Katy Independent School District

2025-2026

Campus Institutional Review Board

Proposal Committee Feedback and Approval Form

Proposal Number._____ Campus_____

Domain for Review	Institutional Review Board Feedback
Ethical Concerns Does the intended research provide for the ethical treatment of living subjects and resources? *Checklist:* □ There is no alteration of living subjects in either a physical or psychological manner. □ There is no interference with a pre-existing condition. □ A sufficiently details Informed Consent Form will be provided to all subjects. □ The project procedures to obtain consent from study participants are included and appropriate. □ A debriefing/dehoaxing of individuals once research is complete is planned. □ Protection of data collected about living subjects is thoroughly addressed. □ The research give proper consideration to populations at risk or protected.	
Representation of Institution Does the intended research provide for the appropriate representation of Katy ISD as an institution? *Checklist:* □ The research will not expose the campus or district to negative press. □ The research will not result in an excessive waste of class time for any research subjects. □ The research will not excessively waste campus or district resources. □ The research will not result in overexposure or saturation of faculty, staff, or students.	
Methodology Concerns Is the methodology of the research study correct, thorough, and complete? *Checklist:* □ There is no missing information or instructions. □ Instruments for research are sound. □ Methodology accurately correlates to research question □ All artifacts or items that need to be prepared prior to research are present. □ Procedures are complete. □ Participant demographics are clear and correlate to the research question. □ Participant selection is unbiased.	

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Other Concerns List any further concerns regarding this of this research study.	

Campus IRB Review
Date:
Reviewers:
Comments:

The Campus Institutional Review Board finds this research to be:

❑ Approved ❑ Approved with Modifications ❑ Denied

Items that Require Modification
Please reference and adhere to the modifications from the domains checked below.

- ❑ Ethical Considerations
- ❑ Representation of Institution
- ❑ Methodology Concerns
- ❑ Other Concerns

Notification of any affected campuses completed?
Circle one:

YES or **Not Applicable**

Completed on: / /
By:
Comments:

Office of Advanced Academics Review

Date:
Reviewers:
Comments:

Send to Danielle Sanchez in GT/AAS at the ESC.

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Signatures of Institutional Review Board Committee Members

Proposal Number: _____

Committee Member 1

Print Name: _____

Signature: _____ Date: _____

Committee Member 2

Print Name: _____

Signature: _____ Date: _____

Committee Member 3

Print Name: _____

Signature: _____ Date: _____

Any warranted additional signatures:

Print Name: _____

Signature: _____ Date: _____

Reason: _____

Researcher Communication Confirmation

I, _____, understand that I must adhere to the feedback and modifications provided in this document. Failure to do so will void any and all research conducted in my study. If I have questions regarding the modifications required, I must consult a member of the committee prior to continuing my research.

Print Name: _____

Signature: _____ Date: _____