LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
10293 Bloomfield Street
Los Alamitos, California 90720
. Board Conference Room – Building D

PERSONNEL COMMISSION
MINUTES OF THE REGULAR MEETING

ADOPTED
September 10th, 2025

1. The meeting was called to order by Commissioner Wilson at 4:01 p.m.

2. Commissioner Griffith led the Pledge of Allegiance.

3.

COMMISSION ATTENDANCE	STAFF PRESENT
Travis Griffith	Ryan Weiss-Wright
David Boyer	
Virginia Wilson	

4. Community/Staff Participation on Open Session and Non-Agenda Items: Catherine Severin inquired about the bus driver shortage the district is experiencing and Dr. Weiss-Wright explained that the recent recruitment was not successful and position has been reposted. In the mean time LAUSD will contract out to fill the gaps until position can be filled. Also noted was the IA-SPED shortage at the school sites which it was noted that the recruitment was just completed and many of these vacancies should be filled by next week. Mrs. Severine mentioned her excitement for the *Aspired Leadership* program and was glad to hear invitations were being sent to selected candidates.

5. Commissioner Comments

   Commissioner Boyer noted that there had been a recent change of command at the Seal Beach Naval Base and commented on the Rossmoor concert and Los Al Serve events taking place in September.

   Commissioner Travis addressed community concern with transportation issues, specifically the failure of the new bus application and lack of communication with parents on how to apply for a bus pass. He suggested that the Personnel Commission find ways to better support classified departments, as well as, help supervisors improve on new endeavors, so as to be more successful in the future. Dr. Weiss-Wright mentioned that they are currently working on ideas to help address the shortage of drivers in the transportation department. Aside from contracting out, they are looking at bringing in a bus trainer to possibly certify interested F.M.O.T. employees who could then sub as a driver to help cover the gaps.

   Commissioner Wilson noted the lack of attendance at the recent board meeting she attended. Dr. Weiss-Wright mentioned that this is common for the beginning of the new year and attendance picks up eventually. Commissioner Wilson was pleased to see some of our job stewards at the recent meeting too. She also noted the order of the agenda items being out of order and asked that correction be made for future items.

6. Approval of the Minutes of the August 06, 2025, Regular Meeting.
   MSC Boyer-Yes/Wilson-Yes Griffith-Yes Vote: 3-0

7. Personnel Director's Report and Review of Open Job Postings: Dr. Weiss-Wright reported a number of classified positions currently posted: Custodian/Head Custodian, LVN, IA-ECE, Bus Driver/Trainer, Groundskeeper II. All positions would be closing soon and allowing for the majority of staffing for the year to be filled.

Dr. Weiss-Wright discussed the Classified Aspiring Leaders Program which will begin in mid October. There were 40 applications submitted and a reasonable amount of candidates will be invited to attend the 6 training classes that will focus on becoming better leaders and future supervisors. Those not accepted are encouraged to reapply next year, as space is limited.

Other highlights noted were the October 9th State of the District located at *On the Green Naval Golf Course* and invitations will be sent to the Personnel Commission. The district Professional Development Day will be on October 6th and the 9.5 month Instructional Aide classified employees will be offered a behavioral training from SELPA, as well as, a training on how to report absences/cover vacancies using our *Frontline* reporting system. Additionally, the Extended Day Care/Preschool departments will be holding their own specialized trainings. Food Services will be offering scratch recipe workshop.

Lastly, Dr Weiss-Wright mentioned that negotiations have begun for the year.

8. Discussion of Personnel Commissions Rules and Regulations: Dr. Weiss-Wright discussed his plan for reviewing and updated the PC Rules and Regulations. The suggested plan is to use AI as a tool to run a comparison between LAUSD vs. NMUSD rules and regulations to review and recommend possible changes documented on a spreadsheet, which will then be presented to the Personnel Commission for analysis and updates. There are currently 8 chapters and 1 chapter a month will be included on the agenda moving forward for analysis beginning on October 8th, 2025. Commissioner Wilson also suggested that the Personnel Commission develop a compressed version of the Personnel Commission Rules and Regulations for quick review.

CONSENT

9.a. Ratification of the IT Infrastructure Supervisor Eligibility List.
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes Vote: 3-0
Discussion: Item pulled and Commissioner Wilson requested that David Bui be invited to the October 8th meeting for introductions. Additionally, Commissioner Griffith inquired as to why we ratify eligibility lists and it was explained it is to ensure that the merit system is being followed.

9.b. Ratification of the IA-Visual Arts Gallery Assistant Eligibility List.
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes Vote: 3-0

9.c. Ratification of the IA-Visual Arts Assistant Eligibility List.
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes Vote: 3-0

9.d. Ratification of the Bus Driver Assistant Eligibility List.
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes Vote: 3-0

9.e. Ratification of the Universal Transitional Kindergarten Eligibility List.
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes Vote: 3-0

9.f. Ratification of the IA-Physical Education Assistant Eligibility List.
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes Vote: 3-0

9.g. Ratification of the IA-Early Childhood Education Eligibility List.
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes Vote: 3-0

9.h. Ratification of the Noon Student Supervisor Eligibility List.
MSC Wilson-Yes; Boyer-Yes; Griffith-Yes Vote: 3-0

ACTION

10. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957)
Start: 4:51pm
End: 5:03pm

11. Open Session: Report of Closed Session Action, if any.

12. Adjournment of meeting called by Commissioner Wilson at 5:04pm

Respectfully Submitted,



September 10, 2025

Mary McCulloch

Date