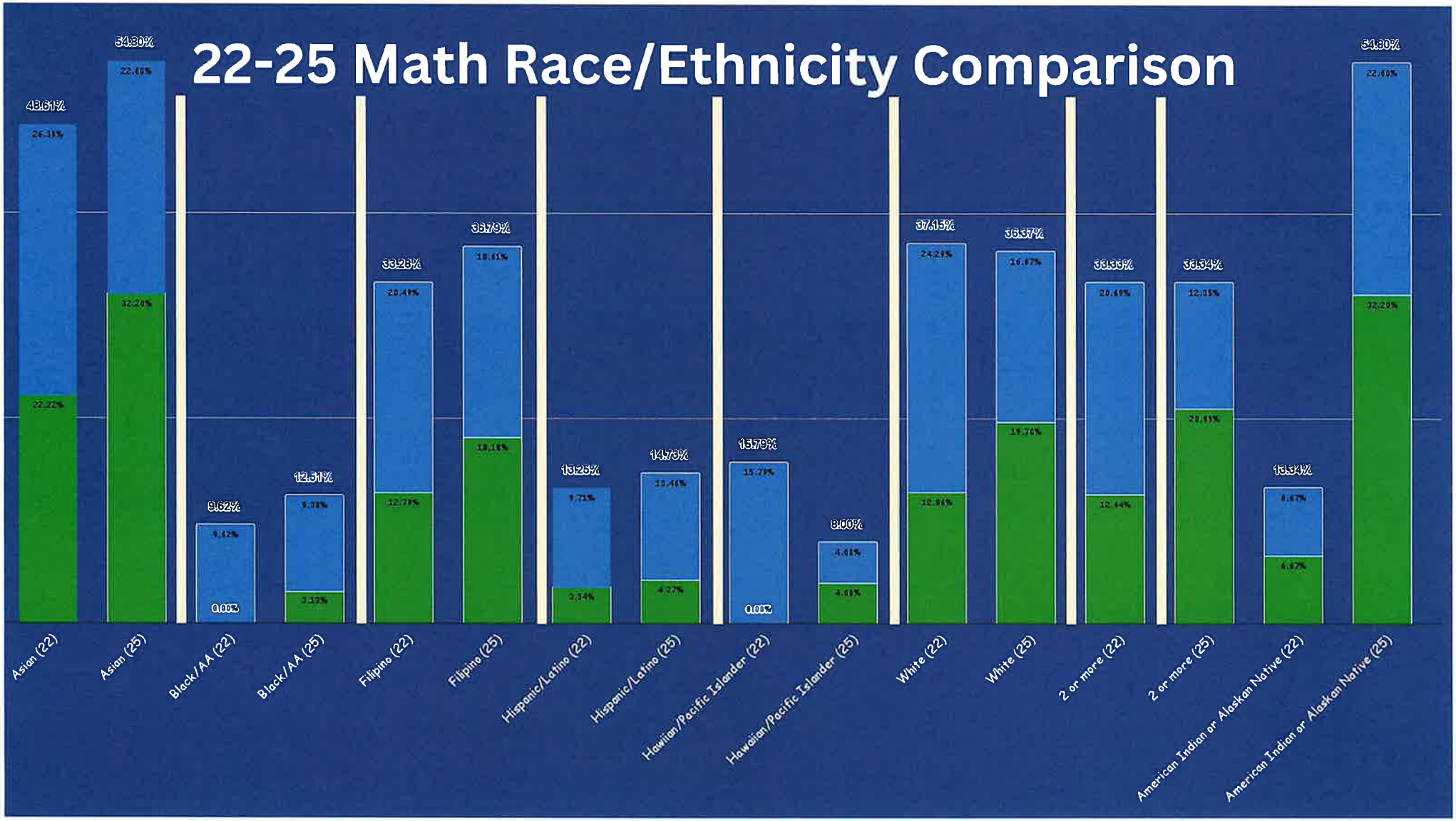


22-25 Math Grade Level Comparison(3rd-5th)

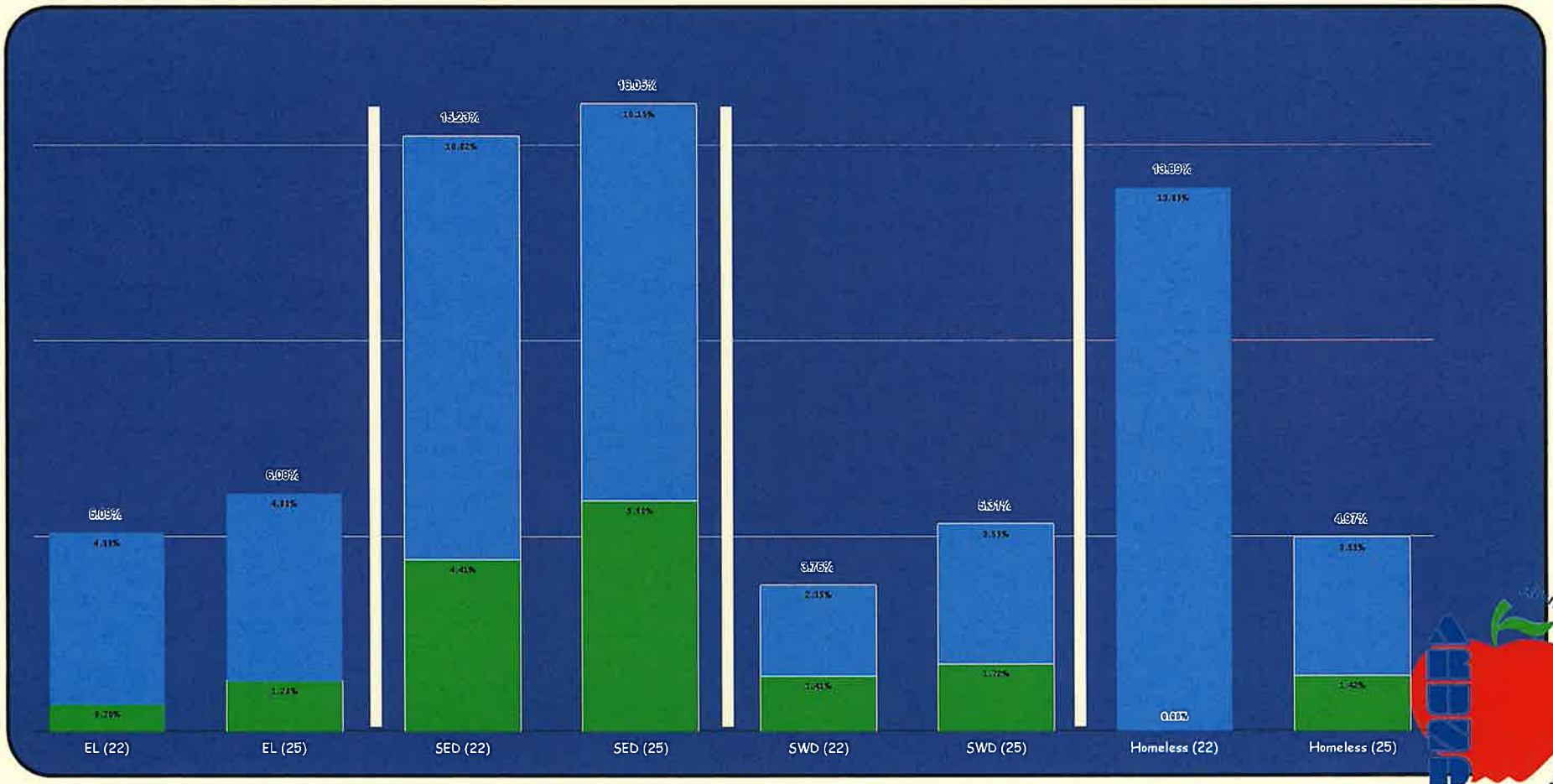


22-25 Math Grade Level Comparison(6th-8th)

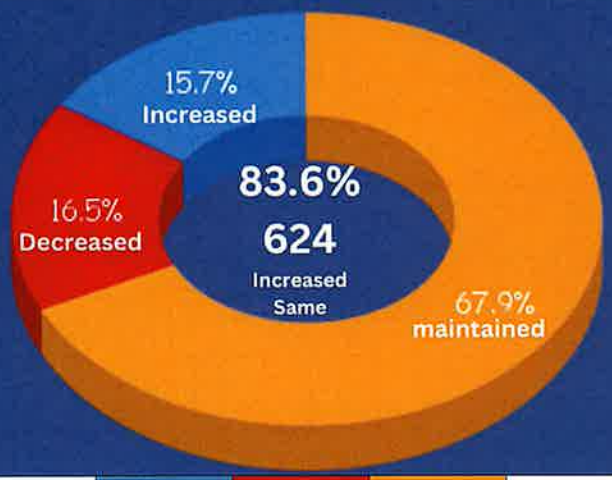



22-25 Math Race/Ethnicity Comparison
43.61%
54.30%
9.62%
12.51%
33.28%
38.79%
13.25%
14.78%
13.79%
8.00%
37.15%
36.37%
38.36%
38.34%
13.34%
54.30%
Asian (22)
Asian (25)
Black/AA (22)
Black/AA (25)
Filipino (22)
Filipino (25)
Hispanic/Latino (22)
Hispanic/Latino (25)
Hawiian/Pacific Islander (22)
Hawaiian/Pacific Islander (25)
White (22)
White (25)
2 or more (22)
2 or more (25)
American Indian or Alaskan Native (22)
American Indian or Alaskan Native (25)

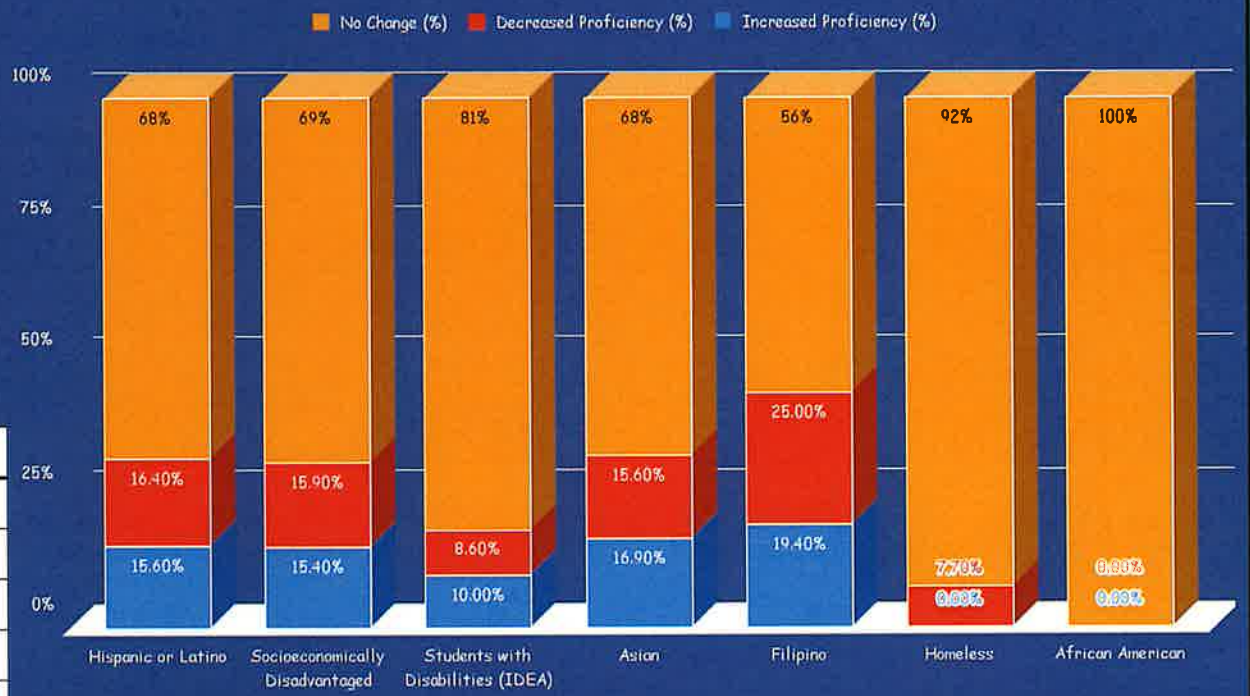
22-25 Math Student Group Comparison



22-25 Continuously Enrolled- Math



Subgroup	Increased	Decreased	No Change	Total (N)
Asian	93	98	405	596
Filipino	94	97	420	611
African	14	12	114	140
Hispanic or	13	12	52	77
Homeless	7	9	20	36
SED	0	1	12	13
SWD	0	0	5	5

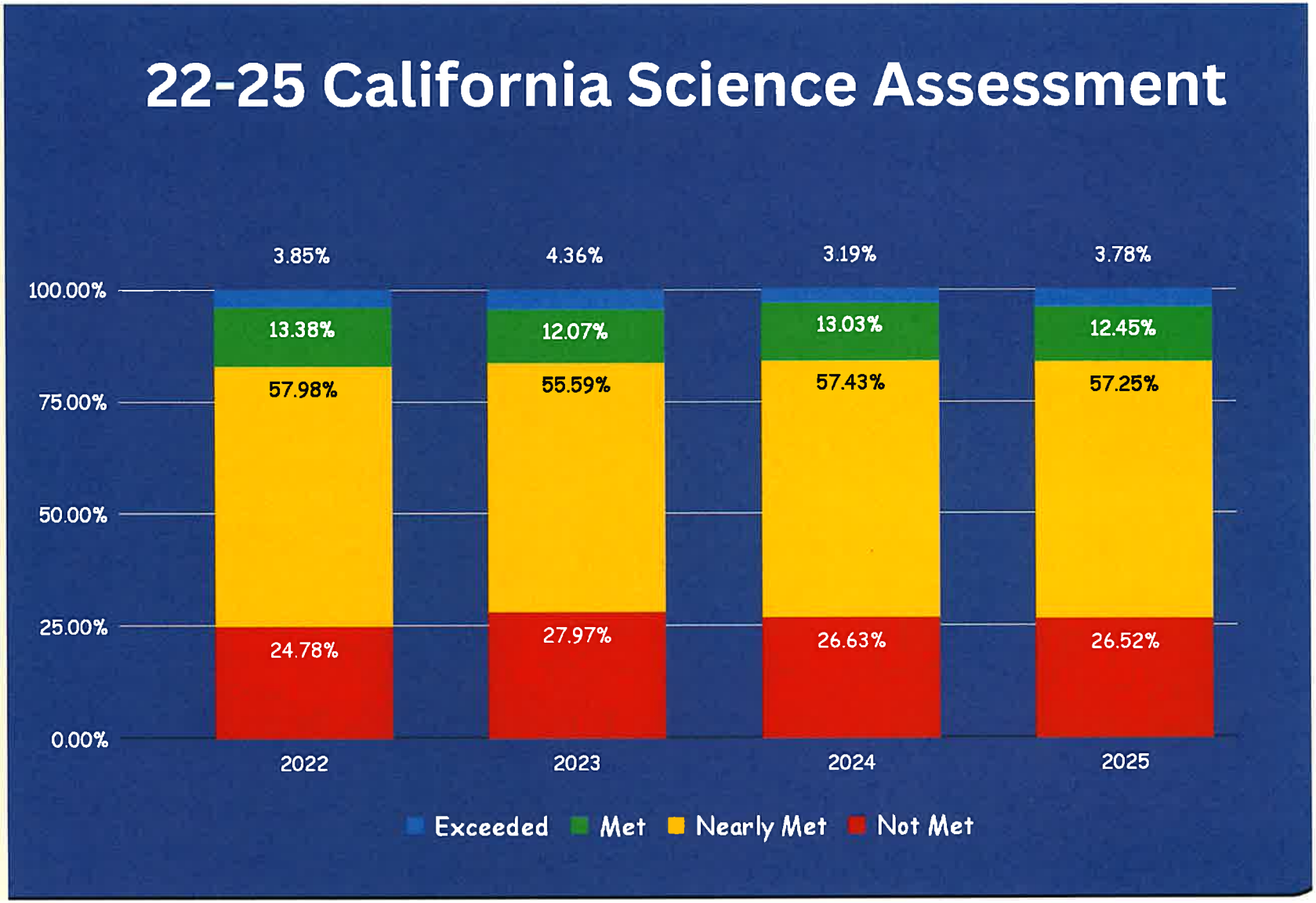


CAASPP Overall

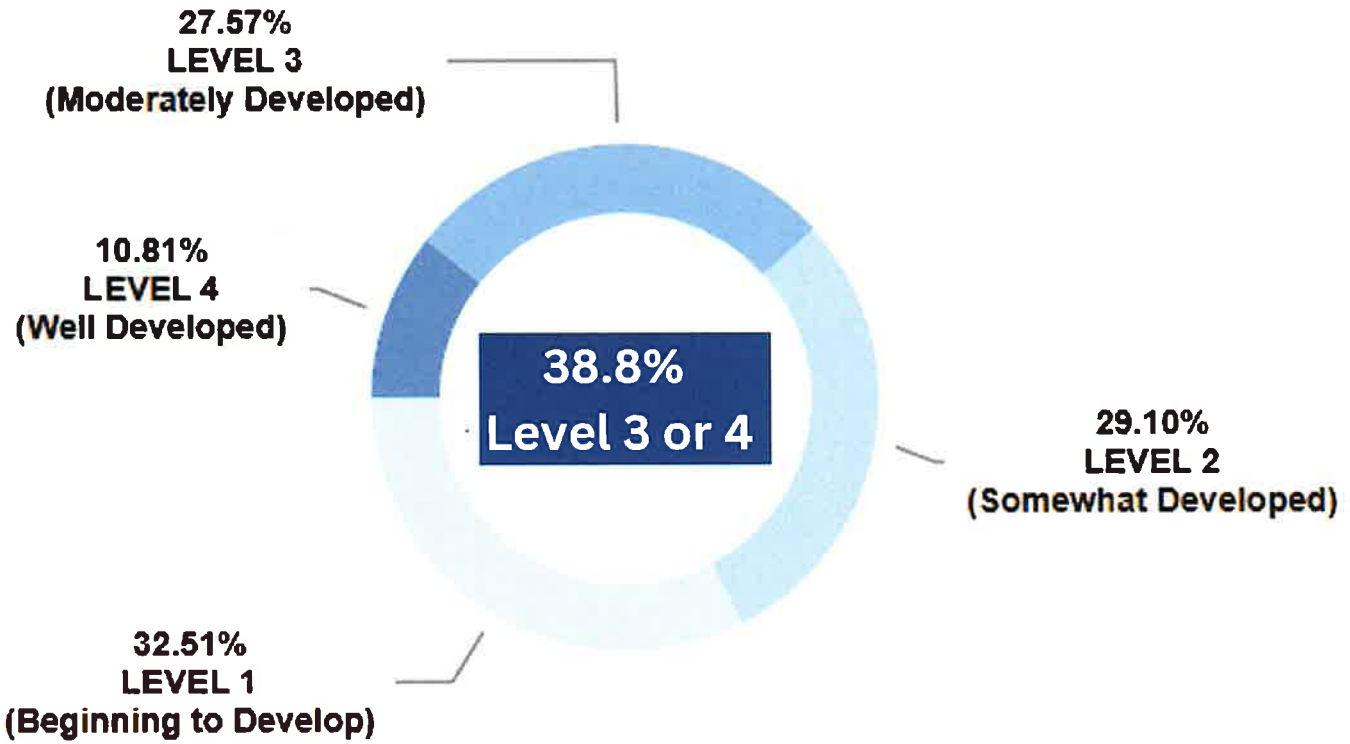
2025

16.23%

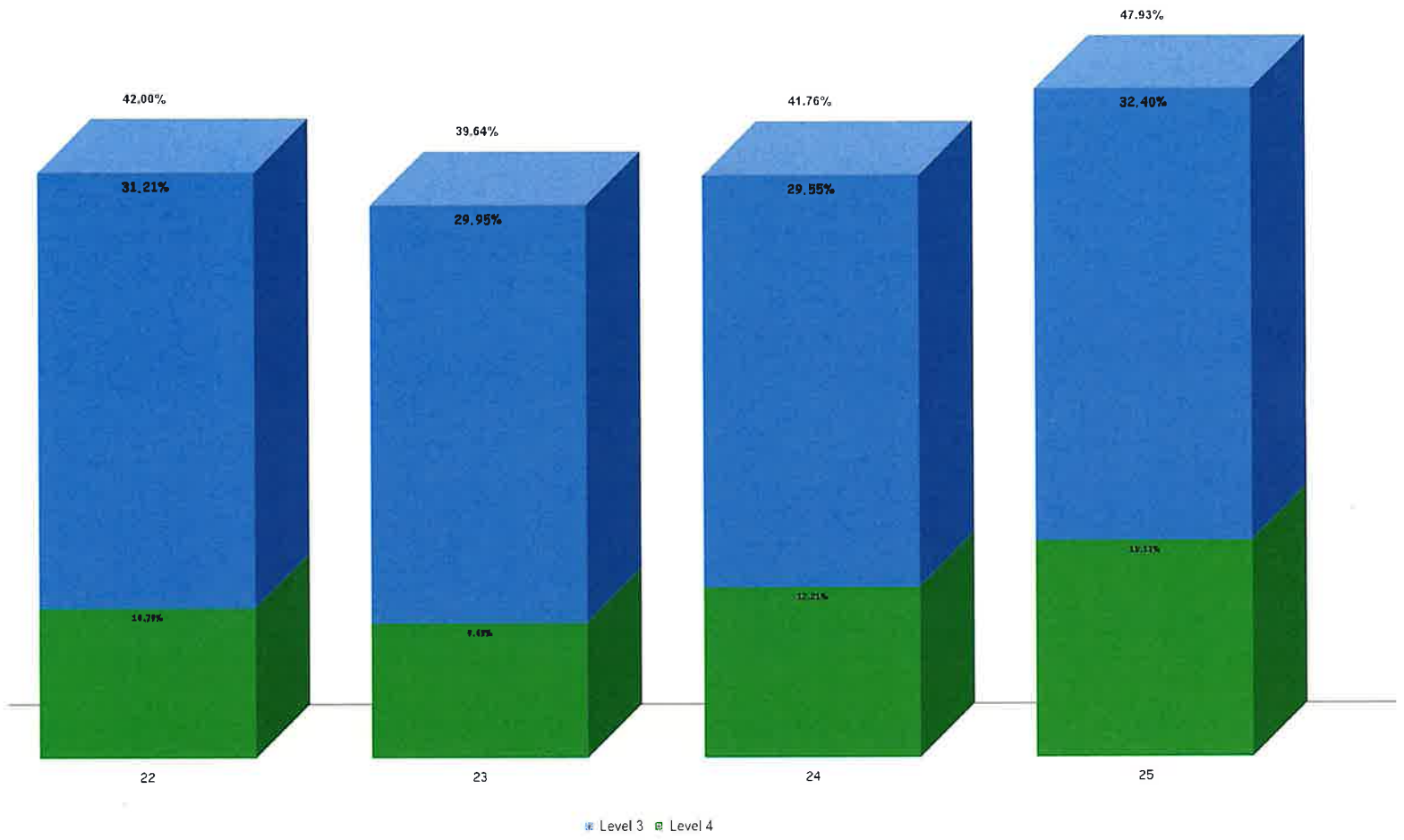
Met or Exceeded Standard



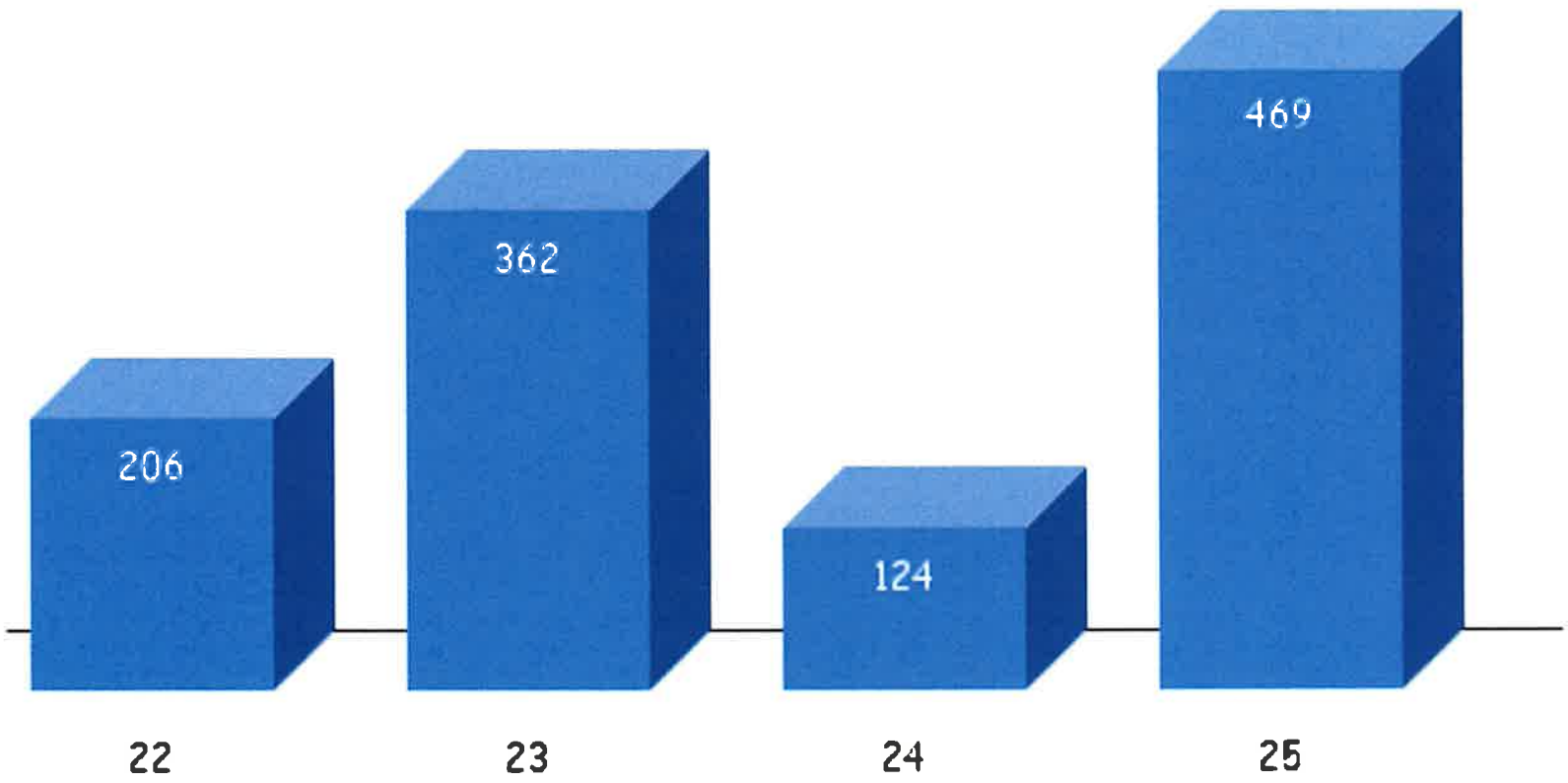
2025 Summative ELPAC



Summative ELPAC 4 Year Comparison



Reclassified Student Count



Response to the Data

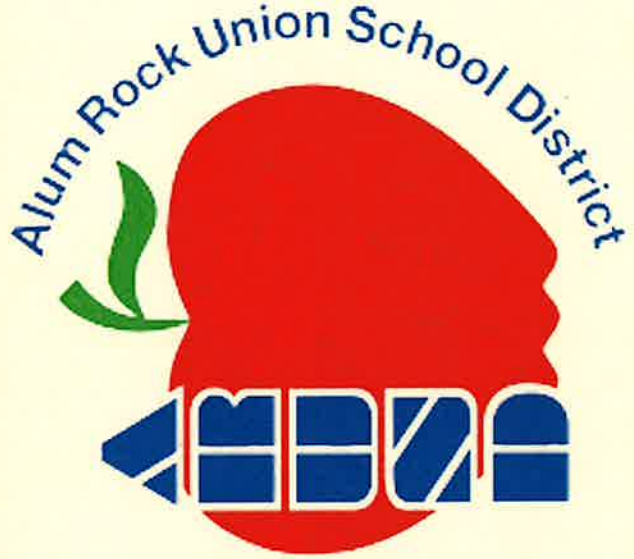
Completed or In Progress

- Continual work with our foundational reading implementation for grades TK-2nd grades
- Curriculum Alignment Work Centered on
  - Professional Development day focused on Standards and assessment specifications
  - Standards Alignment of Essential Power Standards across all grade levels in ELA and MS Math
  - Common assessment matrices are to be built across all ELA and MS Math
- MS Math Curriculum Pilots
- English Language Development: Integration strategies and model classroom lessons with feedback cycles

Upcoming work:

- Common assessment matrices are to be built across all ELA and MS Math
- Guided Planning with grade level department teams
- Data Reflection cycles on first pilot assessment cycle




Alum Rock Union School District

7.1

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

To the Board of Trustees: Date: October 13, 2025

Subject: **Approve First Amendment to the Facilities Use Agreement and Memorandum of Understanding with Alpha Public Schools**

Staff Analysis: Alpha Public Schools operate Alpha: Blanca Alvarado and Alpha: Jose Hernandez charter schools within the District under approved charter petitions. The District currently provides facilities for these schools at the former Slonaker School site, located at 1601 Cunningham Avenue, San Jose.

In accordance with Education Code Section 47614(b), school districts must provide charter schools with facilities that are reasonably equivalent to those of district students. The First Amendment extends the current Facilities Use Agreement for one additional year, from July 1, 2026, through June 30, 2027, to allow both parties time to negotiate a new five-year Facilities Use Agreement.

Recommendation: It is the recommendation of the Interim Superintendent that the Board of Trustees approve the First Amendment of the Facilities Use Agreement with Alpha Public Schools which extends the Facilities Use Agreement for a one-year term through June 30, 2027.

Submitted by: Teresa DeCelles TD Title: Assistant Superintendent, Business Services

Approved by: Sandra Garcia Title: Interim Superintendent

To the Board of Trustees:

Recommend Approval

7.1
Agenda Placement

Meeting: October 23, 2025
Regular Board Meeting

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

FIRST AMENDMENT TO FACILITIES USE AGREEMENT AND MOU

THIS FIRST AMENDMENT TO FACILITIES USE AGREEMENT AND MOU ("AMENDMENT") is effective October 2025, by and between the Alum Rock Union Elementary School District, a subdivision of the State of California, (hereinafter referred to as "District") and Alpha Public Schools, Inc., a California Non-Profit Public Benefit Corporation, dba and operating Alpha: Blanca Alvarado Middle School and Alpha: José Hernández School, (hereinafter referred to as "Charter Schools").

WHEREAS, District and Charter Schools are parties to a Facilities Use Agreement and MOU ("FUA") with a term commencing July 1, 2021 and ending June 30, 2026 for the provision of facilities to the Charter Schools in lieu of Prop. 39 and relating to Charter Schools's use of District Premises at 1601 Cunningham Avenue, San Jose, California, as described in the FUA;

WHEREAS, the District and Charter Schools desire to amend the FUA to extend its Term for one (1) additional year from July 1, 2026 to June 30, 2027.

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the District and Charter Schools agree to amend the FUA as follows:

1. Section 1 of the FUA ("Term") is hereby amended to extend the Term of the FUA for one (1) additional year from July 1, 2026 to June 30, 2027 (the "Extension Period").

2. Miscellaneous.

    a. Titles, Heading, Etc. The titles and headings of the articles, sections, and subsections of this Amendment have been inserted for convenience of reference only and shall in no way modify any of the terms or provisions hereof.
    b. Severability. In the event any provision of this Amendment shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable the remainder of this Amendment.
    c. Governing Law. This Amendment shall be governed by and construed in accordance with the laws and judicial decisions of the State of California, except as such laws may be preempted by any federal rules, regulations, and laws. Unless otherwise required by state law, the Parties hereto expressly acknowledge and agree that any judicial action to interpret or enforce the terms of this Amendment shall be brought and maintained in the state and federal courts located in the County of Santa Clara.

d. Execution in Counterparts. This Amendment may be executed in counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.
e. Electronic Signatures. Each of the Parties hereto agrees that the transaction consisting of this Amendment may be conducted by electronic means. Each party agrees, and acknowledges that it is such Party's intent, that if such Party signs this Amendment using an electronic signature, it is signing, adopting, and accepting this agreement that that signing this First Amendment using an electronic signature is the legal equivalent to having placed its handwritten signature on this Amendment on paper. Each Party acknowledges that it is being provided with an electronic or paper copy of this Amendment in a usable format.

3. Effect of Amendment. Except to the extent expressly amended by this Amendment, all of the respective terms, conditions, and provisions of the FUA shall remain in full force and effect. In the event of any conflict or inconsistency between the terms and conditions of the FUA and the terms and conditions of this Amendment, the terms and conditions of this Amendment shall govern and control.

4. This Amendment shall be subject to approval of District's Board of Trustees.

IN WITNESS WHEREOF, the parties have executed this Amendment on the dates set forth below.

District: ALUM ROCK UNION ELEMENTARY SCHOOL

By: _____
Title: _____
Date: _____
Board Approved: _____

Charter Schools: ALPHA PUBLIC SCHOOLS, INC.
DBA Alpha: Blanca Alvarado School & Alpha: José Hernández School

By: Chris Kang
Title: Acting CEO / Chief Operating Officer
Date: 10/8/2025

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

7.2

2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

To the Board of Trustees: Date: October 13, 2025

Subject: **Approve First Amendment to the Facilities Use Agreement and Memorandum of Understanding with KIPP Bay Area Schools**

Staff Analysis: KIPP Bay Area Schools operate Heartwood Academy and Prize Preparatory Academy within the District under approved charter petitions. The District currently provides facilities for these schools at the former Miller School site, located at 1250 S. King Road, San Jose.

Under Education Code Section 47614(b), school districts must provide charter schools with facilities that are reasonably equivalent to those of district students. The First Amendment extends the current Facilities Use Agreement for one additional year, from July 1, 2026, through June 30, 2027, to align with KIPP Bay Area Schools' charter renewal term.

Recommendation: It is the recommendation of the Interim Superintendent that the Board of Trustees approve the First Amendment of the Facilities Use Agreement with KIPP Bay Area Schools, which extends the Facilities Use Agreement for a one-year term through June 30, 2027.

Submitted by: Teresa DeCelles TD Title: Assistant Superintendent, Business Services

Approved by: Sandra Garcia Title: Interim Superintendent

To the Board of Trustees:

Recommend Approval

7.2

Agenda Placement

Meeting: October 23, 2025
Regular Board Meeting

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union Elementary School District and

KIPP Public Schools Northern California

First Amendment to Facilities Use Agreement and MOU

This First Amendment to Facilities Use Agreement and MOU ("Amendment") is dated for reference purposes as of July 1, 2025, and is entered into and made by and between the Alum Rock Union Elementary School District (the "District") and KIPP Bay Area Schools, a California nonprofit public benefit corporation doing business as KIPP Public Schools Northern California ("KIPP") and operating Heartwood Academy Charter School ("Heartwood") and KIPP Prize Preparatory Academy Charter School ("Prize") (individually, each a "Charter School"). The District and KIPP may be referred to herein individually as a "Party" or collectively as the "Parties."

RECITALS

WHEREAS, the Parties entered into a Facilities Use Agreement and MOU on or about February 11, 2021 ("FUA") for the purpose of providing KIPP with use of certain public school facilities in lieu of and in satisfaction of KIPP's rights to use District facilities pursuant to Proposition 39 (Education Code section 47614 and its implementing regulations, Cal. Code of Regs., tit. 5, § 11969.1-10.);

WHEREAS, the FUA was drafted to provide such facilities to KIPP for a term expiring on June 30, 2026, coinciding with the then-operative expiration date of the charter petition term of the Charter Schools as of execution of the FUA;

WHEREAS, due to the COVID-19 pandemic, the California Legislature passed legislation to automatically extend the charter petition terms of certain charter schools with petition terms expiring during certain years, which included the Charter Schools; and

WHEREAS, the Parties mutually desire that the FUA's term remain coterminous with the charter petition terms of the Charter Schools;

NOW THEREFORE, in consideration of the mutual covenants, obligations, and representations of the Parties made herein and in the FUA, the Parties agree as follows:

AGREEMENT

1. **Term**. Section 1.1 of the FUA shall be stricken in its entirety and replaced with the following language: "This Agreement shall commence on July 1, 2021, and terminate on June 30, 2027."

2. **Miscellaneous.**

a. **Titles, Heading, Etc.** The titles and headings of the articles, sections, and subsections of this Amendment have been inserted for convenience of reference only and shall in no way modify any of the terms or provisions hereof.

b. **Severability.** In the event any provision of this Amendment shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable the remainder of this Amendment.

c. **Governing Law.** This Amendment shall be governed by and construed in accordance with the laws and judicial decisions of the State of California, except as such laws may be preempted by any federal rules, regulations, and laws. Unless otherwise required by state law, the Parties hereto expressly acknowledge and agree that any judicial action to interpret or enforce the terms of this Amendment shall be brought and maintained in the state and federal courts located in the County of Santa Clara.

d. **Execution in Counterparts.** This Amendment may be executed in counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

e. **Electronic Signatures.** Each of the Parties hereto agrees that the transaction consisting of this Amendment may be conducted by electronic means. Each party agrees, and acknowledges that it is such Party's intent, that if such Party signs this Amendment using an electronic signature, it is signing, adopting, and accepting this agreement that that signing this First Amendment using an electronic signature is the legal equivalent to having placed its handwritten signature on this Amendment on paper. Each Party acknowledges that it is being provided with an electronic or paper copy of this Amendment in a usable format.

3. **Effect of Amendment.** Except to the extent expressly amended by this Amendment, all of the respective terms, conditions, and provisions of the FUA shall remain in full force and effect. In the event of any conflict or inconsistency between the terms and conditions of the FUA and the terms and conditions of this Amendment, the terms and conditions of this Amendment shall govern and control.

4. This Amendment shall be subject to approval of District's Board of Trustees.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year first written above.

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

By: _____

Name: _____

Title: _____

KIPP BAY AREA SCHOOLS, DBA KIPP PUBLIC SCHOOL NORTHERN CALIFONRIA

By: FWu

Name: Frank Wu

Title: Chief Financial Officer

7.3

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

To the Board of Trustees: Date: October 13, 2025

Subject: **Approval of Joint Powers Agreement with the Contra Costa County Schools Insurance Group (CCCSIG)**

Staff Analysis: Education Code Section 17566 and Government Code Section 6500 et seq. authorize public education agencies to enter into joint powers agreements for the purpose of operating self-insurance programs and pooling resources to purchase insurance for property, liability, workers' compensation, and employee health and welfare benefits.

Per the terms of the Joint Powers Agreement, the District may not withdraw from CCCSIG within the first three (3) years of membership.

Membership in CCCSIG will become effective January 1, 2026, aligning with the District's health benefits renewal cycle. Alum Rock Union School District seeks to join the Contra Costa County Schools Insurance Group (CCCSIG) following notice of termination from SMCSIG and projected rate increases. Joining CCCSIG will allow the District to continue providing employee health benefits through a stable and cost-effective program.

Recommendation: It is the recommendation of the Interim Superintendent that the Board of Trustees approve the Joint Powers Agreement with the Contra Costa County Schools Insurance Group (CCCSIG) to authorize the District's participation in the group's self-insurance program effective January 1, 2026.

Submitted by: Teresa DeCelles Title: Assistant Superintendent, Business Services

Approved by: Sandra Garcia Title: Interim Superintendent

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Recommend Approval

7.3
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

FIRST AMENDED
JOINT EXERCISE OF POWERS AGREEMENT
TO ESTABLISH, OPERATE, AND MAINTAIN
INSURANCE PROGRAMS AND
HEALTH AND WELFARE BENEFIT PROGRAMS

RECITALS

WHEREAS Education Code sections 17565-17567, 35208, 35214, 72506 and 81601-81603 authorize public education entities to operate self-insurance programs and engage in pooling and joint purchase of insurance for a variety of risks including property, casualty, liability, and workers compensation, and for the provision of various health and welfare benefits, and further authorize public education entities to enter into joint exercise of powers agreements for these purposes;

WHEREAS the Contra Costa County Schools Insurance Group was formed in 1977 as a separate public agency for the purpose of operating a self-insurance program for workers compensation insurance, pursuant to the provisions of Title 1, Division 7, Chapter 5, Article 1 (sections 6500 et seq.) of the California Government Code by, between and among the signatory governing boards of the school districts, community college district, and county office of education located in Contra Costa County;

WHEREAS in 1995 the members of the Group adopted a superceding Joint Exercise of Powers Agreement to Establish, Operate, and Maintain a Self-Insurance Program for Workers Compensation, to permit the in-house administration of workers compensation claims through the services of an Executive Director and staff employed by the Group;

WHEREAS the members of the Group now desire to amend this Agreement to permit the members to jointly exercise their powers to self-insure, pool, and jointly purchase insurance for a variety of risks and to provide various health and welfare benefits in addition to workers compensation coverage, and to permit the creation and in-house administration of programs for such additional insurance and benefits;

WHEREAS the members of the Group now desire to amend this Agreement to provide that the Group shall be primarily governed by its Executive Committee and to ensure that at least two-thirds of the members of the Executive Committee shall be representatives from the school districts, community college district, and county office of education located in Contra Costa County;

NOW, THEREFORE, for and in consideration of the mutual benefits, covenants and agreements set forth herein, the parties agree:

AGREEMENT

1. **Legal Authority.** The signatory governing boards of school districts, governing boards of community college districts, and county superintendent(s) of schools (hereafter "districts" or "members") enter into this agreement pursuant to the provisions of Title I, Division 7, chapter 5, Article 1 (Sections 6500) of the California Government Code, relating to the joint exercise of powers, to sections 990.4 and 990.8 of the Government Code, permitting local public entities to insure themselves through self-insurance which shall not be subject to regulation under the Insurance Code, and to sections 17565-17567, 35208, 35214, 72506 and 81601-81603 of the California Education Code, permitting the joint exercise of powers by public education entities, to operate self-insurance programs, and provide for other insurance coverages and insurance related services and health and welfare benefits.

2. **Purpose of the Amendment**. The parties hereby amend the Joint Exercise of Powers Agreement to Establish, Operate, and Maintain a Self-Insurance Program for Workers Compensation adopted in 1995 for the following purposes: 1) to permit the Members to jointly exercise their powers to self-insure, pool and jointly purchase insurance for a variety of risks in addition to workers' compensation; 2) to permit the Members to jointly exercise their powers to self-insure, pool and jointly purchase insurance and fund health and welfare benefits; 3) to permit the creation and in-house administration of programs for such additional insurance and benefits; 4) to provide that the Contra Costa County Schools Insurance Group shall be primarily governed through its Executive Committee and to establish the composition of that committee. The following sections of the Joint Exercise of Powers Agreement adopted in 1995 have been amended: 1-10; 14-15. The following sections have been amended and renumbered: 16-19; 21; 23-24; 29-30. The following sections have been renumbered: 20; 25-27. The following sections have been added: 22, 28, 31. To the extent that there is any conflict between the language of the superceding Joint Exercise of Powers Agreement adopted in 1995 and the language of the amendments herein, the language of this First Amended Joint Exercise of Powers Agreement shall control.

3. **Term of the Agreement.** This First Amended Joint Exercise of Powers Agreement shall be effective when approved in accordance with section 26 below and shall continue in effect until lawfully terminated.

4. **Creation of Separate Agency.** The districts have created a public agency, separate and apart from the parties hereto, designated as the Contra Costa County Schools Insurance Group (hereafter "Agency".)

5. **Purpose.** The Agency has the following purposes:

a. To provide to the members the capabilities of self-insurance , pooling and joint purchase of insurance, provision of other insurance coverages, and self-insurance administration, for risks including but not limited to workers compensation, liability, property damage, fire damage; and for provision of health and welfare benefits including but not limited to medical, dental, and vision; and for establishment and maintenance of funds to pay for desired insurance coverages, self-insurance and benefits.

b. To provide a self-insurance program covering all workers' compensation and related employer's liability claims against members or the Agency, including the administration and payment of all workers compensation and related employers' liability claims filed against a member under the laws of the State of California arising out of incidents occurring during the period of its membership in the Agency and participation in the Workers Compensation/Related Employers Liability Program.

c. As to all programs created pursuant to this agreement, to perform or contract for the performance of the financial administration, policy formulation, claim adjustment and administration and payment, legal representation, safety engineering, evaluation and determination of new members, and risk management and other services as may be appropriate and/or necessary for a program or required by law.

d. To administer and provide for payment of all workers' compensation and related employers' liability claims filed against the Agency by employees of the Agency under the laws of the State of California arising out of incidents occurring during the existence of the Agency.

e. To join other Joint Powers Authorities to provide services or coverage to this Agency.

f. To enter into contracts to provide services to other public entities when such services are currently provided by the Agency to its members.

6. **Exclusions Applicable to Workers Compensation Program.**

a. The Agency shall not pay or handle for a member any workers' compensation or employer's liability claim which arises out of incidents occurring before such member's participation in the Workers Compensation/Related Employer's Liability Program commences or after such member's membership in the program terminates.

b. The Agency shall not pay for a member of the Workers Compensation/ Related Employers Liability Program any award on account of:

1. serious and willful misconduct of the member; or
2. the member's knowing employment of an employee in violation of law; or
3. the member's knowing failure to comply with a health and safety law or regulation; or
4. in violation of the workers' compensation law: the member's discharge, coercion, or discrimination against any employee; or
5. the member's knowing violation or failure to comply with any workers' compensation law.

c. The Agency shall not pay for a member the cost of providing difference pay or any other employment benefits or liabilities other than workers' compensation or related employer's liability, to which the member's employees are entitled under the California Education Code.

d. The Agency shall not handle or reimburse a member for the costs of defending any suit or claim other than for workers' compensation or related employer's liability.

e. The Agency shall not handle, or reimburse a member for the costs of defending, any suit or claim for workers' compensation or related employer's liability filed by an employee against the member for:

1. serious and willful misconduct; or

2. discrimination, coercion or discharge of an employee in violation of the worker's compensation law; or

3. injury to an employee whom the member has knowingly illegally employed at the time of the injury; or

4. failure to comply with a health or safety law or regulation, when the member knowingly failed to comply; or

5. failure to comply with a workers' compensation law, when the member knowingly failed to comply.

7. **Powers and Programs of the Agency.** The Agency shall have the powers, common to its members, to obtain and maintain workers' compensation coverage and related employers' liability coverage and other insurance coverages; to operate a self-insurance program for workers' compensation and related employers'liability as set forth in this agreement ; to operate other self-insurance programs; to operate health and welfare benefit programs; to engage in, and operate programs for various types of insurance coverages, including but not limited to pooling and joint purchase of insurance; to contract to provide Agency services to other public entities.

The Agency is authorized to do all acts necessary for the exercise of said common powers, including but not limited to the following: to make and enter into contracts; to employ agents and employees; to incur debts, liabilities, and obligations necessary to accomplish the purposes of this agreement; to acquire, hold, or dispose of real and personal property; to acquire, construct, manage, maintain, and rent buildings and other improvements; to receive gifts, contributions, and donations of property, funds, services, and other forms of assistance; to receive, accept and utilize the services of personnel, and property, real or personal, offered by any of the members, their representatives or agents; to receive, accept, and expend funds by contract or otherwise for purposes consistent with this agreement, which funds may be provided by any of the members or their representatives or agents; to pursue any member's right of subrogation against a third party; to sue and be sued in its own name; and to exercise any other power common to the parties hereto which is in furtherance of the purpose of this agreement. These powers shall be exercised in the manner provided by law, and except as otherwise provided herein, shall be subject only to such restrictions upon the manner of exercising such powers as are imposed on a county superintendent of schools or county board of education in the exercise of similar powers.

8. **Board of Directors.**

a. Composition: The Agency shall have a board of directors (hereafter "Board") composed of one director appointed by each member. Each member shall appoint one (1) principal appointee, who will be known as a "director". Each member shall name a first alternate and may name a second alternate. An alternate shall have the authority to attend, participate in, and vote at any meeting of the Board when the director is absent. Each director or alternate(s) shall serve at the pleasure of the respective appointing member.

b. Each director shall have one vote on the Board.

c. Powers and duties: The Board is empowered to:

1. As to each program, upon the recommendation of the Executive Committee, provide for additional assessments to program members during the year, if necessary, to allow for increased cost of the insurance or self-insurance due to changes in the law or claims costs or for the increased cost of program administration. As to each program, upon the recommendation of the Executive Committee, declare dividends for program members and as provided in the bylaws specify the method of distribution of dividends.

2. Provide for and implement the existing Workers Compensation/Related Employers Liability Program; provide for and implement other self-insurance programs; provide for other types of insurance coverages including but not limited to pooling programs and joint purchase of insurance programs, or combinations thereof, as permitted by law; provide for and implement health and welfare benefit programs.

3. Provide for the administration of workers' compensation and related employer's liability claims and for the administration of other self-insurance programs set forth in the Bylaws as amended from time to time;

4. Elect, at its first regular meeting of the fiscal year, a president, vice-president, and secretary to serve as officers of both the Board and the Executive Committee. Only directors from member public education entities located in Contra Costa County are eligible to be officers of the Board and of the Executive Committee.

5. Elect an Executive Committee. Two-thirds of the members of the Executive Committee must be directors from member public education entities located in Contra Costa County. The total number of Executive Committee members and their terms shall be specified in the bylaws.

6. Insure that a complete and accurate system of accounting of the Agency's funds is maintained at all times consistent with established accounting practices.

7. Provide, or cause to be provided, each member with an annual report of the financial condition of the Agency and of each program; provide, or cause to be provided at least annually, a loss report for each member for each program in which the member participates.

8. For each program, cause to be maintained accurate case records for all risks insured against, and accurate records of all claims paid and other expenditures.

9. Delegate its powers and duties, in whole or in part, to the Executive Committee and/or Executive Director.

9. **Executive Committee.** The officers of the Board shall also be the officers of the Executive Committee. The Executive Committee shall oversee govern the ongoing operations of the Agency and is authorized to:

a. exercise the powers of the Agency as provided in section 7, above;

b. approve the annual budget for the Agency and for each program;

c. determine the annual premium rate for each program and the method by which such premiums will be paid;

d. perform any and all functions delegated to it by the Board;

e. appoint, discharge, oversee, evaluate and direct the performance of the Executive Director; designate staff positions; establish job descriptions and recruitment procedures;

f. study and determine the methods of processing claims and whether claim administration should be contracted for or provided by staff;

g. require and authorize protective bonds (such as performance and fidelity bonds.)

h establish criteria for membership in the Agency and for membership in each program offered by the Agency.

i. make all decisions on membership in and involuntary termination from the Agency and each program offered by the Agency.

j. provide for program specific subcommittees, establish their composition, and the duties and terms of their members, and dissolve such subcommittees.

k. delegate its powers and duties, not specifically reserved, to program subcommittees and/or the Executive Director.

10. **Executive Director.** The Board may employ an Executive Director who will administer the programs and operations of the Agency subject to the oversight of the Executive Committee. The Executive Director shall serve at the discretion of the Executive Committee.

11. **Employees.** Employees are employed by the Agency pursuant to its independent status as a joint powers agency. Any persons employed by the Agency are employees of the Agency, not of its members. Employees of the Agency shall not have the status of employees of any member.

12. **Treasurer.** The Treasurer of Contra Costa County shall be the Treasurer of the Agency and the designated depository of the Agency. The Treasurer shall perform those functions prescribed by law including:

a. receive and receipt for all money of the Agency and place it in the Treasury so designated to the credit of the Agency;

b. be responsible upon his official bond for the safekeeping and disbursement of all Agency money held by him;

c. pay, when due, out of money of the agency or entity so held by him, all sums payable on outstanding bonds and coupons of the Agency;

d. pay any other sums due from the Agency from Agency money, or any portion thereof, only upon warrants or checks drawn by the Auditor of Contra Costa County;

e. verify and report in writing on the first day of July, October, January, and April of each year to the Agency and to the members the amount of money the Treasurer holds for the Agency, the amount of receipts since his last report, and the amount paid out since his last report.

13. **Auditor.** The Auditor-Controller of Contra Costa County shall perform for the Agency the auditor-controller functions described in Government Code sections 6505 and 6505.5:

a. the Auditor shall draw warrants to pay the demands against the Agency when the demands have been approved by the Executive Director or by an officer of the Agency, and by the County Superintendent of Schools.

b. the Auditor shall contract with a certified public accountant to make an annual audit of the accounts and records of the Agency. The minimum requirements of the audit shall be those prescribed by law and shall conform to generally accepted auditing standards. A report of the audit shall be filed as a public record with the Agency, with each of the members, and with the Contra Costa County Auditor. Such report shall be filed within twelve months of the end of the fiscal year under examination. Any costs of the audit, including contracts with, or employment of Certified Public Accountants or Public Accountants, shall be a charge against any unencumbered funds of the Agency available for that purpose.

14. **Accounts and Records.**

a. The Agency is strictly accountable for all funds received and dispersed by it. The Agency shall establish and maintain such funds and accounts as may be required by good accounting practice or by any provision of law or any resolution of the Governing Board.

b. For each self-insurance program, the following funds shall be established:

1. Operating Fund

A. This fund shall be established and maintained out of member premiums and shall be for the purpose of paying for the following: insurance premiums; claims management; salaries of employees and/or administrators, if any; safety engineering and risk management; data processing costs; investigative costs; legal costs; replenishing the Reserve Fund; financial and performance audits or studies; miscellaneous operating expenses including costs of administration; such other payments as may lawfully be directed by the Governing Board.

2. Reserve Fund

A. This fund shall be the repository of the "reserves" to be used for future claims payments for the program.

B. Monies from any of the following sources will be deposited in this fund: interest and other investment income; refund of excess insurance program premiums; subrogation recoveries; grants from any agency or private company; excess insurance claims.

C. This fund be used for the purpose of paying claims and expenses relating thereto.

D. This fund will be replenished as necessary from the operating fund.

E. The amount in this fund shall not exceed a sum that is sufficient, as determined by the Board, to provide for the settlement of claims for a thirty-day period.

c. For each other program, a separate operating fund and a separate reserve fund shall be established.

d. Books and records of the Agency held by the Treasurer shall be open to inspection during business hours upon reasonable request of the members, or their representatives.

e. A separate system of records shall be maintained for each program administered by the Agency.

15. **Finance.**

a. The Agency shall operate on a fiscal year from July 1 of each year through June 30 of the following year.

b. Annually, the Executive Committee shall determine the formula and method for calculating the member premium for each program for the following fiscal year.

c. The Executive Committee shall set the estimated annual premium for each program for the following fiscal year. Thereafter, the Executive Committee shall inform members of the premiums as soon as possible.

d. For each program the Executive Committee shall determine the penalty and rate of interest to be charged for late payment of premiums for each program.

e. Members of the Workers Compensation/ Related Employers Liability Program shall pay premiums on the payment schedule established in the Bylaws for that program. Members of other programs shall pay premiums on the payment schedule established in the Bylaws for that program.

f. Each member hereby authorizes the Contra Costa County Superintendent of Schools to transfer from the member's general fund any required premium payment. Members that are fiscally independent, or are not public education entities in Contra Costa County agree to be invoiced for premiums and pay any such invoices when due. Members that do not timely pay premiums shall pay penalties and interest on late premiums at the rates determined under subsection (d) above.

g. As soon as practicable after the close of each fiscal year, the Executive Committee shall make a complete written report of all financial activities for the Agency and for each program for the prior fiscal year and provide a copy to each member.

16. **Separate Financing For Each Program.**

a. Each program shall be fiscally independent from other programs. No program shall be liable or responsible for the obligations, costs, expenses, or liabilities for any other program. The members of each program shall be responsible for payment of all obligations, costs, expenses and liabilities of that program. No member shall be liable for the obligations, costs, expenses or liabilities for any program to which the member does not belong. To achieve this purpose, each member of a program hereby agrees to indemnify and hold harmless those members of the Agency that are not members of that program for any obligation, cost, expense or liability of that program that may be imposed on the non–members.

b. Should the claims for a program exceed the total annual premiums paid by the members of that program, the Board shall levy an additional assessment on the members of that program. Each member of the program shall be assessed an additional amount based upon the percentage of annual premiums paid by each member of the program relative to the total annual premiums paid by all members of the program. Each member hereby authorizes the Contra Costa County Superintendent of Schools to transfer from the member's general fund any additional assessment. Members that are fiscally independent or are not public education entities in Contra Costa County agree to be invoiced for additional assessments and pay any such invoices when due.

c. By a four-fifths vote of the entire number of directors on the Executive Committee, whether a member's seat is filled or unfilled, the Executive Committee may authorize a loan with interest from one program's funds then available for long-term investment to another program. In authorizing any such loan, the Executive Committee shall require that the entire principal amount of the loan be repaid and shall set the rate of interest to be charged to the Program receiving the loan proceeds. The Executive Committee shall also determine the repayment schedule and the legal instrument by which the loan will be made. Interest on a loan shall accrue to the benefit of, and shall be paid to, the program making the loan.

17. **Investment of Surplus Funds.**

a. The Agency shall have the power to cause the Treasurer to invest such reserves as are not necessary for the immediate operation of the Agency in such investments as are allowed by law.

b. The level of cash to be retained in the Operating Fund for each program shall be determined by the Executive Committee.

18 . **Disposition of Property and Funds**.

a. In the event of the dissolution of the Agency, the complete recision, or other final termination of this Agreement by all public education entities then parties hereto, no assets may be divided or returned to members until all outstanding obligations of each program and of the Agency are discharged. Any property interest or monies remaining in a program or the Agency following the discharge of all obligations shall be returned to the members . Such property interest or monies shall be referred to as "the remainder."

b. A member shall receive a pro rata share of the remainder attributable to any program assets only if such assets were purchased or otherwise acquired for the program during the member's term of membership in the program. The member's pro rata share shall be determined by dividing the total premiums paid by the member for the program by the total premiums paid by all program members during the member's term of membership in the program.

c. A member shall receive a pro rata share of the remainder attributable to any Agency assets only if such assets were purchased or otherwise acquired for the Agency during the member's term of membership in the Agency. The member's pro rata share shall be determined by dividing the total premiums paid by the member during its term of membership in the Agency by the total premiums paid by all members of the Agency during the member's term of membership in the Agency.

19 . **Liability**.

a. The legal liabilities of the Agency, the members of the Board, the Executive Committee, and all officers and employees of the Agency are controlled by the provisions of Division 3.6 of Title I of the California Government Code.

b. Pursuant to Government Code section 895 et. seq., each member shall be liable only for its pro rata share of all debts and liabilities of the Agency which arise during the

respective member's membership in the Agency. To achieve this purpose, each member hereby agrees to indemnify and hold harmless the other members for any loss, cost, or expense that may be imposed upon the other members in excess of their pro rata share of liability. The rules for interpreting indemnity agreements provided in California Civil Code section 2778 are hereby incorporated in this Agreement.

c. The debts, liabilities and obligations of the Agency are not the debts, liabilities, and obligations of any party to the Agreement.

d. The Agency shall insure itself and the members against loss, liability and claims, other than workers' compensation and related employer's liability claims which are otherwise covered by this agreement, arising out of or in any way connected with this Agreement.

e. As used in this section "pro rata share" shall refer to the total premiums paid by the member divided by the total premiums paid by all existing members of the Agency from the inception of the Agency to the date of the Agency's dissolution.

20. **Arbitration.**

a. Whenever an award is made in a workers' compensation proceeding involving an employee of a member, and that member believes that one or more other members may be responsible, in whole or in part, for the industrial accident or illness, those parties potentially responsible agree to engage in good faith negotiations to resolve the liability of each member for such industrial accident or illness. In the event the involved members are unable to resolve any such dispute by negotiation, then such dispute shall be submitted to arbitration before a single arbitrator selected in accordance with the rules of the American Arbitration Association or of the State Conciliation Service and the award rendered by the arbitrator shall be final and binding on the parties to the arbitration.

b. The arbitration shall be held within the State of California in accordance with California Code of Civil Procedure sections 1280 et. seq., and the rules of the American Arbitration Association or the State Conciliation Service.

c. The parties to the arbitration shall share equally the costs of the arbitration, and each party shall be responsible for its own costs and attorneys fees.

21. **Membership.**

a. The members are those public education entities which have the common powers described in section 7, above and which are signatories to this Agreement.

b. Each member is entitled to all rights and privileges and is subject to all obligations of membership as provided in this Agreement.

c. Any school district, county office of education, and any community college district or joint powers agency composed of such public education entities, located in the State of California, having the common power described in section 7, above, may apply to join the Agency and to participate in one or more programs upon request of its governing board, or in the case of county offices of education, upon request of the county superintendent of schools. The Executive Committee, and any subcommittees for programs into which the applicant seeks entry, shall review and consider the application of each prospective new member of the Agency and the application of each existing member for entry into a new program. The review shall consider the applicant's past appropriate experience for the programs the applicant desires to join and applicant's current financial standing, and other criteria established in the Executive Committee's guidelines for membership. Each involved program subcommittee shall recommend approval or denial of each application to the Executive Committee.

d. An applicant shall become a member if 1) such membership is approved by a 4/5 vote of the Executive Committee; 2) the applicant executes this Agreement; and 3) the applicant pays the premium determined by the Executive Committee for each program in which it will participate. Upon satisfaction of each condition, participation by new members shall begin the July 1 following approval of the application, unless the Executive Committee shall set another date.

e. Once admitted to a program, a member must remain in the program for three (3) consecutive fiscal years.

22. **Withdrawal From A Program**.

a. No member may withdraw from any program for three (3) consecutive fiscal years after the effective date of this First Amended Joint Exercise of Powers Agreement.

b. Thereafter, any member that has completed three (3) consecutive fiscal years in a program may terminate its participation in the program at the end of any fiscal year, by providing written notice of withdrawal to the Board by December 31 of the fiscal year. Withdrawal shall be effective the following June 30.

c. Any member that terminates its participation in a program shall not be considered for readmission to the program for a period of one (1) year from the effective date of withdrawal from the program. An application to rejoin the program will be considered in the same manner as any new application to join the program.

d. A member terminating its participation in a program shall continue to be responsible for its pro rata share of any assessments or deficits for the program for the period during which the member participated in the program.

e. Any member which terminates its participation in a program shall continue to be eligible for program dividends (if any) given to program members for the years when the member participated in the program.

23 . **Withdrawal From The Agency**.

a. Any member having completed three consecutive years as a party to this agreement after June 30, 2003, and having withdrawn from all programs in which the member participated, may withdraw from its status as a member of the Agency at the end of any fiscal year under the terms and conditions set forth in this section.

b. Any member desiring to withdraw shall, by action of its governing board or County Superintendent of Schools, provide written notice of withdrawal to the Executive Committee by December 31. Withdrawal is effective the following June 30, provided that the withdrawing party has, prior to June 30, either discharged, or has entered an agreement with the remaining members for the discharge of any pending obligations the withdrawing party has assumed hereunder.

c. If the Agency declares a dividend for a program for any fiscal year in which the withdrawn party was a member, the withdrawn party shall receive a pro rata share of the dividend. The pro rata share shall be determined by dividing the total program premium paid by the withdrawn party by the total premiums paid by all members of the program for the fiscal year for which the dividend was declared.

d. If the Agency levies an additional assessment for a program for any fiscal year in which the withdrawn party was a member, the withdrawn party shall pay a pro rata share of the additional assessment. The pro rata share shall be determined by dividing the total program premium paid by the withdrawn party by the total premiums paid by all members of the program for the fiscal year for which the additional assessment was levied.

e. A party's withdrawal shall not be construed as a completion of the purpose of this Agreement and shall not require the repayment or return to the parties of all or any part of any contributions, payments or advances made by the parties until the agreement is rescinded or terminated as to all parties.

f. Aside from a pro rata share of a dividend, a withdrawn party shall not receive any refund or repayment of contributions, or any other payment, including payment of a pro rata share of a remainder except as provided in section 18 above.

g. Upon the effective date of withdrawal, the withdrawn party shall no longer be a signatory to this agreement and shall no longer be a member of the Agency.

24 . **Involuntary Termination.**

a. Upon a four-fifths vote, the Executive Committee may involuntarily terminate a member from the Agency or from a program to which the member belongs. Such termination shall be effective on June 30 of the fiscal year in which the Executive Committee acts to terminate the member, or on such other date determined by the Executive Committee. The Executive Committee shall give at least 120 days prior written notice of involuntary termination.

b. Grounds for involuntary termination include, but are not limited to any of the following:

1. Failure or refusal to pay premiums to the Agency as provided in sections 14 and/or 15 above;

2. Consistently jeopardizing the Agency by failing or refusing to correct the member's accident rate.

3. Failure or refusal of a member to abide by the this Agreement, the Bylaws, or the Agency's policies and regulations.

4. Failure to comply with safety programs adopted by the Agency.

5. Persistent failure to follow positive risk management practices.

6. Making a misrepresentation to the Agency of a material fact, or omitting a material fact in representations to the Agency for the purposes of obtaining or continuing membership in the Agency.

c. If the Agency declares a dividend for a program for any fiscal year in which the terminated party was a member, the terminated party shall receive a pro rata share of the dividend. The pro rata share shall be determined by dividing the total program premiums paid by the terminated party by the total premiums paid by all members of the program for the fiscal year for which the dividend was declared.

d. If the Agency levies an additional assessment for a program for any fiscal year in which the terminated party was a member of that program, the terminated party shall pay a pro rata share of the additional assessment. The pro rata share shall be determined by dividing the total program premium paid by the terminated party by the total premiums paid by all members of the program for the fiscal year for which the additional assessment was levied.

e. Aside from a pro rata share of a dividend, a terminated party shall not receive any refund or repayment of contributions, or any other payment, including payment of a pro rata share of a remainder except as provided in section 18 above.

f. Upon the effective date of involuntary termination from the Agency, the terminated party shall no longer be a signatory to this agreement and shall no longer be a member of the Agency.

25. **Termination.** This Agreement may be terminated at the end of any fiscal year by the affirmative action of the majority of the then participating parties, provided that: 1) such affirmative action is taken on or before January 1, of that fiscal year; and 2) all outstanding obligations of the Agency have been discharged or the then participating parties have entered into an agreement for the discharge of all outstanding obligations. Such agreement may provide that members will accept responsibility for outstanding claims.

26. **Amendment.** This Agreement may be amended at any time by a subsequent written agreement signed by two-thirds of the parties hereto. Any such amendment shall be effective on the date of execution thereof by the last party necessary to effect an amendment.

27. **Severability.** Should any portion, term, provision, or condition of this agreement be determined by a court to be illegal or in conflict with any law of the State of California, or otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, provisions, and conditions shall not be effected thereby.

28. **Choice of Law.** This agreement is made in Contra Costa County and shall be governed and construed in accordance with the laws of the State of California. Any action relating to this agreement shall be instituted and prosecuted in the courts of Contra Costa County.

29. **Bylaws.** The Executive Committee may establish such bylaws, rules and regulations, not inconsistent with applicable law or with this agreement, as may be necessary for its operation and for the conduct of its business, including bylaws, rules and regulations for the creation of, membership in, exclusions from, and operation of new self-insurance, pooling, and joint purchase of insurance programs. The Workers Compensation/Employers' Liability Program may be modified by amendments to the Bylaws.

30. **Definitions.** Unless the context requires otherwise, the terms used herein shall have the following meanings:

A. AGENCY shall mean the Contra Costa County Schools Insurance Group created by this agreement.

B. BOARD shall mean the board of directors of the Agency.

C. BROKER shall mean any broker engaged by the Board for the purpose of acquiring an insurance policy.

D. CLAIMS ADJUSTER shall mean any claims adjuster engaged or employed by the Board for the purpose of determining losses and payments.

E. EMPLOYERS' LIABILITY COVERAGE means coverage for any liability of member districts for injuries to, or death of, employees arising out of, and in the course of, employment when this coverage is incidental to the workers' compensation provided for herein.

F. EXECUTIVE COMMITTEE shall mean the committee described in Section 9, which governs the Agency.

G. FISCAL YEAR SHALL MEAN July 1st to June 30th.

H. LOSS REPORTS shall mean reports for a program showing a member's claims history and current status.

I. MEMBER shall mean an individual school district, community college district, or County Board of Education/Superintendent of Schools or joint powers agency which is a party to this agreement and belongs to the Contra Costa County Schools Insurance Group.

J. OPERATING FUND shall mean the fund established by the Agency for each program for the purpose of paying insurance premiums, salaries and benefits of employees, and administrative and other costs.

K. PROGRAM shall mean insurance coverage and services provided through the Agency for a particular risk, or for provision of a particular benefit.

L. PREMIUM shall mean money paid by a member to the Agency in return for the benefits and privileges of membership in a program. "Premium" shall include additional assessments imposed pursuant to section 16 above.

M. PUBLIC EDUCATION ENTITY shall mean a school district, a county office of education, a community college district, or a joint powers authority composed of school districts, county offices of education and/or community college districts.

N. RESERVES shall mean that part of the member's premium for a program held by the Agency to make future payments for that program.

O. SELF-INSURANCE (permissively uninsured) shall mean setting aside funds to pay for losses not covered by insurance.

P. TRUST FUND shall mean the fund established for a program for the purpose of paying the cost of workers' compensation or other types of claims and expenses related thereto.

Q. WORKERS' COMPENSATION includes employers' liability claims related to workers' compensation.

31. **Filing with the Secretary of State.** A notice satisfying the requirements of California Government Code section 6503.5 shall be filed with the Secretary of State no later than thirty (30) days following the date the amendments to this Agreement become effective.

32. **Entire Agreement.** This Agreement contains all the terms and conditions agreed upon by the parties. Except as expressly provided herein, no other understanding, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the parties hereto.

(This First Amended Joint Exercise of Powers Agreement may be executed in counterparts.)

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE EXECUTED THIS FIRST AMENDED JOINT EXERCISE OF POWERS AGREEMENT BY THEIR AUTHORIZED OFFICERS AS SET FORTH HEREIN BELOW:

_____ Date: _____
District

By: _____
(Authorized representative)

7.4

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

To the Board of Trustees: Date: October 13, 2025

Subject: **Resolution No. 24-25/26**
Approving Membership in the Contra Costa County Schools Insurance Group Joint Powers Authority

Staff Analysis: The Contra Costa County Schools Insurance Group (CCCSIG) is a Joint Powers Authority established to provide member school districts with cost-effective and comprehensive insurance programs, including property, liability, workers' compensation, and health and welfare benefits coverage.

Per the terms of the Joint Powers Agreement, the District may not withdraw from CCCSIG within the first three (3) years of membership.

Membership in CCCSIG will become effective January 1, 2026, aligning with the District's health benefits renewal cycle. Alum Rock Union School District seeks to join CCCSIG in order to participate in its health and welfare benefits program. Participation requires approval of a resolution by the District's governing board authorizing execution of the Joint Powers Agreement and formal membership in the JPA. Joining CCCSIG will allow the District to maintain high-quality employee benefits while achieving greater cost stability and long-term fiscal predictability compared to current options.

Recommendation: It is the recommendation of the Interim Superintendent that the Board of Trustees approve Resolution No. 24-25/26 authorizing Alum Rock Union Elementary School District's membership in the Contra Costa County Schools Insurance Group (CCCSIG) Joint Powers Authority effective January 1, 2026.

Submitted by: Teresa DeCelles Title: Assistant Superintendent, Business Services

Approved by: Sandra Garcia Title: Interim Superintendent

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Recommend Approval

7.4
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Governing Board Resolution
Approving Joint Exercise of Powers Agreement and Membership in CCCSIG

Alum Rock Union Elementary School District of SANTA CLARA

COUNTY, STATE OF CALIFORNIA

Approving the Joint Exercise of Powers Agreement for the Contra Costa County Schools Insurance Group and Authorizing Membership in the JPA	))))	Resolution No. 24-25/26

WHEREAS California Education Code sections 17565-17567, 35208, 35214, 72506 and 81601-81603 authorize public education entities to operate self-insurance programs and engage in pooling and joint purchase of insurance for a variety of risks including property, casualty, liability, and workers compensation and for the provision of health and welfare benefits, and further authorize public education entities to enter into joint exercise of powers agreements for these purposes;

WHEREAS California Government Code sections 6500-6533 authorize two or more public agencies to jointly exercise by agreement any power common to the contracting parties where such joint exercise of powers has been authorized by their governing bodies;

WHEREAS the Contra Costa County Schools Insurance Group (Group) was formed in 1977 as a joint powers agency for the purpose of operating a self-insurance program for workers compensation insurance, pursuant to the provisions of the California Government Code (sections 6500 et seq.) by, between, and among the signatory governing boards of school districts,

community college districts, and county offices of education; and

WHEREAS in 1995 the members of the Group adopted a superseding Joint Exercise of Powers Agreement to Establish, Operate, and Maintain a Self-Insurance Program for Workers Compensation, to permit the in-house administration of workers compensation claims through the services of an Executive Director and staff employed by the Group;

WHEREAS in 2003 the members of the Group amended their Joint Exercise of Powers Agreement to permit the members of the Group to jointly exercise their powers to self insure, pool, and jointly purchase insurance for a variety of risks and health and welfare benefits in addition to workers compensation coverage, and to permit the creation and in-house administration of programs for such additional insurance and benefits;

WHEREAS the Alum Rock Union Elementary School District desires to join the Contra Costa County Schools Insurance Group, a joint powers agency, and become a party to its First Amended Joint Exercise of Powers Agreement to Establish, Operate and Maintain Insurance Programs and Health and Welfare Benefit Programs; and

WHEREAS the Governing Board of the Alum Rock Union Elementary School District has reviewed the First Amended Joint Exercise of Powers Agreement to Establish, Operate and Maintain Insurance Programs and Health and Welfare Benefit Programs and the bylaws adopted thereunder;

BE IT NOW THEREFORE RESOLVED that the Governing Board of the Alum Rock Union Elementary School District hereby approves the District's membership in the Contra Costa County Schools Insurance Group, a joint powers agency;

BE IT FURTHER RESOLVED that the Governing Board of the Alum Rock Union

Elementary School District hereby approves the Contra Costa County Schools Insurance Group's First Amended Joint Exercise of Powers Agreement to Establish, Operate and Maintain Insurance Programs and Health and Welfare Benefit Programs ("Agreement") and authorizes the District Superintendent or Designee to sign the Agreement on behalf of the District.

BE IT FURTHER RESOLVED that the Governing Board of the Alum Rock Union Elementary School District agrees to be bound by the terms of the Agreement and by any bylaws and/or administrative policies adopted pursuant to the Agreement.

PASSED AND ADOPTED THIS 23rd day of October, 2025 by the following vote of the Alum Rock Union Elementary School District Board of Education:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

I certify that the foregoing is a true and correct copy of the Resolution approved by said Alum Rock Union Elementary School District Board of Education on October 23, 2025.

_____
Board President

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

7.5

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

To the Board of Trustees: Date: October 13, 2025

Subject: **Resolution No. 25-25/26**
Approval of Membership in the Contra Costa County Schools Insurance Group (CCCSIG) Health and Welfare Benefits Pooling Program

Staff Analysis: Education Code Section 17566 and Government Code Section 6500 et seq. authorize public education agencies to jointly exercise powers for the purpose of operating self-insurance programs and engaging in the pooling and joint purchase of insurance coverage for property, liability, workers' compensation, and health and welfare benefits.

This resolution authorizes Alum Rock USD's participation in CCCSIG's Health and Welfare Benefits Pooling Program. Membership will enable the District to continue offering competitive employee health and welfare benefits through a joint self-insurance structure.

Per the terms of the Joint Powers Agreement (JPA), the District may not withdraw from the CCCSIG Health and Welfare Benefits Pooling Program within the first three (3) years of membership.

Membership in the CCCSIG Health and Welfare Benefits Pooling Program will become effective January 1, 2026, aligning with the District's health benefits renewal cycle. Based on preliminary actuarial estimates provided by CCCSIG, while health and welfare premium costs will increase from the previous year, participation in the CCCSIG JPA is projected to result in a composite annual savings of approximately 3–5% compared to the projected rate increases of the previous JPA.

Recommendation: It is the recommendation of the Interim Superintendent that the Board of Trustees approve Resolution No. 25-25/26 authorizing membership in the Contra Costa County Schools Insurance Group (CCCSIG) Health and Welfare Benefits Pooling Program effective January 1, 2026.

Submitted by: Teresa DeCelles (TD) Title: Assistant Superintendent, Business Services

Approved by: Sandra Garcia Title: Interim Superintendent

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Recommend Approval

7.5
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Governing Board Resolution
Approving Membership in CCCSIG Health and Welfare Benefits Program

Alum Rock Union Elementary School District of SANTA CLARA

COUNTY, STATE OF CALIFORNIA

Approving Membership in the Contra Costa County Schools Schools Insurance Group Health and Welfare Benefits Pooling Program	Resolution No. 25-25/26

WHEREAS California Education Code sections 17565-17567, 35208, 35214, 72506 and 81601-81603 authorize public education entities to operate self-insurance programs and engage in pooling and joint purchase of insurance for a variety of risks including property, casualty, liability, and workers compensation and for the provision of health and welfare benefits, and further authorize public education entities to enter into joint exercise of powers agreements for these purposes;

WHEREAS Alum Rock Union Elementary School District is a member of the Contra Costa County Schools Insurance Group ("CCCSIG"), a joint powers agency that operates a self-insurance program for workers compensation insurance and a pooling program through which public education entities may obtain favorable rates on health benefit insurance; and

WHEREAS the Governing Board of the Alum Rock Union Elementary School District, or designee, has reviewed the CCCSIG First Amended Joint Exercise of Powers Agreement to Establish, Operate, and Maintain Insurance Programs and Health and Welfare Benefit Programs, the CCCSIG bylaws, and the requirements for membership in the CCCSIG Health and Welfare Benefits Pooling Program;

WHEREAS the Governing Board of the Alum Rock Union Elementary School District

desires that the District become a member of the CCCSIG Health and Welfare Benefits Pooling Program

BE IT NOW THEREFORE RESOLVED that the Governing Board of the Alum Rock Union Elementary School District hereby approves the District's membership in the CCCSIG Health and Welfare Benefits Pooling Program;

BE IT FURTHER RESOLVED that the Governing Board of the Alum Rock Union Elementary School District agrees to comply with all CCCSIG bylaws and/or administrative policies that apply to the CCCSIG Health and Welfare Benefits Pooling Program;

BE IT FURTHER RESOLVED that the District Superintendent or designee is authorized to sign all documents necessary for participation in the CCCSIG Health and Welfare Benefits Pooling Program and to pay all premiums assessed for the District's participation in the Program.

PASSED AND ADOPTED THIS 23rd day of October, 2025 by the following vote of the Alum Rock Union Elementary School District Board of Education:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

I certify that the foregoing is a true and correct copy of the Resolution approved by said Alum Rock Union Elementary School District Board of Education on October 23, 2025.

_____
Board President

8.1

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 23, 2025

Subject: **Approve New Job Description – Bus Stop Aide**

Support Information: This job description was created and collectively bargained with the Classified School Employees (CSEA) in order to provide support and supervision for students who are being transported to school sites. This new position provides supervision before and after school for students at the designated bus stops.

Fiscal Impact: Yes.

Budgeted: N/A

Budget Source: General Fund

Recommended Action: It is the recommendation of the Superintendent that the Board of Trustees approve this new job description.

Approved by: Cesar Torrico Title: Assistant Superintendent, Human Resources

To the Board of Trustees:

Recommend Approval

8.1
Agenda Placement

Meeting: October 23, 2025
Regular Board Meeting

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union Elementary School District
Position Title: Bus Stop Aide

Position:	Bus Stop Aide	**Work Year:**	9.5 months
Department:	Transportation	**Salary Placement:**	CSEA Salary Schedule (Range 6.5)
Reports To:	Transportation Manager	**Bargaining Unit:**	CSEA

SUMMARY

Under the direction of an assigned management and/or supervisory position in the Transportation Department. Monitors and supervises students at designated bus stops before and after school. Communicates with the Parents or Guardian / Site Principal, Transportation Services and Student Support Services if student(s) are not picked up by a parent or guardian. Keeps and checks a list of students who are riding the bus and monitors the list to ensure the list is accurate. Communicates with the site Principal/staff, Transportation Services about any discrepancies in the list of students who ride the bus.

ESSENTIAL FUNCTIONS

- Maintain order and behavior of children at the designated bus stops.
- Maintain a positive, calm attitude and a soft voice while on the job.
- Maintain a high standard of student conduct at all times.
- Perform other related duties and responsibilities as assigned

EMPLOYMENT STANDARDS

Knowledge Requirements

- Basic child guidance principles and practices.
- Interpersonal skills using tact, patience and courtesy.
- Record-keeping techniques.

Skills and Abilities

- Establish good working relationships with children, parents, bus drivers and other staff.
- Understand and follow oral and written directions
- Learn the procedures, functions and limitations of assigned duties Communicate effectively with children and adults.
- Establish and maintain cooperative working relationships with others. Communicate effectively both orally and in writing.
- Monitor and discipline students according to approved policies and procedures.

Physical Demands

- Lifting, carrying, up to 25 pounds
- Bending at the waist, kneeling or crouching.
- Standing for an extended period of time.
- Hearing and speaking to exchange information in person or on the telephone. Seeing to monitor children.

Position Title: Bus Stop Aide (cont.)

Working Conditions

- Outdoor designated school bus stops
- Exposure to anti-social behavior, outdoor weather.

Minimum Qualifications

- Graduation from high school and some experience working with youth in an organized setting, or equivalent.
- Valid First Aid and CPR certificate within six months of employment.

Pending Board Approval

8.2

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 23, 2025

Subject: **Approval of District Memorandum of Understanding with CSEA Chapter #305**

Support Information: The District and CSEA Chapter #305 reached the attached Memorandum of Understanding regarding School Office Assistant work hours for the 2025-2026 school year due to the increased enrollment at San Antonio/LUCHA; Ocala Middle School; Sheppard Middle and Painter at Sheppard School; Linda Vista Elementary School and Hubbard Media Arts Academy.

Fiscal Impact: Yes

Budgeted: N/A

Budget Source: General Fund

Recommended Action: It is the recommendation of the Superintendent that the Board of Trustees approve this Memorandum of Understanding.

CD
Approved by: Cesar Torrico Title: Assistant Superintendent, Human Resources

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Recommend Approval

8.2
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

MEMORANDUM OF UNDERSTANDING
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS ALUM ROCK CHAPTER #305 TO ALUM ROCK UNION SCHOOL DISTRICT REGARDING SCHOOL OFFICE ASSISTANT WORK HOURS FOR THE 2025-2026 SCHOOL YEAR
October 2, 2025

This memorandum is agreed upon between **Alum Rock Union School District (District)** and the California School Employees Association and its **Alum Rock Chapter #305 (CSEA)** concerning the impacts and effects of increased student enrollment due to school closures and consolidation.

1. Bargaining unit members working in the classification of School Office Assistant at Ocala Middle School and Sheppard Middle School shall be given the option to increase their hours to 8 hours a day.
2. Bargaining unit members working in the classification of School Office Assistant at Hubbard Elementary School, San Antonio/LUCHA, and Linda Vista Elementary School shall be given the option to increase their hours to 6 hours a day.

For ARUSD (District)

Cesar Torrico,
Assistant Superintendent of Human Resources

10-2-2025
Date

Teresa DeCelles,
Assistant Superintendent of Business Services

10/2/25
Date

For California School Employees Association (CSEA)

Sharon Fontaine, CSEA President

10-2-2025
Date

Tracy Loftin, CSEA

10-2-25
Date

Melody Todd, CSEA

10/2/25
Date

Carol Adamek, CSEA

10/2/25
Date

8.3

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 23, 2025

Subject: **Receive Teamsters Local 150 Initial Bargaining Proposal to Open Negotiations with the Alum Rock Union Elementary School District for the period of July 1, 2025 to June 30, 2026.**

Fiscal Impact: N/A

Budgeted: N/A

Budget Source: N/A

Recommended Action: It is the recommendation of the Superintendent that the Board of Trustees receive Teamsters Local 150 initial proposal for July 1, 2025 to June 30, 2026 as presented and direct the Superintendent and/or designee to begin negotiations.

CT

Approved by: Cesar Torrico Title: Assistant Superintendent, Human Resources

To the Board of Trustees:

Recommend Approval

8.3
Agenda Placement

Meeting: October 23, 2025
Regular Board Meeting

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

DALE WENTZ | Secretary-Treasurer

TEAMSTERS LOCAL UNION NO. 150

7120 East Parkway, Sacramento, California 95823
TELEPHONE (916) 392-7070 | FAX (916) 392-7675 | EMAIL teamsters@teamsters150.org

Please accept the following as the Teamsters contract successor proposal to be sunshined at the next available Board meeting on behalf of our members. I look forward to productive negotiation sessions that will meet our mutual needs and interests.

ARTICLE XXII: PAY AND ALLOWANCE

Fair and equitable increases in wages/salaries including wage/salary, range increases and differentials to keep our wages competitive within the region and not less than received by other bargaining units. If any other bargaining unit receives a greater salary schedule and/or off schedule (bonus) including in their benefits or anything of a monetary value without a corresponding contract change, cost reduction or other event triggering an equivalent savings then Teamsters shall receive the same increase. Increase longevity.

Improve contract language on out-of-classification work.

The addition of compensatory time off as an option for employees in lieu of cash overtime, to provide greater flexibility and work-life balance.

ARTICLE XXI: TRANSPORTATION

Add contract language guaranteeing that if a field trip assignment is canceled within three (3) days of the scheduled trip, the assigned employee(s) shall receive a minimum of three (3) hours of pay.

ARTICLE IX: LAYOFF AND REEMPLOYMENT

The Union proposes to amend the contract language on equal seniority to clarify that substitute service shall not be counted toward seniority. In the event two (2) or more classified bargaining unit members have equal seniority within a classification, the ranking number shall be determined by the bargaining unit member with the earliest regular classified hire date. If that date is also equal, determination of ranking numbers shall be determined by lottery.

The Union proposes to add language ensuring that no bargaining unit member shall be laid off, displaced, or have their hours reduced due to the District's failure to provide timely notice to substitutes who exceed Education Code hour limits.

8.4

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 23, 2025

Subject: **Adopt the District's Initial Bargaining Proposal to Open Negotiations with Teamsters Local 150 for the period of July 1, 2025 to June 30, 2026.**

Fiscal Impact: N/A

Budgeted: N/A

Budget Source: N/A

Recommended Action: It is the recommendation of the Superintendent that the Board of Trustees adopt the District's initial proposal for the period July 1, 2025 to June 30, 2026 as presented and direct the Superintendent and/or designee to begin negotiations with Teamsters Local 150.

Approved by: Cesar Torrico Title: Assistant Superintendent, Human Resources

To the Board of Trustees:

Recommend Approval

8.4
Agenda Placement

Meeting: October 23, 2025
Regular Board Meeting

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK
UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127 · Phone: 408-928-6800 · Fax: 408-928-6416 · www.arusd.org

Alum Rock Union School District's Initial Proposal to TEAMSTERS Local # 150

Pursuant to the provisions of Government Code Section 3547 (the Rodda Act), all initial proposals of the exclusive representative employee groups and the District shall be presented at a public meeting of the District and shall thereafter be public records. On June 5, 2023, the District and Teamsters reached a three (3) year agreement (July 1, 2023 – June 30, 2026). For years two and three of this Agreement, the parties shall negotiate Article 22 "Pay and Allowance" and Article 17.1 "Bargaining Unit Member and Dependent Insurance Coverage", plus up to two (2) articles each in the 2nd and 3rd year of the contract. The District hereby submits its bargaining proposal for the 2025-2026 Re-opener.

Article XI Hours, Overtime, and Work Year

The District is committed to working collaboratively and in partnership with TEAMSTERS. With respect to the articles identified above, the District's interest is to establish a collective bargaining agreement that supports student achievement and staff success.

Sandra Garcia, Interim Superintendent

Board of Trustees: Linda Chavez, President, Andrés Quintero, Vice-President
Minh Pham, Clerk · Corina Herrera-Loera, Member· Minh Nguyen, Member

9.1

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: September 18, 2025

Subject: **Pioneer Healthcare LLC**

Support Information: Pioneer Healthcare will provide in person speech & language services to students with speech services on their IEP's. They will perform initial assessments, write reports and attend IEP meetings. This will replace a contracted virtual speech therapist.

Fiscal Impact: Yes

Budgeted: Yes

Budget Source: Special Education

Recommended Action: It is the recommendation of the Interim Superintendent that the Board of Trustees approve the contract with Pioneer Healthcare for the 25-26 school year. The cost of this contract is $115,000.

Approved by: Anthony Colonna Title: Director, Special Education

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Recommend Approval

9.1
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Docusign Envelope ID: E49CC353-4015-4E90-93D7-D31FB0D75EB4

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Special Education (School/Dept.) VENDOR NO. _____

Submitted by: Anthony Colonna, Director Special Education

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Pioneer Healthcare LLC

Address: 6215 Ferris Square, #120 City: San Diego State: CA Zip: 95121

Phone: (800) 683-1209 Email Address: _____

SSN: _____ or Fed I.D. #: 45-4526162

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 25, 2025, and will diligently perform as required and complete performance by June 30, 2026, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

Pioneer Healthcare will provide in person speech & language services to students with speech services on thier IEP's. They will perform initial assessments, write reports and attend IEP meetings. This will replace a contracted virtual speech therapist.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

X a. **Fee Rate:** $100-125.00 per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

_____ b. **Other:** $_____ (describe rate agreement) _____

_____

5. **BUDGET CODE:**

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
080	6500	0	5815	00	5750	1120	000000	380	1820	115,000	9/18/25 9/18/25

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

CLIENT STAFFING AGREEMENT

This CLIENT Staffing Agreement ("Agreement") is entered into this **<DATE>**, by and between **<NAME>**, with a location at **<ADDRESS>**, referred to in this Agreement as "CLIENT," and **Pioneer Healthcare Services LLC**, a California limited liability company, with an office located at **6215 Ferris Square, Suite 120, San Diego, CA 92121** referred to in this Agreement as "PIONEER."

RECITALS

WHEREAS, PIONEER operates a supplemental staffing agency and employs licensed health care personnel to provide healthcare services to CLIENT and Client desires to engage PIONEER to provide personnel to supplement CLIENT's staff.

THEREFORE, in consideration of the above promises set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, and intending to be legally bound, CLIENT and PIONEER hereby agree to the following terms and conditions.

ARTICLE 1. TERM OF AGREEMENT

Section 1.01 **Term and Termination.** This Agreement will be in effect for one (1) year and will be automatically renewed at the end of the first year and each subsequent year unless terminated pursuant to the terms of this Agreement. Either party may terminate this Agreement at any time, with or without cause, by providing at least thirty (30) days' advance written notice of the termination date to the other party. Such termination will have no effect upon the rights and obligations resulting from any transactions occurring prior to the effective date of the termination of this Agreement.

ARTICLE 2. RESPONSIBILITIES OF PIONEER

Section 2.01 **Services.** PIONEER will, upon request by CLIENT, provide licensed health care providers (i.e. RTs, SLPs, PTs OTs, PTAs, COTAs, RNs and LPNs) as specified by CLIENT (collectively, "Personnel") for supplemental staffing services, subject to availability of qualified Personnel.

Section 2.02 **Personnel.** PIONEER will supply CLIENT with Personnel who meet the following criteria:

A. Possess current state license/registration and/or certification, as applicable and appropriate for the services provided to CLIENT, and possess CPR certification, if required by applicable laws, regulations, or accreditation standards, to be presented to CLIENT administrator upon request.

B. Meet PIONEER and CLIENT conditions of employment regarding health clearance (to include proof of pre-employment physical and TB skin testing), provision of professional references, background checks, and any other applicable hiring criteria, documentation of which will be kept in the PIONEER employee file.

C. Shall, preferably have at least one (1) year of relevant professional experience and one (1) year of specialty experience, which shall be documented by references and kept on file.

Section 2.03 **Insurance.** PIONEER will maintain (at its sole expense), or require the individuals it provides under this Agreement to maintain, a valid policy of insurance evidencing general and professional liability coverage of not less than $1,000,000 per occurrence and $3,000,000 in aggregate covering sole negligent acts or omissions which may give rise to

liability for services under this Agreement. PIONEER will provide a certificate of insurance evidencing such coverage upon request by CLIENT.

Section 2.04 **Employer Obligations.** PIONEER, or its subcontractor(s), will maintain direct responsibility as employer for payment of wages, and federal, state, and local income taxes, social security taxes, worker's compensation, and unemployment insurance. PIONEER agrees to maintain documentation on all Personnel provided by PIONEER in an employee file.

Section 2.05 **Record Access.** In instances where CLIENT is Medicare and/or Medicaid certified, PIONEER agrees that in accordance with Section 952 of the Omnibus Budget Reconciliation Act of 1980, its facilities, books, documents and records will be made available to the Comptroller General of the Government Accounting Office of the United States, the United States Department of Health and Human Services and their duly authorized representatives ("USDHHS") until the expiration of four (4) years after services are furnished under this Agreement.

ARTICLE 3. RESPONSIBILITIES OF CLIENT

Section 3.01 **Requests for Personnel.** CLIENT will use its best efforts to request Personnel at least twenty-four (24) hours prior to reporting time in order to assure prompt arrival of assigned Personnel. All information regarding reporting time and assignment will be provided by CLIENT at the time of the initial call.

Section 3.02 **Short-notice Requests.** PIONEER will bill CLIENT for the entire shift if an order for staff is made less than two (2) hours prior to the start of the shift, as long as the individual reports for work within a reasonable prompt period of time under existing conditions after receiving notice of the assignment.

Section 3.03 **Staff Order Cancellation.** Staffing requests are scheduled as either four (4) hour, ("half-day"), or six (6) to eight (8) hour, ("full-day") assignments. A six (6) to eight (8) hour assignment may be changed ("downsized") to a four (4) hour assignment up to twenty-four (24) hours before the assignment starts. All assignments (excluding travelers) may be canceled up to twenty-four (24) hours before that assignment starts. Late cancellations or changes made less than twenty-four (24) hours before an assignment starts will be billed the applicable minimum charge of either four (4) hours or six (6) hours (determined by the original length of the confirmed assignment). All cancellations and changes may only be made on business days. Monday morning shifts must be canceled no later than 8:00 AM on the previous Friday. Personnel available for travel are available in all disciplines for thirteen (13) week, twenty-six (26) week, or non-traditional assignments. Cancellation of a travel assignment requires **a thirty (30)** day written notice. A travel assignment cannot be canceled prior to **30 days** after the start of the assignment. Late cancellation or early termination of a travel assignment will result in a charge to CLIENT of eighty (80) hours, plus the cost(s) of any fees or penalties that occur as a result of the late cancellation or early termination (i.e., apartment or furniture leases, security deposits, etc.)

Section 3.04 **Responsibility for Patient Care.** CLIENT retains full authority and responsibility for professional and medical management of care for each of its patients and for ensuring that services provided by Personnel under this agreement are furnished in a safe and effective manner and in accordance with applicable standards and laws. CLIENT is responsible for supervision and instruction of Personnel regarding policies, procedures, and CLIENT operation, specifically including, but not limited to, all necessary CLIENT safety procedures, equipment handling, and services to be rendered. CLIENT shall remain solely liable for the safe working conditions and supervision of those entrusted to operate equipment and provide services hereunder.

Section 3.05 CLIENT understands PIONEER is not an employment agency and that Personnel are assigned to the CLIENT to render temporary service(s) and are not assigned to become employed by CLIENT. The CLIENT further acknowledges and agrees that the substantial investment in business related costs incurred by PIONEER in recruiting, training and

employing Personnel, to include advertisement, recruitment, interviewing, evaluation, reference checks, training, and supervising Personnel.

In the event that CLIENT, or any affiliate, subsidiary, department, or division of CLIENT hires, employs or solicits Personnel within the first 1400 hours, CLIENT will pay PIONEER a fee equivalent to 20% annualized salary.

In the event that CLIENT, or any affiliate, subsidiary, department or division of CLIENT hires, employs or solicits Personnel after the first 1400 hours, CLIENT will pay PIONEER a fee equivalent to 15% annualized salary.

Notification of intent to hire must be provided to PIONEER at least 30 days prior to the proposed conversion date. Payment terms of buyout are in accordance with the current and detailed contract payment terms below.

Section 3.06 **Non-performance.** If CLIENT concludes, in its sole discretion, that any Personnel provided by PIONEER have engaged in misconduct, or have been grossly negligent, CLIENT may require the individual to leave the premises and will notify PIONEER immediately in writing, providing in reasonable detail the reason(s) for such dismissal and provide PIONEER with a right to cure such situation, in PIONEER's sole discretion. CLIENT's obligation to compensate PIONEER for such individual's services will be limited to the number of hours actually worked. PIONEER will not reassign the individual to CLIENT without prior approval of the CLIENT. If PIONEER requests feedback, CLIENT shall provide feedback in a timely manner.

Section 3.07 **Right to Dismiss.** CLIENT may request the dismissal of any Personnel for any reason; provided, however, that PIONEER shall have the right to cure such dismissal, in PIONEER'S sole discretion. CLIENT agrees to notify PIONEER of any such action immediately in writing, providing in reasonable detail the reason(s) for such dismissal. CLIENT shall be obligated to compensate PIONEER for such individual's services limited to the number of hours actually worked.

Section 3.08 **Insurance.** CLIENT will maintain at its sole expense a valid policy of insurance evidencing general and professional liability coverage of not less than $1,000,000 per occurrence and $3,000,000 in aggregate covering acts or omissions which may give rise to liability in connection with services under this Agreement. CLIENT will name PIONEER as additional insured on such policy and forward a copy of its professional liability insurance certificate to PIONEER prior to execution of this Agreement. CLIENT will give PIONEER prompt written notice of any material change in CLIENT coverage. CLIENT will provide evidence of such insurance to PIONEER upon PIONEER'S request.

Section 3.09 **Compliance with Regulatory Standards.** In all instances where Personnel are supervised by CLIENT, CLIENT shall be required to document and develop an incident report of any injury, illness, or ailment experienced by Personnel at the CLIENT workplace in accordance with applicable federal, state and local laws, rules and regulations.

ARTICLE 4. MUTUAL RESPONSIBILITIES

Section 4.01 **Orientation.** PIONEER will cooperate with CLIENT to promptly provide Personnel with an orientation to CLIENT. PIONEER shall review instructions regarding confidentiality (including patient and employee), and orient Personnel to the specific Exposure Control Plan of the CLIENT as it pertains to OSHA requirements for bloodborne pathogens, as well as any of the CLIENT's specific policies and procedures provided to PIONEER for such purpose.

Section 4.02 **Non-discrimination.** Neither PIONEER nor CLIENT will discriminate on the basis of age, race, color, national origin, religion, sex, disability, being a qualified disabled veteran, being a qualified veteran of the Vietnam era, or any other category protected by law.

Section 4.03 Timesheets. Personnel will comply with Client's timekeeping process. Personnel will obtain Client supervisory approval on a weekly basis for hours worked on assignment.

ARTICLE 5. COMPENSATION

Section 5.01 **Rates.** PIONEER will supply Personnel under this Agreement at the rates listed in Attachment A.

Section 5.02 **Billing.** PIONEER will submit invoices to CLIENT every week for Personnel provided to CLIENT during the preceding week. Invoices are to be sent to the following CLIENT address:

<ADDRESS>

Section 5.03 **Payment.** All amounts due to PIONEER are due and payable within thirty (30) days from date of invoice. Pioneer shall offer CLIENT a 2% discount if invoice is paid and delivered to PIONEER within seven (7) days from date of invoice. Discount will only apply if PIONEER receives the funds by check or ACH no later than the seventh (7th) day after the date of invoice. If funds arrive at the Pioneer office or are deposited by ACH after the seventh (7^{th}) day from date of invoice, CLIENT will be responsible for the full 100% total amount of the invoice and will need to send another check or ACH for the remaining 2% that was not paid. CLIENT will send all payments to the following address:

Pioneer Healthcare Services, LLC
6215 Ferris Square, Suite 120
San Diego, CA 92121

Section 5.04 **Mileage Reimbursement.** CLIENT agrees to pay PIONEER for any mileage required during the regular course of business as needed by the facility or school district. PIONEER shall submit mileage to client through an invoice and the payment shall be as detailed in section 5.03. CLIENT agrees to pay mileage at the current standard IRS rate.

Section 5.05 **Late Payment.** Invoices not paid within thirty (30) days from issue date will accumulate interest, until paid, at the rate of one and one-half percent (1 & 1/2%) per month on the unpaid balance, equating to an annual percentage rate of eighteen percent (18%) or the maximum rate permitted by applicable law, whichever is less.

Section 5.06 **Rate Change.** PIONEER will give CLIENT at least thirty (30) days advance, written notice of any change in rates.

ARTICLE 6. GENERAL TERMS

Section 6.01 **Independent Contractors.** PIONEER and CLIENT are independent legal entities. Nothing contained in this Agreement will be construed to create the relationship of employer and employee, or principal and agent, or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms of this Agreement. Neither PIONEER nor CLIENT nor any of their respective agents or employees shall control or have any right to control the activities of the other party in carrying out the terms of this Agreement.

Section 6.02 **Assignment.** Neither party may assign this Agreement without the prior written consent of the other party, and such consent will not be unreasonably withheld. No such consent will be required for assignment to an entity owned by or under common control with assignor or in connection with any acquisition of all of the assets or more than 51% of the capital stock of a party; provided however, the assigning party will provide notice of such transaction to the other party and remain fully responsible for compliance with all of the terms of this Agreement.

Section 6.03 **Indemnification.** PIONEER agrees to indemnify and hold harmless CLIENT, its directors, officers, employees, and agents from and against any and all claims, actions, or liabilities which may be asserted against them by third parties in connection with the sole gross negligent performance of PIONEER, its directors, officers, employees, or agents under this Agreement only. CLIENT agrees to indemnify and hold harmless PIONEER, its directors, officers, shareholders, employees, and agents from and against any and all losses, damages, claims, actions, or liabilities, and expenses connected therewith (including reasonable attorney's fees) which may be asserted against them by third parties arising

out of any act or inaction of CLIENT, its directors, officers, employees, or agents under this Agreement.

Section 6.04 **Notices.** Any notice or demand required under this Agreement will be in writing; will be personally served or sent by certified mail, return receipt requested, postage prepaid, or by a recognized overnight carrier which provides proof of receipt; and will be sent to the addresses below. Either party may change the address to which notices are sent by sending written notice of such change of address to the other party.

<ADDRESS>

Pioneer Healthcare Services, LLC
6215 Ferris Square, Suite 120
San Diego, CA 92121

Section 6.05 **Headings.** The headings of sections and subsections of this Agreement are for reference only and will not affect in any way the meaning or interpretation of this Agreement.

Section 6.06 **Entire Agreement; Counterparts.** This Agreement constitutes the entire agreement between CLIENT and PIONEER regarding the services to be provided hereunder. Any agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force or effect. This Agreement may be executed in any number of counterparts, each of which will be deemed to be the original, but all of which shall constitute one and the same document. No amendments to this Agreement will be effective unless made in writing and signed by both parties.

Section 6.07 **Availability of Personnel.** The parties agree that PIONEER's duty to supply Personnel on request of CLIENT is subject to the availability of qualified Personnel. The failure of PIONEER to provide Personnel or the failure of CLIENT to request Personnel results in no penalty to CLIENT or any party claiming by or through it and shall not constitute a breach of this Agreement.

Section 6.08 **Compliance with Laws.** PIONEER and CLIENT agree that all services provided pursuant to this Agreement shall be performed in compliance with all applicable federal, state, or local rules and regulations.

Section 6.09 **Severability.** In the event that one or more provisions of this Agreement is deemed invalid, unlawful and/or unenforceable, then only that provision will be omitted, and will not affect the validity or enforceability of any other provision; the remaining provisions will be deemed to continue in full force and effect.

Section 6.10 **Governing Law.** This Agreement will be governed by and construed in accordance with the laws of the State to be determined at the sole discretion of PIONEER, without regard to its principles of conflict of laws.

Section 6.11 **Confidentiality.** The parties agree to keep the terms and conditions of this Agreement, and any information exchanged or obtained hereunder strictly confidential, and not to disclose such information and materials to any third party, except pursuant to a court order or applicable law, rule or regulation.

Section 6.12 **Limitation of Liability.** Neither PIONEER nor CLIENT will be responsible for special, indirect, incidental, consequential, or other similar damages, including but not limited to lost profits, that the other party may incur or experience in connection with this Agreement or the services provided, however caused, even if such party has been advised of the possibility of such damages. In no event shall PIONEER be liable to CLIENT in an amount that exceeds the fees paid to PIONEER by CLIENT pursuant to the terms of this Agreement.

Section 6.13 **Amendment.** No Amendment, modification or discharge of this Agreement, and no waiver hereunder, shall be valid or binding unless set forth in writing and duly executed by the

party against whom enforcement of the amendment, modification, discharge or waiver is sought.

Section 6.14 **Legislative Changes.** In the event Medicare, Medicaid or any third party payor, or any other Federal, State or Local law, rules regulations, or interpretations at any time change the method of reimbursement or payment of services under this Agreement, then the parties agree to negotiate in good faith to amend this Agreement. If this Agreement is not amended prior to the effective date of such rule, regulation, or interpretation, this Agreement shall terminate as of such effective date.

Section 6.15 **Arbitration.** All disputes relating to this Agreement shall be resolved exclusively by binding arbitration in accordance with the provisions of the Commercial Arbitration Rules of the American Arbitration Association within 90 days in a location to be determined at the sole discretion of PIONEER. There shall be one arbitrator. If the parties fail to select a mutually acceptable arbitrator within ten days after the demand for arbitration is mailed, a single arbitrator shall be selected in accordance with the Commercial Arbitration Rules. In all actions, at law or in equity, arising out of this Agreement, the prevailing party shall be entitled to an award of its reasonable attorneys' fees and costs.

ARTICLE 7. CONFIDENTIALITY OF PROTECTED HEALTH INFORMATION

Section 7.01 **HIPAA Compliance.** In instances where PIONEER receives Protected Health Information, herein referred to as "PHI" in connection with the Services provided to CLIENT, PIONEER and CLIENT agree that they shall each:

1) Comply with the applicable provisions of the Administrative simplification section of the Health Insurance Portability and Accountability Act of 1986, as codified at 42 U.S.C. §1320d through d-8 ("HIPAA"), and;

2) Adhere to all requirements of any regulation promulgated thereunder.

3) Not use or further disclose any PHI concerning a patient other than as permitted by this Agreement, the requirements of HIPAA and/or applicable federal regulations. PIONEER shall implement appropriate safeguards to prevent the use or disclosure of a patient's PHI other than provided for by this Agreement.

4) Promptly report any violations, use and/or disclosure of a client/patient's PHI not provided for by this Agreement as soon as practicable, upon becoming aware of the improper violation(s), use and/or disclosure.

Section 7.02 **Breach of Confidentiality.** In the event that either party is in breach of any provision(s) of this Article and Section 7.01 of this Agreement, it shall immediately advise the opposite party and take steps to remedy such breach, including, but not limited to protecting against the consequences of any disclosure or use of PHI in violation of this Agreement. Both parties acknowledge that use or disclosure of the PHI, in any manner inconsistent with this Agreement, may result in irreparable and continuing damage and that the party damaged by the disclosure shall have the right to seek legal and equitable relief, including injunctive relief, without the necessity of posting bond or other security necessary to protect against any such breach or threatened breach, including, without limitation, injunctive relief.

(Signatures to follow on the next page)

CLIENT and PIONEER have acknowledged their understanding of and agreement to the mutual promises written above by executing and delivering this Agreement as of the date set forth above.

<NAME>	PIONEER HEALTHCARE SERVICES LLC:
_____	_____
Signature	Signature
_____	_____
Printed Name & Title	Printed Name & Title

PIONEER HEALTHCARE SERVICES LLC
SUPPLEMENTAL STAFFING RATES
ALUM ROCK UNION SCHOOL DISTRICT

Position	Bill Rate
Speech Language Pathologist	$95.00-$120.00
Speech Language Pathologist Assistant	$70.00-$80.00
Occupational Therapist	$90.00-$115.00
Certified Occupational Therapy Assistant	$65.00-$80.00
Physical Therapist	$90.00-$115.00
Physical Therapy Assistant	$65.00-$80.00
School Psychologist	$100.00-$125.00
BCBA	$80.00-$100.00
RBT	$58.00-$65.00
SPED Teacher	$88.00-$105.00
Paraprofessional	$36.00-$48.00

ALUM ROCK UNION SCHOOL DISTRICT

Signature

Sandra Garcia, Interim Superintendent
Printed Name & Title

Date

PIONEER HEALTHCARE SERVICES LLC:

Rachel Wexler
Signature

Rachel Wexler, Business Development
Printed Name & Title

10/6/2025
Date

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

9.2

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: September 25, 2025

Subject: **Approve Proposal and Contract with The Stepping Stones Group for the Medi-Cal Billing Oversight and Clinical Supervision Support for School Wellness Programs.**

Support Information: The District issued RFP No. 2526-SEL01 Medi-Cal Billing Oversight and Clinical Supervision Support for School Wellness Programs for Social Emotional Learning. The RFP was publicly advertised, and one (1) vendor was directly contacted.

The District received the following (1) bid/proposals:

Firm Name:	Bid/Proposal Amount:
The Stepping Stones Group	$13,373.50 per month

Fiscal Impact: Yes

Budgeted: Yes

Budget Source: CYBHI S-L P & Capacity Grant

Recommended Action: It is the recommendation of the Interim Superintendent that the Board of Trustees approve the bid and contract with The Stepping Stones Group in the amount of $13,373.50 per month for a total amount of $120,361.50.

Submitted by: Kristin Burt KB Title: Director of Social Emotional Learning

To the Board of Trustees: Meeting: October 23, 2025

Regular Board Meeting

Recommend Approval

9.2
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Docusign Envelope ID: 4A65D106-BF23-41FD-8CE9-CAFAF543EF1E

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Social Emotional Learning (School/Dept.) VENDOR NO. 300695

Submitted by: Kristin Burt

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: The Stepping Stones Group, LLC

Address: 225 West Washington Street, Ste. 1140 City: Chicago State: IL Zip: 60606

Phone: (850) 213-1827 Email Address: Tiffanie.Coleman@ssg-healthcare.com

SSN: _____ or Fed I.D. #: 26-0852181

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 24, 2025, and will diligently perform as required and complete performance by June 30, 2026, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").
Medical Billing Oversight and Clinical Supervision Support for School Wellness Programs.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

_____ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

X b. **Other:** $13,373.50 /month (describe rate agreement) Not to exceed $13,373.50/month. Reference Scope of Work Appendix A (Page 6).

5. **BUDGET CODE:**

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
060	9010	0	5815	00	1110	3110	000070	061	9117	$120,361.50	CS

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

THE STEPPING STONES GROUP
Transforming Lives Together

Corporate Office
225 W Washington Street, Suite
1140, Chicago, IL 60606
Ph: 800-337-5965 Fax: 800-822-8287
www.thesteppingstonesgroup.com

AGREEMENT

This Agreement is made and entered on October 24, 2025 by and between The Stepping Stones Group 225 W Washington Street, Suite 1140, Chicago, IL 60606 hereinafter referred to as "Contractor" and Alum Rock Union School District at 2930 Gay Ave, San Jose, CA 95127 hereinafter referred to as "School District." It is hereby agreed as follows:

SERVICES, RATES AND BILLING: Contractor agrees to provide the services, at the designated rates, as listed in Appendix A to this Agreement.

School District agrees to be billed (except during holidays) by Contractor for up to 40 hours per week for each of Contractor's employees, unless agreed otherwise. No employee of Contractor will work above 40 hours per week without advanced authorization from both Contractor and the designated supervisor assigned by School District. Any hours worked that are considered overtime by state or federal law will bebilled at 150% of bill rate. School District will not be billed during school closures and school holidays.

When Statutory Costs and other employee costs of living increase, Contractor will pass those increases along to School District with no mark-up. School District agrees to pay such increases at the same time as any billed fees pursuant to this Agreement. Statutory Costs include any costs and expenses of Contractor that are associated with Workers Comp, FICA, FUTA, SUTA, and incremental costs associated with the Affordable Care Act (ACA), among others.

TRAVEL TIME & MILEAGE: To the extent applicable, travel between schools will be considered billable time and the mileage will be billed at the current IRS mileage rate. No travel will be billed when work is completed at one site.

PAYMENT TERMS: School District will be billed every two weeks via email and agrees to pay all outstanding invoices within 30 days of receipt. School District agrees and understands that School District is billed on actual hours of service provided by the Contractor's employee, based on the total hours listed on a biweekly timesheet. To ensure billing accuracy and timeliness, School District will complete the Billing Details just above the signature section of this Agreement.

A finance charge of 1.5% per month on the unpaid amount of an invoice, or the maximum amount allowed by law, will be charged on past due accounts. Payments by School District will thereafter be applied first to accrued interest and then to the principal unpaid balance. Any attorneys' fees, court costs, or other costs incurred in collection of delinquent accounts shall be paid by School District. If payment of invoices is not current, Contractor may suspend performing further work.

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1140, Chicago, IL 60606
Ph: 800-337-5965 Fax: 800-822-8287
www.thesteppingstonesgroup.com

REMITTANCE DETAILS: School District will make payments to Contractor at the following address:

PO Box 6280
Carol Stream, IL 60197

If School District prefers to make payments via electronic ACH, instructions can be obtained from the Contractor representative.

EMPLOYEE BENEFITS AND INSURANCE: Contractor will be responsible for providing all employee benefits and insurance including workers' compensation, general liability, and professional liability insurance coverage (with policy limits and deductibles that are appropriate for similarly situated school districts).

NO SOLICITATION: During the term of this Agreement and for a period of two years after the termination of this Agreement, School District agrees not to directly or indirectly contract with, offer employment to or hire any employee of the Contractor assigned to School District or any candidate submitted by Contractor to School District. School District agrees that if School District breaches this no solicitation covenant, direct and indirect damages may be assessed and recovered by Contractor, and Contractor shall be entitled to seek and obtain specific performance.

CONFIDENTIALITY: School District agrees not to provide any information pertaining to the contents of this Agreement to any individual or any entity that may be considered a competitor of the Contractor. School District further agrees not to discuss or disclose any information pertaining to the contents of this Agreement, including but not limited to fees/costs, duration and terms, etc. to the Contractor's employee assigned to provide services to the School District. Disclosure of such information to the Contractor's employee will be considered a breach of this Agreement.

Both parties may receive information that is proprietary to or confidential to the other party or its affiliated companies and their clients in connection with the parties' performance of services under this Agreement. Both parties agree to hold such information in strict confidence and not to disclose such information to third parties or to use such information for any purpose whatsoever other than performing under this Agreement or as required by law. No knowledge, possession, or use of School District's confidential information will be imputed to Contractor as a result of any of Contractor's employees having access to such information. The provisions set forth in the foregoing paragraph and this paragraph shall survive expiration or other termination of this Agreement, regardless of the cause of such termination.

Contractor agrees that it is subject to, and shall comply with, all federal and state laws and School District policies relating to the confidentiality of student information, including, without limitation, compliance with the Family Educational Rights and Privacy Act (FERPA).

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COOPERATION: School District agrees to cooperate fully and to provide assistance to Contractor in the investigation and resolution of any complaints, claims, actions, or proceedings that may be brought by or that may involve any employees of Contractor.

TERMINATION: This Agreement will end on June 30, 2026 and may continue beyond this point by mutual consent. School District agrees not to terminate the Agreement until the end of the Term unless (a) Contractor's employee assigned to School District as a whole is deficient in performance of the services hereunder or (b) any employee of Contractor assigned to School District commits an act of professional or ethical misconduct. School District agrees to notify Contractor of any deficiencies in services or possible unethical or unprofessional conduct as soon as School District becomes aware of such deficiencies or misconductand further agrees to permit Contractor the opportunity to cure any deficiency or misconduct within thirty (30) days of Contractor's receipt of such notice prior to School District delivering notice of termination of this Agreement. Contractor may terminate this Agreement (i) if School District discontinues operations or (ii) if School District fails to make any payments as required by this Agreement.

NONDISCRIMINATION: Contractor represents and warrants that it does not discriminate in hiring and employment practices regarding race, color, religion, disability, sex, age, national origin, ancestry, marital status, pregnancy, or sexual orientation.

INDEMNIFICATION AND LIMITATION OF LIABILITY: To the extent permitted by law, Contractor will defend, indemnify, and hold School District and its equity holders, subsidiaries, directors, officers, agents, representatives, and employees harmless from all claims, losses, and liabilities (including reasonable attorneys' fees) to the extent caused by or arising from Contractor's breach of this Agreement; its failure to discharge its duties and responsibilities under this Agreement; or the gross negligence or willful misconduct of Contractor or Contractor's officers, employees, or authorized agents in the discharge of those duties and responsibilities under this Agreement.

To the extent permitted by law, School District will defend, indemnify, and hold Contractor and its parents, subsidiaries, directors, officers, agents, representatives, and employees harmless from all claims, losses, and liabilities (including reasonable attorneys' fees) to the extent caused by or arising from School District's breach of this Agreement; its failure to discharge its duties and responsibilities under this Agreement; or the gross negligence or willful misconduct of School District or School District's officers, employees, or authorized agents in the discharge of those duties and responsibilities under this Agreement.

Except as expressly set forth herein, neither party shall be liable for or be required to indemnify the other party for any incidental, consequential,exemplary, special, punitive, or lost profit damages that arise in connection with this Agreement, regardlessof the form of action (whether in contract, tort, negligence, strict

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liability, or otherwise) and regardless of how characterized, even if such party has been advised of the possibility of such damages.

As a condition precedent to indemnification, the party seeking indemnification will inform the other party within ten (10) business days after it receives notice of any claim, loss, liability, or demand for which it seeks indemnification from the other party; and the party seeking indemnification will cooperate in the investigation and defense of any such matter.

The provisions in this section of the Agreement constitute the complete agreement between the parties with respect to indemnification, and each party waives its right to assert any common-law indemnification or contribution claim against the other party.

NOTICES: Notices to Contractor shall be sent to:

The Stepping Stones Group
225 W Washington Street, Suite 1140,
Chicago, IL 60606
AND

K12ops.contracts@ssg-healthcare.com

Notices to School District shall be sent to:
Alum Rock Union School District
2930 Gay Ave, San Jose, CA 95127
Attn: Jean Gallagher

JURISDICTION: This agreement shall be governed by, construed, and is enforceable in accordance with the laws of the State of California. Any action or proceeding relating to or arising out of this Agreement shall be commenced and heard in the State or Federal Court sitting in California. Both parties hereby consent to the jurisdiction and venue of such courts.

GENERAL: No provision of this Agreement may be amended or waived unless agreed to in writing and signed by the parties. The provisions of this Agreement will inure to the benefit of and be binding on the parties and their respective representatives, successors, and assigns.

Docusign Envelope ID: E6B8B87C-8294-4D8B-B8CF-D90B6A240C7D

THE STEPPING STONES GROUP
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1140, Chicago, IL 60606
Ph: 800-337-5965 Fax: 800-822-8287
www.thesteppingstonesgroup.com

BILLING DETAILS FOR SCHOOL DISTRICT:

Billing Contact Name/Title: Accounts Payable

Billing Email/Phone: accounts.payable@arusd.org

Mailing Address (for invoice): Alum Rock Union Elementary School District
2930 Gay Avenue
San Jose, CA 95127

Special Billing Instructions: _____

Signed for Contractor:	Signed for School District:
Signature: Signed by: Tiffanie Coleman 6BFEE40BB346420...	Signature: _____
Name: Tiffanie Coleman	Name: Sandra Garcia
Title: Director of Client Services	Title: Interim Superintendent
Date: 10/6/2025	Date: _____

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Appendix A

The services that may be provided under this Agreement and the corresponding hourly bill rates for each service for the are listed below:

Specialty	**Monthly Rate**
Licensed Mental Health Professional	$9,975 per month for supervision of up to 12 clinicians (10/24/25 through 6/30/26) • $1,173.50 per additional clinician per month (utilizing BBS regulations)
ORP Services	$2,225 per month (10/24/25 through 6/30/26)

9.3

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: September 29, 2025

Subject: **Approve the Tutorworks, Inc. Master Contract**

Support Information: Tutorworks, Inc. provides an on-site and/or virtual academic tutoring program that is customized to address students' specific needs. The program integrates certified staff and technology based support as part of the instructional program. Tutorworks, Inc. will work with ARUSD staff to determine hours of service for students. School must complete a Request for Contracted Services PUR-123.

Fiscal Impact: Yes

Budgeted: Yes

Budget Source: ELOP

Recommended Action: It is the recommendation of the Interim Superintendent that the Board of Trustees approve the contract for Tutorworks, Inc. in the amount of $250,000.00.

Approved by: Dr. Kiela Jimenez Title: Director, Student Support Services

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Recommend Approval

9.3
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Student Support Services (School/Dept.) VENDOR NO. 21300

Submitted by: Dr. Kiela Jimenez

☐ **Independent Contract** ☐ **MOU**

☑ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Tutorworks, Inc.

Address: 533 Airport Blvd, Suite 400 City: Burlingame State: CA Zip: 94010

Phone: (650) 298-8867 Email Address: dterzian@tutorworks.org

SSN: _____ or Fed I.D. #: 20-0044202

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 24, 2025, and will diligently perform as required and complete performance by June 30, 2026, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").
Tutorworks will provide on-site and/or virtual academic tutoring program that is customized to address students' specific needs. The program integrates certified staff and technology based support as part of the instructional program. Tutorworks will work with ARUSD staff to determine hours of service for students.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

_____ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

X b. **Other:** $_____ (describe rate agreement) Student Support Services - not to exceed $250,000.00 abd bit ti exceed $75,000 per school site

5. **BUDGET CODE:**

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
010	0000	0	5815	00	1110	1000	000000	360	7221	$0	MD 9/24/25

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

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TUTORWORKS
Academic Services
SCOPE OF WORK-ARUSD

INTRODUCTION

TUTOR**WORKS** utilizes a blended learning approach which combines the use of educational software and personalized instruction from certified tutors to create very engaging and highly effective learning experiences for every student. TUTOR**WORKS** has served more than 25,000 students in 140 school districts and more than 1500 schools. TUTOR**WORKS** has successfully transitioned our intervention programs from classroom settings to hybrid live and synchronous remote learning. We understand well the promise and challenges of using a blended learning approach to achieve significant academic gains. Our hybrid remote learning programs have evolved from more than 20 years of experience promoting students' growth and development in technology-rich environments.

Our Purpose and Mission
TUTOR**WORKS'** purpose is to support students as they develop their enormous potential to create a life with meaning. TUTOR**WORKS'** mission is to create transformational learning experiences in a motivational learning environment by building tangible skills and nurturing a growth mindset. TUTOR**WORKS'** programs do this by combining two contrasting strategies: fierce commitment to tangible, discrete skills and an equally fierce commitment to open-ended and imaginative learning activities. We focus on building mastery of foundational skills through deliberate practice and through a positive, personalized and culturally relevant learning experience that meets students where they are and supports them to achieve the next level in their learning.

HYBRID ACADEMIC INTERVENTION

Our new signature program, TUTOR**WORKS ACADEMY,** will be implemented in ARUSD school sites as a hybrid virtual academy with a physical presence in classrooms. Students will learn from onsite coordinators and instructors, as well as from their virtual instructors. Our hybrid intervention model allows students to access the TUTOR**WORKS** programming either at school with a TUTOR**WORKS** staff member supporting students, in the afterschool program, or from home. TUTORWORKS can provide all in-person intervention services for an additional charge.

TUTOR**WORKS ACADEMY** classrooms are purposefully small, with a 1/3 - 1/8 staff/student ratio. This facilitates student-teacher relationships and is an important factor in motivating our students to succeed.

TUTOR**WORKS** staff are experienced instructors invested in developing a positive classroom experience for students to increase their intrinsic motivation and to close academic gaps in literacy and math.

TUTOR**WORKS** instructors are part of a faculty that meets daily to discuss students' needs, review student data from the pre- or post-assessments, and strategize how to tailor instruction to meet students' needs.

TUTOR**WORKS ACADEMY** currently features three classes, described in detail below. The classes are **FOUNDATIONS, CODE WRITE DRAW INTERVENTION** and **MASTERY TUTORIAL.** Districts can choose any number of classes and combine them to create a tailored program for each school's needs.

Docusign Envelope ID: 052B0103-CCE6-453A-84FB-953D510CF364

PROGRAM DURATION & COST

The TUTOR**WORKS ACADEMY** classes can be customized to a program of any length. The cost of services for the 2025-26 school year is $46.22 /student hour (enrollment-based fee). The cost for programs with all in-person instructors will be determined in consultation with ARUSD based on the specific implementation details.

TUTOR**WORKS** In addition to providing the classes described above based on ARUSD customizations, the program also includes the following:

Additional Services	**Included**
Parent Engagement and Support	
Parent Outreach Materials ***We provide flyers, letters and text samples to make this process easy for schools.***	✔
Parent Enrollment Support ***We contact families directly to enroll their students. We have a dedicated team to support families with enrollment, onboarding and technical issues.***	✔
Ongoing Outreach ***We contact parents to share good news and to follow up on any student absences.***	✔
Bilingual Support ***Our staff is bilingual in English/Spanish.***	✔
Motivating Parent Workshop to Support Student Success ***We offer parent workshops, and districts may choose from a selection of topics.***	✔
Data Analysis & Progress Monitoring	
Targeted Instruction Based on Continuous Assessment ***We love data and use it to guide our sessions with students.***	✔
24/7 Data and Reporting Access ***We also provide PDF versions upon request for ease of sharing with your staff.***	✔
Data Analysis Report for Each School Site ***We send you a full report on student outcomes at the conclusion of the programs.***	✔
School Staff Integration ***We will host meetings with school staff to coordinate services, and review program functioning and progress monitoring systems as is necessary.***	✔
Student Enrollment	
Seat-Based Enrollment ***Students can be replaced to ensure full enrollment and use of student hours.***	✔
Student Success	
Daily Recognition for Positive Behaviors ***We are relentless about acknowledging positive behavior!***	✔
Socio-emotional Student Support ***We check-in daily about process of learning goals!***	✔
Widespread Student Recognition ***Awards Ceremonies & Exhibitions***	✔

We welcome the opportunity to serve ARUSD!

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INSTRUCTIONAL OVERVIEW

TUTOR**WORKS** programs focus on foundational math and literacy skills, as well as test preparation for the CAASPP. Our intervention programs focus on robust student learning in an engaging and fun environment that motivates students and helps them become more confident with academic knowledge and their test taking skills.

Using a variety of interactive and differentiated pedagogical approaches, TUTOR**WORKS** teaches and reinforces foundational skills and standards from the California Common Core Standards. Our programs are customized to the needs of the school and may include the following areas of focus: foundational literacy and math skills (including phonemic awareness, phonics, fluency, vocabulary, comprehension, fluency in computation and knowledge of math facts); CCCS Standards Mastery & SBAC Prep (including individualized support needed to fill knowledge gaps and master important test-taking skills and techniques for both the SBAC and CAHSEE assessments.); Classwork / Homework Support (individualized instruction based on classroom assignments); or Advanced Math & Science Support (including Pre-Algebra, Algebra I, Algebra II, Geometry, Pre-Calculus, Calculus, Trigonometry, Earth Science, Marine Science, Biology, Chemistry, and Physics).

TUTOR**WORKS** currently delivers all services remotely using live, synchronous classes with licensed teachers and trained TUTOR**WORKS** staff, and also offers hybrid services for seamless integration with onsite services.

CLASSES

Our instructional approach in action is evident in the three TUTOR**WORKS** classes we will provide to ARUSD. All of our classes can be customized to meet the specific needs of individual schools. Two essential elements anchor all of our services: the hero's journey thematic framework through the power of personal narrative; and parent engagement to promote learning based on the well-established link between parental involvement and students' academic success.

TUTORWORKS MASTERY

The TUTOR**WORKS MASTERY TUTORIAL** classes are based on the belief that every student can better understand concepts and learn how to master academic skills. TUTOR**WORKS MASTERY TUTORIAL** is one of our signature programs and has contributed to the academic success of over 25,000 students utilizing a Mastery Learning instructional strategy which embraces students' individual learning styles.

TUTOR**WORKS** believes in utilizing a blended learning approach which combines personalized instruction from highly qualified instructors and the use of a variety of educational and digital tools. This blended approach accelerates learning and produces tangible results. In the new world of hybrid learning our 20 years' experience leveraging digital tools has made our remote learning programs engaging and impactful.

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SCOPE OF WORK-ARUSD

TUTOR**WORKS** programs determine student progress using a variety of both formative and summative assessments that are built into the program. As our programs focus on mastery, we examine the number of goals mastered as well as summative tests that mirror high stakes tests (such as the SBAC, CAHSEE, etc.) to determine student progress. Students in our programs have consistently made statistically significant gains and progress on these continuous and final summative assessments.

> Mastery Learning is an instructional strategy, formally proposed by Benjamin S. Bloom, which maintains that students must achieve a level of mastery before moving forward to another subject area. If students do not achieve mastery, they are given additional support in learning the information, until mastery has been accomplished. **TUTORWORKS** programs follow the methods of Mastery Learning.

We begin an individual's personalized program by assessing current learning levels and identifying strengths and weaknesses. We utilize assessment results to design and customize learning modules which identify specific achievement goals and skills that must be mastered in the way that the individual learns most effectively. Each learning module is catered to individual needs and can be adjusted as the goals are mastered.

TUTORWORKS MASTERY Class Structure

Each TUTOR**WORKS MASTERY** class includes 1 – 3 learning modules and utilizes a blended learning approach which combines the use of educational software and personalized instruction from certified instructors to create very engaging and highly effective learning experiences for every student. TUTOR**WORKS MASTERY** is a program that can be customized to meet students' specific needs. Our **MASTERY** classes can focus on building foundational literacy and math skills, developing higher-order critical thinking skills, test preparation or support in advance subjects. **MASTERY** classes utilize a small-group instructional model and integrate both TUTOR**WORKS** certified staff and technology-based supports as part of the instructional program. **MASTERY** classes are customized to the needs of the school or district and may include the following areas of focus:

Areas of Focus

Foundational Reading Skills: Using the "See It, Hear It, Say It" instructional strategy, students use Explode The Code Online to improve foundational literacy skills including phonemic awareness, phonics, fluency, vocabulary, and comprehension. Our data-driven phonics instruction program features individualized instruction and reinforcement-based continuous assessment. (1^{st} – 8^{th} grades)

Foundational Mathematical Skills: Using strategies such as "practice with modeling," "incremental rehearsal," and fun math drills, students use the XtraMath program to promote fluency in computation and knowledge of math facts. XtraMath uses adaptive timed activities to encourage students to answer the questions as quickly as possible combined with spaced repetition to efficiently develop recall. Instruction focuses on basic math skills which are carefully sequenced to follow a logical order of concepts including number sense and operations, spatial relationships and shapes, comparing and measuring, and pattern knowledge. (1^{st} – 8^{th} grades)

California Common Core State Standards Mastery: Students receive small-group instruction on areas of need identified through our assessments or school choice. Students are then gradually released to complete lessons utilizing our computer-adaptive curriculum, *Study Island* or another curriculum chosen in consultation with the school. This component supports students in navigating and mastering technology enhanced items on the Smarter Balanced Assessments and CAASPP Systems by providing valuable experience in computer-adaptive tests and performance tasks. This focus also

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provides students the individualized support needed to fill knowledge gaps and master important test-taking skills and techniques for both the SBAC and CAHSEE assessments. (3rd – 12th grades)

Classwork / Homework Support: Instruction is combined with independent learning to ensure that students not only understand classwork or homework concepts, but also learn how to apply those skills to achieve a deeper level of learning. (3rd – 8th grades)

Advanced Math & Science: Instruction is small group and one-on-one. All instruction is individualized. Our highly qualified and certified tutors are trained to provide different styles of teaching to best match the variety of learning styles in each student. Math courses include Pre-Algebra, Algebra I, Algebra II, Geometry, Pre-Calculus, Calculus, and Trigonometry. Science courses include Earth Science, Marine Science, Biology, Chemistry, and Physics. (7th – 8th grades)

SCHOOL MASTERY

TUTOR**WORKS** School **MASTERY** provides individualized instruction in one-on-one, small or large groups to support CCCS Standards mastery during classroom instruction. In School **MASTERY**, our academic tutors provide assistance in all of the above areas of focus to all grade levels as directed by the classroom teacher or school staff. In 2020-21, TUTOR**WORKS** began providing this push-in academic support to support English learners in the classroom. This model worked especially well in the remote environment where our instructors could listen to the class instruction alongside the students, then work with the students in breakout rooms to provide additional assistance or work with students after class to help complete the homework assignments. If requested, TUTOR**WORKS** can provide the remote School **MASTERY** program in ARUSD.

A sample daily session schedule is shown below:

SAMPLE SCHEDULE	
TIME	**ACTIVITY**
5 minutes	Welcome and Check-In
25 minutes	CCCSS Mastery ELA
30 minutes	Phonics-based Literacy
25 minutes	CCCSS Mastery Math
5 minutes	Review of Academic Progress and Reflection
130 minutes (1.5 hours)	**TOTAL SESSION INSTRUCTIONAL TIME**

TUTORWORKS CODE WRITE DRAW INTERVENTION

TUTOR**WORKS CODE WRITE DRAW** provides transformational learning experiences for students in 4th-8th grades by building tangible STEAM (Science, Technology, Engineering, Arts and Math) skills in a motivational learning environment. In these classes, students code a video game, write a novella based on the *Hero's Journey*, and learn how to draw. TUTOR**WORKS CODE WRITE DRAW INTERVENTION** combines the highly engaging **CODE WRITE DRAW** program with extra class time focused on the computational thinking skills that anchor the coding class and the mechanics of the writing process (including sentence and paragraph structure, editing, and grammar).

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SCOPE OF WORK-ARUSD

RESEARCH BASIS

TUTOR**WORKS CODE WRITE DRAW** is grounded in our theory of change that motivation of students and parents is critical to student success. The **CODE WRITE DRAW** model is based on:

- The demonstrated ability of out-of-school activities (especially related to STEM) to motivate and empower families around student learning,
- The evidence-based use of narratives to connect participants to a learning experience and promote a growth mindset,

The Value of STEM and Out-of-School-Time Learning

Technological advances have made it essential for all students to be exposed to and develop proficiency in STEM disciplines. However, wealthier parents are able to spend almost seven times more on out-of-school-time enrichment for their children than disadvantaged families, creating an opportunity gap (McCombs, Whitaker & Yoo, 2017; Duncan & Murnane, 2011). Supplemental programs can offer underserved youth access to new and enriching experiences that could yield lasting developmental benefits. Increasingly, funders, policy makers, and practitioners recognize the vital role families play in raising youth awareness of and participation in STEM programs (see Kekelis & Sammet, 2018). Yet STEM can be intimidating for parents (especially those with less formal education) who may not feel confident in their knowledge to support their child in STEM-related activities (Kekelis & Ottinger, 2018). As STEM complexity has increased, the challenges of explaining the utility and importance of STEM mastery to parents have increased as well. Research shows that families can strengthen their children's STEM learning by developing a STEM-rich home environment; creating a mindset that promotes strong STEM identities; and participating in activities across a variety of settings (Caspe, 2018). The TUTOR**WORKS** parent workshops and exhibition empowers parents with accessible and engaging STEM resources and concrete strategies to encourage their children's STEM learning both in school and at home.

The Power of the Personal Narrative

In our two decades of working with students and their parents to support learning outcomes, we have observed the effectiveness of using personal narratives as an instructional framework. A well-constructed narrative contains essential elements to support learning by (Szurmak & Thuna, 2013): making something abstract more concrete/immediate; contextualizing information with a framework to place the new knowledge into (and thus improve retention and understanding); and allowing participants to have more immediate emotional experiences they can relate to (and therefore remember).

TUTORWORKS CODE WRITE DRAW – A PIONEERING APPROACH

Staffed by credentialed teachers, teacher candidates, and para-professional staff, the classes promote foundational literacy or math skill mastery and STEAM skills through coding, creative writing, and the arts.

These cohort-based learning classes has been a favorite during modified school settings with **greater than 90% attendance** across all programs.

Each participant receives at least 36 hours of STEAM-related instruction during the session. The classes use a *Hero's Journey* thematic framework and includes exposure to local industry professionals who share their own STEAM journeys. The hero's journey is a research-based concept (Campbell, 1949, 1988) that describes a series of stages that the hero archetype goes through that are visible in the mythologies from multiple cultures (see https://tinyurl.com/yxh59r9e for a description). The program culminates with an exhibition where students present their completed work to industry expert judges and families. Our innovative approach focuses both on the foundational aspects of STEAM – the

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challenging experience of skill-building through deliberate practice – and on the motivational aspects of STEAM through video game design and personal narrative work, using tools that students can continue to use after the program ends. Our integrated and adaptable program is designed to captivate the interest of students with diverse backgrounds and different levels of academic preparation.

CODE WRITE DRAW Class Structure

CODE WRITE DRAW classes include 3 project-based-learning modules: coding, writing, and art and 1 optional module: electives. The novella and game projects are designed to be personally meaningful and fun. While students are engaging in intense learning activities, their experience is that they are "having fun". Throughout, instructors stress the connection between academic skills and real-world applications. The "Hero's Journey" provides an exemplar of the growth mindset. The program culminates with an exhibition where students present their work to industry expert judges and families. The hands-on classes consist of large group instruction by expert teachers and studio time led by assistant teachers to further differentiate the curriculum based on student needs. Students participate in the program in cohorts of 8 students to foster community and build strong connections between staff and students. Cohorts can be based on grade level, skill level or English proficiency level. Programs can be scheduled to take place during school, afterschool, Saturdays and during intercessions. The minimum program length for **CODE WRITE DRAW** is 36 hours. This program can be customized to meet the needs of the school or district (e.g., number and choice of modules, length of program, etc.). A sample program schedule is shown below:

SAMPLE SCHEDULE	
TIME	**ACTIVITY**
5 minutes	Welcome and Check-In
50 minutes	Writing Module / Art Module / Coding Module (25 minutes instruction from expert teacher and 25 minutes studio time in cohorts of 8)
5 minutes	Break
50 minutes	Writing Module / Art Module / Coding Module (25 minutes instruction from expert teacher and 25 minutes studio time in cohorts of 8)
10 minutes	Review of Academic Progress and Reflection
150 minutes (2 hours)	**TOTAL SESSION INSTRUCTIONAL TIME**

TUTORWORKS FOUNDATIONS

The TUTOR**WORKS FOUNDATIONS** classes are for kindergartners and students in grades one through five. TUTOR**WORKS FOUNDATIONS** classes combine foundational skill building with small group instruction in foundational reading and math. A cohort-based learning model which combines dynamic expert instructors for the learning modules with a team of academic coaches who are responsible for student engagement and success. The **FOUNDATIONS** program also includes small group instructors who work with students in small groups or one-on-one to focus on areas of need identified by the curricula. A unique feature of the **FOUNDATIONS** program is the TUTOR**WORKS** emcee who leads the module transitions with stretches, jokes (fun puns), activities and songs.

The **FOUNDATIONS** instructional program is focused on teaching phonics-based literacy, foundational math concepts, and basic computational math using our adaptive learning and kinesthetic pedagogical approaches. The program provides interactive, *teacher led* digital literacy and mathematics activities and

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art instruction with live teachers using our adaptive curricula including *Explode The Code Online* and *XtraMath*. The pairing of reading and math with art provides mental stimulation for both sides of students' brains and pairs a learning activity that children are more likely to regard as fun (art) with one they may have less enthusiasm for (reading and math).

The **FOUNDATIONS** classes include two adaptive learning modules (foundational literacy and foundational math) and one kinesthetic module (academic language through art or sign language). The centerpiece of instruction in the adaptive learning modules is the computer-aided curricula with its sophisticated branching and data analysis features that differentiate the curriculum for each student. The kinesthetic modules reinforce the foundational skills and engage students. In additional, all students receive 30 minutes of individualized small group instruction during each session. Small group instructors are trained teachers who engage students in interactive and personalized foundational literacy activities focusing on phonemic awareness, fluency, phonics, vocabulary, and comprehension.

RESPONSIVE INDIVIDUALIZED ATTENTION

A critical feature of the **READ DRAW FUN** program is the combination of dynamic expert instructors for the learning modules with a team of academic coaches behind the scenes who provide responsive positive praise and communication with each of the students in the class. It's safe and personalized both through chat, student input and recognition during the livestream.

Highlights of the classes include:

- Energetic staff leading interactive activities and songs, stretching, jokes and fun puns
- Progress reports for students, parents and teachers
- Full compliance data collected automatically including attendance and achievement indicators
- Weekly raffle and prizes
- Students can submit artwork via email or computer for review by instructors
- Art class requires only a pencil and paper

SAMPLE SCHEDULE	
TIME	**ACTIVITY**
5 minutes	Welcome and Check-In
30 minutes	Directed Instruction in ELA or Math
5 minutes	Group Language and Numeracy Activities
25 minutes	Phonics-based Literacy Instruction
60 minutes (1 hour)	**TOTAL SESSION INSTRUCTIONAL TIME**

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CURRICULA & MATERIALS

To keep students engaged and focused in the learning environment, TUTOR**WORKS** uses research-based curricula and a combination of pedagogical approaches: adaptive learning modules (individualized instruction), kinesthetic and project-based modules.

Adaptive Learning Modules

TUTOR**WORKS** adaptive learning modules feature differentiated, computer-based literacy and math software that targets and fills gaps in students' foundational math and literacy skills. In these modules the teacher introduces the day's activities, then the students work independently. Academic coaches provide support and encouragement through chat while the teacher monitors student work and recognizes students' daily progress.

The centerpiece of our adaptive learning module for reading is the computer-aided, research based literacy program, *Explode the Code Online*, with sophisticated branching and data analysis features that differentiates the literacy intervention curriculum for each student. *Explode The Code Online,* built and owned by TUTOR**WORKS**, is an award-winning foundational reading program that utilizes an Orton-Gillingham approach. This multi-sensory, mastery-based program provides explicit and direct instruction of phonics in an easy to use format. *Explode The Code* fosters successful reading skills focusing on phonemic awareness, fluency, phonics, vocabulary, and comprehension, and is aligned to the California CCSS. The program supports students in navigating and mastering technology enhanced items on the Smarter Balanced test and provides valuable experience in adaptive computer-based assessment environments. *Explode The Code Online* includes over 95 specific phonics and word analysis skills spanning the following California CCSS:

	Grade				
California CCSS Standard Category	**K**	**1**	**2**	**3**	**4**
Word Analysis, Fluency, and Systematic Vocabulary Development					
Concepts About Print	✔	✔			
Phonemic Awareness	✔	✔			
Decoding and Word Recognition	✔	✔	✔	✔	
Vocabulary and Concept Development	✔	✔	✔	✔	✔
Writing Strategies					
Organization and Focus	✔	✔			
Written and Oral English Language Conventions					
Spelling	✔	✔	✔	✔	✔
Listening and Speaking Strategies					
Comprehension	✔				
Word Analysis, Fluency, and Systematic Vocabulary Development					
Word Recognition					✔

Our adaptive learning module for foundational math practice is *XtraMath*. Students use this program to develop automaticity in addition, subtraction, multiplication and division, and build confidence in mathematics. *XtraMath* is an online program used to help students build their foundational math skills. It focuses on building automaticity with math facts, starting with addition and working up to division.

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The idea is that if a student can immediately recognize the math facts, they then have cognitive resources available to do more complicated analysis. *XtraMath* includes the following California CCSS:

	Grade						
California CCSS Standard Category	**K**	**1**	**2**	**3**	**4**	**5**	**6**
Number and Operations in Base Ten							
Beginning Addition	✔						
Beginning Subtraction	✔	✔					
Addition			✔	✔	✔		
Subtraction			✔	✔	✔		
Multiplication					✔		
Division					✔		
Expanded Addition						✔	✔
Expanded Subtraction						✔	✔
Expanded Multiplication						✔	✔
Expanded Division						✔	✔

Our adaptive learning module for test preparation features *Study Island*, explicitly designed to help students master the content specified in the Common Core standards. *Study Island* provides rigorous content for Math and English Language Arts & Literacy, and provides PARCC- and SBAC-aligned item types. Study Island includes a supplemental criterion-based formative computer-based assessment program for the California content standards that is valid, reliable and aligned to the California Common Core Standards. The test bank consists of thousands of questions and item types (selected response, constructed response, table, fill-in, graphing, etc.) that are aligned with each of the California Content Standards and Common Core Standards. *Study Island* supports the learning process with engaging, interactive lessons and activities to promote higher-order thinking and inquiry. For the complete list of standards and objectives, please see Appendix A.

Together these curricula cover comprehensively K-12 grade California CCSS skills. Students receive instruction on a selection of these skills based on our pre-assessment results and the goals of each program. Each of these curricula has built in formative assessment. This provides a much more robust way to monitor student progress than the traditional pre-test, mid-program test and post-test model. Our continuous assessment is invisible to students but informs instructional staff so they can adapt in real time. It also allows students, parents and school staff to receive on demand updates on student progress, rather than waiting for the mid-point or end of the program.

Kinesthetic Mastery Modules

TUTOR**WORKS** kinesthetic mastery modules offer students an interactive way to learn and practice foundational skills in math, literacy and writing. In the kinesthetic modules, students are guided to apply and practice concepts in meaningful and fun activities and to practice and build automaticity and discursive fluency in foundational math and literacy skills. Using a mix of whole class, small group, and one-on-on guided practice, students engage in essential practice in math, literacy and writing.

During whole class guided practice, teachers reinforce target academic vocabulary and subject-specific language genres, using a kinesthetic approach. Our kinesthetic modules are designed for maximum engagement and may look more like games than academic activities, but each activity is grounded in academic content and objectives.

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Kinesthetic modules include:

- Whole class, small group and one-on-one guided writing instruction to develop writing fluency, work on basic sentence structure and build confidence in writing.
- Whole class guided drawing activities to reinforce and practice math concepts such as distance, ratio, and proportion, and reasoning with shapes and their attributes.
- Whole class guided math activities to reinforce foundational math.
- Small group and one-on-one guided literacy instruction to develop reading fluency and work on basic phonic pronunciation and sentence-level constructs.

Project Based Learning (PBL) Modules

In contrast to the adaptive learning and kinesthetic mastery modules that focus primarily on foundational math and literacy skills, TUTOR**WORKS** project based learning (PBL) modules focus on writing and computational thinking, and are more appropriate for upper elementary and middle school students.

TUTOR**WORKS** project based learning modules feature a multi-week project that students complete under the guidance of an expert instructor. PBL modules include a mix of teacher-led direct instruction, guided practice on project components, and *studio time,* which is small group, supervised work time.

Project based modules include:

Coding

In the coding module, students learn the basics of computational thinking in order to design and build a multi-level video game. Students use *ReadyMaker*, an open-ended software creator designed for grades four to eight, that introduces computational thinking, and follows the Common Core State Standards as well as the Computer Science Teacher Association Standards. Because of its graphical user interface, *ReadyMaker* is accessible to students who are bilingual learners or have emerging literacy skills. Computational thinking and coding skills are important educational assets for students in high school and beyond, and coding with game design is an engaging learning activity for both boys and girls.

Writing

In the writing module, students learn the basics of story creation and write a short story based on the archetype of the *Hero's Journey*. This PBL module integrates culturally sustaining pedagogy to foreground students as agents of change in their world and give them structured ways to reflect on and reimagine their past, present or future. The writing module also draws on students' own experiential and educational resources: because students write an original short story, they guide the creative process with the support of our teachers, who provide instruction in language and narrative structure. At the end of the module, students have created a round character with a hero's journey character arc, have completed a storyboard and have written and edited several drafts of a hero's journey narrative. Students' final narrative is published as a novella.

Art

In the art module, students learn the foundations of drawing and produce at least three illustrations for their hero's journey novella. Our art instruction is not only designed to teach students basic skills in drawing but it is also designed to demonstrate the connection between art and mathematics. Art is fundamentally about seeing and visually mapping the world onto paper using lines, and so is geometry. Each Art lesson introduces academic language and makes a direct connection between a mathematics concept and a drawing skill (e.g., shapes, ratios, proportion, perspective, etc.) At the end of the art module, students have created three complete illustrations, including multiple thumbnails, sketches and drafts of each illustration.

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2025-26 IMPLEMENTATION DETAILS

The curriculum for the sessions will be phonics. See Appendix A, Explode The Code Online Curriculum & Assessment, for the research basis, scope and sequence, complete phonics skills covered, and assessments. The curriculum will be individualized to meet student needs as determined by the pre-assessment and the ongoing embedded formative assessments. Schools have the option of adding a supplementary foundation math curriculum to the tutoring services.

Confirmed implementation details are shown below. Additional schools and sessions may be added:

Session 1

Details

- 4 sites
- 50 students per site
- 18 hours per student, two hours per week
- 9 weeks
- Mondays/Wednesdays and Tuesdays/Fridays

Schedule

- Cohort 1 (25 students; non ASP students) = 3:00 - 4:00 PM
- Cohort 2 (25 students; ASP students) = 4:15 - 5:15 PM
- Session 1 (Grades 1-5) = ~week of October 27 to week of January 12

Cost

- Cost per site = $41,598 ($46.22 x 18 hours x 50 students). Total cost for Session 1 is $166,392 ($41,598 X 4).

10.01

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: September 24, 2025

Subject: **Assessment Resources Increase**

Support Information: Assessment Resources will conduct psycho-educational evaluations, report writing and attend IEP meetings for students requiring an initial or triennial evaluation at several sites within Alum Rock

Fiscal Impact: Yes

Budgeted: Yes

Budget Source: Special Education

Recommended Action: It is the recommendation of the Interim Superintendent that the Board of Trustees approve the increase for Assessment Resources for the 2025-2026 school year. The increase is $150,000. The total now will be 160,000.

Approved by: Anthony Colonna Title: Director, Special Education

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Recommend Approval

10.1
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

PURCHASE ORDER / CONTRACT CHANGE ORDER (POCO)

P.O. No. _____ Contract No. 268009

Original P.O Amount $_____ Contract Original Amount $10,000

Vendor Name: Assessment Resources Vendor No. 301229

Please check:

_____ Cancel P.O. / Contract
_____ Change Item No.: _____
_____ Increase Amount Line Item No.: _____
_____ Decrease Amount Line Item No.: _____
_____ Add Line No.: _____
_____ Delete Line No.: _____
_____ Add/Change object code to: _____
_____ Add Freight: $_____
_____ Add Tax: _____%
_____ Disencumber
_____ Add/Change Prog. No. to: _____
_____ Other _____

CONTRACTS ONLY

Change Orders:
Contracts Original Amount $10,000
Change Order #: 1 $+150,000
Change Order #: _____ $_____
Change Order #: _____ $_____

New Contract Total (including Change Orders) $160,000

Line #	FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SUB-OBJ 00	GOAL XXXX	FCTN XXXX	COST-CNTR XXXXXX	LOC XXX	PROG XXXX	$AMOUNT	BUS OFC
1	080	6500	0	5815	00	5750	1120	000000	380	1820	+150,000	9/23/25
												9/24/25

Reason for Adjustment:
To back fill a psych position needed.

School/Dept.: Special Education Requested by: LeAnne Depew

Approval: _____ 9/24/25 Assistant Superintendent of Business Services
(for Contracts Only)

_____ Director/Program Manager

_____ Procurement Manager

Date Requested: _____ Date Entered: _____ Entered By: _____

(Pursuant to Public Contract Code 20118.4, the total cost of change orders shall not exceed the greater of $15,000.00 or 10% of the original contract amount. The ARUESD Board of Trustees must approve changes exceeding these limits.)

Purchase Order **No.** CO 268009

MERCHANDISE MUST SHOW THIS NUMBER ON INVOICES, PACKAGES AND CORRESPONDENCE.

Alum Rock Union School District

2930 Gay Ave, San Jose, CA 95127-2398
Accts Payable: 408-928-6852
Purchasing: 408-928-6838

SHIP TO: DISTRICT WAREHOUSE
2930 GAY AVE.
SAN JOSE, CA 95127

VENDOR: 301229 Phone: - 0
Fax: -
Email:

TO: ALISA BAKER
DBA: ASSESSMENT RESOURCES INC.
156 DOYLE STREET
SANTA CRUZ CA 95062

PO DATE	SUBMITTED BY	SITE NAME	REQ. NO.
07/07/2025	MARIELA HEREDIA	SPECIAL ED DEPT	260011
TERMS	APRIL 24.25 FIRMS FOB	ANTHONY COLONNA	DELIVERY DATE

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE	STORES #
			PLEASE ENTER OUR ORDER FOR THE FOLLOWING			
01	1		********* SERVICE CONTRACT ********* ASSESSMENT RESOURCES WILL CONDUCT PSYCHO-EDUCATION EVALUATIONS FOR STUDENTS REQUIRING AN INITIAL OR TRIENNIAL EVALUATION AT SEVERAL SITES WITHIN ALUM ROCK. $3,850.00 PER CASE TERM: 07/01/2025 - 06/30/2026 BOARD APPROVED APRIL 24, 2025	10,000.00	10,000.00	000000

Sub Total	10,000.00
Tax	0.00
Shipping & Handling	0.00
PO Total	10,000.00

PO VENDOR INSTRUCTIONS

1. Invoices should be sent to Alum Rock District at the address show above.
2. Above purchase order number must appear on all invoices and packing slips
3. NOTE: District will not honor any commitment made without a purchase order
4. This purchase order can't be processed for payment until all articles are delivered, unless written permission is obtained.
5. The total amount of the purchase including tax and shipping c harges shall not exceed the amount shown by more than 10% unless written permission is obtained from purchasing dept.
6. Make no substitutions unless specifically authorized in writing.
7. All articles must conform to all CAL-OSHA safety codes. Send all MSDS reports with orders
8. No backorders.

By _____
AUTHORIZED SIGNATURE

VENDOR COPY

Assessment Resources Inc.

Excellence | Collaboration | Efficiency

To: Alum Rock Union School District

From: Assessment Resources Incorporated

Regarding: Scope of Work Written Proposal

Assessment Resources Incorporated will provide contracted psychoeducational assessments to Alum Rock Union School District during the 2025-26 school year.

Per assessment fee is $3850.00. Assessment fee includes written report and IEP attendance.

Alisa 'Cai' Baker Ph.D.

Certified School Psychologist

Licensed Psychologist (CA. #21588)

Alisa 'Cai' Baker, Ph.D., ABSNP, Licensed Psychologist CA. # 21588

abaker@ari-evals.com
(831) 431-0181

Docusign Envelope ID: 10D1B927-82D8-44A8-B3A8-483CDC2EE0DE

10.2

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 7, 2025

Subject: **Amergis Healthcare Staffing, Inc. - Additional Services for Social Emotional Learning Department**

Support Information: Amergis will provide an additional service of two Board Certified Behavior Analysts (BCBA) to strengthen district-wide behavioral supports by providing consultation, training, and capacity-building aligned with our MTSS and SEL frameworks to better meet the increasing social, emotional, and behavioral needs of students. The increase of these services is in the amount of $187,200.00.

Fiscal Impact: Yes

Budgeted: Yes

Budget Source: IASA - Title I

Recommended Action: It is the recommendation of the Interim Superintendent that the Board of Trustees approve the increase of $187,200.00 to the contract for a total amount of $1,290,580.00.

Initial: KB

Submitted by: Kristin Burt Title: Director of Social Emotional Learning

To the Board of Trustees: Meeting: October 23, 2025

Regular Board Meeting

Recommend Approval

10.2
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Docusign Envelope ID: D50FF661-51D9-4A75-9E9F-EF29D630E9A3

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

PURCHASE ORDER / CONTRACT CHANGE ORDER (POCO)

P.O. No. _____ Contract No. CO 268051

Original P.O Amount $_____ Contract Original Amount $1,103,380.00

Vendor Name: Amergis Healthcare Staffing Inc. Vendor No. 301646

Please check:

_____ Cancel P.O. / Contract
_____ Change Item No.: _____
✓ Increase Amount Line Item No.: 01
_____ Decrease Amount Line Item No.: _____
_____ Add Line No.: _____
_____ Delete Line No.: _____
_____ Add/Change object code to: _____
_____ Add Freight: $_____
_____ Add Tax: _____%
_____ Disencumber
_____ Add/Change Prog. No. to: _____
✓ Other Add addendum

CONTRACTS ONLY

Change Orders:

Contracts Original Amount	$1,103,380.00
Change Order #: 1	$187,200.00
Change Order #: _____	$_____
Change Order #: _____	$_____
New Contract Total (including Change Orders)	$1,290,580.00

Initial: DKJ

Line #	FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SUB-OBJ 00	GOAL XXXX	FCTN XXXX	COST-CNTR XXXXXX	LOC XXX	PROG XXXX	$AMOUNT	BUS OFC (Initial)
01	060	3010	0	5815	00	1110	1000	000000	360	1190	$187,200.00	CS

Reason for Adjustment:
Add addendum and budget code.

School/Dept.: Social Emotional Learning Requested by: Serena Dang

Approval: Teresa Deulles (Signed by) Assistant Superintendent of Business Services
(for Contracts Only)

Kristin Burt (Signed by) Director/Program Manager
22781F977046436

Procurement Manager

Date Requested: 9/25/2025 Date Entered: _____ Entered By: _____

(Pursuant to Public Contract Code 20118.4, the total cost of change orders shall not exceed the greater of $15,000.00 or 10% of the original contract amount. The ARUESD Board of Trustees must approve changes exceeding these limits.)

Justina Del Carlo
Account Manager
Amergis Staffing 2025-2026
Office:| 408.914.4895
Email:|judelcar@amergis.com

Board Certified Behavior Analyst:

The Board Certified Behavior Analyst provides consultation, training, conducts behavioral evaluations and develops/implements behavior intervention plans for individuals with academic and behavioral deficits. The Board Certified Behavior Analyst acts as a clinical teacher who educates, observes, assesses, and supervises educational activities and behavioral service delivery in the school setting.

Position	Quantity	Daily Hours	Hourly Rate	School Year Duration	Total Estimated Cost
Board Certified Behavior Analyst (BCBA)	2	8 hours/day	$130/hour	180 instructional days	$187,200.00

Purchase Order

No. CO 268051

MERCHANDISE MUST SHOW THIS NUMBER ON INVOICES, PACKAGES AND CORRESPONDENCE.

Alum Rock Union School District

2930 Gay Ave, San Jose, CA 95127-2398
Accts Payable: 408-928-6852
Purchasing: 408-928-6838

SHIP TO: DISTRICT WAREHOUSE
2930 GAY AVE.
SAN JOSE, CA 95127

VENDOR: 301646 Phone: - 0
Fax: -
Email:

TO: AMERGIS HEALTHCARE STAFFING INC.
7223 LEE DEFOREST DR.
COLUMBIA MD 21046

PO DATE	SUBMITTED BY	SITE NAME		REQ. NO.
07/08/2025	MARIELA HEREDIA	SPECIAL ED DEPT		260109
TERMS	JUNE12.25 OVER $100I FOB	ANTHONY COLONNA	DELIVERY DATE	

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE	STORES #
			PLEASE ENTER OUR ORDER FOR THE FOLLOWING			
01	1		*** SERVICE CONTRACT OVER $100K *** AMERGIS WILL PROVIDE A BOARD CERTIFIED ANALYST (BCBA) TO COUNSEL STUDENTS IN ALUM ROCK. THEY WILL ALSO PROVIDE BEHAVIOR TECHNICIANS TO ASSIST TEACHERS AND STUDENTS IN THE CLASS. DUE TO THE LACK OF APPLICANTS FOR PARA POSITIONS, CONTRACTING WITH AMERGIS IS NECESSARY IN ORDER TO STAY COMPLIANT. THEY WILL ALSO PROVIDE A PHYSICAL THERAPIST WHO WILL WORK WITH ALUM ROCK STUDENTS ATTENDING OUR COUNTY PROGRAMS. TERM: 07/01/2025 - 06/30/2026 BOARD APPROVED JUNE 12, 2025	1,103,380.00	1,103,380.00	000000
				Sub Total	1,103,380.00	
				Tax	0.00	
				Shipping & Handling	0.00	
				PO Total	1,103,380.00	

PO VENDOR INSTRUCTIONS

1. Invoices should be sent to Alum Rock District at the address show above.
2. Above purchase order number must appear on all invoices and packing slips.
3. NOTE: District will not honor any commitment made without a purchase order.
4. This purchase order can't be processed for payment until all articles are delivered, unless written permission is obtained.
5. The total amount of the purchase including tax and shipping c harges shall not exceed the amount shown by more than 10% unless written permission is obtained from purchasing dept.
6. Make no substitutions unless specifically authorized in writing.
7. All articles must conform to all CAL-OSHA safety codes. Send all MSDS reports with orders.
8. No backorders.

By _____
AUTHORIZED SIGNATURE

VENDOR COPY

11.1

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 10, 2025

Subject: **Approval of Board Meeting Minutes for the following dates: February 8, 2025, Special Board Meeting, February 13, 2025, Regular Board Meeting, May 22, 2025, Regular, Board Meeting, June 18, 2025, Special Board Meeting, September 11, 2025, Regular Board Meeting, September 25, 2025, Regular Board Meeting and October 9, 2025, Special Board Meeting.**

Recommend Action: It is the recommendation of the Interim Superintendent that the Board of Trustees approve the meeting minutes.

Recommend Approval

Submitted by: Sandra Garcia Title: Interim Superintendent

To the Board of Trustees:

Recommend Approval

11.1
Agenda Placement

Meeting: October 23, 2025
Regular Board Meeting

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

DRAFT MINUTES
ALUM ROCK ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San Jose, CA 95127

MINUTES OF A BOARD/RETREAT SPECIAL BOARD MEETING
BOARD OF TRUSTEES
of the Alum Rock Union School District
Held on Saturday, February 8, 2025, at 8:00 a.m. at the Alum Rock Union School Board Members and Superintendent participated at 2930 Gay Avenue San Jose, CA 95127
Meeting #26-24/25

1. OPEN SESSION

1.01 Call to Order/Roll Call/ Pledge of Allegiance

President Linda Chavez welcomed everyone in the audience. President Linda Chavez called the Board Meeting to order at 8:00 am, followed by Roll Call. Board Members present were Linda Chavez (President), Andrés Quintero (vice president), Minh Pham (Clerk), Corina Herrera-Loera (Member), and Minh Nguyen (Member).

Administrative and Support Staff Members present were German Cerda (Superintendent), Sandra Garcia (Assistant Superintendent, Instructional Services) *(Absent)* , Teresa DeCelles (Assistant Superintendent, Business Services) *(Absent)*, Cesar Torrico (Assistant Superintendent, Human Resources) *(Absent)*, Maribel Carrillo (Sr. Executive Assistant, Superintendent's Office)

Call to order/Roll Call/Pledge of Allegiance: President Linda Chavez stated there was a quorum.

2. Superintendent/Board Business

2.01 Board Goals; Board and Board Member Roles and Relationships.

Emmanuel Barbara facilitated the Retreat.

The Board had a discussion regarding their roles and relationships.

3. Adjournment

3.01 President Adjourns the Meeting

President Linda Chavez adjourned the meeting at 12:00 p.m.

Respectfully submitted,

_____

Minh Pham, Board Clerk

DRAFT MINUTES
ALUM ROCK ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San Jose, CA 95127

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
of the Alum Rock Union School District
Held on Thursday, February 13, 2025, 5:30 p.m. Alum Rock Union School
Board Members and Superintendent participated at 2930 Gay Avenue San Jose, CA 95127
Meeting #25-24/25

1. OPEN SESSION

1.01 Call to Order/Roll Call/Pledge of Allegiance

President Linda Chavez welcomed everyone in the audience. President Linda Chavez called the Board Meeting to order at 5:30 pm, followed by Roll Call. Board Members present were Linda Chavez (President), Andrés Quintero (Vice-President) *arrived at 5:35 pm*, Minh Pham (Clerk), Corina Herrera-Loera (Member) *arrived at 5:31 pm*, and Minh Nguyen (Member).

Administrative and Support Staff Members present were German Cerda (Superintendent), Sandra Garcia (Assistant Superintendent, Instructional Services), Teresa DeCelles (Assistant Superintendent, Business Services), Cesar Torrico (Assistant Superintendent, Human Resources), Maribel Carrillo (Sr. Executive Assistant, Superintendent's Office)

Call to order/Roll Call/Pledge of Allegiance: President Linda Chavez stated there was a quorum.

1.02 Discussion And/Or Modification(s) of the Agenda

MOTION #01-25 by Member Corina Herrera-Loera to approve the agenda.
MOTION #01-25 was seconded by Clerk Minh Pham.

MOTION #01-25 carried* with a *vote of 4 in favor; no opposition; one absent (Vice-President Andrés Quintero); and no abstention.

2. Public Members Who Wish To Address The Board

2.1 Requests to Address the Board

No Public Comment

3. Comments and Communications

3.1 Teamsters, 3.2 California School Employee's Association (CSEA), 3.3 Alum Rock Educator's Association (AREA), 3.4 Alum Rock Administrator's Association (ARAA),3.5 Superintendent and 3.6 Board of Trustees/Communications/Comments.

4. Superintendent/Board Business

4.1 2025 Ballot for CSBA Delegate Assembly – Deadline in March 17, 2025. The Board may vote for no more than 4 candidates in the Region or Subregion as indicated on the ballot. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2025-March 31, 2027. Ballots must be postmarked by the U.S. Post Office on or before Friday, March 17, 2025.

MOTION #02-25 by Vice-President Andrés Quintero to vote for George Sanchez, Van Le, Teresa Castellanos and Jorge Pacheco. MOTION #02-25 was seconded by Clerk Minh Pham.

MOTION #02-25 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

5. Business Services

5.1 Approval Realty Consulting

MOTION #03-25 by Vice-President Andrés Quintero to adopt and accept Public Property Advisors with the provision that administration reach out to negotiate if they would except a fee or a percentage up to $65,500.00 . MOTION #03-25 was seconded by Clerk Minh Pham.

AMENDED MOTION #04-25 by Vice-President Andrés Quintero to adopt and accept proposal of Public Property Advisors for Phase I up to $50,000.00 thereafter reassess it. AMENDED MOTION #04-25 was seconded by Clerk Minh Pham.

5. Business Services *(continued)*

MOTION #04-25 carried* with a *vote of 4 in favor; one opposition (Member Minh Nguyen); no absent; and no abstention.

6. Bonds/Facilities

6.1 Approve Amendment No.1 with DSK Architects for additional scope related to the merger of Painter Elementary and Sheppard Middle School.

MOTION #05-25 by Vice-President Andrés Quintero to approve Action Item 6.1 as presented. MOTION #05-25 was seconded by Clerk Minh Pham.

MOTION #05-25 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

7. Instructional Services

7.1 Approve School Accountability Report Cards (SARC)

MOTION #06-25 by Vice-President Andrés Quintero to approve Action Item 7.1 as presented. MOTION #06-25 was seconded by Clerk Minh Pham.

MOTION #06-25 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

7.2 Approve Arts Education Month

MOTION #07-25 by Vice-President Andrés Quintero to approve Action Item 7.2 as presented. MOTION #07-25 was seconded by Member Corina Herrera-Loera.

MOTION #07-25 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

7.3 Local Control Accountability Plan (LCAP) Timeline

Kiela Jimenez, Director of State and Federal gave a presentation regarding the LCAP timeline.

7. Instructional Services *(continued)*

7.5 Approve Women's History Month – March 2025.

MOTION #08-25 by Member Corina Herrera-Loera to approve Action Item 7.5 as presented. MOTION #08-25 was seconded by Clerk Minh Pham.

MOTION #08-25 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

8. Human Resources

8.1 Approval and Ratification of Tentative Agreement between the Alum Rock Union Elementary School District and Teamsters Local 150, for the period of July 1, 2024-June 30, 2025.

MOTION #09-25 by Vice-President Andrés Quintero to approve Action Item 8.1 as presented. MOTION #09-25 was seconded by Member Corina Herrera-Loera.

MOTION #09-25 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

8.2 Approval and Ratification of Tentative Agreement between the Alum Rock Union Elementary School District and California School Employees Association (CSEA), Chapter#305, for the period of July 1, 2024 – June 30, 2025.

MOTION #10-25 by Vice-President Andrés Quintero to approve Action Item 8.2 as presented. MOTION #10-25 was seconded by Member Corina Herrera-Loera.

MOTION #10-25 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

8.3 Approval of Memorandum of Understanding with (CSEA) Chapter 305.

MOTION #11-25 by Vice-President Andrés Quintero to approve Action Item 8.3 as presented. MOTION #11-25 was seconded by Member Corina Herrera-Loera.

MOTION #11-25 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

8. Human Resources *(continued)*

8.4 Approve Resolution No. 39-24/25 Reducing/Laying Off Classified Employee Services.

MOTION #12-25 by Vice-President Andrés Quintero to approve Action Item 8.4 as presented. MOTION #12-25 was seconded by Member Corina Herrera-Loera.

MOTION #12-25 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

8.5 Approve Resolution No. 41-24/25 Reducing/Laying Off Certificated Employee Services.

MOTION #13-25 by Member Corina Herrera-Loera to approve Action Item 8.5 as presented. MOTION #13-25 was seconded by Member Minh Nguyen.

Public Comment:
Ryan Jager and Sandra Rivera.

MOTION #13-25 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

8.6 Resignations.

This item is for information only.

9. Contract Extensions Over $100,000

9.1 Approve the California State Preschool Program (CSPP) Kidango contract for the 2024/2025.

MOTION #14-25 by Vice-President Andrés Quintero to approve Action Item 9.1 as presented. MOTION #14-25 was seconded by Member Corina Herrera-Loera.

MOTION #14-25 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

9.2 Approve the California State Preschool Program (CSPP) Think Together contract for the 2024/2025.

9. Contract Extensions Over $100,000 *(continued)*

MOTION #15-25 by Vice-President Andrés Quintero to approve Action Item 9.2 as presented. MOTION #15-25 was seconded by Member Corina Herrera-Loera.

MOTION #15-25 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

10. CONSENT CALENDAR

There was a consensus from the Board to combine and take action on ***Agenda Items 10.1, 10.2, 10.3, 10.4, 10.05,10.06, 10.7 and 10.8.***

MOTION #16-25 by Member Corina Herrera-Loera to approve Agenda Items *10.1, 10.2, 10.3, 10.4, 10.05,10.06, 10.7 and 10.8* as presented. MOTION #16-25 was seconded by Member Minh Nguyen.

MOTION #16-25 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention..

11. Closed Session

11.1 Recess to Closed Session

The Board recessed to closed session. There was no public comment.

12. RECONVENE TO OPEN SESSION

12.1 Report of Action Taken in Closed Session.

President Linda Chavez said there was a quorum.

Assistant Superintendent Torrico reported the following.

11.8 Motion made by Vice-President Andrés Quintero second by Member Corina Herrera-Loera the Board unanimous vote approved resolution #28-24/25 authorizing the release of eight certificated administrators, and directing the Superintendent to provide these employees with written notice of their release by March 15, 2025.

12. RECONVENE TO OPEN SESSION *(continued)*

On a motion by Member Corina Herrera-Loera seconded by President Linda Chavez the Board by a unanimous vote approved resolution number 40-24/25 authorizing the release of four classified management employees, and authorizing and directing the Superintendent to provide these employees with written notice of their release by March 15, 2025.

11.9 On a motion by Member Corina Herrera-Loera seconded by President Linda Chavez the Board by a unanimous vote approved the change of status of Marc Freitas removing the interim title from his position of Chief Officer effective February 13, 2025.

There are no further items to report

13. Future Board Agenda Requests

13.1 Future Board Agenda Requests

14. ADJOURNMENT

Clerk Minh Pham asked the Board to adjourn in memory of Mike Manje a former teacher at Lyndale.

14.1 President Adjourns the Meeting

President Linda Chavez adjourned the meeting at 8:38pm.

Respectfully submitted,

_____

Minh Pham, Board Clerk

DRAFT MINUTES
ALUM ROCK ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San Jose, CA 95127

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
of the Alum Rock Union School District
Held on Thursday, May 22, 2025, 5:30 p.m. at
Alum Rock Union Elementary School District – Board Room
Board Members and Superintendent participated at
2930 Gay Avenue San Jose, CA 95127
Meeting #32-24/25

1. OPEN SESSION – CALL TO ORDER AND ROLL CALL

1.1 Call to Order/Roll Call/Pledge of Allegiance - President Linda Chavez.

Board Clerk Minh Pham welcomed everyone and called the Board Meeting to order at 5:32 pm, followed by Roll Call. Board Members present were Minh Pham (Clerk), Corina Herrera-Loera (Member), Minh Nguyen (Member), and Andrés Quintero (Vice-President) arrived at 5:36 pm.

Absent: Linda Chavez (President)

Administrative and Support Staff Members present were German Cerda (Superintendent), Teresa DeCelles (Assistant Superintendent, Business Services), Sandra Garcia (Assistant Superintendent, Instructional Services), Cesar Torrico (Assistant Superintendent, Human Resources), and Patricia Tovar (Interim Sr. Executive Assistant, Superintendent's Office). *(The meeting was recorded.)*

1.2 Discussion and/or Modification(s) of the Agenda.

MOTION #01-32 by Clerk Minh Pham to move items in the following order 3.2 Special Recognition-ARUESD 2025 Retirees, 7.1 Approve Resolution #68-24/25 Recognition of 2025 Classified Retirees, 7.2 Approve Resolution #69-24/25 Recognition of 2025 Certificated Retirees, and 3.1 Santa Clara County Alliance of Black Educator's Student Recognition before 2. Public Members Who Wish to Address the Board. MOTION #1-32 was seconded by Member Corina Herrera-Loera.

MOTION #01-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

3. SPECIAL PRESENTATION/RECOGNITION

3.2 Special Recognition – ARUESD 2025 Retirees

3. SPECIAL PRESENTATION/RECOGNITION (continued)

Assistant Superintendent, Human Resources, Cesar Torrico, awarded the following present retirees: Arleen Illa, Christina Cordova, Gloria Fernandez, Jodi Edwards Wright, Johnny Villalobos, Lydia Stinson, Rita Salinas, Shawn Swiess, Sithan Ly, and Clara Hinahosa

7. HUMAN RESOURCES

7.1 Approve Resolution #68-24/25 Recognition of 2025 Classified Retirees

MOTION #02-32 by Clerk Minh Pham to approve Resolution #68-24/25 Recognition of 2025 Classified Retirees. MOTION #02-32 was seconded by Member Corina Herrera-Loera.

Public Comment: None

Board Comment:
Member Corina Herrera-Loera -Congratulations to all and enjoy your retirement.
Clerk Minh Pham –Congratulations and Classified staff is the key of production.
Member Minh Nguyen – Thank you to all, usually takes a village.
Vice President Andrés Quintero – Thank you to all for the work you do.

MOTION #02-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

7.2 Approve Resolution #69-24/25 Recognition of 2025 Certificated Retirees

MOTION #03-32 by Clerk Minh Pham to approve Resolution #69-24/25 Recognition of 2025 Certificated Retirees. MOTION #03-32 was seconded by Member Corina Herrera-Loera.

Public Comment: None

Board Comment:
Clerk Minh Pham – Thank you
Member Minh Nguyen – Thank you; longevity is a crazy thing and a benefit for the District.
Member Corina Herrera-Loera – Thank you
Vice President Andrés Quintero – Congratulations to all! Wishing you a very Happy Retirement.

MOTION #03-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

3. SPECIAL PRESENTATION/RECOGNITION

3.1 Santa Clara County Alliance of Black Educator's Student Recognition

Assistant Superintendent, Instructional Services, Sandra Garcia, introduced Leon Beauchman representative from SCCABE and the District's own educators'

3. SPECIAL PRESENTATION/RECOGNITION (continued)

Veronica Talton and LaToya Brown whom awarded the following honored scholars: Kaylee ?, Marian Smith, Kenneth Earl Williams III, Joel Wilbur Binam, Carmelo Hill, Jordan West, Camille Calhoun, and Javanti ?.

Board Comment:
Member Corina Herrera-Loera – Thank you to all the staff and recognize Ms. Veronica Talton; Congratulations to all the students.
Clerk Minh Pham – Thank you and wish you all the best.
Member Minh Nguyen – Thank you and congratulations to all.
Vice President Andrés Quintero – Congratulations on all the honorees and to Mr. Leon Beauchman.

3.3 ARUSD Sports Teams Recognition

Emily McChristian, VAPA Coordinator, congratulated the sports teams and introduced: Adelante I Academy Principal, Victor Guendulain and Vice Principal, Belen Taitano recognized the following State Championship, a first for Alum Rock – **a historic moment, earning 3rd place**:
Jasmine Arello, Genesis Lopez, Savannah Machaca, and Maleah Anaya.

In addition, the honorees were also recognized in the Girl's Wrestling 2nd Place at San Jose State Champions, and in 3rd Place for the California Girls Middle State Champions.

CONGRATULATIONS

Board Comment:
Clerk Minh Pham – Best of luck, Congratulations to the State Champions.
Member Corina Herrera-Loera – Congratulations! Keep it Up, and having that commitment.
Member Minh Nguyen – Thank you to all the athletes and continue on with the wrestling sport and to develop yourselves.
Vice President Andrés Quintero – Thank you all and for your diligence; much success.

*****BACK TO ORDER OF AGENDA*****

2. PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD

Public Comment: Georgina Jimenez, Natalie Dowd-Abal, Giselle Trejo, Veronica Talton

4. COMMENTS / COMMUNICATION

- **4.1 Teamsters** – None
- **4.2 California School Employee's Association (CSEA)** – None
- **4.3 Alum Rock Educator's Association (AREA)** – Sandra Rivera– Congratulations to all the Retirees.
- **4.4 Alum Rock Administrator's Association (ARAA)** – None
- **4.5 Superintendent** – 1) Strategic Plan Update- plan will be brought at the June meeting; 2) School Education Bus Trip to Sacramento- escorted by Katie

4. COMMENTS / COMMUNICATION (continued)

Wyatt; 3) Classified Employee School Week- 3 employees were recognized at the SCCOE County Level; 4) IT has implemented the multi-factor authentication for all full-time employees to prevent all user accounts hacking, including the email SPAM and 5) Jubilee Annual Celebration- Thanks to Patricia Tovar, Tracy Loftin, and staff whom coordinated event that honors two (2) super parent volunteers from each site.

4.6 Board of Trustees / Communications / Comments – Clerk Minh Pham participated in District's Parent University last Saturday and Assemblymember Ash Kalra was in attendance; Member Corina Herrera-Loera recognition to Superintendent Cerda for serving on an important summit panel, "Are We Failing Our Boys?", thank you to those attended Parent University, also thankful for attending the Educational bus trip to Sacramento, and acknowledge a very committed parent, Ms. Natalie Dowd-Abal that was at last night's Jubilee Celebration; Vice President Andrés Quintero thanks all for ALL the work done, along with the promotions.

5. SUPERINTENDENT / BOARD BUSINESS

5.1 The City Peace Project

Vice President Andres Quintero briefed how important this merger with City Peach Project will benefit the District and led by Pastor Danny Sanchez.

Public Comment: None

Board Comment:
Member Corina Herrera-Loera
Clerk Minh Pham

MOTION #04-32 by Clerk Minh Pham to approve the City Peace Project. MOTION #04-32 was seconded by Vice President Andrés Quintero.

MOTION #04-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

6. BOND / FACILITIES

6.1 Approve Tri-Valley Excavating Co. Inc. for the Ocala STEAM Academy Parking Lot Paving Project.

MOTION #05-32 by Clerk Minh Pham to approve Tri-Valley Excavating Co. Inc. for the Ocala STEAM Academy Parking Lot Paving Project. MOTION #05-32 was seconded by Member Minh Nguyen.

MOTION #05-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

7. HUMAN RESOURCES

7.3 Resignations

8. BUSINESS SERVICES

8.1 Resolution No. 72-24/25 Annual Authorized Signatures

MOTION #06-32 by Clerk Minh Pham to approve Resolution No. 72-24/25 Annual Authorized Signatures. MOTION #06-32 was seconded by Member Corina Herrera-Loera.

MOTION #06-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

8.2 Third Interim Financial Report – Fiscal Year 2024-2025

Assistant Superintendent of Business Services, Teresa DeCelles, presented the Third Interim Financial Report for Fiscal Year 2024-2025.

Board Comment:
Member Minh Nguyen asked about the switches and Mr. Brett Littrell responded.
Clerk Minh Pham thanked Ms. DeCelles and her team as well as gave credit to Superintendent Cerda.

Public Comment: Veronica Talton

MOTION #07-32 by Clerk Minh Pham to approve Resolution No. 72-24/25 Annual Authorized Signatures. MOTION #07-32 was seconded by Member Corina Herrera-Loera.

MOTION #07-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

8.3 Request for Approval of Invitation for Bid (IFB) No. 2526-CNS02 Dairy Products and Services for 2025-2026 School Year

MOTION #08-32 by Clerk Minh Pham to approve Invitation for Bid No. 2526-CNS02 Dairy Products and Services for 2025-2026 School Year. MOTION #08-32 was seconded by Member Corina Herrera-Loera.

Public Comment: None

MOTION #08-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

8. BUSINESS SERVICES (continued)

8.4 Approval of Moving Services for School Consolidation

MOTION #09-32 by Member Corina Herrera-Loera to approve the moving services for School Consolidation. MOTION #09-32 was seconded by Clerk Minh Pham. APPROVAL NTE $240,275.64.

Public Comment: None

MOTION #09-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

9. INSTRUCTIONAL SERVICES

9.1 Special Education Comprehensive Report on the Current State and Proposed Changes Presentation

Anthony Colonna, Special Education Director, joined by Geinah Nierra, Special Education Coordinator, presented the current state and restructured Special Education Programs. Programs can be specifically designed to meet the unique needs of TK-5 and 6-8 students at one site; students can transition smoothly to higher grades within the same site, maintaining continuity n support; students benefit from a stable environment with consistent support from familiar staff; enhanced collaboration between special education staff and general education teachers promotes integrated learning experiences; and staff can receive targeted professional development tailored to the specific needs of TK-5 students.

Board Comment:
Clerk Minh Pham
Vice President Andrés Quintero
Member Corina Herrera-Loera

Public Comment: Veronica Talton, John Baltazar

MOTION #10-32 by Clerk Minh Pham to approve the Special Education Comprehensive Report as presented. MOTION #10-32 was seconded by Member Corina Herrera-Loera.

MOTION #10-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

9.2 Resolution No. 64/24/25 Celebrating the 248th Anniversary of the Creation of the Flag of the United States of America and Expressing Support for the Pledge of Allegiance

MOTION #11-32 by Clerk Minh Pham to approve Resolution No. 64-24/25 Celebrating the 248th Anniversary of the Creation of the Flag of the USA and Expressing Support for the Pledge of Allegiance. MOTION #11-32 was seconded by Vice President Andrés Quintero.

9. INSTRUCTIONAL SERVICES (continued)

MOTION #11-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

9.3 Resolution No. 66-24/25
Juneteenth Commemoration of the Emancipation of Enslaved People of the US

MOTION #12-32 by Clerk Minh Pham to approve Resolution No. 66-24/25 Juneteenth Commemoration of the Emancipation of Enslaved People of the US. MOTION #12-32 was seconded by Member Corina Herrera-Loera.

Public Comment: Veronica Talton

Board Comment:
Member Corina Herrera-Loera -Acknowledging this significant day
Clerk Minh Pham
Vice President Andres Quintero

MOTION #12-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

9.4 Resolution No. 67-24/25
Proclaiming June 2025 Pride Month Celebration and Resolutions

MOTION #13-32 by Member Corina Herrera-Loera to approve Resolution No. 67-24/25 Proclaiming June 2025 Pride Month Celebration and Resolutions. MOTION #13-32 was seconded by Clerk Minh Pham.

Public Comment: Sandra Rivera

Board Comment:
Member Corina Herrera-Loera
Clerk Minh Pham
Vice President Andres Quintero

MOTION #13-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

9.5 Approve School Sponsored Field Trip List

MOTION #14-32 by Clerk Minh Pham to approve the School Sponsored Field Trip List. MOTION #14-32 was seconded by Member Corina Herrera-Loera.

Board Comment:
Clerk Minh Pham – Bon Voyage

MOTION #13-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

10. CONTRACTS OVER $100,000

10.1 Approve the Maxim Healthcare Services Contract for the 2025/2026 SY. This contract will provide Board Certified Behavior Analysts and Behavior Technicians/Paraprofessionals to Assist Alum Rock Teachers/Students in the Classrooms.

MOTION #14-32 by Member Corina Herrera-Loera to approve the Maxim Healthcare Services Contract for the 2025-26 SY. MOTION #14-32 was seconded by Clerk Minh Pham.

Public Comment: None

Board Comment:
Clerk Minh Pham

MOTION #14-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

10.2 Approve the Little Heroes Services Contract for the 2025/2026 SY. This Contract will Provide Recess/Physical Activity Programs, Leadership Development, and After School Sports at 12 ARUSD Sites.

MOTION #15-32 by Clerk Minh Pham to approve the Little Heroes Contract for the 2025-26 SY. MOTION #15-32 was seconded by Member Corina Herrera-Loera.

MOTION #15-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

10.3 Approve the Crown Worldwide Moving and Storage Services Contract for the 2024-2025 SY. This Contract will Provide Moving Services to School Sites, Relocating Teachers' Boxes and Other Relocated Items to their New Locations District-Wide.

MOTION #16-32 by Clerk Minh Pham to approve the Crown Worldwide Moving and Storage Services Contract for the 2024-25 SY. MOTION #16-32 was seconded by Member Corina Herrera-Loera.

MOTION #16-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

11. CONTRACT EXTENSIONS OVER $100,000

11.1 Approve the Think Together Contract for the 2024/2025 SY. This Contract Extension is to Increase Due to AB 185 CSPP Rate Supplement, AB 110 Temporary Rate Increase, and the Additional 5% to Contract. (Painter)

Public Comment: None

11. CONTRACT EXTENSIONS OVER $100,000 (continued)

MOTION #17-32 by Clerk Minh Pham to approve the Think Together Contract for the 2024-25 SY. MOTION #17-32 was seconded by Member Corina Herrera-Loera.

MOTION #17-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

11.2 Approve the Think Together Contract for the 2024/2025 SY. This Contract Extension is to Increase Due to AB 185 CSPP Rate Supplement, AB 110 Temporary Rate Increase, and the Additional 5% to Contract. (POCO)

MOTION #18-32 by Clerk Minh Pham to approve the Think Together Contract for the 2024-25 SY. MOTION #18-32 was seconded by Member Corina Herrera-Loera.

MOTION #18-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstention.

12. CONSENT CALENDAR

Vice President Andres Quintero pulled ONLY from 12.7 Contracts for Professional Services Firms/Organizations -*Contract PowerSchool Group Inc* – no longer needed.

Public Comment: Ms. Lopes, Natalie Dowd Abal, John Baltazar

MOTION #19-32 by Member Minh Nguyen pulled separately 12.4 Out of State Travel, 12.5 Notices of Employment and Changes of Status/HR, 12.8 Approve Memorandum of Understanding, and approve the balance of the Consent Calendar (12.1-12.3, 12.6-12.7, and 12.9). MOTION #19-32 was seconded by Clerk Minh Pham.

MOTION #19-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstentions.

12.4 Out of State Travel

MOTION #20-32 by Member Corina Herrera-Loera to approve the Out of State Travel. MOTION #20-32 was seconded by Member Minh Nguyen.

MOTION #20-32 carried* with a *vote of 3 in favor; no opposition; 1 absent (President Linda Chavez); and 1 abstention (Vice President Andrés Quintero).

12.5 Notices of Employment and Changes of Status/Human Resources

Public Comment: Ms. Lopes, Natalie Dowd Abal, Sandra Rivera

MOTION #21-32 by Clerk Minh Pham to accept the Offers of Employment and Defer the Certificated Changes of Status to the next available Special and/or Regular Board Meeting. MOTION #21-32 was seconded by Member Minh Nguyen.

12. CONSENT CALENDAR (continued)

MOTION #21-32 carried* with a *vote of 4 in favor; no opposition; 1 absent (President Linda Chavez); and no abstentions.

12.8 Approve Memorandum of Understanding

Vice President Andrés Quintero recuses himself due to affiliation with the San Jose Evergreen Community College item and has Clerk Minh Pham carry on.

MOTION #22-32 by Member Corina Herrera-Loera to approve the Memorandum of Understanding as presented. MOTION #22-32 was seconded by Member Minh Nguyen.

MOTION #22-32 carried* with a *vote of 3 in favor; no opposition; 1 absent (President Linda Chavez); and 1 abstention (Vice President Andrés Quintero recuses).

13. CLOSED SESSION

Superintendent Cerda announced the following Closed Sessions Items to be discussed:
13.2 Conference with Real Property Negotiators
13.3 Conference with Legal Counsel-Anticipated Litigation;
13.4 Conference with Legal Counsel-Existing Litigation;
13.5 Public Employee Performance Evaluation: Superintendent.
13.6 Public Employee Discipline/Dismissal/Release.

The Board recessed to Closed Session at 9:24 p.m.

14. RECONVENE TO OPEN SESSION – DISTRICT OFFICE BOARD ROOM

14.1 Report of Action Taken in Closed Session.

The Board reconvened to Open Session at 11:17 p.m.

Nothing to report

15. ADJOURNMENT

15.1 President Adjourns the Meeting.

Vice President Andrés Quintero adjourned the meeting at 11:17 p.m.

Respectfully submitted,

Minh Pham, Board Clerk

gc/pt

DRAFT MINUTES
ALUM ROCK ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San Jose, CA 95127

MINUTES OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES
of the Alum Rock Union School District
Held on Wednesday, June 18, 2025, 6:30 p.m. at
Alum Rock Union Elementary School District – Board Room
Board Members and Superintendent participated at
2930 Gay Avenue San Jose, CA 95127
Meeting #36-24/25

1. OPEN SESSION – CALL TO ORDER AND ROLL CALL

1.1 Call to Order/Roll Call/Pledge of Allegiance – President Linda Chavez

President Linda Chavez called the Board Meeting to order at 9:00 am, followed by Roll Call. Board Members present were Linda Chavez (President), Andrés Quintero (Vice-President) arrived late at 6:32 pm, Minh Pham (Clerk), Corina Herrera-Loera (Member), and Minh Nguyen (Member).

Administrative and Support Staff Members present were Superintendent German Cerda, Teresa DeCelles (Assistant Superintendent, Business Services), and Patricia Tovar (Interim Sr. Executive Assistant, Superintendent's Office).
(The meeting is being recorded.)

2. CLOSED SESSION

2.1 Announcement and Public Comments Regarding Items to be Discussed in Closed Session

Superintendent Cerda announced the following Closed Sessions Items to be discussed:
2.3 Conference with Real Property Negotiators

The Board recessed to Closed Session at 6:34 p.m.

Public Comment: None

3. RECONVENE TO OPEN SESSION

3.1 Report of Action Taken in Closed Session

The Board reconvened to Open Session at 7:58 p.m.

3. RECONVENE TO OPEN SESSION (continued)

Superintendent Cerda reported there was nothing to report.

4. ADJOURNMENT

4.1 President Adjourns the Meeting

President Linda Chavez announced the next regularly scheduled board meeting on June 26, 2025. The meeting adjourned at 7:58 p.m.

Respectfully submitted,

_____

Minh Pham, Board Clerk

gc/pt

DRAFT MINUTES
ALUM ROCK ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San Jose, CA 95127

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
of the Alum Rock Union School District
Held on Thursday, September 11, 2025, 5:30 p.m. Alum Rock Union School
Board Members and Superintendent participated at 2930 Gay Avenue San Jose, CA 95127
Meeting #07-25/26

1. OPEN SESSION

1.01 Call to Order/Roll Call/Pledge of Allegiance

President Linda Chavez welcomed everyone in the audience. President Linda Chavez called the Board Meeting to order at 5:31 pm, followed by Roll Call. Board Members present were Linda Chavez (President), Andrés Quintero (Vice-President), Minh Pham (Clerk), Corina Herrera-Loera (Member), and Minh Nguyen (Member).

Administrative and Support Staff Members present were Sandra Garcia (Interim Superintendent), Teresa DeCelles (Assistant Superintendent, Business Services), Cesar Torrico (Assistant Superintendent, Human Resources), Maribel Carrillo (Sr. Executive Assistant, Superintendent's Office)

Call to order/Roll Call/Pledge of Allegiance: President Linda Chavez stated there was a quorum.

1.02 Discussion And/Or Modification(s) of the Agenda

MOTION #01-07 by Vice-President Andrés Quintero to approve the agenda. MOTION #01-07 was seconded by Member Corina Herrera-Loera.

MOTION #01-07 carried* with a *vote of 5 in favor; no opposition; no absent and no abstention.

2. Closed Session

2.1 Recess to Closed Session

The Board recessed to closed session.

Public Comment:

1) Victor Vasquez

3. RECONVENE TO OPEN SESSION

3.1 Report of Action Taken in Closed Session.

President Linda Chavez said there was a quorum.

Assistant Superintendent Torrico reported the following.

2.4 In the matter of Evangelina Perez, A Parent of Legal Guardian of Minor Child A.P.v. Alum Rock Union School District, United States District Court Northern District of California case no. 524CV01691VKD, the Board by a unanimous vote ratified a Full General Release and Indemnity Agreement entered into between the parties in the matter pursuant to which the District has agreed to pay $75,000.00 to plaintiff in exchange of claims and dismissal of the lawsuit.

There were no further items to report.

4. Public Members Who Wish To Address The Board

4.1 Requests to Address the Board

No Public Comment

5. Comments and Communications

5.1 Teamsters, 5.2 California School Employee's Association (CSEA), 5.3 Alum Rock Educator's Association (AREA), 5.4 Alum Rock Administrator's Association (ARAA),5.5 Superintendent and 5.6 Board of Trustees/Communications/Comments.

6. Superintendent/Board Business

6.1 Update(s) on the Fire at the Former MACSA Youth Center Facility Located at Renaissance at Mathson School Site and Approved Resolution No. 12-25/26.

Eric Wasinger, Senior Executive Bonds, Maintenance, Operations and Transportation gave an update of the MACSA building.

Public Comment:

Male Speaker, Victor Vasquez and Ashely Guerrero.

6.2 Approve Cancellation of Regular Board Meeting of October 9, 2025.

MOTION #02-07 by Vice-President Andrés Quintero to approve Action Item 6.2 as presented. MOTION #02-07 was seconded by Clerk Minh Pham.

MOTION #02-07 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

6.3 KIPP Public Schools: Charter School Facilities Program Proposition 2 Application-Agreement for Rehabilitation.

MOTION #03-07 by President Linda Chavez to approve Action Item 6.3 as presented. MOTION #03-07 was seconded by Vice-President Andrés Quintero.

MOTION #03-07 carried* with a *vote of 3 in favor; two opposition (Clerk Minh Pham and Member Corina Herrera-Loera); no absent; and no abstention.

6.4 Resolution No. 14-25/26 Certification of the Number of Unhoused Pupils to be Housed by KIPP Public Schools Under the State School Facility Program.

MOTION #04-07 by Vice-President Andrés Quintero to approve Action Item 6.4 as presented. MOTION #04-07 was seconded by Clerk Minh Pham.

MOTION #04-07 failed* with a *vote of 1 in favor; four oppositions (Vice-President Andrés Quintero, Clerk Minh Pham, Member Corina Herrera-Loera and Member Minh Nguyen); no absent; and no abstention.

6.5 Approve Resolution No. 15-25/26 Declaring Exempt Surplus Property.

MOTION #05-07 by Vice-President Andrés Quintero to approve Action Item 6.5 as presented. MOTION #05-07 was seconded by Clerk Minh Pham.

6. Superintendent/Board Business ***(continued)***

MOTION #05-07 carried **with a** ***vote of 5 in favor; no opposition; no absent; and no abstention.***

6.6 Approve Purchase and Sale Agreement and Joint Escrow Instructions for Purchase of Former DCP Alum Rock Charter School Facilities Located 2888 Ocala Avenue San Jose, CA.

MOTION #06-07 by Member Corina Herrera-Loera to approve Action Item 6.6 as presented. MOTION #06-07 was seconded by Clerk Minh Pham.

Public Comment:

Veronica Talton and Male Speaker.

MOTION #06-07 carried **with a** ***vote of 5 in favor; no opposition; no absent; and no abstention.***

7. Business Services

7.1 Unaudited Actual Financial Reports for 2024-2025 Report to the Board on Unaudited Actuals as Required by Law.

MOTION #07-07 by Vice-President Andrés Quintero to approve Action Item 7.1 as presented. MOTION #07-07 was seconded by Clerk Minh Pham.

Assistant Superintendent DeCelles gave a presentation on the Unaudited Actual Financial Reports for 2024-2025.

MOTION #07-07 carried **with a** ***vote of 5 in favor; no opposition; no absent; and no abstention.***

7.2 Resolution No. 13-25/26 GANN Limit Calculations

MOTION #08-07 by Vice-President Andrés Quintero to approve Action Item 7.2 as presented. MOTION #08-07 was seconded by Member Corina Herrera-Loera.

MOTION #08-07 carried **with a** ***vote of 5 in favor; no opposition; no absent; and no abstention***

8. Instructional Services

8.1 Resolution No. 06-25/26 Week of the School Administrator October 12-18, 2025.

MOTION #09-07 by Vice-President Andrés Quintero to approve Action Item 8.1 as presented. MOTION #09-07 was seconded by Clerk Minh Pham.

MOTION #09-07 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

8.2 Resolution No.07-25/26 Hispanic Heritage Month September 15- October 15, 2025.

MOTION #10-07 by Vice-President Andrés Quintero to approve Action Item 8.2 as presented. MOTION #10-07 was seconded by Clerk Minh Pham.

MOTION #10-07 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

8.3 Resolution No.10-25-26: Transitional Kindergarten (TK) Requirements and Qualifications in Alum Rock School District.

MOTION #11-07 by Vice-President Andrés Quintero to approve Action Item 8.3 as presented. MOTION #11-07 was seconded by Clerk Minh Pham.

MOTION #11-07 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

9. Human Resources

9.1 Resignations.
Information Only

10. Contracts Over $100,000

10.1 Approve the FORXA, Inc. Services Contract for the 2025/2026 SY.

MOTION #12-07 by Member Corina Herrera-Loera to approve Action Item 10.1 as presented. MOTION #12-07 was seconded by Vice-President Andrés Quintero.

MOTION #12-07 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

10. Contracts Over $100,000 *(continued)*

10.2 Approve the Think Together Inc. Services Contract for the 2025/2026 SY.

MOTION #13-07 by Member Corina Herrera-Loera to approve Action Item 10.2 as presented. MOTION #13-07 was seconded by Clerk Minh Pham.

MOTION #13-07 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

11. CONSENT CALENDAR

There was a consensus from the Board to combine and take action on ***Agenda Items 11.1, 11.2, 11.3, 11.4, 11.5,11.6, 11.7, 11.8, 11.9, 11.10 and 11.11.***

MOTION #14-07 by Clerk Minh Pham to approve Agenda Items 11.1, 11.2, 11.3, 11.4, 11.5,11.6, 11.7, 11.8, 11.9, 11.10 and 11.11 as presented. MOTION #14-07 was seconded by Member Corina Herrera-Loera.

MOTION #14-07 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

12. President Adjourns the Meeting

President Linda Chavez adjourned the meeting at 8:46pm.

Respectfully submitted,

_____

Minh Pham, Board Clerk

DRAFT MINUTES
ALUM ROCK ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San Jose, CA 95127

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
of the Alum Rock Union School District
Held on Thursday, September 25, 2025, 5:30 p.m. Alum Rock Union School
Board Members and Superintendent participated at 2930 Gay Avenue San Jose, CA 95127
Meeting #08-25/26

1. OPEN SESSION

1.01 Call to Order/Roll Call/Pledge of Allegiance

President Linda Chavez welcomed everyone in the audience. President Linda Chavez called the Board Meeting to order at 5:32 pm, followed by Roll Call. Board Members present were Linda Chavez (President), Andrés Quintero (Vice-President), Minh Pham (Clerk), Corina Herrera-Loera (Member), and Minh Nguyen (Member).

Administrative and Support Staff Members present were Sandra Garcia (Interim Superintendent), Teresa DeCelles (Assistant Superintendent, Business Services), Cesar Torrico (Assistant Superintendent, Human Resources), Maribel Carrillo (Sr. Executive Assistant, Superintendent's Office)

Call to order/Roll Call/Pledge of Allegiance: President Linda Chavez stated there was a quorum.

1.02 Discussion And/Or Modification(s) of the Agenda

MOTION #01-08 by Clerk Minh Pham to approve the agenda. MOTION #01-08 was seconded by Member Minh Nguyen.

Interim Superintendent Garcia asked to pull item 5.2

Assistant Superintendent DeCelles asked to move item 8.2 down after item 9.2. The Glen Price Group.

MOTION #01-08 carried* with a *vote of 5 in favor; no opposition; no absent and no abstention.

2. Public Members Who Wish To Address The Board

2.1 Requests to Address the Board

Public Comment:
Olivia Ortiz and David Williams

3. Comments and Communications

3.1 Teamsters, 3.2 California School Employee's Association (CSEA), 3.3 Alum Rock Educator's Association (AREA), 3.4 Alum Rock Administrator's Association (ARAA),3.5 Superintendent and 3.6 Board of Trustees/Communications/Comments.

4. Superintendent/Board Business

4.1 Resolution No. 14-25/26 Certification of the Number of Unhoused Pupils to be Housed by KIPP Public Schools Under the State School Facility Program.

KIPP gave a presentation.

MOTION #02-08 by Member Corina Herrera-Loera to approve Action Item 4.1 as presented. MOTION #02-08 was seconded by President Linda Chavez.

MOTION #02-08 carried* with a *vote of 3 in favor; two opposition (Clerk Minh Pham and Member Minh Nguyen); no absent; and no abstention.

4.2 Update(s) on the Fire at the Former MACSA Youth Center Facility Located at Renaissance at Mathson School Site and Approved Resolution No. 12-25/26.

Eric Wasinger, Senior Executive of Bonds, Maintenance, Operations, and Transportation provided an update.

4.3 CSBA Membership Dues, Period from July 1, 2025 through June 30, 2025.

MOTION #03-08 by Clerk Minh Pham to approve Action Item 4.3 as presented. MOTION #03-08 was seconded by Member Corina Herrera-Loera.

MOTION #03-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

4. Superintendent/Board Business *(continued)*

4.4 Report – Board of Trustees Expenditures for Fiscal Years 2020-2021 through Year to Date 2025-2026 Not Including Health and Welfare Benefits and Board Stipend.

This item is for information only.

5. Instructional Services

5.1 School Sponsored Field Trips.

MOTION #04-08 by Clerk Minh Pham to approve Action Item 5.1 as presented. MOTION #04-08 was seconded by Member Corina Herrera- Loera.

MOTION #04-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

6. Bonds/Facilities -Contracts Over $100,000.

6.1 Approve Sourcewell Piggyback Contract #010521-LTS for Principal of Two (2) Playground Structures, Through Miracle Playsystems, Inc. for Lyndale Elementary School.

MOTION #05-08 by Clerk Minh Pham to approve Action Item 6.1 as presented. MOTION #05-08 was seconded by Member Corina Herrera- Loera.

MOTION #05-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

7. Human Resources

7.1 Approve Updated Job Descriptions – Campus Paraeducator and Bus Monitor

MOTION #06-08 by Vice-President Andrés Quintero to approve Action Item 7.1 as presented. MOTION #06-08 was seconded by Member Corina Herrera- Loera.

MOTION #06-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

7. Human Resources *(continued)*

7.2 Reclassification of Lead Driver/Trainer Position and Approval of Newly Bargained Job Description.

MOTION #07-08 by Vice-President Andrés Quintero to approve Action Item 7.2 as presented. MOTION #07-08 was seconded by Member Corina Herrera-Loera.

MOTION #07-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

7.3 Reclassification of Lead Dispatcher Scheduler/Trainer and Approval of Newly Bargained Job Description.

MOTION #08-08 by Clerk Minh Pham to approve Action Item 7.3 as presented. MOTION #08-08 was seconded by Vice-President Andrés Quintero.

MOTION #08-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

8. Contracts Over $100,000

8.1 Approve the Piggyback Contract with Waxie Sanitary Supply Services for the 2025/2026, 2026/2027 and 2027/2028 SY.

MOTION #09-08 by Vice-President Andrés Quintero to approve Action Item 8.1 as presented. MOTION #09-08 was seconded by Clerk Minh Pham.

MOTION #09-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

8.3 Approve the Kidango Preschool Program Services Contract for the 2025/2026 SY.

MOTION #10-08 by Vice-President Andrés Quintero to approve Action Item 8.3 as presented. MOTION #10-08 was seconded by Member Corina Herrera-Loera.

MOTION #10-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

9. Contract Extensions Over $100,000

9.1 Approve the Pine Hill School contract for the 2025/2026 SY.

MOTION #11-08 by Vice-President Andrés Quintero to approve Action Item 9.1 as presented. MOTION #11-08 was seconded by Clerk Minh Pham.

MOTION #11-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

9.2 Approve the Boys and Girls Clubs of Silicon Valley Amendment contract for the 2025/2026 SY.

MOTION #12-08 by Vice-President Andrés Quintero to approve Action Item 9.2 as presented. MOTION #12-08 was seconded by Clerk Minh Pham.

MOTION #12-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

8.2 Approve the Glen Price Group contract for the 2025/2026 SY.

MOTION #13-08 by Vice-President Andrés Quintero to approve Action Item 8.2 as presented. MOTION #13-08 was seconded by Clerk Minh Pham.

MOTION #13-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

10. CONSENT CALENDAR

There was a consensus from the Board to combine and take action on ***Agenda Items 10.1, 10.2, 10.3, 10.4, 10.5,10.6, and 10.7.***

MOTION #14-08 by Vice-President Andrés Quintero to approve Agenda Items 10.1, 10.2, 10.3, 10.4, 10.5,10.6, and 10.7 as presented. MOTION #14-08 was seconded by Member Corina Herrera-Loera.

MOTION #14-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

11. Closed Session

11.1 Recess to Closed Session

The Board recessed to closed session.

12. RECONVENE TO OPEN SESSION

12.1 Report of Action Taken in Closed Session.

President Linda Chavez said there was a quorum.

Assistant Superintendent Torrico reported the following.

Item 11.5 On a motion by Vice-President Andrés Quintero seconded by Member Corina Herrera-Loera the Board by a unanimous vote approved the appointment of Melissa Castillo as our Interim Assistant Superintendent of Instructional Services.

There were no further items to report.

13. Future Board Agenda Requests.

President Linda Chavez asked that Board members email any future Board Agenda requests to Interim Superintendent Garcia.

14. President Adjourns the Meeting

President Linda Chavez adjourned the meeting at 7:11 pm.

Respectfully submitted,

_____

Minh Pham, Board Clerk

DRAFT MINUTES
ALUM ROCK ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San Jose, CA 95127

MINUTES OF A SPECIAL BOARD MEETING
BOARD OF TRUSTEES
of the Alum Rock Union School District
Held on Thursday, October 9, 2024, at 5:30 p.m. at the Alum Rock Union School Board Members and Superintendent participated at 2930 Gay Avenue San Jose, CA 95127
Meeting #09-25/26

1. OPEN SESSION

1.01 Call to Order/Roll Call/Land Acknowledgment/Pledge of Allegiance

President Linda Chavez welcomed everyone in the audience. President Linda Chavez called the Board Meeting to order at 5:36 pm, followed by Roll Call. Board Members present were Linda Chavez (President))- *arrived at 5:45 pm.*, Andrés Quintero (Vice-President, Minh Pham (Clerk), Corina Herrera-Loera (Member), and Minh Nguyen (Member)- *Absent.*

Administrative and Support Staff Members present were Sandra Garica (Interim Superintendent), Teresa DeCelles (Assistant Superintendent, Business Services), Cesar Torrico (Assistant Superintendent, Human Resources), Maribel Carrillo (Sr. Executive Assistant, Superintendent's Office)

Call to order/Roll Call/Pledge of Allegiance: Vice-President Andrés Quintero stated there was a quorum.

2. Board Special Meeting- NO ACTION WILL BE TAKEN

2.1 Information & Discussion: Bonds and Facility projects.

Eric Wasinger, Senior Executive of Bonds, Maintenance, Operations and Transportation gave a presentation regarding the Bonds and Facility projects.

Public Comment:
Sandra Rivera

3. Adjournment

3.01 President Adjourns the Meeting

President Linda Chavez adjourned the meeting at 7:37 p.m.

Respectfully submitted,

_____

Minh Pham, Board Clerk

11.2

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 9, 2025

Subject: **Acceptance of Donations**

Type: Action (Consent)

Support Information: The District has received donations as summarized on the sheet dated October 23, 2025.

Recommended Action: It is the recommendation of the Interim Superintendent that the Board of Trustees approve acceptance of these donations.

Approved by: Teresa DeCelles Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Recommend Approval

11.2
Agenda Placement

Meeting: October 23, 2025
Regular Board Meeting

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union Elementary School District
October 23, 2025

ACCEPTANCE OF DONATIONS

DONOR NAME	DESCRIPTION OR PURPOSE	ESTIMATED VALUE	RECEIVING SCHOOL OR DEPARTMENT
Environmental Volunteers, Inc.	Materials & Supplies	$ 236.52	Adelante II Academy
Environmental Volunteers, Inc.	Materials & Supplies	$ 500.00	Adelante II Academy
Linda Vista PTA	Materials & Supplies	$ 1,000.00	Linda Vista Elementary
Shutterfly, LLC	Materials & Supplies	$ 1,705.93	Linda Vista Elementary
Philanthropic Ventures Foundation	Materials & Supplies	$ 1,500.00	Lyndale Elementary
Philanthropic Ventures Foundation	Materials & Supplies	$ 2,000.00	McCollam Elementary
NBC Universal Media, LLC	Materials & Supplies	$ 2,000.00	Ocala STEAM Academy
San Francisco Forty Niners Foundation	Materials & Supplies	$ 2,000.00	Ocala STEAM Academy
Philanthropic Ventures Foundation	Materials & Supplies	$ 1,000.00	Painter Elementary
Philanthropic Ventures Foundation	Materials & Supplies	$ 465.00	Painter Elementary
Philanthropic Ventures Foundation	Materials & Supplies	$ 1,000.00	Russo/McEntee Academy
Philanthropic Ventures Foundation	Materials & Supplies	$ 1,000.00	Russo/McEntee Academy
Philanthropic Ventures Foundation	Materials & Supplies	$ 500.00	Russo/McEntee Academy
Philanthropic Ventures Foundation	Materials & Supplies	$ 1,000.00	Russo/McEntee Academy

ADELANTE II DUAL LANGUAGE ACADEMY

1970 Cinderella Lane, San José, CA 95116 Phone: 408-928-7100 Fax: 408-928-7101 Principal: José Cortez

To: Board of Trustees

Fr: Adelante II Dual Language Academy

Date: September 8, 2025

Re: Environmental Volunteers, Inc Field Trip Transportation Fund

Please accept the following donation from Environmental Volunteers, Inc. in the amount of $236.52 to be deposited into Adelante II's donation account. The funds will be used for field trip transportation.

Thank you,

Mr. José Cortez

Principal

ADELANTE II DUAL LANGUAGE ACADEMY

1970 Cinderella Lane, San José, CA 95116 Phone: 408-928-7100 Fax: 408-928-7101 Principal: José Cortez

To: Board of Trustees

Fr: Adelante II Dual Language Academy

Date: September 8, 2025

Re: Environmental Volunteers, Inc Field Trip Transportation Fund

Please accept the following donation from Environmental Volunteers, Inc. in the amount of $500 to be deposited into Adelante II's donation account. The funds will be used for field trip transportation.

Thank you,

Mr. José Cortez

Principal

Linda Vista Elementary School

A Visual & Performing Arts School

100 Kirk Ave San Jose, CA 95127
408-928-7800
Suzanne Cicala-Principal

To: Board of Trustees
From:Suzanne Cicala-Principal
Re: Donation to Linda Vista
Date: 10/2/2025

To Whom It May Concern,

Please accept the following checks in the amount of $2705.93 to be deposited account

060-9010-0-4300-00-1110-1000-000000-020-2110
Check from Shutterfly,LLC Check # 271426 $1,705.93
Check from Linda Vista PTA Check # 1274 $1000.00

Thank you,

Suzanne Cicala-Principal

Lyndale Elementary School

ROAR with us!

September 30, 2025

Alum Rock School District
Board of Trustees
2390 Gay Ave.
San Jose, CA 95127

BUSINESS OFFICE
OCT 9 2025 P 1:05

Dear Board of Trustees:

Please accept the following donations for Board approval:

Company/Sponsor(s) Name	**Amount**	**To be Used For:**
Philanthropic Ventures Foundation	$1,000.00	Tie-Dye for Inclusion Program
Philanthropic Ventures Foundation For Susan Hamada	$500.00	Farm-Themed Math Manipulatives
Total Amount of Donations:	**$1,500.00**	

Sincerely,

Jackie Montejano

13901 Nordyke Drive
San Jose, California 95127
(408) 928-7900

Ms. Jacqueline Montejano, Principal
Ms. Magdalena Grimaldo, School Secretary
FAX- 408-928-7901

McCollam Elementary School

3311 Lucian Ave.• San Jose, CA 95127

Phone (408) 928-8000 Fax (408) 928-8001

To: Sandra Garcia, Interim Superintendent

From: Linda Diaz Sepulveda

BUSINESS OFFICE
OCT 8 2025

Re: Monetary Donation to McCollam Elementary

Date: Oct 1, 2025

Please accept a donation of two checks in the amount of $1,000.00 each from Philanthropic Ventures Foundation. The money will be used to cover the costs of a future field trip for fourth graders to the CA Academy of Sciences, including admission and transportation.

Please deposit the check into the following donation account:

060-9010-0-4300-00-1110-1000-000000-040-2127

TOTAL $2,000

Ocala STEAM Academy

2800 Ocala Avenue, San Jose CA 95148
(408) 928-8350

Kelsey White - Principal
Adam Stickles - Assistant Principal

Date: September 11, 2025

To: Honorable Board Members
Alum Rock Union Elementary School District

From: Kelsey White, Principal

Please accept the donation of $2,000.00 (check #4229008) from NBCUniversal Media, LLC, for Mr. Dawaine Williams at Ocala STEAM Academy for being selected as the winner of the All-Star Teacher Award. The funds will be used to purchase classroom supplies.

060-9010-0-8699-00-1110-1000-000000-260-2110

Thank you in advance for your approval.

9/18/25

Sincerely,

Kelsey White

THIS MULTI-TONE AREA OF THE DOCUMENT CHANGES COLOR GRADUALLY AND EVENLY FROM DARK TO LIGHT WITH DARKER AREAS BOTH TOP AND BOTTOM.

NBCUniversal

Frac.Routing Transit No
70-2328/719 (IL)

No. 4229008

DATE
08/05/2025

NBCUniversal Media, LLC
100 Universal City Plaza
Universal City CA 91608

BANK OF AMERICA
NORTHBROOK, IL 60644

TWO THOUSAND DOLLARS **********

AMOUNT
**********USD $2,000.00
NOT VALID AFTER 180 DAYS

PAY TO THE ORDER OF
ALUM ROCK UNION ELEMENTARY SCHOOL D
2930 GAY AVENUE
SAN JOSE, CA 95127

NBCUniversal Media, LLC
Authorized Signature

⑈4229008⑈ ⑆071923284⑆ 7765400397⑈

THE ORIGINAL DOCUMENT HAS A REFLECTIVE WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENT.

Ocala STEAM Academy

2800 Ocala Avenue, San Jose CA 95148
(408) 928-8350

Kelsey White - Principal
Adam Stickles - Assistant Principal

BUSINESS OFFICE
OCT 10 2025 P 2:02

Date: October 3, 2025

To: Honorable Board Members
Alum Rock Union Elementary School District

From: Kelsey White, Principal

Please accept the donation of $2,000.00 (check #14306) from the San Francisco Forty Niners Foundation, for Ms. Veronica Talton at Ocala STEAM Academy, for being selected as one of the recipients for the Dr. Harry Edwards "Follow Your Bliss" Award. The funds will be used to purchase classroom supplies.

Thank you in advance for your approval.

Sincerely,

Kelsey White
Principal

PAINTER ELEMENTARY SCHOOL

Dr. J. M. Manluco, Principal (408) 928-8400 Fax: (408) 928-8401
500 Rough & Ready Road, San Jose, CA 95133

BUSINESS OFFICE
OCT 6 2025

October 1, 2025

Alum Rock Union School District

Board of Trustees

2930 Gay Ave

San Jose, CA 95127

Dear Board of Trustees,

Please accept the following donation made to Ben Painter Elementary from:

Philanthropic Ventures Transportation Grants $1,000.00 Check#: 78007

This donation will be used to fund school field trips.

Please deposit into donation account:
060-9010-0-4300-00-1110-1000-000000-160-2110

Sincerely,

Dr. Joseph Manluco
Principal

PAINTER ELEMENTARY SCHOOL

Dr. J. M. Manluco, Principal (408) 928-8400 Fax: (408) 928-8401
500 Rough & Ready Road, San Jose, CA 95133

October 2, 2025

Alum Rock Union School District

Board of Trustees

BUSINESS OFFICE
OCT 3 2025 PM 3:02

2930 Gay Ave

San Jose, CA 95127

Dear Board of Trustees,

Please accept the following donation made to Ben Painter Elementary from:

Philanthropic Ventures Transportation Grants $465.00 Check#: 78064

This donation will be used to fund materials and supplies for Painter students.

Please deposit into donation account:
060-9010-0-4300-00-1110-1000-000000-160-2110

Sincerely,

Dr. Joseph Manluco
Principal

Russo/McEntee Academy

2851 Gay Ave San Jose, CA 95127 **Phone:** (408)928-8850 **Fax:** 408-928-8901

October 8, 2025

Alum Rock Union School District

Board of Trustees

2930 Gay Avenue

San Jose, CA 95127

Dear Board of Trustees and Interim Superintendent Garcia:

Please accept the donation of $1,000 from the Environmental Science Resource Grant to Russo/McEntee Academy.

The money will be used towards the science camp field trip at the Santa Cruz County Outdoor Science School for our 5th-grade students.

BUSINESS OFFICE
OCT 9 2025 RECEIVED

Sincerely,

Tanu Kohli

Principal Russo/McEntee Academy

Russo/McEntee Academy

2851 Gay Ave San Jose, CA 95127 **Phone:** (408)928-8850 **Fax:** 408-928-8901

October 8, 2025

Alum Rock Union School District

Board of Trustees

2930 Gay Avenue

San Jose, CA 95127

Dear Board of Trustees and Interim Superintendent Garcia:

Please accept the donation of $1,000 from the Environmental Science Resource Grant to Russo/McEntee Academy.

The money will be used towards the science camp field trip at the Santa Cruz County Outdoor Science School for our 5th-grade students.

Sincerely,

Tanu Kohli

Principal Russo/McEntee Academy

BUSINESS OFFICE
OCT 8 2025 P 3:

Russo/McEntee Academy

2851 Gay Ave San Jose, CA 95127 **Phone:** (408)928-8850 **Fax:** 408-928-8901

September 3, 2024

Alum Rock Union School District

Board of Trustees

2930 Gay Avenue

San Jose, CA 95127

Dear Board of Trustees and Interim Superintendent Garcia

Please accept the following donation from the Philanthropic Ventures Foundation and the Heising-Simons Foundation for funding for the SDC TK and Kinder math program

The check for $500 will be spent on funding math manipulatives used to teach children counting and sorting skills.

Sincerely,

Tanu Kohli

Principal Russo/McEntee Academy

Russo/McEntee Academy

2851 Gay Ave San Jose, CA 95127 **Phone:** (408)928-8850 **Fax:** 408-928-8901

September 22, 2025

Alum Rock Union School District

Board of Trustees

2930 Gay Avenue

San Jose, CA 95127

Dear Board of Trustees and Interim Superintendent Garcia

Please accept the following donation from the Philanthropic Ventures Foundation and the Heising-Simons Foundation for funding for the SDC TK and Kinder math program

The check for $1000 will be spent on funding to buy materials for student lessons on understanding the animal life cycle, recycling and upcycling efforts of the class

Sincerely,

Tanu Kohli

Principal Russo/McEntee Academy

11.3

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 9, 2025

Subject: **Approval of Fundraising Activities**

Type: Action (Consent)

Support Information: The District has received fundraising requests as summarized on the attached sheet dated October 23, 2025.

Recommended Action: It is the recommendation of the Interim Superintendent that the Board of Trustees approve these fundraising event requests.

Approved by: Teresa DeCelles TD Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Recommend Approval

11.3
Agenda Placement

Meeting: October 23, 2025
Regular Board Meeting

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union Elementary School District
October 23, 2025

APPROVAL OF FUNDRAISING ACTIVITY

SCHOOL	FUNDRAISING ACTIVITY	ACTIVITY SPONSOR	DATE
Adelante I Academy	Fall Festival Sales	PTA	10/24/25-10/24/25
Adelante I Academy	Chipotle Night Sales	PTA	11/02/25-12/14/25
Adelante I Academy	Spirit Wear Sales	PTA	09/16/25-05/25/26
Adelante II Academy	Key Chain Sales	ASB	10/20/25-10/30/25
Adelante II Academy	Cookie Dough Sales	ASB	10/13/25-10/24/25
Adelante II Academy	Panda Express Sales	ASB	10/22/25-10/22/25
Adelante II Academy	Leyendo B/Las Estrellas Sales	PTA	10/17/25-10/17/25
L.U.C.H.A.	World's Finest Chocolate Sales	PLG	12/01/25-01/31/26
L.U.C.H.A.	Walk-a-Thon Sales	PLG	10/10/25-10/10/25
Lyndale Elementary	Fall Festival Sales	ASB	10/30/25-10/30/25
Ocala Middle	Clothing Sales	ASB	08/10/25-06/05/26
San Antonio Elementary	Walk-a-Thon Sales	PTA	04/01/26-04/01/26
San Antonio Elementary	Can Drive Sales	PTA	10/20/25-11/20/25
San Antonio Elementary	Harvest Festival Sales	PTA	10/30/25-10/30/25
San Antonio Elementary	Winter Performances' Sales	PTA	12/16/25-12/17/25

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Adelante 1 Date: 9/5/25

Description of Event: Type Fall Festival Vendor Self

Purpose for Event: Fundraiser for Science Camp

If selling food what are the items: tacos, nachos, popcorn Brand and package size: Costco

Explain how food is handled/stored prior to or day of event: We are buying the food at Costco and selling at the festival

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 10/24/25 Time of Event: 5-8pm

Contact Person: Delia Oseguera

Location of Proposed Activity: Adelante blacktop

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 24, 23, 22, 19...

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: _____ Signature 9/15/25 Date

Reviewed by Business Services: Maria Diaz Date: 10/9/2025

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: 10/9/25

  Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Adelante 1 Date: 9/23/25

Description of Event: Type Chipotle Night Vendor Chipotle

Purpose for Event: to fundraise for 5th grade Science camp

If selling food what are the items: _____ Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: 11/2 - 12/14 Time of Event: 6pm - 9 pm

Contact Person: Nancy Garza

Location of Proposed Activity: 2990 E. Capitol Expy San Jose CA 95148

Status of Event (please check one): ☐ New Event ☒ Held previously (years): 2024-2025

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ (Signature) 9/23/25 (Date)

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) 9/23/25 (Date)

Principal Approval: _____ (Signature) 9/24/25 (Date)

Reviewed by Business Services: _____ Date: 10/8/2025

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Adelante 1 Date: 9/15/25

Description of Event: Type Spirit wear sales Vendor Self

Purpose for Event: Spirit wear sales for school pride

If selling food what are the items: — Brand and package size: —

Explain how food is handled/stored prior to or day of event: —

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 9/16 – 5/25 Time of Event: after school

Contact Person: Della Oseguera

Location of Proposed Activity: online & on campus

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 24, 23, 22, 21, . . .

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ _____
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: _____ 9/15/25
Signature Date

Reviewed by Business Services: _____ Date: 10/9/2025

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 10 **(From Financial Plan)**
School Name: Adelante II dual language Academy Date: 9/29/2025
Description of Event: Type Key chain Fundraiser Vendor parent donated items
Purpose for Event: To raise funds for 5th grade sciencecamp.

If selling food what are the items: _____ Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: ✓ Booster Club (PTA, PTO, Other): _____
Proposed Date(s) of Event: 10/20/2025-10/30/25 Time of Event: 10:10 - 10:25 & 2:55 - 3:05pm
Contact Person: Josefina Orijel
Location of Proposed Activity: Black top & Main school entrance
Status of Event (please check one): ☐ New Event ☑ Held previously (years): 2024-2025

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☒
Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐
Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: _____ (Signature) 9/29/2025 (Date)

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) _____ (Date)

Principal Approval: _____ (Signature) 9/29/25 (Date)

Reviewed by Business Services: _____ Date: 10/9/2025

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,
  CNS _____ Date: _____
  Approved _____ Denied _____
- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT
  Director, MOT: _____ Date: _____
  Operations Mgr.: _____ Date: _____
  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 3 **(From Financial Plan)**
School Name: Adelante II Date: 9/18/25
Description of Event: Type Cookie Dough Fundraiser Vendor Nor cal Fundraising
Purpose for Event: Raise funds for 8th grade Graduation

If selling food what are the items: Cookie Dough Brand and package size: Nor Cal Fundraising

Explain how food is handled/stored prior to or day of event: Cookie dough will be stored in School's freezer until ~~distributed~~ to students for delivery.

Event Sponsor (please check one) ASB: ✓ Booster Club (PTA, PTO, Other):
Proposed Date(s) of Event: 10/13 - 10/24/25 Time of Event: off campus only
Contact Person: Josefina Orejel
Location of Proposed Activity: off campus
Status of Event (please check one): ☐ New Event ☑ Held previously (years): 2024, 2023

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☒
Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐
Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: _____ (Signature) 9/18/25 (Date)

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) _____ (Date)

Principal Approval: _____ (Signature) 9/19/25 (Date)

Reviewed by Business Services: _____ Date: 10/9/2025

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,
  CNS _____ Date: 10/9/25
  Approved ✓ Denied _____
- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT
  Director, MOT: _____ Date: _____
  Operations Mgr.: _____ Date: _____
  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 11 **(From Financial Plan)**
School Name: Adelante II Dual Language Acad. Date: 9/29/25
Description of Event: Type Panda Express Fundraiser Vendor Panda Express
Purpose for Event: To fundraise for 8th grade Graduation.

If selling food what are the items: _____ Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: ✓ Booster Club (PTA, PTO, Other): _____
Proposed Date(s) of Event: 10/22/2025 Time of Event: All day
Contact Person: Josefina Orejel
Location of Proposed Activity: online - www.Pandaexpress.com
Status of Event (please check one): ☑ New Event ☐ Held previously (years): _____

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☒
Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐
Other Background Information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: _____ Signature 9/29/2025 Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: _____ Signature 9/29/25 Date

Reviewed by Business Services: _____ Date: 10/9/2025

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,
  CNS _____ Date: _____
  Approved _____ Denied _____
- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT
  Director, MOT: _____ Date: _____
  Operations Mgr.: _____ Date: _____
  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 3 **(From Financial Plan)**

School Name: ADELANTE II Date: 09/29/25.

Description of Event: Type LEYENDO B/LAS ESTRELLAS. Vendor _____

Purpose for Event: RAISE MONEY FOR TRANSPORTATION FOR FIELD TRIPS & COMM. ENGAGEMENT.

If selling food what are the items: _____ Brand and package size: _____

Hot dogs & nachos

Explain how food is handled/stored prior to or day of event: will be warmed up on campus during event. Perishable items will be refrigerated prior to event.

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): ✓

Proposed Date(s) of Event: OCT/17/25. Time of Event: 6 P.M.

Contact Person: CATHY DURAN-HULTON

Location of Proposed Activity: School campus between 'A' & 'B' wing.

Status of Event (please check one): ☐ New Event ☑ Held previously (years): _____

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ _____
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: _____ 9/5/25
Signature Date

Reviewed by Business Services: _____ Date: 10/9/2025

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director.

  CNS _____ Date: 10/9/25

  Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT.

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 1 **(From Financial Plan)**

School Name: LUCHA Date: 09/24/25

Description of Event: Type Worlds finest chocolate Vendor Worlds finest choc.

Purpose for Event: Science camp fundraiser

If selling food what are the items: _____ Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: 2025 Booster Club (PTA, PTO, Other): PLG

Proposed Date(s) of Event: december - January 2026 Time of Event: off campus only

Contact Person: Parent leader group

Location of Proposed Activity: parents sell on their own

Status of Event (please check one): ☐ New Event ☒ Held previously (years): 10+

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

PLG

ASB Advisor: _____ 9/29/25
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: Lus Charest 9/24/25
Signature Date

Reviewed by Business Services: _____ Date: _____

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 2 **(From Financial Plan)**

School Name: LUCHA Date: 09/24/25

Description of Event: Type Walk-A-Thon Vendor

Purpose for Event: raise money for science camp

If selling food what are the items: Brand and package size:

Explain how food is handled/stored prior to or day of event:

Event Sponsor (please check one) ASB: Booster Club (PTA, PTO, Other): PLG

Proposed Date(s) of Event: October 10, 2025 Time of Event: 1pm - 3pm

Contact Person: Parent Leader Group

Location of Proposed Activity: Blacktop

Status of Event (please check one): ☐ New Event ☒ Held previously (years): 10+

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

PLG

ASB Advisor: [signature] Signature 9/29/25 Date

Student Council Approval Date: (Middle Schools must attach minutes)

Student Council Representative: Signature Date

Principal Approval: Lus Chavez Signature 9/24/25 Date

Reviewed by Business Services: Maria Ruiz Date: 10/8/2025

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS Date:

  Approved Denied

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: Date:

  Operations Mgr.: Date:

  Approved Denied

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 2 **(From Financial Plan)**

School Name: Lyndale ES Date: 10/1/25

Description of Event: Type Fall Festival Vendor N/A

Purpose for Event: Fund-raise for science camp, field trips, and Community Engagement

If selling food what are the items: Bagged chips, water, soda, Juices, etc. Brand and package size: N/A

Explain how food is handled/stored prior to or day of event: Food will be handled by parents who will be wearing gloves and/or using serving utensils.

Event Sponsor (please check one) ASB: X Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: October 30, 2025 Time of Event: 4:30 PM-6:30 PM

Contact Person: Jackie Montejano

Location of Proposed Activity: Lyndale Blacktop

Status of Event (please check one): ☑ New Event ☐ Held previously (years): _____

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☑ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☑

ASB Advisor: _____ _____
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: _____ 9/30/2025
Signature Date

Reviewed by Business Services: _____ Date: 10/9/2025

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director.

  CNS _____ Date: 10/9/25

  Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Ocala MS Date: 9/26/25

Description of Event: Type Clothing Sales Vendor Coast Designs

Purpose for Event: Sell PE uniforms. Profits will be used for school events, field trips, student incentives, promotion, and PE equipment.

If selling food what are the items: N/A Brand and package size: Clothing from Coast Designs, various sizes: t-shirts, shorts, sweatshirts, sweatpants.

Explain how food is handled/stored prior to or day of event: N/A

Event Sponsor (please check one) ASB: X Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: Aug 2025 - June 5, 2026 Time of Event: 7:40 am - 3:30 pm

Contact Person: Shawn Lewis, Kelsey White, Adam Stickles, Cristina Bustamante

Location of Proposed Activity: Ocala Middle School

Status of Event (please check one): ☐ New Event ☑ Held previously (years): many

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☑

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: Yanile Martinez Signature 10/1/25 Date

Principal Approval: _____ Signature 9/29/25 Date

Reviewed by Business Services: _____ Date: 10/8/2025

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 3 **(From Financial Plan)**

School Name: San Antonio Date: 9/22/2025

Description of Event: Type Walk a Thon Vendor

Purpose for Event: School Fundraiser

If selling food what are the items: N/A Brand and package size:

Explain how food is handled/stored prior to or day of event:

Event Sponsor (please check one) ASB: Booster Club (PTA, PTO, Other):

Proposed Date(s) of Event: 4/01/2026 Time of Event: Day time

Contact Person: Valeria Ortiz

Location of Proposed Activity: SAn Antonio

Status of Event (please check one): ☐ New Event ☒ Held previously (years): 10+

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

PTA ASB Advisor: Valeria Ortiz A. (Signature) 9/17/25 (Date)

Student Council Approval Date: (Middle Schools must attach minutes)

Student Council Representative: (Signature) (Date)

Principal Approval: Iris Charest (Signature) 9-17-25 (Date)

Reviewed by Business Services: Maria Nevis Date: 10/9/2025

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS Date:

  Approved Denied

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: Date:

  Operations Mgr.: Date:

  Approved Denied

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 4 **(From Financial Plan)**

School Name: San Antonio Date: Oct. 2025

Description of Event: Type Can drive Vendor N/A

Purpose for Event: To Help Feed Shelters

If selling food what are the items: N/A Brand and package size: N/A

Explain how food is handled/stored prior to or day of event: Closed canned items.

Event Sponsor (please check one) ASB: ____ Booster Club (PTA, PTO, Other): ____

Proposed Date(s) of Event: 10/20 - 11/20 Time of Event: ____

Contact Person: Valeria Ortiz

Location of Proposed Activity: San Antonio

Status of Event (please check one): ☒ New Event ☐ Held previously (years): ____

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

PTA ~~ASB~~ Advisor: Valeria Ortiz A. (Signature) 9/17/25 (Date)

Student Council Approval Date: ____ (Middle Schools must attach minutes)

Student Council Representative: ____ (Signature) ____ (Date)

Principal Approval: Lisa Charest (Signature) 9-17-25 (Date)

Reviewed by Business Services: Maria Nuñez Date: 10/8/2025

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS ____ Date: ____

  Approved ____ Denied ____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: ____ Date: ____

  Operations Mgr.: ____ Date: ____

  Approved ____ Denied ____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 5 **(From Financial Plan)**

School Name: San Antonio Date: Oct. 2025

Description of Event: Type Harvest Festival Vendor

Purpose for Event:

If selling food what are the items: Hot chocolate, ¼ package pancakes Brand and package size: candy bag sale.

Explain how food is handled/stored prior to or day of event:

Event Sponsor (please check one) ASB: Booster Club (PTA) PTO, Other):

Proposed Date(s) of Event: 10/30/2025 Time of Event: 6pm

Contact Person: Valeria Ortiz

Location of Proposed Activity: San Antonio

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 10+

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

PTA ASB Advisor: Valeria Ortiz. 9/17/25
Signature Date

Student Council Approval Date: (Middle Schools must attach minutes)

Student Council Representative: Signature Date

Principal Approval: Ous Clement 9-17-25
Signature Date

Reviewed by Business Services: Maria Nuck Date: 10/9/25

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,
  CNS Date: 10/9/25
  Approved ✓ Denied
- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT
  Director, MOT: Date:
  Operations Mgr.: Date:
  Approved Denied

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 10 **(From Financial Plan)**

School Name: San Antonio Date: Dec. 2025

Description of Event: Type Winter Performances Vendor _____

Purpose for Event: Family Engagement.
Fundraise for classroom supplies

If selling food what are the items: _____ Brand and package size: _____
Hot dogs, water, juice, nachos, pizza

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: 12/10 & 12/17 Time of Event: 6pm

Contact Person: Valeria Ortiz

Location of Proposed Activity: San Antonio

Status of Event (please check one): ☐ New Event ☒ Held previously (years): 10 +

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

PTA ASB Advisor: Valeria Ortiz. (Signature) 9/17/25 (Date)

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) _____ (Date)

Principal Approval: Lisa Charest (Signature) 9-17-25 (Date)

Reviewed by Business Services: Maria Nuño Date: 10/9/2025

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

11.4

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

To the Board of Trustees: October 6, 2025

Subject: **Vendor & Payroll Warrants**

Staff Analysis: Summary of Vendor and Payroll Warrants issued during September month of Fiscal Year 2025/2026.

Total of vendor warrants	$	6,378,346.91
Total of payroll warrants	$	4,823,314.45
Total	**$**	**11,201,661.36**

Recommendation: It is the recommendation of the Interim Superintendent that the Board of Trustees approve the Vendor & Payroll Warrants for the month of September 2025.

Approved by: Teresa DeCelles TD Title: Assistant Superintendent, Business Services

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Recommend Approval

11.4
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

September 2025

Fund	VENDOR WARRANTS	AMOUNT
010,050,060,080	General Fund (Incl Payroll A/P)	$3,828,372.97
120	Child Development Fund	$0.00
130	Cafeteria Fund	$354,166.46
140	Deferred Maintenance Fund	$196,484.04
210	Building Fund	$730,455.90
250	Capital Facilities Fund	$49,487.50
350	County School Facility Fund	$0.00
400	Special Reserve for Capital Outlay Fund	$0.00
670	Health and Welfare & Workers Comp	$1,218,482.83
	Subtotal	**$6,377,449.70**
088	Student Body Fund	$897.21
	Total Vendor Warrants	**$6,378,346.91**

	PAYROLL WARRANTS	
	10th of the month	$580,185.49
	EOM Payroll	$4,241,935.50
	AREA EOM	$0.00
	Manual Checks	$1,193.46
	Void Checks	$0.00
	Total Payroll Warrants	**$4,823,314.45**
	Grand Total All Warrants	**$11,201,661.36**

	From	To
AP Warrants used #	4030925	- 4031371
Payroll Direct Deposit Pay Stub used #	4795611	- 4797156
Payroll Checks used #	4408344	- 4408435

AP Check Register - Pivot Table Summary by Vendor
September 2025

Vendor Name	Date	Warrant #	Object Descr	Fund	Location Name	Sum of Amount
4IMPRINT INC.	9/12/2025	4031057	MATERIALS AND SUPPLIES	060	305-CURR & INSTR	$ 1,677.84
	9/19/2025	4031241	MATERIALS AND SUPPLIES	060	305-CURR & INSTR	$ 1,760.02
4IMPRINT INC. Total						**$ 3,437.86**
AAA BUSINESS SUPPLIES	9/12/2025	4031097	MATERIALS AND SUPPLIES	010	450-FACILITIES/PLANNING	$ 21,142.70
		4031110	MATERIALS AND SUPPLIES	010	450-FACILITIES/PLANNING	$ 201.69
	9/19/2025	4031224	MATERIALS AND SUPPLIES	010	450-FACILITIES/PLANNING	$ 8,440.81
	9/26/2025	4031311	MATERIALS AND SUPPLIES	010	450-FACILITIES/PLANNING	$ 3,114.24
AAA BUSINESS SUPPLIES Total						**$ 32,899.44**
ACHIEVE KIDS	9/12/2025	4031077	CONTRACTED SERVICES	080	380-SPECIAL EDUCATION	$ 8,414.00
	9/19/2025	4031199	CONTRACTED SERVICES	080	380-SPECIAL EDUCATION	$ 5,646.00
ACHIEVE KIDS Total						**$ 14,060.00**
ADRIANE MARIE VANE	9/12/2025	4031023	TEACHER SUPPLIES	010	170-SHEPPARD	$ 214.67
ADRIANE MARIE VANE Total						**$ 214.67**
AFTER SCHOOL MUSIC ACADEMY LLC	9/19/2025	4031200	CONTRACTED SERVICES	060	360-STATE & FEDERAL	$ 29,610.00
AFTER SCHOOL MUSIC ACADEMY LLC Total						**$ 29,610.00**
AGiRepair INC.	9/12/2025	4031058	MATERIALS AND SUPPLIES	060	100-RYAN	$ 1,841.34
AGiRepair INC. Total						**$ 1,841.34**
ALICE CRUZ	9/12/2025	4031024	TEACHER SUPPLIES	010	080-HUBBARD	$ 140.69
ALICE CRUZ Total						**$ 140.69**
ALICIA G GONZALEZ	9/5/2025	4031006	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 150.00
ALICIA G GONZALEZ Total						**$ 150.00**
ALLIED REFRIGERATION INC.	9/5/2025	4030955	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 5,031.95
	9/12/2025	4031098	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 5,154.42
ALLIED REFRIGERATION INC. Total						**$ 10,186.37**
AMAZON.COM LLC	9/5/2025	4030935	TEACHER SUPPLIES	010	061-SEL - Social Emotional Learning	$ 43.74
		4030956	MATERIALS AND SUPPLIES	010	433-WAREHOUSE	$ 114.50
		4030956	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 599.56
		4030956	TEACHER SUPPLIES	010	380-SPECIAL EDUCATION	$ 148.52
		4030988	MATERIALS AND SUPPLIES	010	305-CURR & INSTR	$ 42.64
		4030988	MATERIALS AND SUPPLIES	010	433-WAREHOUSE	$ 61.69
		4030988	MATERIALS AND SUPPLIES	010	600-HUMAN RESOURCES	$ 31.70
		4030988	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 157.77
		4031007	MATERIALS AND SUPPLIES	010	460-TECHNOLOGY SERVICES	$ 153.00
	9/12/2025	4031025	MATERIALS AND SUPPLIES	010	340-STUDENT SERVICES	$ 306.23
		4031059	MATERIALS AND SUPPLIES	010	305-CURR & INSTR	$ 356.50
		4031059	MATERIALS AND SUPPLIES	080	380-SPECIAL EDUCATION	$ 136.89
		4031059	TEACHER SUPPLIES	010	380-SPECIAL EDUCATION	$ 48.09
		4031078	CATERING	010	380-SPECIAL EDUCATION	$ 51.47
		4031111	MATERIALS AND SUPPLIES	010	460-TECHNOLOGY SERVICES	$ 541.00
		4031111	MATERIALS AND SUPPLIES	080	380-SPECIAL EDUCATION	$ 107.78
	9/26/2025	4031303	MATERIALS AND SUPPLIES	080	380-SPECIAL EDUCATION	$ 135.57
		4031303	TEACHER SUPPLIES	010	380-SPECIAL EDUCATION	$ 111.82
		4031303	CATERING	010	305-CURR & INSTR	$ 461.84

AP Check Register - Pivot Table Summary by Vendor
September 2025

Vendor Name	Date	Warrant #	Object Descr	Fund	Location Name	Sum of Amount
AMAZON.COM LLC	45926	4031322	MATERIALS AND SUPPLIES	010	433-WAREHOUSE	$ 145.08
		4031322	MATERIALS AND SUPPLIES	060	061-SEL - Social Emotional Learning	$ 30.63
		4031322	MATERIALS AND SUPPLIES	060	310-MUSIC	$ 427.40
		4031322	MATERIALS AND SUPPLIES	080	380-SPECIAL EDUCATION	$ 65.60
		4031322	TEACHER SUPPLIES	010	380-SPECIAL EDUCATION	$ 222.72
		4031322	CATERING	010	340-STUDENT SERVICES	$ 42.80
		4031362	MATERIALS AND SUPPLIES	010	170-SHEPPARD	$ 65.58
		4031362	MATERIALS AND SUPPLIES	010	340-STUDENT SERVICES	$ 371.86
		4031362	MATERIALS AND SUPPLIES	010	380-SPECIAL EDUCATION	$ 25.26
		4031362	MATERIALS AND SUPPLIES	010	460-TECHNOLOGY SERVICES	$ (384.68)
		4031362	MATERIALS AND SUPPLIES	080	380-SPECIAL EDUCATION	$ 162.54
		4031362	MATERIALS AND SUPPLIES	210	450-FACILITIES/PLANNING	$ 221.51
		4031362	TEACHER SUPPLIES	010	061-SEL - Social Emotional Learning	$ 388.16
		4031362	TEACHER SUPPLIES	010	380-SPECIAL EDUCATION	$ 312.73
		4031362	CATERING	010	380-SPECIAL EDUCATION	$ 59.84
		4031363	TEACHER SUPPLIES	010	380-SPECIAL EDUCATION	$ 179.77
AMAZON.COM LLC Total						$ 5,947.11
AMBER MICHELLE JOHNSTONE	9/26/2025	4031275	TEACHER SUPPLIES	010	170-SHEPPARD	$ 396.52
AMBER MICHELLE JOHNSTONE Total						$ 396.52
AMERGIS HEALTHCARE STAFFING	9/12/2025	4031079	CONTRACTED SERVICES	080	380-SPECIAL EDUCATION	$ 127,878.50
AMERGIS HEALTHCARE STAFFING Total						$ 127,878.50
AMERICAN FIDELITY ASSURANCE CO	9/3/2025	4030925	OTHER INSURANCE	010	000-DISTRICTWIDE - UNALLOCATE	$ 147.41
AMERICAN FIDELITY ASSURANCE CO Total						$ 147.41
ANDRE BOUDIN BAKERIES	9/5/2025	4030957	CATERING	010	285-ADELANTE II	$ 497.04
ANDRE BOUDIN BAKERIES Total						$ 497.04
ANDREA ELIZABETH MORTON	9/5/2025	4031008	MILEAGE	080	380-SPECIAL EDUCATION	$ 8.82
ANDREA ELIZABETH MORTON Total						$ 8.82
ANGELICA AGUILERA	9/12/2025	4031121	MILEAGE	010	340-STUDENT SERVICES	$ 15.40
ANGELICA AGUILERA Total						$ 15.40
ANTONIO CABRERA	9/19/2025	4031242	MATERIALS AND SUPPLIES	010	285-ADELANTE II	$ 75.46
ANTONIO CABRERA Total						$ 75.46
ARACELI VILLASENOR	9/19/2025	4031175	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 150.00
ARACELI VILLASENOR Total						$ 150.00
ARAM ELECTRIC INC.	9/19/2025	4031201	CONTRACTED SERVICES	140	450-FACILITIES/PLANNING	$ 8,836.57
ARAM ELECTRIC INC. Total						$ 8,836.57
ARELY MARGARITA FLORES	9/26/2025	4031276	TEACHER SUPPLIES	010	320-RUSSO	$ 136.52
ARELY MARGARITA FLORES Total						$ 136.52
ASSOCIATION OF CALIFORNIA	9/3/2025	4030926	DUES	010	000-DISTRICTWIDE - UNALLOCATE	$ 2,347.07
ASSOCIATION OF CALIFORNIA Total						$ 2,347.07
AT&T	9/5/2025	4030936	TELEPHONE	010	450-FACILITIES/PLANNING	$ 100.40
	9/24/2025	4031270	TELEPHONE	010	450-FACILITIES/PLANNING	$ 4,335.48
AT&T Total						$ 4,435.88
AXIOM COMMUNICATIONS SYSTEMS	9/19/2025	4031225	CONTRACTED SERVICES	050	450-FACILITIES/PLANNING	$ 255.00

AP Check Register - Pivot Table Summary by Vendor
September 2025

Vendor Name	Date	Warrant #	Object Descr	Fund	Location Name	Sum of Amount
AXIOM COMMUNICATIONS SYSTEMS Total						$ 255.00
B.T.I. INC.	9/5/2025	4030958	RELOCATABLE PURCHASE	210	450-FACILITIES/PLANNING	$ 49,806.92
B.T.I. INC. Total						$ 49,806.92
BARBARA WILKIE	9/12/2025	4031026	TEACHER SUPPLIES	010	030-LYNDALE	$ 161.81
BARBARA WILKIE Total						$ 161.81
BAY AREA FLOOR MACHINE	9/12/2025	4031099	REPAIR OF EQUIPMENT	010	450-FACILITIES/PLANNING	$ 1,098.08
BAY AREA FLOOR MACHINE Total						$ 1,098.08
BENCHMARK EDUCATION COMPANY	9/12/2025	4031112	APPROVED TEXTBOOKS CORE M	060	300-EDUCATIONAL SVCS	$ 89,693.64
	9/19/2025	4031176	APPROVED TEXTBOOKS CORE M	060	300-EDUCATIONAL SVCS	$ 20,528.32
		4031176	LICENSING AGREEMENTS	060	300-EDUCATIONAL SVCS	$ 154,556.93
		4031202	APPROVED TEXTBOOKS CORE M	060	300-EDUCATIONAL SVCS	$ 89,142.93
BENCHMARK EDUCATION COMPANY Total						$ 353,921.82
BERTHA RAZO	9/5/2025	4030937	MATERIALS AND SUPPLIES	010	285-ADELANTE II	$ 11.58
BERTHA RAZO Total						$ 11.58
BIOMETRICS4ALL INC.	9/12/2025	4031113	FINGER PRINTING	010	600-HUMAN RESOURCES	$ 25.50
BIOMETRICS4ALL INC. Total						$ 25.50
BLICK ART MATERIALS LLC	9/12/2025	4031060	MATERIALS AND SUPPLIES	060	170-SHEPPARD	$ 253.84
	9/26/2025	4031334	MATERIALS AND SUPPLIES	010	061-SEL - Social Emotional Learning	$ 274.84
		4031334	MATERIALS AND SUPPLIES	060	285-ADELANTE II	$ 131.26
BLICK ART MATERIALS LLC Total						$ 659.94
BOYS & GIRLS CLUB	9/5/2025	4031009	CONTRACTED SERVICES	060	360-STATE & FEDERAL	$ 48,837.26
		4031009	SUBAGREEMENTS FOR SERVICE	060	360-STATE & FEDERAL	$ 32,899.84
BOYS & GIRLS CLUB Total						$ 81,737.10
BRIEANA WHITE	9/12/2025	4031122	TEACHER SUPPLIES	010	170-SHEPPARD	$ 43.74
BRIEANA WHITE Total						$ 43.74
C AND B LANDSCAPE INC.	9/11/2025	4031021	SITES AND IMPROVEMENT OF	250	080-HUBBARD	$ 49,487.50
C AND B LANDSCAPE INC. Total						$ 49,487.50
C.B. TINT INC.	9/19/2025	4031203	CONTRACTED SERVICES	140	450-FACILITIES/PLANNING	$ 5,829.66
C.B. TINT INC. Total						$ 5,829.66
CABALLERO GRISELLE	9/12/2025	4031123	MATERIALS AND SUPPLIES	010	030-LYNDALE	$ 400.00
		4031123	TEACHER SUPPLIES	010	030-LYNDALE	$ 150.89
CABALLERO GRISELLE Total						$ 550.89
CAMBIUM LEARNING INC.	9/12/2025	4031061	LICENSING AGREEMENTS	060	300-EDUCATIONAL SVCS	$ 8,511.00
		4031114	LICENSING AGREEMENTS	060	300-EDUCATIONAL SVCS	$ 2,450.00
CAMBIUM LEARNING INC. Total						$ 10,961.00
CARAHSOFT TECHNOLOGY CORP	9/12/2025	4031100	TELEPHONE	010	450-FACILITIES/PLANNING	$ 743.67
CARAHSOFT TECHNOLOGY CORP Total						$ 743.67
CAT FINANCIAL CAT CARD	9/12/2025	4031027	PARTS	010	470-TRANSPORTATION SERVICES	$ 2,905.16
CAT FINANCIAL CAT CARD Total						$ 2,905.16
CDW LLC	9/26/2025	4031335	LICENSING AGREEMENTS	010	460-TECHNOLOGY SERVICES	$ 1,375.00
CDW LLC Total						$ 1,375.00
CELLCO PARTNERSHIP	9/12/2025	4031062	CELLULAR	010	450-FACILITIES/PLANNING	$ 4,197.96
CELLCO PARTNERSHIP Total						$ 4,197.96

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CENTRAL PRODUCTS LLC	9/5/2025	4030959	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 3,578.07
	9/12/2025	4031124	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 1,004.99
	9/19/2025	4031226	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 665.04
CENTRAL PRODUCTS LLC Total						**$ 5,248.10**
CHAFFIN, JESSICA	9/26/2025	4031336	TEACHER SUPPLIES	010	020-LINDA VISTA	$ 217.33
CHAFFIN, JESSICA Total						**$ 217.33**
CHRISTINA RAQUEDAN	9/26/2025	4031323	MILEAGE	080	380-SPECIAL EDUCATION	$ 22.40
CHRISTINA RAQUEDAN Total						**$ 22.40**
CHRISTOPHER JANDA	9/12/2025	4031125	TEACHER SUPPLIES	010	310-MUSIC	$ 397.97
CHRISTOPHER JANDA Total						**$ 397.97**
CHRISTOPHER PHAN	9/5/2025	4030938	TEACHER SUPPLIES	010	310-MUSIC	$ 393.73
CHRISTOPHER PHAN Total						**$ 393.73**
CINTAS CORPORATION	9/5/2025	4030989	CONTRACTED SERVICES	010	433-WAREHOUSE	$ 27.36
		4030989	CONTRACTED SERVICES	010	450-FACILITIES/PLANNING	$ 317.86
		4030989	CONTRACTED SERVICES	010	470-TRANSPORTATION SERVICES	$ 288.30
		4030989	CONTRACTED SERVICES	050	450-FACILITIES/PLANNING	$ 146.00
	9/12/2025	4031101	CONTRACTED SERVICES	010	433-WAREHOUSE	$ 13.68
		4031101	CONTRACTED SERVICES	010	450-FACILITIES/PLANNING	$ 226.46
		4031101	CONTRACTED SERVICES	010	470-TRANSPORTATION SERVICES	$ 144.15
		4031101	CONTRACTED SERVICES	050	450-FACILITIES/PLANNING	$ 73.37
	9/19/2025	4031227	CONTRACTED SERVICES	010	433-WAREHOUSE	$ 13.68
		4031227	CONTRACTED SERVICES	010	450-FACILITIES/PLANNING	$ 162.15
		4031227	CONTRACTED SERVICES	010	470-TRANSPORTATION SERVICES	$ 140.93
		4031227	CONTRACTED SERVICES	050	450-FACILITIES/PLANNING	$ 73.37
	9/26/2025	4031312	CONTRACTED SERVICES	010	433-WAREHOUSE	$ 13.68
		4031312	CONTRACTED SERVICES	010	450-FACILITIES/PLANNING	$ 217.01
		4031312	CONTRACTED SERVICES	010	470-TRANSPORTATION SERVICES	$ 144.15
		4031312	CONTRACTED SERVICES	050	450-FACILITIES/PLANNING	$ 73.37
CINTAS CORPORATION Total						**$ 2,075.52**
CITYSPAN TECHNOLOGIES INC	9/5/2025	4031010	LICENSING AGREEMENTS	060	360-STATE & FEDERAL	$ 9,750.00
CITYSPAN TECHNOLOGIES INC Total						**$ 9,750.00**
CLAUDIA GOMEZ HERNANDEZ	9/19/2025	4031177	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 150.00
CLAUDIA GOMEZ HERNANDEZ Total						**$ 150.00**
CONSUELO MEDINA	9/12/2025	4031126	MATERIALS AND SUPPLIES	010	450-FACILITIES/PLANNING	$ 150.00
CONSUELO MEDINA Total						**$ 150.00**
CONTRERAS, GUILLERMO	9/12/2025	4031127	TEACHER SUPPLIES	010	380-SPECIAL EDUCATION	$ 400.00
CONTRERAS, GUILLERMO Total						**$ 400.00**
CORINA HERRERA-LOERA	9/12/2025	4031128	A/P - YEAR END ACCRUALS	010	702-BOARD- C.HERRERA-LOERA	$ 84.93
CORINA HERRERA-LOERA Total						**$ 84.93**
CPM EDUCATIONAL PROGRAM	9/26/2025	4031364	LICENSING AGREEMENTS	060	300-EDUCATIONAL SVCS	$ 300.00
CPM EDUCATIONAL PROGRAM Total						**$ 300.00**
CREAM CO. LLC	9/5/2025	4030960	FOOD	130	480-CHILD NUTRITION SERVICES	$ 8,439.34
	9/19/2025	4031204	FOOD	130	480-CHILD NUTRITION SERVICES	$ 5,504.00

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CREAM CO. LLC Total						$ 13,943.34
CREATIVE LEARNING CENTER	9/5/2025	4030939	CONTRACTED SERVICES	080	380-SPECIAL EDUCATION	$ 16,536.50
	9/26/2025	4031365	CONTRACTED SERVICES	080	380-SPECIAL EDUCATION	$ 8,463.50
		4031365	SUBAGREEMENTS FOR SERVICE	080	380-SPECIAL EDUCATION	$ 2,614.50
CREATIVE LEARNING CENTER Total						$ 27,614.50
CROWE LLP	9/26/2025	4031337	AUDIT EXPENSES	010	700-BOARD OF TRUSTEES	$ 24,150.00
CROWE LLP Total						$ 24,150.00
CROWN WORLDWIDE MOVING AND	9/5/2025	4030961	CONTRACTED SERVICES	010	400-SUPPORT SERVICES	$ 98,087.20
	9/26/2025	4031313	CONTRACTED SERVICES	010	400-SUPPORT SERVICES	$ 6,159.86
CROWN WORLDWIDE MOVING AND Total						$ 104,247.06
CYNTHIA DURAN	9/26/2025	4031277	TEACHER SUPPLIES	010	170-SHEPPARD	$ 400.00
CYNTHIA DURAN Total						$ 400.00
CYNTHIA YVONNE CORONA	9/12/2025	4031129	MATERIALS AND SUPPLIES	010	020-LINDA VISTA	$ 400.00
		4031129	TEACHER SUPPLIES	010	020-LINDA VISTA	$ 229.80
CYNTHIA YVONNE CORONA Total						$ 629.80
DANNIS WOLIVER KELLY	9/26/2025	4031338	LEGAL EXPENSES	010	700-BOARD OF TRUSTEES	$ 10,710.00
		4031338	LEGAL EXPENSES	210	450-FACILITIES/PLANNING	$ 10,953.50
DANNIS WOLIVER KELLY Total						$ 21,663.50
DAQUIOAG, DARLYN J	9/26/2025	4031278	MATERIALS AND SUPPLIES	010	030-LYNDALE	$ 400.00
		4031278	TEACHER SUPPLIES	010	030-LYNDALE	$ 319.25
DAQUIOAG, DARLYN J Total						$ 719.25
DASH, SAMHITA	9/19/2025	4031205	MILEAGE	010	360-STATE & FEDERAL	$ 21.28
DASH, SAMHITA Total						$ 21.28
DAVIS, CHLOE	9/26/2025	4031279	TEACHER SUPPLIES	010	080-HUBBARD	$ 281.52
DAVIS, CHLOE Total						$ 281.52
DAYLIGHT FOODS INC	9/19/2025	4031172	FOOD	130	480-CHILD NUTRITION SERVICES	$ 58,253.25
DAYLIGHT FOODS INC Total						$ 58,253.25
DELA CRUZ, RICARDO	9/19/2025	4031243	MATERIALS AND SUPPLIES	010	450-FACILITIES/PLANNING	$ 150.00
DELA CRUZ, RICARDO Total						$ 150.00
DELTA DENTAL	9/26/2025	4031280	OTHER INSURANCE	670	600-HUMAN RESOURCES	$ 1,031.40
DELTA DENTAL Total						$ 1,031.40
DEVINE INTERVENTION SERVICES	9/5/2025	4031011	CONTRACTED SERVICES	080	380-SPECIAL EDUCATION	$ 16,100.00
DEVINE INTERVENTION SERVICES Total						$ 16,100.00
DILWORTH, JACQUELINE	9/26/2025	4031281	MILEAGE	010	310-MUSIC	$ 11.20
DILWORTH, JACQUELINE Total						$ 11.20
DINA SILVEIRA LOPES	9/19/2025	4031206	TRAVEL AND CONFERENCES	060	260-OCALA	$ 334.37
DINA SILVEIRA LOPES Total						$ 334.37
DOAN-TRANG THI NGUYEN LIM	9/12/2025	4031028	TEACHER SUPPLIES	010	040-MCCOLLAM	$ 178.15
		4031130	TEACHER SUPPLIES	010	040-MCCOLLAM	$ 73.22
DOAN-TRANG THI NGUYEN LIM Total						$ 251.37
DSK LLP	9/5/2025	4030962	ARCHITECT FEES	210	450-FACILITIES/PLANNING	$ 5,251.20
DSK LLP Total						$ 5,251.20
DTA PUBLIC FINANCE INC.	9/5/2025	4030940	CONTRACTED SERVICES	010	400-SUPPORT SERVICES	$ 2,339.59

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DTA PUBLIC FINANCE INC. Total						$ 2,339.59
DUNN-EDWARDS CORPORATION	9/5/2025	4030963	MATERIALS AND SUPPLIES	010	450-FACILITIES/PLANNING	$ 633.41
	9/19/2025	4031228	MATERIALS AND SUPPLIES	010	450-FACILITIES/PLANNING	$ 319.25
DUNN-EDWARDS CORPORATION Total						$ 952.66
E. BLAIR GLASS CO INC.	9/5/2025	4030964	MATERIALS AND SUPPLIES	010	470-TRANSPORTATION SERVICES	$ 365.63
E. BLAIR GLASS CO INC. Total						$ 365.63
EAST BAY RESTAURANT SUPPLY INC	9/12/2025	4031102	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 511.49
	9/26/2025	4031339	SUPPLY-INVENTORY(NON-CAP	130	480-CHILD NUTRITION SERVICES	$ 29,348.80
EAST BAY RESTAURANT SUPPLY INC Total						$ 29,860.29
EDGES ELECTRICAL GROUP LLC	9/5/2025	4030965	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 251.52
	9/26/2025	4031314	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 3,452.73
EDGES ELECTRICAL GROUP LLC Total						$ 3,704.25
EDUCATION HOUSING PARTNERS INC	9/19/2025	4031244	OTHER COSTS - PLANNING	210	296-WORKFORCE HOUSING	$ 15,000.00
EDUCATION HOUSING PARTNERS INC Total						$ 15,000.00
EINSTEIN NOAH RESTAURANT	9/12/2025	4031029	CATERING	010	340-STUDENT SERVICES	$ 114.47
		4031063	CATERING	010	020-LINDA VISTA	$ 213.53
		4031063	CATERING	010	280-ADELANTE	$ 203.38
		4031080	CATERING	060	360-STATE & FEDERAL	$ 66.85
		4031115	CATERING	010	305-CURR & INSTR	$ 139.95
		4031156	CATERING	010	061-SEL - Social Emotional Learning	$ 518.12
	9/19/2025	4031207	CATERING	010	340-STUDENT SERVICES	$ 114.47
	9/26/2025	4031340	CATERING	010	305-CURR & INSTR	$ 279.90
		4031340	CATERING	010	340-STUDENT SERVICES	$ 65.64
EINSTEIN NOAH RESTAURANT Total						$ 1,716.31
ELIZABETH NEVAREZ	9/5/2025	4031012	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 98.74
ELIZABETH NEVAREZ Total						$ 98.74
ELMER PALANCA MIRANDA	9/12/2025	4031030	MATERIALS AND SUPPLIES	010	450-FACILITIES/PLANNING	$ 139.43
ELMER PALANCA MIRANDA Total						$ 139.43
ELVIA RODRIGUEZ DIAZ	9/26/2025	4031282	TEACHER SUPPLIES	010	280-ADELANTE	$ 186.55
ELVIA RODRIGUEZ DIAZ Total						$ 186.55
EM LE	9/5/2025	4030990	MATERIALS AND SUPPLIES	010	450-FACILITIES/PLANNING	$ 150.00
EM LE Total						$ 150.00
EMILY BETH MCCHRISTIAN	9/5/2025	4030941	MATERIALS AND SUPPLIES	060	260-OCALA	$ 1,377.52
		4030941	CATERING	010	310-MUSIC	$ 496.56
EMILY BETH MCCHRISTIAN Total						$ 1,874.08
ENTERPRISE FM TRUST	9/12/2025	4031103	ADMINISTRATION COST	050	450-FACILITIES/PLANNING	$ 229.81
ENTERPRISE FM TRUST Total						$ 229.81
FEDEX	9/12/2025	4031104	POSTAGE	010	430-FISCAL SERVICES	$ 37.35
FEDEX Total						$ 37.35
FERGUSON US HOLDINGS, INC.	9/5/2025	4030991	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 2,729.09
	9/19/2025	4031229	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 894.32
FERGUSON US HOLDINGS, INC. Total						$ 3,623.41
FINNEY ARCHITECTS INC.	9/19/2025	4031178	ARCHITECT FEES	210	020-LINDA VISTA	$ 997.66

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FINNEY ARCHITECTS INC.	45919	4031178	ARCHITECT FEES	210	030-LYNDALE	$ 997.67
		4031178	ARCHITECT FEES	210	040-MCCOLLAM	$ 997.66
		4031178	ARCHITECT FEES	210	080-HUBBARD	$ 997.66
		4031178	ARCHITECT FEES	210	100-RYAN	$ 997.67
		4031178	ARCHITECT FEES	210	120-APTITUD	$ 997.66
		4031178	ARCHITECT FEES	210	160-PAINTER	$ 997.66
		4031178	ARCHITECT FEES	210	170-SHEPPARD	$ 997.66
		4031178	ARCHITECT FEES	210	240-SAN ANTONIO	$ 997.66
		4031178	ARCHITECT FEES	210	260-OCALA	$ 997.67
		4031178	ARCHITECT FEES	210	270-LUCHA	$ 997.66
		4031178	ARCHITECT FEES	210	295-RENAISSANCE II	$ 997.66
		4031178	ARCHITECT FEES	210	320-RUSSO	$ 997.66
	9/26/2025	4031366	ARCHITECT FEES	210	020-LINDA VISTA	$ 997.66
		4031366	ARCHITECT FEES	210	030-LYNDALE	$ 997.67
		4031366	ARCHITECT FEES	210	040-MCCOLLAM	$ 997.66
		4031366	ARCHITECT FEES	210	080-HUBBARD	$ 997.66
		4031366	ARCHITECT FEES	210	100-RYAN	$ 997.67
		4031366	ARCHITECT FEES	210	120-APTITUD	$ 997.66
		4031366	ARCHITECT FEES	210	160-PAINTER	$ 997.66
		4031366	ARCHITECT FEES	210	170-SHEPPARD	$ 997.66
		4031366	ARCHITECT FEES	210	240-SAN ANTONIO	$ 997.66
		4031366	ARCHITECT FEES	210	260-OCALA	$ 997.67
		4031366	ARCHITECT FEES	210	270-LUCHA	$ 997.66
		4031366	ARCHITECT FEES	210	295-RENAISSANCE II	$ 997.66
		4031366	ARCHITECT FEES	210	320-RUSSO	$ 997.66
FINNEY ARCHITECTS INC. Total						$ 25,939.22
FIX AIR	9/5/2025	4030966	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 3,042.17
	9/19/2025	4031179	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 5,521.17
FIX AIR Total						$ 8,563.34
FLORENCE MARIE SUL	9/19/2025	4031208	MATERIALS AND SUPPLIES	010	080-HUBBARD	$ 400.00
FLORENCE MARIE SUL Total						$ 400.00
GARBER, BARBARA	9/12/2025	4031031	TEACHER SUPPLIES	010	020-LINDA VISTA	$ 79.34
GARBER, BARBARA Total						$ 79.34
GARCIA, GERIKA	9/12/2025	4031081	TEACHER SUPPLIES	010	030-LYNDALE	$ 399.43
GARCIA, GERIKA Total						$ 399.43
GARDENLAND CENTER INC.	9/19/2025	4031230	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 1,351.10
GARDENLAND CENTER INC. Total						$ 1,351.10
GARIMELLA, SAI KALY	9/12/2025	4031032	MATERIALS AND SUPPLIES	010	020-LINDA VISTA	$ 462.70
		4031032	TEACHER SUPPLIES	010	020-LINDA VISTA	$ 13.10
GARIMELLA, SAI KALY Total						$ 475.80
GARY GILLMOR & ASSOCIATES	9/12/2025	4031064	CONTRACTED SERVICES	010	710-SUPERINTENDENT	$ 6,120.00
GARY GILLMOR & ASSOCIATES Total						$ 6,120.00
GATEWAY EDUCATION HOLDING LLC	9/12/2025	4031082	APPROVED TEXTBOOKS CORE M	060	300-EDUCATIONAL SVCS	$ 159,354.50

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GATEWAY EDUCATION HOLDING LLC	45912	4031082	LICENSING AGREEMENTS	060	300-EDUCATIONAL SVCS	$ 206,764.11
GATEWAY EDUCATION HOLDING LLC Total						**$ 366,118.61**
GEINAH LIM NIERRA	9/26/2025	4031367	MILEAGE	080	380-SPECIAL EDUCATION	$ 40.60
GEINAH LIM NIERRA Total						**$ 40.60**
GEORGE E. MASKER	9/19/2025	4031245	BUILDING & IMPROVEMENT OF	210	030-LYNDALE	$ 37,762.50
		4031245	BUILDING & IMPROVEMENT OF	210	100-RYAN	$ 48,117.50
		4031245	BUILDING & IMPROVEMENT OF	210	160-PAINTER	$ 9,500.00
		4031245	BUILDING & IMPROVEMENT OF	210	170-SHEPPARD	$ 9,500.00
		4031245	BUILDING & IMPROVEMENT OF	210	240-SAN ANTONIO	$ 9,975.00
		4031245	BUILDING & IMPROVEMENT OF	210	260-OCALA	$ 45,600.00
		4031245	BUILDING & IMPROVEMENT OF	210	270-LUCHA	$ 9,975.00
		4031245	BUILDING & IMPROVEMENT OF	210	320-RUSSO	$ 22,135.00
	9/26/2025	4031368	BUILDING & IMPROVEMENT OF	210	030-LYNDALE	$ 17,900.00
		4031368	BUILDING & IMPROVEMENT OF	210	100-RYAN	$ 15,690.00
		4031368	BUILDING & IMPROVEMENT OF	210	160-PAINTER	$ 9,932.50
		4031368	BUILDING & IMPROVEMENT OF	210	170-SHEPPARD	$ 18,237.50
		4031368	BUILDING & IMPROVEMENT OF	210	240-SAN ANTONIO	$ 11,690.00
		4031368	BUILDING & IMPROVEMENT OF	210	260-OCALA	$ 13,800.00
		4031368	BUILDING & IMPROVEMENT OF	210	270-LUCHA	$ 9,215.00
		4031368	BUILDING & IMPROVEMENT OF	210	320-RUSSO	$ 13,990.00
GEORGE E. MASKER Total						**$ 303,020.00**
GLORIA INES CORTES	9/19/2025	4031246	TEACHER SUPPLIES	010	285-ADELANTE II	$ 400.00
GLORIA INES CORTES Total						**$ 400.00**
GOLD STAR FOODS	9/19/2025	4031173	FOOD	130	480-CHILD NUTRITION SERVICES	$ 191,102.94
GOLD STAR FOODS Total						**$ 191,102.94**
GONZALEZ RUIZ, KARINA	9/26/2025	4031283	TEACHER SUPPLIES	010	380-SPECIAL EDUCATION	$ 172.00
GONZALEZ RUIZ, KARINA Total						**$ 172.00**
GREGOIRE, NICOLE	9/12/2025	4031033	TEACHER SUPPLIES	010	040-MCCOLLAM	$ 293.14
GREGOIRE, NICOLE Total						**$ 293.14**
GUERTNER, BRANDON	9/26/2025	4031284	TEACHER SUPPLIES	010	310-MUSIC	$ 400.00
		4031324	MILEAGE	010	310-MUSIC	$ 35.00
GUERTNER, BRANDON Total						**$ 435.00**
GUTIERREZ, JAIME M	9/19/2025	4031247	TEACHER SUPPLIES	010	285-ADELANTE II	$ 371.24
GUTIERREZ, JAIME M Total						**$ 371.24**
HAILEY QUINTERO	9/19/2025	4031248	TEACHER SUPPLIES	010	061-SEL - Social Emotional Learning	$ 399.10
HAILEY QUINTERO Total						**$ 399.10**
HANNA, NADIA	9/26/2025	4031285	TEACHER SUPPLIES	010	160-PAINTER	$ 257.41
HANNA, NADIA Total						**$ 257.41**
HARRY L. MURPHY INC.	9/19/2025	4031231	CONTRACTED SERVICES	140	450-FACILITIES/PLANNING	$ 6,956.50
HARRY L. MURPHY INC. Total						**$ 6,956.50**
HAZEL DELA CRUZ	9/19/2025	4031249	MATERIALS AND SUPPLIES	010	380-SPECIAL EDUCATION	$ 394.21
HAZEL DELA CRUZ Total						**$ 394.21**
HEATHER EDWINA MUIR	9/5/2025	4030942	TEACHER SUPPLIES	010	320-RUSSO	$ 113.89

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HEATHER EDWINA MUIR Total						$ 113.89
HECTOR RAMIREZ	9/12/2025	4031131	PRINTING	010	712-Communications	$ 567.19
HECTOR RAMIREZ Total						$ 567.19
HOME DEPOT U.S.A. INC.	9/12/2025	4031105	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 1,016.21
		4031116	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 3,332.00
		4031157	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 436.41
	9/19/2025	4031232	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 3,401.59
	9/26/2025	4031315	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 553.03
		4031341	MATERIALS AND SUPPLIES	060	170-SHEPPARD	$ 190.31
HOME DEPOT U.S.A. INC. Total						$ 8,929.55
HORIZON DISTRIBUTORS INC	9/5/2025	4030967	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 1,879.79
		4030992	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 1,349.59
	9/19/2025	4031233	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 2,121.44
	9/26/2025	4031316	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 267.69
HORIZON DISTRIBUTORS INC Total						$ 5,618.51
HUANG, TERESA	9/12/2025	4031034	TEACHER SUPPLIES	010	100-RYAN	$ 399.03
HUANG, TERESA Total						$ 399.03
ICONIX WATERWORKS (US) INC.	9/5/2025	4030993	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 327.07
	9/19/2025	4031234	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 485.60
	9/26/2025	4031317	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 4,749.88
ICONIX WATERWORKS (US) INC. Total						$ 5,562.55
IMPERIAL BAG & PAPER CO LLC	9/19/2025	4031174	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 20,016.48
IMPERIAL BAG & PAPER CO LLC Total						$ 20,016.48
IRIS LYNN CHAREST	9/5/2025	4030994	CATERING	010	240-SAN ANTONIO	$ 424.18
		4030994	CATERING	010	270-LUCHA	$ 235.46
IRIS LYNN CHAREST Total						$ 659.64
IRMA GUERRA MARTINEZ	9/26/2025	4031325	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 150.00
IRMA GUERRA MARTINEZ Total						$ 150.00
JAIME AGUILAR ROBLES	9/12/2025	4031035	MILEAGE	010	450-FACILITIES/PLANNING	$ 9.10
JAIME AGUILAR ROBLES Total						$ 9.10
JAMES WRIGHT	9/5/2025	4030943	TEACHER SUPPLIES	010	310-MUSIC	$ 400.00
JAMES WRIGHT Total						$ 400.00
JENNIFER L JACOBSON	9/12/2025	4031132	MATERIALS AND SUPPLIES	010	030-LYNDALE	$ 407.13
		4031132	TEACHER SUPPLIES	010	030-LYNDALE	$ 300.62
JENNIFER L JACOBSON Total						$ 707.75
JENNIFER NICOLE ASTORGA	9/26/2025	4031286	TEACHER SUPPLIES	010	080-HUBBARD	$ 81.23
JENNIFER NICOLE ASTORGA Total						$ 81.23
JENNIFER TIMMINS	9/5/2025	4031013	MILEAGE	060	305-CURR & INSTR	$ 39.20
JENNIFER TIMMINS Total						$ 39.20
JENNY HOANG TRAN	9/12/2025	4031036	TRAVEL AND CONFERENCES	010	160-PAINTER	$ 91.65
	9/19/2025	4031250	TEACHER SUPPLIES	010	160-PAINTER	$ 195.47
JENNY HOANG TRAN Total						$ 287.12
JESMINA DERAMIREZ	9/19/2025	4031180	ACCOUNTS PAYABLE	010	000-DISTRICTWIDE - UNALLOCATE	$ 47.23

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JESMINA DERAMIREZ Total						$ 47.23
JESSICA HERNANDEZ	9/12/2025	4031133	TEACHER SUPPLIES	010	170-SHEPPARD	$ 400.00
JESSICA HERNANDEZ Total						$ 400.00
JESSICA M RAMOS VARELA	9/15/2025	4031164	ACCOUNTS PAYABLE	010	000-DISTRICTWIDE - UNALLOCATE	$ 66.96
JESSICA M RAMOS VARELA Total						$ 66.96
JILLIAN C CINTAS	9/26/2025	4031287	MATERIALS AND SUPPLIES	010	080-HUBBARD	$ 400.00
		4031287	TEACHER SUPPLIES	010	080-HUBBARD	$ 129.90
JILLIAN C CINTAS Total						$ 529.90
JOANNA JEAN AVILA	9/12/2025	4031134	TEACHER SUPPLIES	010	260-OCALA	$ 294.68
		4031134	CATERING	088	260-OCALA	$ 44.07
	9/19/2025	4031251	MATERIALS AND SUPPLIES	088	260-OCALA	$ 51.96
JOANNA JEAN AVILA Total						$ 390.71
JOANNA STYLOK	9/26/2025	4031288	MATERIALS AND SUPPLIES	010	100-RYAN	$ 501.28
JOANNA STYLOK Total						$ 501.28
JOANNE SAUCEDO	9/26/2025	4031289	TEACHER SUPPLIES	010	260-OCALA	$ 133.20
JOANNE SAUCEDO Total						$ 133.20
JONATHAN TRAN	9/12/2025	4031037	TEACHER SUPPLIES	010	040-MCCOLLAM	$ 400.00
JONATHAN TRAN Total						$ 400.00
JOSEFINA ARREOLA	9/12/2025	4031135	MATERIALS AND SUPPLIES	010	450-FACILITIES/PLANNING	$ 150.00
JOSEFINA ARREOLA Total						$ 150.00
JULIO CESAR MORENO	9/26/2025	4031326	MILEAGE	080	380-SPECIAL EDUCATION	$ 686.08
		4031369	MILEAGE	080	380-SPECIAL EDUCATION	$ 207.43
JULIO CESAR MORENO Total						$ 893.51
KAISER PERMANENTE	9/26/2025	4031290	OTHER INSURANCE	670	600-HUMAN RESOURCES	$ 342.43
KAISER PERMANENTE Total						$ 342.43
KAMURA, MELISSA	9/5/2025	4030995	TEACHER SUPPLIES	010	100-RYAN	$ 110.21
	9/19/2025	4031252	TEACHER SUPPLIES	010	100-RYAN	$ 21.85
KAMURA, MELISSA Total						$ 132.06
KANDIC, OLIVERA	9/12/2025	4031136	TEACHER SUPPLIES	010	295-RENAISSANCE II	$ 21.80
KANDIC, OLIVERA Total						$ 21.80
KATRINA ZHANG	9/5/2025	4030944	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 481.20
	9/12/2025	4031106	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 369.08
	9/19/2025	4031181	MILEAGE	130	480-CHILD NUTRITION SERVICES	$ 63.42
KATRINA ZHANG Total						$ 913.70
KELLY SPICERS INC	9/26/2025	4031342	MATERIALS AND SUPPLIES	010	434-PRINT SHOP	$ 1,863.31
KELLY SPICERS INC Total						$ 1,863.31
KENNETH MCBRIAN	9/12/2025	4031038	MATERIALS AND SUPPLIES	010	020-LINDA VISTA	$ 176.05
KENNETH MCBRIAN Total						$ 176.05
KHAI Q. TRAN	9/5/2025	4030968	PREVENTIVE EQUIP MAINTENA	050	450-FACILITIES/PLANNING	$ 11,560.00
		4030996	PREVENTIVE EQUIP MAINTENA	050	450-FACILITIES/PLANNING	$ 1,500.00
KHAI Q. TRAN Total						$ 13,060.00
KIMBERLY H SIMON	9/12/2025	4031039	TEACHER SUPPLIES	010	160-PAINTER	$ 326.58
	9/19/2025	4031253	TEACHER SUPPLIES	010	160-PAINTER	$ 73.59

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KIMBERLY H SIMON Total						$ 400.17
KIRIMBE, BANDEKO	9/12/2025	4031137	MATERIALS AND SUPPLIES	010	450-FACILITIES/PLANNING	$ 150.00
KIRIMBE, BANDEKO Total						$ 150.00
KRAVITZ, MERRYL	9/12/2025	4031083	TEACHER SUPPLIES	010	170-SHEPPARD	$ 21.17
KRAVITZ, MERRYL Total						$ 21.17
KRISTEN Y CHIEN	9/12/2025	4031138	TEACHER SUPPLIES	010	380-SPECIAL EDUCATION	$ 248.10
	9/26/2025	4031327	TEACHER SUPPLIES	010	380-SPECIAL EDUCATION	$ 150.89
KRISTEN Y CHIEN Total						$ 398.99
LAKESHORE EQUIPMENT COMPANY	9/5/2025	4030945	MATERIALS AND SUPPLIES	010	340-STUDENT SERVICES	$ 50.73
	9/12/2025	4031065	MATERIALS AND SUPPLIES	060	080-HUBBARD	$ 310.68
		4031065	MATERIALS AND SUPPLIES	060	280-ADELANTE	$ 99.48
		4031065	TEACHER SUPPLIES	010	080-HUBBARD	$ 200.00
		4031065	TEACHER SUPPLIES	010	100-RYAN	$ 83.22
		4031084	TEACHER SUPPLIES	010	240-SAN ANTONIO	$ 199.50
	9/19/2025	4031182	MATERIALS AND SUPPLIES	010	040-MCCOLLAM	$ 124.64
		4031182	TEACHER SUPPLIES	010	100-RYAN	$ 146.48
	9/26/2025	4031343	MATERIALS AND SUPPLIES	010	340-STUDENT SERVICES	$ (35.53)
		4031343	MATERIALS AND SUPPLIES	060	080-HUBBARD	$ 291.44
		4031343	TEACHER SUPPLIES	010	380-SPECIAL EDUCATION	$ 38.15
LAKESHORE EQUIPMENT COMPANY Total						$ 1,508.79
LAM, DUSTIN	9/5/2025	4031014	MILEAGE	080	380-SPECIAL EDUCATION	$ 21.98
LAM, DUSTIN Total						$ 21.98
LAURA ANGELES	9/26/2025	4031344	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 150.00
LAURA ANGELES Total						$ 150.00
LAURA T CORREA	9/12/2025	4031139	TEACHER SUPPLIES	010	320-RUSSO	$ 59.97
LAURA T CORREA Total						$ 59.97
LDP INC	9/19/2025	4031209	CONTRACTED SERVICES	060	380-SPECIAL EDUCATION	$ 22.00
LDP INC Total						$ 22.00
LET'S TRAVEL	9/5/2025	4030969	TRAVEL AND CONFERENCES	010	600-HUMAN RESOURCES	$ 620.10
	9/12/2025	4031066	TRAVEL AND CONFERENCES	060	260-OCALA	$ 307.60
		4031117	TRAVEL AND CONFERENCES	060	305-CURR & INSTR	$ 1,139.06
		4031158	MATERIALS AND SUPPLIES	060	160-PAINTER	$ 3,000.00
		4031158	TRAVEL AND CONFERENCES	010	160-PAINTER	$ 1,757.72
	9/26/2025	4031345	TRAVEL AND CONFERENCES	080	380-SPECIAL EDUCATION	$ 5,535.54
LET'S TRAVEL Total						$ 12,360.02
LINDSAY BOGUE	9/19/2025	4031254	TEACHER SUPPLIES	010	260-OCALA	$ 101.78
LINDSAY BOGUE Total						$ 101.78
LISA CABRERA DRIES	9/5/2025	4030946	TEACHER SUPPLIES	010	080-HUBBARD	$ 40.00
LISA CABRERA DRIES Total						$ 40.00
LISA DIANE DESHPANDE	9/12/2025	4031040	TEACHER SUPPLIES	010	160-PAINTER	$ 372.36
LISA DIANE DESHPANDE Total						$ 372.36
LISTEN INNOVATION INC	9/12/2025	4031067	LICENSING AGREEMENTS	060	170-SHEPPARD	$ 4,674.00
LISTEN INNOVATION INC Total						$ 4,674.00

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LITTLE HEROES	9/24/2025	4031271	CONTRACTED SERVICES	010	360-STATE & FEDERAL	$ 41,321.72
		4031271	CONTRACTED SERVICES	060	360-STATE & FEDERAL	$ 12,678.28
LITTLE HEROES Total						$ 54,000.00
LOPEZ, MANNY	9/19/2025	4031255	MATERIALS AND SUPPLIES	010	450-FACILITIES/PLANNING	$ 150.00
LOPEZ, MANNY Total						$ 150.00
LORELIZ JACINTO	9/12/2025	4031041	TEACHER SUPPLIES	010	380-SPECIAL EDUCATION	$ 230.53
LORELIZ JACINTO Total						$ 230.53
LORI GRAGNOLA	9/12/2025	4031140	TEACHER SUPPLIES	010	310-MUSIC	$ 372.36
LORI GRAGNOLA Total						$ 372.36
LOZANO SMITH LLP	9/5/2025	4030947	LEGAL EXPENSES	010	400-SUPPORT SERVICES	$ 700.00
	9/19/2025	4031235	LEGAL EXPENSES	010	340-STUDENT SERVICES	$ 7,956.50
		4031235	LEGAL EXPENSES	010	600-HUMAN RESOURCES	$ 79.00
		4031235	LEGAL EXPENSES	080	380-SPECIAL EDUCATION	$ 632.00
LOZANO SMITH LLP Total						$ 9,367.50
LU, RACHEL	9/12/2025	4031042	MATERIALS AND SUPPLIES	010	100-RYAN	$ 83.52
		4031042	TEACHER SUPPLIES	010	100-RYAN	$ 200.00
LU, RACHEL Total						$ 283.52
MAGPAYO, JOSE PAOLO	9/26/2025	4031291	MATERIALS AND SUPPLIES	010	450-FACILITIES/PLANNING	$ 150.00
MAGPAYO, JOSE PAOLO Total						$ 150.00
MAI, TINA	9/12/2025	4031043	TRAVEL AND CONFERENCES	010	160-PAINTER	$ 125.94
	9/26/2025	4031292	TEACHER SUPPLIES	010	160-PAINTER	$ 86.49
MAI, TINA Total						$ 212.43
MARIA CABRERA	9/26/2025	4031346	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 150.00
MARIA CABRERA Total						$ 150.00
MARIA CARMINA OROZCO	9/19/2025	4031256	MILEAGE	010	380-SPECIAL EDUCATION	$ 58.80
MARIA CARMINA OROZCO Total						$ 58.80
MARIA ERICA CARRASCO	9/12/2025	4031044	TEACHER SUPPLIES	010	020-LINDA VISTA	$ 266.27
MARIA ERICA CARRASCO Total						$ 266.27
MARIA NUNEZ	9/15/2025	4031165	ACCOUNTS PAYABLE	010	000-DISTRICTWIDE - UNALLOCATE	$ 7,367.78
MARIA NUNEZ Total						$ 7,367.78
MARIA RUVALCABA	9/19/2025	4031183	ACCOUNTS PAYABLE	010	000-DISTRICTWIDE - UNALLOCATE	$ 37.92
MARIA RUVALCABA Total						$ 37.92
MARIA S LIMA	9/12/2025	4031141	MATERIALS AND SUPPLIES	010	270-LUCHA	$ 400.00
		4031141	TEACHER SUPPLIES	010	270-LUCHA	$ 200.00
	9/26/2025	4031293	TEACHER SUPPLIES	010	270-LUCHA	$ 200.00
MARIA S LIMA Total						$ 800.00
MARIANA DESOTO HUGHES	9/26/2025	4031294	TEACHER SUPPLIES	010	170-SHEPPARD	$ 260.06
MARIANA DESOTO HUGHES Total						$ 260.06
MARY C LOPEZ	9/15/2025	4031166	ACCOUNTS PAYABLE	010	000-DISTRICTWIDE - UNALLOCATE	$ 636.94
MARY C LOPEZ Total						$ 636.94
MAUREEN THANDIWE EHLERS	9/26/2025	4031295	MATERIALS AND SUPPLIES	010	320-RUSSO	$ 386.08
MAUREEN THANDIWE EHLERS Total						$ 386.08
MAUREEN THANDIWE MOLLER	9/12/2025	4031142	TEACHER SUPPLIES	010	320-RUSSO	$ 396.79

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MAUREEN THANDIWE MOLLER Total						$ 396.79
MAXIM HEALTHCARE SERVICES	9/5/2025	4030948	CONTRACTED SERVICES	080	380-SPECIAL EDUCATION	$ 10,020.21
	9/19/2025	4031210	CONTRACTED SERVICES	080	380-SPECIAL EDUCATION	$ 83,393.70
MAXIM HEALTHCARE SERVICES Total						$ 93,413.91
MCGRAW-HILL EDUCATION INC.	9/12/2025	4031118	LICENSING AGREEMENTS	060	300-EDUCATIONAL SVCS	$ 91,438.50
MCGRAW-HILL EDUCATION INC. Total						$ 91,438.50
MCKINLEY ELEVATOR CORPORATION	9/5/2025	4030997	CONTRACTED SERVICES	050	450-FACILITIES/PLANNING	$ 600.00
MCKINLEY ELEVATOR CORPORATION Total						$ 600.00
MENDOZA-GREEN, ANISSA	9/5/2025	4030949	MILEAGE	060	260-OCALA	$ 27.30
MENDOZA-GREEN, ANISSA Total						$ 27.30
MEXICO BAKERY INC	9/5/2025	4030998	CATERING	010	080-HUBBARD	$ 392.80
MEXICO BAKERY INC Total						$ 392.80
MICHELLE MATRO WRIGHT	9/12/2025	4031045	TEACHER SUPPLIES	010	040-MCCOLLAM	$ 397.29
MICHELLE MATRO WRIGHT Total						$ 397.29
MID AMERICA ADMINISTRATION	9/3/2025	4030927	RETIREMENT IN LIEU OF OASD	010	000-DISTRICTWIDE - UNALLOCATE	$ 4,934.80
MID AMERICA ADMINISTRATION Total						$ 4,934.80
MONICA SANCHEZ	9/12/2025	4031143	TEACHER SUPPLIES	010	260-OCALA	$ 400.00
	9/19/2025	4031211	TRAVEL AND CONFERENCES	060	260-OCALA	$ 240.00
MONICA SANCHEZ Total						$ 640.00
MOSYLE CORPORATION	9/5/2025	4030970	LICENSING AGREEMENTS	010	460-TECHNOLOGY SERVICES	$ 28,380.00
MOSYLE CORPORATION Total						$ 28,380.00
MSTS RECEIVABLES LLC	9/5/2025	4030971	PARTS	010	470-TRANSPORTATION SERVICES	$ 250.94
	9/26/2025	4031347	PARTS	010	470-TRANSPORTATION SERVICES	$ 1,837.35
MSTS RECEIVABLES LLC Total						$ 2,088.29
MTC RESTAURANT GROUP, LLC	9/12/2025	4031144	CATERING	010	305-CURR & INSTR	$ 1,271.10
	9/26/2025	4031348	CATERING	010	305-CURR & INSTR	$ 1,271.10
MTC RESTAURANT GROUP, LLC Total						$ 2,542.20
MULTI-HEALTH SYSTEMS INC.	9/5/2025	4031015	LICENSING AGREEMENTS	080	380-SPECIAL EDUCATION	$ 1,125.00
MULTI-HEALTH SYSTEMS INC. Total						$ 1,125.00
MURPHY, EMMA	9/19/2025	4031184	ACCOUNTS PAYABLE	010	000-DISTRICTWIDE - UNALLOCATE	$ 2.41
MURPHY, EMMA Total						$ 2.41
MUS VIL INC.	9/26/2025	4031349	TEACHER SUPPLIES	010	310-MUSIC	$ 293.39
MUS VIL INC. Total						$ 293.39
NADIA G MIRANDA	9/19/2025	4031185	MILEAGE	130	480-CHILD NUTRITION SERVICES	$ 130.90
NADIA G MIRANDA Total						$ 130.90
NATIONAL AUTISM RESOURCES, LLC	9/5/2025	4030972	ACCTS PAYABLE-USE TAX	010	000-DISTRICTWIDE - UNALLOCATE	$ (15.94)
		4030972	MATERIALS AND SUPPLIES	010	380-SPECIAL EDUCATION	$ 185.93
NATIONAL AUTISM RESOURCES, LLC Total						$ 169.99
NCS PEARSON INC.	9/5/2025	4030973	LICENSING AGREEMENTS	080	380-SPECIAL EDUCATION	$ 365.00
	9/12/2025	4031068	LICENSING AGREEMENTS	080	380-SPECIAL EDUCATION	$ 55.00
		4031145	MATERIALS AND SUPPLIES	080	380-SPECIAL EDUCATION	$ 211.25
	9/26/2025	4031370	LICENSING AGREEMENTS	080	380-SPECIAL EDUCATION	$ 20.90
NCS PEARSON INC. Total						$ 652.15

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NGUYEN, AMY	9/19/2025	4031257	TEACHER SUPPLIES	010	160-PAINTER	$ 400.00
NGUYEN, AMY Total						$ 400.00
NGUYEN, TUYEN HO	9/5/2025	4030999	MATERIALS AND SUPPLIES	060	061-SEL - Social Emotional Learning	$ 167.44
NGUYEN, TUYEN HO Total						$ 167.44
NO TEARS LEARNING INC.	9/12/2025	4031069	MATERIALS AND SUPPLIES	080	380-SPECIAL EDUCATION	$ 451.70
	9/19/2025	4031186	APPROVED TEXTBOOKS CORE M	060	300-EDUCATIONAL SVCS	$ 5,252.72
NO TEARS LEARNING INC. Total						$ 5,704.42
OCCUPATIONAL HEALTH CTR OF CA	9/5/2025	4030974	LAB TESTS	010	470-TRANSPORTATION SERVICES	$ 144.00
	9/26/2025	4031304	LAB TESTS	010	470-TRANSPORTATION SERVICES	$ 144.00
OCCUPATIONAL HEALTH CTR OF CA Total						$ 288.00
OFFICE DEPOT BUSINESS SOLUTION	9/5/2025	4030953	MATERIALS AND SUPPLIES	010	030-LYNDALE	$ 193.80
		4030953	MATERIALS AND SUPPLIES	010	100-RYAN	$ 211.00
		4030953	MATERIALS AND SUPPLIES	010	120-APTITUD	$ 167.63
		4030953	MATERIALS AND SUPPLIES	010	240-SAN ANTONIO	$ 82.68
		4030953	MATERIALS AND SUPPLIES	010	320-RUSSO	$ 150.62
		4030953	TEACHER SUPPLIES	010	020-LINDA VISTA	$ 70.50
		4030953	TEACHER SUPPLIES	010	030-LYNDALE	$ 182.36
		4030953	TEACHER SUPPLIES	010	100-RYAN	$ 306.85
		4030953	TEACHER SUPPLIES	010	160-PAINTER	$ 388.56
		4030953	TEACHER SUPPLIES	010	170-SHEPPARD	$ 86.81
		4030953	TEACHER SUPPLIES	010	240-SAN ANTONIO	$ 92.07
		4030953	TEACHER SUPPLIES	010	285-ADELANTE II	$ 103.34
		4030953	TEACHER SUPPLIES	010	320-RUSSO	$ 407.02
		4030954	MATERIALS AND SUPPLIES	010	061-SEL - Social Emotional Learning	$ 83.33
		4030954	MATERIALS AND SUPPLIES	010	065-LCAP- EARLY LEARNING CTR	$ 339.96
		4030954	MATERIALS AND SUPPLIES	010	305-CURR & INSTR	$ 51.86
		4030954	MATERIALS AND SUPPLIES	010	340-STUDENT SERVICES	$ 487.12
		4030954	MATERIALS AND SUPPLIES	010	430-FISCAL SERVICES	$ 21.48
		4030954	MATERIALS AND SUPPLIES	060	170-SHEPPARD	$ 182.90
		4030954	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 187.22
		4030954	TEACHER SUPPLIES	010	160-PAINTER	$ 4.75
		4030954	TEACHER SUPPLIES	010	295-RENAISSANCE II	$ 984.90
		4030954	TEACHER SUPPLIES	010	380-SPECIAL EDUCATION	$ 99.73
	9/12/2025	4031070	MATERIALS AND SUPPLIES	010	260-OCALA	$ 556.48
		4031094	MATERIALS AND SUPPLIES	010	080-HUBBARD	$ 185.59
		4031094	MATERIALS AND SUPPLIES	010	120-APTITUD	$ 274.89
		4031094	MATERIALS AND SUPPLIES	010	270-LUCHA	$ 139.59
		4031094	TEACHER SUPPLIES	010	020-LINDA VISTA	$ 670.47
		4031094	TEACHER SUPPLIES	010	030-LYNDALE	$ 106.72
		4031094	TEACHER SUPPLIES	010	080-HUBBARD	$ 43.23
		4031094	TEACHER SUPPLIES	010	100-RYAN	$ 161.23
		4031094	TEACHER SUPPLIES	010	260-OCALA	$ 492.39
		4031094	TEACHER SUPPLIES	010	270-LUCHA	$ 273.28

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OFFICE DEPOT BUSINESS SOLUTION	45912	4031094	TEACHER SUPPLIES	010	285-ADELANTE II	$ 360.84
		4031095	MATERIALS AND SUPPLIES	010	160-PAINTER	$ 135.34
		4031095	MATERIALS AND SUPPLIES	010	170-SHEPPARD	$ 263.81
		4031095	MATERIALS AND SUPPLIES	010	305-CURR & INSTR	$ 73.64
		4031095	MATERIALS AND SUPPLIES	010	320-RUSSO	$ 330.69
		4031095	MATERIALS AND SUPPLIES	010	340-STUDENT SERVICES	$ 21.32
		4031095	MATERIALS AND SUPPLIES	010	710-SUPERINTENDENT	$ 162.35
		4031095	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 1,311.62
		4031095	MATERIALS AND SUPPLIES	210	450-FACILITIES/PLANNING	$ 353.55
		4031095	TEACHER SUPPLIES	010	170-SHEPPARD	$ 208.86
		4031095	TEACHER SUPPLIES	010	320-RUSSO	$ 41.08
		4031096	MATERIALS AND SUPPLIES	010	061-SEL - Social Emotional Learning	$ 34.00
		4031096	MATERIALS AND SUPPLIES	010	305-CURR & INSTR	$ 6.81
		4031096	MATERIALS AND SUPPLIES	060	061-SEL - Social Emotional Learning	$ 105.18
		4031096	MATERIALS AND SUPPLIES	080	380-SPECIAL EDUCATION	$ 70.61
		4031096	TEACHER SUPPLIES	010	295-RENAISSANCE II	$ 22.52
	9/15/2025	4031162	MATERIALS AND SUPPLIES	010	080-HUBBARD	$ 83.43
		4031162	MATERIALS AND SUPPLIES	010	120-APTITUD	$ 150.17
		4031162	MATERIALS AND SUPPLIES	010	240-SAN ANTONIO	$ 26.46
		4031162	MATERIALS AND SUPPLIES	010	270-LUCHA	$ 60.65
		4031162	SUPPLY-INVENTORY(NON-CAP	010	080-HUBBARD	$ 689.05
		4031162	TEACHER SUPPLIES	010	020-LINDA VISTA	$ 641.70
		4031162	TEACHER SUPPLIES	010	030-LYNDALE	$ 323.52
		4031162	TEACHER SUPPLIES	010	080-HUBBARD	$ 99.73
		4031162	TEACHER SUPPLIES	010	100-RYAN	$ 207.88
		4031162	TEACHER SUPPLIES	010	240-SAN ANTONIO	$ 125.61
		4031162	TEACHER SUPPLIES	010	285-ADELANTE II	$ 251.59
		4031163	MATERIALS AND SUPPLIES	010	040-MCCOLLAM	$ 2,180.07
		4031163	MATERIALS AND SUPPLIES	010	120-APTITUD	$ 57.02
		4031163	MATERIALS AND SUPPLIES	010	160-PAINTER	$ 61.70
		4031163	MATERIALS AND SUPPLIES	010	170-SHEPPARD	$ 88.90
		4031163	MATERIALS AND SUPPLIES	010	260-OCALA	$ 252.12
		4031163	MATERIALS AND SUPPLIES	010	280-ADELANTE	$ 81.08
		4031163	MATERIALS AND SUPPLIES	010	305-CURR & INSTR	$ 75.77
		4031163	MATERIALS AND SUPPLIES	010	360-STATE & FEDERAL	$ 52.80
		4031163	MATERIALS AND SUPPLIES	060	160-PAINTER	$ 1,040.46
		4031163	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 308.93
		4031163	TEACHER SUPPLIES	010	040-MCCOLLAM	$ 710.27
		4031163	TEACHER SUPPLIES	010	160-PAINTER	$ 35.55
		4031163	TEACHER SUPPLIES	010	170-SHEPPARD	$ 131.64
	9/19/2025	4031187	MATERIALS AND SUPPLIES	010	020-LINDA VISTA	$ 32.08
		4031187	MATERIALS AND SUPPLIES	010	340-STUDENT SERVICES	$ 9.33
		4031187	MATERIALS AND SUPPLIES	080	380-SPECIAL EDUCATION	$ 43.33

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OFFICE DEPOT BUSINESS SOLUTION	45919	4031187	CATERING	010	380-SPECIAL EDUCATION	$ 133.89
	9/26/2025	4031305	MATERIALS AND SUPPLIES	010	305-CURR & INSTR	$ 250.87
		4031305	MATERIALS AND SUPPLIES	010	340-STUDENT SERVICES	$ 85.39
		4031305	MATERIALS AND SUPPLIES	010	360-STATE & FEDERAL	$ 2.40
		4031305	MATERIALS AND SUPPLIES	060	080-HUBBARD	$ 544.11
		4031305	MATERIALS AND SUPPLIES	080	380-SPECIAL EDUCATION	$ 157.69
		4031305	TEACHER SUPPLIES	010	295-RENAISSANCE II	$ 123.08
		4031321	MATERIALS AND SUPPLIES	010	080-HUBBARD	$ 497.84
		4031321	MATERIALS AND SUPPLIES	010	100-RYAN	$ 15.19
		4031321	MATERIALS AND SUPPLIES	010	120-APTITUD	$ 94.26
		4031321	MATERIALS AND SUPPLIES	010	160-PAINTER	$ 14.18
		4031321	MATERIALS AND SUPPLIES	010	260-OCALA	$ 158.66
		4031321	MATERIALS AND SUPPLIES	010	270-LUCHA	$ 468.43
		4031321	MATERIALS AND SUPPLIES	010	285-ADELANTE II	$ 214.90
		4031321	MATERIALS AND SUPPLIES	010	340-STUDENT SERVICES	$ 70.42
		4031321	MATERIALS AND SUPPLIES	010	431-PURCHASING	$ 71.26
		4031321	MATERIALS AND SUPPLIES	010	470-TRANSPORTATION SERVICES	$ 90.46
		4031321	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 337.59
		4031321	TEACHER SUPPLIES	010	020-LINDA VISTA	$ 152.72
		4031321	TEACHER SUPPLIES	010	030-LYNDALE	$ 178.95
		4031321	TEACHER SUPPLIES	010	080-HUBBARD	$ 182.45
		4031321	TEACHER SUPPLIES	010	100-RYAN	$ 63.02
		4031321	TEACHER SUPPLIES	010	285-ADELANTE II	$ 44.29
		4031328	MATERIALS AND SUPPLIES	010	040-MCCOLLAM	$ 128.81
		4031328	MATERIALS AND SUPPLIES	010	260-OCALA	$ 203.18
		4031328	TEACHER SUPPLIES	010	040-MCCOLLAM	$ 115.42
		4031328	TEACHER SUPPLIES	010	260-OCALA	$ 212.83
		4031350	TEACHER SUPPLIES	010	280-ADELANTE	$ 3,310.08
OFFICE DEPOT BUSINESS SOLUTION Total						**$ 27,035.79**
ONE STONE APPAREL INC.	9/19/2025	4031212	MATERIALS AND SUPPLIES	010	305-CURR & INSTR	$ 5,317.19
ONE STONE APPAREL INC. Total						**$ 5,317.19**
OTC DIRECT INC	9/12/2025	4031071	MATERIALS AND SUPPLIES	060	080-HUBBARD	$ 581.03
		4031107	MATERIALS AND SUPPLIES	060	285-ADELANTE II	$ 60.12
	9/19/2025	4031188	MATERIALS AND SUPPLIES	060	080-HUBBARD	$ 32.80
OTC DIRECT INC Total						**$ 673.95**
PALOMO RAMIREZ, MARIELA	9/19/2025	4031258	TEACHER SUPPLIES	010	061-SEL - Social Emotional Learning	$ 356.52
PALOMO RAMIREZ, MARIELA Total						**$ 356.52**
PEREZ, YAZMIN	9/15/2025	4031167	ACCOUNTS PAYABLE	010	000-DISTRICTWIDE - UNALLOCATE	$ 468.67
PEREZ, YAZMIN Total						**$ 468.67**
PERMANENT AGRICULTURE INC.	9/12/2025	4031085	FOOD	130	480-CHILD NUTRITION SERVICES	$ 4,441.65
	9/19/2025	4031213	FOOD	130	480-CHILD NUTRITION SERVICES	$ 4,809.50
		4031236	FOOD	130	480-CHILD NUTRITION SERVICES	$ 4,899.50
	9/26/2025	4031351	FOOD	130	480-CHILD NUTRITION SERVICES	$ 4,684.85

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PERMANENT AGRICULTURE INC. Total						$ 18,835.50
PETER P. IMPERIAL	9/5/2025	4030975	CONTRACTED SERVICES	050	450-FACILITIES/PLANNING	$ 19,267.50
PETER P. IMPERIAL Total						$ 19,267.50
PG&E	9/11/2025	4031022	GAS/ELECTRICITY	010	450-FACILITIES/PLANNING	$ 232,711.13
	9/12/2025	4031146	GAS/ELECTRICITY	010	450-FACILITIES/PLANNING	$ 7.86
PG&E Total						$ 232,718.99
PINE HEALTH, LLC	9/12/2025	4031086	CONTRACTED SERVICES	080	380-SPECIAL EDUCATION	$ 14,062.50
PINE HEALTH, LLC Total						$ 14,062.50
PLAY THERAPY SUPPLY LLC	9/26/2025	4031352	MATERIALS AND SUPPLIES	060	080-HUBBARD	$ 484.97
		4031352	MATERIALS AND SUPPLIES	060	285-ADELANTE II	$ 388.90
PLAY THERAPY SUPPLY LLC Total						$ 873.87
POWERSCHOOL HOLDINGS LLC	9/5/2025	4031000	LICENSING AGREEMENTS	010	340-STUDENT SERVICES	$ 30,130.24
POWERSCHOOL HOLDINGS LLC Total						$ 30,130.24
PREMIUM IMPORTS INC.	9/12/2025	4031147	MATERIALS AND SUPPLIES	060	360-STATE & FEDERAL	$ 2,994.00
PREMIUM IMPORTS INC. Total						$ 2,994.00
PRE-PAID LEGAL SERVICES INC.	9/3/2025	4030928	MISCELLANEOUS DEDUCTIONS	010	000-DISTRICTWIDE - UNALLOCATE	$ 124.35
PRE-PAID LEGAL SERVICES INC. Total						$ 124.35
PRIMAL PAINT, INC.	9/17/2025	4031171	BUILDING & IMPROVEMENT OF	210	020-LINDA VISTA	$ 30,818.00
		4031171	BUILDING & IMPROVEMENT OF	210	040-MCCOLLAM	$ 25,042.00
		4031171	BUILDING & IMPROVEMENT OF	210	295-RENAISSANCE II	$ 20,900.00
PRIMAL PAINT, INC. Total						$ 76,760.00
PRIMO BRANDS	9/4/2025	4030930	MATERIALS AND SUPPLIES	010	061-SEL - Social Emotional Learning	$ 84.95
		4030930	MATERIALS AND SUPPLIES	010	240-SAN ANTONIO	$ 54.68
		4030930	MATERIALS AND SUPPLIES	010	285-ADELANTE II	$ 200.30
		4030930	MATERIALS AND SUPPLIES	010	430-FISCAL SERVICES	$ 175.25
		4030930	MATERIALS AND SUPPLIES	010	433-WAREHOUSE	$ 96.22
		4030930	MATERIALS AND SUPPLIES	010	460-TECHNOLOGY SERVICES	$ 128.96
		4030930	MATERIALS AND SUPPLIES	080	380-SPECIAL EDUCATION	$ 58.15
		4030930	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 117.90
	9/24/2025	4031272	MATERIALS AND SUPPLIES	010	020-LINDA VISTA	$ 149.87
		4031272	MATERIALS AND SUPPLIES	010	040-MCCOLLAM	$ 153.75
		4031272	MATERIALS AND SUPPLIES	010	061-SEL - Social Emotional Learning	$ 104.95
		4031272	MATERIALS AND SUPPLIES	010	160-PAINTER	$ 6.48
		4031272	MATERIALS AND SUPPLIES	010	170-SHEPPARD	$ 54.68
		4031272	MATERIALS AND SUPPLIES	010	295-RENAISSANCE II	$ 54.68
		4031272	MATERIALS AND SUPPLIES	010	305-CURR & INSTR	$ 54.68
		4031272	MATERIALS AND SUPPLIES	010	340-STUDENT SERVICES	$ 145.98
		4031272	MATERIALS AND SUPPLIES	010	360-STATE & FEDERAL	$ 55.77
		4031272	MATERIALS AND SUPPLIES	010	430-FISCAL SERVICES	$ 175.25
		4031272	MATERIALS AND SUPPLIES	010	431-PURCHASING	$ 35.97
		4031272	MATERIALS AND SUPPLIES	010	433-WAREHOUSE	$ 192.44
		4031272	MATERIALS AND SUPPLIES	010	434-PRINT SHOP	$ 47.46
		4031272	MATERIALS AND SUPPLIES	010	460-TECHNOLOGY SERVICES	$ 248.96

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PRIMO BRANDS	45924	4031272	MATERIALS AND SUPPLIES	010	470-TRANSPORTATION SERVICES	$ 411.55
		4031272	MATERIALS AND SUPPLIES	010	710-SUPERINTENDENT	$ 54.68
		4031272	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 243.34
PRIMO BRANDS Total						$ 3,106.90
PROTECTED INSURANCE PROGRAM FO	9/5/2025	4030976	OTHER INSURANCE	670	600-HUMAN RESOURCES	$ 163,716.00
PROTECTED INSURANCE PROGRAM FO Total						$ 163,716.00
QI QIU	9/19/2025	4031259	MATERIALS AND SUPPLIES	010	100-RYAN	$ 101.68
		4031259	TEACHER SUPPLIES	010	100-RYAN	$ 400.00
QI QIU Total						$ 501.68
QUADLENT LEASING USA, INC	9/26/2025	4031353	RENTAL & LEASES-OTHR CONT	010	433-WAREHOUSE	$ 1,798.99
QUADLENT LEASING USA, INC Total						$ 1,798.99
QUAVERED INC	9/12/2025	4031087	LICENSING AGREEMENTS	060	310-MUSIC	$ 10,200.00
QUAVERED INC Total						$ 10,200.00
R & H WHOLESALE SUPPLY INC.	9/26/2025	4031318	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 121.48
R & H WHOLESALE SUPPLY INC. Total						$ 121.48
R & R REFRIGERATION & AIR	9/26/2025	4031354	REPAIR OF EQUIPMENT	130	480-CHILD NUTRITION SERVICES	$ 405.00
R & R REFRIGERATION & AIR Total						$ 405.00
RAMONA UMALI LEDESMA	9/26/2025	4031296	TEACHER SUPPLIES	010	030-LYNDALE	$ 73.21
RAMONA UMALI LEDESMA Total						$ 73.21
RAMOS ZAIDA	9/15/2025	4031168	ACCOUNTS PAYABLE	010	000-DISTRICTWIDE - UNALLOCATE	$ 4,086.15
RAMOS ZAIDA Total						$ 4,086.15
RAQUEL D HUMMEL	9/5/2025	4030950	TEACHER SUPPLIES	010	160-PAINTER	$ 387.00
RAQUEL D HUMMEL Total						$ 387.00
REALLY GOOD STUFF LLC	9/5/2025	4030977	MATERIALS AND SUPPLIES	010	280-ADELANTE	$ 137.76
	9/19/2025	4031189	MATERIALS AND SUPPLIES	010	285-ADELANTE II	$ 64.94
REALLY GOOD STUFF LLC Total						$ 202.70
REBECCA BALSTER	9/19/2025	4031214	TRAVEL AND CONFERENCES	060	260-OCALA	$ 300.00
	9/26/2025	4031297	TEACHER SUPPLIES	010	260-OCALA	$ 396.87
REBECCA BALSTER Total						$ 696.87
RECOLOGY SOUTH BAY	9/4/2025	4030931	GARBAGE	010	450-FACILITIES/PLANNING	$ 18,473.91
RECOLOGY SOUTH BAY Total						$ 18,473.91
RENAISSANCE LEARNING INC.	9/19/2025	4031190	CONTRACTED SERVICES	010	305-CURR & INSTR	$ 99,902.80
		4031190	LICENSING AGREEMENTS	010	305-CURR & INSTR	$ 48,555.20
RENAISSANCE LEARNING INC. Total						$ 148,458.00
RICHELLE SHIMADA	9/5/2025	4030951	MATERIALS AND SUPPLIES	010	030-LYNDALE	$ 359.40
		4030951	TEACHER SUPPLIES	010	030-LYNDALE	$ 392.07
	9/19/2025	4031260	MATERIALS AND SUPPLIES	010	030-LYNDALE	$ 40.60
		4031260	TEACHER SUPPLIES	010	030-LYNDALE	$ 27.04
RICHELLE SHIMADA Total						$ 819.11
RICK DELONG	9/19/2025	4031237	CONTRACTED SERVICES	010	450-FACILITIES/PLANNING	$ (29,515.00)
		4031237	CONTRACTED SERVICES	140	450-FACILITIES/PLANNING	$ 37,440.00
	9/26/2025	4031355	CONTRACTED SERVICES	140	450-FACILITIES/PLANNING	$ 5,480.00
RICK DELONG Total						$ 13,405.00

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RISING STAR SPED ACADEMY	9/5/2025	4031016	SUBAGREEMENTS FOR SERVICE	080	380-SPECIAL EDUCATION	$ 9,459.30
RISING STAR SPED ACADEMY Total						$ 9,459.30
ROCHESTER 100 INC.	9/26/2025	4031356	TEACHER SUPPLIES	010	320-RUSSO	$ 64.96
ROCHESTER 100 INC. Total						$ 64.96
ROCIO LOZANO LOVELACE	9/19/2025	4031261	MATERIALS AND SUPPLIES	010	020-LINDA VISTA	$ 400.00
		4031261	TEACHER SUPPLIES	010	020-LINDA VISTA	$ 367.48
ROCIO LOZANO LOVELACE Total						$ 767.48
RODRIGUEZ, PATRICIA	9/12/2025	4031046	CATERING	010	240-SAN ANTONIO	$ 189.24
		4031046	CATERING	010	270-LUCHA	$ 101.90
RODRIGUEZ, PATRICIA Total						$ 291.14
ROMA MACASAET	9/26/2025	4031298	TEACHER SUPPLIES	010	040-MCCOLLAM	$ 400.00
ROMA MACASAET Total						$ 400.00
ROSA GONZALEZ	9/12/2025	4031148	CATERING	088	260-OCALA	$ 292.58
	9/26/2025	4031299	TEACHER SUPPLIES	010	260-OCALA	$ 317.41
ROSA GONZALEZ Total						$ 609.99
ROSIO DELUNA	9/26/2025	4031329	MILEAGE	080	380-SPECIAL EDUCATION	$ 61.60
ROSIO DELUNA Total						$ 61.60
ROUND TABLE PIZZA	9/26/2025	4031357	CATERING	010	360-STATE & FEDERAL	$ 215.95
ROUND TABLE PIZZA Total						$ 215.95
RUIZ LUIS, NOE	9/25/2025	4031273	MATERIALS AND SUPPLIES	010	450-FACILITIES/PLANNING	$ 150.00
RUIZ LUIS, NOE Total						$ 150.00
S.C.C.E.S.J.H.C.A	9/25/2025	4031274	DUES AND MEMBERSHIPS	060	280-ADELANTE	$ 600.00
	9/26/2025	4031358	DUES AND MEMBERSHIPS	060	295-RENAISSANCE II	$ 600.00
S.C.C.E.S.J.H.C.A Total						$ 1,200.00
SABINA MURESAN	9/12/2025	4031047	MILEAGE	010	380-SPECIAL EDUCATION	$ 29.40
		4031047	CATERING	010	380-SPECIAL EDUCATION	$ 9.98
SABINA MURESAN Total						$ 39.38
SABRINA ANN RAYBORN	9/12/2025	4031149	TEACHER SUPPLIES	010	020-LINDA VISTA	$ 141.38
SABRINA ANN RAYBORN Total						$ 141.38
SACHDEVA, NATASHA	9/12/2025	4031048	TEACHER SUPPLIES	010	020-LINDA VISTA	$ 336.59
SACHDEVA, NATASHA Total						$ 336.59
SAN JOSE CHARTERS INC	9/12/2025	4031072	BUS TRANSPORTATION NON AR	060	480-CHILD NUTRITION SERVICES	$ 1,315.00
SAN JOSE CHARTERS INC Total						$ 1,315.00
SAN JOSE STATE UNIVERSITY	9/12/2025	4031073	CONTRACTED SERVICES	060	360-STATE & FEDERAL	$ 27,937.58
SAN JOSE STATE UNIVERSITY Total						$ 27,937.58
SAN JOSE WATER COMPANY	9/4/2025	4030932	WATER	010	450-FACILITIES/PLANNING	$ 120,547.66
SAN JOSE WATER COMPANY Total						$ 120,547.66
SANDIP R PATEL	9/26/2025	4031300	TEACHER SUPPLIES	010	170-SHEPPARD	$ 74.87
SANDIP R PATEL Total						$ 74.87
SANTA CLARA COUNTY OFFICE OF	9/5/2025	4030978	PRINTING	010	434-PRINT SHOP	$ 7,936.88
		4031001	PRINTING	010	712-Communications	$ 232.19
		4031017	MATERIALS AND SUPPLIES	060	305-CURR & INSTR	$ 3,285.12
		4031017	TRAVEL AND CONFERENCES	060	061-SEL - Social Emotional Learning	$ 1,800.00

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SANTA CLARA COUNTY OFFICE OF	9/19/2025	4031191	MATERIALS AND SUPPLIES	060	300-EDUCATIONAL SVCS	$ 4,035.90
SANTA CLARA COUNTY OFFICE OF Total						**$ 17,290.09**
SANTARINA, TRAVIS	9/15/2025	4031169	ACCOUNTS PAYABLE	010	000-DISTRICTWIDE - UNALLOCATE	$ 5.87
SANTARINA, TRAVIS Total						**$ 5.87**
SARAH SANCHEZ	9/12/2025	4031049	TEACHER SUPPLIES	010	080-HUBBARD	$ 242.68
SARAH SANCHEZ Total						**$ 242.68**
SAVE MART SUPERMARKETS	9/5/2025	4030979	CATERING	010	380-SPECIAL EDUCATION	$ 50.00
	9/12/2025	4031108	CATERING	080	380-SPECIAL EDUCATION	$ 98.69
SAVE MART SUPERMARKETS Total						**$ 148.69**
SCC EAST SIDE JUNIOR HIGH	9/12/2025	4031159	DUES AND MEMBERSHIPS	060	285-ADELANTE II	$ 600.00
SCC EAST SIDE JUNIOR HIGH Total						**$ 600.00**
SCCSBA	9/26/2025	4031359	DUES AND MEMBERSHIPS	010	710-SUPERINTENDENT	$ 612.00
SCCSBA Total						**$ 612.00**
SCHOOL NURSE SUPPLY INC.	9/5/2025	4030980	MATERIALS AND SUPPLIES	010	280-ADELANTE	$ 195.54
	9/19/2025	4031192	MATERIALS AND SUPPLIES	010	080-HUBBARD	$ 235.48
		4031215	MATERIALS AND SUPPLIES	010	380-SPECIAL EDUCATION	$ 286.56
SCHOOL NURSE SUPPLY INC. Total						**$ 717.58**
SECOND START LEARNING	9/19/2025	4031193	SUBAGREEMENTS FOR SERVICE	080	380-SPECIAL EDUCATION	$ 4,848.00
		4031216	CONTRACTED SERVICES	080	380-SPECIAL EDUCATION	$ 5,784.00
SECOND START LEARNING Total						**$ 10,632.00**
SECURITY ALERT SYSTEMS	9/19/2025	4031238	SECURITY SERVICES	010	450-FACILITIES/PLANNING	$ 71.85
SECURITY ALERT SYSTEMS Total						**$ 71.85**
SECURITY CONTRACTOR SERVICES	9/19/2025	4031194	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 73.83
SECURITY CONTRACTOR SERVICES Total						**$ 73.83**
SELF INSURED SCHOOLS OF	9/12/2025	4031120	OTHER INSURANCE	670	600-HUMAN RESOURCES	$ 857,381.00
SELF INSURED SCHOOLS OF Total						**$ 857,381.00**
SENECA FAMILY OF AGENCIES	9/26/2025	4031330	CONTRACTED SERVICES	080	380-SPECIAL EDUCATION	$ 1,818.00
SENECA FAMILY OF AGENCIES Total						**$ 1,818.00**
SFCC INTERMEDIATEHOLDINGS INC	9/5/2025	4030981	CATERING	010	080-HUBBARD	$ 497.63
	9/26/2025	4031306	CATERING	010	280-ADELANTE	$ 106.99
SFCC INTERMEDIATEHOLDINGS INC Total						**$ 604.62**
SHARINE HASBUN	9/19/2025	4031262	TEACHER SUPPLIES	010	260-OCALA	$ 400.00
SHARINE HASBUN Total						**$ 400.00**
SHAYLYN NORENE ORDAZ	9/12/2025	4031050	TEACHER SUPPLIES	010	310-MUSIC	$ 400.00
SHAYLYN NORENE ORDAZ Total						**$ 400.00**
SHAYNE SORIANO	9/5/2025	4030952	TEACHER SUPPLIES	010	320-RUSSO	$ 164.38
	9/19/2025	4031195	ACCOUNTS PAYABLE	060	000-DISTRICTWIDE - UNALLOCATE	$ 74.50
SHAYNE SORIANO Total						**$ 238.88**
SILICON VALLEY EDUCATION	9/12/2025	4031150	CONTRACTED SERVICES	060	360-STATE & FEDERAL	$ 40,000.00
SILICON VALLEY EDUCATION Total						**$ 40,000.00**
SILVIA ULLOA	9/26/2025	4031331	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 142.16
SILVIA ULLOA Total						**$ 142.16**
SIMPLE TRAINING	9/12/2025	4031074	LICENSING AGREEMENTS	010	310-MUSIC	$ 449.25

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Vendor Name	Date	Warrant #	Object Descr	Fund	Location Name	Sum of Amount
SIMPLE TRAINING Total						$ 449.25
SIX DEGREES INC.	9/5/2025	4031002	LICENSING AGREEMENTS	010	460-TECHNOLOGY SERVICES	$ 32,042.66
		4031002	SUPPORT	010	460-TECHNOLOGY SERVICES	$ 16,307.60
SIX DEGREES INC. Total						$ 48,350.26
SOF SURFACES INC.	9/26/2025	4031307	CONTRACTED SERVICES	140	450-FACILITIES/PLANNING	$ 131,941.31
SOF SURFACES INC. Total						$ 131,941.31
SPEECH CORNER LLC	9/5/2025	4030982	TEACHER SUPPLIES	010	380-SPECIAL EDUCATION	$ 216.98
SPEECH CORNER LLC Total						$ 216.98
SPEED BOY PAINTING INC	9/4/2025	4030933	BUILDING & IMPROVEMENT OF	210	080-HUBBARD	$ 237,960.00
SPEED BOY PAINTING INC Total						$ 237,960.00
STACEY ARLENE WILLIAMS	9/19/2025	4031263	TEACHER SUPPLIES	010	061-SEL - Social Emotional Learning	$ 150.31
STACEY ARLENE WILLIAMS Total						$ 150.31
STATE OF CALIFORNIA	9/5/2025	4030983	FINGER PRINTING	010	600-HUMAN RESOURCES	$ 857.00
STATE OF CALIFORNIA Total						$ 857.00
STATE TEACHERS' RETIREMENT	9/12/2025	4031088	STRS-CERTIFICATED POSITIO	010	432-PAYROLL	$ 1,422.52
STATE TEACHERS' RETIREMENT Total						$ 1,422.52
STATEWIDE TRAFFIC SAFETY AND	9/19/2025	4031196	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 1,164.84
STATEWIDE TRAFFIC SAFETY AND Total						$ 1,164.84
STEVEN WAYNE DOTY	9/19/2025	4031239	CONTRACTED SERVICES	050	450-FACILITIES/PLANNING	$ 140.00
	9/26/2025	4031319	CONTRACTED SERVICES	050	450-FACILITIES/PLANNING	$ 630.00
STEVEN WAYNE DOTY Total						$ 770.00
STUDIES WEEKLY INC	9/5/2025	4031018	APPROVED TEXTBOOKS CORE M	060	300-EDUCATIONAL SVCS	$ 19,744.10
		4031018	LICENSING AGREEMENTS	060	300-EDUCATIONAL SVCS	$ 19,744.10
	9/19/2025	4031197	APPROVED TEXTBOOKS CORE M	060	300-EDUCATIONAL SVCS	$ 3,769.60
		4031197	LICENSING AGREEMENTS	060	300-EDUCATIONAL SVCS	$ 3,769.62
STUDIES WEEKLY INC Total						$ 47,027.42
SUMMIT SPEECH THERAPY, LLC	9/12/2025	4031151	TEACHER SUPPLIES	010	380-SPECIAL EDUCATION	$ 251.54
SUMMIT SPEECH THERAPY, LLC Total						$ 251.54
SUNBELT STAFFING LLC	9/12/2025	4031089	CONTRACTED SERVICES	080	380-SPECIAL EDUCATION	$ 12,397.70
SUNBELT STAFFING LLC Total						$ 12,397.70
SURESH, NALINI	9/26/2025	4031301	TEACHER SUPPLIES	010	170-SHEPPARD	$ 148.19
SURESH, NALINI Total						$ 148.19
SYSCO SAN FRANCISCO INC.	9/4/2025	4030934	FOOD	130	480-CHILD NUTRITION SERVICES	$ 9,637.62
SYSCO SAN FRANCISCO INC. Total						$ 9,637.62
SYTECH SOLUTIONS INC.	9/19/2025	4031217	LICENSING AGREEMENTS	010	340-STUDENT SERVICES	$ 2,100.00
SYTECH SOLUTIONS INC. Total						$ 2,100.00
TALTON, VERONICA	9/12/2025	4031051	MILEAGE	010	310-MUSIC	$ 52.50
TALTON, VERONICA Total						$ 52.50
TARA CELENE BICKFORD	9/12/2025	4031152	CATERING	010	305-CURR & INSTR	$ 236.51
TARA CELENE BICKFORD Total						$ 236.51
TARGET SPECIALTY PRODUCTS	9/5/2025	4030984	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 1,310.70
		4031003	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 359.76
	9/19/2025	4031240	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 3,820.60

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Vendor Name	Date	Warrant #	Object Descr	Fund	Location Name	Sum of Amount
TARGET SPECIALTY PRODUCTS Total						$ 5,491.06
TAYLOR ALYSSA RODRIGUEZ	9/12/2025	4031153	MATERIALS AND SUPPLIES	010	170-SHEPPARD	$ 400.00
		4031153	TEACHER SUPPLIES	010	170-SHEPPARD	$ 394.53
TAYLOR ALYSSA RODRIGUEZ Total						$ 794.53
TEACHER CREATED MATERIALS INC.	9/5/2025	4031004	MATERIALS AND SUPPLIES	060	305-CURR & INSTR	$ 919.85
TEACHER CREATED MATERIALS INC. Total						$ 919.85
TEAMSTERS LOCAL #150	9/3/2025	4030929	DUES	010	000-DISTRICTWIDE - UNALLOCATE	$ 9,565.00
TEAMSTERS LOCAL #150 Total						$ 9,565.00
TEAMSTERS MANAGED TRUST FUNDS	9/23/2025	4031268	OTHER INSURANCE	670	600-HUMAN RESOURCES	$ 195,952.00
TEAMSTERS MANAGED TRUST FUNDS Total						$ 195,952.00
THAO DUONG	9/26/2025	4031371	MILEAGE	080	380-SPECIAL EDUCATION	$ 448.00
THAO DUONG Total						$ 448.00
THAO THI THU DOAN	9/19/2025	4031264	TEACHER SUPPLIES	010	160-PAINTER	$ 341.32
THAO THI THU DOAN Total						$ 341.32
THE CREEKSIDE SCHOOL	9/19/2025	4031198	CONTRACTED SERVICES	080	380-SPECIAL EDUCATION	$ 9,094.50
THE CREEKSIDE SCHOOL Total						$ 9,094.50
THE GOODYEAR TIRE & RUBBER	9/19/2025	4031218	TIRES	010	470-TRANSPORTATION SERVICES	$ 1,140.59
	9/26/2025	4031308	TIRES	010	470-TRANSPORTATION SERVICES	$ 128.00
THE GOODYEAR TIRE & RUBBER Total						$ 1,268.59
THE PAPE' GROUP INC	9/19/2025	4031219	PREVENTIVE EQUIP MAINTENA	010	433-WAREHOUSE	$ 334.00
THE PAPE' GROUP INC Total						$ 334.00
THE PROPHET CORPORATION	9/12/2025	4031052	MATERIALS AND SUPPLIES	088	280-ADELANTE	$ 508.60
THE PROPHET CORPORATION Total						$ 508.60
THINK TOGETHER	9/12/2025	4031090	CONTRACTED SERVICES	060	305-CURR & INSTR	$ 2,755.12
		4031090	CONTRACTED SERVICES	060	360-STATE & FEDERAL	$ 60,902.50
		4031090	SUBAGREEMENTS FOR SERVICE	060	360-STATE & FEDERAL	$ 113,058.44
	9/19/2025	4031220	CONTRACTED SERVICES	060	305-CURR & INSTR	$ 37,262.96
		4031220	CONTRACTED SERVICES	060	360-STATE & FEDERAL	$ 761,052.44
THINK TOGETHER Total						$ 975,031.46
THOMAS WOO	9/12/2025	4031154	MILEAGE	010	310-MUSIC	$ 37.80
THOMAS WOO Total						$ 37.80
THU HONG THI TRAN	9/19/2025	4031265	TEACHER SUPPLIES	010	160-PAINTER	$ 20.10
THU HONG THI TRAN Total						$ 20.10
TIERNEY LOPEZ	9/19/2025	4031221	MILEAGE	080	380-SPECIAL EDUCATION	$ 91.00
TIERNEY LOPEZ Total						$ 91.00
TIFFANY DOMINGO	9/26/2025	4031302	TEACHER SUPPLIES	010	240-SAN ANTONIO	$ 400.00
TIFFANY DOMINGO Total						$ 400.00
TSG ENTERPRISES INC.	9/5/2025	4031019	CONTRACTED SERVICES	210	450-FACILITIES/PLANNING	$ 5,190.00
TSG ENTERPRISES INC. Total						$ 5,190.00
U.S. BANK	9/24/2025	4031269	LICENSING AGREEMENTS	010	460-TECHNOLOGY SERVICES	$ 887.44
		4031269	LICENSING AGREEMENTS	010	470-TRANSPORTATION SERVICES	$ 86.31
		4031269	MATERIALS AND SUPPLIES	010	300-EDUCATIONAL SVCS	$ (9.92)
		4031269	MATERIALS AND SUPPLIES	010	460-TECHNOLOGY SERVICES	$ 115.16

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Vendor Name	Date	Warrant #	Object Descr	Fund	Location Name	Sum of Amount
U.S. BANK	45924	4031269	MATERIALS AND SUPPLIES	010	600-HUMAN RESOURCES	$ 1,911.95
		4031269	MATERIALS AND SUPPLIES	060	360-STATE & FEDERAL	$ 1,174.80
		4031269	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 464.80
		4031269	MATERIALS AND SUPPLIES	130	480-CHILD NUTRITION SERVICES	$ 932.94
		4031269	POSTAGE	010	600-HUMAN RESOURCES	$ 20.48
		4031269	TRAVEL AND CONFERENCES	010	430-FISCAL SERVICES	$ 365.00
		4031269	TRAVEL AND CONFERENCES	010	600-HUMAN RESOURCES	$ 494.05
		4031269	CATERING	010	300-EDUCATIONAL SVCS	$ 1,779.95
		4031269	CATERING	010	305-CURR & INSTR	$ 423.84
		4031269	CATERING	010	360-STATE & FEDERAL	$ 105.97
		4031269	CATERING	010	600-HUMAN RESOURCES	$ 3,460.79
		4031269	CATERING	130	480-CHILD NUTRITION SERVICES	$ 724.91
U.S. BANK Total						**$ 12,938.47**
UNITED PARCEL SERVICE	9/12/2025	4031091	POSTAGE	010	433-WAREHOUSE	$ 133.37
UNITED PARCEL SERVICE Total						**$ 133.37**
UNPINGCO, ELIZABETH	9/12/2025	4031053	MILEAGE	010	310-MUSIC	$ 23.80
		4031160	TEACHER SUPPLIES	010	310-MUSIC	$ 227.52
UNPINGCO, ELIZABETH Total						**$ 251.32**
URATA, ANDREW	9/19/2025	4031266	TEACHER SUPPLIES	010	240-SAN ANTONIO	$ 85.99
URATA, ANDREW Total						**$ 85.99**
VARITRONICS LLC	9/19/2025	4031222	MATERIALS AND SUPPLIES	010	080-HUBBARD	$ 403.18
VARITRONICS LLC Total						**$ 403.18**
VINH, MINH-KHOA	9/26/2025	4031332	TRAVEL AND CONFERENCES	010	160-PAINTER	$ 253.24
VINH, MINH-KHOA Total						**$ 253.24**
VISTA CENTER FOR THE BLIND &	9/12/2025	4031092	CONTRACTED SERVICES	080	380-SPECIAL EDUCATION	$ 630.00
VISTA CENTER FOR THE BLIND & Total						**$ 630.00**
VIVIAN TON	9/12/2025	4031054	MATERIALS AND SUPPLIES	010	040-MCCOLLAM	$ 283.70
VIVIAN TON Total						**$ 283.70**
W.W. GRAINGER INC.	9/5/2025	4030985	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 41.57
		4031005	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 534.45
	9/12/2025	4031109	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 986.90
		4031119	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 649.70
	9/26/2025	4031320	MATERIALS AND SUPPLIES	050	450-FACILITIES/PLANNING	$ 324.84
		4031320	SUPPLY-INVENTORY(NON-CAP	050	450-FACILITIES/PLANNING	$ 651.80
W.W. GRAINGER INC. Total						**$ 3,189.26**
WAYSIDE PUBLISHING	9/19/2025	4031223	APPROVED TEXTBOOKS CORE M	060	300-EDUCATIONAL SVCS	$ 7,302.11
		4031223	LICENSING AGREEMENTS	060	300-EDUCATIONAL SVCS	$ 5,178.67
WAYSIDE PUBLISHING Total						**$ 12,480.78**
WEST MUSIC COMPANY INC	9/12/2025	4031055	MATERIALS AND SUPPLIES	060	310-MUSIC	$ 69.90
WEST MUSIC COMPANY INC Total						**$ 69.90**
WESTERN PSYCHOLOGICAL SERVICES	9/5/2025	4030986	LICENSING AGREEMENTS	080	380-SPECIAL EDUCATION	$ 287.50
	9/12/2025	4031056	MATERIALS AND SUPPLIES	080	380-SPECIAL EDUCATION	$ 2,430.03
WESTERN PSYCHOLOGICAL SERVICES Total						**$ 2,717.53**

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Vendor Name	Date	Warrant #	Object Descr	Fund	Location Name	Sum of Amount
WEX Health Inc	9/12/2025	4031093	PROF/CONSULT SVC OPERATIN	670	600-HUMAN RESOURCES	$ 60.00
WEX Health Inc Total						**$ 60.00**
WOWZY CREATION CORP.	9/12/2025	4031161	MATERIALS AND SUPPLIES	010	600-HUMAN RESOURCES	$ 205.38
	9/26/2025	4031309	MATERIALS AND SUPPLIES	010	712-Communications	$ 747.56
		4031360	MATERIALS AND SUPPLIES	010	340-STUDENT SERVICES	$ 235.40
		4031360	MATERIALS AND SUPPLIES	010	600-HUMAN RESOURCES	$ 41.31
WOWZY CREATION CORP. Total						**$ 1,229.65**
XEROX IT SOLUTIONS, INC.	9/5/2025	4031020	LICENSING AGREEMENTS	010	460-TECHNOLOGY SERVICES	$ 8,214.50
	9/12/2025	4031075	MATERIALS AND SUPPLIES	010	460-TECHNOLOGY SERVICES	$ 13,239.35
	9/26/2025	4031361	LICENSING AGREEMENTS	010	460-TECHNOLOGY SERVICES	$ 3,645.09
XEROX IT SOLUTIONS, INC. Total						**$ 25,098.94**
YMCA OF SILICON VALLEY	9/26/2025	4031310	CONTRACTED SERVICES	060	360-STATE & FEDERAL	$ 145,371.20
		4031333	CONTRACTED SERVICES	060	360-STATE & FEDERAL	$ 4,998.96
		4031333	SUBAGREEMENTS FOR SERVICE	060	360-STATE & FEDERAL	$ 69,835.74
YMCA OF SILICON VALLEY Total						**$ 220,205.90**
YOUNG PRODUCERS GROUP INC.	9/5/2025	4030987	LICENSING AGREEMENTS	060	310-MUSIC	$ 5,250.00
YOUNG PRODUCERS GROUP INC. Total						**$ 5,250.00**
ZADIG, YOALI LAMARQUE	9/19/2025	4031267	TEACHER SUPPLIES	010	061-SEL - Social Emotional Learning	$ 398.68
ZADIG, YOALI LAMARQUE Total						**$ 398.68**
ZAKNICH, HEATHER	9/12/2025	4031155	TEACHER SUPPLIES	010	080-HUBBARD	$ 194.31
ZAKNICH, HEATHER Total						**$ 194.31**
ZEGELIN, DANIEL	9/15/2025	4031170	ACCOUNTS PAYABLE	010	000-DISTRICTWIDE - UNALLOCATE	$ 523.25
ZEGELIN, DANIEL Total						**$ 523.25**
ZOOM VIDEO COMMUNICAITONS INC.	9/12/2025	4031076	LICENSING AGREEMENTS	010	460-TECHNOLOGY SERVICES	$ 32,509.00
ZOOM VIDEO COMMUNICAITONS INC. Total						**$ 32,509.00**
Grand Total						**$ 6,378,346.91**

11.5

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 9, 2025

Subject: **Approve Bond Contracts/Extensions**

Support Information: The District has received a summarized list of bond contracts/extensions dates October 23, 2025.

Fiscal Impact: Yes

Budgeted: Yes

Budget Source: Bonds

Recommended Action: It is the recommendation of the Interim Superintendent that the Board of Trustees approve the Bond Contracts/Extensions.

Submitted by: Maria Martinez Title: Bonds Director

Approved by: Eric Wasinger Title: Senior Executive of Bonds, M.O.T.

To the Board of Trustees:

Recommend Approval

11.5
Agenda Placement

Meeting: October 23, 2025
Regular Board Meeting

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union Elementary School District
October 23, 2025 Board Meeting

BOND CONTRACTS/EXTENSIONS

CONTRACTOR NAME	DATE OF SERVICE	COST	PURPOSE
Carroll Engineering, Inc.	10/24/25	$ 5,200.00	A topographic and underground utility survey is needed in preparation for planned improvements; these surveys will accurately map existing surface features including curbs, pavement, and drainage structures, and identify/locate all underground utilities, etc… for the Ocala STEAM Academy parking lot.
Pageturn Projects	10/24/25	$ 36,800.00	Contractor's specialized expertise in TK-12 capital construction programs, with a focus on preconstuction planning and strategic program management; their structured, data-informed approach supports transparent, accountable, and fiscally responsible management of bond-funded facilities programs. By integrating financial planning, performance tracking, and schedule management, Pageturn Projects helps school districts deliver successful capital projects that meet scope, cost, and timeline objectives; District's Bonds Program – Districtwide.
Guerra Construction Group	10/24/25	$ 68,117.54	During construction, it was determined that the existing site lacked adequate drainage near the play structure area, creating a potential safety hazard for students and staff; District staff requested the installation of a storm drain system to ensure a safe and compliant play area; Change Order #1- L.U.C.H.A. at San Antonio. (Project No. 3)
Finney Architects	10/24/25	$ 90,200.00	Contractor to provide architectural and engineering services for Ocala STEAM Academy Parking Lot upgrade; the scope includes the full removal of the existing gravel lot, installation of new concrete pads at driveway entrances and exits, construction of new concrete sidewalk, and creation of a new planter area within the fenced perimeter; project will be submitted to DSA. (Project No. 24)

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Board Ready Memo (contracts under $100K)

To: Sandra Garcia, Interim Superintendent

From: Eric Wasinger, Senior Executive of Bonds, Maintenance, Operations and Transportation

Re: Approve Proposal and Contract with Carroll Engineering, Inc. for Topographic and Underground Utility Survey at Ocala STEAM Academy

Date: October 10, 2025

Staff Analysis of Services:
A topographic and underground utility survey is needed in preparation for planned improvements at the Ocala STEAM Academy parking lot (formerly DCP parking lot). These surveys will accurately map existing surface features including curbs, pavement, and drainage structures, as well as identify and locate all underground utilities, such as buried pipes, cables, and other infrastructure.

By conducting this work in advance, it will help prevent accidents, environmental impacts, and costly project delays caused by unknown site conditions.

Upon completion, Carroll Engineering will prepare "as-built" drawings for district records and future reference.

Recommendation:
Staff recommends that the Board of Trustees approve the proposal and contract with Carroll Engineering in the amount of $5,200 to perform a topographic and underground utility survey for the Ocala STEAM Academy parking lot (formerly DCP parking lot).

CARROLL ENGINEERING, INC.

AGREEMENT FOR ENGINEERING SERVICES

Date: October 10, 2025

This Agreement, by and between:

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
Attn: Eric Wasinger, Senior Executive of Bonds, Maintenance, Operations, and Transportation
2930 Gay Avenue
San Jose, California 95127
Phone: 408-928-6800
Email: eric.wasinger@arusd.org

herein referred to as CLIENT, and

CARROLL ENGINEERING, INC.
Engineers & Surveyors
1101 So. Winchester Blvd., Suite #H-184
San Jose, CA 95128-3903
(408) 261-9800 / FAX: (408) 261-0595

herein referred to as CONSULTANT, is for Professional Services in connection with the project described as follows:

I. PROJECT:
Ocala STEAM Academy, 2800 Ocala Ave., San Jose, CA 95148. Parking Lot Renovation Project. Topographic and Underground Utility Survey.

II. SCOPE OF SERVICES:
Ground Topographic Survey:
CONSULTANT will perform a ground topographic survey of the area as shown on Exhibit A and will include the following items:

1) Spot elevations across the site at an approximate 50 foot grid and at all grade breaks.
2) Surface visible utilities.
3) Invert and flow line data for existing storm and sanitary sewers including direction of lines. If confirmable from field observation, storm and sanitary lines will be shown connected to their respective utility structure.
4) Contours provided at 1 foot intervals.
5) Existing structures.
6) Existing fences, walls and light standards.
7) Trees over 6" in diameter.

8) Pavement, curbs, gutters, sidewalks and fences.

Underground Utility Survey:

Underground utility survey is included for the areas as shown on Exhibit A. CONSULTANT will prepare an "As Built" underground survey of the site. The Utility Survey is to include all underground utilities and visible references to underground features as marked by underground locating firm that can reasonably be found.

CONSULTANT will add the utilities as located by underground locating firm to the above topographic survey. The Underground Utility Survey will include the following information, as needed:

(a) Rim and invert locations and elevations,
(b) Locations of on-site Sanitary Sewer lines.
(c) Locations and sizes of on-site Storm Drainage lines.
(d) Locations of on-site Gas Piping.
(e) Locations of on-site Water Lines.
(f) Locations of site electrical conduits.
(g) Valves, overhead utility lines, pumps, manholes, transformers, etc.

Utility lines to be shown on the drawings prepared under this Agreement are derived from record data, reference to visible surface facilities, and/or surface markings made by underground locating companies using electronic utility marking devices. While CONSULTANT and its sub consultants shall endeavor to provide complete surveys, such surveys are subject to limitations as to utilities detected and some line structures cannot be detected. Locations, depths and sizes shown are approximations only. No potholing or other excavation for verification is included under this Agreement.

CONSULTANT can assume no responsibility for the completeness or accuracy of its delineation of such underground utilities, or for the existence of other buried objects or utilities, which may be encountered, but are not shown on these drawings.

Actual location and size, together with the presence of any additional utility lines shall be the responsibility of the contractor to verify prior to construction.

III. COMPENSATION:

CLIENT shall pay CONSULTANT the following fees for the Professional Services performed under II above:

A. Basic Services:

1.	Ground Topographic Survey	$ 4,000.00
2.	Ground Topographic Survey	$ 1,200.00
	TOTAL FEE	$ 5,200.00

B. Additional Services:

1. In the event that extra work is needed, and upon written authorization from CLIENT, the following hourly rates for CONSULTANT shall be used:

a. Principal Engineer	$270.00/hr.
b. Principal Surveyor	$248.00/hr.
c. Associate Engineer	$226.00/hr.
d. Project Engineer	$198.00/hr.
e. Assistant Engineer	$171.00/hr.
f. Survey Assistant (Office)	$171.00/hr.

g. CAD Operator/Drafter .....$146.00/hr.
h. Administrative/Clerical.....$ 93.00/hr.
i. Field Surveys .....$292.00/hr.

2. Reimbursable expenses shall be paid as follows:
a. Authorized miscellaneous expenses..... Cost+ 10%
b. Mileage .....Federal Standard Rate

C. Method of Payment:
Progress billings for all items of service will be made monthly based upon the percentage of work completed to date. The total fee indicated for each item of service will be billed upon completion of work in that category. Additional services will be billed monthly.

Payment of invoices are due upon receipt. Payments not received within thirty (30) days of the invoice date shall result in a suspension of further work on the project until all amounts are received and the account is current. Interest at the rate of 1-1/2% per month (18% per annum) shall be applied to all amounts due after 30 days of the invoice date.

IV. ASSUMPTIONS AND CONDITIONS:
The description of work and associated fees outlined in this Agreement take into consideration the following assumptions and conditions:

1) Any required environmental documents, mitigations or identification of same are specifically excluded.
2) Design services are excluded.
3) Geotechnical investigation is excluded.
4) Tree sizes and locations will be shown on the survey. Tree types shall be determined by an arborist as hired by Client.
5) Setting of property corners, or filing of a Record of Survey or Corner Record is excluded.
6) Underground utility locating excluded.
7) All fees are valid for 90 days from the date on page 1.

V. OWNER'S RESPONSIBILITIES:
See Paragraph IV.

VI. GENERAL:
A. Limitation of Liability: CLIENT and CONSULTANT have discussed the risks, rewards, and benefits of the project and CONSULTANT'S fees for services. Risks have been allocated such that the CLIENT agrees that to the fullest extent permitted by law, CONSULTANT'S total liability to the owner for any and all injuries, claims, losses, expenses, damages, or claim expenses arising out of this agreement shall not exceed the total amount of Two Hundred Fifty Thousand Dollars ($250,000.00). Such causes include, but are not limited, to CONSULTANT'S negligence, errors, omissions, strict liability, breach of contract, or breach of warranty.

THEREFORE, the CLIENT agrees to limit CONSULTANT'S professional liability to the owner and to all construction contractors and sub-contractors or to any other company, organization, or individuals whether or not they are performing work on the project, due to any claim or any nature whatsoever arising out of or relating to the performance of professional services under this Agreement, such that the total aggregate liability of CONSULTANT to those named shall not exceed Two Hundred Fifty Thousand Dollars ($250,000.00).

B. Indemnity:
CONSULTANT agrees to indemnify and hold CLIENT harmless from liability for damages arising out of the performance of CONSULTANT'S services on this project to the extent that such liability is caused by CONSULTANT'S negligent acts, errors or omissions under this agreement.

CONSULTANT has no obligation to pay for any of the indemnitees defense related cost prior to a final determination of liability or to pay any amount that exceeds the finally determined percentage of liability based upon the comparative fault of CONSULTANT.

The CLIENT, by execution of this Agreement, agrees to indemnify and hold harmless CONSULTANT from any and all claims, losses and liability arising out of the negligent acts of CLIENT in the performance of this Agreement which is found not to have been directly caused by the sole negligence or willful misconduct of CONSULTANT.

C. Reliance upon provided data:
CONSULTANT shall be entitled to rely upon the accuracy and completeness of the plans, services, information and reports furnished by CLIENT.

D. Hazardous Materials:
Except as provided in this Agreement, CONSULTANT and CONSULTANT'S sub-consultants shall have NO responsibility for the presence, discovery, handling, removal or disposal of, or exposure to persons of hazardous materials in any form at the project site or environs, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB), fossil fuels or any other toxic substances.

E. Archaeological Findings:
Except as provided in this Agreement, CONSULTANT and CONSULTANT'S sub-consultants shall have NO responsibility for the presence, discovery, handling, removal or disposal of, archaeological finds or artifacts in any form at the project site or environs.

VII. STANDARD PROVISIONS:

1) CLIENT acknowledges CONSULTANT has the right to complete all services agreed to be rendered pursuant to this agreement. In the event this agreement is terminated before the completion of all services, unless CONSULTANT is responsible for such early termination, CLIENT agrees to release CONSULTANT from all liability for services performed. In the event all or any portion of the services by Consultant are suspended, abandoned, or otherwise terminated, CLIENT shall pay CONSULTANT all fees and charges for services provided prior to termination, not to exceed the contract limits specified herein, if any. CLIENT acknowledges if the project services are suspended and restarted, there may be additional charges due to suspension of the services which will be agreed upon between CLIENT and CONSULTANT prior to CONSULTANT restarting services.

2) In the event of any litigation arising from or related to the services provided under this agreement, the prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorneys' fees, experts' fees and other related expenses.

3) CLIENT agrees that in the event CONSULTANT institutes litigation to enforce or interpret the provisions of this agreement, such litigation is to be brought and adjudicated in the appropriate court in the county of Santa Clara, CA.

4) Except as provided in subdivisions (b) and (c), in an effort to resolve any conflicts that arise during the design or construction of the project or following completion of the project, CLIENT and CONSULTANT agree that all disputes between them arising out of or relating to this agreement shall be submitted to nonbinding mediation, unless the parties mutually agree otherwise.

(b) Subdivision (a) shall not preclude or limit CONSULTANT'S right to file an action for collection of fees if the amount in dispute is within the jurisdiction of the small claims court.

(c) Subdivision (a) shall not preclude or limit CONSULTANT'S right to record, perfect or enforce applicable mechanic's lien or stop notice remedies.

The above is mutually agreed to this 10th day of October 2025.

CONSULTANT

CARROLL ENGINEERING, INC.

Engineers & Surveyors
1101 So. Winchester Blvd., Suite #H-184
San Jose, CA 95128-3903

Robert V. Henry, P.E., QSP/QSD
President
RCE License No. 60443

CLIENT

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Ave
San Jose, CA 95127

By

Title



Exhibit A
Survey Scope Area
Ocala STEAM Academy
2800 Ocala Ave, San Jose

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 06, 2025

Subject: **Approve Pageturn Projects, Inc. to provide Facilities Program Planning and Strategy Services in support of the District's Bonds Program.**

Support Information: Pageturn Projects, Inc. offers specialized expertise in TK–12 capital construction programs, with a focus on preconstruction planning and strategic program management. Their services are tailored to align with district goals and priorities, ensuring the efficient and effective use of bond funds through comprehensive planning, coordination, and oversight.

Their structured, data-informed approach supports transparent, accountable, and fiscally responsible management of bond-funded facilities programs. By integrating financial planning, performance tracking, and schedule management, Pageturn Projects helps school districts deliver successful capital projects that meet scope, cost, and timeline objectives.

Fiscal Impact: Yes

Budgeted: Yes

Budget Source: Bonds

Recommended Action: It is the recommendation of the Interim Superintendent that the Board of Trustees approve the contract with Pageturn Projects in the amount not to exceed $36,800, for Facilities Program Planning and Strategy Services in support of the District's Bonds Program.

Approved by: Eric Wasinger Title: Senior Executive of Bonds, Maintenance, Operations and Transportation

To the Board of Trustees: Meeting: October 23, 2025

Regular Board Meeting

Recommend Approval

Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

PAGETURN PROJECTS

CLARITY BUILDS CONFINDENCE
K-12 FACILITIES
PLANNING & STRATEGY
WWW.PAGETURNPROJECTS.COM

October 1, 2025

Eric Wasinger
Senior Executive Director of Bonds, Maintenance, Operations, and Transportation
Alum Rock Union School District
2930 Gay Ave, San Jose, CA 95127

Subject: PROPOSAL FOR FACILITIES PROGRAM PLANNING & STRATEGY

Dear Eric Wasinger,

Pageturn Projects, Inc. is pleased to present this proposal to support your District's bond program. We will work alongside your Bond Team, providing proactive expertise across facilities initiatives. Through strategic planning, budget and schedule development, design advisement, and clear reporting, we will build efficient processes and deliver actionable insights that help realize the District's vision.

Facilities Program Planning & Strategy Services:

- Participate in District planning and coordination meetings
- Prepare reports for District leadership and develop Board of Trustees presentations
- Maintain and update campus master plans
- Develop a comprehensive program budget integrated with District accounting systems
- Build dashboards to track KPIs, financial performance, and program health
- Create and maintain a program-wide schedule with phasing and project dependencies
- Review consultant cost estimates for accuracy and alignment with budget parameters
- Provide pre-design value analysis to maintain scope, cost, and funding targets

Fee: Services will be provided for a not-to-exceed fee of **$36,800**, billed at $230/hour. Additional specialty expenses, such as large-format printing or presentation packets, will be billed separately. Routine expenses, including travel and small-format printing, are included in the hourly rate.

Timeline: Services are anticipated to begin on November 1, 2025 and continue until June 30, 2026.

We look forward to serving as a trusted partner, helping your team succeed with confidence and clarity

Sincerely,



Nathan Thome
President // Pageturn Projects, Inc.

6203 San Ignacio Avenue, Suite 110 | San Jose, CA 95119 | (408) 412-1537 | nathan@pageturnprojects.com

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Board Ready Memo (contracts under $100K)

To: Sandra Garcia, Interim Superintendent

From: Eric Wasinger, Senior Executive of Bonds, Maintenance, Operations and Transportation

Re: Approve Change Order #1 for LUCHA Play Structure Sitework

Date: October 09, 2025

Staff Analysis of Services:
On September 11, 2025, the Board of Trustees approved awarding a contract to Guerra Construction Group for sitework services in preparation for the installation of a new play structure at LUCHA at San Antonio (Project No. 3).

During construction, it was determined that the existing site lacked adequate drainage near the play structure area, creating a potential safety hazard for students and staff. To address this issue, District staff requested the installation of a storm drain system to ensure a safe and compliant play area.

The total project cost for the play structure sitework at LUCHA San Antonio is as follows:

Description:	Amount:
Original Contract Amount	$59,874.00
Change Order #1 - Installation of Storm Drain	$ 8,243.54
Total Project Cost	$68,117.54

Recommendation:
Staff recommends that the Board of Trustees approve Change Order #1 in the amount of $8,243.54 for a total contract amount of $68,117.54 with Guerra Construction Group.

GUERRA
CONSTRUCTION GROUP

LIC.# 915544

984 MEMOREX DRIVE- SANTA CLARA, CALIFORNIA - 95050
TEL. 408.279.2027 FAX 408.279.2044

Alum Rock Union School District
c/o richard.marquez@arusd.org

10/2/2025

Re: (25-046) EWO 01: Dig and install Storm drain

Bo,

See below the cost associated with work mentioned above.
Cost includes labor, equipment and material.

GUERRA CONSTRUCTION COSTS

	Direct Cost:	$	7,062.36
15%	Markup:	$	1,059.35
	Direct Cost	$	8,121.71
1.5%	**Bond:**	$	121.83
	Total Cost:	$	8,243.54

Please contact our office if you have any questions or if you need additional information regarding this matter.

Kind Regards,

Jaime S. Guerra
General Manager

GUERRA

LIC.# 915544

CLIENT: Alum Rock Union School District **DATE:**

TAG #: N/A

Re: (25-046) EWO 01: Dig and install Storm drain

DESCRIPTION OF WORK

Excavate and install 20' storm drain and catch basin

DESCRIPTION	QTY	COST	UNIT	EXTENSION
LABOR				
Foreman	1	$ 107.66	8	$ 861.24
Operator	1	$ 104.29	8	$ 834.32
Mason	0	$ 99.91	0	$ -
Laborer	1	$ 96.60	8	$ 772.80
				$ 2,468.36
EQUIPMENT				
Utility Truck (GCG)	1	$ 35.00	8	$ 280.00
Bobcat w/ Breaker	1	$ 85.00	4	$ 340.00
mini excavator	1	$ 85.00	4	$ 340.00
Skip loader	0	$ 75.00	0	$ -
Large Excavator	0	$ 105.00	0	$ -
54" Padded Drum Roller	0	$ 60.00	0	$ -
84" Padded Drum Roller	0	$ 75.00	0	$ -
Sheeps Roller	0	$ 65.00	0	$ -
Water Truck	0	$ 65.00	0	$ -
Dump truck	1	$ 135.00	4	$ 540.00
				$ 1,500.00
MATERIALS				
Pipe, boxes, concrete and wire		$ 2,954.00	1	$ 2,954.00
Sand		$ 35.00	4	$ 140.00
			0	$ -
				$ 3,094.00
			Subtotal:	$ 7,062.36

984 MEMOREX DRIVE- SANTA CLARA, CALIFORNIA - 95050
TEL. 408.279.2027 FAX 408.279.2044

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Board Ready Memo (contracts under $100K)

To: Sandra Garcia, Interim Superintendent

From: Eric Wasinger, Senior Executive of Bonds, Maintenance, Operations and Transportation

Re: Approve the Proposal and Contract with Finney Architects to Provide Architectural Services for the Ocala STEAM Academy Parking Lot Upgrade Project (formerly the DCP parking lot).

Date: October 10, 2025

Staff Analysis of Services:
Architectural and engineering services are necessary for the Ocala STEAM Academy Parking Lot Upgrade Project (formerly the DCP parking lot).

The existing parking lot is in poor condition and requires complete replacement. The scope of work includes the full removal of the existing gravel lot, installation of new concrete pads at driveway entrances and exits, construction of new chain-link fencing, installation of a new concrete sidewalk, and creation of a new planter area within the fenced perimeter.

This project will be submitted for Division of the State Architect (DSA) approval.

Recommendation:
It is the recommendation of the Interim Superintendent that the Board of Trustees approve the proposal and contract with Finney Architects in the amount of $90,200 for architectural and engineering services for the Ocala STEAM Academy Parking Lot Upgrade, Project No. 24.

FINNEY
ARCHITECTS

Campbell Office
2155 So. Bascom Ave., Suite 250
Campbell, CA 95008-3279

Central Coast Office
380 Pacific Street
San Luis Obispo, CA 93401

Sacramento Office
641 Fulton Avenue, Suite 212
Sacramento, CA 95825

E-mail: mark@finneyarchitects.com
Website: www.finneyarchitects.com
408.398.1450

October 6, 2025

Mr. Eric Wasinger
Senior Executive of Bonds, Maintenance, Operations and Transportation
2930 Gay Avenue
San Jose, CA 95127

Subject: **Architectural Fee Proposal for**
Ocala STEAM Academy Parking Lot Upgrade
Finney Architects Project Number #25160
Alum Rock Union Elementary School District

Dear Mr. Wasinger:

We are pleased to provide a written proposal for Architectural and Engineering services for your consideration. The following best describes services that we will provide once you have accepted this proposal:

SCOPE OF WORK

1 – Complete removal of existing gravel parking lot. There is a possibility for a portion of the existing base rock to be salvaged and re-used as new AC base, if testing is done. IN either case the subgrade will need to be recompacted and regraded to grate new slopes. Provide new AC parking throughout with sections for heavy traffic on a portion of the parking lot and standard vehicle parking on the remainder.

2 – Provide new concrete pads at driveway entrance / exit.

3 – Provide new chain link fencing in location the existing. It is presumed it will not survive the construction process and will need to be replaced. In this process a new concrete mow band will be provided. New vehicle gate and pedestrian access gates to be included.

4 – Provide SD inlets and underground drainage for new parking area. Nearest point of connection needs to be identified.

5 – Creation of new planter area at existing trees to be provided. All other landscape areas within the fence line to be converted to parking.

Principal
Mark C. Finney

Associate
Donald Barry

Project Directors
Mike Bowers
Linda Mao

Project Architects
Jackie Barbé
John Tischler
Brendan Kelly

Project Manager
Norma Jackson

Senior Designer
Jocelyn Martinez

Project Close-out Specialist
Michael Kaluzhinsky

FINNEY
ARCHITECTS

Campbell Office
2155 So. Bascom Ave., Suite 250
Campbell, CA 95008-3279

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380 Pacific Street
San Luis Obispo, CA 93401

Sacramento Office
641 Fulton Avenue, Suite 212
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E-mail: mark@finneyarchitects.com
Website: www.finneyarchitects.com
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Principal
Mark C. Finney

Associate
Donald Barry

Project Directors
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Project Architects
Jackie Barbé
John Tischler
Brendan Kelly

Project Manager
Norma Jackson

Senior Designer
Jocelyn Martinez

Project Close-out Specialist
Michael Kaluzhinsky

6 – New side loading drop off, truncated domes, etc. provided for new DA complaint concrete sidewalk.

This project will be submitted to DSA. There is no new permanent structure being proposed thus CGS review is not needed. A geohazard report is not needed. There are no irrigation modifications being proposed thus SBWD review is not required. There is no off-site work included in this proposal.

This proposal does not include the fees for a topographic survey, soils report, boundary surveys, underground utility survey, street or public improvements, staking, compaction, and material testing, SWPPP and underground locating service and other items normally provided by the owner. This proposal does not include any specialty engineering other than what is listed above.

BASIC COMPENSATION

We propose a fixed fee of $90,000.

Should the District require printing costs for miscellaneous printing, we anticipate a reimbursable fee of 10% over the actual cost for printing as reimbursement not to exceed $200. The total PO should be $90,200.

Finney Architects, Inc. does not charge for travel.

The following is the Payment Schedule:

Schematic and Design Development (SD/DD)	25% of the fee
Construction Documents (CD)	45% of the fee
Bid and Award (BA)	5% of the fee
Construction Administration (CA)	25% of the fee

Finney Architects' Hourly Rate is as follows:

Principal	$ 220.00 / hr.
Project Architect/Project Manager	$ 210.00 / hr.
Job Captain Manager	$ 180.00 / hr.
Draftsperson	$ 155.00 / hr.
DSA Close-out	$ 110.00 / hr.
Clerical	$ 90.00 / hr.

ADDITIONAL SERVICES

Services beyond Basic Service described above will be invoiced based upon an hourly rate as accepted and approved by the District staff prior

FINNEY
ARCHITECTS

Campbell Office
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Campbell, CA 95008-3279

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E-mail: mark@finneyarchitects.com
Website: www.finneyarchitects.com
408.398.1450

to work requested by the District staff. Hourly rates would only be used with the District's written approval.

TIMELINE

We will begin this project as soon as you give us directions to begin. We anticipate DSA submittal December 2025 with an anticipated construction timeline to begin May 1, 2026.

Please do not hesitate to contact us for any issues that are not clearly identified.

Again, thank you for allowing us to provide a proposal for this project. We look forward to working with you again.

Sincerely yours,
Finney Architects, Inc.



Mark C. Finney, President
Architect
C-24673

Principal
Mark C. Finney

Associate
Donald Barry

Project Directors
Mike Bowers
Linda Mao

Project Architects
Jackie Barbé
John Tischler
Brendan Kelly

Project Manager
Norma Jackson

Senior Designer
Jocelyn Martinez

Project Close-out Specialist
Michael Kaluzhinsky

11.6

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 13, 2025

Subject: **Acceptance of Grants/Awards Notification**

Support Information: The District has received grants/awards as summarized on the attached sheet dated October 23, 2025.

Fiscal Impact: No

Budgeted: Not Applicable

Budget Source: Not Applicable

Recommended Action: It is the recommendation of the Interim Superintendent that the Board of Trustees accept these grants/awards.

Submitted by: Teresa DeCelles Title: Assistant Superintendent, Business Services

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Recommend Approval

11.6
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union Elementary School District
October 23, 2025 Board Meeting

GRANTS/AWARDS NOTIFICATIONS

PROJECT NAME	PROJECT AMOUNT	FUNDING AGENCY	COMMENTS
Early Education Teacher Development (EETD) Grant	$ 0.00	California Dept of Ed	The purpose of this amendment is to adjust the award ending date of the California Department of Education (CDE) Early Education Teacher Development Grant (EETDG) for fisca years 2022-2028; This amendment extends the EETD Grant end date from 06/30/2026 to 06/30/2028.
California State Preschool Program (CSPP)	$ 5,127,993.00	California Dept of Ed	California Department of Education (CDE) amended, the contract number CSPP-5528; the maximum reimbursable amount (MRA) was $4,803,503.00 and is amended to the amount of $5,127,993.00. The purpose of the grant is to provide early learning/childcare development services within the District for FY 2025-2026.

California Department of Education
AO-400 (REV. 10/2024)

Grant Award Notification

GRANTEE NAME AND ADDRESS	CDE GRANT NUMBER			
	FY	PCA	Service Location	Suffix
Sandra Garcia, Interim Superintendent Alum Rock Union School District 2930 Gay Ave. San Jose, CA 95127-2322	22	25629	69369	00
Attention Sandra Garcia, Interim Superintendent	INDEX		County Code	
Email	0656		43	
Telephone	STANDARDIZED ACCOUNT CODE STRUCTURE			
Grantee Unique Entity ID (UEI)	Resource Code		Revenue Object Code	
Program Office Early Education System Improvement Office	6054		8590	
Name of Grant Program Early Education Teacher Development Grant				

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	$136,300.00		$136,300.00	3	July 1, 2022	June 30, 2028

ALN	Federal Award ID Number	Federal Grant Name	Federal Agency

The purpose of this amendment is to adjust the award ending date of the California Department of Education (CDE) Early Education Teacher Development Grant (EETDG) fiscal years 2022–28.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

By e-signing this document, your organization is voluntarily agreeing to conduct business with CDE electronically. If you do not wish to do so, please immediately contact the Analyst listed below to discuss other signing options.

Please email the signed Grant Award Notification (AO-400) to:

Fiona Lavelle at EarlyEducatorGrant@cde.ca.gov

California Department of Education Contact Fiona Lavelle	**Job Title** Associate Governmental Program Analyst
E-mail Address EarlyEducatorGrant@cde.ca.gov	**Telephone** 916-324-8714
Authorized by the State Superintendent of Public Instruction or Designee ▸ Ian W. Mc	**Date** 8/11/2025

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.

Printed Name of Authorized Agent	**Title**
E-mail Address	**Telephone**
Signature ▸	**Date**

Grant Award Notification (Continued)

Allocation Type	Allocation Amount	Deadline for Spending
EETD Allocation	$136,300.00	June 30, 2028

The purpose of the EETDG funding is to increase the number of highly qualified teachers available to serve in a California State Preschool Program (CSPP) and Transitional Kindergarten (TK) and to improve specific competencies of CSPP, TK, and kindergarten (K) teachers.

1. All grantees will utilize the EETDG funding to increase the number of highly qualified teachers available to serve in either CSPP and TK, including increasing the number of credentialed teachers meeting the requirements of California *Education Code* (*EC*) Section 48000(g).
2. All grantees will utilize the EETDG funding to improve the following competencies of CSPP, TK, and K and will integrate professional learning opportunities for all early education workforce: the ability to provide instruction in inclusive classrooms, the ability to provide culturally responsive instruction, the ability to support dual language learners, the ability to enhance social-emotional learning, the ability to implement trauma-informed and restorative practice, and the ability to mitigate implicit biases to eliminate exclusionary discipline.
3. All grantees will utilize the EETDG funding to provide professional development to principals and administrators overseeing the Universal PreKindergarten (UPK) programs on the value and tenets of effective instruction for young children.
4. All grantees are required to comply with the reporting requirements of the EETDG funding.
    a. Grantees agree to follow any applicable federal or state law relating to this grant and will meet all fiscal and auditing standards required by the CDE.
    b. Templates for data, programmatic, and fiscal reporting will be sent to all grantees.
    c. Data, programmatic, and fiscal reporting are required using the reporting periods below, and any communication will be sent via the EarlyEducatorGrant@cde.ca.gov email inbox. All semi-annual reports will be due no later than 15 days after the end of each reporting period.
        i. April 15, 2022: Report due for July 1 through December 31, 2022
        ii. September 15, 2023: Report due January 1 through June 30, 2023
        iii. March 15, 2024: Report due for July 1 through December 31, 2023
        iv. September 15, 2024: Report due for January 1 through June 30, 2024
        v. March 15, 2025: Report due for July 1 through December 31, 2024
        vi. September 15, 2025: Report due for January 1 through June 30, 2025
        vii. March 15, 2026: Report due for July 1 through December 31, 2025
        viii. September 15, 2026: Report due for January 1 through June 30, 2026
        ix. March 15, 2027: Report due for July 1 through December 31, 2026
        x. September 15, 2027: Report due for January 1 through June 30, 2027
        xi. March 15, 2028: Report due for July 1 through December 31, 2027
        xii. September 15, 2028: Report due for January 1 through June 30, 2028
    d. Information collected in the reporting templates includes, but is not limited, to the following:
        i. *Data Report*

1. Number of teachers that have received funding
2. Types of education goal (permit, credential, professional development)
3. Demographic information (race, ethnicity, gender)
4. Assigned program setting (CSPP, TK, or K)
5. Topic of professional development offered and how many attendees
6. Drop-out rate
7. Other development funds used in conjunction with EETDG funds to increase teacher workforce numbers and professional development
8. Number of administrators that are receiving professional development and what topic

ii. Programmatic Report

1. Please describe the efforts to integrate CSPP, TK, and K professional development opportunities.
    a. How did you integrate the opportunities for the aforementioned teachers?
    b. How many teachers attended and from which program?
    c. What topics were offered or covered?
    d. What was successful?
    e. What was challenging?
    f. How will you either continue or strengthen the integration of Professional Development opportunities for the next fiscal quarter?
2. Please describe the efforts toward recruiting new CSPP teachers with experience in early learning and care (ELC) settings and collaborating with institutions of higher education (IHEs) to ensure a qualified PreKindergarten teacher pipeline.
    a. Describe your recruitment efforts for this quarter in increasing CSPP teachers.
    b. Which IHEs did you collaborate with?
    c. What was successful?
    d. What was challenging?
    e. How will you either continue or strengthen your recruitment efforts for the next fiscal quarter?
    f. How will you either continue or strengthen your collaboration with IHEs for the next fiscal quarter?
3. Please describe the efforts toward recruiting new TK teachers with experience in ELC settings and collaborating with IHEs to ensure a qualified prekindergarten teacher pipeline.
    a. Describe your recruitment efforts for this quarter in increasing TK teachers.

b. Which IHEs did you collaborate with?
c. What was successful?
d. What was challenging?
e. How will you either continue or strengthen your recruitment efforts for the next fiscal quarter?
f. How will you either continue or strengthen your collaboration with IHEs for the next fiscal quarter?

4. Please describe the efforts of the training and professional development for principals and administrators overseeing CSPP, TK, or K, around the values and tenets of effective instruction for young children.
   a. What were the topics that were offered in training and professional development?
   b. How did you offer the training? Was it virtual or in-person?
   c. How many principals and administrators have attended training this quarter?
   d. What was successful?
   e. What was challenging?
   f. What additional needs do your principals and administrators need?
   g. How will you either continue or strengthen the professional development efforts for principals and administrators for the next fiscal quarter?
5. Please describe the efforts for the creation or continuation of inclusive classroom settings for CSPP and TK. An inclusive classroom is defined as one where a child is enrolled and receives a majority of their special education supports and services in the CSPP or TK classroom.
   a. How many inclusive CSPP and TK classrooms existed before receiving EETDG funds?
   b. Share how you have used the EETDG funds to either create or strengthen educational supports in the CSPP and TK classrooms.
   c. How many teachers work in inclusive classrooms? Describe their training.
   d. Share any other funding sources that you utilize in conjunction with the EETDG funds to create or continue CSPP or TK inclusive classrooms.
   e. What was successful?
   f. What was challenging?
   g. How will you either continue or strengthen your efforts toward inclusive CSPP and TK classrooms for the next fiscal quarter?

iii. Fiscal Report
1. Certificated Salaries
2. Classified Salaries
3. Employee Benefits

4. Books and Supplies
5. Services and Other Operating Expenditures
6. Subagreement for Services
7. Travel
8. Indirect Costs

5. All grantees are required to retain a copy of the General Assurances for their records and audit purposes, which can be obtained on the CDE Funding Forms web page at https://www.cde.ca.gov/fg/fo/fm/ff.asp.

Payments

- Payment one: 90 percent payment
  - Advanced at the beginning of grant term upon approval of the Narrative Plan and Budget.
- Final 10 percent
  - Expenses reimbursed upon receipt of expenditure reporting.

CALIFORNIA DEPARTMENT OF EDUCATION

F.Y. 25 - 26

Amendment 02

DATE: July 01, 2025

CONTRACT NUMBER: CSPP-5528

PROGRAM TYPE: CALIFORNIA STATE PRESCHOOL PROGRAM

PROJECT NUMBER: 43-6936-00-5

LOCAL AGREEMENT FOR EARLY EDUCATION SERVICES
ALLOCATION LETTER

Budget Act

STATE AGENCY: CALIFORNIA DEPARTMENT OF EDUCATION

CONTRACTOR'S NAME: ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

This agreement with the State of California dated July 01, 2025 designated as number CSPP-5528 and Amendment #01 (Mini RFA Award) shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to $4,803,503.00 and inserting $5,127,993.00 in place thereof.

Effective January 1, 2022, the service county reimbursement rate as provided in https://www.cde.ca.gov/fg/aa/cd/documents/csppcontractrates.xlsx is applicable to the sites, as located in the service counties, approved by the Early Education Division and indicated in the Child Development Management Information System (CDMIS).

SERVICE REQUIREMENTS

Minimum Days of Operation (MDO) Requirement shall be 247. (No Change)

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

IMPORTANT: Signature is not required.

AMOUNT ENCUMBERED BY THIS DOCUMENT	PROGRAM/CATEGORY (CODE AND TITLE)		FUND TITLE	
$ 324,490	Early Education Programs		General	
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT	(OPTIONAL USE) 0656 23038-6936			
$ 4,803,503	ITEM 30.10.010. 6100-196-0001	CHAPTER B/A	STATUTE 2025	FISCAL YEAR 2025-2026
TOTAL AMOUNT ENCUMBERED TO DATE	OBJECT OF EXPENDITURE (CODE AND TITLE)			
$ 5,127,993	702	SACS: Res-6105 Rev-8590		

11.7

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 23, 2025

Subject: **Resolution # 21-25/26 Inventory Disposal**

Support Information: Authorize the sale, donation, and/or disposal of surplus property under the direction of the Procurement Manager, Assistant Superintendent of Business Services and/or Superintendent.

Fiscal Impact: No

Budgeted: No

Budget Source: Not Applicable

Recommended Action: It is the recommendation of the Interim Superintendent that the Board of Trustees approve of the sale, donation and/or disposal, of surplus property listed on the attached sheet(s) dated October 23, 2025.

Prepared by: Minh Tang M.T. Title: Procurement Manager

Approved by: Teresa DeCelles TD Title: Assistant Superintendent of Business Services

To the Board of Trustees:

Recommend Approval

11.7
Agenda Placement

Meeting: October 23, 2025
Regular Board Meeting

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
OF
SANTA CLARA COUNTY, STATE OF CALIFORNIA

RESOLUTION # 21-25/26
SALE, DONATION - AND/OR DISPOSAL OF SURPLUS PROPERTY

WHEREAS, Education Code 39520 authorizes the sale for cash of any property belonging to the District if the property is not required for school purposes, or it should be disposed for the purpose of replacement, or it is unsatisfactory or not suitable for school use.

WHEREAS, Education Code 39520 and 39521 provides procedures to implement such a sale, public or private, conducted by staff;

WHEREAS, Education Code 39521 provides for donations to charitable organizations or disposal if property is of insufficient value to defray costs of arranging a sale;

NOW, THEREFORE, BE IT RESOLVED, that this Board does hereby authorize such a sale, donation, and/or disposal of surplus property, under the direction of the Procurement Manager, Assistant Superintendent of Business Services, and /or Superintendent.

PASSED AND ADOPTED this 23rd day of October 2025, by the Board of Trustees of the Alum Rock Union Elementary School District, County of Santa Clara, and State of California.

Ayes_____ Noes_____ Absent_____ Abstain_____

Board of Trustees:

Linda Chavez, Board President _____

Andrés Quintero, Board Vice President _____

Minh Pham, Board Clerk _____

Corina Herrera-Loera, Board Member _____

Minh Nguyen, Board Member _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union Elementary School District at a public meeting of said Board held on October 23, 2025.

_____
Sandra Garcia, Interim Superintendent

ITSS SURPLUS EQUIPMENT DISPOSAL

DATE: OCTOBER 23, 2025

CHROMEBOOKS	SERIAL	TAG
ACER C731	NXEF2AA0025300EF0D7600	N/A
ACER C731	53005916476	N/A
ACER C731	NXEF2AA002530091E47600	N/A
ACER C731	NXEF2AA002530090CC7600	N/A
ACER C731	NXGC1AA00263421C3F7600	N/A
ACER C731	NXGC1AA0026281B1247600	N/A
ACER C731	NXGC1AA00263421FF97600	N/A
ACER C731	NXGC1AA00263421C387600	N/A
ACER C731	NXGC1AA00263421C607600	N/A
ACER C731	NXGC1AA00263421C767600	N/A
ACER C731	NXEF2AA0025300F8327600	N/A
ACER C731	NXGC1AA002634252FA7600	N/A
ACER C731	NXGC1AA00263421CB77600	N/A
ACER C731	NXGC1AA002634252BF7600	N/A
ACER C731	NXGM8AA001750156BF7600	N/A
ACER C731	84909172776	N/A
ACER C731	N/A	IT03516
ACER C731	N/A	IT00354
ACER C731	N/A	IT00598
ACER C731	80907597176	N/A
ACER C731	N/A	IT00599
ACER C731	61201922476	N/A
ACER C738	NXG55AA005612208677600	N/A
ACER C738	NXG55AA005612048107600	N/A
ACER C738	NXG55AA00560208AF27600	N/A
ACER C738	NXG55AA00561204B357600	N/A
HP 11A G6	N/A	IT06629
HP 11A G6	N/A	IT00207
HP 11A G6	N/A	IT03361
HP 11A G6	N/A	IT06936
LENOVO 100E GEN3	N/A	IT12771
LENOVO 100E GEN3	N/A	IT16247
LENOVO 100E GEN3	N/A	IT17657
LENOVO 100E GEN3	N/A	IT11152
LENOVO 100E GEN3	N/A	IT13681
LENOVO 100E GEN3	N/A	IT11259
LENOVO 100E GEN3	N/A	IT13885
LENOVO 100E GEN3	N/A	IT15581
LENOVO 100E GEN3	N/A	IT12873
LENOVO 100E GEN3	N/A	IT12956
LENOVO 100E GEN3	N/A	IT16730

LENOVO 100E GEN3	N/A	IT11856
LENOVO 100E GEN3	N/A	IT12845
LENOVO 100E GEN3	N/A	IT13861
LENOVO 100E GEN3	N/A	IT15860
LENOVO 100E GEN2	YX01RKLR	IT09997
HP 11A G6	5CD9117VJJ	IT03391
ACER C721	NXHBNAA0010210DDEC7600	IT05130
ACER C740	NXEF2AA002528033617600	N/A
ACER C740	NXEF2AA0025300EDC07600	N/A
ACER C740	NXEF2AA0025300ED647600	N/A
HP 11A G8	5CD052CYYR	IT06731
HP 11A G8	5CD052D4N2	IT06944
HP 11A G8	5CD052D94Z	IT06779
DELL 3100	BQC2JP3	IT10316
DELL 3100	6TR32D3	IT08267
DELL 3100	416M1D3	IT08041
DELL 3100	180ZFD3	IT08314
DELL 3100	BTLHXF3	IT09662
HP 11A G8	5CD052HSC4	IT06251
ACER C731	NXGM8AA001749145F87600	N/A
ACER C731	NXGM8AA0017491423F7600	N/A
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HP 11A G6	5CD93393MQ	IT03285
LAPTOPS	**SERIAL**	**TAG**
DELL LATITUDE 7410	6PR6693	N/A
DELL LATITUDE 7410	B1M4693	N/A
DELL LATITUDE 7410	CW10693	N/A
APPLE MACBOOK A2337	FVFF11K9Q6LW	N/A
DELL PP17L	7HS5LF1	N/A
DELL D820	HC8XVC1	00012554
DELL D630	C11PFD1	00013059
DELL E5400	N/A	00016122
DELL LATITUDE 7410	BT12693	N/A
APPLE MACBOOK A1466	FVFCR8ZPJ1WK	1000000068
APPLE MACBOOK A1466	FVFCR7RAJ1WK	1000000073
APPLE MACBOOK A1466	C02WK8RPJ1WK	2013525
APPLE MACBOOK A1466	C1MTQBTSJ1WK	N/A
APPLE MACBOOK A1466	C02TQDLNJ1WK	2013322
APPLE MACBOOK A1466	C1MQF108G943	2010101
APPLE MACBOOK A1466	C1MQF0ZWG943	2010095
APPLE MACBOOK A1466	FVFCCR8YPJ1WK	1000000062
APPLE MACBOOK A1466	FVFCR8Y1J1WK	1000000059
APPLE MACBOOK A1466	C1MTHC0MH3QD	2013146
DELL XPS 9343	2D1L162	2009516

DELL XPS 9343	2TNJ162	2009917
DELL XPS 9343	87GK162	2009782
DELL XPS 9343	5J3K162	2009647
DELL XPS 9343	8DNM162	2010042
DELL XPS 9343	HWSM162	2009566
DELL XPS 9343	GG7Q162	2010078
DELL XPS 9343	9W7N162	2009742
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DELL XPS 9343	696L162	2009540
DELL XPS 9343	486F162	2009867
DELL XPS 9343	1FWF162	2009839
DELL XPS 9343	2B1L162	2009838
DELL XPS 9343	1W8K162	2010073
DELL XPS 9343	19ZM162	2009631
DELL XPS 9343	FK8K162	2010040
DELL XPS 9343	1FZJ162	2009784
DELL XPS 9343	3VFK162	2009539
DELL XPS 9343	873K162	2009781
DELL XPS 9343	31RK162	2009531
DELL XPS 9343	6B1L162	2009560
DELL XPS 9343	G31F162	2009953
DELL XPS 9343	9JCF162	2009670
DELL XPS 9343	CHGH162	2009618
DESKTOPS	**SERIAL**	**TAG**
DELL OPTIPLEX 755	7X01TF1	00013719
DELL DCNE1F	G91SVN1	N/A
DELL OPTIPLEX GX280	H504T61	10819
DELL OPTIPLEX GX520	GJG5191	11564
HP T520	MXL5180W3M	N/A
DELL OPTIPLEX 780	C6ZJGQ1	16960
HP TC310	2TG3061980	N/A
HP TC310	2TG4121540	N/A
HP TC310	2TG2510940	N/A
APPLE IMAC A1419	D25WM0DWJ1GN	2013472
APPLE IMAC A1419	D25WM0E8J1GN	2013471
APPLE IMAC A1419	D25WM09QJ1GN	2013473
HP TC310	2TG4380672	N/A
DELL OPTIPLEX 9010	FJGT8Y1	IT10840
DELL OPTIPLEX 790	3SLNTR1	2000371
DELL OPTIPLEX 790	HMK4VV1	2000773
DELL OPTIPLEX 790	J26TVR1	2000407
DELL OPTIPLEX 790	908MYR1	2000467
DELL OPTIPLEX 790	HHRCDP1	00016688
DELL OPTIPLEX 3020	7YHNF02	2008357
DELL OPTIPLEX 790	F154JS1	2000524
TABLETS	**SERIAL**	**TAG**
APPLE IPAD A2197	F9FDC5DPMF3N	N/A
APPLE IPAD A2197	F9FDC1KSMF3N	N/A
APPLE IPAD A2197	F9FDC6F1MF3N	N/A
APPLE IPAD A2197	F9FDC503MF3N	N/A
APPLE IPAD A2197	F9FDC2KYMF3N	N/A
APPLE IPAD A1822	F9FTVKRCHLFC	N/A
APPLE IPAD A1822	GCHVL9CCHLFC	N/A
APPLE IPAD A1893	DMPWNKVWJF8K	N/A

APPLE IPAD A1823	F9FTPYBVHLJJ	N/A
APPLE IPAD A1822	DMPTQCVAHLFF	N/A
APPLE IPAD A1822	GG7VR06ZHLFC	N/A
APPLE IPAD A1822	GGV7R03WHLFC	N/A
APPLE IPAD A1822	GG7VR0UCHLFC	N/A
APPLE IPAD A1822	GG7VR098HLFC	IT05703
APPLE IPAD A2197	F9FDC1YDMF3N	IT05368
OTHER	**SERIAL**	**TAG**
CISCO IP PHONE 7941	FCH12098HG5	N/A
CISCO IP PHONE 7941	FCH11269BW3	N/A
CISCO IP PHONE 7941	FCH12098M89	N/A
HITACHI CP-X2010 PROJECTOR	H9KU14949	15564
HITACHI CP-X2511N	000U4025	N/A
HITACHI CP-X2511N	2000002086	N/A
HITACHI CP-X2511N	2013592	N/A
HITACHI CP-X305	CNBJS42274	N/A
HITACHI CP-X2541WN	F6FU13988	2012916
HP ZERO CLIENT	2TG3060625	N/A
HP ZERO CLIENT	2TG3061424	N/A
HP ZERO CLIENT	2TG3061373	N/A
DELL 3400MP PROJECTOR	N/A	N/A
HP DESKJET 990 PRINTER	N/A	N/A
HP DESKJET 970 PRINTER	N/A	N/A
HP LASERJET 1320DN	FCNFC55K1V7	N/A
HP LASERJET P2015	CNBJL27962	N/A
HP LASERJET P2015	CNBJR00883	N/A
3M 9080 OVERHEAD PROJECTC	847681	N/A
RETGVIS RTC22 WALKIE TALKIE	N/A	N/A
ACTIVIEW AV322 DOC CAM	A03F03631	2000388
SONY DCR-HC96 CAMCORDER	337137	11885
KODAK EASYSHARE CAMERA	KCGLV13107665	N/A
ACTIVIEW AV322 DOC CAM	D46C06003	2010277
SONY DCR-SX85 CAMCORDER	1428010	N/A
HP PHOTOSMART CAMERA	CN79DR40TM	N/A
HITACHI CP-X2011N PROJECTO	F0EU04504	16610
ABV378S300 PROMETHEAN BO/	1101180107	N/A
CISCO IP PHONE 7961	FCH1210A6DC	N/A
CISCO AIR-AP3802I-B-K9	FCW2319N70A	78BC1A4956C6
CISCO AIR-AP3802I-B-K9	FCW2152N3MV	B4DE31E1DB7A
ATLAS SOUND I8SCF+	SNU3660130021800011	00:02:C1:81:88:3A
ATLAS SOUND I8SCF+	SNU3660112371600047	00:02:C1:81:34:6D
ATLAS SOUND I8SCF+	SNU3660130231800009	00:02:C1:81:87:B7
ATLAS SOUND IHVP+	SNU3660103411700035	00:02:C1:81:78:A2
ATLAS SOUND IHVP+	SNU3660103411700036	00:02:C1:81:78:85
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BRETFORD AROCK38	201311147891	1001144
BRETFORD AROCK38	201311209646	1001197
BRETFORD AROCK38	201311209649	1001145
BRETFORD AROCK38	201311210134	1001199
BRETFORD AROCK38	201311137249	1001067
ANYWHERE CART	AC-SLIM-12293	001000038
ANYWHERE CART (IPAD)	AC-SYNC-0220	1001681
BRETFORD AROCK38	201311210149	1001180
BRETFORD AROCK38	201311147627	1001103

BRETFORD AROCK38	201505264430	1001334
BRETFORD AROCK38	201311188999	1001091
BRETFORD AROCK38	201311188940	1001092
BRETFORD AROCK38	201311147940	1001174
PRINTERS	**SERIAL**	**TAG**
HP LASERJET 4001	USLNH25595	07127
HP LASERJET 1320	CNGKJ82277	N/A
HP LASERJET M451	CNDF371054	N/A
DELL 2330DN	4C46SG1	N/A
HP LASERJET M401DNE	PHGFB31138	N/A
HP LASERJET M4012DN	PHBQF09622	N/A
DELL 2330DN	3MJJSG1	N/A
DELL 2350DN	89VHGN1	N/A
HP P2015DN	CNBJM56924	N/A
DELL 1720DN	G5HWTB1	N/A
DELL 2330DN	4Y17SG1	N/A
MONITORS	**SERIAL**	**TAG**
DELL U2417H	4K6F9C2	IT10931
DELL U2417H	F4GQGD2	IT10876
DELL U2417H	DHHX072	IT10880
DELL U2417H	B8HFJD2	IT10879
DELL U2417H	JY4B7N2	IT10865
17"	N/A	N/A
17"	N/A	N/A
17"	N/A	N/A
17"	N/A	N/A
17"	N/A	N/A
24"	N/A	N/A
15"	N/A	N/A
15"	N/A	N/A
15"	N/A	N/A
15"	N/A	N/A
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15"	N/A	N/A
19"	N/A	N/A
19"	N/A	N/A
19"	N/A	N/A
19"	N/A	N/A
19"	N/A	N/A
19"	N/A	N/A
19"	N/A	N/A
19"	N/A	N/A
19"	N/A	N/A
19"	N/A	N/A
19"	N/A	N/A
19"	N/A	N/A

11.8

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 23, 2025

Subject: **ACCEPTANCE OF MEMORANDUM(S) OF UNDERSTANDING**

Support Information: The District has received the following Memorandum(s) of Understanding as summarized on the sheet(s) dated October 23, 2025.

Fiscal Impact: Yes

Budgeted: Yes

Budget Source: General and No Cost

Recommended Action: It is the recommendation of the Interim Superintendent that the Board of Trustees accept the following memorandum(s) of understanding. MOU details are on file in the Purchasing Office.

Approved by: Minh Tang M.T. Title: Procurement Manager

Approved by: Teresa DeCelles TD Title: Assistant Superintendent of Business Services

To the Board of Trustees:

Recommend Approval

11.8
Agenda Placement

Meeting: October 23, 2025
Regular Board Meeting

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

MEMORANDUM(S) OF UNDERSTANDING

SCHOOL/ DEPARTMENT	DATE OF SERVICE	CONSULTANT NAME	COST	PURPOSE
LUCHA Elementary Iris Charest	10/24/2025- 05/01/2026	A.S. Cesar E. Chavez Community Action Center at San Jose State university	No Cost	San Jose State University, Sembradores Program, will provide LUCHA students with 1-1 mentorship to support academic practice for general education subjects. Funding: No Cost
Academic Services Dr. Tara Bickford	07/01/2025- 06/30/2026	Santa Clara County Office of Education – Library Services	Not to Exceed $10,191.00	SCCOE will provide credentialed "Librarian of Record" Services for the 2025-26 school year to comply with state regulations for all ARUSD school sites. Funding: General
Communications Department Sergio Diaz-Luna	10/24/2025- 06/30/2027	City of San Jose – Department of Transportation	No Cost	This no-cost MOU with the City of San Jose's Department of Transportation and Walk n' Roll Program will offer school events and outreach resources for transportation safety education, school assemblies, planning of Safe Routes to School Maps, and resource development form City of San Jose. Funding: No Cost
Human Resources Cesar Torrico	10/24/2025- 06/30/2026	Santa Clara County Office of Education	No Cost	Santa Clara County Office of Education will provide Intern Teacher Placement for the 2025/2026 school year. Funding: No Cost
Social, Emotional Learning Kristin Burt	10/24/2025- 06/30/2030	Concordia University Irvine	No Cost	Concordia University Irvine will provide educational field experience for school counseling/school psychology as may be called for in the requirements of the various authorized credentials for public school service. Funding: No Cost

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Contracted Services

To: Purchasing Contract No.: _____ Vendor No.: _____

LUCHA Elementary School (School/Dept) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter a:

☑ **MOU** (negotiated Agreement) ☐ **MASTER CONTRACT PARTICIPATION**

☑ Exhibit B & C (Fingerprinting and TB Test) ☑ Scope of Work/Proposal

Note: All Contracts over $5,000 require pre-approval, and a Board Policy Memo for Contracts $100,000 and over.

** Use Independent Contractor Agreement (PUR-116) for unincorporated individuals or in the absence of negotiated agreement.*

Name of Individual/Company: A.S. Cesar E. Chavez Community Action Center at San Jose State University

Address: One Washington Square City: San Jose State: CA Zip: 95192

Phone: (408) 924-4143 Email: diana.victa@sjsu.edu

SSN: _____ Fed I.D. #: _____

CONTRACT TERM: start dates 10-24-25 end date 5-1-26

CONTRACTOR'S OBLIGATION:

Description of services to be provided: (Please attach proposals, scope of work, and other documentation.)

SJSU provided LUCHA students with 1-1 mentorship. See attached scope of work.

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

____ a. **Fee Rate:** $_____ per _____ Not to Exceed _____ of services.

X b. **Other:** $No Cost

Describe other related costs: _____

BUDGET CODE:

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
010	0000	0	5815	00	1110	1000	000000	240	7221	0	

APPROVALS:

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT:

Site/Department Administrator: _____ Date: 9-18-25

Director of Fiscal Services: _____ Date: 9/18/25

Asst. Supt., of Business Services: _____ Date: 9/18/25

Superintendent: _____ Date: _____

DocuSign Envelope ID: [illegible]

Associated Students' Cesar E. Chavez Community Action
Sembradores Program Description & Details
2024-2026

César Chávez Community Action Center (CCCAC)
The César Chávez Community Action Center (CCCAC) at San José State University (SJSU) is dedicated to promoting social justice, civic engagement, and community service among college students. Inspired by the legacy of civil rights leader César Chávez, the CCCAC offers a comprehensive program designed to educate, empower, and equip students with the skills and knowledge necessary to drive positive social change. Through a combination of educational workshops, community service opportunities, advocacy campaigns, and leadership development initiatives, the CCCAC fosters a culture of activism and civic responsibility.

The Sembradores Program, hosted by the CCCAC at SJSU is designed to cultivate leadership, community engagement, and social justice advocacy among students. The program's name, "Sembradores," meaning "sowers" in Spanish, reflects its mission to plant the seeds of positive change within the community. Participants will do so by providing mentorship to K-5 youth in the local San Jose area.

Mentorship is a key component of the Sembradores Program. SJSU students serve as mentors to K-5 youth at LUCHA Elementary School and within the Alum Rock School District. Through regular interactions, mentors provide guidance, support, and positive role modeling, helping young students develop academic skills, build self-esteem, and foster a love of learning. This relationship is mutually reciprocal, as both mentors and mentees benefit from the experience, with mentors gaining important interpersonal and leadership skills, and mentees receiving the support they need to thrive.

The Sembradores Program is particularly ideal for aspiring educators and social justice practitioners. By engaging in direct mentorship and community service, participants gain practical experience in educational settings and advocacy work, preparing them for future careers in these fields.

Theoretical Framework

The Sembradores Program is modeled using Critical Race Theory (CRT), Community Cultural Wealth(Yosso 2005), and an ethnic studies curriculum to provide a holistic and inclusive educational experience:

- **Critical Race Theory (CRT):** CRT informs the program's approach to understanding and addressing systemic inequalities and injustices. By recognizing and challenging the ways race and racism intersect with other forms of oppression, participants learn to advocate for equity and social justice.
- **Community Cultural Wealth:** The program leverages the strengths and assets inherent in diverse communities. By valuing and building upon the cultural knowledge, skills, and

cusign Envelope ID: 73993A93-46C6-4EA0-AA79-60A32582FDB6

abilities of community members, participants help to create a more inclusive and empowering environment.

- **Ethnic Studies Curriculum:** Incorporating ethnic studies into the program allows participants to explore the histories, cultures, and contributions of marginalized groups. This curriculum fosters a deeper understanding of identity, power, and resistance, and equips participants with the knowledge to challenge and change unjust systems.

Learning Outcomes

Mentor Learning Outcomes

- Sembradores mentors will gain confidence in leadership skills through mentoring K-5 youth
- Sembradores mentors will learn to cultivate and maintain relationships with youth by applying Critical Race Theory, Community Cultural Wealth and Ethnic Studies Curriculum to practice.
- Sembradores mentors will understand the importance of civic engagement and social justice and develop a commitment to active participation.
- Sembradores mentors will gain/enhance their understanding of diverse cultural perspectives and histories while developing empathy and respect for individuals from different backgrounds.
- Sembradores mentors will gain experience providing academic support and mentorship to K-5 students, helping them achieve educational goals.
- Sembradores mentors will cultivate a sense of purpose and direction in one's academic and professional life.

Mentee Learning Outcomes

- Sembradores mentees will cultivate a sense of pride and self-esteem in their multiple identities through the integration of Critical Race Theory, Community Cultural Wealth and Ethnic Studies Curriculum embedded in the program, curriculum and mentorship training.
- Sembradores mentees will gain a love of learning through positive role modeling
- Sembradores mentees will understand the importance of civic engagement and social justice and development a commitment to social change
- Sembradores mentees will cultivate a sense of purpose and direction in one's academics and see the importance of attending college and advanced certifications

Program Components - Sembradores Mentors - SJSU Students

Throughout the duration of the semester, SJSU students will experience, understand and complete the following programmatic components

Leadership and Youth Development Training and Education

- Mandatory Mentor Training: Mentors are required to attend training sessions dedicated to prepare them for the following:
    - Mentor with a cultural empathy, CRT, Community Cultural Lens
    - Understand the operations of the CCCAC and LUCHA . ie: safety procedures, etc.
- Attend CCCAC Main Events: Mentors are provided opportunities to deepen their social justice knowledge by attending events hosted by the CCCAC including:

Docusign Envelope ID: 7595A95-4000-4EA0-AA79-60A32582FDB0

- Legacy Month Events
- Activism in Action Series
- In Solidarity Programs
- Cesar Chavez, Dolores Huerta, and Larry Itliong Month

Mentor K-5 Youth

- Provide 1-1 mentorship for academic support and enrichment to K-5 students, helping them achieve their educational goals.
- Foster positive self-esteem and confidence in young students through consistent and supportive mentorship.
- Inspire a love of learning and curiosity in youth, encouraging their long-term educational and personal development.
- Design and implement educational activities and programs.

Mutually Reciprocal Relationship

- Create a supportive and enriching environment where both mentors and mentees learn and grow.
- Allow mentors to gain valuable teaching, leadership, and interpersonal skills.
- Enable mentees to benefit from positive role models and personalized support.

Addressing Systemic Issues Assignment

- Mentors will be required to identify a systemic issue impacting marginalized K-5 youth, develop practical solutions that leverage critical race theory, community cultural wealth, and ethnic studies perspectives and present findings and probable solutions to peers, program leaders, and community stakeholders at the end of the program
- Research project will center in the program's theoretical framework.

Program Components - Sembradores Mentees - LUCHA Students

1-1 Mentorship

- Mentees of the Sembradores Program will be identified by the staff of LUCHA Elementary School.
- Mentees will engage in a semester-long 1-1 mentorship with SJSU students focusing on improved literacy and writing skills. Each session is approximately 30-45 minutes.

Ethnic Studies and Cultural Enrichment Activities

- Mentees will engage in a curriculum centered in Ethnic Studies by participating in literacy that uplifts the stories, culture, and injustices impacting marginalized communities. This includes age and level appropriate books, poems, conics, etc.
- Mentees will participate in cultural enrichment activities (art, dance, etc.) to learn about different cultures and identities and cultivate cultural pride.

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Additional Program Details

Mentor Requirements for Sembradores Participation

- Current undergraduate and graduate SJSU students
- 2.5 GPA or higher
- No outstanding code of conduct cases on student record
- Candidates who complete the following:
    - Sembradores Mentor Application
    - Group Interview
    - Mandatory Trainings
    - LUCHA and Alum Rock Volunteer Requirements
        - Alum Rock District Volunteer Application
        - TB Testing
        - Fingerprint Live Scan
- SJSU students should have a government issued identification and SSN/TIN Number for Fingerprint/Live Scan per requirements of the Alum Rock School District

Important Dates

Fall 2024:

- Application Review Date, August 1-August 30
- Mandatory Group Interviews: Friday, September 6
- Training: Friday, September 20, 9:00am-3:00pm
- Onboarding: Friday, September 27, 10:00am-1:00pm
- Session 1: Friday, October 4, 9:00am-1:00pm
- Session 2: Friday, October 11, 9:00am-1:00pm
- Session 3: Friday, October 18, 9:00am-1:00pm
- Session 4: Friday, November 1, 9:00am-1:00pm
- Session 5: Friday, November 8, 9:00am-1:00pm
- Presentation Day: Friday, November 22, 10:00am-12:00pm

Spring 2025:

- Application Review Date: November 2-December 2
- Mandatory Group Interview: Friday, December 6
- Onboarding: Friday, January 24
- Intensives: January 31, 2024
- Session 1: Friday, February 7
- Session 2: Friday,February 14
- Session 3: Friday,February 28
- Session 4: Friday, March 7
- Session 5:Friday, March 14
- Presentation Day: Friday, March 21, 10:00am-12:00pm

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Fall 2025

- Application Review Date, August 1-September 2
- Mandatory Group Interviews: Friday, September 5
- Onboarding: Friday, September 19, 10:00 am-12 pm
- Intensives: Friday, September 27, 9:00am-3:00pm
- Session 1: Friday, October 3, 9:00am-1:00pm
- Session 2: Friday, October 10, 9:00am-1:00pm
- Session 3: Friday, October 17, 9:00am-1:00pm
- Session 4: Friday, October 31, 9:00am-1:00pm
- Session 5: Friday, November 7, 9:00am-1:00pm
- Presentation Day: Friday, November 14, 10:00am-12:00pm

Spring 2026

- Application Review Date: November 3-December 1
- Mandatory Group Interview: Friday, December 5
- Onboarding: Friday, January 23, 2026
- Intensives: January 30, 2026
- Session 1: Friday, February 6
- Session 2: Friday,February 13
- Session 3: Friday,February 27
- Session 4: Friday, March 6
- Session 5:Friday, March 13
- Presentation Day: Friday, March 20, 10:00am-12:00pm

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Contracted Services

To: BUSINESS OFFICE Contract No.: _____ Vendor No.: 10547

Academic Services (School/Dept) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter a:

☑ **MOU** (negotiated Agreement) ☐ **MASTER CONTRACT PARTICIPATION**

☐ Exhibit B & C (Fingerprinting and TB Test) ☐ Scope of Work/Proposal

Note: All Contracts over $5,000 require pre-approval.

* *Use Independent Contractor Agreement (PUR-116) for unincorporated individuals or in the absent of negotiated agreement.*

Name of Individual/Company: Santa Clara County Office of Education-Library Services

Address: 1290 Ridder Park Drive City: San Jose State: CA Zip: 95131

Phone: (408) 453-6670 Email: _____

SSN: _____ Fed I.D. #: _____

CONTRACT TERM: start dates July 1,2025 end date June 30,2026

CONTRACTOR'S OBLIGATION:
Description of services to be provided: (Please attach proposals, scope of work, and other documentation.)

SCCOE will provide credentialed "Librarian of Record" Services for the 2025-26 school year to comply with state regulations for all ARUSD school sites.

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

X a. **Fee Rate:** $ 1.50 per student Not to Exceed $10,191.00 of services.

____ b. **Other:** $ _____

Describe other related costs: _____

BUDGET CODE: 010-0000-0-5815-00-1110-1000-080000-305-5245 M.N 10/7/2025
Accountant Initials

_____ _____
Accountant Initials

APPROVALS:

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT:

Site/Department Administrator: Sara Bex-Wellens Date: 9/26/25

Director of Fiscal Services: _____ Date: 10/7/25

Asst. Supt., of Business Services: _____ Date: 10/7/25

Superintendent: _____ Date: _____

Santa Clara County Office of Education

Memorandum of Understanding
between
Santa Clara County Office of Education
and
Alum Rock Union School District

This Memorandum of Understanding (MOU), hereinafter referred to as the "Agreement", is between the Santa Clara County Office of Education (SCCOE) and Alum Rock Union School District (the "Agency"). SCCOE and the Agency can each be referred to as the "Party" or collectively as the "Parties" for the purpose of this Agreement.

1. Overview

This Agreement outlines the responsibilities and commitments of each Party regarding the participation in Librarian of Record Services.

2. Goals

☒ Improve access to inclusive, equitable, high-quality education.
☒ Provide quality support to districts, schools, students, and communities.
☐ Be a premier service organization.

The SCCOE will serve as the Librarian of Record for the Agency.

3. Responsibilities

3.1. The Agency Responsibilities:

Agency will contract with the SCCOE for Librarian of Record services (compliance only).

3.2. The SCCOE Responsibilities:

SCCOE will serve as the Librarian of Record for the Agency.

4. Duration of Agreement

This Agreement begins on July 1, 2025, and ends on June 30, 2026.

5. Articulation of Monies/Compensation

Agency will pay the SCCOE $1.50 per A.D.A for Librarian of Record services for compliance purposes. A.D.A. is determined using the latest enrollment information recorded at DataQuest. Agency's latest recorded enrollment is 6,794. Agency will pay the SCCOE $10,191 within 30 days of receipt of invoice.

6. Data Sharing

The services performed under this Agreement include the sharing of non-publicly available employee or student data.

☐ Yes, Data Sharing agreement/form attached
☒ No

7. Termination

Either the Agency or the SCCOE may terminate this Agreement with or without cause upon 30 days advance written notice to the other Party.

8. Other Terms

8.1. Entire Agreement: This Agreement and its appendices and exhibits (if any) constitute the final, complete, and exclusive statement of the terms of the agreement between the Parties. It incorporates and supersedes all the agreements, covenants and understandings between the Parties concerning the subject matter hereof, and all such agreements, covenants and understandings have been merged into this Agreement. No prior or contemporaneous agreement or understanding, verbal or otherwise, of the Parties or their agents shall be valid or enforceable unless embodied in this Agreement.

8.2. Amendments: This Agreement may only be amended by a written instrument signed by the Parties.

8.3. Severability: Should any part of this Agreement between SCCOE and the Agency be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the validity of the remainder of the Agreement, which shall continue in full force and effect, provided that such remainder can, absent the excised portion, be reasonably interpreted to give the effect to the intentions of the parties.

8.4. Third-Party Beneficiaries: This Agreement does not, and is not intended to, confer any rights or remedies upon any person or entity other than the Parties.

8.5. Assignment: No assignment of this Agreement or of the rights and obligations hereunder shall be valid without the prior written consent of the other Party.

8.6. Use of SCCOE Name and Logo for Commercial Purposes: Agency shall not use the name or logo of SCCOE or reference any endorsement from SCCOE in any manner for any purpose, without the prior express written consent of SCCOE as provided by the SCCOE's authorized representative, or designee.

8.7. Governing Law, Venue: This Agreement has been executed and delivered in, and shall be construed and enforced in accordance with, the laws of the State of California. Proper venue for legal action regarding this Agreement shall be in Santa Clara County.

9. Insurance/Hold Harmless

9.1 Insurance: The SCCOE and the Agency shall maintain a certificate of insurance in the Business Office of each respective office.

9.2 Indemnification: Each Party will defend, indemnify, and hold the other Parties, their officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, employees, or agents.

10. Execution Authority

Each individual executing this Agreement on behalf of a Party represents that they are duly authorized to execute and deliver this Agreement on the entity's behalf, including, as applicable, the Governing Board, Superintendent, Board of Directors, or Executive Director. This Agreement shall not be effective or binding unless it is in writing and approved by the SCCOE's authorized representative, or authorized designee, as

evidenced by their signature as set forth in this Agreement.

11. Electronic Signatures/ Signatures

Unless otherwise prohibited by law or SCCOE policy, the Parties agree that an electronic copy of a signed contract, or an electronically signed contract, has the same force and legal effect as a contract executed with an original ink signature. The term "electronic copy of a signed contract" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed contract in a portable document or other format. The term "electronically signed contract" means a contract that is executed by applying an electronic signature using technology approved by SCCOE.

SCCOE:

By: _____
Signature of Authorized SCCOE Official

Name: Deborah Gorgulho, Ed.D.

Title: Assistant Superintendent, Instruction, Leadership and Innovation

Date: _____

Address: 1290 Ridder Park Drive
San Jose, CA 95131

Phone: (408) 453-6645

Email: dgorgulho@sccoe.org

Alum Rock Union School District:

By: _____
Signature of Authorized Agency Official

Name: Sandra Garcia

Title: Interim Superintendent

Date: _____

Address: 2930 Gay Ave.
San Jose, CA 95127

Phone: (408) 928-6800

Email: Sandra.garcia@arusd.org

For Contracts Office/Risk Management use only:

RM#: _____

Date: _____

Signature: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Contracted Services

To: Purchasing Contract No.: _____ Vendor No.: _____

Communications Department (School/Dept) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter a:

☑ **MOU** (negotiated Agreement) ☐ **MASTER CONTRACT PARTICIPATION**

☐ Exhibit B & C (Fingerprinting and TB Test) ☐ Scope of Work/Proposal

Note: All Contracts over $5,000 require pre-approval, and a Board Policy Memo for Contracts $100,000 and over.

** Use Independent Contractor Agreement (PUR-116) for unincorporated individuals or in the absence of negotiated agreement.*

Name of Individual/Company: City of San Jose - Department of Transportation

Address: 200 East Santa Clara St. Fl. 8 City: San Jose State: CA Zip: 95113

Phone: (408) 535-3500 Email: _____

SSN: _____ Fed I.D. #: _____

CONTRACT TERM: start dates October 24, 2025 end date June 30, 2027

CONTRACTOR'S OBLIGATION:

Description of services to be provided: (Please attach proposals, scope of work, and other documentation.)

This no-cost MOU with the City of San Jose's Department of Transportation and Walk n' Roll Program will offer school events and outreach resources for transportation safety education, school assembles, planning of Safe Routes to School Maps, and resource development from City of San Jose.

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

____ a. **Fee Rate:** $_____ per _____ Not to Exceed _____ of services.

__x__ b. **Other:** $no cost to district

Describe other related costs: _____

BUDGET CODE:

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
010	0000	0	5815	00	0000	7200	000000	712	7221	0.00	M.L 9/26/2025

APPROVALS:

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT:

Site/Department Administrator: _____ Date: 09/26/25

Director of Fiscal Services: _____ Date: 9/26/25

Asst. Supt., of Business Services: _____ Date: 9/29/25

Superintendent: _____ Date: _____

CITY OF SAN JOSE
CAPITAL OF SILICON VALLEY

Finance Department
PURCHASING & RISK MANAGEMENT DIVISION

September 23, 2025

Attn: Sanda Garcia
Alum Rock Union School District
2930 Gay Ave
San Jose, CA 95127

Re: Statement of City of San José Self-Insurance for an Agreement between the City of San José and Alum Rock Union School District for the Walk n Roll Program held at schools within Alum Rock Union School District

To Whom This May Concern:

The City of San José is self-insured covering third party claims arising out of its general operations (by way of example, commercial general liability and automobile liability insurance). Further, the City is self-insured covering workers' compensation claims and has received the necessary consent of the State Department of Industrial Relations to do so.

Each fiscal year, as a part of its budgetary process, the City appropriates funds specifically for the purposes of satisfying valid third-party and workers' compensation claims, which may potentially be brought against the City. Information concerning these appropriations is a matter of public record and can be obtained from visiting the following website https://www.sanjoseca.gov/your-government/departments-offices/office-of-the-city-manager/budget/budget-documents.

Should you need any additional information regarding this letter, please feel free to direct those inquires through the Risk Management Office.

Sincerely,

By Shalanda Walker
Shalanda Walker
Risk Management

ALUM ROCK
UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127 · Phone: 408-928-6800 · Fax: 408-928-6416 · www.arusd.org

Addendum to City of San Jose Agreement:

The District acknowledges that insurance requirements contained in this Agreement may be fulfilled by self-insurance of the Contractor. However, this shall not in any way limit liabilities assumed by the Contractor under this Agreement. Contractor obligation hereunder may be satisfied in whole or in part by adequately funded self-insurance programs or self-insurance retentions.

Firm Name: _____

Date: _____

Title: _____

Signature: _____

Alum Rock Union School District
Sandra Garcia
Interim Superintendent

Signature: _____

Sandra Garcia, Interim Superintendent

Board of Trustees: Linda Chavez, President, Andrés Quintero, Vice-President
Minh Pham, Clerk · Corina Herrera-Loera, Member · Minh Nguyen, Member

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Contracted Services

To: Purchasing Contract No.: _____ Vendor No.: _____

Human Resources (School/Dept) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter a:

☑ **MOU** (negotiated Agreement)
☐ Exhibit B & C (Fingerprinting and TB Test)

☐ **MASTER CONTRACT PARTICIPATION**
☐ Scope of Work/Proposal (Attached)

Note: All Contracts over $5,000 require pre-approval, and a Board Policy Memo for Contracts $100,000 and over.

** Use Independent Contractor Agreement (PUR-116) for unincorporated individuals or in the absence of negotiated agreement.*

Name of Individual/Company: Santa Clara County Office of Education

Address: 1290 Ridder Park Drive City: San Jose State: CA Zip: 95131

Phone: (408) 453-6644 Email: crodriguez@sccoe.org

SSN: _____ Fed I.D. #: 77-0272168

CONTRACT TERM: start dates October 24, 2025 end date June 30, 2026

CONTRACTOR'S OBLIGATION:

Description of services to be provided: (Please attach proposals, scope of work, and other documentation.)

Intern Teacher Placement

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

____ a. **Fee Rate:** $_____ per _____ Not to Exceed _____ of services.

X b. **Other:** $No Cost to the District

Describe other related costs: _____

BUDGET CODE:

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
010	0000	0	5815	00	0000	7200	000000	600	7221	Zero	JK

APPROVALS:

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT:

Site/Department Administrator: _____ Date: _____

Director of Fiscal Services: _____ Date: 10/2/25

Asst. Supt., of Business Services: _____ Date: 10/2/25

Superintendent: _____ Date: _____

Santa Clara County Office of Education

Memorandum of Understanding
between
Santa Clara County Office of Education
and
Alum Rock Union Elementary School District

This Memorandum of Understanding (MOU), hereinafter referred to as the "Agreement", is between the Santa Clara County Office of Education (SCCOE) and Alum Rock Union Elementary School District (the "Agency"). SCCOE and the Agency can each be referred to as the "Party" or collectively as the "Parties" for the purpose of this Agreement.

1. Overview

This Agreement outlines the responsibilities and commitments of each Party regarding the participation in the placement of Interns enrolled in Educator Preparation Programs (EPP).

2. Goals

- ☒ Improve access to inclusive, equitable, high-quality education.
- ☒ Provide quality support to districts, schools, students, and communities.
- ☐ Be a premier service organization.

3. Responsibilities

3.1. Agency Responsibilities:

Agency (School District) shall be solely responsible for completing any safety protocols and Education Code requirements before approving an Intern to have contact/access to students. This includes, but is not limited to, Department of Justice Clearances and Fingerprinting, Mandated Reporter Training, Health Screenings, immunizations/vaccinations, etc. The Agency shall determine what clearances and/or approvals are needed for an Intern to have contact/access to students. The Agency has sole discretion to approve or not approve an Intern to have contact/access to students. The Agency agrees that SCCOE shall not be liable, either to persons or property, for any damage arising out of completing safety protocols and Education Code requirements and/or approving an Intern to have contact/access to students.

1. Certification of Compliance
    a. Upon request, the Participating District shall provide written certification to the SCCOE EPP Intern Program confirming that no Intern has displaced a certificated District employee.
    b. This certification enables SCCOE to verify to the CTC that all statutory and program requirements are met.
2. Intern Teacher Employment
    a. Intern Teachers are employed as the teacher of record in an assignment that aligns with the credential being pursued, such as:
        i. Multiple Subject Credential

   ii. Education Specialist (Mild to Moderate Support Needs, Extensive Support Needs, or ECSE

b. The assignment must be a minimum of 0.5 FTE in an instructional setting with the same group of students on a regular basis, within the credential area they are seeking.

3. Compliance with Credential Requirements
   a. Intern Teachers must assume responsibilities authorized by their credential program, as outlined in Education Code Section 44454.
   b. The district must ensure the interns' services meet the instructional or service needs of the district, as per Education Code Section 44458 (CTC Precondition 6).
4. Commitment to Best Practices
   a. Sites employing Intern Teachers must demonstrate:
      i. Developmentally and culturally appropriate practices.
      ii. Collaborative relationships with families.
      iii. Placement of students with disabilities in the Least Restrictive Environment
      iv. Support for dual language learners with disabilities.
      v. Opportunities for Intern Teachers to work with diverse age groups in both general and special education settings, reflecting the continuum of placement options.
5. Qualified Site Administration
   a. Ensure that the site where the Intern Teacher is employed has a fully qualified site administrator.
6. Access, Representation, and Opportunity
   a. Sites should reflect, to the extent possible:
   b. Socioeconomic, linguistic, and cultural diversity.
   c. Opportunities for candidates to observe and practice concepts from the California Dyslexia Guidelines (SB488 5.3d) in clinical practice settings.
7. Data and Program Coordination
   a. Respond to requests for evaluation data from the CTC and SCCOE EPP, including:
      i. Survey completion.
      ii. Demographic and retention data.
8. Eligibility Recognition
   a. Recognize that Intern Teachers can only be enrolled in the program once all eligibility requirements, including passing exams (or equivalent), are met.
9. Credit Recognition
   a. Recognize credits earned by Intern Teachers in SCCOE EPP as equivalent to credits earned at a college or university for salary and/or employment benefits.
10. Intern Credential Validity
    a. Recognize that an Intern credential ceases to be valid if:
       i. The Intern Teacher fails to meet SCCOE EPP program requirements.
       ii. The SCCOE EPP program terminates the Intern Teacher for non-compliance, including failure to pay tuition.
    b. Take appropriate action regarding the intern's position as a teacher of record in such cases.
11. Notification of Changes
    a. Notify SCCOE EPP as soon as possible if:
       i. An Intern Teacher's placement is terminated or modified.

ii. An Intern Teacher's employment status changes.

12. Program Updates

    a. Ensure all site administrators with DSPs and/or Intern Teachers on staff:
        i. Are informed about SCCOE EPP processes and materials.
        ii. Stay current with changing program requirements, including alignment to Literacy Standards and TPEs.

3.2. Site Administrator Responsibilities:

1. Recommend, select and assign a district support provider (DSP) to each Intern Teacher within 30 days of the intern's employment as an intern, according to Intern Program Standards, which requires each DSP to:
    a. Hold a valid corresponding Clear or Life credential in the content area they are supporting
    b. Possess EL authorization if responsible for providing EL support
    c. Have at least 3 years of successful teaching experience
    d. Demonstrate exemplary teaching practices as determined by the employer and the program
2. Submit recommended DSP information via SCCOE's provided format.
3. Provide DSP release time from adjunct duties to attend 10 hours of DSP training as required by the Intern program (for the DSP's first and second years) if necessary.
4. Provide time and resources for candidates, DSPs, and coaches to meet CTC program requirements.
5. Permit video capture for the Intern teacher's reflection, and for preparing and passing the TPA to include the Literacy TPA (*CTC Program Standard 3C.3*)
6. Provide up to 5 days of release time to the Intern Teacher for observation of colleagues, co-planning, co-teaching, reflection, and professional development activities as part of the required support/mentoring.
7. Allow the Intern teacher to provide effective literacy instruction for all students. Specifically, the Intern teacher shall be at a site that allows for instructing students in the literacy areas of meaning making, language development, and effective expression. (*CTC Program Standard 7 & TPEs 7.6, 7.7, 7.8*)
8. Ensure Intern Teachers can practice and implement screening and diagnostic techniques that inform teaching and assessment and early intervention techniques. (*CTC Program Standard 7 and TPE 7.10 and 7.11*)
9. Ensure Intern Teachers can practice teaching performance expectations (TPE) related to oral and written language, as applicable to the credential program (*CTC Program Standard 7, TPE 7.6, TPE 7.7 and 7.8*)
10. Allow the Intern teacher to acquire hours toward the required 200 hours of early field experiences that include guided observations and initial teaching (e.g., co-planning, and co-teaching, or guided teaching) in the general education and special education settings.
11. Ensure interns experience a diversity of age ranges and placements as applicable to the credential
12. Enable the Intern Teacher to attend the classes on time and complete the requirements of the Intern Program.
    a. To the extent possible, and in accordance with the educational agency bargaining unit guidelines, the educational agency agrees to assign minimal extra/co-curricular activities and/or provide early release to the Intern Teacher.

3.3. District Support Provider (DSP) Responsibilities:

1. Training and Orientation
    a. Attend mandatory virtual orientation and convenings.
    b. Complete 10 hours of required training.
    c. Participate in optional ongoing training sessions as appropriate.
2. English Learner (EL) Support
    a. Collaboratively ensure interns receive 45 hours of EL support and supervision.
3. Weekly Support
    a. Provide an average of five hours of support and guidance weekly.
4. Just-in-Time Support Areas
    a. Offer regular guidance in the following areas:
        i. Orientation to school policies and initiatives.
        ii. Assisting interns in developing goals for their Individual Development Plan (IDP) and induction at the end of the year.
        iii. Meeting the needs of English Language Learners.
        iv. Referrals to training and resources related to the intern's Individual Learning Plan.
        v. Lesson planning.
        vi. Building positive relationships with parents and peers.
        vii. Classroom management.
        viii. Addressing other needs specific to new teachers.
5. Triad Meetings
    a. Attend two triad meetings with the assigned intern and their EPP coach

3.4. The SCCOE Responsibilities:

1. Implement CTC policies and procedures for recommending participants for intern credentials.
2. Provide a program coach and notify the Agency of the assigned coach.
3. Coordinate program aspects related to DSPs and coaches.
4. Supply materials and training for DSPs and coaches.
5. Facilitate orientations and meetings for stakeholders.
6. Collaboratively, ensure interns receive 45 hours of EL support and supervision
7. Handle accountability and reporting to CTC.
8. SCCOE will provide facilitation of orientation and meetings for all stakeholders
9. SCCOE is responsible for all accountability and reporting to CTC.

4. Duration of Agreement

This Agreement begins on October 24, 2025 and ends on June 30, 2026.

5. Articulation of Monies/Compensation

There is no compensation associated with these services.

6. Data Sharing

The services performed under this Agreement include the sharing of non-publicly available employee or student data.

☐ Yes, Data Sharing agreement/form attached

☒ No

7. Termination

Either the Agency or the SCCOE may terminate this Agreement with or without cause upon thirty (30) calendar days advance written notice to the other Party.

8. Other Terms

8.1. Entire Agreement: This Agreement and its appendices and exhibits (if any) constitute the final, complete, and exclusive statement of the terms of the agreement between the Parties. It incorporates and supersedes all the agreements, covenants and understandings between the Parties concerning the subject matter hereof, and all such agreements, covenants and understandings have been merged into this Agreement. No prior or contemporaneous agreement or understanding, verbal or otherwise, of the Parties or their agents shall be valid or enforceable unless embodied in this Agreement.

8.2. Amendments: This Agreement may only be amended by a written instrument signed by the Parties.

8.3. Severability: Should any part of this Agreement between SCCOE and the Agency be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the validity of the remainder of the Agreement, which shall continue in full force and effect, provided that such remainder can, absent the excised portion, be reasonably interpreted to give the effect to the intentions of the parties.

8.4. Third-Party Beneficiaries: This Agreement does not, and is not intended to, confer any rights or remedies upon any person or entity other than the Parties.

8.5. Assignment: No assignment of this Agreement or of the rights and obligations hereunder shall be valid without the prior written consent of the other Party.

8.6. Use of SCCOE Name and Logo for Commercial Purposes: Agency shall not use the name or logo of SCCOE or reference any endorsement from SCCOE in any manner for any purpose, without the prior express written consent of SCCOE as provided by the SCCOE's authorized representative, or designee.

8.7. Governing Law, Venue: This Agreement has been executed and delivered in, and shall be construed and enforced in accordance with, the laws of the State of California. Proper venue for legal action regarding this Agreement shall be in Santa Clara County.

9. Insurance/Hold Harmless

9.1 Insurance: Agency will maintain sufficient insurance to protect the Agency and SCCOE. Agency will name as Additional Insured for General Liability Insurance the Santa Clara County Office of Education, its Board, officers, employees, interns, volunteers, agents, representatives, and invitees. Agency shall maintain a Certificate of Insurance with Additional Insured Endorsement in their Business Office and provide a copy to SCCOE upon request.

9.2 Indemnification: Agency shall hold harmless, indemnify, and defend SCCOE, its Board, officials, agents, and employees from any and all claims, losses and causes of actions which may arise out of the performance of this Agreement, to include, but not limited to, accident, injury, illness, or death. Agency shall pay all claims and losses of any nature whatsoever in connection therewith and shall defend all suits related to work performed under this Agreement, in the name of SCCOE when applicable, and shall pay all costs, including without limitation reasonable attorneys' fees and appellate attorneys' fees, and judgments which may issue thereon. Agency's obligation under this paragraph shall not be limited in any way to the Agency's limit of, or lack of, sufficient insurance protection.

Santa Clara County Office of Education

10. Execution Authority

Each individual executing this Agreement on behalf of a Party represents that they are duly authorized to execute and deliver this Agreement on the entity's behalf, including, as applicable, the Governing Board, Superintendent, Board of Directors, or Executive Director. This Agreement shall not be effective or binding unless it is in writing and approved by the SCCOE's authorized representative, or authorized designee, as evidenced by their signature as set forth in this Agreement.

11. Electronic Signatures/ Signatures

Unless otherwise prohibited by law or SCCOE policy, the Parties agree that an electronic copy of a signed contract, or an electronically signed contract, has the same force and legal effect as a contract executed with an original ink signature. The term "electronic copy of a signed contract" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed contract in a portable document or other format. The term "electronically signed contract" means a contract that is executed by applying an electronic signature using technology approved by SCCOE.

SCCOE:

By: _____
Signature of Authorized SCCOE Official

Name: Adora Fisher

Title: Director IV, Educator Preparation Programs, Instruction, Leadership and Innovation Division

Date: _____

Address: 1290 Ridder Park Drive, MC 232
San Jose, CA 95131

Phone: (408) 453-4257

Email: afisher@sccoe.org

***(Alum Rock Union Elementary School District)*:**

By: _____
Signature of Authorized Agency Official

Name: Sandra Garcia

Title: Interim Superintendent

Date: _____

Address: 2930 Gay Ave
San Jose, CA 95127

Phone: 408-928-6822

Email: sandra.garcia@arusd.org

For Contracts Office/Risk Management use only:

RM#: _____

Date: _____

Signature: _____

Docusign Envelope ID: 0B4E4282-5F89-4D84-A513-D030D544E79C

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Contracted Services

To: Purchasing Contract No.: _____ Vendor No.: 022998

Social Emotional Learning (School/Dept) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter a:

☑ **MOU** (negotiated Agreement) ☐ **MASTER CONTRACT PARTICIPATION**

☐ Exhibit B & C (Fingerprinting and TB Test) ☐ Scope of Work/Proposal

Note: All Contracts over $5,000 require pre-approval, and a Board Policy Memo for Contracts $100,000 and over.

** Use Independent Contractor Agreement (PUR-116) for unincorporated individuals or in the absence of negotiated agreement.*

Name of Individual/Company: Concordia University Irvine

Address: 1530 Concordia West City: Irvine State: CA Zip: 92612

Phone: (949) 214-3087 Email: charlie.rodrigues@cui.edu

SSN: _____ Fed I.D. #: 95-2798775

CONTRACT TERM: start dates October 24, 2025 end date June 30, 2030

CONTRACTOR'S OBLIGATION:

Description of services to be provided: (Please attach proposals, scope of work, and other documentation.)

Concordia University Irvine will provide educational field experience for school counseling/school psychology as may be called for in the requirements of the various authorized credentials for public school service. Services to be provided for five years through June 30, 2030.

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

____ a. **Fee Rate:** $_____ per _____ Not to Exceed _____ of services.

X b. **Other:** $ NO COST

Describe other related costs: _____

BUDGET CODE:

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT Initial INITIALS
010	0000	0	5815	00	1110	1000	000070	061	7221	$0.00	MN

APPROVALS:

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT:

Site/Department Administrator: Signed by: Kristin Burt Date: 9/16/2025

Director of Fiscal Services: Signed by: Michael Fogel Date: 9/22/2025

Asst. Supt., of Business Services: Signed by: Teresa Deulles Date: 9/22/2025

Superintendent: _____ Date: _____

Docusign Envelope ID: 240A4593-F73C-48ED-9406-3A223003D479

CONCORDIA UNIVERSITY IRVINE

Concordia University Irvine
School of Education
SCHOOL COUNSELOR/PSYCHOLOGY STUDENT PRACTICUM/FIELDWORK AGREEMENT
Alum Rock Union Elementary School District
June 2025

MEMORANDUM OF UNDERSTANDING

This Agreement is made and entered into as of the execution of the Agreement by both parties by and between Alum Rock Union Elementary School District ("District") located in San Jose, California, and Concordia University Irvine ("University") a non-profit religious corporation located in Irvine, California.

WITNESSETH

WHEREAS, the governing board of a school district may enter into agreements with a college or university approved by the Commission on Teacher Credentialing (CTC) as a teacher education institution (Ed. Code Section 44227), to provide educational field experiences as may be called for in the requirements of the various authorized credentials for public school service; and

WHEREAS, any such agreement may provide for the payment in money or in services for the services rendered by the school district of an amount not to exceed the actual cost to the school district of the services rendered; and

WHEREAS, the University operates fully accredited educational programs for its students; and

WHEREAS, it is to the mutual benefit of the University and the District to make a program of educational fieldwork experiences available to the University's students at the District's facilities.

NOW, THEREFORE, it is mutually agreed upon between the parties as follows:

GENERAL TERMS AND CONDITIONS

1. **Term.** The term of this agreement shall commence on **10/24/2025** and terminate on **6/30/2030. (Five year agreement – May be renewed with consent of both parties)**

2. **Termination.** Notwithstanding anything herein contained to the contrary, either party may terminate this agreement with thirty (30) days written notice to the undersigned. In the event of early termination of this agreement, students who have not yet completed their K-12 Educational field experience assignment in the District may complete their assignment at the discretion of the University. Nothing in this agreement shall limit the right of the University, acting in its sole discretion, to remove a student from the K-12 setting at any time.

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3. Insurance.

a. University shall maintain professional liability insurance coverage at a minimum of One Million Dollars ($1,000,000) per occurrence and Three Million Dollars ($3,000,000) in aggregate throughout the course of this Agreement. Further, University agrees to maintain comprehensive general liability insurance at a minimum of One Million Dollars ($1,000,000) per occurrence and Three Million Dollars ($3,000,000) in aggregate throughout the course of this Agreement. University shall ensure that such policies provide for notification to District at least thirty (30) days in advance of any material modification or cancellation of such coverage. University also agrees to maintain statutory Workers' Compensation coverage on any individuals characterized as employees of University working at District pursuant to this Agreement at all times during the course of this Agreement. University shall provide certificates evidencing all coverage referred to in this section upon request of District.

b. District shall maintain professional liability insurance coverage at a minimum of One Million Dollars ($1,000,000) per occurrence and Three Million Dollars ($3,000,000) in aggregate throughout the course of this Agreement. Further, District agrees to maintain comprehensive general liability insurance at a minimum of One Million Dollars ($1,000,000) per occurrence and Three Million Dollars ($3,000,000) in aggregate throughout the course of this Agreement. District shall ensure that such policies provide for notification to University at least thirty (30) days in advance of any material modification or cancellation of such coverage. District also agrees to maintain statutory Workers' Compensation coverage on any individuals characterized as employees of District working at District at all times during the course of this Agreement. District shall provide certificates evidencing all coverage referred to in this section upon request of University.

4. Employment Status of Students. Except in the specific situations described below, University students shall not be considered to be employees of the District.

a. Students Participating in Unpaid K-12 Educational Field Experience not at Student's Place of Employment: If the students are participating in an unpaid K-12 educational field experience not at the student's place of employment, it is understood that the University's students are fulfilling specific requirements for field experiences as part of a degree or credential program requirement, and therefore, the University's students do not thereby become employees of the District by virtue of their field experience.

b. Students Participating in Unpaid K-12 Educational Field Experience at Student's Place of Employment: If the students are participating in an unpaid internship or field experience at the student's place of employment, it is understood by the University and the District that the field experience and work duties of the students shall be kept strictly separate.

c. Students Participating in Paid K-12 Educational Field Experience: If the students are provided with a nominal payment from the District intended to reimburse them for estimated

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expenses related to their field experience, the students do not thereby become employees of the District. If, however, the students are paid wages by the District for their service, then they become employees of the District, and the District is responsible for all employee obligations.

5. Confidentiality.

a. All verbal and written information exchanges, as well as proprietary information relating to business practices, procedures or methods of the District shall remain strictly confidential and shall not be disclosed without consent of the District. The University agrees to notify students that they are responsible for respecting and maintaining the confidentiality of all information with respect to all students of the District.

b. The University and the District agree to comply with the Family Educational Rights and Privacy Act (FERPA) of 1974, and all requirements imposed by or pursuant to regulation of the Department of Education to the end that the rights and privacy of the students enrolled in the District and of their parents are not violated or invaded. This assurance is given to obtain access to individual student data for the purpose of using said data to fulfill assignments or contractual obligations with the District. The provisions of the Family Educational Rights and Privacy Act of 1974 include, but are not limited to ensuring that (a) no identification of students or their parent(s)/guardian(s) by persons other than representatives of the University and required persons performing activities mandated by the California Department of Education, California Commission on Teacher Credentialing (i.e. auditors) is permitted; (b) the individual student data will be destroyed when no longer needed for the purpose(s) for which they were obtained; (c) no access to individual student data shall be granted by the University to any other persons, agency, or organization without the written consent of the pupil's parent/guardian, except for sharing with other persons within the District or representatives of the University, so long as those persons have a legitimate interest in the information; (d) the District will not disclose the student records of the University's students except to University and District officials who have a legitimate need for the information consistent with their official responsibilities.

6. **Non-Discrimination.** Neither party shall unlawfully discriminate against any student on the basis of disability, age, race, color, gender, gender identity, sexual orientation, national and ethnic origin, or any other protected class in administration of the programs subject to this agreement.

7. **Transportation of Students.** Neither the University nor the District will provide transportation for students between the University and the District school. Each student shall be responsible for his or her transportation.

8. **Scope of Authority.** The District shall exercise exclusive control over the administration, operation, maintenance and management of the District and its schools, and the University's

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students while they are in residence at the District. Subject thereto, the University shall exercise control and supervision over the operation, curriculum, faculty and students of the University within the prescribed framework.

9. Indemnification. Except as otherwise may be provided in this Agreement, each party shall indemnify, hold harmless and defend the other party from any and all loss, liability, claim, lawsuit, injury, expense or damage whatsoever including but not limited to attorneys' fees and court costs, arising out of, incident to or in any manner occasioned by the performance or nonperformance by such indemnifying party, its agents, employees, servants, students, or subcontractors, of any covenant or condition of this Agreement or by the negligence, improper conduct or intentional acts or omissions of such indemnifying parties, its agents, employees, servants, students, or subcontractors.

10. Scope of Work.

SCHOOL COUNSELING/PSYCHOLOGY PRACTICUM

"Practicum" as used herein refers to the hours that a student, enrolled in practicum-embedded course(s) in the University program, develops skills learned in previous and current courses under the supervision of a site supervisor working in a K-12 setting.

Practicum is to be completed under the direct supervision of a District employee who currently holds a Pupil Personnel Services (PPS) Credential with an authorization in school counseling and has a minimum of three years full time experience as a School Counselor/Psychologist.

For School Counseling students, it is the expectation that students are required to meet one- on-one with a client for six 30-minute sessions to gain experience developing counseling relationships through the application of counseling skills. Additionally, students should complete direct, as well as, indirect counseling experience in clinical settings working with other clients.

The University will ensure students who participate in practicum have met the requirements of a valid CTC document, which includes a fingerprint and background check. Students will be informed that a District has the authorization to require additional documentation before beginning their practicum assignment.

The District recognizes the importance of facilitating Practicum placements that will enhance the students' confidence as a professional counselor/psychologist. Settings for School Counselors/Psychologists should build basic counseling skills which include body language, listening, and development of trust with clients.

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The University agrees to appoint a faculty member as a University Supervisor to administer the University's responsibilities related to the Program and oversee the students' Practicum experience at the District. The University Supervisor shall be responsible for ongoing communication with the District.

The District agrees to assume ultimate responsibility for the counseling services provided to students and the psycho-educational assessments administered to students, as well as, the delivery of results through reports and IEP meetings.

SCHOOL COUNSELING/SCHOOL PSYCHOLOGY FIELDWORK

"Fieldwork" as used herein refers to the hours that a student, enrolled in fieldwork course(s) in the University program, develops and practices skills learned in previous and current courses under the supervision of a university supervisor and a site supervisor working in a K-12 setting.

The District agrees to appoint a District employee as a District Representative to administer the District's responsibilities related to the Program and collaborate with the Fieldwork and Internship Coordinator for School Counseling or School Psychology and implement the student's fieldwork at the District.

The District Representative shall be responsible for on-going communication with the University, as well as the designation of District employees to serve as site supervisors responsible for direct supervision of assigned students. District employees designated as site supervisors shall meet the CTC criteria for supervising students. School Counseling/School Psychology site supervisors must have a current PPS credential with an authorization in school counseling/school psychology and a minimum of three years full-time experience as a school counselor or school psychologist. In the absence of the site supervisors so designated, suitable alternate persons will be designated and available.

The District Representative and site supervisors shall be granted with sufficient time to supervise, plan and implement the fieldwork including, when feasible, time to attend relevant meetings and conferences.

The District shall (a) support continuing education and professional growth and development of those staff members of the District responsible for supervision of assigned students; (b) provide the physical facilities and equipment necessary to conduct the fieldwork; (c) provide assigned students, whenever possible, with the use of library facilities, reasonable study and storage space; (d) make efforts to assist student in meeting course objectives; (e) advise the University of any changes in its personnel, operations or policies which may affect the fieldwork; (f) permit inspection by the University of the facilities, services available for learning experiences, student records, and other items pertaining to the fieldwork; (g) determine the number of students which the District can accommodate during a given period of time and accept only the number of students which the District can accommodate; and (h) provide access to the

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University and its students the applicable District rules and regulations with which they are expected to comply.

The University will provide a valid and reliable assessment that the District will use to assess the student's competence, a minimum of twice, at the mid-point and at the conclusion of fieldwork. The completed assessment will be forwarded to the University after each administration of the assessment and upon the conclusion of each student's fieldwork. Notice will be provided to the University, as soon as practical and at least by mid-term of a student's fieldwork, of any serious deficiency noted in the ability of the student to progress toward achievement of the stated objectives of the field experience. The District shall otherwise have the right to terminate any student whose health or performance is a detriment to any student's well-being or to achievement of the stated objectives of the student's field experience. Prior to such termination, the District shall notify the University's Fieldwork and Internship Coordinator.

The University agrees to appoint a faculty member as Fieldwork and Internship Coordinator to administer the University's responsibilities related to the Program and oversee the students' fieldwork at the District. The Fieldwork and Internship Coordinator shall be responsible for ongoing communication with the District.

The University agrees to assume responsibility for assuring compliance with applicable educational standards established by the California Commission on Teacher Credentialing (CTC), Council for the Accreditation of Educator Preparation (CAEP), and National Association of School Psychologists (NASP).

The University agrees to notify the District, at a time mutually agreed upon, of its planned schedule of student assignments, including each student's name, level of academic preparation, and length and date of the fieldwork. The University shall refer to the District only those students who have satisfactorily completed the prerequisite didactic portion of the curriculum.

The University agrees to advise assigned students regarding appropriate health and professional liability insurance. All students will be covered by the University's group professional liability insurance as required by the terms of this agreement. The University agrees to require assigned students to comply with existing pertinent rules and regulations of the District and all reasonable directions given by qualified District personnel during periods of fieldwork assignment and while on District premises.

The University and the District agree to establish the educational objectives for the Program, devise methods for their implementation, and continually evaluate the Program to determine its effectiveness.

SCHOOL COUNSELING/SCHOOL PSYCHOLOGY INTERN

The Intern School Counselor or Psychologist is approved to assume the functions

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authorized by the Pupil Personnel Services School Counseling Intern Credential provided that the Intern's services meet the needs of the participating district, the Intern does not displace other certificated employees in the participating district, and this agreement meets with the District's contractual specifications with certificated employees.

The University shall ensure students in the Intern Program hold a Baccalaureate degree or higher from a regionally accredited institution of higher education and have satisfied the additional requirement of meeting the California Basic Skills requirement, most commonly met by the passage of the CBEST assessment and are enrolled in internship courses in the University program.

The University shall provide a University supervisor to work cooperatively with the Intern School Counselor or Psychologist and site supervisor.

The University will provide a valid and reliable assessment that the District will use to assess the Intern's competence, a minimum of twice, at the mid-point and at the conclusion of the Internship. The completed assessment will be forwarded to the University after each administration of the assessment and upon completion of the Internship. Notice will be provided by the District to the University, as soon as practical and at least by mid-term of a student's Internship, of any serious deficiency noted in the ability of the Intern to progress toward achievement of the stated objectives of the Internship.

The District shall authorize a District employee who currently holds a Pupil Personnel Services (PPS) Credential with an authorization in school counseling and has a minimum of three years full time experience as a School Counselor or School Psychologist to supervise the Intern student. The site supervisor shall be granted with sufficient time to supervise, plan, and implement the Internship, including, when feasible, time to attend relevant meetings and conferences.

The District shall (a) support continuing education and professional growth and development of staff members of the District responsible for supervision of assigned Interns; (b) provide the physical facilities and equipment necessary to conduct the Internship; (c) advise the University of any changes in its personnel, operations, or policies which may affect the Internship; (d) permit inspection by the University of the facilities, services available for learning experiences, student records, and other items pertaining to the Internship; and (e) provide access to the University and its students the applicable District rules and regulations with which they are expected to comply.

The District shall ensure no Intern School Counselor or Intern School Psychologist will have his/her salary reduced by more than one-eighth of the total contracted pay to cover costs of site supervision. The salary of the Intern School Counselor or Intern School Psychologist shall not be less than the minimum base salary paid regularly certificated personnel in similar positions.

The District agrees that the Intern School Counselor or Intern School Psychologist will

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remain an employee of the District for the term of the issued Intern Credential or completion of the program, whichever occurs first.

The District shall ensure that the Intern School Counselor or Intern School Psychologist does not displace other certificated Pupil Personnel Services employees in the District.

11. General Provisions.

a. Entire Agreement; Amendment. This Agreement including the attachments and exhibits hereto contains the complete and full agreement between the parties with respect to the subject matter hereof and shall supersede all other agreements relative to the subject matter hereof by and between the parties. This Agreement may be amended but only by an instrument in writing signed by both parties to the Agreement.

b. Assignment. University shall not subcontract, assign its rights or delegate its duties under this Agreement without the prior written consent of District. This Agreement shall be binding on and inure to the benefit of successors and permitted assigns of each party.

c. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of California. Any action arising out of this Agreement shall be instituted and prosecuted only in a court of proper jurisdiction in Orange County, California.

d. Severability. The provisions of this Agreement shall be deemed severable and if any portion shall be held invalid, illegal or unenforceable for any reason, the remainder of this Agreement shall be effective and binding upon the parties.

e. Waiver. Any waiver of any terms, covenants and/or conditions hereof must be in writing and signed by the parties hereto. A waiver of any of the terms, covenants and/or conditions hereof shall not be construed as a waiver of any other terms, covenants and/or conditions hereof nor shall any waiver constitute a continuing waiver.

f. Execution. This Agreement may be executed in one or more counterparts, all of which shall constitute one and the same document. Counterparts may be exchanged by facsimile or email. Each counterpart, whether an original signature or a facsimile copy, shall be deemed an original as against any party who signed it.

The following signatures hereby indicate approval of this agreement:

Concordia University Irvine

By: Scott Ashmon
38E1E1296A0B4E8...

Name: Rev. Dr. Scott Ashmon

Title: Senior Vice President and Provost

Date: 9/12/2025

DISTRICT

Signature: _____

Printed Name: Sandra Garcia

Title: Interim Superintendent

Date: _____

Concordia University Irvine
Attn: Dr. Charlie Rodrigues
1530 Concordia West
Irvine, CA 92612
Copy to:
General Counsel (ronald.vanblarcom@cui.edu)
MOU Coordinator (charlie.rodrigues@cui.edu)

Address: Alum Rock Union Elementary School District
2930 Gay Avenue
San Jose, CA 95127

11.9

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 10, 2025

Subject: **Current Enrollment**

Fiscal Impact: Yes

Budgeted: Yes

Budget Source: Not Applicable

INFORMATION ONLY

Submitted by: Sandra Garcia Title: Interim Superintendent

To the Board of Trustees: Meeting: October 23, 2025
Regular Board Meeting

Information Only

11.9
Agenda Placement

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Master Enrollment

as of Oct 3, 2025 4:00:22 PM

School	TK	00	01	02	03	04	05	06	07	08	Total W/O SDC	SDC	Total W/ SDC	PK	TTL W/ SDC & PK
Adelante 1 K-8	44	54	68	54	53	48	62	52	59	52	**546**	0	546	1	547
Adelante 2 K-8	28	52	45	44	47	47	52	48	41	31	**435**	0	435	0	435
Aptitud ES	39	56	66	54	64	74	75	0	0	0	**428**	34	462	0	462
Hubbard ES	29	63	71	76	71	89	71	0	0	0	**470**	26	496	1	497
Linda Vista ES	28	70	74	88	84	100	96	0	0	0	**540**	43	583	0	583
LUCHA ES	10	32	30	35	36	33	31	0	0	0	**207**	1	208	11	219
Lyndale ES	21	41	43	37	54	53	48	0	0	0	**297**	2	299	20	319
McCollam ES	31	35	41	54	50	54	57	0	0	0	**322**	33	355	0	355
Painter ES	68	70	58	66	50	55	50	0	0	0	**417**	20	437	0	437
Russo McEntee ES	22	50	37	51	46	48	46	0	0	0	**300**	39	339	0	339
Ryan ES	25	20	32	31	23	44	43	0	0	0	**218**	30	248	2	250
San Antonio ES	33	43	45	55	56	48	49	0	0	0	**329**	0	329	4	333
Ocala MS	0	0	0	0	0	0	0	210	218	301	**729**	9	738	0	738
Renaissance 2 MS	0	0	0	0	0	0	0	158	153	161	**472**	29	501	0	501
Sheppard MS	0	0	0	0	0	0	0	257	257	252	**766**	20	786	0	786
Home/Hosp	0	0	0	0	0	0	0	1	0	0	**1**	0	1	0	1
	378	**586**	**610**	**645**	**634**	**693**	**680**	**726**	**728**	**797**	**6477**	**286**	**6763**	**39**	**6802**

11.10

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 23, 2025

Subject: **Approve/Ratify Notices of Employment and Changes of Status/October 23, 2025**

Support Information: This item includes recommendations such as new hires, leaves of absence, or other changes in employee status.

Fiscal Impact: No

Budgeted: N/A

Budget Source: N/A

Recommended Action: It is the recommendation of the Superintendent that the Board of Trustees approve the hiring of any new employee, and any change of status for existing employees.

Approved by: Cesar Torrico Title: Assistant Superintendent, Human Resources

To the Board of Trustees:

Recommend Approval

11.10
Agenda Placement

Meeting: October 23, 2025
Regular Board Meeting

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT-
HUMAN RESOURCES DEPARTMENT
MEETING OF THE BOARD OF TRUSTEES
October 23, 2025

CERTIFICATED OFFER OF EMPLOYMENT:

I. New Hires:

1.	Divino, Queendi	SDC/Sheppard Middle School	10/16/2025
2.	Gupta, Kiran	Science/Sheppard Middle School	09/15/2025

II. New Hire-Substitute Teacher:

1.	Acosta, Aileen	10/09/2025
2.	Hernandez, Logan	09/30/2025
3.	Kumar, Neena	10/03/2025
4.	Rodriguez, Jaclyn	09/11/2025
5.	Saldana, Lissette	10/08/2025

III. Short-Term Student Counselor Services Agreement:

1.	Garcia, Alexandra	10/24/2025-06/30/2026
2.	Tsai, Kaylee	01/05/2026-06/30/2026

IV. Substitute Residential Teacher Contracts:

1.	Bautista , Angelica	10/27/2025-11/21/2025
2.	Cerna Anaya, Estefani	10/27/2025-11/21/2025
3.	Chavez, Israel	10/27/2025-11/21/2025
4.	Corona, Adrian	10/27/2025-11/21/2025
5.	Faines, Anna Lynn	10/27/2025-11/21/2025
6.	Fenstermaker, Andrew	10/27/2025-11/21/2025
7.	Fuentes, Jhonny	10/27/2025-11/21/2025
8.	Hernandez, Karina	10/27/2025-11/21/2025
9.	Johnstone, Emily	10/27/2025-11/21/2025
10.	Kaung , Akar	10/27/2025-11/21/2025
11.	Landin, Tanya	10/27/2025-11/21/2025
12.	Lira , Rosalba	10/27/2025-11/21/2025
13.	Lopez Garcia, Maria	10/27/2025-11/21/2025
14.	Morquecho, Leticia	10/27/2025-11/21/2025
15.	Perez, Irving	10/27/2025-11/21/2025
16.	Ramirez, Leticia	10/27/2025-11/21/2025
17.	Rodriguez S., Alexis	10/27/2025-11/21/2025
18.	Saavedra , Noe	10/27/2025-11/21/2025

CERTIFICATED CHANGES OF STATUS:

CLASSIFIED PERSONNEL – October 23, 2025

CLASSIFIED OFFERS OF EMPLOYMENT:

I. New Employee:

1.	Garcia, Heidy Jocelyn	Community School Site Specialist/Adelante II	09/24/2025
2.	Gates, William A	Paraeducator Special Education II/Renaissance II	10/15/2025
3.	Gonzalez, Jocelyn	Campus Paraeducator/Sheppard	10/08/2025
4.	Lawson, William Andres	Community School Site Specialist/San Antonio	09/24/2025
5.	Lima Ortega, Norma	Bus Driver/Transportation	09/22/2025
6.	Lopez, Sophia Mariana	Community School Site Specialist/Russo-McEntee	09/24/2025
7.	Perez, Ivon	Community School Site Specialist/Linda Vista	09/24/2025
8.	Rosas, Elizabeth Corina	Payroll Technician/Payroll	10/13/2025
9.	Tran, Thao Thi Ngoc	Campus Paraeducator/Painter	10/01/2025

II. Rehire:

1.	Ocegueda Ruiz, Sandra	Night Custodian II-Middle/Facilities	07/01/2025
2.	Martinez, Jandelly	Paraeducator Special Education II/LUCHA	10/01/2025
3.	Veloz, Maira	Paraeducator 9.5mo/San Antonio	10/01/2025

III. Substitute Personnel:

1.	Bailey, Taylor	Substitute Paraeducator	09/10/2025

17.11

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 23, 2025

Subject: **CONTRACTS FOR PROFESSIONAL SERVICES – FIRMS/ORGANIZATIONS**

Support Information: The following contracts for professional services are being presented to the Board of Trustees for review and approval.

Fiscal Impact: Yes

Budgeted: Yes

Budget Source: General and Restricted

Recommended Action: It is the recommendation of the Interim Superintendent that the Board of Trustees approve of the following contracts for professional services on the attached sheet(s). Contract details are on file in the Purchasing Office.

Approved by: Minh Tang M.T. Title: Procurement Manager

Approved by: Teresa DeCelles TD Title: Assistant Superintendent of Business Services

To the Board of Trustees:

Recommend Approval

11.11
Agenda Placement

Meeting: October 23, 2025
Regular Board Meeting

Sandra Garcia, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by:_____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled:_____

PROFESSIONAL CONSULTANT SERVICES – FIRMS/ORGANIZATIONS

SCHOOL/ DEPARTMENT	DATE OF SERVICE	CONSULTANT NAME	COST	PURPOSE
Aptitud Academy Suyen Jimenez	10/24/2025- 06/30/2026	Consortium on Reaching Excellence in Education Inc.	$9,600.00	CORE Learning will provide in-person and virtual professional learning that will equip educators with the tools they need to advance rigorous literacy instruction by providing high-quality materials, and effective assessments at Aptitud Elementary. Funding: Restricted
Aptitud Academy Suyen Jimenez	10/27/2025- 06/30/2026	Vida Verde Nature Education	No Cost	Vida Verde Nature Education will provide a free 3-day, 2-night overnight camp experience for 60 Aptitud students. Funding: No Cost
Lyndale Elementary Jackie Montejano	12/17/2025- 12/17/2025	Dale Dimas – "Santa Dale"	No Cost	Dale Dimas "Danta Dale" will appear as Santa Claus at a school assembly for the SDC autism classes on December 17, 2025. Funding: No Cost
Lyndale Elementary Jackie Montejano	10/30/2025- 10/30/2025	ASJ Inc. Dba: Fun Services	$2,706.18	Fun Services Bay Area will provide games and prizes for Lyndale's Fall Festival family celebration on October 30th, 2025. Fun Services Bay Area will set up and take down each of the games in the quad area. The game booths will be supervised by Lyndale staff and parent volunteers. Funding: Restricted.

PROFESSIONAL CONSULTANT SERVICES – FIRMS/ORGANIZATIONS

Russo/McEntee Academy Tanu Kohli	11/1/2025- 05/29/2026	Smiling Roots	$14,000.00	Smiling Roots will provide fourteen garden and nutrition classes for students in TK, K, 1st and 2nd grade classes. Smiling Roots will also provide garden and nutrition hand outs and curriculum for teachers to use in their classrooms and extend student learning in the gardens. Funding: Restricted
Child Nutrition Services Denisse Mendez	10/23/2025- 10/30/2027	Shared Plate Strategies, LLC	$35,000.00	Shared Plate Strategies will help assist Alum Rock Child Nutrition Services in soliciting food procurement bids and develop procurement procedures to streamline our protocols for purchases and services that meet the need of the various program goals and support systems for the scheduled state reviews. Services would be carried out virtually unless in-person meetings are necessary. Budget includes direct and indirect costs at a rate of $168 per hour, maximum of 208 hours. Funding: Restricted

PROFESSIONAL CONSULTANT SERVICES – FIRMS/ORGANIZATIONS

Early Learning Dr. Dianna Ballesteros	09/26/2025- 06/30/2026	New Teacher Center	No Cost	Working in collaboration with Alum Rock UESD leadership, New Teacher Center (NTC) will provide 16 full days of support for consultation, PD, and coaching to deepen instructional coaching and professional learning systems to support MLL outcomes. NTC will provide the school's educators, including teachers, paraeducators, and instructional leaders with tools and resources to improve teacher effectiveness and advance student learning. NTC will also support professional learning communities, coaching, learning walks, and consultation for leaders grounded in the professional learning content focused on Designing Instruction to Meet the Needs of Multilingual Learners during the 2025-2026 school year. Funding: No Cost
Human Resources Cesar Torrico	10/24/2025- 06/30/2026	Scoot Education, Inc.	Not to Exceed $30,000.00	Scoot Education, Inc. to assign Educators to the District on a temporary basis, as needed Scoot to advertise, recruit, evaluate, train, and place its Educators. Funding: General
Instructional Services Sandra Garcia	08/29/2025- 06/30/2026	Association of California Schools	$3,750.00	Contract Extension: CO 268168, Board Approved August 28, 2025. Original Contract amount: $26,250.00. New Contract amount: $30,000.00. Increase for Julietta Flores to receive on-going leadership coaching and training, and add language to designate the TBD slots to Dr. Joseph Manluco and Clarissa Johnston-Abril. Funding: General

PROFESSIONAL CONSULTANT SERVICES – FIRMS/ORGANIZATIONS

Instructional Services Sandra Garcia	11/18/2025- 11/17/2026	Hanover Research	$49,900.00 Hanover Research will provide ARUSD a comprehensive external review of its Special Education programming to inform budget decisions and improve program effectiveness. They will also provide program evaluation, benchmarking, best practices and survey analysis to assist the Special Education Program of supporting student learning, parent communication, and teacher training. Funding: General
Instructional Services Sandra Garcia	07/18/2025- 06/30/2026	Raize the Bar	$24,000.00 Contract Extension: CO 268168, Board Approved August 28, 2025. Original Contract amount: $26,250.00. New Contract amount: $30,000.00. Increase for Julietta Flores to receive on-going leadership coaching and training, and add language to designate the TBD slots to Dr. Joseph Manluco and Clarissa Johnston-Abril. Funding: General
M.O.T. Eric Wasinger	10/24/2025- 12/31/2025	Blanca's Construction	$85,000.00 Blanca's Construction will provide service for small-scale construction, painting, installation, and repairs for facilities district-wide on an as-needed basis. Funding: Restricted
M.O.T. Eric Wasinger	05/23/2025- 10/31/2025	COVOC Corporation	$11,541.33 Contract Extension: CO 257908, Board Approved May 22, 2025. Original Term Dates: 05/23/2025 through 06/30/2025. New Term Dates: 05/23/2025 through 10/31/2026.To extend the COVOC contract due to delay materials, the vendor was unable to complete the work in the 2024-2025 Fiscal year. Funding: Restricted

PROFESSIONAL CONSULTANT SERVICES – FIRMS/ORGANIZATIONS

M.O.T. Eric Wasinger	10/24/2025- JT Plumbing, Inc. 06/30/2026	$85,000.00	JT Plumbing will provide emergency supports, repairs, and new installation related to plumbing issues at District Facilities. Funding: Restricted
Student Support Services Dr. Kiela Jimenez	10/24/2025- Language People, Inc. 06/30/2026	$35,000.00	Language People, Inc will provide additional interpretation and translation services in Spanish, Vietnamese and other languages on an "as needed" basis to support/increase parent involvement in the Alum Rock Union School District. Funding: General

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Aptitud Academy (School/Dept.) VENDOR NO. 18203

Submitted by: Suyen Jimenez

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Consortorium on Reaching Exvellence in Education, Inc.

Address: P.O. Box 69667 City: Baltimore State: MD Zip: 21264

Phone: (510) 244 - 9737 Email Address: dwebster@corelearn.com

SSN: _____ or Fed I.D. #: 94-3264308

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 24, 2025, and will diligently perform as required and complete performance by June 30, 2026, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

CORE Learning will provide in-person and virtual professional learning that will equp educators with the tools they need to advance rigorous literacy instruction by providing high-quality materials, and effective assessments at Aptitud Elementary.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

_____ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

X b. **Other:** $ $9,600.00 (describe rate agreement) Total fee for the worked to be performed under Exhibit A Scope of Work.

5. **BUDGET CODE:**

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
060	6211	0	5815	00	1110	1000	000000	120	6211	$9,600.00	10/6/25

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

Docusign Envelope ID: C2AF7708-8096-4369-AB67-8A3AFA38D932

Exhibit A: Scope of Work

Account Information

Account Name	Aptitud Community Academy at Goss
Expiration Date	11/12/2025
SOW Project Number	R26-085
Quote Number	00001778

Contact Information

Title	Principal	Work Email	suyen.jimenez@arusd.org
Contact Name	Suyen Jimenez	Billing Address	2475 Van Winkle Ln. San Jose, CA 95116

Finance Information

Bill To	2475 Van Winkle Ln. San Jose, CA 95116
Start Date	9/1/2025

Product	Service	Quantity	Total Price	Notes
In-Person - Full Day (1-3 days)	CCC - SIPPS Workshop	1.00	$4,800.00	Training for staff in SIPPS
In-Person - Full Day (1-3 days)	SIPPS Site Implementation	1.00	$4,800.00	Demonstration Lessons & Data

Subtotal	$9,600.00
Total Price	$9,600.00

Service Descriptions

Invoicing

CORE's total fee for the work to be performed under this SOW are listed above. All invoices are payable within 30 days of receipt by Client.

Please provide your accounts payable contact information.

All payments will be sent to CORE's principal address or by electronic transfer to:

Mailling a check:
Consortium on Reaching Excellence in Education, Inc.
P.O. Box 69667 Baltimore, Maryland 21264
Tax ID: 94-3264308

Electronic Payment:
Name of Bank: M&T Bank
Account Name: Consortium on Reaching Excellence in Education, Inc.
Account Type: Business Checking
Account Number: 9887603885

For invoicing questions, please contact arcore@corelearn.com

Docusign Envelope ID: C2AF7708-8096-4369-AB67-8A3AFA38D932

Exhibit A: Scope of Work

CORE LEARNING

Notes

For all above services, references to specific CORE Consultants are based on information known at the time of this SOW. CORE cannot guarantee that the named consultants will perform all services, or perform in the capacity identified above. CORE reserves the right to provide alternate qualified consultants based on business circumstances.

Please be advised that if you increase your participant numbers and/or materials fewer than 30 days prior to a training date, CORE cannot guarantee delivery.

This Scope of Work is the service offering based on the Total Price above. Costs stated in this proposal are final once they are in the dually signed contract between CORE and the client. Any modification or subsequent changes to service specifications must be mutually agreed upon and if necessary, an amendment to said agreement between the two parties.

Each of the parties has caused this SOW to be executed on its behalf by its duly authorized representatives as of the Effective Date and agrees that an electronic signature constitutes a valid signature for such party.

CORE Signature:

Name: Dr. Dale Webster

Title: President

Tax Id: 94-3264208

Date: August 12, 2025

Client Signature:

Name: DocuSigned by: Sugeh Jimenez F3081EC65627429

Title: Principal

Tax ID:

Date: 9/30/2025

ARUSD Representative Signature:

_____

Name: Sandra Garcia

Title: Interim Superintendent

Date: _____

Docusign Envelope ID: 06AE8450-9168-45C5-9E59-93320A8D3E58

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Aptitud Academy (School/Dept.) VENDOR NO. 301376

Submitted by: Suyen Jimenez

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Vida Verde Nature Education

Address: 3540 La Honda Road City: San Gregorio State: CA Zip: 94074

Phone: (650) 747 - 9288 Email Address: harmony@vveducation.org

SSN: _____ or Fed I.D. #: _____

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 27, 2025, and will diligently perform as required and complete performance by June 30, 2026, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").
Vida Verde Natue Education will provide a free 3-day, 2-night overnight camp experience for 60 Aptitud students.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

_____ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

__X__ b. **Other:** $ 0 (describe rate agreement) No Cost

5. **BUDGET CODE:**

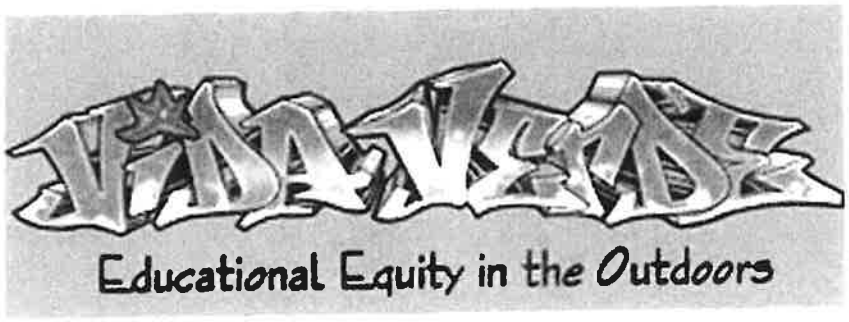
FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
010	0000	0	5815	00	1110	1000	0000000	120	7221	$0.00	D 10/15/25

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

Docusign Envelope ID: 06AE8450-9168-45C5-9E59-93320A8D3E58



Vida Verde Scope of Work

Free 3 Day, 2-Night Overnight Camp for 5th Grade Students

Description of Services:

Vida Verde Nature Education will provide a free 3 day 2 night overnight camp experience for [2 groups of 31 students] for [Aptitud Community Academy at Goss] from [October 28 - 30, 2025, and November 11 - 13, 2025].

The services included in this camp are:

- Accommodation: Provision of tents and sleeping arrangements for all participants.
- Meals: Full meal service including breakfast lunch dinner, and snacks for the duration of the camp with all cooking and organization handled by our team with student participation. Some groceries will be provided by the school.
- Educational Programs: Structured educational programs and activities designed to enhance the learning experience of the students and to ensure students view nature as a place FOR them; a place they have a fundamental right to access to heal, grow, and explore, and a place that influences them as leaders to vote act and spend with the environment in mind.
- Transportation: Transportation to and from various locations (forest coast camp) during the trip, as well as the camp itself.
- Supplies: Provision of all necessary camping equipment, including tents and sleeping gear. Participants are encouraged to bring their own sleeping bags if possible but Vida Verde can provide.
- Camp Management: Comprehensive management of the camp experience, including risk management.

Cost: The camp services are provided at no cost to the school or students (School is financially responsible for transportation to and from Vida Verde)

Docusign Envelope ID: 06AE8450-9168-45C5-9E59-93320A8D3E58

Duration of Term:

Camp Dates: [October 28, 2025] 10:00 AM Arrival to [October 30, 2025] 1:00 PM Departure

Camp Dates: [November 11, 2025] 10:00 AM Arrival to [November 13, 2025] 1:00 PM Departure

Terms & Conditions:

1. **School Responsibilities:**

   - Provide transportation for the students to and from 3540 La Honda Rd. San Gregorio, CA 94074 (camp location).
   - Supply a minimum of 2 and no more than 3 chaperones to accompany the students throughout the camp with at least 1 female identifying.
   - Provide a small batch of groceries as listed in the trip preparation guide.

2. **Student Responsibilities:**

   - Pack their own sleeping bags (if available).
   - Pack clothes and hygiene items for 2 nights 3 days A packing list is provided.

3. **Deposit**

   - A refundable $250 deposit is required for new schools or schools not in good standing with Vida Verde. A check may be made out to:

     Vida Verde Nature Education

     3540 La Honda Rd San Gregorio CA 94074

4. **Cancellation Policy:**
   - Should the school cancel the trip a minimum of 60 days notice is needed to refund a deposit.
   - Should Vida Verde need to cancel the trip due to unforeseen circumstances (such as inclement weather), the deposit will be refunded.

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO PURCHASING DEPT /DIVISION OF BUSINESS SERVICES CONTRACT NO

FROM Lyndale ES (School/Dept) VENDOR NO 301483

Submitted by: Jackie Montejano

☑ Independent Contract ☐ MOU

☐ Master Contract

1 **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Dale Dimas- "Santa Dale"

Address: 3448 Sagewood Ln City: San Jose State: CA Zip: 95132

Phone: (408) 390-3277 Email Address: santaDaleD@gmail.com

SSN: 568-17-2300 or Fed I D #

Mutually agree and promise as follows

2 **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on December 17, 2025, and will diligently perform as required and complete performance by December 17, 2025, unless this Agreement is terminated and/or otherwise cancelled prior to that time

3 **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services")

Dale Dimas "Santa Dale" will appear as Santa Claus at a school assembly for the SDC autism classes on December 17, 2025.

4 **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District

X a Fee Rate: $ 0 per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services ARUESD may, but is not obligated to, request the maximum number of hours/days of service

X b Other: $ 0 (describe rate agreement) Free

5 **BUDGET CODE:**

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
010	0000	0	5815	00	1110	1000	000000	030	7221	0	JX

6 **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent

7 **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent servant, employee, partnership joint venture, or association In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD Additionally as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

Santa Claus
Engagement Agreement

Santa Dale
Engagement Proposal

Date/Time: Wednesday, December 17th, 2025. 9:30 AM to 11:30 AM

Location: Lyndale Elementary School 13901 Nordyke Dr, San Jose, CA 95127

Description of Services being provided:

For many families, meeting Santa is a time-honored tradition to look forward to each December. It can be complicated to explain the story of Santa to children, then convince them to sit on the lap of someone they have never before met. The confusion can be amplified when introducing the concept of Santa to children with autism spectrum disorder (ASD)

Santa will be the culminating event. By bringing Santa to a familiar and comfortable place it will diminish the challenges that many parents face. Santa will provide a truly memorable holiday-themed entertainment, inspiring laughter and cheer among the three classes (PREK, TK and K), around 30 children in the Lyndale Autism Program. The children will be able to meet with Santa, up close and personal. He will take a picture and give each child a present. The goal of this event is to help the children and parents experience joy this holiday season with Santa. This will be a sensory-friendly holiday event. The children will have adequate time with Santa while avoiding the added stress that comes with waiting in a long line at the mall.

Recommendation:
Staff recommends the Board of Trustees approve the contract with Santa for the culminating event on Wednesday, December 17, 2025. Total cost of this contract is $0.

Santa Dale SantaDaleD@gmail.com 669-308-8633

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Lyndale Elementary (School/Dept.) VENDOR NO. 011889

Submitted by: Jackie Montejano

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Fun Services

Address: 1262 Lawrence Station Rd, Suite A City: Sunnyvale State: CA Zip: 94089

Phone: (408) 745-1976 Email Address: info@funservicesbayarea.com

SSN: _____ or Fed I.D. #: 68-0366879

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 30th, 2025, and will diligently perform as required and complete performance by October 30th, 2025, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").
Fun Services Bay Area will provide games and prizes for Lyndale's Fall Festival family celebration on October 30th, 2025. Fun Services Bay Area will set up and take down each of the games in the quad area. The game booths will be supervised by Lyndale staff and parent volunteers.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

_____ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

X b. **Other:** $ 2,706.18 (describe rate agreement) _____

_____

5. **BUDGET CODE:**

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
060	6332	0	5815	00	1110	3130	000000	030	6332	$2,706 UE	10/8/25

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

Order Date: 9/25/2025

Sales Rep JL
Date Emailed 9/25/25 Revised

Event Date: 10/30/2025

Fun Services

1262 Lawrence Station Road, Suite A
Sunnyvale, CA 94089
www.FunServicesBayArea.com

Rental Contract

(408) 745-1976
Info@FunServicesBayArea.com

Group Name: Lyndale Elementary
Contact: Elijah Santana-Pena
Address: 13901 Nordyke Drive
City: San Jose Zip: 95127
PH: 408 928-7890
Delivery Location:

Cell: 408 594-3557
Cell:
Email: elijah.santana@arusd.org
Email:

Date of Event: 10/30/25 **Event Hours:** 4:30-6:30PM
Pick Up Date: **Return Date:**
Delivery Date: 10/30/25 **Pick Up Date:** 10/30/25
Times Window: 10:00AM-2:30PM **Times Window:** 6:45PM

#	ITEM	UNIT COST	TOTAL
	10' x 10' Canopy Booth		$ -
	1/2 Side Wall		$ -
	1/2 Front Wall		$ -
	Full Back Wall		$ -
	Canopy Booth Weight		$ -
	Canopy Booth Lighting		$ -
	Canopy Shelf		$ -
	10' x 10' Food Booth		$ -
10	8' Hinged Barrier Booth		$ -
	Barrier Booth Umbrella		$ -
	Dunk Tank		$ -
	Splash Down		$ -
	High Striker		$ -
1	Kiddie Striker		$ -
	9 Hole Mini Golf Course		$ -
	Giant Carnival Game		$ -
	Style		
	Corn Hole (2 Boards/Game)		$ -
	Theme		
X	Inflatable Surface	Asphalt	
	Bounce House		$ -
	Style		
	4 in 1 All Star Combo		$ -
	5 in 1 Castle Combo		$ -
	24' Dual Lane Slide		$ -
	18' Single Lane Slide		$ -
	Obstacle Course		$ -
	Style		
	3 Lane Bungee Run		$ -
	Axe Throw		$ -
	Baseball Radar Pitch		$ -
	Basketball Connect 4		$ -
	Batter Up		$ -
1	Dart Soccer		$ -
	Electronic Basketball		$ -
	Multi-Sports Inflatable		$ -
	Pedestal Joust		$ -
	Zap A Mole		$ -
	Generator		$ -
	Foosball Table		$ -
	Giant Checkers		$ -
	Giant Connect 4		$ -
	Giant Jenga		$ -
	Spin Art Machine		$ -
	Frisbee Art Machine		$ -
	Cards- 50 5" x 7"		$ -
	9" Frisbees- 50 Per Box		$ -
	Art Paint- 5 Per Set		$ -
3	Prem. Carnival Game	$ 15.00	$ 45.00
7	Trad. Carnival Game		$ -
1	Assorted Prizes		$ -
1	Fun Fair Event #3	$ 2,299.00	$ 2,299.00

Back-up prize pack requested on consignment: YES ____ NO X

Client will be invoiced based on usage after event

#	ITEM	UNIT COST	TOTAL
7	6' Table* (Set Up Extra)	$ 9.75	$ 68.25
	60" Round Table* (Set Up Extra)		$ -
	9' Market Umbrella* (Set Up Extra)		$ -
	White Chair* (Set Up Extra)		$ -
	6' Table Cover		$ -
	60" Table Cover		$ -
	Hot Dog Steamer		$ -
	Pretzel Warmer		$ -
1	Cotton Candy Machine		$ -
1	Cotton Candy Bubble		$ -
1	Cotton Candy Tray- Holds 8		$ -
6	Cotton Candy Cones- 75 Per Bag		$ -
6	Cotton Candy Floss (65 Servings)		$ -
	Cotton Candy Bags- 100/Bag		$ -
	Nacho Cheese Dispenser		$ -
	Nacho Cheese- 70 Servings/Bag		$ -
	Popcorn Machine		$ -
	Popcorn Bags- 100/Bag		$ -
	Popcorn- 200 Servings/Case		$ -
	Snow Cone Machine		$ -
	Snow Cone Tray- Holds 8		$ -
	Snow Cone Cups- 100/Bag		$ -
	Snow Cone Syrup (30-35 Servings)		$ -
	Snow Cone Straws- 100/Bag		$ -
	Bingo (Cage, Balls, Board)		$ -
	Shutter Cards- 100 Cards		$ -
	Bingo Paper Cards- 25/Pad		$ -
2	Dart Balloons- 144/Bag	$ 5.25	$ 10.50
3	Lollipops- 100/Bag	$ 15.50	$ 46.50
6	Play Tickets Color TBD		$ -
	Prize Wheel		$ -
	Raffle Drum		$ -
	Wristbands- 100		$ -

Event Notes & Miscellaneous Non Taxable Items

1	Set-up/teardown	$ 150.00	$ 150.00
	Client to provide electricity as needed		$ -
	Fun Fair #3 includes $500 assorted prize pack		$ -

	Sub Taxable:	$ 10.50
	Non Taxable:	$ 2,458.75
	Delivery & Pick Up:	
	Miscellaneous Non Taxable:	$ 150.00
3%	Service Charge:	$ 78.58
9.375%	Sales Tax:	$ 8.35
	Sub Total:	$ 2,706.18
Deposit Due By:	10/1/25	$ 1,350.00
Final Balance Due:	Upon delivery	$ 1,356.18

____ Amex Card Holder:
____ Visa Address:
____ MC City: Zip:

CC# _____ Exp. Date _____

Security Code Back of Card _____

CDL # & Exp. Date _____

I have read, understand, and agree to all rules & regulations on both sides of Rental Contract

09/26/2025

Customer Signature Date

3% Service Charge added to all orders for living wage, insurance

	Alley Oops (T)	1	Five Pin Bowling (T)		Rocker Ball (T)
	Amaze O (T)		Flip A Frog (T)		Roller Bowler (T)
	Ball Bingo (T)	1	Hit The Bucket- PREMIUM		Scooby Doo Toss
	Ball Bounce (T)		Honey Drop- PREMIUM		7-11 (T)
	Bank Shot (T)		Kool Pool (T)		Shockwave- PREMIUM
	Bean Bag Toss	1	Lollipop Tree (T)*		Shooting Gallery (T)
	Blitz (T)		Loop De Doo (T)		Shoot The Chute (T)
	Bull's Eye- PREMIUM		Madness- PREMIUM		Ski Ball
	Bumper Car (T)	1	Milk Can		Slap Shot (T)
1	Can Can (T)		Mini Golf	1	Smoke Stack (T)
	Coin Toss- PREMIUM		Over & Under (T)		Space Miner (T)- PREMIUM
	Colors- PREMIUM		Par 1 Golf		Stand A Bottle- PREMIUM
	Cover The Spot (T)		Plinko		Stop & Throw
	Cross Bow (T)		Plush Ring Toss		Sultan Toss
1	Dart Balloon*		Pool Shark (T)		Swing A Win/Fun (T)
	Dice Game (T)		Potty Toss- PREMIUM		Taz Toss
1	Duck Pond (T)		Prize Is Right (T)		Tic Tac Toe (T)
	Dunk It (T)		Rebound (T)		Tip The Clown (T)
	Egg Roll (T)	1	Ring Any Bottle (T)		Treasure Chest (T)
	Fish In A Bowl- PREMIUM		Ring Any Peg (T)	1	Troll Dentist- PREMIUM
					White Tiger Toss

(T) Table required to operate game. Customer may provide table or rent from Fun Services.
(*) Game may require purchase of additional supplies.

All required deposits are non refundable. 100% of remaining balance shall be due in full for entire orders canceled within 7 days of event. A 50% cancellation fee will apply to any equipment canceled within 7 days of event.

If equipment is delivered to event site by Fun Services & event is canceled, the remaing balance shall be due. If event is canceled due to inclement weather, Fun Services must be notified not less than (1) full business day prior to the event. If full business day requirement is met, deposit will be credited towards future event.

Renter understands that no refunds/credits will be given on equipment that requires electricity due to insufficient amperage to operate said equipment, and agrees to follow instructions carefully regarding all electrical requirements.

Indemnication: Lessee assumes liablity for, and shall indemify, defend and hold harmless lessor, its agents, employees, officers, directors, successors and assigns from and against, any and all libilities, obligations, losses, demands, damages, injuries (including, but not limited to, bodily injury, illness or death), Claims, penalties, suits, actions, costs, and expenses, including attorney's fees, of whatsover kind and nature, relating to or arising out of the use, condition (including, but not limited to, latent and other defects and whether or not discoverable by lessee or lessor). Operation, ownership, selection, delivery, leasing or return of the equipment, regardless of where, how, and by whom operated or any failure on the part of lessee to perform or comply with the conditions of this Rental Contract. The parties agree that lessor shall only be liable or responsible for actions of sole negligence or willful misconduct.

Without limited generality of the foregoing, lessee shall, at its own cost and expense, defend lessor against all claims, suits or proceedings commenced by anyone anyone in which lessor is named as a party for which lessor is alleged to be liable or responsible as a result of or arising out of any equipment, act or omission by lessor, and lessee for all costs, expenses, and attorney's fees incurred in the defense and/or settlement, judgement, or other resolution or any alleged act or omission by lessor, and lessee shall be liable and responsible for all costs, expenses, and attorney's fees incurred in the defense and/or settlement, judgment, or other resolution thereof. In the event any such action is commenced naming lessor as a party, lessor may, in its sole discretion, elect to defend said action on its own behalf with counsel of its choice, and lessee shall be liable for and reimburse lessor for all costs, expenses, and attorney's fees incurred by lessor in such defense.

The indemnities and assumptions of liabilities and obligations herein provided shall continue in full force and effect notwithstanding the expiration or other termination of the Rental Contract.

It is understood and agreed by both parties that the purpose of this clause is to completely shift the risk of all claims relating to or arising out of the rental of the equipment to lessee hereunder. It is the intention of the parties that this clause be interpreted broadly and in favor of lessor.

Fun Services makes no warranty or representation that the merchandise or equipment is fit for any particular use or purpose, either expressed, or implied, or that it is free of latent defects. Fun Services shall not be responsible for any defect or failure unknown to Fun Services. The renter shall terminate the use of equipment as soon as a defect or failure is detected. The renter will contact Fun Services immediately when the defect or failure is found.

Renter acknowledges that they have, or will, inspect the equipment prior to its use and finds it suitable for renter's needs. Renter acknowledges receipt of all items listed in this Rental Contract and that the equipment is in good working order and repair and that renter understands (without further instructions) its proper operation and use.

Added Rule/Regulation as of May 19, 2020: "Customer agrees to follow all state and local guidelines as it pertains to COVID-19"

Inflatable Attractions	Electrical outlet must be within 75 feet of unit. Unit must be on level ground. Unit cannot be operated under rainy or wind conditions in excess of 15 MPH. Adult supervision is required at all times.
Dunk Tank	Trailer requirement for towing is a 2" ball that customer provides when Fun Services is not delivering to event location. Customer provides hose and water source to fill tank. Unit must be on level ground. No person under 5 FT. tall, or under 18 years of age, or any non swimmer is allowed to enter dunk tank. Do not operate dunk tank under rainy conditions. Adult supervision is required at all times.
Splash Down	Customer provides hose with continuous water source. Customer provides chair. Unit must be on level ground. Do not operate under rainy conditions. Adult supervision is required at all times.
High Striker Kiddie Striker ***Only High Striker requires towing***	Trailer requirement for towing is a 2" ball that customer provides when Fun Services is not delivering to event location. Area should be roped off; unit must be on level ground. Adult supervision is required at all times.
Tables, chairs, and umbrellas*	Rental price does not include set-up & take down. Consult your Fun Servies rep for pricing on this service.

Equipment Requires Electricity (110V 3 Pro

Inflatable Attractions	Axe Throw	Cotton Candy Machine
Dart Soccer	Basketball Connect 4	Snow Cone Machine- **Customer provides ice (Small cubed, party style) 100# for every 300 snow cones**
Zap A Mole	Batter Up	Hot Dog Steamer
Electronic Basketball	Frisbee Art Machine	Popcorn Machine
Multi-Sports	Spin Art Machine	Nacho Cheese Dispenser
Baseball Radar Pitch	Canopy Booth Lighting	Pretzel Warmer

Electrical requirements for items vary. Contact your Fun Services representative for more information.

DocuSign Envelope ID: 0884B48A-B078-4B70-AE88-3ABC2E8B8C1

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Russo/McEntee Academy (School/Dept.) VENDOR NO. _____

Submitted by: Emeric Bisbee

[X] **Independent Contract** [ ] **MOU**

[ ] Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Smiling Roots

Address: 1080 Broadway Avenue City: San Jose State: CA Zip: 95125

Phone: ( ) 408.641.1506 Email Address: service@smilingroots.com

SSN: _____ or Fed I.D. #: 82338497

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on November 1st, 20 25, and will diligently perform as required and complete performance by May 29th, 20 26, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

Smiling Roots will provide fourteen garden and nutrition classes for students in TK, K, 1st and 2nd grade classes. Smiling Roots will also provide garden and nutrition hand outs and curriculum for teachers to use in their classrooms and extend student learning in the gardens.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

____ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

X b. **Other:** $ 14,000 (describe rate agreement) 14 Garden & Nutrition Edcuation sessions for 8 classes @ $1000/Session

5. **BUDGET CODE:**

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
060	9010	0	5815	00	1110	1000	000000	320	2104	$10,000.00	10/9/25
060	9010	0	5815	00	1110	1000	000000	320	2127	$4,000.00	10/9/25
											10/9/25

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

Garden Education | Therapeutic Horticulture | Urban Farming | Art & Design

1080 Broadway Ave. San Jose CA 95125 service@smilingroots.com
408.641.1506

project scope of work statement

Project Type Garden & Nutrition Education Programming || TK-2nd

Location Russo / McEntee Academy
2851 Gay Avenue San Jose CA 95127

Service Provider Ashley Bowden, Owner of Smiling Roots

Description of Services

- Hands on garden & nutrition education sessions with TK- 2nd grade students in school garden settings to include gardening skills, harvesting techniques, recipe taste tests, crop identification & nutritional values, and environmental stewardship activities.
- Garden seed packets and/or seedlings and session worksheets provided to classroom teachers.
- 14 sessions to be provided as follows: TK/Kinder/1st Grade receive 30 minutes of instruction per session; 2nd Grade receives 40 minutes of instruction per session.

Cost

- 14 sessions for 8 classrooms at $1000 per session= $14,000

Duration of Job

(October 13th, 2025 - May 29th, 2026)

- Session 1: 10/13/25 & 10/14/25
- Session 2: 10/20/25 & 10/21/25
- Session 3: 11/3/25 & 11/4/25
- Session 4: 12/15/25 & 12/16/25
- Session 5: 1/5/26 & 1/6/26
- Session 6: 1/26/26 & 1/27/26
- Session 7: 2/9/26 & 2/10/26
- Session 8: 2/23/26 & 2/24/26
- Session 9: 3/16/26 & 3/17/26
- Session 10: 3/23/26 & 3/24/26
- Session 11: 4/20/26 & 4/21/26
- Session 12: 4/27/26 & 4/28/26
- Session 13: 5/11/26 & 5/12/26
- Session 14: 5/18/26 & 5/19/26

Terms & Conditions

- Classroom teacher(s) must be present with their students at all times and be willing to assist with any behavioral or physical issues that may arise.
- Program fees are due in full upon receipt of invoice.

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT /DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Child Nutrition Services (School/Dept.) VENDOR NO. 301011

Submitted by: Denisse Mendez, Director of Child Nutrition Services

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Shared Plate Strategies LLC

Address: 2108 N St. Suite N City: Sacramento State: CA Zip: 93401

Phone: (805) 316-0761 Email Address: ben@sharedplatestrategies.com

SSN: _____ or Fed I.D. #: 88-3470327

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 23, 2025, and will diligently perform as required and complete performance by October 30, 2027, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").
This project aims to assist Alum Rock Child Nutrition Services in soliciting food procurement bids and develop procurement procedures to streamline our protocols for purchases and services that meet the need of the various program goals and support systems for the scheduled state reviews. Services will be carried out virtually unless in-person meetings are necessary. Budget includes direct and indirect costs at a rate of $168 per hour Max hours 208 hrs

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

_____ a. **Fee Rate:** $168.00/hr per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

_____ b. **Other:** $_____ (describe rate agreement) $35,000/208 hours estimated per year

5. **BUDGET CODE:**

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
130	5310	0	5815	00	0000	3700	000000	480	3700	$35,000	10/1/25

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

SHARED PLATE
STRATEGIES

Proposed Scope of Work
Shared Plate Strategies for Alum Rock Union School District Child Nutrition
Farm to School Training and Technical Assistance
Prepared for Denise Mendez
September 26, 2025

Project Goals, Objectives, Activities, Budget and Timeline

The overall goal of this project is to support Alum Rock Union School District Child Nutrition Services (ARUSD-CNS) to further develop procurement for strategic long-term growth and sustainability, including; assisting in contract management; completing formal and informal bid solicitations, supporting required tracking and reporting, and providing training and strategic advisement to further the Department vision for expanding Farm to School and healthy ingredient purchasing and meeting State and Federal standards.

Objective 1: Develop and implement cost management and efficiency analysis and tracking.

Activities include:

- Compile and analyze pricing for school 2025-26 purchases across product categories.
- Identify opportunities for minimizing cost while maintaining quality and contractual agreements.
- Support checking prices paid to bid pricing in collaboration with the Client and any supporting partners as needed.
- Make recommendations for improving procurement processes, adopting identified price savings, considering any potential menu changes, and any necessary procurement actions needed to maintain procurement standards if changes are made.

Objective 2: Completing bid solicitations from writing to award for formal purchasing.

Activities include:

- Create Item List from Usage Reports and develop Bid Solicitations

    - Format item lists based on past usage and add organic as requested. Additional hours are allocated to the more complex Produce Bid.
    - Review and Adjust item lists with the Client.
- Work with District liaison to post bids.
- Conduct outreach to potential vendors and post to school bid aggregation sites to notify them about the Bid opportunities and increase vendor responses.
- Support Client to develop responses to Vendor Questions and write up responses for posting.
- Develop Invitation to Bid announcements, any necessary amendments based on vendor Q&A, and any other announcements necessary.
- Organize, schedule, facilitate, host and keep records of internal bid-opening meetings with the Client.
- Review Bids and reach out to Vendors with any questions or needs regarding submitted bids. Includes pricing summarization.
- Provide scoring templates and train clients on scoring procedures.
- Score bids with Client participation and approval.
- Package documentation for recommendation to the Board.
- Provide Acceptance letters for winning proposals.

Objective 3: Develop and implement informal small purchase solicitations for products and services as needed.

Activities include:

- Set up an informal bid tracking system and documentation for ARUSD-CNS and training Department Leadership to utilize and maintain a system to carry out informal bid implementations in the future.
- Develop informal bid solicitations, including item lists.
- Review and revise with the client.
- Identify vendors to solicit and support outreach.
- Assist department in evaluating and awarding bids.

Objective 4: Support maintenance of Price Tracking and Buy American tracking systems.

Activities include:

- Request origin of production data from all vendors.

- Update price tracking guide using bid pricing from awarded vendors and support Client to develop ongoing tracking procedures.
- Check products purchased vs. those bids to ensure that Buy American agreements from initial bids are being maintained.
- Identify and track justification for non-domestic purchases and file for the Department for future Reviews.
- Support development and submission of exceptions as needed.
- Support Department Leadership to utilize and maintain the system.

Objective 5: Provide training and technical assistance and resources to update and enhance understanding, systems and protocols to meet Department Farm to School, scratch cooking and other programmatic goals.

Activities include:

- Provide updated Procurement Policies, Code of Conduct, and Micro-Purchase Self Certification documents and train staff to implement.
- Identify, conduct outreach and facilitate relationship development with suppliers to meet the Department's need for supplying the Farm to School and other procurement programs.
- Train Department procurement leads on school food procurement methods, regulations, and the impact of farm to school purchasing.
- Providing training on developing and implementing bid solicitations.

Objective 6: Provide any procurement technical assistance beyond the above activities and approximate hours. (Hourly as needed)

Budget
The following budget includes all anticipated direct and indirect costs of delivering the project, including labor, overhead, travel, supplies, etc., at a rate of $168/hour

Total Estimated Budget = $70,000 ($35,000/ 208 hours per year for 2 years)

Timeline
October 23rd, 2025 through October 30th, 2027

Shared Plate Strategies Contact Information
Ben Thomas
ben@sharedplatestrategies.com

Docusign Envelope ID: 425E33E6-DB75-480D-8572-0716F30566AF

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Early Learning (School/Dept.) VENDOR NO. 20681

Submitted by: Dr. Dianna Ballesteros, Director of Early Learning

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: New Teacher Center

Address: 2108 N St. #7103 City: Sacramento State: CA Zip: 95816

Phone: (831) 600-2200 Email Address: splassman@newteachercenter.org

SSN: _____ or Fed I.D. #: 26-2427526

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on September 26, 2025, and will diligently perform as required and complete performance by June 30, 2026, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").
Working in collaboration with Alum Rock UESD leadership, New Teacher Center (NTC) will provide 16 full days of support for consultation, PD, and coaching to deepen instructional coaching and professional learning systems to support MLL outcomes. NTC will provide the school's educators, including teachers, paraeducators, and instructional leaders with tools and resources to improve teacher effectiveness and advance student learning. NTC will also support professional learning communities, coaching, learning walks, and consultation for leaders grounded in the professional learning content focused on Designing Instruction to Meet the Needs of Multilingual Learners during the 2025-2026 school year.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

X a. **Fee Rate:** $0.00 per hour/day of service as may be requested by ARUESD, not to exceed a maximum of N/A hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

_____ b. **Other:** $_____ (describe rate agreement) _____

_____

5. **BUDGET CODE:**

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
010	0000	0	5815	00	0001	1000	000050	065	7221	$0.00	CS RG 9/30/2025

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

NEW TEACHER CENTER

2108 N St. # 7103
Sacramento, CA 95816

(831) 600-2200
newteachercenter.org

September 3, 2025

Dianna Ballesteros
Alum Rock Union Elementary School District
2930 Gay Ave
San Jose, CA 95127

Dear Dianna,

New Teacher Center ("NTC") is delighted to join with Alum Rock Union Elementary School District (herein may be referred to as "Alum Rock UESD") to improve teacher effectiveness and advance student learning. This letter agreement ("Agreement") outlines our collaboration in this work. NTC and Alum Rock UESD may be individually referred to herein as a "Party" and collectively as the "Parties."

Project Background

Working in collaboration with Alum Rock UESD leadership, NTC will provide the school's educators, including teachers, paraeducators, and instructional leaders with tools and resources to improve teacher effectiveness and advance student learning. NTC will also support professional learning communities, coaching, learning walks, and consultation for leaders grounded in the professional learning content focused on Designing Instruction to Meet the Needs of Multilingual Learners during the 2025-2026 school year.

NTC's services ("Services") for Alum Rock UESD are outlined in the scope of work ("Scope of Work") attached as **Exhibit A**. The Services will start on the date of execution and will continue until June 30, 2026, unless the Services are terminated earlier as outlined herein or due to the Scope of Work ending successfully earlier.

The Scope of Work identifies contact persons, describes project goals, deliverables, and key milestones, and sets out the timeframe for the work.

To support this work, NTC applied and was awarded a grant from Heising-Simons Foundation. The use of this grant is subject to the terms of the grant award and the Description of Services outlined in the Scope of Work.

Funding

As outlined here and in the Scope of Work, Alum Rock UESD is not responsible for paying NTC for Services as per this Agreement. NTC's delivery of Services is conditional upon NTC's timely receipt of such funding and Alum Rock UESD's compliance and assistance with NTC's obligations under the funding agreement.

The Parties understand that NTC is providing the Services contingent upon the payment of funds as outlined herein and in the attachment, if applicable. Should the identified funding source not be secured, or should funding be eliminated, reduced, or not paid on time, NTC, in its discretion, may pause

Services, terminate this Agreement, or the Parties may renegotiate the terms of Service in light of the updated funding situation. A termination will be effective five (5) business days after NTC delivers written notice of the termination to Alum Rock UESD, and a pause in Service is effective upon receipt of written notice.

Communication and Coordination

Alum Rock UESD's communication and coordination are essential to the success of this project. To that end, each Party will identify a contact person(s) who will be expected to coordinate site visits, project meetings, information sharing, technical logistics, and other project activities.

Alum Rock UESD agrees to make teachers, administrators, and other faculty, as well as facilities available, as necessary given the nature of the Services; provide NTC with reports, information, and other relevant items NTC may request in connection with project activities or NTC's reporting obligations to the funder(s); and take such other actions as needed for project activities and compliance with the funding agreement. Alum Rock UESD is responsible for informing NTC in advance of any requirements that govern NTC's staff in their delivery of the Services.

Confidential Information

In our ongoing interactions, NTC may have access to employee, student, technical, and other confidential data. NTC agrees to maintain confidentiality and care with all such information. NTC will only use Alum Rock UESD's data as needed to complete the Services and as outlined herein. If NTC receives a subpoena or other legal demand for {District's} confidential information, NTC will promptly notify the [District] prior to disclosure and allow {District], at their own cost, the opportunity to respond to the subpoena.

The restrictions regarding Confidential Information do not apply to information generally available to the public, information already known to NTC before entering into this Agreement, nor information NTC independently develops. Unless Alum Rock UESD provides written notice stating otherwise, NTC may identify Alum Rock UESD as a client in internal and external communications, including on NTC's website and outreach materials.

Confidential information shall not be deemed to include information if: (i) it was already known to the receiving party (without improper conduct or breach of an obligation) prior to disclosure to the receiving party by the disclosing party, as established by documentary evidence; (ii) it is in or has entered the public domain through no breach of this Agreement or other wrongful act of the receiving party; (iii) it has been rightfully received by the receiving party from a third party and without breach of any obligation of confidentiality of such third party to the owner of the Confidential Information; (iv) it has been approved for release by written authorization of the owner of the Confidential Information; (v) it has been independently developed by a party without access to the Confidential Information of the other party or (vi) it is in an anonymized and/or aggregate form and could not reasonably be used to identify an individual.

Materials

In furtherance of providing the Services and completing the Scope of Work, NTC will provide certain materials to Alum Rock UESD. Materials ("Materials") are all content, visual interfaces, information, data, graphics, designs, compilations, products, software, records, reports, documents, booklets, guides,

training modules, resource and instructional guides, know-how and such other writings, recordings, and all other elements provided by NTC, regardless of form (i.e., whether video, paper, electronic or otherwise), and whether tangible or intangible, whether previously established by NTC or created or produced for the first time by NTC in the performance of its obligations pursuant to this Agreement.

Alum Rock UESD acknowledges that the Services and Materials provided under this Agreement serve as guidance for educators and shall not be construed to compel the inclusion of any concepts into lesson plans, lectures, curricula, or other such instruction. Alum Rock UESD further acknowledges that the Services and Materials provided under this Agreement are proprietary to NTC, its subsidiaries, and/or its affiliates and that no Materials shall be deemed a work for hire.

As partners in this work and pursuant to Alum Rock UESD fulfilling its obligations under this Agreement and any Scope of Work related documents, including but not limited to the Grant Award, NTC grants Alum Rock UESD a non-transferable, non-exclusive, non-sublicensable license to use, copy and distribute Materials to its employees, and for the limited purpose of internal training purposes and only for the duration of the term of this Agreement or as otherwise specified in a writing signed by both Parties. Alum Rock UESD shall ensure that neither its employees or agents (i) independently present the Materials in a module, academy, curriculum, workshop or similar training environment without permission or attribution to NTC; (ii) use the Materials for commercial purposes; or (iii) use the Materials in a manner inconsistent with any terms set out in Exhibit A or in the terms of use for websites through which NTC may make the Materials available.

Intellectual Property Matters

NTC owns all copyright and other rights to Materials, regardless of whether they were pre-existing or created for the first time in connection with this work. All Services and Materials that may be provided under this Agreement are proprietary to NTC and will not be considered work for hire. Other than as expressly set forth in this Agreement, Alum Rock UESD is not granted any other license nor other rights to NTC intellectual property. Alum Rock UESD shall not obscure or remove any copyright, trademark or other proprietary-rights notices and shall reproduce all such notices on any copies of Materials. Upon request by NTC, Alum Rock UESD will provide NTC with all documentation and information that is known to Alum Rock UESD relating to NTC's Services, Materials, and intellectual property relating to such Services and Materials.

Data Usage and Disclosure Matters

Alum Rock UESD grants NTC a perpetual, irrevocable, world-wide, non-exclusive, sub-licensable, royalty-free, fully paid up, transferable license to reproduce, create derivative works of, and otherwise use or modify information and data collected by NTC as part of providing the Services to Alum Rock UESD ("Project Data") for the purposes of facilitating, providing, improving, and evaluating any aspect of any programs or services NTC provides, without any compensation to Alum Rock UESD. Under this license, NTC is permitted to disclose Project Data to any service providers and vendors as necessary for NTC to provide its programs and services. This license also grants NTC the right to use and disclose for any purpose, including for the purposes of promoting NTC and NTC services and permitting third-party researchers access, (i) any Project Data that is itself non-personally identifiable and/or aggregate, and (ii) non-personally identifiable and/or aggregate information that is derived from Project Data. This license will continue in perpetuity even after termination of this Agreement.

Compliance with FERPA and Other Privacy Laws

If applicable, NTC will comply with applicable federal and state laws and regulations, including, without limitation the Family Educational Rights and Privacy Act ("FERPA"). Alum Rock UESD in delivering Project Data to NTC, will ensure that it will satisfy any transfer obligations required under FERPA and applicable state law regarding any student or personally identifiable data. Alum Rock UESD affirms that participating teachers are authorized agents of the District under FERPA, 34 CFR Sec. 99.3,1 and certify that Alum Rock UESD authorizes teachers participating in the Services as outlined herein to use applications to facilitate learning (including but not limited to providing feedback to improve NTC's programming and NTC's delivery of Services).

Student Data

Within this engagement, NTC will not gather student records.

Additional Data Collection

NTC may collect information from any other party for purposes of facilitating, providing, improving, and/or evaluating any aspect of any programs or services NTC provides without limiting the scope of the above license. Alum Rock UESD agrees to waive any claim of access to information obtained or collected from any such other party, person, or entity, including but not limited to any participant feedback on or individual responses to any NTC program or question posed therein. Following a request, NTC will determine, at its sole discretion, whether data can be de-identified and thereafter shared with personnel at the school or District level. NTC also retains full and sole discretion in differentiating between data requested to be shared with an individual participant's mentor explicitly and solely for purposes of mentorship, and data requested to be shared for any (including limited) evaluative purpose. No such differentiation shall adversely impact NTC's ability to make future determinations as to that data or any other data in NTC's possession or records. As a condition of receiving any de-identified data, Alum Rock UESD agrees not to make any attempt to re-identify it.

No Representations and Warranties

The Materials and Services are provided to Alum Rock UESD on an "as is" basis. NTC makes no representations or warranties of any kind or form with respect to Materials, Services, or any other items provided under, or matters contemplated by, this Agreement.

Independent Entities

NTC is an independent contractor. This Agreement does not create a partnership, joint venture, or similar relationship for any purpose. Any use of the term "partner" or comparable term in any external or internal communication by either of us is solely for convenience.

Termination

This Agreement will terminate at the end of the project period set out in the Scope of Work. Either Party may also terminate this Agreement for any reason by providing written notice of that decision to the other Party; such a termination will be effective thirty (30) days after delivery of the written notice. The paragraphs relating to confidential information, intellectual property matters, data usage and matters, and indemnification will survive after termination of this Agreement.

Indemnification

As allowable by applicable law, each Party (an "Indemnifying Party") shall defend, hold harmless and indemnify the other Party, including each of their respective officers, directors, employees, representatives and agents (collectively, the "Indemnified Party"), from and against all third party claims, liabilities, damages, and expenses, including but not limited to attorneys' fees and expenses, resulting from (a) the Indemnifying Party's gross negligence or willful misconduct in performing any of its obligations under this Agreement or (b) a material breach by the Indemnifying Party of any of its obligations or representations under this Agreement. Further, by engaging with NTC, Alum Rock UESD is representing that the Services provided by NTC do not violate any school, district, local, state or other applicable rule or policy, and should a third party make a claim against NTC that the Services, as agreed upon by Alum Rock UESD, does violate a law or policy, Alum Rock UESD shall defend, hold harmless and indemnify NTC, including each of their respective officers, directors, employees, representatives and agents, from and against such third party claims, liabilities, damages, and expenses, including but not limited to attorneys' fees and expenses, resulting from such a claim, except to the extent the claims, liabilities, damages, and expenses is caused solely by NTC's gross negligence, willful misconduct, or fraud.

Limitation of Liability

NTC will under no circumstances be liable to Alum Rock UESD for any special, indirect, incidental, consequential, punitive, or exemplary damages arising out of or relating to this Agreement, even if NTC has been advised of the possibility of such damages. Alum Rock UESD hereby assumes all responsibility for ensuring compliance with all applicable laws and asserts that all Services under this Agreement will be in compliance with such laws, school, and district policies. It is also expressly understood and agreed that Alum Rock UESD assumes all risks incident to any change hereafter in the applicable laws or regulations as it apply to these Services. Alum Rock UESD specifically agrees that any educational information provided by NTC, or NTC staff or agents, to any school, teacher, or other third party, does not represent legal advice and may not be relied upon by such parties as legal advice.

Other Matters

This Agreement represents the final and exclusive agreement between Alum Rock UESD and us relating to the work contemplated by this Agreement. It may be changed only as described in a written document that refers specifically to this Agreement and says that it is changing this Agreement and is signed by Alum Rock UESD and NTC. This Agreement is governed by California law, and both parties consent to the exclusive jurisdiction of the state and federal courts for Sacramento, California.

By signing below, the Parties agree that they have reviewed and understand the contents of this Agreement and any attachments. The effective date ("Effective Date") of this Agreement shall be the date signed by both Parties or the later of the two dates if signed on different dates.

We look forward to working with you.

Sincerely,

Sabrina Plassman
Chief Operating Officer, New Teacher Center

New Teacher Center

By: Signed by: Sabrina Plassman

Name: Sabrina Plassman

Title: Chief Operating Officer

Date: 9/30/2025

Alum Rock Union Elementary School District

By:

Name: Sandra Garcia

Title: Interim Superintendent

Date:

Exhibit A

Scope of Work

District Information and Contact Person
Name: Alum Rock Union Elementary School District
Address: 2930 Gay Ave, San Jose, CA 95127
Contact Person Name: Dianna Ballesteros
Contact Person Title: Director, Early Learning
Contact Person Email: dianna.ballesteros@arusd.org
Contact Person Telephone: (408) 928-7290

New Teacher Center Information and Contact Person
Name: New Teacher Center
Address: 2108 N St #7103, Sacramento, CA 95816
Telephone: (831) 600-2200
NTC Contact Person Name: Crystal Hall
NTC Contact Person Title: Senior Director of Programs and Partnerships
NTC Contact Person Email: chall@newteachercenter.org

Services

- 16 full days of support for consultation, PD, and coaching to deepen instructional coaching and professional learning systems to support MLL outcomes

Project Period: MOU execution date through June 30, 2026

Financial support (if applicable): Heising-Simons Foundation and Silver Giving Foundation

New Teacher Center is a 501(c)3 nonprofit with tax identification number 26-2427526.

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: HUMAN RESOURCES (School/Dept.) VENDOR NO. _____

Submitted by: MISSY PREIKSA

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: SCOOT EDUCATION, INC.

Address: 5670 WILSHIRE BLVD. #1970 City: LOS ANGELES State: CA Zip: 90036

Phone: (781) 879-4822 Email Address: catherine.h@scoot.education

SSN: _____ or Fed I.D. #: 82-1062849

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 24, 2025, and will diligently perform as required and complete performance by June 30, 2026, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").
Scoot Education, Inc. to assign Educators to the District on a temporary basis, as needed.
Scoot to advertise, recruit, evaluate, train, and place its Educators.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

_____ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

X b. **Other:** $238-$465 (describe rate agreement) per day, per sub

Not to exceed 30k

5. **BUDGET CODE:**

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
010	0000	0	5815	00	1110	1000	000000	600	1000	$30,000	JX

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

PART B – EDUCATOR SERVICES

The provisions within this Part apply to the provision of Educators and should be read in conjunction with the relevant provisions of Part A.

1. SERVICES

Scoot will assign to Customer certain Educators to perform services in a specified capacity and for a specified period of time. Educators shall report to the sites requested by Customer and shall be under Customer's supervision while assigned. Any additional Assignments to an Educator must be agreed to between Scoot and Customer in a written addendum to this Agreement.

2. SCOOT'S COMMITMENTS

2.1. Scoot will use its best efforts to recruit, employ and assign qualified Educators for Assignments as requested by Customer.

2.2. Scoot will screen Educators before employing them to verify that all Educators have submitted to a live-scan criminal history check via the Department of Justice and Federal Bureau of Investigation with ongoing arrest notifications. Scoot will ensure all Educators comply with the requirements of Education Code Section 45125.1 et seq. before they are permitted to perform services for the Customer. In the event that Scoot is notified of any arrest or other similar infraction regarding an active Educator, Scoot shall, within its discretion and as required by applicable law, remove the Educator from their Placement and/or notify the Customer.

2.3. All Educators must have a physician-signed chest x-ray or medical professional signed risk assessment form proving that no risk factors are present or proving a negative tuberculosis test result within 60 days of date of hire with Scoot Education.

2.4. Scoot will verify that all Educators are eligible to work in the United States.

2.5. Scoot will provide all Educators with a means to report their working time and shall pay all Educators their wages and provide them all benefits for which they are eligible as Scoot employees.

2.6. Scoot shall handle all payroll-related tax and other withholding, as appropriate, and shall provide Workers' Compensation insurance for all Educators.

2.7. Scoot shall require all Educators to become familiar with and comply with Customer's policies and procedures when the Educator is on Assignment to the Customer and shall further comply with any reasonable requests by Customer for Educators to execute other documents such as documents Customer may require regarding any Intellectual Property an Educator may develop while assigned to Customer.

3. CUSTOMER COMMITMENTS

3.1. Customer shall provide Educators with a safe and suitable workplace including appropriate training regarding any special hazards, evacuation procedures, etc.

3.2. Customer shall provide Educators with an orientation regarding all other applicable workplace expectations including school rules, student discipline, grading and homework policies, etc.

3.3. Customer shall supply Educator with appropriate lesson plans and educational materials and will provide usual and customary supervision of Educator while Educator is on Assignment to Customer.

3.4. Customer shall provide Scoot with a prompt notice of any injury or altercation involving an Educator as well as any performance issue or complaint. Customer will permit Scoot to participate in any investigation should it so desire.

3.5. Customer shall be specifically responsible for the conduct of Educator with respect to any keys, cash, and confidential information and records of students and the Customer's regular employees to which Educator has access during the Assignment. Customer also assumes responsibility (except to the extent covered by Workers' Compensation) in connection with any use of Customer vehicles or equipment in connection with the Assignment.

3.6. Customer agrees that unless separately set forth in an addendum to this Agreement, Customer shall not assign an Educator sole custody of a single student, sole responsibility for supervising more than one classroom of students at a time, or administering or maintaining custody of any student medications.

3.7. Customer shall comply with all applicable laws, regulations and ordinances. No actions undertaken by Customer under this Agreement violate the terms of any other contract including any collective bargaining agreement.

3.8. Any qualifications or characteristics Customer requests for any Assignment are based on essential bona fide occupational qualifications the determination of which is Customer's sole responsibility.

3.9. Scoot is not responsible for screening Educators based on any qualifications or criteria which are not specifically disclosed by Customer. To the extent that Customer has specific screening requirements, Customer agrees to disclose such requirements to Scoot in writing, and to be acknowledged by Scoot.

3.10. Customer shall provide Educators assigned to Hourly Educator Staffing roles with thirty (30) minute duty free meal break(s) and duty-free rest break(s) in compliance with California labor law. If Customer fails to provide any required meal or rest break, Customer must notify Scoot via email within two (2) business days. In such cases, Scoot will invoice Customer an additional one (1) hour at Scoot's hourly Bill Rate for each missed meal and/or rest break.

4. EDUCATOR PLACEMENT FEE

Customer understands and agrees that Educators are assigned to Customer to render services on a temporary basis and, absent a written agreement stating otherwise, are not assigned to become employed directly by Customer. Customer acknowledges the considerable expense incurred by Scoot to advertise, recruit, evaluate, train, and place its Educators.

Customer agrees it will not, without prior written consent from Scoot, hire an Educator, interfere with the employment relationship between Scoot and its Educators, or directly or indirectly cause an Educator to become employed by Customer or another temporary service provider.

If Customer, either directly or indirectly, solicits, offers employment, and/or hires an Educator as an employee or consultant in any position, or utilizes the Educator's services through another temporary or outsourcing service company, or any person or entity affiliated with Customer refers an Educator to any other employer and the Educator becomes employed by that employer: (i) at any time from the date such Educator is introduced to or placed with Customer by Scoot until twelve (12) months thereafter or (ii) within twelve (12) months after termination of Educator's temporary Assignment through Scoot with Customer, whichever is later, Customer agrees to pay Scoot a placement fee as specified below (the "Educator Placement Fees"). The Educator Placement Fee is based upon the category of the Educator, timing of hire, or number of days the Educator has worked at the Customer who is hiring the Educator during a single school year. Customer shall pay the Educator Placement Fee within thirty (30) days of receipt of an Invoice from Scoot.

EDUCATOR PLACEMENT FEE FOR NON TEACHSTART FELLOWS	
Days worked in school year	**Fee^**
1 - 90 days worked	10% of AGS to a minimum of $5,000
91 - 180 days worked	5% of AGS to a minimum of $2,500
180+ days worked	$1,000

^Fee is based upon the AGS, including any additional allowances or benefits that can be monetized listed on employment contract between Customer and Educator.

EDUCATOR PLACEMENT FEE FOR TEACHSTART FELLOWS	
Hire date	**Fee**
September 1 to May 31	$10,000
June 1 to August 31	No fee

SIGNATORIES

Signed: James Sanders

Name: James Sanders

Title: CEO

Date: 09/25/2025

Signed: _____

Name: Sandra Garcia

Title: Interim Superintendent

Date:

EXHIBIT A
BILL RATES FOR EDUCATORS

The Bill Rates contained in Exhibit A herein are confidential and proprietary. Customer agrees not to disclose the contents of this Exhibit A to persons or entities not party to this Agreement without Scoot's written permission.

Educators will be assigned pursuant to one of the following positions and at the following bill rates, subject to additional overtime charges as specified below:

Daily Educator Staffing				
Customer Bill Rate*	**Half-day rate (4 hours or less)**	**Half-day long-term rate (4 hours or less)#**	**Short-term day rate (up to 8.5 hours/day)**	**Long-term day rate (up to 8.5 hours/day)#**
Support Position	$238	$261	$354	$389
Teacher (emergency 30-day substitute permit or California credential)	$258	$283	$384	$422
Teacher and/or Support Position Assigned Within a Substitute Bubble	N/A			Bill Rate less Substitute Bubble discount specified below.
Paraprofessional	$238	$261	$354	$389
Special Education Credential in SpEd role	$321	$353	$479	$526
TeachStart Fellow	N/A	N/A	$465	$465
Hourly Educator Staffing^				
Paraprofessional	$48/hour			
Registered Behavior Technician	$65/hour			
Behavior Interventionist	$55/hour			
Board Certified Behavior Analyst	$120/hour ($110/hour remote)			
Speech Language Pathologist	Contact Scoot for bespoke hourly Bill Rate			
Psychologist				
Before/After School Educator				

* Because Educators are non-exempt hourly employees, additional charges over and above the standard Customer Bill Rate will apply in the event that an Educator is called upon to work overtime meaning a shift longer than eight and a half (8.5) hours, including a thirty (30) minute meal break, in a workday or more than (40) hours, excluding meal breaks, in a work week for the same Customer. Overtime is charged at 1.5x the prorated hourly bill rate according to the above table (e.g., overtime for a Support Position is charged at $354/8.5*1.5 per hour). Educators are instructed by Scoot that they should seek the approval of a duly designated supervisor at the Customer site before

incurring overtime but, of course, the need to ensure proper supervision of pupils may necessitate an Educator staying over even if the designated supervisor is not immediately available. Consistent with professional best practices, Educators are directed to maintain supervision over assigned students until they are relieved by appropriate school personnel.

An Educator will be considered in long-term status if the same Educator has been scheduled at a Customer school for an Assignment that is scheduled for more than fifteen (15) workdays or an Assignment has extended beyond fifteen (15) workdays (half-days and full-days are counted the same) in the same academic year.

^ Customer shall provide Educators assigned to Hourly Educator Staffing roles with thirty (30) minute duty free meal break(s) and duty-free rest break(s) in compliance with California labor law. If Customer fails to provide any required meal or rest break, Customer must notify Scoot via email within two (2) business days. In such cases, Scoot will invoice Customer an additional one (1) hour at Scoot's hourly Bill Rate for each missed meal and/or rest break.

DISCOUNTS FOR TEACHER AND/OR SUPPORT POSITION SUBSTITUTE BUBBLE

Customer is entitled to the following discount for any Teacher and/or Support Position assigned to a Substitute Bubble with Customer. Discounts are calculated based on the size of Bubble committed to pursuant to the below table.

	Quantity of Teachers and/or Support Positions in Bubble				
	5-9	**10-19**	**20-29**	**30-39**	**40+**
Discount	11%	12%	13%	14%	15%

The following terms apply to a Teacher and/or Support Positions Substitute Bubble:

1. Customer must commit to the Substitute Bubble from its start date until the conclusion of Customer's academic year, unless negotiated otherwise.
2. If a Substitute Bubble becomes larger in size than originally committed to by Customer, the larger discount will be applied according to the above table.
3. If a Substitute Bubble is smaller in size than originally committed to by Customer due to Scoot being unable to source the requested number of Educators, the originally agreed discount will be applied.
4. Substitute Bubbles may be canceled should an uncontrollable event force Customer to close its school(s) for a period extending beyond ninety (90) days (e.g., closure due to a pandemic or government order).
5. Substitute Bubbles are active on any instructional school day, non-student days are not included.
6. Substitute Bubbles are to be used to cover day-to-day absences at Customer site(s) but are considered long term Assignments as they are at least 15 days in length.
7. Should a Teacher and/or Support Position who was part of a Substitute Bubble move to a long-term position with Customer (defined as a single Assignment scheduled for 15 days or more), Customer will be given the choice of replacing that Educator to maintain Bubble size or decreasing the size of the Bubble, the latter option may decrease the Substitute Bubble discount applied to future invoices.
8. TeachStart Fellows cannot be included in a Substitute Bubble.

DISCOUNTS FOR PARAPROFESSIONAL BUBBLE

Customer is entitled to the following discount for any paraprofessional assigned to a Paraprofessional Bubble with Customer. Discounts are calculated based on size of Paraprofessional Bubble committed to according to the below table.

	Quantity of Paraprofessionals in Bubble					
	10-29	**30-49**	**50-69**	**70-84**	**85-99**	**100+**
Discount	5%	6%	7%	8%	9%	10%

The following terms apply to a Paraprofessional Bubble:

1. Customer must commit to the Paraprofessional Bubble from its start date until the conclusion of Customer's academic year, unless negotiated otherwise.
2. If a Paraprofessional Bubble becomes larger in size than originally committed to by Customer, the larger discount will be applied according to the above table.
3. If a Paraprofessional Bubble is smaller in size than originally committed to by Customer due to Scoot being unable to source the requested number of Educators, the originally agreed discount will be applied.
4. Educators assigned to a Paraprofessional Bubble are expected to be utilized in long-term Assignments rather than being used in day-to-day roles.
5. Paraprofessional Bubbles may be canceled should an uncontrollable event force Customer to close its school(s) for a prolonged period (e.g., closure due to a pandemic or government order).
6. Paraprofessional Bubbles are active on any instructional school day, non-student days are not included.
7. TeachStart Fellows cannot be included in a Paraprofessional Bubble.

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

PURCHASE ORDER / CONTRACT CHANGE ORDER (POCO)

P.O. No. _____ Contract No. CO 268168

Original PO Amount $_____ Contract Original Amount: $26,250.00

Vendor Name: Association of CA Schools Vendor No. 019245

Please check:

_____ Cancel P.O. / Contract
_____ Change Item No.: _____
x Increase Amount Line Item No.: 1
_____ Decrease Amount Line Item No.: _____
_____ Add Line No.: _____
_____ Delete Line No.: _____
_____ Add/Change object code to: _____
_____ Add Freight: $_____
_____ Add Tax: _____%
_____ Disencumber
_____ Add/Change Prog. No. to: _____
x Other Language

CONTRACTS ONLY

Change Orders:

Contracts Original Amount	$26,250.00
Change Order #: 1	$3,750.00
Change Order #: _____	$_____
Change Order #: _____	$_____
New Contract Total (including Change Orders)	$30,000.00

Line #	FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SUB-OBJ 00	GOAL XXXX	FCTN XXXX	COST-CNTR XXXXXX	LOC XXX	PROG XXXX	$AMOUNT	BUS OFC
0	010	0000	0	5815	00	1110	1000	000000	300	5020	3,750.00	

Reason for Adjustment:

Additional funds for Julietta Flores to receive on-going leadership coaching and training. Alto the two TBD's are Joseph Manluco and Clarissa Jonston-Abril.

School/Dept.: Instructional Services Requested by: Tracy Loftin

Approval: _____ 10/1/25 Assistant Superintendent of Business Services
(for Contracts Only)

_____ Director/Program Manager

_____ Director of Fiscal Services

_____ Procurement Manager

Date Requested: _____ Date Entered: _____ Entered By: _____

(Pursuant to Public Contract Code 20118.4, the total cost of change orders shall not exceed the greater of $15,000.00 or 10% of the original contract amount. The ARUESD Board of Trustees must approve changes exceeding these limits.)

ACSA 2025-2026

Status of Certificate of Eligibility, Preliminary Admin Credential/Clear Admin Credential

Year 1				
Name	Position	Location	Credential	NOTES
Rene Michel	Asst. Principal	Hubbard	pending - Preliminary Admin Credential	pending CALAPA #3 finishing last two weeks of class POCO to 10/23 Board Meeting Change Location from LV to Hubbard
Suyen Jimenez	Principal	Aptitud	***Waiver with CTC at County In LEAP***	***fall 25-26***
Maria (Belen) Taitano	Asst. Principal	Adelante		
Julieta Flores	Coordinator of Mental Wellness Support Services	Social Emotional Learning Department		POCO to 10/23 Board Meeting
***In order to get into the ACSA Clear Credential Program, individuals must have on file with the CTC either the Preliminary Clear Credential or Certificate of Eligibility. Also, there is a financial obligation for the program. Please note the priority of assigned coaches are to the 8 individuals listed above.**				
YEAR 2				
Name	Position	Location	Credential or Certificate	NOTES
Geinah Nierra	Coordinator	Special Education Dept.	Preliminary Admin Credential	
Kelsey White	Principal	Hubbard	SCCOE Preliminary Admin Credential	Change Location from Hubbard to Ocala and Position from Asst. to Principal

Clarissa Johnston-Abril	Principal	Ryan	Coaching	POCO to 10/23 Board Meeting
Dr. Joseph Manluco	Principal	Painter	Coaching	POCO to 10/23 Board Meeting

Purchase Order

No. CO 268168

MERCHANDISE MUST SHOW THIS NUMBER ON INVOICES, PACKAGES AND CORRESPONDENCE.

Alum Rock Union School District

2930 Gay Ave, San Jose, CA 95127-2398
Accts Payable: 408-928-6852
Purchasing: 408-928-6838

SHIP TO: DISTRICT WAREHOUSE
2930 GAY AVE.
SAN JOSE, CA 95127

VENDOR: 019245
Phone: (650)259-3406
Fax: (650)240-0678
Email: amaharaj@acsa.org

TO: ASSOCIATION OF CALIFORNIA
SCHOOL
1029 J STREET, SUITE 500
SACRAMENTO CA 95814

PO DATE	SUBMITTED BY	SITE NAME	REQ. NO.
09/05/2025	MARIELA HEREDIA	ACADEMIC SERVICES	261015
TERMS	AUGUST 28.25 FIRMS FOB	SANDRA GARCIA	DELIVERY DATE

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE	STORES #
			PLEASE ENTER OUR ORDER FOR THE FOLLOWING			
01	1		********* SERVICE CONTRACT ********* ASSOCIATION OF CALIFORNIA SCHOOL ADMINISTRATORS WILL PROVIDE ON-GOING LEADERSHIP COACHING & TRAINING FOR YR.1 ADMINISTRATORS RENE MICHEL, SUYEN JIMENEZ, MARIA (BELEN) TAITANO AND YR. 2 GEINAH NIERRA AND KELSEY WHITE. IN ADDITION, ACSA WILL PROVIDE, NON-CREDENTIAL SUPPORT FOR TWO ADMINISTRATORS (TBD) FOR THE 2025-2026 SCHOOL YEAR. $3,750.00 FOR EACH PARTICIPANT TERM: 08/29/2025 - 06/30/2026 BOARD APPROVED AUGUST 28, 2025	26,250.00	26,250.00	000000
			Sub Total		26,250.00	
			Tax		0.00	
			Shipping & Handling		0.00	
			PO Total		26,250.00	

PO VENDOR INSTRUCTIONS

1. Invoices should be sent to Alum Rock District at the address show above.
2. Above purchase order number must appear on all invoices and packing slips.
3. NOTE: District will not honor any commitment made without a purchase order.
4. This purchase order can't be processed for payment until all articles are delivered, unless written permission is obtained.
5. The total amount of the purchase including tax and shipping c harges shall not exceed the amount shown by more than 10% unless written permission is obtained from purchasing dept.
6. Make no substitutions unless specifically authorized in writing.
7. All articles must conform to all CAL-OSHA safety codes. Send all MSDS reports with orders.
8. No backorders.

By _____
AUTHORIZED SIGNATURE

VENDOR COPY

Docusign Envelope ID: A1A30CF1-58DA-45D5-8D10-FDE990C8BD3B

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Instructional Services (School/Dept.) VENDOR NO. _____

Submitted by: Interim Superintendent Sandra Garcia

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Hanover Research

Address: 4401 Wilson Blvd., 4th Floor City: Arlington State: VA Zip: 22203

Phone: 202-559-0500 Email Address: lstein@hanoverresearch.com

SSN: _____ or Fed I.D. #: _____

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on November 18th, 2025, and will diligently perform as required and complete performance by November 17, 2026, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

Handover Research will provide ARUSD a comprehensive external review of its Special Education programming to informed budget decisions and improve program effectiveness. They will also provide program evaluation, benchmarking, best practices and survey analysis to assist the Special Education Program of supporting student learning, parent communication, and teacher training.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

____ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

X b. **Other:** $49,900.00 (describe rate agreement) _____

_____

5. **BUDGET CODE:**

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
010	0000	0	5815	00	1110	1000	000000	300	5020	49,900.00	10/1/25

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

Docusign Envelope ID: A1A30CF1-58DA-45D5-8D10-FDE990C8BD3B

Hanover Research — Services Agreement

4401 Wilson Blvd, 4th Floor, Arlington VA 22203
Phone: (202) 559-0057 Fax: (202) 204-5802

Order Form Information			
Date	September 26, 2025	Valid Until	October 30, 2025
Quotation #	Q-12725	Prepared By	Carrie Melson

Bill-to Information		Contact Information	
Customer Name	Alum Rock Union Elementary School District	Contact Name and Email	Sandra Garcia sandra.garcia@arusd.org
Billing Contact Name and Email	Brenda Rosas-Garcia brenda.rosas-garcia@arusd.org	Address	2930 Gay Ave, San Jose, CA 95127 United States of America 95127

Quantity	Description	Start Date	End Date	Amount
1.00	Custom Research Queue with HR Digital	November 18, 2025	November 17, 2026	$49,900.00

If you have any questions concerning this quotation, please contact:
Carrie Melson cmelson@hanoverresearch.com (202) 793-8806

$49,900.00

Thank you for your business!

Invoicing Schedule	
Payment Due Date	Amount
December 17, 2025	$49,900.00

STANDARD TERMS & CONDITIONS:

1. This order form is made effective this day and shall remain valid until **October 30, 2025** after which, if not accepted by the Client by signature below, it shall become null and void.
2. All prices are in US dollars.
3. Prices do not include taxes. Client shall be responsible for any applicable taxes. Please forward tax-exempt certificate for new Clients, as appropriate.
4. Failure to pay promptly will result in project postponement or suspension of service.
5. Client understands and agrees that there may from time to time be incidental costs not included in the Service Fee set forth above ("Additional Services"). Such Additional Services may include purchased database access, panel costs, survey incentives, translation costs, infographic development costs, postage/printing for mass mailings, etc. With prior written approval, Client agrees to pay for all such Additional Services to either Hanover or directly to such third-party vendor if requested. If Additional Services are estimated to cost exceed $10,000, Client shall either (1) contract directly with the third-party vendor(s) for such Additional Services, or (2) execute an additional order form stating the estimated fees and pre-pay to Hanover Research such estimated fees for the Additional Services prior to the project kick-off.

Docusign Envelope ID: A1A30CF1-58DA-45D5-8D10-FDE990C8BD3B

SIGNATURE:

Does Customer require a Purchase Order (PO)?

If Yes, please provide PO#:

This Order Form between The Hanover Research Council LLC ("Hanover Research") and **Alum Rock Union Elementary School District** hereby incorporates by reference the following terms and conditions ("Client Services Terms – K12") that are available for review by Client online at: (http://www.hanoverresearch.com/client-services-terms-conditions-K12/) (collectively with any applicable Order Forms, the "Agreement"). Client's signature below shall be deemed its acceptance and acknowledgement of the Agreement. Each person signing this Order Form represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Order Form and the Agreement.

Please check the box below if you elect to receive your Deliverables under this Agreement via our client portal, Hanover Digital. For more information, and to register for Hanover Digital, please visit: https://portal.hanoverresearch.com/.

[☒] Client will receive Deliverables through Hanover Digital.

Client Name	Alum Rock Union Elementary School District	Hanover Research	Hanover Research Council LLC
Client Signature		Hanover Research Signature	Signed by: Lisa Stein 6E4CC88147A648B...
Date Signed		Date Signed	10/8/2025

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

PURCHASE ORDER / CONTRACT CHANGE ORDER (POCO)

P.O. No. _____ Contract No. CO 268115

Original PO Amount $_____ Contract Original Amount: $10,000

Vendor Name: Raize the Bar Vendor No. 301652

Please check:

_____ Cancel P.O. / Contract
_____ Change Item No.: _____
x Increase Amount Line Item No.: 1
_____ Decrease Amount Line Item No.: _____
_____ Add Line No.: _____
_____ Delete Line No.: _____
_____ Add/Change object code to: _____
_____ Add Freight: $_____
_____ Add Tax: _____%
_____ Disencumber
_____ Add/Change Prog. No. to: _____
x Other Language

CONTRACTS ONLY

Change Orders:

Contracts Original Amount	$10,000.00
Change Order #: 1	$24,000.00
Change Order #: _____	$_____
Change Order #: _____	$_____
New Contract Total (including Change Orders)	$34,000.00

Line #	FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SUB-OBJ 00	GOAL XXXX	FCTN XXXX	COST-CNTR XXXXXX	LOC XXX	PROG XXXX	$AMOUNT	BUS OFC
0	010	0000	0	5815	00	1110	1000	000000	300	5020	24,000.00	

10/1/2025

Reason for Adjustment:

Additional Funds for 4 in person Leadership Trainings for the Instructional Leadership Team for the 25/26 school year.

School/Dept.: Instructional Services Requested by: Tracy Loftin

Approval: _____ 10/1/25 Assistant Superintendent of Business Services
(for Contracts Only)

_____ Director/Program Manager

_____ Director of Fiscal Services

_____ Procurement Manager

Date Requested: _____ Date Entered: _____ Entered By: _____

(Pursuant to Public Contract Code 20118.4, the total cost of change orders shall not exceed the greater of $15,000.00 or 10% of the original contract amount. The ARUESD Board of Trustees must approve changes exceeding these limits.)

RAIZE THE BAR LLC

INVOICE FOR SERVICE

Invoice No.: 0724ARUSD
Date : 09/22/2025

INVOICE FOR:
Sandra Garcia
Alum Rock School District
2930 Gay Avenue, San Jose, CA 95127

Email: sandra.garcia@arusd.org
Office (408)928-6590

SERVICE / ITEM	PRICE	QTY	TOTAL
4 x 90(+) Minutes Leadership trainings **IN-PERSON**	$6,000.00	4	$24,000.00

- Meeting # 1 - November 7, 2025 12:00pm - 2:00pm
- Meeting #2 - December 2, 2025 10:00am - 12:00pm
- Meeting #3 - January 23, 2026 10:00am - 12:00pm
- Meeting #4 - January 30, 2026 11:00am - 1:00pm

PAYMENT TO
Raize The Bar LLC
1713 W. Tyler Ave
Visalia, CA 93291

Total $24,000.00

Juan Alvarado

Raize The Bar To Reach Your Full Potential

Contact Information
562-217-9900
Juan@weraizethebar.com
1713 W. Tyler Ave Visalia,
CA 93291
www.WeRaizeTheBar.com

Purchase Order

No. CO 268115

MERCHANDISE MUST SHOW THIS NUMBER ON INVOICES, PACKAGES AND CORRESPONDENCE.

Alum Rock Union School District

2930 Gay Ave, San Jose, CA 95127-2398
Accts Payable: 408-928-6852
Purchasing: 408-928-6838

SHIP TO: DISTRICT WAREHOUSE
2930 GAY AVE.
SAN JOSE, CA 95127

VENDOR: 301652 Phone: (562)217-9900
Fax: -
Email:

TO: RAIZE THE BAR LLC
1713 W. TYLER AVENUE
VISALIA CA 93291

PO DATE	SUBMITTED BY		SITE NAME		REQ. NO.
07/24/2025	MARIELAHEREDIA		ACADEMIC SERVICES		260387
TERMS	JUNE 17.25 FIRMS	FOB	SANDRA GARCIA	DELIVERY DATE	

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE	STORES #
			PLEASE ENTER OUR ORDER FOR THE FOLLOWING			
01	1		********* SERVICE CONTRACT ********* RAIZE THE BAR, LLC WILL PROVIDE LEADERSHIP TRAINING, CONSULTATION, AND FOLLOW UP RESOURCES TO THE INSTRUCTIONAL LEADERSHIP TEAM FOR THE 2025/2026 SCHOOL YEAR. 1/2 DAY LEADERSHIP TRAINING SESSION JULY 24, SERVICES TO INCLUDE FOLLOW UP MEETINGS DURING THE 25/26 SY. TERM: 07/18/2025 - 06/30/2026 BOARD APPROVED JULY 17, 2025	10,000.00	10,000.00	000000
				Sub Total	10,000.00	
				Tax	0.00	
				Shipping & Handling	0.00	
				PO Total	10,000.00	

PO VENDOR INSTRUCTIONS

1. Invoices should be sent to Alum Rock District at the address show above.
2. Above purchase order number must appear on all invoices and packing slips.
3. NOTE: District will not honor any commitment made without a purchase order.
4. This purchase order can't be processed for payment until all articles are delivered, unless written permission is obtained.
5. The total amount of the purchase including tax and shipping c harges shall not exceed the amount shown by more than 10% unless written permission is obtained from purchasing dept.
6. Make no substitutions unless specifically authorized in writing.
7. All articles must conform to all CAL-OSHA safety codes. Send all MSDS reports with orders.
8. No backorders.

By _____
AUTHORIZED SIGNATURE

VENDOR COPY

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
AGREEMENT FOR REPAIR AND MAINTENANCE PROJECTS

TO: DIVISION OF BUSINESS SERVICES

CONTRACT NO: _____

FROM: Maintenance, Operations & Transportation (M.O.T.)

INDIVIDUAL/COMPANY NAME: Blancas Construction Inc.

VENDOR NO: 21534

ADDRESS: 6 W. Gabilan Street Ste. 22, Salinas, CA 93901

TELEPHONE NUMBER: (831) 320-6767

FAX NUMBER: ( ) _____

TAX ID NUMBER: 68-0669079

E-Mail: rocio@blancasinc.com

BOARD APPROVAL DATE: October 23, 2025

CONTRACT TERM: From: October 24, 2025 – June 30, 2026

CONTRACTOR'S OBLIGATION: In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/ or reports:

A One-line description for the Governing Board report: **Provide service for small-scale construction, painting, installation, and repairs for facilities district-wide on as as-needed basis.**

B. Full description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach Scope of work, proposals exhibit and other pertinent documentation.

BUDGET CODE:

FD	RESC	PY	OBJECT	SB-OB	GOAL	FCTN	CST-CTR	LOC	PROG	AMOUNT
050	8150	0	5815	00	0000	8100	000000	450	8130	$85,000.00

Program Manager/Principal _____ **Date:** 10-15-25

Superintendent _____ **Date:** _____

Fiscal Approval _____ **Date:** 10/14/2025
Accountant

Director of Fiscal Services _____ **Date:** 10/14/25

Asst Supt, Bus Services _____ **Date:** 10/14/25

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment Provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Form B-210) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

_____ a. **Fee Rate:** $ _____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

_____ b. **Flat Rate:** $_____ to be the total payment to the Contractor including travel and/or other expenses.

__X__ c. **Other:** $85,000.00 (NTE) FY: 2025-2026

BLANCAS CONSTRUCTION, INC
BUILT ON INTEGRITY
LIC# 815807

Time and Material

Scope of Services – Small-Scale Construction & Maintenance

September 30, 2025

Connie Truong, Administrative Assistant, MOT
Alum Rock Union Elementary School Distritct
2930 Gay Avenue,
San Jose, CA 95127

Scope of Services and Hourly Rates (T&M)

Blancas Construction provides the following services for small-scale construction, facility maintenance and site improvement projects:

Craft	Hour Rate (T&M)
Carpentry	$185.00
Painting	$165.00
Labor	$150.00
Concrete/ Cement Mason	$167.00

**Rates may change according to DIR predetermined increases. Materials are billed at cost; travel charges may apply for out-of-the-area service.

Thank you for allowing Blancas Construction Inc to provide our services, If you have any questions, please contact Oscar Blancas at 831-320-4101

Respectfully Submitted

Oscar Blancas,
Blancas Construction Inc

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

PURCHASE ORDER / CONTRACT CHANGE ORDER (POCO)

P.O. No. _____ Contract No. 257908

Original P.O Amount $_____ Contract Original Amount $ 11,541.33

Vendor Name: COVOC Corporation Vendor No. 301616

Please check:

_____ Cancel P.O. / Contract
_____ Change Item No.: _____
_____ Increase Amount Line Item No.: _____
_____ Decrease Amount Line Item No.: _____
_____ Add Line No.: _____
_____ Delete Line No.: _____
_____ Add/Change object code to: _____
_____ Add Freight: $_____
_____ Add Tax:_____%
_____ Disencumber
_____ Add/Change Prog. No. to: _____
x Other Extending Contract

CONTRACTS ONLY

Change Orders:
Contracts Original Amount $_____
Change Order #:_____ $_____
Change Order #:_____ $_____
Change Order #:_____ $_____

New Contract Total $_____
(including Change Orders)

Line #	FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SUB-OBJ 00	GOAL XXXX	FCTN XXXX	COST-CNTR XXXXXX	LOC XXX	PROG XXXX	$AMOUNT	BUS OFC
1	050	8150	0	5815	00	0000	8100	000000	450	8130	$11,541.33	

M. Truong 10/10/25

Reason for Adjustment:

To extend the contract to October 31, 2025, for contract #257908, the board approved on May 22, 2025. Due to the delay in materials, the vendor will be unable to complete the work in the 2024-2025 fiscal year.

PURCHASING
OCT 16 2025 AM 7:4

School/Dept.: M.O.T.-Maintenance Requested by: Connie Truong

Approval: _____ 10/16/25 Assistant Superintendent of Business Services
(for Contracts Only)

_____ Director/Program Manager

_____ Procurement Manager

Date Requested:_____ Date Entered:_____ Entered By: _____

(Pursuant to Public Contract Code 20118.4, the total cost of change orders shall not exceed the greater of $15,000.00 OR 10% of the original contract amount. The ARUESD Board of Trustees must approve changes exceeding these limits.)

C-18360

INVOICE

Covoc Corporation
PO Box 4233
Fullerton, CA 92834

molly@covoc.com
+1 (800) 725-3266
www.covoc.com

COVOC

Bill to
Acocunts Payable
Alum Rock Union School District
2930 Gay Ave.
San Jose, CA 95127-2398

Ship to
Acocunts Payable
Alum Rock Union School District
Linda Vista Elementary School
100 Krik Ave
San Jose, CA 95127

Shipping info
Ship via: Installation
Ship date: 08/30/2025
Tracking no.: Joe Palenirer

Invoice details
Invoice no.: C-18360
Terms: Net 30
Invoice date: 09/05/2025
Due date: 10/05/2025

P.O. Number: CO 257908
Sales Rep: SR3600-R3

#	Date	Product or service	Description	Qty	Rate	Amount
1.		**Materials**	Covoc Corporation will replace the worn-out stage curtains and install the new stage curtain in the cafeteria at Linda Vista Elementary School	1	$10,323.50	$10,323.50
2.		**Shipping**	Shipping	1	$250.00	$250.00

Subtotal	$10,573.50
Sales tax	$967.83
Total	**$11,541.33**

Note to customer

We accept Visa, MasterCard, American Express, and Discover.



9/17/25

Purchase Order

No. CO 257908

MERCHANDISE MUST SHOW THIS NUMBER ON INVOICES, PACKAGES AND CORRESPONDENCE.

Alum Rock Union School District

2930 Gay Ave, San Jose, CA 95127-2398
Accts Payable: 408-928-6852
Purchasing: 408-928-6838

SHIP TO: DISTRICT WAREHOUSE
2930 GAY AVE.
SAN JOSE, CA 95127

VENDOR: 301616
Phone: (800)610-1000
Fax: -
Email: BLAKE.SMITH@COVOC.COM

TO: COVOC CORPORATION
PO BOX 4233
FULLERTON CA 92834

PO DATE	SUBMITTED BY	SITE NAME	REQ. NO.
05/23/2025	MARIELA HEREDIA	FACILITIES	253636
TERMS	MAY 22.25 FIRMS FOB	ED VILLARREAL	DELIVERY DATE

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE	STORES #
			PLEASE ENTER OUR ORDER FOR THE FOLLOWING			
01	1		***** SERVICE CONTRACT ***** COVOC CORPORATION WILL REPLACE THE WORN-OUT STAGE CURTAINS AND INSTALL THE NEW STAGE CURTAIN IN THE CAFETERIA AT LINDA VISTA ELEMENTARY SCHOOL. NOT TO EXCEED $11,541.33 TERMS: 05/23/2025 - 06/30/2025 BOARD APPROVED MAY 22, 2025	11,541.33	11,541.33	000000
				Sub Total	11,541.33	
				Tax	0.00	
				Shipping & Handling	0.00	
				PO Total	11,541.33	

PO VENDOR INSTRUCTIONS

1. Invoices should be sent to Alum Rock District at the address show above
2. Above purchase order number must appear on all invoices and packing slips.
3. NOTE: District will not honor any commitment made without a purchase order.
4. This purchase order can't be processed for payment until all articles are delivered, unless written permission is obtained.
5. The total amount of the purchase including tax and shipping c harges shall not exceed the amount shown by more than 10% unless written permission is obtained from purchasing dept.
6. Make no substitutions unless specifically authorized in writing.
7. All articles must conform to all CAL-OSHA safety codes. Send all MSDS reports with orders
8. No backorders.

By _____
AUTHORIZED SIGNATURE

VENDOR COPY

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

AGREEMENT FOR REPAIR AND MAINTENANCE PROJECTS

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO: _____

FROM: Maintenance, Operations & Transportation (M.O.T.)

INDIVIDUAL/COMPANY NAME: JT Plumbing Inc. VENDOR NO: _____

ADDRESS: 3016 Del Monte Boulevard, Suite A, Marina, CA 93933

TELEPHONE NUMBER: (831) 632-0139 FAX NUMBER: ( )

TAX ID NUMBER: 81-1875144 E-Mail: jtplumbing@yahoo.com

BOARD APPROVAL DATE: October 23, 2025

CONTRACT TERM: From: September 2, 2025 – June 30, 2026

CONTRACTOR'S OBLIGATION: In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/ or reports:

A. One-line description for the Governing Board report: **Provide Emergency Supports, Repairs, and New Installation related to Plumbing issues at District Facilities.**

B. Full description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach Scope of work, proposals exhibit and other pertinent documentation.

BUDGET CODE:

FD	RESC	PY	OBJECT	SB-OB	GOAL	FCTN	CST-CTR	LOC	PROG	AMOUNT
050	8150	0	5815	00	0000	8100	000000	450	8130	$85,000.00

Program Manager/Principal _____ **Date:** 10-16-25

Superintendent _____ **Date:** _____

Fiscal Approval _____ **Date:** 10/16/25
Accountant

Director of Fiscal Services _____ **Date:** 10/16/25

Asst. Supt, Bus Services _____ **Date:** 10/16/25

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment Provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Form B-210) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

_____ a. **Fee Rate:** $ _____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

_____ b. **Flat Rate:** $_____ to be the total payment to the Contractor including travel and/or other expenses.

__X__ c. **Other:** $85,000.00 (NTE) FY: 2025-2026

JT Plumbing
3016 Del Monte Blvd
Marina CA 93933
(831) 632-0139

Alum Rock Union Elementary School District

Scope of Services

Emergency Plumbing Support, Repair, and New Installation Service for the district facilities as needed on a time and material basis.

Hourly Rate - $ 175.00 / HR

Overtime Rate- $262.50 / HR

Hydro Jetting- $550.00 /HR

Camera Inspection - $250.00

Warm regards,

Jafet Torres

JT Plumbing
3016 Del Monte Blvd Suite A
Marina, CA 93933
Lic # 815058
831-632-0139

Proposal

Proposal Date: 8/28/2025
Proposal #: 1623
Project: Ben Painter Elem...

Bill To:

Alum Rock Union Elementary School Distric
2930 Gray Avenue
San Jose, CA 95127

Description	Total
We hereby submit the following Proposal. 1.Jack hammer floor to accommodate new toilet flange on existing pipe. 2. Open wall behind toilet and replumb water lines to accommodate new toilet installation. 3. Install access panel. 4. Open wall and replumb water and drain and water line to accommodate new lavatory. 5. Install new toile and new lavatory. 6. Test for proper function clean up. Job to be done on a weekend	6,500.00
Exempt Group	0.00
Total	$6,500.00

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ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Student Support Services (School/Dept.) VENDOR NO. 300238

Submitted by: Dr. Kiela Jimenez

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Language People, Inc.

Address: P.O. Box 158 City: Hunters State: WA Zip: 99137

Phone: (707) 538-8900 Email Address: LWrench@languagepeople.com

SSN: _____ or Fed I.D. #: 84-4026580

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 24, 2025, and will diligently perform as required and complete performance by June 30, 2026, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").
Language People, Inc will provide additional interpretation and translation services in Spanish, Vietnamese and other languages on an "as needed" basis to support/increase parent involvement in the Alum Rock Union School District

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

____ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

X b. **Other:** $35,000.00 (describe rate agreement) Special Ed $27,000.00, Student Support Services $8,000.00

5. **BUDGET CODE:**

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
010	0000	0	5815	00	1110	1000	000000	305	1140	$27,000.00	MN 9/25/24
010	0000	0	5815	00	1110	1000	000000	360	5420	$8,000.00	MN 9/25/24

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

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Fees for Services Agreement

This Agreement for Service shall be between Language People, Inc. and Alum Rock Union School District

Service Contact

Company: Alum Rock Union School District

Address: 2930 Gay Ave San Jose CA 95127

Contact: Dr. Kiela Jimenez
Title: Director of Student Support Services
Email: kiela.jimenez@arusd.org
Phone: 408-928-3935
Fax: 408-928-6404

Billing Contact

Company: Alum Rock Union School District

Address: 2930 Gay Ave San Jose CA 95127

Contact: Albaelena Tamayo
Title: Administrative Assistant
Email: Albaelena.tamayo@arusd.org
Phone: 408-928-6932
Fax: 408-928-6404

Thank you for contacting Language People, Inc. regarding language services. The quote in this Fee for Services Agreement is valid for 30 days from the date of receipt. Once signed by both parties, this Agreement will become the contract between Language People, Inc. and Alum Rock Union School District regarding such services from October 24th, 2025 through June 30th 2026

Please note that a signature on this document does not bind or obligate Alum Rock Union School District to utilize every service listed, but rather simply provides a written understanding that in the event a representative of Alum Rock Union School District requests any type of service documented here, that financial obligations associated with those requests are understood and agreed to.

Services Provided by Language People, Inc. **Page #**

Face-to-Face Interpretation 2
Remote Interpretation over Video
Simultaneous Conference Interpreting - In Person
Simultaneous Conference Interpreting - Remote
Over-the-Phone Interpreting (OPI) 3
Document Translation Services 5
Additional Terms & Conditions of Agreement 7

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Face-to-Face Interpretation
And
Remote Video Interpretation

On-site Interpretation (Face-to-Face):
LP will send interpreters to appointments at the times and locations specified by Alum Rock Union School District to interpret between staff and their client's. This type of service also includes interpretation of small group meetings where simultaneous, or conference interpretation is not necessary. The interpreter's minimum hours shall include travel time from specified beginning location to County's specified address. In no event shall interpreter's minimum hours be less than two (2) hours (interpreting and travel combined).

Remote Interpretation:
Language People will supply interpreters to appointments via Alum Rock Union School District's video platform. Alum Rock Union School District is responsible for providing a link to a scheduled video meeting at the time request for interpretation is made. If link is not available at time of request, any problems logging into the system, or other technical issues that could have been resolved earlier and prevent interpreter from being able to join the meeting will be considered a cancellation by Alum Rock Union School District for full charge payment.
In order for Language People to facilitate a successful timely meeting, Alum Rock Union School District agrees that they will:

- Provide meeting link at time that the request for services are made;
- Provide a telephone number of an individual who will attend the meeting, so we can call if there are technical difficulties entering the meeting;
- Open the meeting for the interpreter 15 minutes ahead of schedule so that any technical issues can be resolved so the meeting is not delayed.
- Alum Rock Union School District agrees to immediately call Language People if interpreter is not present in the meeting, or there are any other technical difficulties with audio or visual so that Language People can help problem solve and the meeting can be successful.

Spoken Language Interpreters:
Spoken language interpreters assigned to appointments, conferences, etc. greater than two (2) hours in length shall receive fifteen (15) minute break every two (2) hours.

Simultaneous Conference Style Interpreting:
Large-group, multi-speaker conferences require linguists with specialized skills. **Prices vary based on situation** and language requested.

American Sign Language Interpreters (ASL):
ASL interpreters shall receive a fifteen-minute break after each hour of service. For all ASL appointments beyond one hour, team interpreters must be used (two interpreters). Any exceptions to Teamed Interpreting requirements will be evaluated on a case by case basis by LP dispatchers and consultants and shall only be at the discretion of Language People.

Minimum Appointment: Two Hours
Every appointment will be billed a minimum of two hours. Hours will be billed in hourly increments beyond two hours. A grace period of five minutes at the end of the hour is allowed to "wind up" your appointment. If the appointment continues beyond the grace period, the next hourly billed increment will be charged.

Regular Business Hours:
Language People, Inc is available for customer service 24 hours of the day, 365 days a year. However, appointments occurring outside of our normal business hours of 8AM-5PM M-F will incur an additional hourly charge, charges vary depending on service requesting.

P.O. BOX 158 • HUNTERS WA • 99137 • TEL: (707) 538-8900 • FAX: (707) 324-8811
SALES@LANGUAGEPEOPLE.COM • WWW.LANGUAGEPEOPLE.COM

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Rates Per Interpreter:

Qualified Interpreter rates are as follows:

1 hour spoken language interpreting (Spanish):	$125.00
1 hour spoken language interpreting (Common)	$130.00
1 hour spoken language interpreting (Rare)	$140.00*
1 hour spoken language interpreting (Very Rare):	$150.00**
1 hour ASL interpreting*:	$140.00*
Cancellation Charge (Less than 24 hour notice)	Full Charge for Scheduled Appointment
Unscheduled appt. (Less than 24 hour notice)	$35.00 per hour additional
Weekend, Holiday or After Business Hours Appt.	$35.00 per hour additional

**Rates are for Medically Tested and Qualified Interpreters. ASL Interpreters are RID/NAD/Qualified and tested in ASL and medical terminology.*
***Very Rare and/or certified interpreter rates may be higher and vary depending on assigned interpreter, their credentials, and date of availability. These rates will be provided at the time interpreter is scheduled.*

Services are available throughout the US.

Medical Interpreters:
LP Medical interpreters provided to Alum Rock Union School District are SB853/JC compliant and HIPAA trained and tested interpreters. They are tested and trained Medical Interpreters, with proficiency in Medical Terminology and General Terminology in their languages of service. *ASL Interpreters are RID/NAD/Qualified and tested in ASL and medical terminology.*

Certified Legal Interpreting:
LP Legal interpreters are court-certified and court-qualified linguist professionals who are chosen for each assignment, not only on the basis of their proficiency in both source and target languages, but also in the specialized, field-specific knowledge they possess. Certifications for court appearances and depositions vary from state and federal/supreme court jurisdictions. Rates vary due to the unique situation of each assignment's requirements and must be quoted based on the individual project.

Mileage Charges:
Mileage will be charged for total miles at current IRS published rate for travel to and from your facility.

Additionally, should gasoline prices rise dramatically (more than 10%) during the time of this Agreement, and should the IRS mileage reimbursement rate not change to reflect these costs adequately within 30 days of such rise, Language People reserves the right to add a Trip Charge to the Face to Face interpreting Costs in addition to the IRS reimbursement rate during the interim period that the IRS does not adjust mileage reimbursement rates. This Trip Charge is an additional reimbursement factor that is calculated per mile driven. It is triggered on fuel costs rising, and uses the CPI (Consumer Price Index) change percentage. This fee will only be invoked if gas prices dramatically increase while IRS rates do not follow suit within a 30-day period of time. If you would like more information on this calculation, please request our supplemental policy page on this calculation.

Customer Support
Our office is available to you 24-Hours a day, seven days a week, for last-minute or evening or weekend requests. If you have an urgent request, please call (707) 538-8900 and follow the prompts. If, for some reason, our phone service is disrupted and you cannot reach us at this number, please call our back-up number (800) 873-0595. This number should **ONLY** be used if our main line service is disrupted. Please make sure appropriate staff has this back-up alternate number.

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Over-the-Phone Interpreting (OPI)

LP will provide telephone interpreters to Alum Rock Union School District at the following rates:

Basic Telephone Interpreting:

Weekdays (M-F 8 AM – 5 PM)	**$3.00** per minute
Evenings (5 PM to 8 AM),Weekend & Holidays	**$4.00** per minute
Minimum time charge per call	10 minutes
After-hours Connection Fee (evenings, weekends, holidays)	**$20.00**

Specialty Telephone Interpreting Services:

One-time Customer Set-up Fee	$50.00
Training on Phone System	6 Hours - No Charge
Additional Training/Support	$75.00 per hour

For a complete list of languages available and more information regarding telephone interpreting, refer to the following page or contact your sales associate for more details and options.

Information/Language Identification Cards

LP will provide four copies of Language Identification Cards at no cost. Additional copies are $1.00 each. These helpful cards are used to identify by written word which language an individual recognizes as the written version of the spoken language they wish to communicate in.

Operator Time/Customer Assistance

LP operators can assist in identifying language spoken, or in helping to conference third-parties into the phone system. They can also answer other questions. Time spent with the Operator is charged at the minute rate, and is considered part of the interpretation call. Some questions may be part of the no-cost training on use of the phone system.

Training and Technical Support

LP will provide to Alum Rock Union School District up to six hours of introductory training in the use of the telephone system per year, and Alum Rock Union School District will receive up to four hours per year. Additional time is charged at $75.00 per hour.

Customer Support

Our office is available to you 24-Hours a day, seven days a week, for last-minute or evening or weekend requests. If you have an urgent request, please call (707) 538-8900 and follow the prompts. If, for some reason, our phone service is disrupted and you cannot reach us at this number, please call our back-up number (800) 873-0595. This number should **ONLY** be used if our main line service is disrupted. Please make sure appropriate staff has this back-up alternate number.

Recording Conversations for Client Records

Interpreted phone calls may be recorded and saved upon request of Alum Rock Union School District. Call recording requests must be made in advance of the actual interpreted call, and extra fees apply.

Trained Customer Support Representatives

For an additional fee, LP interpreters will be trained in Alum Rock Union School District's policies and businesses processes, and perform the task of Customer Support Representatives on behalf of Customer. In this level of service, we answer the telephone and field questions in language exactly as your own customer support representatives would do. Alum Rock Union School District can train our staff in the use of their proprietary data collection and customer support tools, so that our staff seamlessly integrates with your own English-speaking customer support staff. This service frees up your personnel to do other tasks (they do not have to be on the line with our staff, the LP interpreter/CS rep does the work for them!). Please ask your salesperson to provide you with a custom quote for this level of service.

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Partial Language List

Language	Rare or Common
Afghani	Rare
Albanian	Common
Amharic	Very Rare
Anar Dari	Very Rare
Arabic	Rare
Aramaic	Very Rare
Arbresh	Rare
Armenian	Common
ASL	Rare
Assyrian	Rare
Bahasa	Very Rare
Bengali	Very Rare
Berber	Very Rare
Bosnian	Common
Bulgarian	Common
Burmese (Myanmar)	Very Rare
Cantonese	Common
Catalan	Rare
Chamorro	Rare
Croatian	Common
Czech	Common
Danish	Common
Dari	Rare
Dutch	Common
Estonian	Common
Ethiopian	Common
Farsi	Rare
Fijian Hindi	Very Rare
Finnish	Common
Flemish	Common
French	Common
French Canadian	Rare
Fukienese	Very Rare

Language	Rare or Common
German	Common
Greek	Common
Gujarati	Rare
Hakka	Rare
Hausa	Very Rare
Hebrew	Rare
Hindi	Common
Hmong	Very Rare
Hungarian	Common
Lilcano	Rare
Indonesian	Common
Italian	Common
Japanese	Rare
Khmer (Cambodian)	Very Rare
Kmhu	Very Rare
Korean	Very Rare
Kurdish	Rare
Laotian	Rare
Latvian	Rare
Lithuanian	Rare
Malay	Very Rare
Maltese	Very Rare
Mandarin	Rare
Marathi	Very Rare
Mien	Very Rare
Mongolian	Very Rare
Nepali	Very Rare
Nigerian	Common
Oromo	Very Rare
Pampangan	Very Rare
Pashto	Rare
Polish	Common
Portuguese	Common

Language	Rare or Common
Romanian	Common
Russian	Common
Samoan	Rare
Scandinavian	Common
Serbo-Croatian	Common
Shanghai	Rare
Sindhi	Rare
Slavic	Common
Slovak	Common
Somali	Very Rare
Spanish	Very Common
Swahili	Rare
Swedish	Common
Sindhi	Rare
Tagalog	Common
Tahitian	Very Rare
Taiwanese	Common
Tamil	Common
Telugu	Rare
Thai	Rare
Tibetan	Very Rare
Tigrinya	Rare
Toishanese	Very Rare
Tongan	Very Rare
Turkish	Common
Ukrainian	Common
Urdu	Rare
Uzbek	Rare
Vietnamese	Very Rare
Visayan	Rare
Wu	Rare
Yiddish	Common
Yogad	Very Rare

If a language is not listed on this list, it is considered rare.

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Bilingual Verification Testing Services

LP can provide bilingual verification testing services of your employees. We can use your testing materials or testing materials which we have used repeatedly in other situations. Our bilingual verification testing services in this service offering are not geared to assess professional interpreting capacity, but rather, common general conversational ability of bilingual individuals, who might encounter individuals in the course of work at your facility and need to communicate at a basic level. Our own testing materials demonstrate beginner, intermediate and advanced conversational levels of skills. This testing is generally used for bilingual pay increases in employee wages but is not appropriate depth of testing for determining whether an employee is qualified to do skilled interpreting (similar to the skills of our interpreters we provide). Alum Rock Union School District must specify what content they want their testing to contain, and what level of proficiency will be a "pass/fail" result for their employees.

Bilingual verification testing is done in-person or remote, for verbal and ASL skills, and also is done to assess written language skills for verbal languages.

Tests are administered on a per-individual or hourly group basis as follows:

Verbal and ASL per-individual	
Spanish	$5.00 per minute minimum 15 minutes testing.
Common languages	$6.00 per minute minimum 15 minutes testing
Rare	$7.50 per minute minimum 15 minutes testing
Very Rare	$15.00 per minute minimum 15 minutes testing
ASL	$15.00 per minute minimum 15 minutes testing
Verbal and ASL group	
Spanish	$150.00 per hour min. 1 hour
Common Languages	$180.00 per hour min. 1 hour
Rare	$250.00 per hour min. 1 hour
Very Rare	$350.00 per hour min. 1 hour
ASL	$275.00 per hour min. 1 hour
	$25.00 test result write up per individual
	$5.00 scheduling fee per tested individual
Written Verification	
Using the LP testing materials	$100.00 test review and result write up per individual
Using Alum Rock Union School District testing materials	Fees vary depending on length of test.

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Document Translation Services

Documents

LP will provide document translation services according to the complete list of languages available (following page). For instance, Spanish is charged at $0.28 cents per word in the final Spanish document. Other Roman languages (*i.e.*, German, French) will be charged based on final word count in "target" language (language translated into). For character-based languages (*i.e.*, Thai, Chinese) charges will be based on English or Roman language word count. See cost chart attached.

LP will accept documents by fax, email or postal mail. Documents will be returned in Word format. It is Alum Rock Union School District's responsibility to take returned translation from Word into any other graphic product they desire (*i.e.*, PowerPoint, PDF, etc.), or to agree to extra charges for LP to arrange graphics editing for them. Formatting, proofreading and rush deadlines all incur additional charges.

A minimum charge (per project/language) of $100.00 applies for any document below that fee. A charge of $45.00 applies to certificates of attestation and a $45.00 fee for any documents needing notarization. Rush fees apply to all documents requiring less than five business day return time; rush fees are an additional 30% of the project total.

Transcription Services

Alum Rock Union School District may request written transcription of telephone conversations by our Translation Department. Transcriptions can be provided at a rate of $90.00 per hour of work, which would cover an estimated 6 minutes of (clear) recorded audio.

Formatting and Desktop Publishing

LP can provide additional formatting of documents for an additional $0.04 per word. LP can also provide advanced desktop publishing (graphic design) for a fee of $90.00 per hour. Document formats that LP supports include Microsoft Office® (Word, Excel, PowerPoint), PDF, EPS, Image files (jpeg, tiff), and Adobe® InDesign®. Total charges may vary depending on the length of the assignment.

Website Globalization

LP will provide website translation services according to the complete list of languages available (following page). LP will accept website text by URL, fax, email or postal mail. Text will be returned in Word format. It is the Client's responsibility to take returned translation from Word into the actual website, or to agree to extra charges for LP to arrange text for them on the web.

A minimum charge per project of $100.00 applies if word count does not equal this minimum charge. Rush fees apply to all website text projects requiring less than five business day return time; rush fees are an additional 30% of the project total. LP can provide services such as formatting and uploading for a fee of $90.00 per hour; total charges may vary depending on the length of assignment.

Notice and Cancellation Policy

Any project for written translation given to LP will be charged in full as translation begins immediately upon receipt of documents unless document is submitted as a quote request.

Customer Support

Our office is available to you 24-hours a day, 7 days a week, for last-minute or evening or weekend requests. If you have an urgent request, please call (707) 538-8900 and follow the prompts. If, for some reason, our phone service is disrupted and you cannot reach us at this number, please call our back-up number (800) 873-0595. This number should **ONLY** be used if our main line service is disrupted. Please make sure appropriate staff has this back-up alternate number.

**We return all documents in Word format to support all Alum Rock Union School Districts' technology & file format needs, unless otherwise requested.*

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Written Translation Language Price List

Language	¢ per word
Afghani	28
Albanian	26
Amharic	28
Anar Dari	30
Arabic	30
Aramaic	32
Arbresh	32
Armenian	28
ASL	N/A
Assyrian	30
Bahasa	32
Bengali	32
Berber	32
Bosnian	32
Bulgarian	28
Burmese (Myanmar)	34
Catalan	30
Chamorro	30
Chinese (Simplified)	32
Chinese (Traditional)	34
Croatian	28
Czech	28
Danish	28
Dari	28
Dutch	28
Estonian	28
Ethiopian	28
Farsi	28
Fijian Hindi	32
Finnish	26
Flemish	26
French	26
French Canadian	26
Fukienese	30

Language	¢ per word
Georgian	26
German	26
Greek	28
Gujarati	28
Hakka	30
Hausa	32
Hebrew	32
Hindi	28
Hmong	32
Hungarian	28
Ilocano	28
Indonesian	28
Italian	28
Japanese	32
Khmer (Cambodian)	32
Khmu	32
Korean	34
Kurdish	30
Laotian	32
Latvian	32
Lithuanian	28
Malay	32
Maltese	32
Marathi	32
Mien	32
Mongolian	32
Nepali	32
Nigerian	30
Oromo	32
Pampangan	32
Pashto	28
Polish	28
Portuguese	28
Punjabi	28

Language	¢ per word
Romanian	28
Russian	28
Samoan	30
Scandinavian	26
Serbo-Croatian	26
Shanghai	26
Sindhi	32
Slavic	28
Slovak	28
Somali	28
Spanish	28
Swahili	30
Swedish	28
Swiss	28
Tagalog	28
Tahitian	32
Taiwanese	28
Tamil	30
Telugu	32
Thai	30
Tibetan	32
Tigrinya	28
Toishanese	32
Tongan	32
Turkish	28
Ukrainian	28
Urdu	28
Uzbek	30
Vietnamese	32
Visayan	30
Wu	32
Yiddish	28
Yogad	32
Yoruba	32

If you don't see the language you need, please contact LP.

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Additional Terms & Conditions of Agreement

Payment Policy
Any service and resulting charges shall be deemed accurate and owed if not disputed by Alum Rock Union School District within 10 calendar days of being sent an invoice by email, or date of service, whichever is later. Alum Rock Union School District is responsible to inform Language People of any changes to email for accounting purposes. Depending on our election, Language People, Inc. may extend COD or 30-Day credit terms to Alum Rock Union School District . A deposit may be required, due prior to receipt of product for conference interpretation or legal interpretation services or other special services. Invoices will be billed on the date of service and must be paid within stated terms. A late fee equal to 1.5% per month will be owed on any outstanding balances. Language People, Inc. will also be entitled to recover its attorneys' fees expended in any action to collect the amounts owed it. All legal actions to enforce this agreement shall be in the jurisdiction of Riverside County, CA.

Termination of Agreement
Either party may terminate agreement upon a 30 day written notice. In the event of an early termination, Language People, Inc. shall be paid for all services rendered up to the cancellation date.

Business and Trade Secrets
Language People, Inc. interpreter and translator personal information and pricing information in this Agreement shall remain the business and trade secret property of Language People, Inc. except where legally authorized by subpoena or court order, Alum Rock Union School District shall not contact Language People, Inc. interpreters or translators directly. Alum Rock Union School District also agrees not to solicit any work directly from Language People, Inc. interpreters or translators without the written consent of Language People, Inc. Language People, Inc., translators and Language People, Inc. administrative staff agree to keep confidential the business and trade secrets of Alum Rock Union School District. Alum Rock Union School District shall mark any confidential information shared with the word "CONFIDENTIAL" on all copies of documents. All telephone conversations for Alum Rock Union School District shall be deemed confidential.

Scope of Work
Where Language People, Inc. shall provide interpretation or translation services to Alum Rock Union School District, interpreters and translators will not be required to engage in any type of task other than interpreting and translating between Alum Rock Union School District staff and Alum Rock Union School District Clients unless specifically described in an Addendum to this contract. In providing all other services, Alum Rock Union School District agrees that Language People, Inc. and its agents are only acting as communication facilitators, and are not in any way providing advice, counsel, or professional help or opinions of any kind.

Availability
Language People, Inc. does not guarantee that on any given date or time its resources will be available to Alum Rock Union School District but will always make a sincere effort to provide services that Alum Rock Union School District requests.

Customer Support
Assistance is available to you 24 hours a day, seven days a week, for last-minute or evening or weekend requests. If you have an urgent request, please call (707) 538-8900 and follow the prompts. If, for some reason, our phone service is disrupted and you cannot reach us at this number, please call our back-up number (800) 873-0595. This number should **ONLY** be used if our main line service is disrupted. Please make sure appropriate staff has this back-up alternate number.

Entire Agreement
This Agreement constitutes the entire agreement among the Parties regarding the subject matter of this Agreement, and no previous statement, promise, agreement, inducement or representation, whether oral or written, shall be of any further force or effect unless expressly set forth herein.

Governing Law
The interpretation and enforcement of this Agreement shall be governed by California State law, without regard to the conflicts of law provisions thereof.

Signed by:
Signed: Veda Swank
3A36B81A108744A... Authorized Signature

Print Name: Veda Swank
Language People, Inc.

Dated: 9/25/2025

Signed: _____
Authorized Signature

Print Name: Sandra Garcia
Interim Superintendent Alum Rock USD

Dated: _____